

April 23, 2010

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: APRIL 2010 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, APRIL 26, 2010

3:00 p.m. Fire and Rescue Members: Williams (CH), Brown, Tynes

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare Members: Dashiell (CH), Brown, Williams

1. Smithfield 2020 Initiatives:
 - a. 113 – 117 North Church Street RFP Review Process
 - b. Designation of Arts & Cultural District
2. Pinewood Heights: Addendum # 5 to Contract with K. W. Poore & Associates for Management Assistance Services
3. Charter Communication Land Lease Extension for South Church Street
4. Windsor Castle:
 - a. Amended Agreement with Dean Stalling for Farming Operations
 - b. Adopt Ordinances to Amend Town Code for Law Enforcement of Park Rules and Regulations
 - c. Security Assessment
 - d. FYI – Dog Park Information Session to be held May 5th at the Smithfield Center
 - e. Foundation Board Recommendations:
 1. Real Estate Development / Revenue Generation
 2. Tenant Farm House Relocation / Removal
 3. Plantation House Disposition

Immediately following the conclusion of the above meeting:

Finance Members: Hare (CH), Dashiell, Graham

1. March Financial Statements

Finance continued.....

2. Cash Balances
3. Invoices Over \$10,000 Requiring Council Consideration:
 - a. Luck Stone \$ 13,160.81
 - b. Bowditch Ford \$ 22,820.46
 - c. Draper Aden Associates \$ 18,788.75
4. Continued Budget Discussion
5. Arts & Cultural District Incentives
6. Motion to Accept Insurance Brokerage Firm for Review of Health Insurance Proposals
7. Chamber Business Attraction Initiative

TUESDAY, April 27th, 2010

3:00 p.m. Public Works

Members: Tynes (CH), Dashiell, Gregory

1. Recycling Program Update by Dawson Moody
2. Proposal from Blair Brothers for Road Improvements to Drummonds Lane
3. Waterworks Road Dam Rehabilitation Update

Immediately following the conclusion of the above meeting:

Water and Sewer

Members: Gregory (CH), Graham, Williams

1. Authorization to Purchase Budgeted Truck
2. Water Agreement with Isle of Wight County
3. Consideration of Connection Fee Waiver for New Fire Facility
4. Standard Operating Procedures Update
5. Council Petitioner – Water Leak – 120 Minton Way

Immediately following the conclusion of the above meeting:

Police

Members: Brown (CH), Tynes, Gregory

1. Operational Updates
2. Streetlight Request to be Installed on Middle Street.
3. Update on Traffic Survey for Jericho Road and Cedar Street Speed Limits

***** Additional Item Not Listed on Committee But will be on Council's May Agenda**

- Presentation by Dana Dickens – Vision of Hampton Roads
 - Approval of April 6th Town Council Minutes
 - Nominating Committee Appointment to fill unexpired term of Col. Elsey Harris, Jr. on BHAR
 - Acceptance of Deeds for 95 Pinewood Drive and 94 Pagan Avenue of the Pinewood Heights Relocation Project
 - Public Comment from Judy McPhail for naming of Windsor Castle Trails
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