

TUESDAY, APRIL 26, 2011

4:00 p.m. Fire and Rescue Members: Williams (CH), Tynes, Chapman

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Works Members: Chapman (CH), Cook, Tynes

- TAB # 9** 1. Proposed Street Maintenance Work for Balance of Fiscal Year
- TAB # 10** 2. Renewal of Mowing and Landscaping Contracts – Windsor Castle Park
3. Littering Enforcement and Signage Follow Up Discussion
- TAB # 11** 4. FYI – Excel Paving Corporation – S. Church Street Work Schedule

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare Members: Cook (CH), Williams, Graham

- TAB # 12** 1. Initiate Rezoning Process for Pinewood Heights Neighborhood
2. Request to Update Historic District Architectural Survey Forms – Mr. Trey Gwaltney, Smithfield 2020 and Mr. William Saunders, Staff
- TAB # 13** 3. Pre-Public Hearing Discussion – Disposition of 113 N. Church Street
4. Windsor Castle Park:
- a. Statue Donation Request – Mr. Lawrence Pitt, WCPFB
- TAB # 14** b. William & Mary Study – Review of Partial Draft Report
5. Proposed Scope of Services by J.R. Wills & Sons, Inc. for Remodeling and Renovation of 913 and 913-D S. Church Street for Smithfield Police Department and Town Manager’s Office

***** Additional Item Not Listed on Committee but will be on Council’s May Agenda*****

- Approval of April 5th Town Council Minutes
 - Motion to Accept Recorded Deed – 73 Pagan Avenue, Pinewood Heights
 - Approval of Amendments to Town Personnel Policies Manual **(Separate File)**
 - Appointment of Nominating Committee for Expiring Term of Ms. Virginia Walker, Board of Zoning Appeals (6/30/2011)
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ADDITIONAL
INFORMATION
ITEMS



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
HAMPTON ROADS DISTRICT
1700 NORTH MAIN STREET
SUFFOLK, VIRGINIA 23434

Gregory A. Whirley
Commissioner
April 11, 2011

Mr. Peter M. Stephenson
Town Manager,
Town of Smithfield
315 Main Street
Smithfield Virginia 23431

Dear Mr. Stephenson:

The Commonwealth Transportation Board will conduct a public hearing in the Hampton Roads area to give citizens the opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2012-2017 Six-Year Improvement Program (FY12-17 SYIP), including highway, rail and public transportation initiatives.

These projects and programs represent important improvements to address safety, congestion and preservation of Virginia's transportation network. It is important that we hear from you and your constituents about those projects you feel are the highest priority for the state's limited transportation funds.

The public hearing for citizens in our region will start at 6:00 PM on April 27, 2011, at the Hampton Roads Planning District Commission, located at 723 Woodlake Drive in Chesapeake. Written comments may also be submitted during the hearing, or they may be mailed or E-mailed after the meeting.

I encourage you to attend the public hearing in our region, or one of the other hearings listed on the attachment if it is more convenient for you. If you cannot attend the briefing or hearing, you may send your comments to Programming Director at 1401 E. Broad Street, Richmond, Virginia 23219 or E-mail them to Six-YearProgram@vdot.virginia.gov.

I truly appreciate your attendance at this session. If you have any questions prior to the meeting, please contact Adam J. Jack, P.E., District Preliminary Engineering Manager, at (757) 925-2415 or via E-mail at Adam.Jack@VDOT.Virginia.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dennis W. Heuer".

Dennis W. Heuer, P.E.
District Administrator



HELP SHAPE VIRGINIA'S TRANSPORTATION FUTURE
FY2012-2017 Six-Year Improvement Program
Working Draft Public Hearings*

The Commonwealth Transportation Board (CTB) invites your comments about essential rail, transit, transportation demand management, bicycle, pedestrian and highway projects in the Working Draft Fiscal Year 2012-2017 Six-Year Improvement Program (SYIP) to be approved by the CTB in June 2011.

*(Public hearings for local/secondary/municipality-maintained roads are held in other forums.)

All projects in the SYIP that are eligible for federal funding will be included in the Statewide Transportation Improvement Program, which documents how Virginia will obligate its share of federal funds.

Districts	Location	Date
Richmond, Culpeper, Fredericksburg	VDOT Central Office Auditorium 1401 East Broad St. Richmond, VA 23219	Wednesday, May 18, 2011 Public hearing, 6 p.m.
Northern Virginia	VDOT Northern Virginia District Office Potomac Conference Center 4975 Alliance Drive, Suite 1N2301 Fairfax, VA 22030	Wednesday, May 4, 2011 Public hearing, 7 p.m.
Hampton Roads	Hampton Roads Planning District Commission 723 Woodlake Drive Chesapeake, VA 23320	Wednesday, April 27, 2011 Public hearing, 6 p.m.
Salem, Bristol, Lynchburg, Staunton	VDOT Salem District Office Auditorium, 731 Harrison Avenue, Salem, VA 24153	Thursday, May 12, 2011 Public hearing, 6 p.m.

*If you can not attend a hearing, you may send your comments to: Public Information Office, Virginia Department of Rail and Public Transportation, 600 East Main Street, Suite 2102, Richmond, VA 23219, drptpr@drpt.virginia.gov or to Programming Director, Virginia Department of Transportation, 1401 East Broad St., Richmond, VA 23219, Six-YearProgram@VDOT.Virginia.gov. Comments must be received by May 27, 2011.

The Secretary of Transportation's Office ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you need more information or special assistance for persons with disabilities or limited English proficiency, call 1-888-508-3737 (TTY users, call 711).

SOUTHEASTERN



Virginia Alcohol Safety Action Program

Serving the Courts of:
**Portsmouth, Chesapeake, Suffolk, Franklin,
Smithfield, Southampton and Isle of Wight**

Administrative Office
505 Washington Street
Suite 710
Portsmouth, VA 23704
Phone: 757-396-6980
Fax: 757-396-6984

Suffolk Office
140 W. Washington Street
Suffolk, VA 23434
(No mail delivery)
Phone: 757-925-1597

Don't Drink and Drive

April 1, 2011

OFFICE OF THE TOWN COUNCIL
220 N. Church Street
Smithfield, VA 23431

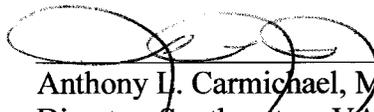
Attn: Mrs. Sharon Thomas, CMC
Town Clerk

Dear Mrs. Thomas,

Mrs. Kelley Sauber represents the Town of Smithfield by serving on the policy board of the Southeastern Virginia Alcohol Safety Action Program. She continues to be a member in good standing and has recently accepted the position as Vice Chair. If it is her desire, we would very much like for her to continue on with us.

Mrs. Sauber's term ends in May of this year (2011). At the appropriate time, would you please make arrangements to process the necessary documents for reappointment? We also request a copy of the reappointment letter for our records.

Thank you for your attention to this matter. And as always, it is a pleasure to conduct business with your office. We do look forward to hearing from you soon.



Anthony L. Carmichael, MHRM
Director, Southeastern VASAP
505 Washington, St. Ste. 710
Portsmouth, VA 23704
(757) 396-6980 x209

acarmichael@vaasap.org

Peter Stephenson

From: Randy Pack [randy.pack@smithfieldstation.com]
Sent: Wednesday, April 20, 2011 7:56 PM
To: Peter Stephenson
Cc: Rick Bodson
Attachments: 2020 Golf Cart survey.pdf; SHDBA Resolution 110310 re 2020 golf cart initiative.pdf

Good Evening Peter,

Please include the attached survey and letters of support for the 2020 Golf Cart initiative in Town Council's packet for the April 25 Police Committee meeting. I have included a survey from 2020 of 135 residents and their comments as well as a letter of support from the SHDBA. The Chamber of Commerce has offered to send me a letter of support as well and as soon as I have that, I will forward that to you.

We were asked to provide proof of demand from the residents, which I believe that we have as well as the safety of cars and golf carts interacting. Per Capt. Howell's research, there are no reports of communities that currently have golf cart friendly laws in place having reported incidents of golf cart accidents. I believe that Capt Howell would be better suited to speak of this and per our meeting today I believe that he will be willing to do so.

2020 asks that the Town Council adopt an ordinance that complies with the Code of Virginia § 46.2-916.3. Limitations on golf cart and utility vehicle operations on designated public highways. This code allows for operation of golf carts on public highways provided that:

1. A golf cart or utility vehicle may be operated only on designated public highways where the posted speed limit is 25 miles per hour or less.
2. No person shall operate any golf cart or utility vehicle on any public highway unless he has in his possession a valid driver's license;
3. Every golf cart or utility vehicle, whenever operated on a public highway, shall display a slow-moving vehicle emblem in conformity with § 46.2-1081; and
4. Golf carts and utility vehicles shall be operated upon the public highways only between sunrise and sunset, unless equipped with such lights as are required in Article 3 (§ 46.2-1010 et seq.) of Chapter 10 of this title, for different classes of vehicles.

The code can be read in its entirety at <http://leg1.state.va.us/cgi-bin/legp504.exe?000+cod+46.2-916.3>

A sample code from the Town of Cape Charles, VA can be found at <http://capecharles.org/documents/20100601-GolfCartOrdinance.pdf>. You will see that Cape Charles has instilled additional requirements of their golf carts in its code. In order to be in compliance with the state code and of as little administrative burden on the town, 2020 respectfully requests that the Town of Smithfield only enact regulations necessary to meet the states requirements for golf carts on public highways and that the Town Council does not ask for additional restrictions.

As always, I am grateful for your help in this matter and look forward to seeing you on Monday if not before. If you have any questions or further needs, please feel free to contact me.

Sincerely,

RANDY PACK
VICE PRESIDENT
SMITHFIELD STATION
415 S. CHURCH STREET
SMITHFIELD, VA 23430

Smithfield 2020 golf cart survey

Summary of golf cart survey submissions				
As of 4/11/11				
Neighborhood	Yes	No	Total	% of total
Historic District	8	6	14	10%
Cypress Creek	43	8	51	38%
Moonefield	18	4	22	16%
Red Point	11	1	12	9%
Magruder Drive	10		10	7%
Wellington Estates	2		2	1%
None of the above	23	1	24	18%
Total	115	20	135	
% of total	85%	15%		

Smithfield 2020 golf cart survey

Neighborhood	Support	Comments
Historic District	Yes	Think Green...fuel cost...smaller carbon footprint...quieter transportations in town...economic gain -cart sales- cart repair-"pimp your cart store" Maybe folks would pay more attention and slow down if they had to compete with smaller carts on the road...
None of the above	Yes	It's the beginning of the town transportation of the future.
Historic District	Yes	Please alert me if <deleted> is riding his cart and I will keep the animals and kids off the sidewalks!!
None of the above	Yes	If this is allowed, it would be nice to be able to have access from our neighborhood (Grimesland) to the downtown area to include Smithfield Station. Neighborhoods across the bridge seem to be left out of this, although many of us would take advantage of the privilege if allowed.
Moonefield	Yes	Half the roads in Moonefield are 30mph and golf carts are always being driven around anyhow.
Red Point	Yes	I have a second home in <deleted> where golf carts are permitted. It is a great pleasure to drive our cart in the neighborhood and down to the restaurant and marina. I have also used a cart in <deleted> and that too was a good experience
Moonefield	No	I personally think it would cause more problems. Not sure if you are aware of this, but <deleted> that lives on <deleted> Drive has been driving a golf cart around the neighborhood for years. I guess he thinks it's okay for him to do it and no one seems to say anything. He is always minding all the other neighbor's business, so maybe we should start making his business ours.
Cypress Creek	Yes	Great, now I have to buy <deleted> that golf cart she's been wanting! I love golf carts.. Will Cypress Creek lift their ban on having them? Right now I don't believe residents can drive in neighborhood, unless they are the Cypress Creek ones.
Historic District	Yes	Although walking is a better choice between short distances, it can't always happen.....with gas the way it is & trying to be "green"; this would provide an excellent alternative for some people. It also could help with the parking downtown, as golf carts do not take up as much room as cars... Potential business opportunity.....for renting long/short term or "a golf-taxi service", might be handy for some of those visitors getting around also!
Cypress Creek	Yes	This would save gas, provide for seniors who don't want to drive cars. To see how well it works, the Villages in Florida have adopted it with great success. Great idea and needs to be adopted.
Cypress Creek	Yes	I said yes to this survey, however the question of how to ensure that underage drivers do not become a problem has me concerned. If golf carts become available for road use and they are misused by some users what will be the police response?
Cypress Creek	Yes	I think this is a great idea. To be able to drive a golf cart to the pool/golf/clubhouse/friends house instead of wasting gas in a car is just plain smart.
Cypress Creek	Yes	I believe in the downtown area, carts would be wonderful. I believe we also need ways to improve bicycling safety around town. I am an avid cyclist and ride the roads downtown and around the Windsor Castle Park frequently. We have some dangers for bicyclist in and around the town area. I would be happy to discuss them if you call me at <deleted>. Thank you.
Cypress Creek	No	We don't need Golf Carts on our streets or sidewalks. They're not equipped and I already see kids driving them. The police have enough to handle.

Smithfield 2020 golf cart survey

Neighborhood	Support	Comments
Cypress Creek	Yes	Using Golf Carts is a great idea!
Cypress Creek	Yes	Having Golf Carts in our neighborhood would be wonderful. It would really go with the small town feel. Plus Cypress Creek is a Golf Community and some people already drive around in Golf Carts. It would only be fair if everyone had the opportunity to do so. I have been to other Communities that did this and it was very appealing. Also, it makes cars drive the 25 mph they are suppose to. Yes for Golf Carts !!!!
Cypress Creek	Yes	Glad to hear the idea is coming to light. Would be nice to cart 2 town for the Saturday market and a good lunch.
Cypress Creek	No	I see golf carts in our neighborhood now being driven around by children. I am totally against permitting them if they are not owned and operated by responsible adults.
Cypress Creek	Yes	I think this is a great idea.
Cypress Creek	Yes	This would be extremely helpful...
Cypress Creek	Yes	Battery powered only. Who is going to do the safety inspection and where - need to rethink the practicality of the approach.
None of the above	Yes	I am voting to help Family Members to be allowed to utilize their golf carts around town. family lives in Smithfield and named <deleted>.
None of the above	Yes	I am not a resident of the historic district, but I am an investments stakeholder. As owner of multiple properties in the Historic District I support the unique fun idea of encouraging golf carts, especially those charged by nuclear power! This will enhance the Smithfield experience for resident and visitors alike.
Cypress Creek	Yes	We live in a golf course community and it's only appropriate that we are able to ride golf carts in the community. We have meet some very good friends and neighbors while they were on carts. I think it is a excellent way to be sociable, not to mention the enviromental good from driving vehicals around to club house or where ever we go in cypress creek.
Historic District	Yes	Great idea for any number of reasons.
Magruder Drive	Yes	We are able to use carts at a vacation home and love it. Saves gas for "older" folks who can't walk far!
Historic District	Yes	I favor the golf cart initiative. It is another opportunity for our community to be unique in Virginia.
Moonefield	Yes	worth creating this option for transportation in light of the rising gas prices and the trend for building communities with centralized amenities
None of the above	Yes	Why isn't Aspen Woods considered in this decision? I am in favor of allowing golf carts in the town of Smithfield, and I trust this will include Aspen Woods.
Cypress Creek	Yes	We would greatly appreciate the privilige to drive a golf cart in our neighborhood. Cypress Creek is beautiful and this would provide another alternative to get out and enjoy the neighborhood. Thank you.
Moonefield	Yes	Can we move the speed limit sign back across the bridge for residence to use their carts to go to the historical town without breaking any laws.
None of the above	Yes	I think this would be a great idea to promote tourism and benefit locals as well.
Red Point	Yes	what a fun idea!
Cypress Creek	Yes	I see no problem with allowing golf carts in Cypress Creek. I think it will enhance the image as a golf course community with a slower pace of life. The highest speed limit is 30 and I find it interesting that bicycles can be out on route 10 with a 55 mph speed limit and we are even questioning golf carts that are capable of getting close to the community speed limit.

Smithfield 2020 golf cart survey

Neighborhood	Support	Comments
Historic District	No	I think gold carts would be fine in places like Cypress Creek, Wellington, Gatling Point and Moonefield...but *not* in the historic district. There is already too much traffic congestion and with people trying to cross the streets and parallel park I think it would create just another traffic hazard.
Red Point	Yes	Let's lead the way and "go green!"
Historic District	Yes	I stongly support the initiative to allow golfcarts on the streets of downtown Smithfield.
None of the above	No	The roads are dangerous enough without having to watch for small golf carts.I don't see that they would be any kind of 'draw for tourism'.Where is the benefit,other than Smithfield Station getting something out of it?
Cypress Creek	Yes	If the presence of these golf carts (of which I think there will be relatively few in number) does not present a traffic danger, then I have no objection to their being allowed on slow suburban residential streets. However, the carts should not be permitted in the historic district along with regular vehicular traffic due to congestion and closeness.
Red Point	No	I already see folks driving them in my nbhd, sometimes children. How would rules be enforced as far as age and if they do go onto roads that are 35mph. I know during ball season the traffic is pretty congested on Barcroft and Lumar and Moonefield roads already on the weekends and during practice during the week.Not to mention yard sale traffic in the spring and summer on the weekends as well.If they were regulated by drivers license as to avoid older folks with visual or mental impairment from operating them.Then perhaps we could have a trial period.Thanks for listening!
Red Point	Yes	Sounds like a good plan as long as people only operate them in the assigned neighborhoods. I do not think any town speed limits should be changed to accomdate golf carts users. They should not be able to be on church street or in downtown Smithfield on Main street. They should also be required to have headlights. It would be nice to be able to use them at night.
Moonefield	Yes	The only negative about this would be if children were allowed to drive them unsupervised. Parents today seem to think their children should have every mechanical device available and allow them unlimited use. Most children don't know the rules of the road (even those old enough to drive a car!) and this could cause problems. However, for adults, I would like to have one myself!
Moonefield	Yes	Would limit the use of carts to out of town visitors staying in town or at the Station before sunset....
Historic District	No	The road on main street are too congested now on the weekend. The police officers have enough to do without worrying about Golf carts, and the town and the officers would be put in a bad light everytime they have to speak to someone about their illegal parking or bad driving. No room for this type of transportation on Main Street
Historic District	Yes	I own several and would be a lot easier to go to down town from my back yard to the Ice Cream Parlor or down town shops.
Historic District	No	We're going to go from no bikes on sidewalks to golf carts on streets? At what point do we just say smithfield is a retirement village so the town can start planning to die off. By the way where will they park?

Smithfield 2020 golf cart survey

Neighborhood	Support	Comments
Historic District	No	What is pictured looks like what is commonly called a "gator", which is powered by a gasoline engine. Anyway, allowing any kind of vehicle of such nature to operate on the roads of the historic district is asking for accidents and clogged streets. Totally unsafe and a very bad idea. "Operators will be licensed." Does this mean DMV license, or some sort of town issued license ? And at what age level ? Some areas with wide roads probably work O.K., but not our historic area (the roads are too narrow). This a historic district, not a golf course.
None of the above	Yes	In times when fuel costs are high, golf carts, especially the battery powered ones, are a great idea.
None of the above	Yes	I saw the Golf Cart Survey and thought what a wonderful idea. My husband and I used to live in NNews and Smithfield area for 55 years before moving to NC. We have visited many other areas that have golfcarts for visitors and homeowners. They lower congestion, save on fuel and noise pollution and are wonderful for the physically challenged. Please consider the proposal, it's a great idea.
None of the above	Yes	My wife and I used to live in Smithfield area for 6 years before moving to NC. We have visited many other areas that have golfcarts for visitors and homeowners. They lower congestion, save on fuel and noise pollution and are wonderful for the physically challenged. Please consider the proposal, it's a great idea.
Cypress Creek	Yes	I have been willing to buy a golf cart already to reach the recreation area in Cypress Creek. Obviously, your program needs to allow Gatling Point, Wellington and Cypress Creek residents to reach the 25mph downtown area.

**Resolutions of the
Smithfield Historic District Business Association
re: Smithfield 2020 golf cart initiative
March 10, 2011**

At a Meeting of the Smithfield Historic District Business Association on March 11, 2011, in accordance with the By-laws of the Association, a motion was made, seconded and passed by majority vote expressing support for Smithfield 2020's golf cart initiative. The motion further directed the Association President to communicate this Resolution to the Chair of the Smithfield Town Council Police Committee.

/s/ G. R. Bodson

G. R. (Rick) Bodson
Secretary

/s/ Sheila W. Gwaltney

Sheila W. Gwaltney
President



April 21, 2011

To whom it may concern,

The Smithfield & Isle of Wight Tourism Bureau supports the Smithfield 2020 initiative to allow golf carts in the Historic District (and other applicable neighborhoods). We feel a golf cart allowance would provide additional entrepreneurial opportunities for a small business or expansion of an existing business; as well as an “out of the ordinary” experience and “green” transportation alternative for visitors.

While accommodations would have to be made for the alternative transportation method, we feel the benefits outweigh the logistical issues that must be tackled. With a nod toward the many other localities that currently allow on-street golf carts, we support the rules and regulations that must be in place to make this initiative workable for town staff, the police department and other motorists. We are hopeful that well thought out and duly considered accommodations can be made to the current regulations to allow golf carts in the Historic District.

Sincerely,

Judy Hare Winslow

Director of Tourism
Smithfield & Isle of Wight County
Home of Hams, History, Hospitality and HeART!



Smithfield & Isle of Wight CVB
Post Office Box 37
319B Main Street
Smithfield, Virginia 23431-0037

Phone: (757) 357-5182
Fax: (757) 365-4360
Toll-free: 1-800-365-9339
VisitSmithfieldIsleOfWight.com
smfdtour@isleofwighthus.net

April 21, 2011

Mr. Peter Stephenson
Town of Smithfield
P. O. Box 246
Smithfield, Virginia 23431-0246

Dear Peter:

As you are aware, Mr. Russell Parrish and I sit on the 2020 Committee, a group formed to work toward the future designed growth and beautification of Historic Smithfield.

One member of the committee, Mr. Randolph Pack, was tasked with creating a survey of the South Church Street and Main Street residents and businesses to see if there would be merit in creating a "golf cart zone" for the areas that are under the 25 mph speed limit. The purpose for this would be to permit ease in navigating the area.

Mr. Pack did his homework on this project and investigated areas that already use golf carts as well as areas that would encourage the use of carts if permitted. He spoke at length with Chief Marshall of the Smithfield Police Department and has received their blessings on the project. As well, he spoke with representatives of other communities who have used carts for a length of time.

Please know we support this 2020 initiative that will allow golf carts to access public roads where the speed limit will allow.

Sincerely,

Constance Rhodes
President

Cc: Vincent Carollo

Peter, here is a copy of the map William prepared showing the streets that have a speed limit of 25 mph or less that would allow golf carts to travel if council passes an ordinance. Those streets are indicated in green with red and yellow showing streets with speeds greater than 25mph.

FYI for consideration

Low speed vehicles can travel on highways with speeds of 35 or less. They look just like golf carts with the difference being:

Head lights, brake lights, tail lights, reflectors, emergency or parking brakes, external rearview, internal rearview mirror, windshield with wipers, speedometer, odometer, braking or each wheel, safety belt system, and a VIN number.

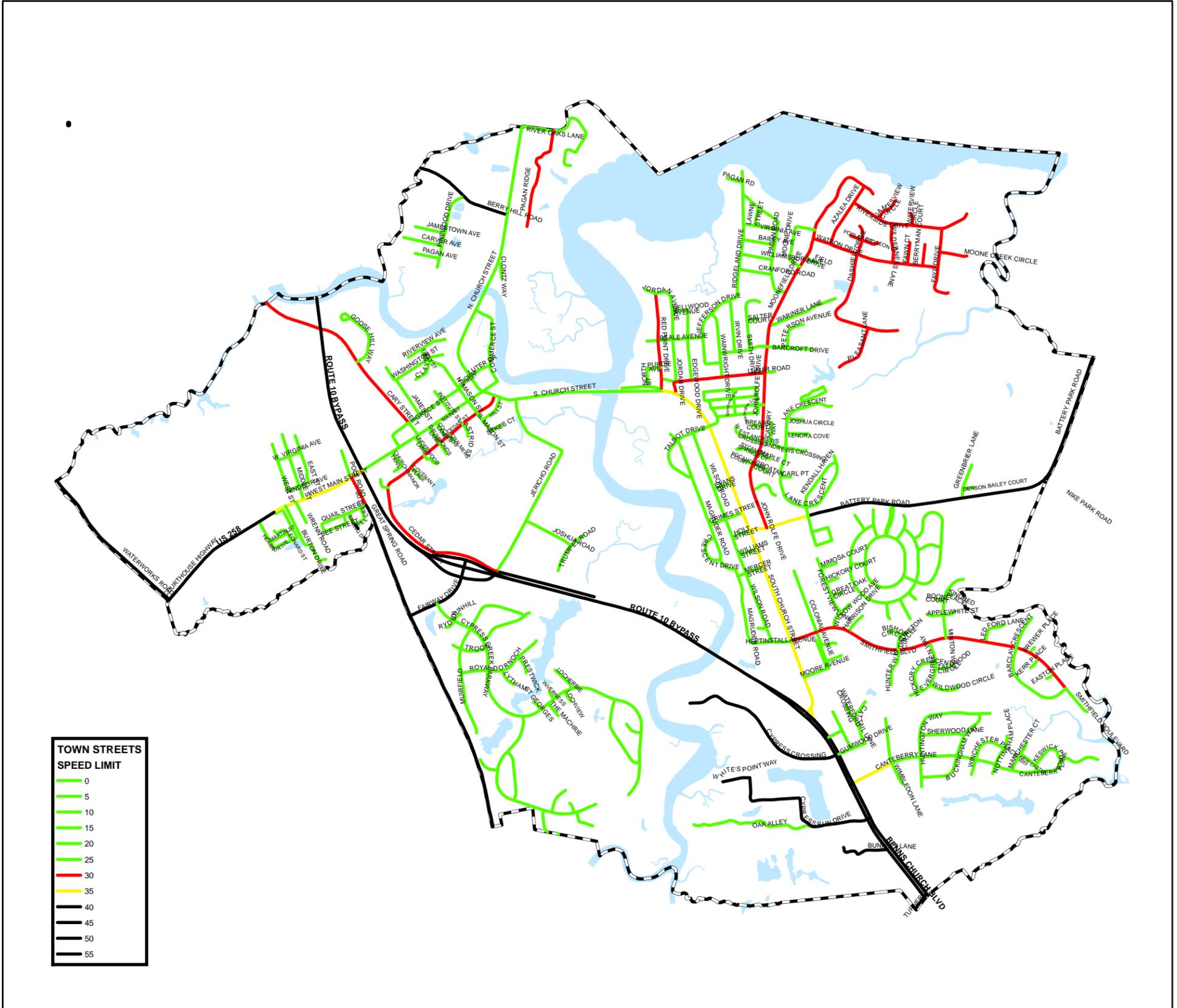
The code sections that govern low speed vehicles are 46.2-908.2 &3.

If a citizen has a low speed vehicle this will allow access to the downtown area by crossing the Cypress Creek bridge. These vehicles look much like golf carts with a few added features.

The survey conducted for golf carts did not include low speed vehicles.

Town of Smithfield

Speed Limits



Peter Stephenson

From: The Hughes Agency [TheHughesAgency@charter.net]
Sent: Friday, April 22, 2011 3:09 PM
To: Peter Stephenson
Subject: Smithfield Recreation Association - Request

Mr. Stephenson,

I stopped by your office this morning and I'm sorry I missed you. It's been brought to my attention that you are the person I need to speak with regarding a request I'd like to make on behalf of myself, the Board of Directors, and membership of Smithfield Recreation Association.

As you may be aware, our organization has continued to show steady growth over the past few years. As a result we continue to struggle with adequate space for our youth baseball and softball organization. Parking has specifically become a problem. I'd like to ask if the Town of Smithfield would be willing to remove the "No Parking Signs" located between our facility and the Riverside nursing home facility on Lumar Drive. These signs don't seem to serve any purpose and we desperately need that space for overflow parking.

I'd very much appreciate your consideration of the above mentioned request and ask that you please let me know if there is anything additional you need from me. Please feel free to call me at 869-0230 with any questions, comments or concerns. I look forward to hearing back from you concerning this matter.

Thank you.

Danny Hughes
President
Smithfield Recreation Association



757-869-0230 (cell)

www.SmithfieldRec.org

Table 1
SUMMARY OF ALTERNATIVES

ALTERNATIVE	DESCRIPTION	COMMENT	OVERALL PLANT RECOVERY, INCLUDING BY-PASS BLEND	CAPITAL COST	ANNUAL O&M COST	TOTAL PRESENT WORTH
1	AS DESIGNED	NOT FEASIBLE. SHOWN AS BASELINE FOR COMPARISON ONLY. UNTREATED CONCENTRATE DISCHARGED TO CYPRESS CREEK	80.0%	\$4,357,800	\$363,963	\$8,213,630
2	PHYSICAL/CHEMICAL TREATMENT OF CONCENTRATE	TREATED CONCENTRATE DISCHARGED TO CYPRESS CREEK	80.0%	\$5,957,800	\$603,372	\$12,349,928
3	DISCHARGE FULL VOLUME OF CONCENTRATE TO HRSD SYSTEM	NO TREATMENT OR VOLUME REDUCTION OF CONCENTRATE	80.0%	\$4,462,800	\$583,150	\$10,640,703
4	INCREASE RO PLANT RECOVERY USING 3 STAGE RO	DISCHARGE REDUCED VOLUME OF CONCENTRATE TO HRSD	86.0%	\$4,522,800	\$554,368	\$10,395,779
5	REDUCE WASTE BY INSTALLING A CONCENTRATOR ON THE 2 STAGE RO CONCENTRATE	DISCHARGE REDUCED VOLUME OF CONCENTRATE TO HRSD	90.0%	\$4,812,800	\$667,944	\$11,889,007
6	REPLACE RO WITH EDR	DISCHARGE REDUCED VOLUME OF CONCENTRATE TO HRSD	92.0%	\$5,502,800	\$524,079	\$11,054,899

**Table 2
SUMMARY OF ALTERNATIVES**

ALTERNATIVE	DESCRIPTION	COST	
		\$/1000 GALLONS BASED ON O&M ONLY	\$/1000 GALLONS INCLUDING CAPITAL COST
1	AS DESIGNED	\$1.00	\$2.13
2	PHYSICAL/CHEMICAL TREATMENT OF CONCENTRATE	\$1.66	\$3.20
3	DISCHARGE FULL VOLUME OF CONCENTRATE TO HRSD SYSTEM	\$1.60	\$2.76
4	INCREASE RO PLANT RECOVERY USING 3 STAGE RO	\$1.52	\$2.69
5	REDUCE WASTE BY INSTALLING A CONCENTRATOR ON THE 2 STAGE RO CONCENTRATE	\$1.83	\$3.08
6	REPLACE RO WITH EDR	\$1.44	\$2.86

Volume of Concentrate to HRSD. The reverse osmosis treatment plant currently under construction incorporates this option.

Since 2007, the cost to discharge to HRSD has increased significantly. We recommend re-evaluating the disposal method for the concentrate after the plant is operational. Actual concentrate phosphorus levels could be analyzed at that time and the use of a scale inhibitor that does not contain phosphorus could also be tested.

DATE: April 20, 2011

TO: SMITHFIELD TOWN COUNCIL – WATER AND SEWER COMMITTEE

FROM: WILLIAM T. HOPKINS, III

RE: SCADA PROPOSAL

Please see the attached proposal from REW Electrical for installation and programming of SCADA equipment at all four of the Town's water tanks. Due to updated technology, the system needs to be upgraded in order to meet needs of Reverse Osmosis Plant as well as Regional Sanitary Sewer Consent Order.

The radio's that are currently installed at the tanks by Instrulogic are now obsolete. The radios on the tanks must be changed out in order to communicate and be compatible with the Reverse Osmosis Plant. REW will be reusing most of the equipment currently installed (with exception of radios) and two systems will be running until we can make the transition over to the new system. Installation of new radios will affect the entire SCADA system and in the next two fiscal years, staff will request Council's approval to upgrade equipment at all of the pump stations so they can communicate with each other. A temporary antenna will be installed until we are able to complete the transition.

The town has a contract with REW Electrical and the proposal they have submitted includes radios that can be upgraded in the future as needed. This proposal is also based on transitioning all pump stations over to new system in next two years. REW is very familiar with this SCADA system and they have installed them for other localities such as Newport News and Virginia Beach. They have also installed this system for the Hampton Roads Sanitation District (HRSD) and the South Hampton County Treatment Plant.

Smithfield Water Tower SCADA Project

Proposed scope of work for each of four sites

1. Church Street elevated tank site:
 - Install Master SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Program the new Master radio panel for the Water level signals for Church Street, Wilson Road, Carey Street, and Battery Park.
 - Working with ITT personnel, establish communication between the Master Radio and the RSView SCADA System at the new Water Treatment Facility.
2. Wilson Road elevated tank site:
 - Install remote SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Program the new remote SCADA radio panel to transmit the Wilson Road level signal to Church Street Master SCADA radio panel.
3. Carey Street elevated tank site:
 - Install remote SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Install calibrate level transmitter.
 - Program the new remote SCADA radio panel to transmit the Carey Street level signal to Church Street Master SCADA radio panel.
4. Battery Park elevated tank site:
 - Install remote SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Program the new remote SCADA radio panel to transmit the Battery Park level signal to Church Street Master SCADA radio panel.

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
Revenue				
General Fund revenues				
Real Estate Tax				
Current RE Tax	1,719,810.00	1,679,867.10	39,942.90	97.68%
Delinquent RE Tax	20,000.00	22,689.07	(2,689.07)	113.45%
Current RE Penalty	4,300.00	1,971.74	2,328.26	45.85%
Delinquent RE Penalty	2,200.00	2,162.95	37.05	98.32%
Current RE Interest	550.00	146.97	403.03	26.72%
Delinquent RE Interest	3,100.00	3,835.42	(735.42)	123.72%
Total Real Estate Taxes	1,749,960.00	1,710,673.25	39,286.75	97.75%
Personal Property Tax				
Current PP Tax	784,600.00	833,790.01	(49,190.01)	106.27%
Delinquent PP Tax	11,000.00	43,649.71	(32,649.71)	396.82%
Current PP Penalty	12,000.00	7,158.71	4,841.29	59.66%
Delinquent PP Penalty	3,100.00	5,012.17	(1,912.17)	161.68%
Current PP Interest	750.00	181.93	568.07	24.26%
Delinquent PP Interest	1,800.00	4,457.36	(2,657.36)	247.63%
Total Personal Property Tax	813,250.00	894,249.89	(80,999.89)	109.96%
Miscellaneous Receipts Over/Short	-	14.55	(14.55)	#DIV/0!
Total Over/Short	-	14.55	(14.55)	#DIV/0!
Other Taxes				
Franchise Tax	119,000.00	-	119,000.00	0.00%
Cigarette Tax	130,000.00	95,668.50	34,331.50	73.59%
Transient Occupancy Tax	128,000.00	102,939.70	25,060.30	80.42%
Meals Tax-4%	772,000.00	528,959.42	243,040.58	68.52%
Meals Tax-1%	193,000.00	132,239.86	60,760.14	68.52%
Communications Tax	240,000.00	129,536.35	110,463.65	53.97%
Rolling Stock	15.00	25.94	(10.94)	172.93%
Rental Tax	1,000.00	847.70	152.30	84.77%
Sales Tax	258,000.00	128,493.01	129,506.99	49.80%
Consumption Tax	51,000.00	23,793.40	27,206.60	46.65%
Utility Tax	195,000.00	100,865.36	94,134.64	51.73%
Total Other Local Taxes	2,087,015.00	1,243,369.24	843,645.76	59.58%
Licenses, Permits & Privilege Fees				
Business Licenses	348,000.00	28,272.39	319,727.61	8.12%
Business Licenses Penalty	1,000.00	172.89	827.11	17.29%
Business Licenses Interest	800.00	105.65	694.35	13.21%
Permits & Other License	11,500.00	4,946.74	6,553.26	43.02%
WC Dog Park Registration-Annual	-	740.00	(740.00)	#DIV/0!
Inspection Fees	10,000.00	-	10,000.00	0.00%
Bldg Facility Specs-Contractors	-	100.00	(100.00)	#DIV/0!
Consultant Review Fees	10,000.00	5,770.00	4,230.00	57.70%
Taxi Fees	-	-	-	#DIV/0!
Street Lights Installation	-	-	-	#DIV/0!

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
Street Lights Service	-	-	-	#DIV/0!
Vehicle License Tags	-	9.00	(9.00)	#DIV/0!
Vehicle License	114,000.00	121,432.60	(7,432.60)	106.52%
Total Licenses, permits and privilege fees	495,300.00	161,549.27	333,750.73	32.62%
<u>Fines & Costs</u>				
Development Violation Fine	-	-	-	#DIV/0!
Public Defender Fee	-	-	-	#DIV/0!
Fines & Costs	63,000.00	39,374.11	23,625.89	62.50%
Total Fines & Forfeitures	63,000.00	39,374.11	23,625.89	62.50%
<u>From Use of Money and Property</u>				
General Fund Interest	17,500.00	10,570.28	6,929.72	60.40%
Beautification Fund Interest	3,700.00	505.34	3,194.66	13.66%
Pinewood Heights-tenant rentals	2,000.00	936.00	1,064.00	46.80%
Rentals	21,000.00	13,028.63	7,971.37	62.04%
Smithfield Center Rentals	110,000.00	79,578.06	30,421.94	72.34%
Smithfield Center Vendor Programs	6,000.00	478.75	5,521.25	7.98%
Windsor Castle Event Rentals	-	2,250.00	(2,250.00)	#DIV/0!
Sale of Real Estate	170,000.00	-	170,000.00	0.00%
Sale of Equipment	1,000.00	3,318.00	(2,318.00)	331.80%
Lease of Land	500.00	500.00	-	100.00%
Total revenue from use of money and property	331,700.00	111,165.06	220,534.94	33.51%
<u>Miscellaneous Revenue</u>				
Other Revenue	5,000.00	1,224.48	3,775.52	24.49%
Tourism Bureau-Walking Tours	-	-	-	#DIV/0!
Basse's Choice Electric	-	-	-	#DIV/0!
Cash Proffer Revenues	-	-	-	#DIV/0!
Virginia Municipal Group Safety Grant	1,000.00	2,000.00	(1,000.00)	200.00%
Total Miscellaneous Revenue	6,000.00	3,224.48	2,775.52	53.74%
<u>From Reserves</u>				
Restricted Reserves-Beautification	-	-	-	#DIV/0!
Police CD	1,200.00	-	1,200.00	0.00%
From Operating Reserves	107,624.00	-	107,624.00	0.00%
Total From Reserves	108,824.00	-	108,824.00	0.00%
<u>Intergovernmental Virginia</u>				
Law Enforcement	167,400.00	83,706.00	83,694.00	50.00%
Litter Control Grant	2,669.00	3,078.00	(409.00)	115.32%
Police Block Grants-State	5,500.00	5,740.56	(240.56)	104.37%
Department of Health Grant	-	990.80	(990.80)	#DIV/0!
Fire Programs	17,447.00	-	17,447.00	0.00%
VCA Grant	5,000.00	5,000.00	-	100.00%
Fuel Refund (state)	7,500.00	3,709.65	3,790.35	49.46%
Asset Forfeiture	-	-	-	#DIV/0!
Total State Revenue	205,516.00	102,225.01	103,290.99	49.74%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
<u>Intergovernmental Federal</u>				
Federal Grants	15,000.00	-	15,000.00	0.00%
ARRA Federal Stimulus Regional Share	160,000.00	-	160,000.00	0.00%
ARRA Federal Stimulus-Police	-	6,976.00	(6,976.00)	#DIV/0!
Urban Fund Partial Use Allocation	1,000,000.00	-	1,000,000.00	0.00%
Federal Grant-Transportation Enhancement Program	720,000.00	-	720,000.00	0.00%
Section 8 rentals	215,670.00	5,336.00	210,334.00	2.47%
Pinewood Heights CDBG Relocation Grant	400,000.00	357,342.00	42,658.00	89.34%
Federal Fuel Income	8,000.00	4,454.68	3,545.32	55.68%
Total Federal Revenue	2,518,670.00	374,108.68	2,144,561.32	14.85%
<u>Other Financing Sources</u>				
<u>Operating Transfers In</u>				
Transfer In for Debt Service	-	-	-	#DIV/0!
Total Operating Transfers In	-	-	-	#DIV/0!
<u>Other Financing Sources</u>				
Line of Credit Proceeds	500,000.00	-	500,000.00	0.00%
Loan Proceeds-Building Acquisition	554,000.00	-	554,000.00	0.00%
Insurance Recoveries	-	14,741.21	(14,741.21)	#DIV/0!
Total Other Financing Sources	1,054,000.00	14,741.21	1,039,258.79	1.40%
<u>Contributions</u>				
Contributions-Windsor Castle Park	-	88,120.23	(88,120.23)	#DIV/0!
CHIPS Contributions	5,300.00	4,979.55	320.45	93.95%
Contributions-Employee Awards	-	600.00	(600.00)	#DIV/0!
Contributions-IOW County Port Authority Grants	-	-	-	#DIV/0!
Pinewood Heights Contribution-IOW	227,760.00	130,120.20	97,639.80	57.13%
Contributions South Church Street Improvement Project	875,000.00	-	875,000.00	0.00%
Total Contributions	1,108,060.00	223,819.98	884,240.02	20.20%
Total General Fund Revenue	10,541,295.00	4,878,514.73	5,662,780.27	46.28%
Less Revenues, Loan Funds, Grants and Contributions related to capital projects				
Line of Credit Proceeds	(500,000.00)	-	(500,000.00)	
Pinewood Rentals	(217,670.00)	(6,272.00)	(211,398.00)	
Cash Proffer Revenues	-	-	-	
Meals Tax (1%) allocated to Special Projects	(193,000.00)	(132,239.86)	(60,760.14)	
South Church Street Improvement Project-Grants	(1,880,000.00)	-	(1,880,000.00)	
South Church Street Improvement Project-Contributions	(875,000.00)	-	(875,000.00)	
Pinewood Heights Relocation Project -Grant-\$800,000	(400,000.00)	(357,342.00)	(42,658.00)	
Pinewood Heights Relocation Project-Contribution-IOW	(227,760.00)	(130,120.20)	(97,639.80)	
Sale of Real Estate	(170,000.00)	-	(170,000.00)	
Total Non-operating Revenues	(4,463,430.00)	(625,974.06)	(3,837,455.94)	14.02%
Total General Fund Operating Revenues	6,077,865.00	4,252,540.67	1,825,324.33	69.97%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
General Fund Budget Expenses				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
GENERAL GOVERNMENT				
<u>Town Council</u>				
Salaries	55,000.00	25,665.00	29,335.00	46.66%
FICA	4,400.00	2,171.39	2,228.61	49.35%
Employee Wellness/Assistance Plan	-	1,227.44	(1,227.44)	#DIV/0!
Legal Fees	40,000.00	14,303.65	25,696.35	35.76%
Election Expense	-	-	-	#DIV/0!
Maintenance contracts-Bradshaw-Kimbrel	600.00	350.00	250.00	58.33%
Advertising	18,000.00	9,327.37	8,672.63	51.82%
Engineering	-	-	-	#DIV/0!
Professional Services	1,200.00	1,500.00	(300.00)	125.00%
Records Management maint & upgrades-scanner & software?	3,900.00	-	3,900.00	0.00%
Site Plan Review	7,500.00	1,015.00	6,485.00	13.53%
Communications	5,300.00	1,883.73	3,416.27	35.54%
Insurance	25,000.00	18,732.75	6,267.25	74.93%
Supplies	25,000.00	9,923.50	15,076.50	39.69%
Travel & Training	7,000.00	4,336.60	2,663.40	61.95%
Subscriptions/Memberships	12,000.00	5,282.00	6,718.00	44.02%
Council Approved Items	10,000.00	12,268.26	(2,268.26)	122.68%
Public Defender Fees	4,000.00	158.00	3,842.00	3.95%
Bank Charges	200.00	72.00	128.00	36.00%
SpecialProjects	1,000.00	763.05	236.95	76.31%
Smithfield CHIPS program	9,660.00	2,904.00	6,756.00	30.06%
Update Town Charter & Code	500.00	1,298.00	(798.00)	259.60%
Annual Christmas Parade	300.00	303.49	(3.49)	101.16%
Council Approved Hwy	(22,200.00)	-	(22,200.00)	0.00%
Total Town Council	208,360.00	113,485.23	94,874.77	54.47%
<u>Town Manager</u>				
Salaries	181,800.00	108,729.36	73,070.64	59.81%
FICA	14,550.00	8,615.12	5,934.88	59.21%
VSRS	19,490.00	10,965.20	8,524.80	56.26%
Health	31,715.00	22,964.42	8,750.58	72.41%
Auto Expense	500.00	218.22	281.78	43.64%
Maintenance Contracts	1,032.00	674.24	357.76	65.33%
Communications	12,000.00	6,599.59	5,400.41	55.00%
Insurance	2,500.00	1,816.75	683.25	72.67%
Supplies	6,000.00	1,318.62	4,681.38	21.98%
Dues & Subscriptions	1,600.00	2,147.13	(547.13)	134.20%
Computer & technology expenses	10,000.00	9,565.87	434.13	95.66%
Travel & Training	5,000.00	4,351.95	648.05	87.04%
Other	-	35.14	(35.14)	#DIV/0!

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
TM Allocated to Hwy	(4,610.00)	-	(4,610.00)	0.00%
Total Town Manager	281,577.00	178,001.61	103,575.39	63.22%
<u>Treasurer</u>				
Salaries	187,350.00	111,048.31	76,301.69	59.27%
FICA	15,000.00	8,798.86	6,201.14	58.66%
VSRS	20,745.00	11,096.79	9,648.21	53.49%
Health	29,350.00	17,557.01	11,792.99	59.82%
Audit	18,200.00	18,200.00	-	100.00%
Depreciation Software	1,300.00	-	1,300.00	0.00%
Communications	7,100.00	3,849.91	3,250.09	54.22%
Data Processing	19,000.00	11,436.49	7,563.51	60.19%
Service Contracts	15,550.00	14,437.65	1,112.35	92.85%
Insurance	2,100.00	1,576.07	523.93	75.05%
Supplies	15,000.00	7,017.92	7,982.08	46.79%
Dues & Subscriptions	2,200.00	2,018.25	181.75	91.74%
Credit Card Processing	1,400.00	446.81	953.19	31.92%
Cigarette Tax Stamps	3,800.00	-	3,800.00	0.00%
Travel & Training	1,000.00	41.80	958.20	4.18%
Other	200.00	33.91	166.09	16.96%
Treasurer Alloc to Hwy	(10,290.00)	-	(10,290.00)	0.00%
Total Treasurer	329,005.00	207,559.78	121,445.22	63.09%
<u>PUBLIC SAFETY</u>				
<u>Police Department</u>				
Salaries	1,260,150.00	775,407.07	484,742.93	61.53%
FICA	100,815.00	61,129.98	39,685.02	60.64%
VSRS	125,580.00	69,966.31	55,613.69	55.71%
Health Insurance	178,430.00	130,104.44	48,325.56	72.92%
Pre-employ screening/Emp Medical	1,000.00	1,667.00	(667.00)	166.70%
Uniforms	25,500.00	7,506.48	17,993.52	29.44%
Service Contracts	34,400.00	27,655.31	6,744.69	80.39%
Communications	50,000.00	31,590.04	18,409.96	63.18%
Computer & Technology Expenses	35,000.00	40,436.55	(5,436.55)	115.53%
Insurance	45,650.00	34,511.97	11,138.03	75.60%
Materials & Supplies	27,000.00	19,661.80	7,338.20	72.82%
Dues & Subscriptions	4,000.00	2,367.75	1,632.25	59.19%
Equipment	14,000.00	3,392.06	10,607.94	24.23%
Radio & Equipment repairs	3,500.00	1,456.08	2,043.92	41.60%
Vehicle Maintenance	32,400.00	26,512.13	5,887.87	81.83%
Gas	75,000.00	39,419.92	35,580.08	52.56%
Tires	5,000.00	3,875.04	1,124.96	77.50%
Travel & Training	18,900.00	11,495.96	7,404.04	60.83%
Accreditation	-	-	-	#DIV/0!
Special Events	-	495.07	(495.07)	#DIV/0!
Crimes Network	10,000.00	-	10,000.00	0.00%
Police Grants	25,625.00	-	25,625.00	0.00%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
Local Law Enforcement Block Grant	-	-	-	#DIV/0!
Investigation expenses	-	2,471.77	(2,471.77)	#DIV/0!
VML Grant	-	-	-	#DIV/0!
Community Traffic Safety Grant	-	-	-	#DIV/0!
Federal Byrne Justice Assistance Grant	-	-	-	#DIV/0!
Radar Grant Expenses	-	1,108.00	(1,108.00)	#DIV/0!
Block Grant-Alco Sensors	-	604.00	(604.00)	#DIV/0!
Comprehensive Traffic Safety Grant	-	-	-	#DIV/0!
Police Technology Grant	-	-	-	#DIV/0!
VA Dept of Health Grant	-	990.80	(990.80)	#DIV/0!
Employee Education	-	-	-	#DIV/0!
Moving Expenses	-	-	-	#DIV/0!
Other	-	300.00	(300.00)	#DIV/0!
Total Police Department	2,071,950.00	1,294,125.53	777,824.47	62.46%
Fire Department				
Salaries (Contribution to County)	30,000.00	-	30,000.00	0.00%
Member Physicals	1,000.00	876.00	124.00	87.60%
Uniforms	1,200.00	70.88	1,129.12	5.91%
Protective Clothing	8,000.00	-	8,000.00	0.00%
Communications	10,300.00	4,180.71	6,119.29	40.59%
Computer & Technology Expenses	1,680.00	(773.88)	2,453.88	-46.06%
Insurance	20,183.00	18,948.00	1,235.00	93.88%
Materials & Supplies	2,600.00	-	2,600.00	0.00%
Radio Repairs & Maint	500.00	-	500.00	0.00%
Truck Operation & Maint.	5,000.00	5,436.56	(436.56)	108.73%
Gas & Tires	17,000.00	7,278.58	9,721.42	42.82%
Maintenance Contracts	6,000.00	3,500.00	2,500.00	58.33%
Fuel Fund & Travel	13,000.00	-	13,000.00	0.00%
Annual Meeting	200.00	-	200.00	0.00%
State Pass Thru	17,447.00	-	17,447.00	0.00%
Total Fire Department	134,110.00	39,516.85	94,593.15	29.47%
Contributions-Public Safety				
Rescue Squad - Contrib.	75,000.00	56,250.00	18,750.00	75.00%
Rescue Squad-Salaries (to County) & shared maintenance	30,000.00	30,000.00	-	100.00%
E911 Dispatch Center	61,470.00	29,386.93	32,083.07	47.81%
Fire Department Rescue Truck	10,000.00	10,000.00	-	100.00%
Total Contributions-Public Safety	176,470.00	125,636.93	50,833.07	71.19%
PARKS, RECREATION & CULTURAL				
Smithfield Center				
Salaries	181,675.00	108,887.26	72,787.74	59.94%
FICA	14,534.00	8,637.93	5,896.07	59.43%
VSRS	13,020.00	7,252.63	5,767.37	55.70%
Health	22,970.00	16,647.03	6,322.97	72.47%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
Uniforms	1,200.00	361.70	838.30	30.14%
Contracted Services	12,600.00	6,079.79	6,520.21	48.25%
Retail Sales & Use Tax	500.00	107.22	392.78	21.44%
Utilities	38,000.00	18,036.87	19,963.13	47.47%
Communications	21,050.00	11,093.70	9,956.30	52.70%
Computer & technology expenses	2,500.00	-	2,500.00	0.00%
Insurance	4,500.00	3,360.77	1,139.23	74.68%
Kitchen Supplies	4,000.00	2,625.49	1,374.51	65.64%
Office Supplies/Other Supplies	5,000.00	2,905.94	2,094.06	58.12%
Food Service & Beverage Supplies	8,000.00	2,809.29	5,190.71	35.12%
AV Supplies	500.00	75.76	424.24	15.15%
Repairs & Maintenance	40,000.00	26,532.18	13,467.82	66.33%
Landscaping	10,000.00	5,519.13	4,480.87	55.19%
Travel & Training	2,500.00	1,676.58	823.42	67.06%
Programming Expenses	1,000.00	-	1,000.00	0.00%
Advertising	23,500.00	19,651.05	3,848.95	83.62%
Refund event deposits	5,000.00	1,850.00	3,150.00	37.00%
Other	-	-	-	#DIV/0!
Credit card processing expense	2,000.00	1,479.30	520.70	73.97%
Total Smithfield Center	414,049.00	245,589.62	168,459.38	59.31%
<u>Contributions-Parks, Recreation and Cultural</u>				
Farmers Market	3,000.00	3,000.00	-	100.00%
Hampton Roads Partnership	1,960.00	1,960.00	-	100.00%
Isle of Wight Arts League	10,000.00	10,000.00	-	100.00%
School House Museum	-	-	-	0.00%
Library	36,000.00	27,000.00	9,000.00	75.00%
Total Contributions-Park, Recreation and Cultural	50,960.00	41,960.00	9,000.00	82.34%
<u>Parks & Recreation</u>				
Fishing Pier	600.00	-	600.00	0.00%
Jersey Park Playground	500.00	-	500.00	0.00%
Pinewood Playground	500.00	-	500.00	0.00%
Clontz Park	3,500.00	698.99	2,801.01	19.97%
Windsor Castle	60,000.00	136,985.24	(76,985.24)	228.31%
Waterworks Dam	-	500.00	(500.00)	#DIV/0!
Fireworks	2,000.00	-	2,000.00	0.00%
Total Parks & Recreation	67,100.00	138,184.23	(71,084.23)	205.94%
COMMUNITY DEVELOPMENT				
Pinewood Heights				
Non-CDBG Contributed Operating Expenses				
<u>Administration</u>				
Precontract/ERR	-	10,741.13	(10,741.13)	#DIV/0!
Management Assistance	10,000.00	5,638.04	4,361.96	56.38%
Monitoring/Closeout	2,000.00	-	2,000.00	0.00%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
<u>Permanent Relocation</u>				
Owner Occupied Households	-	97,750.00	(97,750.00)	#DIV/0!
Renter Occupied Households	254,920.00	69,486.08	185,433.92	27.26%
Relocation Specialist	15,070.30	-	15,070.30	0.00%
<u>Acquisition Specialist</u>				
	4,000.00	-	4,000.00	0.00%
<u>Clearance & Demolition</u>				
	106,800.00	697.29	106,102.71	0.65%
Subtotal Non CDBG	392,790.30	184,312.54	208,477.76	46.92%
CDBG Contributed Operating Expenses				
<u>Permanent Relocation</u>				
Owner Occupied Households	150,700.00	-	150,700.00	0.00%
Renter Occupied Households	-	-	-	#DIV/0!
<u>Clearance & Demolition</u>				
	20,300.00	-	20,300.00	0.00%
Subtotal CDBG	171,000.00	-	171,000.00	0.00%
Total Pinewood Heights Contributions	563,790.30	184,312.54	379,477.76	32.69%
Contributions-Community Development				
APVA Courthouse Contribution	5,000.00	-	5,000.00	0.00%
Chamber of Commerce	6,000.00	-	6,000.00	0.00%
Christian Outreach	3,000.00	3,000.00	0.00	100.00%
Genieve Shelter	9,000.00	9,000.00	0.00	100.00%
TRIAD	1,650.00	1,650.00	0.00	100.00%
Tourism Bureau	208,112.00	136,506.39	71,605.61	65.59%
Historic Smithfield	-	10,000.00	(10,000.00)	#DIV/0!
Western Tidewater Free Clinic	15,000.00	15,000.00	0.00	100.00%
YMCA Projects	50,000.00	50,000.00	0.00	100.00%
Total Contributions-Community Development	297,762.00	225,156.39	72,605.61	75.62%
PUBLIC WORKS				
Planning, Engineering & Public Works				
Salaries	183,125.00	114,272.38	68,852.62	62.40%
FICA	14,650.00	9,054.30	5,595.70	61.80%
VSRS	24,125.00	11,111.50	13,013.50	46.06%
Health	28,450.00	21,040.28	7,409.72	73.96%
Uniforms	2,000.00	1,539.58	460.42	76.98%
Contractual	12,000.00	4,424.90	7,575.10	36.87%
GIS	3,500.00	-	3,500.00	0.00%
Recycling	55,920.00	28,818.70	27,101.30	51.54%
Trash Collection	375,000.00	248,609.44	126,390.56	66.30%
Street Lights	25,000.00	4,185.06	20,814.94	16.74%
Communications	12,000.00	6,610.40	5,389.60	55.09%
Safety Meetings	750.00	436.62	313.38	58.22%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
Insurance	6,450.00	4,850.25	1,599.75	75.20%
Materials & Supplies	8,000.00	3,063.03	4,936.97	38.29%
Repairs & Maintenance	6,000.00	6,209.25	(209.25)	103.49%
Gas & Tires	10,000.00	4,397.39	5,602.61	43.97%
Travel & Training	6,000.00	3,611.69	2,388.31	60.19%
Haydens Lane Maintenance	500.00	116.56	383.44	23.31%
Veterans War Memorial	1,500.00	500.80	999.20	33.39%
Streetscape improvements-non capital expenses (web)	-	162.09	(162.09)	#DIV/0!
Litter Control Grant	3,384.00	883.50	2,500.50	26.11%
Dues & Subscriptions-	1,000.00	1,380.27	(380.27)	138.03%
Other	1,000.00	343.43	656.57	34.34%
Public Works Alloc to Hwy	(5,855.00)	-	(5,855.00)	0.00%
Total Public Works	774,499.00	475,621.42	298,877.58	61.41%
PUBLIC BUILDINGS				
Public Buildings				
Salaries	22,115.00	11,541.73	10,573.27	52.19%
FICA	1,770.00	964.37	805.63	54.48%
Contractual	4,000.00	1,854.06	2,145.94	46.35%
Communications	1,200.00	3,164.77	(1,964.77)	263.73%
Utilities	43,000.00	21,876.82	21,123.18	50.88%
Insurance	1,950.00	1,463.89	486.11	75.07%
Materials & Supplies	2,500.00	1,604.79	895.21	64.19%
Repairs & Maintenance	45,000.00	24,787.64	20,212.36	55.08%
Rent Expense-Office Space	68,015.00	45,262.49	22,752.51	66.55%
Other	1,600.00	380.95	1,219.05	23.81%
Alloc Costs to Hwy	(7,415.00)	-	(7,415.00)	0.00%
Total Public Buildings	183,735.00	112,901.51	70,833.49	61.45%
OTHER FINANCING USES				
Other Financing Uses				
Transfers to Operating Reserves	0.00	802,039.29	(802,039.29)	#DIV/0!
Transfers to Restricted Reserves-Special Projects (Pinewood)	0.00	-	0.00	#DIV/0!
Transfers to Restricted Reserves-S Church Street Project	755,000.00	-	755,000.00	0.00%
Total Transfers from Reserves	755,000.00	802,039.29	(47,039.29)	106.23%
DEBT SERVICE				
Debt Service				
Principal Retirement				
Smithfield Center-Capital lease generator	4,850.00	4,829.55	20.45	99.58%
Public Buildings-Capital lease generator	1,419.00	1,415.68	3.32	99.77%
Public Building Acquisition	97,300.00	-	97,300.00	0.00%
Line of Credit Retirement-interest	505,500.00	3,637.32	501,862.68	0.72%
Interest and fiscal charges				
Smithfield Center-Capital lease generator	52.00	1,028.79	(976.79)	1978.44%
Public Buildings-Capital lease generator	36.00	35.04	0.96	97.33%
Public Building Acquisition	36,010.00	-	36,010.00	0.00%
Total Debt Service	645,167.00	10,946.38	634,220.62	1.70%

Town of Smithfield				
General Fund Operating Budget				
Description	Adopted Budget 2010/2011	Actual as of 02/28/11	Remaining Budget	% of budget
Total General Fund Expenses	6,953,534.30	4,195,037.31	2,758,496.99	60.33%
Less Expenses related to capital projects:				
Legal Fees	-	-	0.00	
Professional Fees	-	-	0.00	
Pinewood Heights Relocation Project Expenses	(563,790.30)	(184,312.54)	(379,477.76)	
Pinewood Heights Line of Credit Expenses	(505,500.00)	(3,637.32)	(501,862.68)	
Total Non-operating Expenses	(1,069,290.30)	(187,949.86)	(881,340.44)	17.58%
Total General Fund Operating Expenses	5,884,244.00	4,007,087.45	1,877,156.55	68.10%
Net Operating Reserve (+/-)	193,621.00	245,453.22	(51,832.22)	126.77%
Net Reserve (+/-)	3,587,760.70	683,477.42	2,904,283.28	19.05%

	2010/2011 Adopted Budget	2010/2011 Actual 2/28/2011	Remain Budget	% of Budget
Net Operating Reserves (Deficit)	3,587,760.70	683,477.42	2,904,283.28	19.05%
Capital Outlay				
GENERAL GOVERNMENT				
COMMUNITY DEVELOPMENT				
Pinewood Heights Relocation-CIP				
Non CDBG Capital Acquisition				
Owner Occupied Units	-	-	-	#DIV/0!
Renter Occupied Units	(244,433.84)	(58,775.45)	(185,658.39)	24.05%
Vacant Lots	(15,000.00)	-	(15,000.00)	0.00%
Appraisal/Legal	(19,410.95)	(1,400.00)	(18,010.95)	7.21%
Subtotal Non CDBG Capital Acquisition	(278,844.79)	(60,175.45)	(218,669.34)	21.58%
CDBG Capital Acquisition				
Owner Occupied Units	(71,658.00)	(71,079.00)	(579.00)	99.19%
Renter Occupied Units	(183,256.67)	(305,395.81)	122,139.14	166.65%
Vacant Lots	-	-	-	#DIV/0!
Subtotal CDBG Capital Acquisition	(254,914.67)	(376,474.81)	121,560.14	147.69%
Total Pinewood Heights Relocation CIP	(533,759.46)	(436,650.26)	(97,109.20)	81.81%
CDBG CAPITAL ACQUISTION MY2	-	-	-	#DIV/0!
Total Pinewood Heights Relocation CIP	(533,759.46)	(436,650.26)	(97,109.20)	81.81%
PARKS, RECREATION AND CULTURAL				
Windsor Castle	(50,000.00)	-	(50,000.00)	0.00%
Smithfield Center (operations)				
AV Upgrades		(3,814.00) ??	3,814.00	#DIV/0!
Install chandelier		(4,440.00)	4,440.00	#DIV/0!
Mounted cabinets		-		
Upgrades-Tile or carpet	(112,000.00)	(91,220.00)	(20,780.00)	81.45%
Waterworks Dam	-	(3,240.00)	-	#DIV/0!
PUBLIC SAFETY				
Police				
Police Vehicles	(84,000.00)	(2,079.82)	(81,920.18)	2.48%
PUBLIC WORKS				
Vehicles and Equipment	(20,000.00)	-	(20,000.00)	0.00%
N/S Church St Streetscape Improvements	(2,000,000.00)	(125,533.34)	(1,874,466.66)	6.28%
PUBLIC BUILDINGS				
New roof on maintenance building	-	(6,500.00)	6,500.00	#DIV/0!
Office Space Improvements/Municipal Building	(750,000.00)	(10,000.00)	(740,000.00)	1.33%
Net Capital Outlay	(3,549,759.46)	(683,477.42)	(2,869,522.04)	19.25%
Net Reserves (Deficit) after capital outlay	38,001.24	(0.00)	34,761.24	0.00%
	-	-	-	
Net adjusted cashflow	38,001.24	(0.00)	34,761.24	0.00%
Draw from Line of Credit	-	150,175.45	(150,175.45)	#DIV/0!
Draw from Police CD	1,200.00	-	1,200.00	0.00%
Excess contributions for S Church in year 2011	(755,000.00)	-	(755,000.00)	0.00%
Net cashflow	(715,798.76)	150,175.45	(865,974.21)	-20.98%

Town of Smithfield					
Sewer Fund Budget					
	Adopted Budget	Balance as of	Remaining	%	
	2010/2011	02/28/11	Budget	of	budget
Revenue					
Operating Revenues					
Sewer Charges	633,000.00	499,276.39	133,723.61	78.87%	
Sewer Compliance Fee	404,500.00	324,799.91	79,700.09	80.30%	
Miscellaneous Revenue	500.00	-	500.00	0.00%	
Connection fees	39,500.00	28,540.00	10,960.00	72.25%	
Total Operating Revenue	1,077,500.00	852,616.30	224,883.70	79.13%	
Town of Smithfield					
Sewer Fund Budget					
Description	Adopted Budget	Balance as of	Remaining	%	
	2010/2011	02/28/11	Budget	of	budget
Expenses					
Operating Expenses					
Salaries	279,900.00	174,826.91	105,073.09	62.46%	
FICA	22,500.00	13,852.32	8,647.68	61.57%	
VSRS	26,660.00	14,841.76	11,818.24	55.67%	
Health	48,270.00	32,962.03	15,307.97	68.29%	
Uniforms	2,900.00	2,277.44	622.56	78.53%	
Audit & Legal Fees	23,000.00	13,558.94	9,441.06	58.95%	
Engineering	-	-	-	#DIV/0!	
HRPDC-FOG	-	392.85	(392.85)	#DIV/0!	
HRPDC sewer programs	482.00	361.50	120.50	75.00%	
Maintenance & Repairs	45,000.00	16,810.99	28,189.01	37.36%	
Professional services	-	-	-	#DIV/0!	
Storm Maintenance-October 7	-	-	-	#DIV/0!	
Data Processing	16,000.00	8,577.36	7,422.64	53.61%	
Dues & Subscriptions	50.00	9.67	40.33	19.34%	
Utilities	44,500.00	20,717.45	23,782.55	46.56%	
SCADA Expenses	3,000.00	411.97	2,588.03	13.73%	
Telephone	20,000.00	8,901.52	11,098.48	44.51%	
Insurance	15,250.00	11,514.74	3,735.26	75.51%	
Materials & Supplies	41,000.00	23,299.62	17,700.38	56.83%	
Truck Operations	12,000.00	6,727.63	5,272.37	56.06%	
Fuel-Sewer Equipment	-	-	-	#DIV/0!	
Travel & Training	3,000.00	1,767.49	1,232.51	58.92%	
Contractual	1,600.00	1,214.00	386.00	75.88%	
Miscellaneous	-	2,410.88	(2,410.88)	#DIV/0!	
Bad Debt Expense	4,000.00	-	4,000.00	0.00%	
Bank Service Charges	350.00	-	350.00	0.00%	
Total Sewer Fund Operating Expenses before D&A Exp.	609,462.00	355,437.07	254,024.93	58.32%	
Operating Income before D&A Expense	468,038.00	497,179.23	(29,141.23)	106.23%	
Depreciation & Amort. Exp.	420,975.00	-	420,975.00	-	
Operating Income (Loss)	47,063.00	497,179.23	(450,116.23)	10.56	
Nonoperating Revenues (Expenses)					

Town of Smithfield					
Sewer Fund Budget					
	Adopted Budget 2010/2011	Balance as of 02/28/11	Remaining Budget	% of budget	
Pro-rata Share Fees	-	-	-	#DIV/0!	
Availability Fees	103,000.00	72,580.00	30,420.00	70.47%	
Insurance Reimbursements		-	-	#DIV/0!	
VDEM Reimbursements		-	-	#DIV/0!	
Contributed Capital-Smithfield Foods Rev Ln	18,740.00	-	18,740.00	0.00%	
Contributed Capital-St. Andrews Pump Station		-	-	#DIV/0!	
Interest Revenue	12,000.00	4,589.67	7,410.33	38.25%	
Interest Expense	(49,305.00)	(25,641.30)	(23,663.70)	52.01%	
Transfer for debt cost to general fund		-	-	#DIV/0!	
Total Nonoperating Revenues (Expenses)	84,435.00	51,528.37	32,906.63	61.03%	
Net Income (loss)	131,498.00	548,707.60	(417,209.60)	417.27%	
WORKING ADJUSTMENTS TO CAFR					
(FOR INTERNAL USE ONLY)					
Restricted revenues:					
Pro-rata Share Fees	-	-	-	#DIV/0!	
Availability Fees	(103,000.00)	(72,580.00)	(30,420.00)	70.47%	
Contributed Capital-Smithfield Foods Rev Ln	(18,740.00)	-	(18,740.00)	0.00%	
Compliance Fee	(404,500.00)	(324,799.91)	(79,700.09)	80.30%	
Bad Debt Expense	4,000.00	-	4,000.00	0.00%	
Depreciation & Amort. Exp.	420,975.00	-	420,975.00	0.00%	
Additional debt service costs-principal expense	(66,400.00)	(66,400.00)	-	100.00%	
Total adjustments to CAFR	(167,665.00)	(463,779.91)	296,114.91	276.61%	
Working adjusted income	(36,167.00)	84,927.69	(121,094.69)	-234.82%	

	2010/2011 Adopted Budget	2010/2011 Actual 2/28/2011	Remaining Budget	% of Budget
Sewer Fund				
Working adjusted income	(36,167.00)	84,927.69	(121,094.69)	-234.82%
Sewer SSO Consent Order	(600,000.00)	(121,855.09)	(478,144.91)	20.31%
Main Street Pump Station	-	(29,304.00)		#DIV/0!
Vehicles/Equipment				
VAC Truck	-	(109,197.48)	109,197.48	#DIV/0!
Vehicle/Equipment	(20,000.00)	-	(20,000.00)	0.00%
Net Capital Outlay	(620,000.00)	(260,356.57)	(388,947.43)	41.99%
Net Reserves (Deficit) after capital outlay	(656,167.00)	(175,428.88)	(510,042.12)	#REF!
Funding from Development Escrow	-	-	-	#DIV/0!
Reserves from Sewer Capital Escrow Account	251,667.00	160,062.81	91,604.19	63.60%
Funding from Sewer Compliance Fee	404,500.00	60,420.00	344,080.00	14.94%
Draw from operating reserves		-	-	#DIV/0!
Funding from Bond Escrow (released from refinance)	-	-	-	#DIV/0!
Net Cashflow	-	45,053.93	(74,357.93)	#DIV/0!

Town of Smithfield				
Water Fund Budget				
	Adopted Budget	Balance as of	Remaining	% of
Description	2010/2011	02/28/11	Budget	budget
Availability Fees	68,000.00	46,400.00	21,600.00	68.24%
Pro-Rata Share Fees	-	-	-	#DIV/0!
Cash Proffers-Water Tank	-	-	-	#DIV/0!
Interest Revenue	17,500.00	7,237.90	10,262.10	41.36%
Insurance Recoveries-VML	-	-	-	#DIV/0!
Interest Expense	(127,300.00)	(124,339.33)	(2,960.67)	97.67%
Transfer for debt cost to general fund	-	-	-	#DIV/0!
Total Nonoperating Revenues (Expenses)	(41,800.00)	(70,701.43)	28,901.43	169.14%
Net Income (Loss)	296,894.00	376,946.58	(80,052.58)	126.96%
WORKING ADJUSTMENTS TO CAFR				
(FOR INTERNAL USE ONLY)				
Restricted revenues:				
Pro-rata Share Fees	-	-	-	#DIV/0!
Availability Fees	(68,000.00)	(46,400.00)	(21,600.00)	68.24%
Bad Debt Expense	7,200.00	-	7,200.00	0.00%
Debt Service Revenue	(401,000.00)	(263,434.89)	(137,565.11)	65.69%
Cash Proffers-Water Storage Tank	-	-	-	#DIV/0!
Depreciation & Amort. Exp.	154,305.00	-	154,305.00	0.00%
Additional debt service costs-principal expense	(153,600.00)	(153,600.00)	-	100.00%
Total adjustments to CAFR	(461,095.00)	(463,434.89)	2,339.89	100.51%
Working adjusted income	(164,201.00)	(86,488.31)	(77,712.69)	52.67%

	2010/2011 Adopted Budget	2010/2011 Actual 2/28/2011	Remain Budget	% of Budget
Water Fund				
Net Operating Reserves (Deficit)	(164,201.00)	(86,488.31)	(77,712.69)	52.67%
Water Line Replacement	-	(24,403.00)	24,403.00	#DIV/0!
Water system improvements	(100,000.00)	-	(100,000.00)	0.00%
Water Treatment/Fluoride PER	(2,500,000.00)	(703,164.71)	(1,796,835.29)	28.13%
Net Capital Outlay	(2,600,000.00)	(727,567.71)	(1,872,432.29)	27.98%
Net Reserves (Deficit) after capital outlay	(2,764,201.00)	(814,056.02)	(1,950,144.98)	31.31%
Reserves from Water Capital Escrow Account	7,009.00	16,537.00	(9,528.00)	235.94%
VML/VACO Draw Downs	2,500,000.00	396,411.48	2,103,588.52	15.86%
Cash proffers used for water storage tank	-	-	-	#DIV/0!
Debt Service fees applied to debt	257,192.00	200,681.25	56,510.75	78.03%
Net Cashflow	-	(200,426.29)	200,426.29	#DIV/0!

Highway Fund				
Description	Adopted Budget 2010/2011	Balance as of 02/28/11	Remaining Budget	% of budget
Revenue				
Interest Income	300.00	120.05	179.95	40.02%
Revenue - Commwlth of VA	917,824.92	475,652.48	442,172.44	51.82%
Total Highway Fund Revenue	918,124.92	475,772.53	442,352.39	51.82%
Town of Smithfield Highway Fund				
Description	Adopted Budget 2010/2011	Balance as of 02/28/11	Remaining Budget	% of budget
Expenses				
Salaries	158,600.00	99,596.12	59,003.88	62.80%
FICA	12,700.00	7,891.45	4,808.55	62.14%
VSRS	17,390.00	9,718.54	7,671.46	55.89%
Health	32,240.00	22,793.12	9,446.88	70.70%
Uniforms	1,500.00	1,341.86	158.14	89.46%
Engineering	10,000.00	913.18	9,086.82	9.13%
Grass	31,095.00	15,465.00	15,630.00	49.73%
Maintenance	245,179.92	120,012.40	125,167.52	48.95%
Asphalt/Paving		15,904.32	(15,904.32)	
Ditching		56,125.89	(56,125.89)	
Traffic Control devices		11,887.70	(11,887.70)	
Other (lawnmowers, landscaping, etc)		31,114.94	(31,114.94)	
Structures and Bridges		-	-	
Ice and Snow removal		4,154.65	(4,154.65)	
Administrative		824.90	(824.90)	
Street Lights	82,800.00	42,955.48	39,844.52	51.88%
Insurance	16,250.00	12,265.08	3,984.92	75.48%
Gas and Tires	6,000.00	1,185.92	4,814.08	19.77%
Stormwater (PARS)	-	1,339.29	(1,339.29)	#DIV/0!
Stormwater Management Program (town)	2,500.00	1,875.00	625.00	75.00%
Stormwater Management Program (regional)	2,500.00	1,875.00	625.00	75.00%
Joint Cost Allocation	5,855.00	-	5,855.00	0.00%
Overhead Allocation	44,515.00	-	44,515.00	0.00%
Total Highway Fund Expense	669,124.92	339,227.44	329,897.48	50.70%
Net Reserves (+/-)	249,000.00	136,545.09	112,454.91	54.84%

	2010/2011 Adopted Budget	2010/2011 Actual 2/28/2011	Remain Budget	% of Budget
HIGHWAY				
Net Operating Reserves (Deficit)	249,000.00	136,545.09	112,454.91	54.84%
John Rolfe/Battery Park intersection Turn Lane	(50,000.00)	(2,490.00)	(47,510.00)	4.98%
North & South Church Street Beautification	(144,000.00)	-	(144,000.00)	0.00%
Storm Drain Improvements	(50,000.00)	-	(50,000.00)	0.00%
Gateway Improvements	(5,000.00)	-	(5,000.00)	0.00%
Net Capital Outlay	(249,000.00)	(2,490.00)	(246,510.00)	1.00%
Net Reserves (Deficit) after capital outlay	0.00	134,055.09	(134,055.09)	100.00%
net carryforward 2010		27,292.66		
		161,347.75		

Notes to financial statements: February 28, 2011	
GENERAL FUND	
Revenues	
<u>Current Real Estate Tax</u>	Collections of 2010 RE posted through 4/15/11 total \$1,693,740 which leaves us approximately \$18,260 below budget. Two large accounts to be turned over to the Town Attorney for follow up. Delinquents currently stand at 2.90% of total billings.
<u>Delinquent Real Estate Tax</u>	Delinquent RE taxes have exceeded budget, and we are still working on collections. We have collected \$24,151 through April 7, 2011. Last year, we collected \$32,100 in delinquent RE.
<u>Current RE Penalty/Interest</u>	Penalty on current real estate through April 15 totaled \$3,195.61 and interest totaled \$476.89, so we should be on target with amended budget.
<u>Current Personal Property Tax</u>	Collections of 2010 PP posted through 4/15/11 total \$847,944 which exceeds budget projections and projections and exceeds last year's collections by \$35,344. Last year's PP assessments dropped and we accordingly budgeted for flat revenues in FY2011 because we did not have new assessment information at the time of budget. Actually PP assessments for this year increased by 14%.
<u>Delinquent Personal Property Tax</u>	Collections of delinquent PP have been very strong this year. Through 4/15/11, we have collected \$47,702 in delinquent personal property taxes which well exceeds the \$17,675 collected last year.
<u>Franchise Tax</u>	This tax, paid by the local banks, is not collected until the last quarter of the fiscal year.
<u>Transient Occupany Tax</u>	Third quarter payments for transient occupany tax were received in January. The third quarter was very strong with revenues of \$40,204 compared to \$29,916 for last year. This makes up for first quarter where we received \$27,326 compared to \$40,057 for last year. Since the first quarter was the weakest of the year, we should meet budget even if revenues drop in the fourth quarter as they did in 2010 (-\$11,322).
<u>Communications Tax</u>	The state has only remitted tax for July through December which is the reason for the low percentage of revenue collected in this category. Receipts are \$7,067 higher than July through December of FY2010.
<u>Sales Tax</u>	Sales tax is remitted to the Town from the County after they receive it from the state. Like communications tax, the Town has only received our portion of sales tax for July through December as of the February statement. Sales tax revenues appear to be very flat reflecting a decrease of \$1592 for the same period in 2010.
<u>Consumption/Utility Tax</u>	As with communications tax, there is a lag between the time that taxes are collected by the utility companies and when they are remitted to the Town. The February statement reflects receipts for July through December.
<u>Business License Permits</u>	Renewals are due April 15, 2011. Most of this revenue is recorded in the 3rd and 4th quarters of the fiscal year. Through April 15, 2011, \$128,792 has been posted for BL. Tax clerks are still processing business license mail at this time. (Should have update by meeting.)
<u>Permits & Other License</u>	Permits show a drop because of refunds of \$1601 for prior year land disturbance bonds. These bonds

	should have been booked as a liability instead of a revenue, but the front office clerks confused the payments for land disturbance permits instead of land disturbance bonds. Since they were originally posted as revenue, they have to be refunded out of revenue.
<u>Inspection Fees</u>	Inspection fees have shown no activity year-to-date. Per discussion with Director of Planning, Zoning, and Public Works, no activity is expected for this line item at this time, so budget has been eliminated for FY2010 and FY2011.
<u>Vehicle License Fees</u>	Collections of VL tax through April 15 total \$130,164 which exceeds last year's collections by \$14,125. Some of this increase is attributable to delinquent collections of VL fees for FY2010 that were not paid until FY2011.
<u>General Fund Interest</u>	General fund interest through March 31 totals \$13,107.55. With one quarter left on the CD's, actual interest should reach budget projections.
<u>Beautification Interest</u>	Interest for the beautification fund is obviously lower than budgeted and will be corrected with a budget amendment. Interest earned on the MM account last year was between \$280 and \$325 per month while this fiscal year, it has not exceeded \$63.
<u>Pinewood Heights Tenant Rentals</u>	This revenue represents the tenant portion of rent for Section 8 housing in the Pinewood Heights subdivision. The Town's one Section 8 tenant was relocated in March, so that revenue will terminate. The Town will not have any additional Section 8 rental revenue unless additional units are purchased in Pinewood with a delay in relocation.
<u>SC Vendor Program</u>	An additional \$2200 was collected in March and \$725 through April 15 bringing this total to \$3,403.75 which is in line with amended budget.
<u>Sale of Real Estate</u>	Budgeted for anticipated sale of property on North Church Street. Property has not yet been sold. Projected sales price substantially lower than originally budgeted.
<u>Sale of Equipment</u>	Scrap items are placed on the govdeals web site for sale. Depending on the quantity and quality of items posted for sale, the town usually recovers at least \$1000 per year. Last year, the Town received over \$4000 for the sale of 4 sewer trash pumps and a few small items (projector, filing cabinets, etc) This year the Town collected \$3100 in February for sale of used chairs from the Smithfield Center that were replaced during remodeling.
<u>Other Revenue</u>	Other revenue represents the Town's miscellaneous items such as copies, returned checks, postage refunds, accident reports, vendor refunds, etc. Total miscellaneous revenue for FY2010 was \$4,998 , but activity has been very slow in FY2011. Amended budget will reflect reduction in this line item.
<u>From Police CD</u>	The Police Department generally pulls interest from its CD funds once a year to fund scholarship(s) for teenagers/young adults in the community through the CHIPS program. This has not yet been done this fiscal year, and I have not received feedback on whether it will still take place.
<u>From Operating Reserves</u>	Prior to December, the Town was showing a large sum of operating reserves being used to fund operating expenses in each of the monthly statements. Tax collections were significant in December creating cash reserves at this point in the fiscal year which will show in the expense portion of the financial statement as going to reserves/savings.
<u>Law Enforcement</u>	These receipts are received quarterly from the state. We have only received 2 quarters to date.

<u>Fire Programs</u>	State money for fire programs has not yet been received this fiscal year. This is a pass thru that is given to the Smithfield Volunteer Fire Department. Payment should be received by June 30.
<u>ARRA Federal Stimulus Regional Share</u>	Stimulus money was committed for the South Church Street project. We received \$104,042.33 on March 17, and the balance was received on April 18.
<u>ARRA Federal Stimulus-Police</u>	The Police Department was awarded stimulus funds to offset purchase price of a new vehicle. Part has been received, and a draw down request needs to be made for the balance.
<u>Urban Fund Partial Use Allocation</u>	This money was previously designated for widening of S. Church Street but has been redirected to the South Church Street Enhancement project. No funds have been drawn to date.
<u>Federal Grant-Transportation Enhancement Program</u>	Federal grant funds were awarded for the South Church Street Enhancement project. Now that stimulus monies have been exhausted, grant money will be the next funds used for the project.
<u>Pinewood Heights CDBG Relocation Grant</u>	Now that the Town's budget amendment request has been approved, we will prepare an additional draw down request. We expect that the grant funds should be utilized before fiscal year end.
<u>Line of Credit Proceeds</u>	As per the 2009 audit, line of credit proceeds will not show on the income statement as originally budgeted but as a current liability on the balance sheet instead. FYI, the draw down balance of \$254,268.07 was paid off in February with only a small interest bill remaining for March.
<u>Loan Proceeds-Acquisition</u>	This line item was budgeted in anticipation of acquisition of real property. Loan requests have not yet been initiated pending cost estimate on rehab work to be done.
<u>Insurance Recoveries</u>	Like cash proffers, insurance recoveries are not budgeted until they occur. This line item represents expense recovery from VML for a police car that was totaled and others that were damaged. Currently, the revenue is higher than projected amended budget; however, in March, this line item will be offset by payments to repair shops for work done on damaged vehicles that were returned to the fleet.
<u>Contributions-Windsor Castle Park</u>	This unbudgeted item surfaced at the request of Mr. Luter who asked that the Town accept a donation for additional work done at the park. The Town in turn paid the remainder of invoices associated with the work. Also, there is the possibility of an additional donation of approximately \$50,000 for a statue to be placed at the park.
Expenses	
All Departments	
<u>Insurance</u>	The Insurance line item for all departments (except the fire dept) represents three quarterly payments to VML for property/casualty and workers' compensation insurance. Three-fourths of the annual cost is recorded at this time with the last quarterly payment being made in March.
<u>Health</u>	Health for all departments represents payments for July through March coverage, thus each department is already reflecting expense of approximately 75% of annual budget. Insurance payments are due on the 1st, so they are usually paid in advance.
<u>Dues and Subscriptions</u>	Most dues and subscriptions renew at the beginning of the fiscal year. It is not uncommon for the majority of this line item to be expensed in the first half of the fiscal year.

Town Council	
<u>Employee Wellness/Assistance Plan</u>	By reducing the employee insurance plan from an HMO Product 15 to an HMO Product 25, the Town was able to save enough money to offer an EAP program to all employees (even those who do not participate in the Town's health insurance program). The total cost of the EAP for the year will be approximately \$1766.16. The cost of the EAP combined with the Town's share of health premiums will still fall below the adopted budget. This benefit was included in the Town's request for proposals last spring because a need had been identified in several departments.
<u>Professional Services</u>	Through February, the Town has paid Mike Chandler \$750 for goal setting session and Steven Edwards \$750 for appraisal at 220 Main Street. In March, the Town paid Bay Environmental \$4,550 for Phase II Environmental Assessment of 117. N. Church Street.
<u>Records Management</u>	\$2989 was paid in March for annual maintenance contract. According to Lesley, there should be no more expenses for FY2011.
<u>Council Approved Items</u>	This line item is overbudget due to the purchase of the IPADS which totaled \$5975.40. Budget will be increased this year to account for this special purchase and then rolled back again next year.
<u>Update Town Charter & Code</u>	Charges for 86 supplement pages. This line item will require a budget adjustment.
Town Manager	
<u>Dues & Subscriptions</u>	Over budget. Last year's expense was \$1834. Includes VLGMA, ICMA, APA, and AICP memberships as well as Kiwanis. Several memberships charged to TC last year were moved to TM.
<u>Computer & technology expenses</u>	This category includes several large purchases from CDW Government, Inc. including an HP SB 6000 and 22" wide monitor (\$1,315.94), license agreement plan for 2 blackberry servers (\$1,449.41), an HP DL120 G6 server with 3 year maintenance contract (\$2,010.27) and SONICWALL GTWY SEC PRO (\$2,175.00). Need to discuss this line item in more detail during the next budget process in regards to what items are charged to this line item and which items should be allocated to departmental expenses.
<u>Travel & Training</u>	This line item will exceed budget. Peter had expected this as his travel requests were approved after the budget was developed. Last year's total was \$4,998, but this year reflects \$4,793 through April 15.
Town Treasurer	
<u>Audit</u>	Goodman & Company progress billing for services rendered in connection with 2010 annual audit. The audit has now been paid at 100% of budget.
<u>Depreciation Software</u>	Annual charge for software/maintenance was paid in March totaling \$1300.00.
<u>Service Contracts</u>	Dec. ytd expenses represent both halves of the annual maintenance contract for the BAI software (\$4167*2=\$8334) and the full year contract for the online tax payment processing software (\$3250). The remainder of the balance are monthly maintenance fees on all of the printers

	in the Treasurer's office.
<u>Travel & Training</u>	Travel & training budget will be used in May and June for VGFO (or Treasurer's conference) in VA Beach and finance certification classes.
Public Safety-Police Department	
<u>Pre-employment screening/employee medical</u>	With the one new hire already on staff and two more possibly before the end of the fiscal year, this line item has already exceeded budget and will be adjusted in the amended budget.
<u>Uniforms</u>	The total of uniforms through the middle of April is \$16,173.27. With the addition of new officer(s), this line item should definitely use all of its budgeted funds.
<u>Service (Maintenance) Contracts</u>	Payment was made in August for the annual contract for OSSI in the amount of \$15,885.99. This covers records management and the mobile units. Also, \$4434.00 was paid in November to ID Networks for livescan annual maintenance. These charges are in addition to the monthly maintenance charge paid to Gately Communications of \$590.50.
<u>Computer & Technology Expenses-licenses</u>	In November paid \$35,780.00 to Sunguard for OSSI license fees. This was originally budgeted to be split between FY2010 and FY2011. A budget amendment was made in FY2010 to increase this line item by \$8000 but charges were never incurred during the last fiscal year.
<u>Materials & Supplies</u>	Total is \$25,196 through April 15. Very unlikely that this line item will not go over budget. Discussing with PD for remainder of year and next year. Has not exceeded \$27,000 for the last 2 years, although expense did total \$29,060 for 2008.
<u>Vehicle Maintenance</u>	Vehicle maintenance has been steadily increasing over the past 2 years, and I think our budget projections have probably been too conservative. Total vehicle maintenance for 2009 was \$35,058 and for 2010 was \$38,522. Our current budget of \$32,400 is lower than expenses for both of the previous 2 years. Several transmissions have been rebuilt this year, and we have had some repairs related to accidents (deductible portions). Also, the delay on purchase of new vehicles this fiscal year keeps older vehicles on the road often resulting in higher repair bills.
<u>Tires</u>	This line item will also be overbudget as of March currently showing a balance of \$5684.64. The previous 2 years were both below \$5000 (\$4700 & \$4800).
<u>Investigation Expenses</u>	Unbudgeted costs of police narcotics undercover work during the summer.
Public Safety-Fire Department	
<u>Salaries (Contribution to County)</u>	The Town budgets \$60,000 per year for fire salaries and rescue squad salaries. The Town's budget shows the contributions as \$30,000 for each service. The money is paid directly to Isle of Wight County and is not necessarily divided equally between the two services. Per the County, the money is directed where there is the most need. The Town's budgeted rescue squad portion was paid in February, and the fire allocation will be paid towards the end of the fiscal year.
<u>Member Physicals</u>	Invoices paid to Sentara Obici for physicals/tests for new members. Once their allotment

	is used up, the Fire Department would assume remaining costs for the fiscal year or draw from another departmental line item if available.
<u>Computer & Technology Expenses</u>	Credit balance reflects credits on account for return items that were purchased in FY2010.
<u>Insurance</u>	The Fire Department's insurance premium is paid in an annual installment due in July.
<u>Truck Operation & Maint.</u>	Several invoices totaling \$1,691.33 to Blue Ridge Rescue Supplies for parking brake light, alkaline LED orange, 2 light kits including charger and adapter. Remaining invoices include \$512 to Safeware Inc. for alarm settings and \$1,245.42 to Smithfield Auto Parts for various repairs. In December, the Fire Department exceeded budget for this line item. There were no additional charges in January. This overage will have to be offset by reductions in other line items that have not been fully utilized.
<u>Fuel Fund & Travel</u>	Fuel fund is paid once a year to the Fire Department who then distributes it among its volunteers proportionately based on the number of calls to which they respond during the fiscal year. Payment was made in March and totaled \$12978.
<u>State Pass Thru</u>	State fire funds are received by the Town on behalf of the Fire Department and shown under state grant revenues. In turn, the Town cuts a check to the Fire Department to transfer the funds to their organization. These funds have not yet been received from the state; therefore, the transfer has not yet taken place. The funds should be distributed in June.
<u>Contributions-Public Safety</u>	
<u>E911 Dispatch Center</u>	Monthly payments have been made for the E911 portion of the communications tax that is transferred to the county. A payment of \$22,954 was also made in February towards the budgeted total. The county bills the town with a year end true-up as of June 30, so the Town will not know the true value of this line item until after year end. Some years it has increased, and occasionally we have had a refund. The County provides this budget number. I have requested it for FY2011, but I have not received a reply.
<u>Fire Department Rescue Truck</u>	Per the Fire Department's request, this payment was made in February.
<u>Smithfield Center</u>	
<u>Computer & Technology expenses</u>	No expenditures through mid April. Will need to talk with Jon and Amy to see if expenses are expected or if something has been charged to the wrong line item.
<u>Programming Expenses</u>	Same as computer & technology above. No charges through mid April.
<u>Advertising</u>	This line item has exceeded budget as of April with a total of \$24,322. Will talk with Amy to see if any charges are misclassified.
<u>Contributions-Parks, Recreation and Cultural</u>	
<u>Jersey Park Playground, Pinewood Playground, Clontz</u>	Per discussion with Jeff Smith in Public Utilities, these funds will be used before year end for needed

<u>Park</u>	repairs.
<u>Windsor Castle</u>	Upon accepting Mr. Luter's additional donation to the Town, the Town was responsible for paying several outstanding invoices. One was to Bryant's Excavation for \$67,620.23 for general maintenance (clean up, cleaning barn, watering trees), another to Lawrence Pitt for \$15,000 for administrative oversight, and the final invoice to Thomas Tye Associates for \$5500 for appraisal of 302 Jericho Road. Those invoices total \$88,120.23 and will be added to the amended budget. As of mid April, the total of this line item is \$144,963.66. After subtracting the additional expenses incurred by Mr. Luter's donation of \$88,120.23, the remaining balance is \$56,843.43 which is very close to the \$60,000 budgeted for the year. I think it is likely that with almost 3 months remaining, this item will exceed budget.
Contributions-Community Development	
<u>APVA Courthouse Contribution</u>	We have not yet received a request for payment. Last year's payment was made in June.
<u>Chamber of Commerce</u>	Surprisingly, we have not paid this item. It was paid in July 2009 for FY2010. I have contacted the Chamber and am waiting on an invoice.
<u>Tourism Bureau</u>	For now, this line item includes a \$20,840.13 refund from IOW County for 2010 year end true up. This may have to be partially refunded after discussion at the next Tourism Board meeting.
<u>Historic Smithfield</u>	This was an unbudgeted request to jump start the 2020 streetscape matching funds program.
Public Works-Planning, Engineering, & Public Works	
<u>Uniforms</u>	Uniforms expense is running higher than expected for year-to-date. The total budget for all funds (including WA, SW, and HWY) is \$9200. Total expense for all funds in FY2010 was \$10,882.60; therefore, we started the 2011 budget cycle with insufficient funds. Per discussion with Bill Hopkins, the PW department just completed a bid process for these services, and the costs should drop 30%. I will work with PW to more accurately project this line item for the remainder of FY2011 and the upcoming 2012 budget.
<u>Repairs & Maintenance</u>	Includes \$3471.93 paid in October for truck repairs/tires to units 11b, 12, and 19b. Also paid \$958.08 in December to Dave's Service Center for installation of fuel pump assembly and rear axle seal/brake shoes on 2002 Ford Ranger. No large expenses in January, and no expense in February. Minimal expense in March through mid April. Total cost for 2010 was \$5,304.
<u>Dues & Subscriptions</u>	Totals \$1695 through mid April. Last year's total was \$1560 so starting budget for FY2011 was obviously inadequate.
Public Buildings	
<u>Communications</u>	Includes a charge to American Express to the Fonality Team for annual software and support agreement for 21-40 users for \$1,456.00. This expense was only \$779.72 in FY2010. Also, the FY2010 budget had to be amended to reflect this software contract. Final budget for FY2010 was \$2500. FY2011 will have to be amended as

	well.
Other Financing Uses	
<u>Transfers to Operating Reserves</u>	This line item reflects revenues in excess of expenditures at this point in the fiscal year. Since the bulk of tax collections are reflected in December and January, this number will decline throughout the remainder of the fiscal year as these revenues are used to offset expenses through June 30.
<u>Transfers to Restricted Reserves-S Church Street Project</u>	This line item represents donations for the S. Church Street project that will exceed expenditures for FY2011. These funds would be escrowed and used in FY2012 to finish the project. Donations have not yet been received in FY2011.
Debt Service	
<u>Principal & Interest Retirement for Leased Generators</u>	Both of these leases (for Town Hall and the Smithfield Center) have been paid in full.
<u>Public Building Acquisition-Principal & Interest</u>	Loan funds have not yet been secured for the acquisition/renovation of public buildings.
<u>Line of Credit Retirement-Interest</u>	Originally, this line item was budgeted to reflect principal and interest payments on line of credit draw downs. Per the 2010 audit, only the interest portion should be reflected on the financial statements. This line item will require a budget amendment.
Capital Expenses	
<u>Smithfield Center-AV Upgrades/Chandelier installation</u>	Upgrades for the center were budgeted in one lump sum. Budget will be itemized once costs are determined for all items. Since the Town's threshold is \$5000 for a capitalized item, some of these expenses may be recategorized as operating instead of capital.
<u>Public Buildings-New roof on maintenance building</u>	Unbudgeted expense for emergency repair. Will have to be a budget amendment.
SEWER FUND	
Revenues	
<u>Sewer Charges</u>	Sewer charges are still approximately 13% higher than the same time last year. Consumption is always difficult to budget as it does tend to vary depending on weather. Usage was definitely up during the summer months because of the hot, dry conditions.
<u>Sewer Compliance Fee</u>	There is a budget error in the sewer compliance fee. Billings are right on target, however, the budget should have been \$486,000, not \$404,500. The calculation was based on last year, however, one billing cycle had to be reversed because HRSD did not add the charges to the bills. I did not account for that dropped month when I made my budget calculation for FY2011. This change will be made as a budget amendment at year end.
Expenses	
<u>Health</u>	Health insurance premium represents payments for July through March coverage, thus this line item is already reflecting expense of approximately 68% of annual budget.

<u>Uniforms</u>	See PW Uniforms in general fund. All funds are running high on uniform expense. Will work with PW to revise the numbers for FY2011 and more accurately project FY2012.
<u>HRPDC-Fog & HRPDC Sewer Programs</u>	These line items are paid quarterly and represent 3 of 4 quarterly payments for FY2011. The HRPDC-Fog line item was not originally budgeted but was added as an annual expense by HRPDC after the Town's budget was adopted. A budget amendment will be made to reflect this line item.
<u>Insurance</u>	Insurance expense reflects three quarterly payments to VML for property/casualty and workers' compensation insurance.
<u>Materials & Supplies</u>	Materials and supplies are in line with budget at this time; however, a comprehensive inventory is being compiled by the public utilities staff. Once all items are priced, inventory value will have to be adjusted against materials and supplies. I am anticipating this to be a large number that could possibly result in a "negative" value in this line item for FY2011. Depending upon the materiality of the number, I may have to discuss with the auditors prior to amending the budget.
<u>Contractual</u>	Includes \$395 to Specter Instruments for annual renewal of ESP Support Contract for Win-911. All other expense is made up of payments to VUPS and is based on the number of transmissions.
<u>Miscellaneous</u>	Paid Joyce James \$2000 in September for sewer lateral connection. Other small items included \$200 to Senatara for 2 DOT physicals (Jeff Smith, Will Council) for CDL license, \$129.26 to IOW County Health Department for hepatitis shots, and \$81.25 for hearing tests.
Working Adjustments to CAFR	
<u>Additional debt service costs-principal expense</u>	This expense does not show on the operating statement for the CAFR. It is a balance sheet item only. We show it as a working adjustment so that we do not lose sight of the cash needed to fund this principal. The sewer loan is paid twice a year as explained in interest expense above. The full principal for the year is paid in the first payment with the second payment being interest only.
Capital Expenses	
<u>Main Street Pump Station</u>	Reflects electrical renovation/installation services for Main Street pump station per contract with REW. This item was not carried forward from FY2010 and will have to be included as a budget amendment.
<u>Capital-VAC Truck</u>	This expense is part of the total budgeted expense for Sewer Consent Order. It will be broken out in the budget revision at year end. Sewer Capital Escrow money was used to fund the expense.
WATER FUND	
Revenues	
<u>Water Charges</u>	Consumption is approximately 16% higher than during the same period last fiscal year.

Expenses	
<u>Health</u>	Health insurance premium represents payments for July through February March, thus this line item is already reflecting expense of approximately 67% of annual budget.
<u>Uniforms</u>	See PW Uniforms expense. All funds are slightly above budget for year-to-date.
<u>Contractual</u>	October included annual software and hardware (partial) maintenance fees of \$3065 to HD Waterworks for handheld meter readers and cradles. Annual maintenance contracts may end up slightly over budget. It is difficult to estimate James R. Reed charges for sample testing which have ranged from \$105 to \$920 during this fiscal year.
<u>Water Tank Maintenance</u>	This line item has been on hold while a detailed analysis was prepared on the services provided in years past and necessary maintenance going forward.
<u>Professional Services</u>	September reflected \$948 payment to Clark Nexsen for a water tank inspection report. In December an additional \$14,150 was paid to Clark Nexsen for review of the water tank inspection report and budget estimates for repairs.
<u>Regional Water Supply</u>	As with sewer, this HRPDC line item is paid quarterly. Three of four payments have been made for the fiscal year.
<u>Utilities</u>	This line item apperas to be running high for the year. Last year's total was \$39,724.
<u>Insurance</u>	Insurance expense reflects three quarterly payments to VML for property/casualty and workers' compensation insurance.
<u>Miscellaneous</u>	This expense represents quarterly payments to VDH that are based on the number of water customers the town had as of July 1.
Working Adjustments to CAFR	
<u>Additional debt service costs-principal expense</u>	As with sewer, the first payment of the year includes interest and principal with the second payment being interest only. Thus 100% of principal budgeted has been paid.
Capital Expenses	
<u>Waterline Replacement</u>	This is an unbudgeted expense that has been evaluated as an improvement to be implemented during construction for the S. Church Street Enhancement Project. Current costs reflect work by Clark Nexsen.
HIGHWAY	

<u>Health</u>	Health insurance premium represents payments for July through February coverage, thus this line item is already reflecting expense of approximately 70% of annual budget.
<u>Uniforms</u>	Uniforms expense is allocated between PW, SW, WA, and HWY based on % of personnel for each of these functions. All funds are reflecting higher costs than expected year-to-date. See PW uniforms explanation.
<u>Insurance</u>	Insurance expense reflects three of four quarterly payments to VML for property/casualty and workers' compensation insurance.
<u>Stormwater (PARS)</u>	This was an unbudgeted expense that was added by the Hampton Roads Planning Commission District this fiscal year. It was not included in the preliminary budget that HRPDC provided us in the spring to plan our annual budget. The total for the year will be \$1785.71.
<u>Stormwater Management Program (town & regional)</u>	This HRPDC line item is paid quarterly. Three of four payments have been made for the fiscal year.

CASH BALANCES AS OF MARCH 31, 2011						
ACCOUNT NAME	BANK NAME	ACCOUNT BALANCE	DATE RECONCILED	Current Month INTERCO. TRANSFERS	Year end Interco. Transfers	ADJUSTED BALANCES
Water	Farmers Bank	794,510.05	04/08/11	(279,704.47)	-	514,805.58
Water-Debt Service	Farmers Bank	1,047,087.22	04/08/11	32,230.71		1,079,317.93
Water Capital Escrow (availability fees)	TowneBank	1,330,452.30	04/08/11	5,440.00		1,335,892.30
Water Development Escrow	TowneBank	223,637.74	04/08/11			223,637.74
Water General Obligation Funds	US Bank-market val	2,238,745.13	04/08/11			2,238,745.13
Subtotal Water		5,634,432.44		(242,033.76)	-	5,392,398.68
Sewer	Farmers Bank	225,605.59	04/08/11	(137,700.73)	-	87,904.86
Sewer Bond Escrow	TowneBank	38.59	04/08/11			38.59
Sewer Development Escrow	TowneBank	315,217.52	04/08/11			315,217.52
Sewer Capital Escrow (availability fees)	TowneBank	656,000.89	04/08/11	8,240.00		664,240.89
Sewer Compliance	Farmers Bank	497,175.78	04/08/11	39,098.07		536,273.85
Subtotal Sewer		1,694,038.37		(90,362.66)	-	1,603,675.71
Highway	Farmers Bank	220,609.74	04/08/11	(92,827.72)	-	127,782.02
General Fund	Farmers Bank	1,492,654.87	04/08/11	425,224.14	-	1,917,879.01
Payroll	Farmers Bank	42,870.63	04/08/11			42,870.63
Money Market-General Fund	TowneBank	223,410.61	04/08/11			223,410.61
Money Market-General Fund	Farmers Bank	32,801.03	04/08/11	-		32,801.03
General Fund Capital Escrow Account	TowneBank	50,404.19	04/08/11	-		50,404.19
Certificate of Deposit	Farmers Bank	1,155,696.84	04/08/11	(500,000.00)		655,696.84
Certificate of Deposit-Police Dept	Farmers Bank	35,624.25	04/08/11			35,624.25
Special Project Account (Pinewood)	Farmers Bank	303,250.68	04/08/11	-	-	303,250.68
Pinewood Heights Escrow	Farmers Bank	24,974.90	04/08/11			24,974.90
S. Church Street Account	TowneBank	625,136.35	04/08/11	500,000.00		1,125,136.35
Subtotal General Fund		3,986,824.35		425,224.14	-	4,412,048.49
Beautification Fund	Farmers Bank	7,787.73	04/08/11			7,787.73
Money Market-Beautification	Farmers Bank	298,115.15	04/08/11			298,115.15
Subtotal Beautification		305,902.88				305,902.88
Rising Star CDBG	Farmers Bank	63.49	04/08/11			63.49
TOTAL ALL FUNDS		11,841,871.27		0.00	-	11,841,871.27

Mr. William Hopkins III
 Town of Smithfield
 310 Institute Street
 P.O. Box 246
 Smithfield, VA 23431

Project Manager Michael Tippin
 Principal David Bradshaw

Project 3683 South Church Street Construction Inspection Services (IDQ 3152)

Professional Services for the Period through March 31, 2011

Description	Total Fee	Percent Complete	Total Fee Earned	Prior Fee Earned	Current Fee Earned
CA - Office	194,034.00	11.53	22,372.12	11,642.04	10,730.08
Total Fee	194,034.00		22,372.12	11,642.04	10,730.08
	Subtotal				10,730.08
			Invoice Total:		\$10,730.08

Outstanding Invoices

Number	Date	Balance
45137	2/28/2011	11,642.04
Total		11,642.04

cc: Town of Smithfield
 Ellen Minga
 310 Institute Drive
 P.O. Box 246
 Smithfield, VA 23431

VENDOR # _____
 ACCOUNT # _____
 DEPT HEAD W.T.H.
 TOWN MANAGER PLS

Clark Nexsen - Deborah A. Gill

dagill

APR - 1 2011

REQUEST FOR PAYMENT

From: ENGLISH CONSTRUCTION COMPANY, INC.
 P. O. BOX P-7000
 LYNCHBURG, VIRGINIA 24505

To: TOWN OF SMITHFIELD, VA
 P.O. BOX 246
 SMITHFIELD, VA 23431

Invoice: 14700311
 Draw: #00007
 Invoice date: 4/1/2011
 Period ending date: 3/31/2011

Contract For:

Request for payment:

Original contract amount	\$4,119,800.00	
Approved changes	\$0.00	
Revised contract amount		\$4,119,800.00
Contract completed to date		\$1,351,555.93
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$67,577.60	
Total completed less retainage		\$1,283,978.33
Less previous requests	\$924,994.08	
Current request for payment		\$358,984.25
Current billing		\$377,878.16
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$18,893.91	
Current amount due		\$358,984.25
Remaining contract to bill	\$2,835,821.67	

Project: 1470
 South Church Street WTF

Contract date: 7/22/2010

Engineer/Architect Approval:	
Engineer/Architect: By: <u><i>[Signature]</i></u>	
Date: <u>4/12/11</u>	
Owner Approval:	
Owner: By: <u><i>[Signature]</i></u>	
Date: <u>4/22/11</u>	

CHANGE ORDER SUMMARY	
Changes approved in previous months by Owner	
Total approved this Month	
NET CHANGES by Change Order	0.00

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the TOWN OF SMITHFIELD, VA relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR:

By: *[Signature]*
 Date: 4/14/11

State Of Virginia

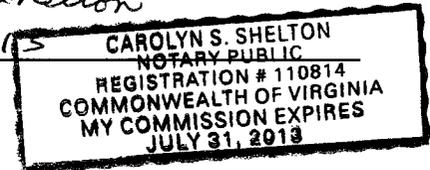
City/County Of Lynchburg

Subscribed and sworn to before me this 1st day of April, 2011

Notary Public
 My commission expires:

Carolyn S. Shelton
July 31, 2013

VENDOR # _____
 ACCOUNT # 005-42060-7028
 DEPT HEAD *[Signature]*
 TOWN MANAGER *[Signature]*



REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700311

Draw: #00007

Period Ending Date: 3/31/2011 Detail Page 2 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
10	Mobilization	201,000.00	180,900.00			180,900.00	90.00	20,100.00	9,045.00
20	Bond	30,000.00	30,000.00			30,000.00	100.00		1,500.00
30	License/Insurance	15,000.00	15,000.00			15,000.00	100.00		750.00
40	General Conditions	300,000.00	126,000.00	21,000.00		147,000.00	49.00	153,000.00	7,350.00
50	Temporary Work	30,000.00	27,000.00			27,000.00	90.00	3,000.00	1,350.00
60	Demo	20,000.00	20,000.00			20,000.00	100.00		1,000.00
70	Silt Fence	5,000.00	5,000.00			5,000.00	100.00		250.00
80	Site Cut/Fill	15,000.00	15,000.00			15,000.00	100.00		750.00
90	Strip/Replace Topsoil	10,000.00	5,000.00			5,000.00	50.00	5,000.00	250.00
100	Gravel Drive	40,000.00						40,000.00	
110	Bioretention	25,000.00						25,000.00	
120	E & S Measures	7,500.00	7,500.00			7,500.00	100.00		375.00
130	Clearing	7,500.00	7,500.00			7,500.00	100.00		375.00
140	Asphalt Base Stone	40,000.00						40,000.00	
150	Restoration	10,000.00						10,000.00	
170	Retaining Wall	15,000.00						15,000.00	
180	Fence	10,000.00						10,000.00	
190	Paving	50,000.00						50,000.00	
200	Concentrate Pump Station Slab	10,000.00	10,000.00			10,000.00	100.00		500.00
205	Concentrate Walls	15,000.00	15,000.00			15,000.00	100.00		750.00
210	Concentrate Top	10,000.00	10,000.00			10,000.00	100.00		500.00
215	Clearwell Slabs	20,000.00	20,000.00			20,000.00	100.00		1,000.00
220	Clearwell Walls	50,000.00	50,000.00			50,000.00	100.00		2,500.00
225	Clearwell Top	20,000.00	20,000.00			20,000.00	100.00		1,000.00
230	Tunnel Footing	10,000.00	10,000.00			10,000.00	100.00		500.00
235	Tunnel Walls	20,000.00	20,000.00			20,000.00	100.00		1,000.00
240	Tunnel Top	20,000.00	14,000.00	6,000.00		20,000.00	100.00		1,000.00
245	Lime Pit	10,000.00	10,000.00			10,000.00	100.00		500.00
250	Building Footings	15,000.00	15,000.00			15,000.00	100.00		750.00
255	Pads and Pipes Supports	15,000.00	1,500.00		327.95	1,827.95	12.19	13,172.05	91.40
260	Generator Pad	5,000.00						5,000.00	
265	Concrete Rake per Detail D/S5	5,000.00						5,000.00	
270	Building Slab	25,000.00	12,500.00	11,250.00		23,750.00	95.00	1,250.00	1,187.50

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700311

Draw: #00007

Period Ending Date: 3/31/2011 Detail Page 3 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
310	Bldg.-Split Face	5,000.00		5,000.00		5,000.00	100.00		250.00
315	Bldg.-Brick & Precast	35,000.00		32,550.00		32,550.00	93.00	2,450.00	1,627.50
320	Bldg.-CMU	80,000.00	13,600.00	59,200.00		72,800.00	91.00	7,200.00	3,640.00
325	Pump Sta.-Split Face	5,000.00		2,800.00		2,800.00	56.00	2,200.00	140.00
330	Pump Sta.-Brick	7,500.00		4,200.00		4,200.00	56.00	3,300.00	210.00
335	Pump Sta.-CMU	7,500.00		6,075.00		6,075.00	81.00	1,425.00	303.75
420	Miscellaneous Metals	40,000.00	11,105.52		23,894.48	35,000.00	87.50	5,000.00	1,749.80
430	Rough Carpentry	5,000.00						5,000.00	
440	Trusses	20,000.00			10,553.34	10,553.34	52.77	9,446.66	527.67
450	FRP Fabrications	10,000.00		1,198.78		1,198.78	11.99	8,801.22	59.94
460	Fluid Air Barrier	20,000.00		19,000.00		19,000.00	95.00	1,000.00	950.00
470	Caulking	5,000.00						5,000.00	
480	Doors/Frames/Hardware	30,000.00			25,473.55	25,473.55	84.91	4,526.45	1,273.68
490	Overhead Door	15,000.00						15,000.00	
500	Windows/Glazing	5,000.00						5,000.00	
510	Drywall	12,000.00						12,000.00	
520	Tile/Flooring	5,000.00						5,000.00	
530	Painting	20,000.00						20,000.00	
540	Louvers/Vents	5,000.00						5,000.00	
550	Canopy	12,000.00						12,000.00	
560	Yard Pipe	80,000.00	43,341.36	30,658.64	2,000.00	76,000.00	95.00	4,000.00	3,800.00
570	Interior Pipe	70,000.00	24,476.00		23,576.27	48,052.27	68.65	21,947.73	2,402.61
580	Furnish Pipe/Valves	150,000.00	16,865.00	15,000.00	98,134.82	129,999.82	86.67	20,000.18	6,499.99
590	Gates	60,000.00			21,595.57	21,595.57	35.99	38,404.43	1,079.78
600	Well Pumps	170,000.00			531.47	531.47	0.31	169,468.53	26.57
601	Extend Well #10 Casing	3,000.00		3,000.00		3,000.00	100.00		150.00
602	Install Well #10 Pump	12,000.00						12,000.00	
603	Install Well #8 Pump	15,000.00						15,000.00	
610	Vertical Pumps	55,000.00						55,000.00	
620	SST Pumps	150,000.00						150,000.00	
630	Horz. Split Pumps	15,000.00						15,000.00	
640	Concentrate Pumps	55,000.00			398.18	398.18	0.72	54,601.82	19.91
650	Chemical Feed System	45,000.00						45,000.00	

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700311

Draw: #00007

Period Ending Date: 3/31/2011 Detail Page 5 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1170	Install VFD's	140,000.00						140,000.00	
1175	Install Switchboard	57,000.00						57,000.00	
1180	Install Panelboards	9,000.00						9,000.00	
1185	Install Transformers	6,000.00						6,000.00	
1190	Install MCC	51,000.00						51,000.00	
1195	Coordin. Study Safety Switches	22,000.00		22,000.00		22,000.00	100.00		1,100.00
1200	Electrical Rough In/Slab	21,000.00	21,000.00			21,000.00	100.00		1,050.00
1205	Duct Bank	14,000.00	1,734.17		7,365.83	9,100.00	65.00	4,900.00	455.00
1210	Rough In Interior Electrical	82,000.00						82,000.00	
1215	Elec. Terminations/Trim Out	20,000.00						20,000.00	
1220	Start Up Facility	5,000.00						5,000.00	
1225	Install Branch Wire	10,000.00						10,000.00	
1230	Install Feeder Wire	48,000.00						48,000.00	
1235	Install Lighting	18,000.00						18,000.00	
1240	Elec. Centrate Pump Station								
1245	Install Electrical	2,000.00		600.00		600.00	30.00	1,400.00	30.00
1250	Start Up Pump Station	1,000.00						1,000.00	
1255	Electrical Tie-in #8 Well								
1260	Electrical	1,000.00						1,000.00	
1265	Start Up Well Pump	1,000.00						1,000.00	
1330	Generator	200,000.00						200,000.00	
1340	Unit-Overexcavation	18,000.00						18,000.00	
1350	Unit-Conduit/Wire	1,800.00						1,800.00	

Totals	4,119,800.00	832,022.05	305,682.42	213,851.46	1,351,555.93	32.81	2,768,244.07	67,577.60
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15479

PAYMENT APPLICATION

TO: English Construction Co., Inc. 616 Church St Lynchburg, VA 24505 Attn: Ryan Ginger	PROJECT NAME AND LOCATION: 10-1568 South Church Street WTF, Smithfield, VA Smithfield, VA	APPLICATION # 3 PERIOD THRU: 03/11/2011 PROJECT #s: 1470-PO-08 DATE OF CONTRACT: 09/18/2010	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: PMWI 45 Dundaff Street Carbondale, PA 184071801	ARCHITECT:		
FOR: misc metals			

CONTRACTOR'S SUMMARY OF WORK

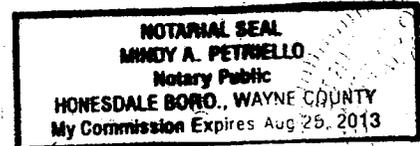
Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$26,652.00
2. SUM OF ALL CHANGE ORDERS	\$4,083.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$30,735.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$28,772.00
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$28,772.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$2,619.00
8. PAYMENT DUE	\$26,153.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$1,963.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$4,083.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$4,083.00	\$0.00
NET CHANGES	\$4,083.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: PMWI
By: Paul McMa Date: 3-11-11
State of: Pennsylvania
County of: Wayne
Subscribed and sworn to before me this 11th day of March, 2011
Notary Public: Mindy A. Petriello
My Commission Expires: 8/25/13



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:
By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

Item 420 \$15,000.00 stored materials

CONTINUATION PAGE

PROJECT: 10-1568

South Church Street WTF, Smithfield, VA

APPLICATION #: 3

DATE OF APPLICATION: 03/11/2011

PERIOD THRU: 03/11/2011

PROJECT #s: 1470-PO-08

Payment Application containing Contractor's signature is attached.

ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
			A	Site					
A-001	30 Primed steel pipe bollards (dwg. #C-3)	\$4,028.00	\$0.00	\$4,028.00	\$0.00	\$4,028.00	100%	\$0.00	
B	Treatment Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
B-002	42 Ln. Ft. Aluminum 2-line handrail (dwg. #A-1)	\$2,812.00	\$0.00	\$2,812.00	\$0.00	\$2,812.00	100%	\$0.00	
B-003	4 Galvanized steel C8x13.75 channel supports for the FRP	\$1,466.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,466.00	
B-004	20 Ln. Ft. Aluminum 2-line handrail at the FRP grating area (dwg. #A-1)	\$1,357.00	\$0.00	\$1,357.00	\$0.00	\$1,357.00	100%	\$0.00	
B-005	3 Galvanized steel type L3 Lintels (dwgs. #A-1, S-2)	\$1,734.00	\$0.00	\$1,734.00	\$0.00	\$1,734.00	100%	\$0.00	
B-006	6 Galvanized steel type L4 Lintels (dwgs. #A-1, S-2, M-3)	\$349.00	\$0.00	\$349.00	\$0.00	\$349.00	100%	\$0.00	
B-007	3 Galvanized steel type L5 Lintels (dwgs. #A-1, S-2, M-3)	\$2,106.00	\$0.00	\$2,106.00	\$0.00	\$2,106.00	100%	\$0.00	
B-008	5 Galvanized steel type L6 Lintels (dwgs. #A-1, S-2, M-3)	\$2,029.00	\$0.00	\$2,029.00	\$0.00	\$2,029.00	100%	\$0.00	
B-009	2 Galvanized steel type L7 Lintels (dwgs. #A-1, S-2)	\$2,021.00	\$0.00	\$2,021.00	\$0.00	\$2,021.00	100%	\$0.00	
B-010	8 Galvanized steel corner angles at overhead door jambs (dwgs. #A-1,	\$980.00	\$0.00	\$980.00	\$0.00	\$980.00	100%	\$0.00	
B-011	2 Galvanized steel embedded double sill angles overhead doors	\$1,185.00	\$1,185.00	\$0.00	\$0.00	\$1,185.00	100%	\$0.00	
B-012	One Stainless steel 36"x36" cover plate for future high service pump	\$826.00	\$0.00	\$826.00	\$0.00	\$826.00	100%	\$0.00	
B-013	One Stainless steel 10'-0" hose rack (dwg. #P-9)	\$592.00	\$0.00	\$592.00	\$0.00	\$592.00	100%	\$0.00	
B-014	One Stainless steel frame W/ mounting plate per detail #9 (dwg.	\$693.00	\$0.00	\$693.00	\$0.00	\$693.00	100%	\$0.00	
SUB-TOTALS		\$22,178.00	\$1,185.00	\$19,527.00	\$0.00	\$20,712.00	93%	\$1,466.00	

CONTINUATION PAGE

CONTINUATION PAGE

PROJECT: 10-1568
South Church Street WTF, Smithfield, VA

APPLICATION #: 3
DATE OF APPLICATION: 03/11/2011
PERIOD THRU: 03/11/2011
PROJECT #s: 1470-PO-08

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
B-015	4 Stainless steel 6" pipe supports type #5 on PD-1 (dwgs #P2, P9)	\$1,246.00	\$0.00	\$1,246.00	\$0.00	\$1,246.00	100%	\$0.00	
B-016	One Stainless steel 4" pipe support type #5 on PD-1 (dwgs #P2, P9)	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	100%	\$0.00	
B-017	One Stainless steel 8" pipe support type #5 on PD-1 (dwgs #P2, P9)	\$506.00	\$0.00	\$506.00	\$0.00	\$506.00	100%	\$0.00	
B-018	One Stainless steel 8" pipe support type #6 on PD-1 height = 3'-0	\$497.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$497.00	
B-019	One Stainless steel 8" pipe support type #6 on PD-2 (dwg #P4)	\$441.00	\$0.00	\$441.00	\$0.00	\$441.00	100%	\$0.00	
C	Concentrate Pump Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
C-020	2 Galvanized steel type L4 Lintels (dwgs. #A-1, S-8, M-3)	\$110.00	\$110.00	\$0.00	\$0.00	\$110.00	100%	\$0.00	
C-021	One Galvanized steel type L6 Lintel (dwgs. #A-1, S-2)	\$224.00	\$224.00	\$0.00	\$0.00	\$224.00	100%	\$0.00	
C-022	9 Stainless steel manhole/ladder rung W/ Slip-not coating (dwg.	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	100%	\$0.00	
1a	Change Order # 1 Change single angle lintels to double angle lintels	\$658.00	\$0.00	\$658.00	\$0.00	\$658.00	100%	\$0.00	
1b	Change plate size on beam lintels to 11" wide per marked up dwg #	\$1,177.00	\$0.00	\$1,177.00	\$0.00	\$1,177.00	100%	\$0.00	
1c	Add 4 SS frames w/ mounting plates per detail #9 on dwg PD-2	\$2,248.00	\$0.00	\$2,248.00	\$0.00	\$2,248.00	100%	\$0.00	
TOTALS		\$30,735.00	\$2,619.00	\$26,153.00	\$0.00	\$28,772.00	94%	\$1,963.00	



P.O. BOX 90035
RALEIGH, N.C. 27675

NC 800-473-8787
919-787-8787

INVOICE NO. 214239

ENTRY DATE 1/25/11 Page 1 of 1

PLANT NN

E0600

ALTERED 2/21/2011

BRETT 434-841-7549
Bldr:

RECEIVED

2011 MAR -7 AM 8:31

S
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ENGLISH CONSTRUCTION CO., INC.
P O BOX P-7000
LYNCHBURG VA 24505

S
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P

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CUSTOMER P.O. 1470-PO-21	SALESMAN GARY EMRICH	COUNTY SMITHFIELD	TERMS 1% 10 DAYS NET 30
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JOB NAME 1802-D SOUTH CHURCH ST.	DRIVER	REQUESTED SHIP 2/25/2011	DATE SHIPPED & INVOICED 3/1/11
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DIRECTIONS/REMARKS
SMITHFIELD, VA --- US-175/US-258S VIA RAMP TO JAMES RIVER BRIDGE: GO APPROX. 7.5 MILES & CONT. TO FOLLOW US-258S; GO APPROX. 3 MILES & T/R TO CONT. TO FOLLOW US-258S; MAKE YOUR 1ST LEFT & CONT. TO FOLLOW US-258S; T/R & CONT. TO FOLLOW US-258S; GO APPROX. 2 MILES & T/R ONTO S. CHURCH ST. IN SMITHFIELD, VA. JOBSITE WILL BE ON LEFT. CALL BRETT STREET @ 434-841-7549 BEFORE DELIVERY.

QUAN. SHIP	QUAN. ORDER	SPAN			T.C. PITCH	B.C. PITCH	DESCRIPTION	DVHG LEFT	DVHG RIGHT	UNIT PRICE	EXTENDED AMOUNT
		FT	IN	SX							
1	31	46	6	0	5		COM R-1	0	0	\$140.00	\$4,340.00
2	7	46	6	0	5		COM R-1A	0	0	\$156.00	\$1,092.00
3	4	36	9	0	5		STB R-2	0	0	\$103.00	\$412.00
4	2	24	0	0	5		STB R-3	0	0	\$65.20	\$130.40
5	2	9	6	0	5		STB R-4	0	0	\$20.40	\$40.80
6	4	31	0	0	5		STB R-5	0	0	\$84.20	\$336.80
8	2	16	0	0	5		COM R-7	0	0	\$27.70	\$55.40
9	6	46	6	0	5		GIR RG-1	0	0	\$352.60	\$2,115.60
10	2	46	6	0	5		GIR RG-2	0	0	\$622.70	\$1,245.40
11	4	16	0	0	5		GIR RG-3	0	0	\$62.50	\$250.00
12	12	0	0	0	0		+JH-THA29	0	0	\$2.70	\$32.40
13	1	0	0	0	0		DOUBLE-DIPPED-PLATES	0	0	\$0.00	\$0.00

1470
Supt. [Signature]
Proj. Mgr. [Signature]
MAR 08 2011

READ BEFORE SIGNING - TERMS OF SALE

(1) Customer agrees to Terms, above. Interest at 18% per annum is charged on account if not paid within terms, plus attorney's fees incurred to collect a delinquent account.

(2) At Seller's option, Seller will repair any material or service found defective within 7 year from delivery or performance. IN NO EVENT SHALL SELLER BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES OR FOR LOSS OF PROFITS OR REVENUE, INSTALLATION, ADJUSTMENT OR OTHER EXPENSES WHICH ARISE IN CONNECTION WITH THE MATERIALS OR SERVICE. No other warranties, express or implied, other than as stated above, shall apply to the materials or service.

(3) Claims for shortage will not be allowed unless made at the time of delivery.

Received, Inspected and Agreed: _____
Owner or Authorized Agent _____ Date _____

Tax Yes No

AMOUNT \$10,553.34

SUB TOTAL \$10,050.80
TAX \$502.54
TOTAL \$10,553.34

CUSTOMER'S INVOICE

Item 50 440

INVOICE NUMBER	CUSTOMER	PAGE
2057303	80089	2

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
2	2	SP-FPP10G10WT	TAG A130 10 X 1"10 FLG X PE SPOOL PIECE With 1" NPT tap 1'4" from PE with 2" NPT tap 10" from PE	289.360	EA	578.72
1	1	SP-FFPXKF58	TAG A131 8 X 2'4-5/8" FLG X FLG SPOOL PIECE	207.845	EA	207.85
3	3	BFX	TAG A132 8 DI 125# C110 BLIND FLG	41.280	EA	123.84
2	2	SP-FFPX101316	8 X 0'10-13/16" FLG X FLG SPOOL PC	185.620	EA	371.24
2	2	SP-FFPX101316	TAG A134 8 X 0'10-13/16" FLG X FLG SPOOL PC with 1/2" NPT tap 5-3/8" from FLG	194.650	EA	389.30
2	2	SP-FFPXKK1116WT	TAG A135 8 X 2'2-11/16 FLG X FLG SPOOL PIECE with 1" NPT tap 8" from FLG	220.060	EA	440.12
2	2	SP-FFPXGP	TAG A136 8 X 1'4" FLG X PE SPOOL PIECE	110.500	EA	221.00
2	2	SP-FFPX3U	TAG A137 8 X 3'6 FLG X PE SPOOL PIECE with 1" NPT tap 2'10" from PE	231.910	EA	463.82
2	2	SP-FFPX3134	TAG A138 8 X 3'1-3/4 FLG X FLG SPOOL PIECE	231.910	EA	463.82
1	1	FFP12M	TAG A139 12 X 3 FT FLGXFLG PIPE	417.380	EA	417.38
2	2	SP-FFPX3378	TAG A141 8 X 3'3-7/8 FLG X FLG SPOOL PIECE	231.910	EA	463.82
1	1	FFPUM	TAG A143 6 X 3 FT FLGXFLG PIPE	177.710	EA	177.71
1	1	SP-FFPUKM	TAG A145 6 X 2'3 FLG X FLG SPOOL PIECE	168.590	EA	168.59
1	1	SP-FFPUMM	TAG A147 6 X 3'3 FLG X FLG SPOOL PIECE	186.830	EA	186.83
2	2	SP-FFPUG1038	TAG A147 6 X 1'10-3/8 FLG X FLG SPOOL PIECE	146.180	EA	292.36
2	2	SP-FFPXGU	TAG A148 8 X 1'6 FLG X PE SPOOL PIECE with 1/2 NPT tap 1'2" from PE	207.845	EA	415.69
2	2	SP-FFPXGU	TAG A149 8 X 1'6 FLG X PE SPOOL PIECE with 2" NPT tap 1'0 from PE	207.845	EA	415.69
1	1	SP-FFPUGMF	TAG A150 6 X 1'3-3/4 FLG X FLG SPOOL PIECE	146.180	EA	146.18
1	1	BF10	TAG A151 10 DI 125# C110 BLIND FLG	77.440	EA	77.44
2	2	SP-FFPUGU	6 X 1'6 FLG X PE SPOOL PIECE with 1/2" NPT tap 2" from PE	146.180	EA	292.36
2	2	SP-FFP12G558	TAG A153 12 X 1'5-5/8 FLG X FLG SPOOL PIECE	343.760	EA	687.52
1	1	SP-FFPX4578	TAG A201 8 X 4'5-7/8 FLG X FLG SPOOL PIECE	328.180	EA	328.18
1	1	SP-FFPX5878	TAG A202 8 X 5'8-7/8 FLG X FLG SPOOL PIECE	328.180	EA	328.18
1	1	SP-FFP105578	TAG A203 10 X 5'5-7/8 FLG X FLG SPOOL PIECE	379.690	EA	379.69
2	2	SP-FFPX6434	TAG A204 8 X 6'4-3/4 FLG X FLG SPOOL PIECE	328.180	EA	656.36
1	1	SP-FFP104578	TAG A205 10 X 4'5-7/8 FLG X FLG SPOOL PIECE	347.380	EA	347.38
2	2	SP-FFPXGM	TAG A206 8 X 1'3 FLG X FLG SPOOL PIECE	207.840	EA	415.68
			TAG A207			
INVOICE SUB-TOTAL						32234.89
TAX VIRGINIA STATE ONLY						1611.78

FEB 20
 AX Reg No
 Code Account
 15-001341 33, 246.67

Item 580

ERGUSON ENTERPRISES, INC.

2010 GRAVES MILL RD
FOREST, VA 24551-2657

RECEIVED

Please contact with questions
434-385-6600

2011 FEB 28 AM 8:31

INVOICE NUMBER	CUSTOMER	PAGE
2057303	80089	1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FEI - LYNCHBURG #75
PO BOX 644054
PITTSBURGH, PA 15264-4054

00010625 01 SP 0.440 01 TR 046 FRIDCA01 000000
ENGLISH CONSTRUCTION CO INC
SOUTH CHURCH STREET WTF
PO BOX P 7000
LYNCHBURG, VA 24505

SHIP TO

SMITHFIELD WWP
C/O ENGLISH CONSTRUCTION
1802 D SOUTH CHURCH STREET
SMITHFIELD, VA 23431



SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID	
1938	1938	VAONLY	SOUTH CHURCH STERRT	9LS	SOUTH CHURCH STREET	02/25/11	55878	
QUANTITY	ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION		UNIT PRICE	QTY	AMOUNT
2	2		F410	10 DI 125# C110 FLG 45 BEND		226.450	EA	452.90
1	1		FCR10X	10X8 DI 125# C110 FLG CONC RED		189.000	EA	189.00
1	1		SP-FFP1007	10 X 0'7 FLG X FLG SPOOL PIECE		227.790	EA	227.79
1	1		FPP10X	10 X 8 FT. FLGXPE PIPE		360.620	EA	360.62
1	1		F910	10 DI 125# C110 FLG 90 BEND		245.760	EA	245.76
3	3		FT12	With 1" tap @ Y				
1	1		FCR1210	12 DI 125# C110 FLG TEE		443.333	EA	1330.00
6	6		FT12X	12X10 DI 125# C110 FLG CONC RED		254.720	EA	254.72
1	1		FT12U	12X8 DI 125# C110 FLG TEE		416.640	EA	2499.84
4	4		F9X	12X6 DI 125# C110 FLG TEE		395.840	EA	395.84
4	4		F912	8 DI 125# C110 FLG 90 BEND		157.440	EA	629.76
4	4		FCR12U	12 DI 125# C110 FLG 90 BEND		314.880	EA	1259.52
1	1		FCR12X	12X6 DI 125# C110 FLG CONC RED		200.960	EA	803.84
1	1		FLGB9X	12X8 DI 125# C110 FLG CONC RED		224.960	EA	224.96
1	1		FT1210	8 DI 125# C110 FLG BSE 90 BEND		291.600	EA	291.60
1	1		F910	10 DI 125# C110 FLG TEE		470.720	EA	470.72
2	2		FTXX10	10 DI 125# C110 FLG 90 BEND		245.760	EA	245.76
2	2		FTXUX	8X8X10 DI 125# C110 FLG TEE		353.600	EA	707.20
1	1		SP-FFP102XWG	8X6X8 DI 125# C110 FLG TEE		197.120	EA	394.24
1	1		SP-FPP102UW2TAP	10 X 2'8 FLG X FLG SPOOL PIECE W/TP With 1" NPT Tap 6" from flg Tag A116		289.360	EA	289.36
1	1		SP-FPP12MP3/8WTAPK	10 X 2'6 FLG X PE SPOOL PIECE W/TP With 2" NPT Tap 1'10" from PE TAG A118		417.380	EA	417.38
1	1		SP-FPP12K11F	12 X 3'4-3/8 FLG X FLG SPOOL PIECE W/TP With 2" NPT Tap 1'0" from flg TAG A118		456.820	EA	456.82
1	1		SP-FPP12K9F	12 X 2'11-3/4 FLG X FLG SPOOL PIECE TAG A119		383.210	EA	383.21
2	2		SP-FCP12G1178	12 X 2'9-3/4 FLG X FLG SPOOL PIECE TAG A120		296.220	EA	592.44
1	1		SP-FPP121411F	12 X 1'11-7/8 FLG X C X PE WALL PIP TAG A121		896.100	EA	896.10
1	1		SP-FPP1210F	12 X 14'11-3/4 FLG X FLG SPOOL PIECE TAG A122		698.835	EA	698.84
5	5		FFP1220	12 X 10'0-3/4 FLG X FLG SPOOL PIECE TAG A123		996.270	EA	4981.35
2	2		FPP10K	12 X 20 FT FLGXFLG PIPE TAG A124		289.360	EA	578.72
1	1		SP-FPP12GKF	10 X 2 FT FLGXPE PIPE TAG A125		343.760	EA	343.76
1	1		SP-FPP12XF	12 X 1'2-3/4 FLG X FLG SPOOL PIECE TAG A126		322.560	EA	322.56
1	1		SP-FPP12G0D	12 X 0'8-3/4" FLG X FLG SPOOL PIECE TAG A127		343.760	EA	343.76
1	1		SP-FPP1213658	12 X 1'0-1/2" FLG X FLG SPOOL PIECE TAG A128		817.200	EA	817.20
1	1		SP-FPP12G9F	12 X 13'6-5/8 FLG X FLG SPOOL PIECE TAG A129		383.210	EA	383.21

TERMS: NET 10TH PROX ORIGINAL INVOICE
All accounts are due and payable per the invoiced terms. All past due amounts are subject to a service charge at the maximum rate allowed by state law plus costs of collection including attorney fees if incurred. Freight terms are FOB our dock unless otherwise specified above.

TOTAL DUE CONTINUED
WARRANTY PROVISIONS: SEE REVERSE SIDE A

Item 500 580

INDUSTRIAL & MUNICIPAL SUPPLY
 dba IMS
 P.O. Box 573
 WEST POINT GA 31833

Invoice	30474
Date	3/25/2011
Page	1

Bill To:

ENGLISH CONSTRUCTION-SMITHFIELD,VA
 P O BOX P-7000
 LYNCHBURG VA 24505

Ship To:

ENGLISH CONSTRUCTION-SMITHFIELD,VA
 SOUTH CHURCH ST WATER PLANT
 SMITHFIELD VA 32430

Purchase Order No.		Customer ID		Salesperson ID		Shipping Method		Payment Terms		Reg Ship Date		Master No.	
RYAN/1470-PO-22		ENG1750				BEST WAY		NET 30 DAYS		3/21/2011		31,173	
Ordered	Shipped	B/O	Item Number	Description				Discount	Unit Price	Ext. Price			
1	1	0	BILLING FOR SMALL	PIPING MATERIALS				\$0.00	\$41,574.43	\$41,574.43			
1	1	0	BILL OF MATERIALS	IS ATTACHED				\$0.00	\$0.00	\$0.00			
1	1	0	FREIGHT	3/25 IMS DELIVERED				\$0.00	\$0.00	\$0.00			

Subtotal	\$41,574.43
Misc	\$0.00
Tax	\$2,078.72
Freight	\$0.00
Trade Discount	\$0.00
Total	\$43,653.15

Item 580

O = Backordered

INDUSTRIAL AND MUNICIPAL
SUPPLY

P.O. BOX 573
WEST POINT, GA 31833

Phone (706)643-4214

Fax (706)643-5515

Job: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VA

LOC/SEQ QUANTITY MATERIAL DESCRIPTION

1 WATER SUPPLY

- 1 1EA SUPPLIED BY OTHERS ** 1 - 1 MARK# **
- 2 1EA 1 BRONZE THREAD CORP STOP MCDONALD #3131 ** 1 - 2 MARK# **
- 3 1EA SUPPLIED BY OTHERS ** 1 - 3 MARK# **
- 4 2EA 1 COPPER CXFIP ADAPTER WROT ** 1 - 4 MARK# **
- 5 60FT 1 COPPER 60'-0" ROL PLAIN END TUBING TYPE K SOFT ** 1 - 5 MARK# **
- 6 1EA 1 COPPER CXC 45 BEND WROT ** 1 - 6 MARK# **
- 7 5EA 1 COPPER CXC 90 BEND WROT ** 1 - 7 MARK# **
- 8 3EA 1 COPPER CXC COUPLING WROT ** 1 - 8 MARK# **

2 ARV PIPING

- 1 1EA 2 STNL STEEL 0'-10" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 2 - 1 MARK# **
- 2 1EA 2 STNL STEEL THREAD BALL VALVE 76-100 ** 2 - 2 MARK# **
- 3 1EA 2 STNL STEEL 0'-6" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 2 - 3 MARK# **

3 CONCENTRATE PIING

- 1 21FT 1 STNL STEEL 21'-0" PLAIN END PIPE SCHEDULE 40S TYPE 316L ** 3 - 1 MARK# **
- 2 6EA 1 STNL STEEL THREAD 90 BEND SCHEDULE 40 150# CLASS TYPE 316 ** 3 - 2 MARK# **
- 3 2EA 1 STNL STEEL THREAD BALL VALVE 76-100 ** 3 - 3 MARK# **
- 4 2EA 1 STNL STEEL THREAD QUICK COUPLER PART A ** 3 - 4 MARK# **
- 5 2EA 1 STNL STEEL THREAD QUICK COUPLER DUST CAP & CHAIN ** 3 - 5 MARK# **
- 6 2EA 1 STNL STEEL 0'-6" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 3 - 6 MARK# **
- 7 6EA 2 STNL STEEL 0'-6" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 3 - 7 MARK# **
- 8 3EA 2 PVC SW/THRD BALL VALVE SCHEDULE 80 WITH VITON O-RINGS TRUE UNION #1605 ** 3 - 8 MARK# **
- 10 3EA 2 PVC SxMIP ADAPTER 836020 SCHEDULE 80 ** 3 - 10 MARK# **
- 11 60FT 2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 3 - 11 MARK# **

INDUSTRIAL AND MUNICIPAL
SUPPLY

Job: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VA

P.O. BOX 573
WEST POINT, GA 31833
Phone (706)643-4214
Fax (706)643-5515

LOC/SEQ	QUANTITY	MATERIAL DESCRIPTION
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12	15EA	2 PVC SxS 90 BEND 806020 SCHEDULE 80 ** 3 - 12 MARK# **
13	2EA	2 PVC SOCKET VANSTONE FLANGE 854020 SCHEDULE 80 ** 3 - 13 MARK# **
14	1EA	2 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 3 - 14 MARK# **
15	1EA	STNL STEEL INSECT SCREEN ** 3 - 15 MARK# **
16	20EA	3/8 STNL STEEL 0'-3-3/4" THREAD EXPANSION ANCHOR ** 3 - 16 MARK# **
17	10FT	1 5/8 FIBERGLASS 10'-0" B-LINE UNI-STRUT #BFV22SH ** 3 - 17 MARK# **
18	10EA	2 FIBERGLASS B-LINE PIPE CLAMP #BFV2013 ** 3 - 18 MARK# **

4 MISC INSTRUMENTATION

1	75EA	1/2 STNL STEEL 0'-6" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 4 - 1 MARK# **
2	35EA	1/2 STNL STEEL THREAD BALL VALVE 76-100 ** 4 - 2 MARK# **
3	20EA	1/2 STNL STEEL THREAD 90 BEND SCHEDULE 40 150# CLASS TYPE 316 ** 4 - 3 MARK# **
4	10EA	1/2 STNL STEEL THREAD TEE SCHEDULE 40 150# CLASS TYPE 316 ** 4 - 4 MARK# **

5 CARTRIDGE FILTER DRAIN

1	2EA	2 PVC SxMIP ADAPTER 836020 SCHEDULE 80 ** 5 - 1 MARK# **
2	20FT	2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 5 - 2 MARK# **
3	6EA	2 PVC SxS 90 BEND 806020 SCHEDULE 80 ** 5 - 3 MARK# **
4	2EA	2 PVC SW/THRD BALL VALVE SCHEDULE 80 WITH VITON O-RINGS TRUE UNION #1605 ** 5 - 4 MARK# **
5	1EA	2 PVC SxSxS TEE 801020 SCHEDULE 80 ** 5 - 5 MARK# **

6 PLANT UTILITIES WATER

1	1EA	2 THREAD CORP STOP MCDONALD #3131 ** 6 - 1 MARK# **
2	5EA	2 COPPER CXFIP ADAPTER WROT ** 6 - 2 MARK# **
3	300FT	2 COPPER 20'-0" PLAIN END PIPE TYPE L HARD ** 6 - 3 MARK# **
4	3EA	2 COPPER CXC UNION WROT #733 ** 6 - 4 MARK# **

INDUSTRIAL AND MUNICIPAL
SUPPLYJob: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VAP.O. BOX 573
WEST POINT, GA 31833
Phone (706)643-4214
Fax (706)643-5515

LOC/SEQ QUANTITY MATERIAL DESCRIPTION

LOC/SEQ	QUANTITY	MATERIAL DESCRIPTION
5	40EA	2 COPPER CXC 90 BEND WROT ** 6 - 5 MARK# **
6	40EA	2 COPPER CXMIP ADAPTER WROT ** 6 - 6 MARK# **
7	5EA	2 BRASS THREAD BALL VALVE MILWAUKEE BA475B ** 6 - 7 MARK# **
8	4EA	2 BRONZE THREAD BACKFLOW PRVNTR #975XLS W/STRAINER ** 6 - 8 MARK# **
9	16EA	2 COPPER CXCXC TEE WROT ** 6 - 9 MARK# **
10	1EA	2 BRONZE THREAD PRESS RED VALVE MODEL #500YSBR WILKINS ** 6 - 10 MARK# **
12	2EA	2 BRONZE THREAD CONTROL VALVE BY OTHERS ** 6 - 12 MARK# **
14	2EA	2 BRONZE THREAD SOLENOID VALVE ** 6 - 14 MARK# **
15	8EA	2 COPPER CXC COUPLING WROT ** 6 - 15 MARK# **
16	1EA	2X1 COPPER CXC REDUCER WROT ** 6 - 16 MARK# **
17	60FT	1 COPPER 20'-0" PLAIN END PIPE TYPE L HARD ** 6 - 17 MARK# **
18	8EA	1 COPPER CXC UNION WROT #733 ** 6 - 18 MARK# **
19	10EA	1 COPPER CXC 90 BEND WROT ** 6 - 19 MARK# **
20	12EA	1 COPPER CXMIP ADAPTER WROT ** 6 - 20 MARK# **
21	4EA	1 BRASS THREAD BALL VALVE MILWAUKEE BA475B ** 6 - 21 MARK# **
22	1EA	1 BRONZE THREAD BACKFLOW PRVNTR #975XLS W/STRAINER ** 6 - 22 MARK# **
23	4EA	1 COPPER CXCXC TEE WROT ** 6 - 23 MARK# **
24	1EA	1 BRONZE THREAD PRESS RED VALVE MODEL #500YSBR WILKINS ** 6 - 24 MARK# **
25	2EA	1X1/2 COPPER CXMIP ADAPTER WROT ** 6 - 25 MARK# **
27	1EA	1 BRONZE THREAD SOLENOID VALVE ** 6 - 27 MARK# **
28	4EA	1 COPPER CXC COUPLING WROT ** 6 - 28 MARK# **
29	2EA	2 PVC SxMIP ADAPTER 836020 SCHEDULE 80 ** 6 - 29 MARK# **
30	60FT	2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 6 - 30 MARK# **
31	10EA	2 PVC SxS 90 BEND 806020 SCHEDULE 80 ** 6 - 31 MARK# **

P.O. BOX 573
WEST POINT, GA 31833Phone (706)643-4214
Fax (706)643-5515Job: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VA

LOC/SEQ QUANTITY MATERIAL DESCRIPTION

32	1EA	STNL STEEL HOSE RACK WALL MOUNT ** 6 - 32 MARK# **
33	140EA	3/8 STNL STEEL 0'-3-3/4" THREAD EXPANSION ANCHOR ** 6 - 33 MARK# **
34	120EA	1/2 STNL STEEL 0'-1 3/4" HEX HEAD CAPSCREW ** 6 - 34 MARK# **
35	120EA	1/2 STNL STEEL THREAD NUT HEAVY HEX 304 ** 6 - 35 MARK# **
36	40FT	1 5/8 FIBERGLASS 10'-0" B-LINE UNI-STRUT #BFV22SH ** 6 - 36 MARK# **
37	300FT	1/2 STNL STEEL 6'-0" THREAD ROD ** 6 - 37 MARK# **
38	25EA	1/2 STNL STEEL ROD COUPLING ** 6 - 38 MARK# **
39	100EA	1/2 STNL STEEL THREAD NUT HEAVY HEX 304 ** 6 - 39 MARK# **
40	50EA	1/2 STNL STEEL FLAT WASHER ** 6 - 40 MARK# **
41	20EA	2 FIBERGLASS B-LINE CLEVIS HANGER #BFV3104-2 ** 6 - 41 MARK# **
42	5EA	1 FIBERGLASS B-LINE CLEVIS HANGER #BFV3104-1 ** 6 - 42 MARK# **
43	50EA	2 FIBERGLASS B-LINE PIPE CLAMP #BFV2013 ** 6 - 43 MARK# **
44	20EA	1 FIBERGLASS B-LINE PIPE CLAMP #BFV2010 ** 6 - 44 MARK# **
45	5EA	2 BRONZE THREAD BALL VALVE APOLLO 77-108-01 FULL PORT, 150# BLOWOUT PROOF STEM, CHROME PLATED BRASS BALL, RPTFE SEATS & SEALS ** 6 - 45 MARK# **

7 PRESSURE GAUGE AND ARV PIPING

1	6EA	1/2 GALVANIZED THREAD DIELECTRC NIPPLE ** 7 - 1 MARK# **
2	6EA	1/2 STNL STEEL THREAD BALL VALVE 76-100 ** 7 - 2 MARK# **
3	6EA	1/2 STNL STEEL 0'-4" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 7 - 3 MARK# **
8	6EA	2 PVC 0'-6" THREAD NIPPLE SCHEDULE 80 TBE ** 7 - 8 MARK# **
9	3EA	2 PVC SW/THRD BALL VALVE SCHEDULE 80 WITH VITON O-RINGS TRUE UNION #1605 ** 7 - 9 MARK# **
11	3EA	2 PVC SxMIP ADAPTER 836020 SCHEDULE 80 ** 7 - 11 MARK# **
12	100FT	2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 7 - 12 MARK# **
13	10EA	2 PVC SxS 90 BEND 806020 SCHEDULE 80 ** 7 - 13 MARK# **
14	2EA	2 PVC SOCKET VANSTONE FLANGE 854020 SCHEDULE 80 ** 7 - 14 MARK# **

INDUSTRIAL AND MUNICIPAL
SUPPLYP.O. BOX 573
WEST POINT, GA 31833

Phone (706)643-4214

Fax (706)643-5515

Job: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VA

LOC/SEQ QUANTITY MATERIAL DESCRIPTION

15	1EA	2 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 7 - 15 MARK# **
16	1EA	STNL STEEL INSECT SCREEN ** 7 - 16 MARK# **

8 DRAIN VALVE AT CONCENTRATE

1	21FT	1 STNL STEEL 21'-0" PLAIN END PIPE SCHEDULE 40S TYPE 316L ** 8 - 1 MARK# **
2	5EA	1 STNL STEEL THREAD 90 BEND SCHEDULE 40 150# CLASS TYPE 316 ** 8 - 2 MARK# **
3	1EA	1 STNL STEEL THREAD BALL VALVE 76-100 ** 8 - 3 MARK# **
4	1EA	1 STNL STEEL THREAD QUICK COUPLER ADAPTER MALE ** 8 - 4 MARK# **
5	1EA	1 STNL STEEL THREAD QUICK COUPLER DUST CAP & CHAIN ** 8 - 5 MARK# **

9 WATER AT CONCENTRATE PUMPS

1	5EA	1 COPPER CXC UNION WROT #733 ** 9 - 1 MARK# **
2	80FT	1 COPPER 20'-0" PLAIN END PIPE TYPE K HARD ** 9 - 2 MARK# **
3	20EA	1 COPPER CXC 90 BEND WROT ** 9 - 3 MARK# **
4	24EA	1 COPPER CXMIP ADAPTER WROT ** 9 - 4 MARK# **
5	5EA	1 BRONZE THREAD BALL VALVE APOLLO 77-105-01 FULL PORT, 150# BLOWOUT PROOF STEM, CHROME PLATED BRASS BALL, RPTFE SEATS & SEALS ** 9 - 5 MARK# **
6	2EA	1 BRONZE THREAD BACKFLOW PRVNTN #975XLS W/STRAINER ** 9 - 6 MARK# **
7	6EA	1 COPPER CXCXC TEE WROT ** 9 - 7 MARK# **
8	2EA	1X1/2 COPPER CXMIP ADAPTER WROT ** 9 - 8 MARK# **
10	1EA	1 BRONZE THREAD SOLENOID VALVE ** 9 - 10 MARK# **
11	1EA	1 BRONZE THREAD CONTROL VALVE BY OTHERS ** 9 - 11 MARK# **
13	1EA	1X3/4 COPPER CXMIP ADAPTER WROT ** 9 - 13 MARK# **
14	1EA	3/4 BRONZE THREAD HOSE BIBB WOODFORD 24 ** 9 - 14 MARK# **
15	2EA	1 COPPER SWEAT FLANGE 150# DRILLING (COMPANION) #771 ** 9 - 15 MARK# **
16	2EA	1 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 9 - 16 MARK# **

P.O. BOX 573
WEST POINT, GA 31833

Phone (706)643-4214

Fax (706)643-5515

Job: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VA

LOC/SEQ QUANTITY MATERIAL DESCRIPTION

17	20EA	3/8 STNL STEEL 0'-3-3/4" THREAD EXPANSION ANCHOR ** 9 - 17 MARK# **
18	20EA	1/2 STNL STEEL 0'-1 3/4" HEX HEAD CAPSCREW ** 9 - 18 MARK# **
19	20EA	1/2 STNL STEEL THREAD NUT HEAVY HEX 304 ** 9 - 19 MARK# **
20	20FT	1 5/8 FIBERGLASS 10'-0" B-LINE UNI-STRUT #BFV22SH ** 9 - 20 MARK# **
21	20EA	1 FIBERGLASS B-LINE PIPE CLAMP #BFV2010 ** 9 - 21 MARK# **

10 MISC PIPING AT CONCENTRATE PUMPS

1	2EA	1 PVC SxMIP ADAPTER 836010 SCHEDULE 80 ** 10 - 1 MARK# **
2	20FT	1 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 10 - 2 MARK# **
3	1EA	1 PVC SW/THRD BALL VALVE SCHEDULE 80 WITH VITON O-RINGS TRUE UNION #1605 ** 10 - 3 MARK# **
5	3EA	1 PVC SxS 90 BEND 806010 SCHEDULE 80 ** 10 - 5 MARK# **
6	2EA	1 PVC SOCKET VANSTONE FLANGE 854010 SCHEDULE 80 ** 10 - 6 MARK# **
7	1EA	1 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 10 - 7 MARK# **
8	1EA	STNL STEEL INSECT SCREEN ** 10 - 8 MARK# **
9	1EA	1 GALVANIZED THREAD DIELECTRIC NIPPLE ** 10 - 9 MARK# **
10	1EA	1 STNL STEEL THREAD BALL VALVE 76-100 ** 10 - 10 MARK# **
11	1EA	1 STNL STEEL 0'-6" THREAD NIPPLE SCHEDULE 40 TYPE 316L ** 10 - 11 MARK# **

11 CLEARWELL HATCH DRAINS

1	2EA	1 1/2 PVC SxMIP ADAPTER 836015 SCHEDULE 80 ** 11 - 1 MARK# **
2	40FT	1 1/2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 11 - 2 MARK# **
3	10EA	1 1/2 PVC SxS 90 BEND 806015 SCHEDULE 80 ** 11 - 3 MARK# **
4	4EA	1 1/2 PVC SOCKET VANSTONE FLANGE 854015 SCHEDULE 80 ** 11 - 4 MARK# **
5	2EA	1 1/2 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 11 - 5 MARK# **
6	2EA	STNL STEEL INSECT SCREEN ** 11 - 6 MARK# **

INDUSTRIAL AND MUNICIPAL
SUPPLYJob: 1,856/2/SOUTH CHURCH STREET WTF BOM
SMITHFIELD, VAP.O. BOX 573
WEST POINT, GA 31833
Phone (706)643-4214
Fax (706)643-5515

LOC/SEQ QUANTITY MATERIAL DESCRIPTION

12 LIME SOLUTION PIPING

1	20FT	1 1/2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 12 - 1 MARK# **
2	6EA	1 1/2 PVC SXS UNION 8057015 SCHEDULE 80 W/VITON ** 12 - 2 MARK# **
3	2EA	1 1/2 PVC SW/THRD DIAPHRAGM VALVE #1528/1529 SCHEDULE 80 WITH TEFLON DIAPHRAGM, VITON O-RINGS TRUE UNION & GAS BARRIER ** 12 - 3 MARK# **
4	4EA	1 1/2 PVC SOCKET VANSTONE FLANGE 854015 SCHEDULE 80 ** 12 - 4 MARK# **
5	4EA	1 1/2 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 12 - 5 MARK# **
6	2EA	1 1/2 PVC SxMIP ADAPTER 836015 SCHEDULE 80 ** 12 - 6 MARK# **

13 MISC PIPING

1	1EA	1 1/2 PVC SxMIP ADAPTER 836015 SCHEDULE 80 ** 13 - 1 MARK# **
2	20FT	1 1/2 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 13 - 2 MARK# **
3	1EA	1 1/2 PVC SxS 90 BEND 806015 SCHEDULE 80 ** 13 - 3 MARK# **
4	2EA	1 1/2 PVC SOCKET VANSTONE FLANGE 854015 SCHEDULE 80 ** 13 - 4 MARK# **
5	1EA	1 1/2 STNL STEEL FLANGE BOLT SET PRE-PACKAGED GRADE B8M STAINLESS STEEL HEAVY HEX BOLTS AND NUTS WITH 1/8" VITON FULL FACE GASKET ** 13 - 5 MARK# **
6	1EA	STNL STEEL INSECT SCREEN ** 13 - 6 MARK# **
7	2EA	3/4 PVC SxMIP ADAPTER 836007 SCHEDULE 80 ** 13 - 7 MARK# **
8	20FT	3/4 PVC 20'-0" PLAIN END PIPE SCHEDULE 80 ** 13 - 8 MARK# **
9	1EA	3/4 PVC SW/THRD BALL VALVE SCHEDULE 80 WITH VITON O-RINGS TRUE UNION #1605 ** 13 - 9 MARK# **

FRT TERMS: FRT PPD & ADD () **** FRT ALLOWED ()
TARGET SHIP DATE AFTER SUBMITTAL APPROVAL: _____



April 11, 2011

Buchart-Horn, Inc.
3700 Koppers Street
Suite 305
Baltimore, MD 21227
410-247-3501
Fax: 410-247-3502
baltimore@bh-ba.com

Mr. Peter Stephenson
Town Manager
Town of Smithfield
P.O. Box 246
Smithfield, VA 23430

**RE: Town of Smithfield Waterworks - Fluoride Compliance
Progress Report No. 34**

York, PA
Pittsburgh, PA
State College, PA
Baltimore, MD
Marlton, NJ
Charleston, WV
Memphis, TN
Frankfurt/Main Germany
Kaiserslautern, Germany

Dear Mr. Stephenson:

This Progress Report describes services performed during the month of March 2011.

I. Contract Status

A. No change this period.

II. Invoicing Status

A. RO Facility Completion

Design Phase:	
Invoicing this Period	\$ 0.00
Previous Invoicing	<u>\$ 68,709.00</u>
Total Invoicing to Date	\$ 68,709.00
Authorized Fee	<u>\$ 68,709.00</u>
Fee Remaining	\$ 0.00

Bidding Phase:	
Invoicing this Period	\$ 0.00
Previous Invoicing	<u>\$ 13,181.00</u>
Total Invoicing to Date	\$ 13,181.00
Authorized Fee	<u>\$ 13,181.00</u>
Fee Remaining	\$ 0.00

Construction Phase:	
Invoicing this Period	\$ 12,217.40
Previous Invoicing	<u>\$ 92,852.24</u>
Total Invoicing to Date	\$ 105,069.64
Authorized Fee	<u>\$ 252,099.00</u>
Fee Remaining	\$ 147,029.36

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER PLS

B. Miscellaneous Services

Invoicing this Period	\$ 0.00
Previous Invoicing	\$ 1,500.00
Total Invoicing to Date	\$ 1,500.00
Authorized Fee	\$ 1,500.00
Fee Remaining	\$ 0.00

III. Progress During the Period

- A. Reviewed submittals.
- B. Responded to Requests for Information.
- C. Coordinated between the Town and the Contractor.
- D. Attended and prepared minutes for a progress meeting.
- E. Attended and prepared minutes for controls/networking meeting.
- F. Provided one-half time construction inspection services through CTI.

IV. Problems

- A. None at this time.

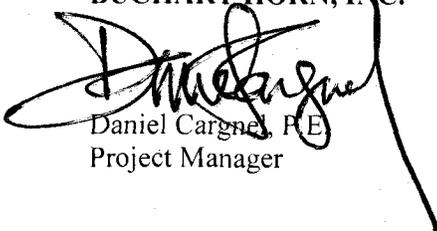
V. Projected Progress for Next Period

- A. Continue reviewing submittals.
- B. Continue responding to Requests for Information.
- C. Continue to coordinate between the Town and the Contractor.
- D. Attend and prepare minutes for a progress meeting.
- E. Provide one-half time construction inspection services through CTI.

VI. Outstanding Responsibilities of the Owner

- A. None at this time.

Very truly yours,
BUCHART HORN, INC.



Daniel Cargnel, P.E.
Project Manager

cc: Project File



System Invoice #	Invoice Date
76613	04/06/2011

Invoice

To:

Mr. Peter Stephenson
Town Manager
Town of Smithfield
310 Institute Street
P.O. Box 246
Smithfield, VA 23431

Re: Waterworks Fluoride Compliance 75870-04

For Professional Services Rendered through: 3/26/2011

System Invoice # : 76613
Project Invoice Number : 34
Org / Project : 007 75870-04 **

Amount Due This Invoice	\$12,217.40
--------------------------------	--------------------

Please include System Invoice Number 76613 on your payment and return a copy of this page with payment.

PLEASE REMIT TO: P.O. BOX 15055, YORK, PA 17405-7055
PAYABLE TO: Buchart Horn, Inc.

Summary Invoice

Invoice # : 76613
Project Invoice # : 34

Project : 75870-04 ** Smithfield / Fluoride Compliance

Fee Type: Lump Sum 1 1

AL Construction

Authorized Fee: 244,348.00

43.0000%

Total Fee Earned: 105,069.64

Less Previous Invoices: 92,852.24

Current Billing Amount: 12,217.40

Total This Invoice:

12,217.40

STATEMENT

Date: April 08, 2011
To: Mr. Peter Stephenson
Town Manager
Town of Smithfield
PO Box 246
Smithfield, VA 23431

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER APLS

Client ID: 76201

Contract: Smithfield Management
Provision of general project management assistance in compliance with DHCD requirements, and to serve as property acquisition and residential relocation specialist.

Executed: 12/15/2010 Contract End: 6/1/2012

Billing Period: 2/27/2011 through 4/2/2011

Work Items:

Interviews with S. Bailey (72 Pagan), J. Butler (98 Pinewood); obtain rent information for Parker (80 Pagan) from K. Ross for audit purposes; send J. Delk (79 Pagan) relocation eligibility letter, 90 days notice to vacate; find relocation resource for J. Delk, have unit inspected; send Parker, Bailey relocation eligibility letter, 90 day notice to vacate; complete closeout of MY1 with assistance from E. Minga.

Personnel	Hours	Rate	Cost
Principal	0.50	\$125.00	\$62.50
Associate I	0.00	\$95.00	\$0.00
Associate II	0.00	\$70.00	\$0.00
Associate III	16.00	\$50.00	\$800.00
Draftsperson	0.00	\$60.00	\$0.00
Secretary	0.00	\$50.00	\$0.00
Subtotal	16.50		\$862.50

Out of Pocket Expenses	Cost
Transportation (auto, air, tolls, etc.)	\$0.00
Subsistence (meals, lodging, etc.)	\$0.00
Other (supply, printing, phone, postage)	\$38.39
Professional Assistance	\$0.00
Subtotal	\$38.39

Total Cost Incurred \$900.89

Amount Due Previous Billing \$0.00

Total Amount Due \$900.89



COMMUNITY PLANNING PARTNERS, INC.

Community Development • Planning • Economic Development

2201 West Broad Street, Ste. 204 Richmond, VA 23220 (804) 204-1022 FAX (804) 204-1024 www.cpartnersinc.com

STATEMENT

Date: April 08, 2011
To: Mr. Peter Stephenson, Town Manager
Town of Smithfield
PO Box 246
Smithfield, VA 23431

Client ID: 76218

Contract: Smithfield Pinewood Heights Phase II Planning Grant
Planning Grant services for Pinewood Heights Phase II.

Executed: 10/1/2010 Contract End: 6/30/2011

Billing Period: 2/27/2011 through 4/2/2011

Work Items:

Calculate relocation estimates for homeowners, market rate renters; work on application common elements, project elements, narrative; compile, organize application attachments; obtain rental/purchase data from local realtors to use as comparables for relocation resources; secure commitment/funding letters from K. Ross (Isle of Wight Section 8), B. Wiggins (PCCMI); finalize project budget (sources of funding, derivation of costs); attend, facilitate final management team meeting; draft proposed improvement map (acquisition/relocation activities); obtain final preliminary willingness to sell letters, financial commitment from STOP Org for substantial reconstruction; finalize demo estimates with D. Moody (AVES); attend second public hearing, present application to Council for approval; finalize housing table, narrative, attachments; make 12 copies of application (7 to DHCD, 2 to Town, 1 to PDC, 2 for CCP).

Personnel	Hours	Rate	Cost
Principal	10.00	\$120.00	\$1,200.00
Associate I	0.00	\$95.00	\$0.00
Associate II	0.00	\$70.00	\$0.00
Associate III	119.75	\$60.00	\$7,185.00
Draftsperson	4.50	\$55.00	\$247.50
Secretary	0.00	\$48.00	\$0.00
Subtotal	134.25		\$8,632.50

Out of Pocket Expenses	Cost
Transportation (auto, air, tolls, etc.)	\$197.78
Subsistence (meals, lodging, etc.)	\$0.00
Other (supply, printing, phone, postage)	\$489.37
Professional Assistance	\$0.00
Subtotal	\$687.15
Total Cost Incurred	\$9,319.65
Amount Due Previous Billing	\$0.00
Total Amount Due	\$9,319.65



COMMUNITY PLANNING PARTNERS, INC.

Community Development • Planning • Economic Development

2201 West Broad Street, Ste. 204 Richmond, VA 23220 (804) 204-1022 FAX (804) 204-1024 www.cpartnersinc.com

April 15, 2011

Town of Smithfield
Town Manager's Office
315 Main Street, P.O. Box 246
Smithfield, VA 23431

Explanation of Amount Certified

Application No: 4
Application Date: 04/11/2011
Period To: 04/07/2011

EN03-300-108, C502, UPC95571/93722

Contract Date: 11/04/2010

Invoice No: 7453

The change order for the tree removal has not been approved. The amount of the change order has been removed from all line items. Note: there is a \$4.00 accounting error on page 3 of 4 in the ARRA Funding Breakdown, this error does not impact the current payment due.

The amount certified was adjusted as shown below:

Total Completed and Stored to Date..... \$307,311.40
Subtract Previous Payments..... \$230,569.77
Current Payment Due..... \$76,741.63

VENDOR # EXCEL
ACCOUNT # 100-41300-8100
DEPT HEAD W. J. H.
TOWN MANAGER HLS

APPLICATION AND CERTIFICATE FOR PAYMENT

SUBMITTED TO: THE TOWN OF SMITHFIELD
P O BOX 246
SMITHFIELD VA 23430

PROJECT: SOUTH CHURCH STREET
STREETSCAPE IMPROV.
PHASE V
SMITHFIELD, VA

APPLICATION NO.: 4
APPLICATION DATE: 4/11/2011
PERIOD TO: 4/7/2011

SUBMITTED FROM: Excel Paving Corporation
1132 Harmony Road
Norfolk, Virginia 23502

JOB #: 1189

EN03-300-108, C502, UPC95571/93722

ARCHITECT:

CONTRACT DATE: 11/4/2010

CONTRACT FOR:

INVOICE NO: 7473

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	TOTAL	\$ -6,268.39	\$ -
Approved this Month	Date Approved		
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
	TOTALS	\$ -6,268.39	\$ -
	Net Change by Change Orders	\$ -6,268.39	\$ -

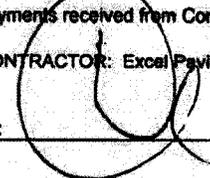
NOT YET APPROVED

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, attached.

ORIGINAL CONTRACT SUM	\$ 2,593,555.50
Net Change by Change Orders To..... (Line 1 ± 2)	\$ -6,268.39
Contract Sum To Date.....	\$ 2,587,287.11
Total Completed and Stored To Date..... (Column G)	\$ 307,311.40
Retainage:	
0% of Completed Work (Columns D + E)	\$ -
10% of Stored Material (Column F)	\$ -
Total Retainage.....	\$ -
Total Earned Less Retainage..... (Line 4 less Line 5 Total)	\$ 307,311.40
Less: Owner Direct Pymt by Purchase Ord..	\$ -
Less Previous Payments..... (Line 8 from prior Certificate)	\$ 230,569.77
Current Payment Due.....	\$ 76,741.63
Balance to Finish including Retainage..... (Line 3 less Line 6)	\$ 2,286,244.10

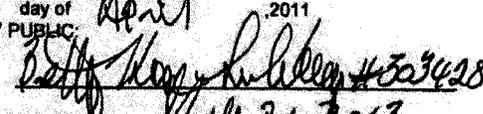
The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from Contractor, and that current payment shown herein is now due.

CONTRACTOR: Excel Paving Corporation

By: 

Date: 4/11/11

Subscribed and sworn to before me this 11 day of April, 2011
NOTARY PUBLIC

Signed: 

My Commission Expires: July 31, 2013

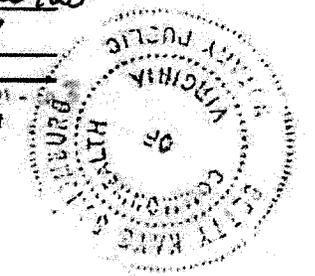
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 76,741.63
(Attach explanation if amount certified differs from Amount applied for.)

ARCHITECT:

By:  Date: 4/15/11



CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg 3 of 4

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA EN03-300-106, C562, UPC95571/93722	APPLICATION: INVOICE NO.: 4 7573 ESTIMATE FOR PERIOD ENDING: 3/7/2011 thru 4/7/2011 SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502
SUBCONTRACTOR: EXCEL PAVING CORP.	

ITEM NO.	LINE ITEM DESCRIPTION	FROM SCHEDULE OF PRICES					TOTAL QUANTITIES REQUESTED				UNIT PRICES				ARRA	URBAN	ENHANCE
		SCHEDULED	SCHEDULED	PREVIOUSLY	FOR	TOTAL TO	SCHEDULED	TOTAL	TOTAL DUE	TOTAL DUE	Funding	Funding	Funding	Breakdown	Breakdown	Breakdown	
		UNIT	QUANTITY	REPORTED	MONTH	DATE	UNIT PRICE	CONTRACT	THIS PERIOD	TO DATE							
44	Demolition	LS	1.00	0.25	0.15	0.40	\$106,639.00	\$ 106,639.00	\$15,995.85	\$42,655.60	\$15,995.85	\$26,659.75					
45	4" Solid Double Yellow Line	LF	2,360.00	0.00	0.00	0.00	\$ 0.80	\$ 1,888.00	\$ -	\$ -							
46	6" Solid White Lane Line	LF	270.00	0.00	0.00	0.00	\$ 0.50	\$ 135.00	\$ -	\$ -							
47	4" White Mini Skip Line	LF	310.00	0.00	0.00	0.00	\$ 0.50	\$ 155.00	\$ -	\$ -							
48	4" Solid White Parking Stripe	LF	300.00	0.00	0.00	0.00	\$ 0.50	\$ 150.00	\$ -	\$ -							
49	24" Solid White Stop Bar	LF	85.00	0.00	0.00	0.00	\$ 2.50	\$ 212.50	\$ -	\$ -							
50	Single Arrow	EA	3.00	0.00	0.00	0.00	\$ 47.00	\$ 141.00	\$ -	\$ -							
51	Double Arrow	EA	4.00	0.00	0.00	0.00	\$ 80.00	\$ 320.00	\$ -	\$ -							
52	Only	EA	1.00	0.00	0.00	0.00	\$ 100.00	\$ 100.00	\$ -	\$ -							
53	Handicap Parking Symbol	EA	1.00	0.00	0.00	0.00	\$ 60.00	\$ 60.00	\$ -	\$ -							
54	Handicap Parking Sign	EA	2.00	0.00	0.00	0.00	\$ 135.00	\$ 270.00	\$ -	\$ -							
55	Stop Sign	EA	1.00	0.00	0.00	0.00	\$ 160.00	\$ 160.00	\$ -	\$ -							
56	Attach Stop Sign to Existing Route Sign	EA	1.00	0.00	0.00	0.00	\$ 125.00	\$ 125.00	\$ -	\$ -							
57	Relocate Sign	EA	4.00	0.00	0.00	0.00	\$ 100.00	\$ 400.00	\$ -	\$ -							
58	Maintenance of Traffic	LS	1.00	0.27	0.04	0.31	\$75,000.00	\$ 75,000.00	\$3,000.00	\$23,250.00	\$17,250.00	\$6,000.00					
59	Ginko Bilboa	EA	3.00	0.00	0.00	0.00	\$ 550.00	\$ 1,650.00	\$ -	\$ -							
60	Crape Myrtle	EA	20.00	0.00	0.00	0.00	\$ 220.00	\$ 4,400.00	\$ -	\$ -							
61	Chaste Tree	EA	24.00	0.00	0.00	0.00	\$ 220.00	\$ 5,280.00	\$ -	\$ -							
62	Elm	EA	3.00	0.00	0.00	0.00	\$ 330.00	\$ 990.00	\$ -	\$ -							
63	Autumn Embers Azalea	EA	48.00	0.00	0.00	0.00	\$ 38.00	\$ 1,862.00	\$ -	\$ -							
64	Blushing Bride Hydrangea	EA	10.00	0.00	0.00	0.00	\$ 28.00	\$ 280.00	\$ -	\$ -							
65	Soft Touch Holly	EA	31.00	0.00	0.00	0.00	\$ 27.00	\$ 837.00	\$ -	\$ -							
66	Indian Hawthorne	EA	42.00	0.00	0.00	0.00	\$ 27.00	\$ 1,134.00	\$ -	\$ -							
67	Ground Cover/ Perennials	SY	720.00	0.00	0.00	0.00	\$ 85.00	\$ 39,000.00	\$ -	\$ -							
68	Sodding	SY	5,000.00	0.00	0.00	0.00	\$ 3.50	\$ 17,500.00	\$ -	\$ -							
69	6" Waterline	LF	370.00	0.00	0.00	0.00	\$ 40.00	\$ 14,800.00	\$ -	\$ -							
70	Fire Hydrant Assembly	EA	5.00	3.00	1.00	4.00	\$ 4,474.00	\$ 22,370.00	\$4,474.00	\$17,896.00	\$4,470.00	\$13,422.00					
71	60" Sewer MH	EA	2.00	0.00	0.00	0.00	\$ 6,440.00	\$ 12,880.00	\$ -	\$ -							
72	3/4" Water Service	EA	8.00	0.00	0.00	0.00	\$ 1,874.00	\$ 14,992.00	\$ -	\$ -	\$4,474.00						
73	Horizontal Offset	EA	1.00	0.00	0.00	0.00	\$ 4,758.00	\$ 4,758.00	\$ -	\$ -							
74	Vertical Offset	EA	3.00	1.00	0.00	1.00	\$ 4,626.00	\$ 13,878.00	\$ -	\$ 4,626.00	\$ 4,626.00						
75	4" Valve and Box	EA	1.00	0.00	0.00	0.00	\$ 880.00	\$ 880.00	\$ -	\$ -							
76	6" Valve and Box	EA	6.00	3.00	2.00	5.00	\$ 932.00	\$ 5,592.00	\$1,864.00	\$4,660.00		\$ 2,796.00					
77	8" Valve and Box	EA	1.00	0.00	0.00	0.00	\$ 1,454.00	\$ 1,454.00	\$ -	\$ -							
78	Kicker Joint	EA	2.00	0.00	0.00	0.00	\$ 903.00	\$ 1,806.00	\$ -	\$ -							
79	6x6 Tee	EA	3.00	0.00	0.00	0.00	\$ 530.00	\$ 1,590.00	\$ -	\$ -							
80	8" Sewer	LF	100.00	0.00	0.00	0.00	\$ 220.00	\$ 22,000.00	\$ -	\$ -							
81	4" Schedule 80 Pvc with pullwire	LF	32,000.00	0.00	2,500.00	2,500.00	\$ 6.25	\$ 200,000.00	\$15,625.00	\$15,625.00		\$15,625.00					
82	Light Pole Foundations	EA	45.00	0.00	0.00	0.00	\$ 662.00	\$ 30,690.00	\$ -	\$ -							
83	4" Schedule 80 pvc (Street Lighting)	LF	4,920.00	0.00	0.00	0.00	\$ 16.80	\$ 82,656.00	\$ -	\$ -							
84	Splice Box	EA	45.00	0.00	0.00	0.00	\$ 525.00	\$ 23,625.00	\$ -	\$ -							
85	Utility Vault	EA	6.00	0.00	1.00	1.00	\$ 10,500.00	\$ 63,000.00	\$10,500.00	\$10,500.00		\$10,500.00					
86	Addendum 8" water line	LF	30.00	0.00	0.00	0.00	\$ 65.00	\$ 1,950.00	\$ -	\$ -							
87	Addendum 6x6 Tee	EA	1.00	0.00	0.00	0.00	\$ 903.00	\$ 903.00	\$ -	\$ -							

Handwritten notes:
 This price does not include...
 \$4,474.00
 \$4,626.00

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg 4 of 4

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT: SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA EN03-300-108, C502, UPCS5571/83722	APPLICATION: 4 INVOICE NO.: 7573 ESTIMATE FOR PERIOD ENDING: 3/7/2011 thru 4/7/2011 SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502
SUBCONTRACTOR: EXCEL PAVING CORP.	

FROM SCHEDULE OF PRICES			TOTAL QUANTITIES REQUESTED				UNIT PRICES				ARRA	URBAN	ENHANCE
ITEM NO.	LINE ITEM DESCRIPTION	SCHEDULED UNIT	SCHEDULED QUANTITY	PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	Funding Breakdown	Funding Breakdown	Funding Breakdown
88	Addendum 8x8 Reducer	EA	1.00	0.00	0.00	0.00	\$ 476.00	\$ 476.00	\$ -	\$ -			
89	Addendum DI-3A	EA	2.00	0.00	0.00	0.00	\$ 4,861.00	\$ 9,722.00	\$ -	\$ -			
TOTALS								\$2,593,555.50	-\$70,483.24	-\$301,063.01	\$185,420.21	\$138,052.80	\$ -
	ADDITIONAL WORK												
	CO# 1-Additional tree removal	LS	1.00	1.00	0.00	1.00	\$ 6,258.39	\$ 6,258.39	\$ -	\$ 6,258.39	\$ -		
			0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -			
			0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -			
			0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -			
TOTALS:								\$2,599,813.89	✓\$70,483.24	-\$307,311.40	\$185,420.21	\$138,052.80	\$ -

CLARK • NEXSEN

Architecture & Engineering

April 14, 2011

Town of Smithfield
Town Manager's Office
315 Main Street, P.O. Box 246
Smithfield, VA 23431

Explanation of Amount Certified

Application No: 3
Application Date: 04/11/2011
Period To: 04/07/2011

Job No: 1189

Contract Date: 11/04/2010

Invoice No: 7453-A

The Project Title has to be changed from "South Church Street Streetscape Improv. Phase V" to "South Church street Waterline Replacement". Note: there are typographical errors for the Line Item Descriptions for Item 3 and Item 4, this error does not impact the current payment due.

The amount certified is as shown below:

Total Completed and Stored to Date..... \$231,549.96
Subtract Previous Payments..... \$152,816.15
Current Payment Due..... \$78,733.81

VENDOR # EXCEL
ACCOUNT # 005-42060-7100
DEPT HEAD M.T.H.
TOWN MANAGER PLS

APPLICATION AND CERTIFICATE FOR PAYMENT

SUBMITTED TO: THE TOWN OF SMITHFIELD
P O BOX 248
SMITHFIELD VA 23430

*Waterline
Replacement*

PROJECT: SOUTH CHURCH STREET
STREETSCAPE IMPROV.
PHASE V
SMITHFIELD, VA

APPLICATION NO.: 3
APPLICATION DATE: 4/11/2011
PERIOD TO: 4/7/2011

SUBMITTED FROM: Excel Paving Corporation
1132 Harmony Road
Norfolk, Virginia 23502

JOB #: 1189

NEW WATERLINE CHANGE ORDER

CONTRACT FOR:

ARCHITECT:

CONTRACT DATE: 11/4/2010

INVOICE NO: 7473-A

CONTRACTOR'S APPLICATION FOR PAYMENT

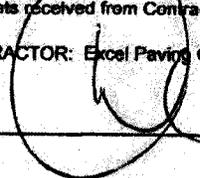
CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL		\$ -	\$ -
Approved this Month			
Date Approved			
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTALS		\$ -	\$ -
Net Change by Change Orders		\$ -	\$ -

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, attached.

ORIGINAL CONTRACT SUM \$ 408,188.00 ✓
 Net Change by Change Orders To..... \$ -
 (Line 1 ± 2)
 Contract Sum To Date..... \$ 408,188.00 ✓
 Total Completed and Stored To Date..... \$ 231,549.96 ✓
 (Column G)
 Retainage:
 0% of Completed Work \$ -
 (Columns D + E)
 0% of Stored Material \$ -
 (Column F)
 Total Retainage..... \$ -
 Total Earned Less Retainage..... \$ 231,549.96 ✓
 (Line 4 less Line 5 Total)
 Less Owner Direct Pymt by Purchase Ord.. \$ -
 Less Previous Payments..... \$ 152,816.15 ✓
 (Line 6 from prior Certificate)
 Current Payment Due..... \$ 78,733.81 ✓
 Balance to Finish Including Retainage..... \$ 176,638.04 ✓
 (Line 3 less Line 6)

The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from Contractor, and that current payment shown herein is now due.

CONTRACTOR: Excel Paving Corporation

By: 

Date: 4/11/11

State of Virginia
City of Norfolk
Subscribed and sworn to before me this
7 day of April, 2011

NOTARY PUBLIC:

Signed: *Bethy King* #33828

My Commission Expires: July 31, 2019

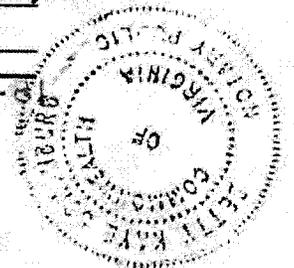
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 78,733.81
 (Attach explanation if amount certified differs from Amount applied for.)

ARCHITECT:

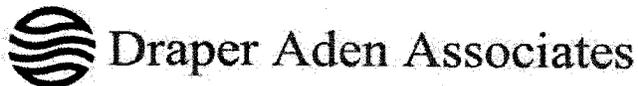
By:  Date: 4/15/11



Town of Smithfield, Virginia
Annual Engineering Services Contract

PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL ENGINEERING REVIEW SERVICES	Fee Basis	% Complete	Amount Earned	Previous Amount Billed	Amount Due This Invoice
Review YMCA Site Plan Submittal	Hourly	N/A	\$1,220.00	\$755.00	\$465.00
Smithfield Foods Test Kitchen Site Plan Submittal	Hourly	N/A	\$1,512.50	\$0.00	\$1,512.50
Review Tractor Supply Site Plan Submittal	Hourly	N/A	\$1,466.50	\$972.50	\$494.00



VENDOR # _____
ACCOUNT # 41300 - 3000 → 2471.50
004-42070-7017 → 53,330.16
DEPT HEAD W. [Signature]
TOWN MANAGER [Signature]

Town of Smithfield, Virginia
Annual Engineering Services Contract

PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

INDEPENDENT PROJECTS	Fee Basis	% Complete	Amount Earned	Previous Amount Billed	Amount Due This Invoice
<i>Consent Order/Locality-HRSD Coordination</i> (HR04103-27)					
Coordination Activities	Lump Sum	76.60%	\$ 114,900.00	\$ 105,450.00	\$9,450.00
<i>Consent Order/SSO MOM Program Phase 2</i> (HR04103-40)					
Program Development Work	Lump Sum	87.50%	\$ 91,875.00	\$ 91,203.00	\$672.00
<i>Consent Order / SSES Task 4 Smoke Testing</i> (HR04103-46)					
Field Tasks - Smoke Testing	Lump Sum	78.00%	\$ 18,720.00	\$ 2,688.00	\$16,032.00
<i>Consent Order / SSES Task 5 Manhole Inspections</i> (HR04103-47R)					
Field Tasks - Manhole Inspections	Lump Sum	95.00%	\$ 66,500.00	\$ 45,080.00	\$21,420.00
<i>Consent Order / SSES Task 7 Office Coordination</i> (HR04103-49R)					
Office Coordination and Management of Field Tasks	Lump Sum	33.70%	\$ 12,940.80	\$ 7,184.64	\$5,756.16
				TOTALS	\$55,801.66

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-02) Review YMCA Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
Project Labor					
Senior Program Manager	March	Hourly	\$160.00	2	\$320.00
Program Manager	March	Hourly	\$145.00	1	\$145.00
				Sub Total	\$465.00

TOTAL = \$465.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

<i>GENERAL REVIEW SERVICES (HR04103-02)</i> Smithfield Foods Test Kitchen Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
<i>Project Labor</i>					
Technical Principal	March	Hourly	\$175.00	3.5	\$612.50
Senior Program Manager	March	Hourly	\$160.00	2	\$320.00
Program Manager	March	Hourly	\$145.00	4	\$580.00
				Sub Total	\$1,512.50

TOTAL = \$1,512.50

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-02) Tractor Supply Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
Project Labor					
Senior Program Manager	March	Hourly	\$160.00	2	\$320.00
Program Manager	March	Hourly	\$145.00	1.2	\$174.00
				Sub Total	\$494.00

TOTAL = \$494.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-27) Consent Order / HRSD-Locality Coordination	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Coordination Activities	March	Lump Sum	\$150,000.00	76.60%	\$114,900.00	\$105,450.00	\$9,450.00
Project Totals			\$150,000.00	76.60%	\$114,900.00	\$105,450.00	\$9,450.00

TOTAL = \$9,450.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-40) Consent Order / MOM Program Development Phase 2	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Program Development Activities	March	Lump Sum	\$105,000.00	87.50%	\$91,875.00	\$91,203.00	\$672.00
Project Totals			\$105,000.00	87.50%	\$91,875.00	\$91,203.00	\$672.00

TOTAL = \$672.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-46) Consent Order / SSES Task 4 Smoke Testing	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Field Tasks - Smoke Testing	March	Lump Sum	\$24,000.00	78.00%	\$18,720.00	\$2,688.00	\$16,032.00
Project Totals			\$24,000.00	78.00%	\$18,720.00	\$2,688.00	\$16,032.00

TOTAL = \$16,032.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-47R) Consent Order / SSES Task 5 Manhole Inspections	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Field Tasks - Manhole Inspections	March	Lump Sum	\$70,000.00	95.00%	\$66,500.00	\$45,080.00	\$21,420.00
Project Totals			\$70,000.00	95.00%	\$66,500.00	\$45,080.00	\$21,420.00

TOTAL = \$21,420.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING MARCH 1, 2011 TO MARCH 31, 2011

GENERAL REVIEW SERVICES (HR04103-49R) Consent Order / SSES Task 7 Office Coordination	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Office Coordination and Management of Field Tasks	March	Lump Sum	\$38,400.00	33.70%	\$12,940.80	\$7,184.64	\$5,756.16
Project Totals			\$38,400.00	33.70%	\$12,940.80	\$7,184.64	\$5,756.16

TOTAL = \$5,756.16



Draper Aden Associates

Engineering • Surveying • Environmental Services

Progress Report

To: Ms. Sonja Pruitt
Company: Town of Smithfield
From: Andy Snyder
Project Name: Annual Engineering Services Contract – March 2011 Invoices
Project Number: HR04103-02, HR04103-27, HR04103-40, HR04103-46, HR04103-47R, HR04103-49R
Date: April 15, 2011
cc: Bill Hopkins, Scott Schiller

Recent Activities:

1. HR04103-02 – Review of the YMCA, Smithfield Foods Test Kitchen and Tractor Supply Site Plan submittals.
2. HR04103-27 – Continued coordination with Smithfield and other Consent Order related parties, attendance at Capacity Team and Locality Coordination meetings and provided general Consent Order related assistance.
3. HR04103-40 – Continued importing collected field data into the modeling software for creation of the Battery Park Road Force Main Model.
4. HR04103-46 – Assisted the Town with coordination of smoke testing efforts with local authorities and performed smoke testing in all six basins.
5. HR04103-47R – Inspected remaining manholes and began a quality control check of the data.
6. HR04103-49R – Continue coordination of various SSES field service tasks and field crews.

Upcoming Tasks:

1. HR04103-02 – Site plan review will be conducted on an as needed basis.
2. HR04103-27 – Attend meetings and coordinate with Town/other localities as necessary.
3. HR04103-40 – Wait for VDEQ comments on the revised MOM Program and provide them with any other information necessary for approval, continue to assist the Town with the development of their MOM Program, continue development of the Battery Park Road Force Main model and perform a final field check of information where necessary.
4. HR04103-46 – Perform a quality control check of the information gathered during smoke testing and begin generating maps identifying the results.
5. HR04103-47R – Complete the quality control check of the data and complete the inspection logs and photos.
6. HR04103-49R – Continue coordination of all SSES field services.

Scope Changes:

1. None

Budget Status/Percent Complete

1. HR04103-02 – Time and materials task. All work is being done within expected budgetary limits.
2. HR04103-27 – 76.60%
3. HR04103-40 – 87.50%
4. HR04103-46 – 78.00%
5. HR04103-47R – 95.00%
6. HR04103-49R – 33.70%

Schedule Status/Deliverable Status

1. HR04103-02 – On schedule.
2. HR04103-27 – On-going task for duration of Consent Order Project.
3. HR04103-40 – On schedule based on VDEQ deadlines.
4. HR04103-44R – On schedule based on VDEQ deadlines.
5. HR04103-47R – On schedule based on VDEQ deadlines.
6. HR04103-49R – On schedule based on VDEQ deadlines.

Input needed from client "What we are waiting on:"

1. None

Issues you should be aware of/ any other issues:

1. None



Proposal

9501

THE BLAIR BROS., INC.

P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
Phone: (757) 538-1696 FAX: (757) 538-0714

www.blairbros.com



TO Town Of Smithfield Attn. Mr. Wayne Griffin 310 Institute Street Smithfield VA 23430	PHONE (757) 357-4200	DATE 3/29/2011
	JOB NAME / LOCATION Riverview Avenue	
	FAX #	JOB PHONE

We hereby submit specifications and estimates for:

We submit the following proposal for Riverview Avenue.

1. Clean and Tack
2. Scratch approximately 3 or 4 small areas.
3. Install risers provided by the Town.
4. Mill tie downs on both ends of the street.
5. Leave approximately 1" high at the edge of the Gutter Pan.
6. Overlay with average 2" intermediate asphalt.

TOTAL.....\$22,134.00

LIQUID ASPHALT CLAUSE: This quote must become part of any contract drawn up from its content. Liquid asphalt (AC) at the time of this quote is \$600.00. At the time of asphalt installation the total price shall be adjusted per the cost per ton of AC at that time.

Proposal prepared by Leslie Williams

~~We Propose~~ hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: Twenty Two Thousand One Hundred Thirty Four and 00/100 D dollars (\$ 22,134.00).

Payment to be made as follows:

Net 30 days from date of invoice. 2% service charge after 30 days.
33% collect fee after 60 days.

This Proposal, when accepted, confirms the agreement between the Customer and The Blair Bros., Inc. for the completion of the above described work and/or changes approved by both parties. If full payment is not made within thirty days of the date of invoice or upon previously agreed date, as per terms above, then a late charge of 2% per month will be placed on the balance outstanding. The Customer agrees to pay service charges and the cost of collection, including attorney's fees.

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within

30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Proposal

9503

THE BLAIR BROS., INC.

P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
Phone: (757) 538-1696 FAX: (757) 538-0714

www.blairbros.com



TO Town Of Smithfield Attn. Mr. Wayne Griffin 310 Institute Street Smithfield VA 23430	PHONE (757) 357-4200	DATE 3/29/2011
	JOB NAME / LOCATION Washington Street	
	FAX #	JOB PHONE

We hereby submit specifications and estimates for:

We submit the following proposal for Washington Street.

- Clean and Tack.
- Pave to Dead End and mill tie down at joint.
- Install risers provided by the Town.
- Leave approximately 1" high at the edge of the Gutter Pan.
- Overlay with average 2" intermediate asphalt.

TOTAL.....\$13,055.00

LIQUID ASPHALT CLAUSE: This quote must become part of any contract drawn up from its content. Liquid asphalt (AC) at the time of this quote is \$600.00. At the time of asphalt installation the total price shall be adjusted per the cost per ton of AC at that time.

Proposal prepared by Leslie Williams

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:
Thirteen Thousand Fifty Five and 00/100 Dollars dollars (\$ 13,055.00).

Payment to be made as follows:

Net 30 days from date of invoice. 2% service charge after 30 days.
33% collect fee after 60 days.

This Proposal, when accepted, confirms the agreement between the Customer and The Blair Bros., Inc. for the completion of the above described work and/or changes approved by both parties. If full payment is not made within thirty days of the date of invoice or upon previously agreed date, as per terms above, then a late charge of 2% per month will be placed on the balance outstanding. The Customer agrees to pay service charges and the cost of collection, including attorney's fees.

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Proposal

9502

THE BLAIR BROS., INC.

P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
Phone: (757) 538-1696 FAX: (757) 538-0714

www.blairbros.com



TO Town Of Smithfield Attn. Mr. Wayne Griffin 310 Institute Street Smithfield VA 23430	PHONE (757) 357-4200	DATE 3/29/2011
	JOB NAME / LOCATION First Street	
	FAX #	JOB PHONE

We hereby submit specifications and estimates for:

We submit the following proposal for First Street.

1. Clean and Tack.
2. Install risers provided by the Town.
3. Mill down at Gutter on Riverview Avenue and at Washington Street.
4. Leave approximately 1" high at the edge of the Gutter Pan.
5. Overlay with average 2" intermediate asphalt.

TOTAL.....\$9,300.00

LIQUID ASPHALT CLAUSE: This quote must become part of any contract drawn up from its content. Liquid asphalt (AC) at the time of this quote is \$600.00. At the time of asphalt installation the total price shall be adjusted per the cost per ton of AC at that time.

Proposal prepared by Leslie Williams

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:
Nine Thousand Three Hundred and 00/100 Dollars dollars (\$ 9,300.00).

Payment to be made as follows:

Net 30 days from date of invoice. 2% service charge after 30 days.
33% collect fee after 60 days.

This Proposal, when accepted, confirms the agreement between the Customer and The Blair Bros., Inc. for the completion of the above described work and/or changes approved by both parties. If full payment is not made within thirty days of the date of invoice or upon previously agreed date, as per terms above, then a late charge of 2% per month will be placed on the balance outstanding. The Customer agrees to pay service charges and the cost of collection, including attorney's fees.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within

30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Proposal

9504

THE BLAIR BROS., INC.

P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
Phone: (757) 538-1696 FAX: (757) 538-0714

www.blairbros.com



TO Town Of Smithfield
Attn. Mr. Wayne Griffin
310 Institute Street
Smithfield VA 23430

PHONE (757) 357-4200

DATE 3/29/2011

JOB NAME / LOCATION
Clay Street

FAX #

JOB PHONE

We hereby submit specifications and estimates for:

We submit the following proposal for Clay Street.

1. Clean and Tack.
2. Pave to Dead End and mill tie down at North Mason Street.
3. Install risers provided by the Town.
4. Leave approximately 1" high at the edge of the Gutter Pan.
5. Overlay with average 2" intermediate asphalt.

TOTAL.....\$13,834.00

LIQUID ASPHALT CLAUSE: This quote must become part of any contract drawn up from its content. Liquid asphalt (AC) at the time of this quote is \$600.00. At the time of asphalt installation the total price shall be adjusted per the cost per ton of AC at that time.

Proposal prepared by Leslie Williams

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: Thirteen Thousand Eight Hundred Thirty Four and 00/100 D dollars (\$ 13,834.00).

Payment to be made as follows:

Net 30 days from date of invoice. 2% service charge after 30 days.
33% collect fee after 60 days.

This Proposal, when accepted, confirms the agreement between the Customer and The Blair Bros., Inc. for the completion of the above described work and/or changes approved by both parties. If full payment is not made within thirty days of the date of invoice or upon previously agreed date, as per terms above, then a late charge of 2% per month will be placed on the balance outstanding. The Customer agrees to pay service charges and the cost of collection, including attorney's fees.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within

30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Signature

Date of Acceptance:



Proposal

9507

THE BLAIR BROS., INC.

www.blairbros.com

P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
Phone: (757) 538-1696 FAX: (757) 538-0714



TO Town Of Smithfield
Attn. Mr. Wayne Griffin
310 Institute Street
Smithfield VA 23430

PHONE (757) 357-4200

DATE 3/29/2011

JOB NAME / LOCATION
Underwood Lane

FAX # JOB PHONE

We hereby submit specifications and estimates for:

We submit the following proposal for Underwood Lane.

1. Clean and Tack.
2. Scratch out street with asphalt topping.
3. Mill down at joint on both ends.
4. Install risers provided by the Town.
5. Leave approximately 1" high at edge of Gutter Pan.
6. Overlay with average 2" intermediate asphalt.

TOTAL.....\$15,892.00

LIQUID ASPHALT CLAUSE: This quote must become part of any contract drawn up from its content. Liquid asphalt (AC) at the time of this quote is \$600.00. At the time of asphalt installation the total price shall be adjusted per the cost per ton of AC at that time.

Proposal prepared by Leslie Williams

~~We Propose~~ hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: Fifteen Thousand Eight Hundred Ninety Two and 00/100 Dol dollars (\$ 15,892.00).

Payment to be made as follows:

Net 30 days from date of invoice. 2% service charge after 30 days.
33% collect fee after 60 days.

This Proposal, when accepted, confirms the agreement between the Customer and The Blair Bros., Inc. for the completion of the above described work and/or changes approved by both parties. If full payment is not made within thirty days of the date of invoice or upon previously agreed date, as per terms above, then a late charge of 2% per month will be placed on the balance outstanding. The Customer agrees to pay service charges and the cost of collection, including attorney's fees.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within

30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

9530

Proposal

THE BLAIR BROS., INC.

P.O. BOX 5413

SUFFOLK, VIRGINIA 23435

Phone: (757) 538-1696 FAX: (757) 538-0714

www.blairbros.com



TO Town Of Smithfield
 Attn. Mr. Wayne Griffin
 310 Institute Street
 Smithfield VA 23430

PHONE
 (757) 357-4200

DATE
 4/6/2011

JOB NAME / LOCATION
 Overlay Evans Street

FAX #
 (757) 357-9933

JOB PHONE

We hereby submit specifications and estimates for:

We submit the following proposal for Evans Street.

ITEM I. EVANS STREET

1. Mill tie down at ends of the street.
2. Clip back and pick up edges of the street.
3. Install risers provided by the Town.
4. Overlay with an avg. 2" intermediate asphalt.
5. Install #10 screenings on shoulders.
6. Install 21A stone a maximum of 2' on stone driveways for tie in's.

TOTAL.....\$15,607.00

LIQUID ASPHALT CLAUSE: This quote must become part of any contract drawn up from its content. Liquid asphalt (AC) at the time of this quote is \$540.00 per ton. At the time of asphalt installation the total price shall be adjusted per the cost per ton of AC at that time.

Proposal prepared by Leslie Williams

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:
 Fifteen Thousand Six Hundred Seven and 00/100 Dollars dollars (\$) 15,607.00)

Payment to be made as follows:

Net 30 days from date of invoice. 2% service charge after 30 days.
 33% collection fee after 60 days.

This Proposal, when accepted, confirms the agreement between the Customer and The Blair Bros., Inc. for the completion of the above described work and/or changes approved by both parties. If full payment is not made within thirty days of the date of invoice or upon previously agreed date, as per terms above, then a late charge of 2% per month will be placed on the balance outstanding. The Customer agrees to pay service charges and the cost of collection, including attorney's fees.

Authorized
 Signature _____

Note: This proposal may be
 withdrawn by us if not accepted within

30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

DATE APRIL 20, 2011

TO SMITHFIELD TOWN COUNCIL- PUBLIC WORKS COMMITTEE

FROM WILLIAM T. HOPKINS, III
 DIRECTOR OF PLANNING, ENGINEERING, & PUBLIC WORKS

SUBJECT MOWING CONTRACT RENEWAL FOR WINDSOR CASTLE

The town has a contract with Brown's Lawn and Tractor Service for the 2010/2011 fiscal year and the town reserves the right to renew the contract four additional years. The current contract will expire June 24, 2011.

The maintenance operations includes: trash pickup, trimming, mowing, blowing off all hard surfaced areas and edging as needed. Grass will be mowed every 10 days at a cost of \$900 per mowing (same as last year). In event of drought and park does not need to be mowed, a crew will be on site that day to go over park and make sure trash is picked up and professional appearance of park is maintained.

Staff has been pleased with their work and therefore we are recommending that this contract be extended one more year.

DATE APRIL 20, 2011

TO SMITHFIELD TOWN COUNCIL- PUBLIC WORKS COMMITTEE

FROM WILLIAM T. HOPKINS, III
 DIRECTOR OF PLANNING, ENGINEERING, & PUBLIC WORKS

SUBJECT LANDSCAPE CONTRACT RENEWAL FOR WINDSOR CASTLE

The town has a contract with CCI Lawn and Landscape for the 2010/2011 fiscal year and the town reserves the right to renew the contract for an additional year. The current contract will expire June 21, 2011.

The maintenance operations includes: disabling all weeds in beds and islands, removing all trash from bed areas and highly visible areas, pruning and mulching at following locations: Windsor Castle Historic Site, tree rings, parking lots and Mason Street entrance. Cost of contract is \$930.00 per month (same as last year).

Staff has been pleased with their work and therefore we are recommending that this contract be extended one more year.

EXCEL PAVING CORPORATION

**1132 Harmony Road
Norfolk, Virginia 23502**

**Telephone (757) 466-1855
Fax (757) 466-5122**

April 20, 2011

**Town of Smithfield
315 Main Street
Smithfield, VA**

Re: South Church Street Streetscape Improvements-Phase V Two Month Look Ahead

Dear Mr. Bill Hopkins,

**March 7- May 21 Begin Installing Duct Bank for Verizon/ Charter from 390 S. Church St to
Jericho Rd**

May 21- June 14 Begin Grading/ Placing New Curb for 390 S. Church St to 372 S. Church St

April 19- April 29 Complete Double Run Outfall up to S. Church St

May 2- May 31 Install Storm drain from 315 S. Church St to 335 S. Church St

May 21-July 6 Install Light Pole Bases and Conduit for Va Power

May 31 - June 14 Install Storm Drain from 315 S. Church St to 313 S. Church St

June 15 - July 15 Complete Waterline

Please review this schedule and provide us feed back as to its feasibility.

**Sincerely,
Richard Hoeflaak, Jr.
Excel Paving Corporation
Project Manager**

Town of Smithfield Historic District Information

Links to information on the Town of Smithfield website

Historic Preservation Overlay District Ordinance: www.smithfieldva.gov/pdf/zoart3m.pdf

Historic District Design Guidelines: www.smithfieldva.gov/pdf/Historic_district_guidelines_full.pdf

Historic District Property classifications

Landmark Status

- Not to be confused with the state or federal landmarks or registries
- A classification that is unique to the Smithfield Historic District
- A place that has much to contribute to the integrity of the Historic District
- Defined as:
 - Typically over one hundred years old
 - Or, possessing particularly valuable architectural features
 - Or, a place of valuable cultural value related to local history

Contributing Status

- Comes from National Park Service standards for Architectural Review Boards
- A place that contributes to the integrity of the Historic District
- Defined as:
 - Over fifty years old and possessing valuable architectural features
 - Or, a place of cultural value related to local history

Non-contributing status

- Comes from National Park Service standards for Architectural Review Boards
- A place that does not contribute to the integrity of the Historic District
- Defined as:
 - Over fifty years old and possessing no valuable architectural features
 - Or, under fifty years old and having no cultural value related to local history

NOTICE OF PUBLIC HEARING
TOWN COUNCIL OF THE TOWN OF SMITHFIELD

Notice is hereby given pursuant to the requirements of Section 15.2-1800 B. of the Code of Virginia, (1950), as amended, that the Town Council of the Town of Smithfield, Virginia, will hold a public hearing at the regular meeting of the Town Council in the council chambers in The Smithfield Center, 220 N. Church Street, meeting room A, Smithfield, Virginia, on Tuesday, May 3, 2011 at 7:30 p.m. to consider the disposition of improved property owned by the Town of Smithfield which property is located at 113 N. Church Street, composed of the old fire house and ambulance bays (Tax Map Parcel nos. 21A-01-086 (firehouse) & 21A-01-087A.

Any person affected by or interested in the aforesaid matter may appear at the hearing and be heard.

TOWN OF SMITHFIELD, VIRGINIA

BY: Lesley Greer, Clerk

Publish: April 27, 2011



TOWN OF SMITHFIELD

"The Ham Capital of the World"

April 22, 2011

TO SMITHFIELD TOWN COUNCIL

FROM TOWN MANAGER *PETER*

SUBJECT COLLEGE OF WILLIAM & MARY – MASON SCHOOL OF BUSINESS,
ENTREPRENEURSHIP FIELD CONSULTANCY: REVIEW OF PARTIAL
DRAFT REPORT ON LAND USE RECOMMENDATIONS FOR HISTORIC
AREA OF WINDSOR CASTLE PARK

Please note that for the Town Council Public Buildings and Welfare Committee agenda on Tuesday, April 26th there will be no formal presentation on the above topic. Rather we are including in the electronic agenda packet the draft report as provided to date for your review. Our MBA team has done an excellent job sifting through the online survey results, which has led to four leading land use recommendations for the property.

The scope of work intended that for no more than three leading ideas, potential business partners would be identified, as well as general budget targets and timelines. Upon completion of these tasks, a summary report to include a plan to implement the business model for the recommended site usage was anticipated as the finished work product from this study. To bring this effort to its final conclusion there will have to be additional work performed beyond this academic year. It is hoped that this can be accomplished by early June.

My question for council at this time is whether or not you wish to have any focus groups or forums held to narrow the ideas within the four leading land use recommendations formulated in the draft Executive Summary? If not it may be expedient for council to select no more than three ideas for which you wish to have a business model analysis applied to allow completion of the study in a timely manner.

cc: William & Mary Field Consultancy Team
Ms. Gina Ippolito, Chairperson, Windsor Castle Park Foundation Board
Mr. Rick Bodson, Smithfield 2020

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6

Land Use Study at the Windsor Castle Site

For: Town of Smithfield

April 2011

Prepared by:

College of William & Mary - Mason School of Business

Entrepreneurship Field Consultancy

Shweta Singhal

Steven A. Davis

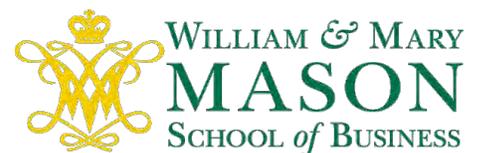


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1. Executive Summary

The Mason School of Business Entrepreneurship Field Consultancy has completed study into the land usage and interest into the future development of the Windsor Castle historic site and surrounding 48 acres are located in the Town of Smithfield, Virginia. This study was conducted to review the conditions and restrictions for the site's development, collect ideas for additional site activities and development, evaluate the best practical ideas for future usage, and make feasible recommendations to the Town of Smithfield.

As a part of this process, an online survey was created and administered to the residents of the Town of Smithfield in order to gather ideas regarding the usage of the historic site. A total of 78 responses were submitted by Town citizens, generating approximately 200 ideas. Additional results of the survey allowed for participants to provide reasons and justifications for their ideas, as well as an indication of willingness to provide further assistance to the site's development. The results of the survey were overwhelmingly favorable and supportive of the Town's general consideration to modify the site. A very small minority of participants provided negative responses.

The responses were diverse in nature and were categorized by subject. A majority of the responses were combined into four common groupings. These groupings were consolidated into tables and were the basis of a set of four leading recommendations. The recommendations are provided in terms of level of financial commitment, and are provided in the recommended order of implementation. They are as follows:

- Open use of the site for Community Events
- Farming Related Activities
- Expansion of Existing Recreational Facilities
- Restoration of Historic Elements and Buildings.

Finally, due to the favorable response of the Town constituents, we recommend that the Town citizens be further involved in the planning of future site development. However, the planning going forward should be more focused on discussing the narrow field of ideas, instead of generating more ideas. Discussions should be oriented around specific ideas, development, and implementation. Means of organizing these more specific approaches include the use of focus groups, town forums, or other organized venue which can garner public support and planning.

2. Introduction

2.1. The Project

Client	Town of Smithfield
Client Administrator	David Hare, Town Mayor
Project	Entrepreneurship Field Consultancy
Advisor	Prof. Ron Monark and Prof. Ben Bolger
Students	Shweta Singhal and Steven A. Davis
Begin Date	December 3, 2010
End Date	April 2011

2.2. The Site

The Windsor Castle historic site and surrounding 48 acres are located in the Town of Smithfield, Virginia. The Windsor Castle and surrounding 48 acres present an opportunity for the Town of Smithfield to provide for various potential opportunities with impacts and benefits to the local economy and community. The site currently is used by a number of low impact activities and occasional venues and events. Due to the restraints on the site, however, certain uses of the land may not be legal or practical. While the town maintains the site, there are costs associated with such maintenance. Within the legal constraints of land development on the historic property, new uses of the site can be considered that will both provide economic benefit to the site, as well as preserve the historic elements and requirements of the property.

This study was conducted to review and discuss the conditions and restrictions for the site’s development, collect ideas for additional site activities and development, evaluate the best practical ideas for future usage, and make feasible recommendations to the Town of Smithfield. These tasks are described in greater detail below.

3. Collection of Ideas for Site Usage

The first phase of this study consisted of a review of the legal and economic documents and agreements pertaining to Windsor Castle and the accompanying historic easement. Understanding the legal and practical constraints placed upon the site helped to determine what can and cannot be considered for future site usage such as future ownership, etc. The tourism information regarding the Town of Smithfield was also reviewed. This data and information provided insights on the relevant site usage and development in future, as the site was observed to have an integral and related tourist “pull” with Smithfield’s local attractions.

The second phase of the study included collection of a diverse set of ideas in order to consider a range of opportunities which are practical, economically feasible, and in harmony with the ideals of the local community. The ideas were collected using an online survey of interested community members.

3.1. Description of the Survey

The survey was designed to provide an electronic forum to the members of the community who were interested in voicing their opinion. All the questions were open-ended to gauge the amount of interest of the community regarding the site. The recipients of the survey were asked to give their first three preferences for the land use of the Windsor Castle site and the benefit it will have on the town. They were also asked to mention their preferred manager of the site in future.

The survey link was both sent in an email to the members of the community as well as posted on the town’s website by the Town Office to collect responses openly from the interested citizens of the Town. It was kept open for about two weeks to give people ample time to voice their opinion.

(Refer to Section 5.2 for a Sample Survey)

3.2. Analysis of the Survey

The survey got a good response from the interested members of Smithfield’s community and a total of 78 responses were collected.

3.2.1. Description of Respondents

The respondents included a wide variety of the professions and occupations all across the Town. The range of time lived in Smithfield by the respondents of the survey was 0 – 66 years. The average length of time for the same was around 14 years.

3.2.2. Preferences for the Land Use

A lot of varied interest was shown by the community members in suggesting their preferences for the use of the Windsor Castle site. All the ideas generated from the survey were accumulated and evaluated based on the constraints of the site like ownership and time line for development as well as an economic benefit that it brings to the Town. A list of ideas was narrowed down to a select few which have the most potential for practical application.

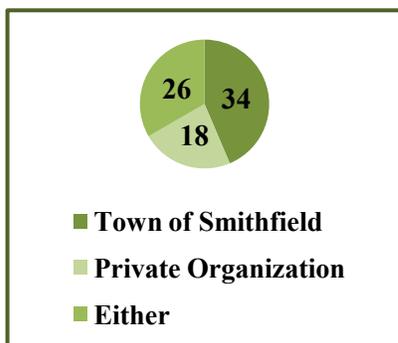
3.2.3. Reasons justifying the ideas

The overall response of the community members to the survey suggests that they want the Windsor Castle site to be developed in a way that brings both economic and social benefits to the society. They want it to be a place where both the residents and tourists of Smithfield can enjoy the history and nature and at the same time benefit from various activities / events organized at the site.

A strong majority of the responses can be framed in terms of one of the justifications given below:

- Financially independent
- Tourist attraction for historic enthusiasts, art lovers and families
- The site can serve as a central tourist office/hub
- Economic Benefit to the area (esp. local merchants)
- Educational benefit by direct visits to the site (historic or natural environment) or by ties to higher educational institutions and partnerships
- The site makes Smithfield a desirable place to live
- The site is a source of community pride and can improve community relations
- The site serves as a recreational outlet - a place of for health and fitness development and an additional place for kids to play in the area
- Site improvements will enhance the existing park
- The site serves as a reminder that Smithfield wastes too much money

3.2.4. Management of the site in future



There was a mixed response for who should operate / manage the site in future. 34 people would prefer the Town of Smithfield to develop and manage the Windsor Castle site going forward, 18 people suggested the site to be privately owned / managed and 26 people mentioned that the site can be managed by either the Town of Smithfield or a private organization. As observed, there is not a 100 % consensus but a little resistance from a part of the

community for the management of site by the Town of Smithfield.

3.2.5. Willingness to participate in Future Development

Except for three people, everyone else who responded to the survey showed an interest to participate in the future development of the site. They would like their opinion to be heard and can be involved in the implementation of these ideas in future.

3.2.6. Some Antagonistic Responses

It should be noted that some survey responses were not keen on preserving the historic nature or recreational uses of the site. While these responses were by far the minority in the survey, it may be important to note that there is not 100% consensus on the site's usage. Noted below are some of the responses:

- “A monument to government excess”
- “The town shouldn't own and/or manage it”
- “Roads”
- “Didn't see anywhere for comments so I will post here. My first hike through the park was last week. Took 3 kids. Felt unsafe as there were men in pickup trucks loitering in the 2 other parking lots (we entered by Smithfield. Sta.) Did not care for the part of the trail which leads behind the houses. Poor folks-having strangers right up next to their back door! Shame on us for not funding more of a barrier or green belt between houses and horses and the trail. Honestly, despite the work that was put into it, I can walk in my neighborhood for the basic scenery of houses. If you didn't already know the house wasn't an actual castle you might be disappointed. Also needs better directive markers at Jericho Rd intersection w/ parking lot and far loop. A lot of time and thought was put forth to make it this far with the project but I can't see what the fuss is about. Think you are on to something trying to find an additional use for it. School field days, Scout ceremonies, chili cook-offs, Brunswick stew sale,”
- “Turn it into a giant biker bar with a tattoo parlor in the out buildings and exotic dancers in colonial attire.”

3.2.7. Some Unique Responses

Survey participants also suggested a number of unique ideas on how to develop, or in some cases, not develop, the historic property. These unique ideas include:

- *Private residence*: Two participants suggested that the Windsor Castle be used as a private residence, while preserving every historic aspect of the site, including the cemetery. This idea brings with it a onetime transfer of revenue conditional on the

purchase of the house. It may be assumed that the Town would put conditions of restoration, usage, and preservation of the Castle on the homeowner. Future property taxes may be the means of sustaining the site. However, there may be a strong legal and contractual basis as to why such a transaction could not happen. Furthermore, the site is currently open to the public, and designating it otherwise may face much public opposition.

- *Paula Deen Cooking Program*: One respondent would like to involve Paula Deen (or an understudy), through a partnership with Smithfield Foods, to train people to run a cooking school. The cooking would be done at the Windsor Castle. This response is one of the more creative solutions to providing revenue from the site. Coordination with Smithfield Foods would have to be considered when reviewing this option.
- *School Field Trips*: Several participants mentioned that the site could be used for field trips, featuring either the historic components, or the natural ecosystems.
- *Ball Fields*: This idea includes the development of several ball fields on the site. The involvement of public/private partnerships is a way in which this idea may be profitable.
- *Horseback Riding*: Some survey participants suggested the use of horseback riding on the site. The source of revenue, if any, would be of question with this suggestion. Furthermore, the compatibility of horses with the existing recreational facilities would need to be considered.
- *Fundraisers*: This idea specifically mentioned the use of the site for 5k races.
- *National Historic Park*: One person would like to see the site registered as a national historic park. While there may be challenges in doing so, this option could bring in federal financial backing.
- *Coffee Bar*: No further explanation was given for this recommendation.
- *Remote-controlled Aircraft Park*: Only one respondent considered this unique option. While it would potentially bring in revenue (based on site usage, license, or other fees), it is likely that any revenue stream would be very low. Furthermore, the use of remote-controlled aircraft may introduce a noise component that some may see as out of place of the recreational setting.

4. Recommendations

4.1. Land Usage

In this revised list, we recommend four broad areas of site usage that can be further researched and analyzed for potential development in future. These four leading ideas are selected on the basis of frequency of the ideas by the respondents, future economic potential, time line for development and overall social interest. These are discussed below:

(Refer to Section 5.3 for detailed responses)

A. Open Use of Site for Community Events:

Most of the suggested ideas in the survey referred to using the open spaces of the site for public or personal events. The site can be renovated / restored and then offered to the community for holding events on a rental basis. This broader idea will be convenient for the Town as it requires a low level of financial commitment, with relatively high consistent returns. The site is already used for weddings, but may be programmed for many other events such as:

- Wedding Receptions
- Weekly Farmer's Market
- School Concerts
- Summer Concerts
- Outdoor Theater
- Art and Craft Shows
- Family Reunions
- Outdoor Meeting Spaces
- Barbeque and other Cook-offs
- Local Craftsmen

The key to each of these events is that they can be scheduled over much of the calendar year. For example, a farmer's market could be set up and taken down in a single day on a part of the site while a wedding reception is set up on a different part of the site for that same evening. We feel that many of these events could be sequentially scheduled into the site allowing for a diverse set of needs of tourists, locals, education, and private parties. Also, we observed that the local community is very art-inclined and can benefit with making the site available for art related events.

B. Farming Related Activities

Several survey participants suggested ways in which the site could be used as an active farm or vineyard. These ideas are discussed further:

- *Active Farming*: Multiple participants suggested using the site as an active farm. Our consideration is that it could be used by one farmer for the entire site, or by many

individuals willing to farm smaller sections of the site. One survey response suggested a partnership in which a master gardener and Virginia Tech Agricultural Dept. would work with children and adults to develop food, flowers, and wild bird plots. The resulting food and products could be given to the Food Bank and excess flowers could be sold to visitors of the center to help offset the cost.

- *Vineyard*: There were three responses in this category, one of which provided insights in a soil sample taken from the site which has potential for grape growing. The positive results of an operating vineyard are the potential revenues. Furthermore, the revenues from a vineyard could be used to restore Windsor Castle and adjacent historic buildings. While the establishment of a vineyard has strong potential economically, the offset is that it may take years to set up and be productive, and the citizens of the Town may have differing opinions on the semi-privatization of the site.
- *Agricultural Developmental Center*: This idea focuses on visitors that would remain in the Smithfield area for a week, with an emphasis on learning about the agricultural elements of the site and take related agricultural-based classes at the Windsor Castle.

C. Expansion of Existing Recreational Facilities.

Many comments provided by the survey participants related directly to the recreational use of the site. Furthermore, many of the submitted ideas mentioned modifications to or expansions of the recreational capabilities of the site. While these modifications and expansions to the site are somewhat minor in terms of financial commitment, they are not intended to generate revenue essentially. Therefore, we recommend that the recreational uses be a lower priority recommendation. However, the collective responses also suggest that a few small improvements to the site may go a long way in improving the image of the site. For example, several participants mentioned putting in bathrooms at the site and expand the picnic area. Another key finding through the survey is that several recreational capabilities already exist but are not well publicized. We recommend that the existing recreational uses of the site be marketed to the Town and tourists in a more open fashion. This will draw greater attention to the site, and perhaps greater levels of commitment when implementing other recommendations to the site.

D. Restoration of Historic Elements and Buildings

The final site usage recommendation that we propose, based on the survey results, is to restore the historical elements and buildings on the site. The reason that this recommendation is last is that it will likely require the greatest level of financial commitment. Also, the previous recommendations may be able to drive revenue to support this final recommendation. The path of restoration may take several different options, as suggested by survey participants, which include:

- Use of the Windsor Castle as a Museum (charge a fee)
- Meeting location
- Historical Re-enactment location
- Restaurant
- Bed and Breakfast (private or public operations)
- Private Residence (subject to Town’s agreement).

Furthermore, the restoration of the historic elements will provide the ability to compliment the other previously mentioned recommendations. For example, a themed, historical wedding could be performed on the site. Farmer’s markets could sell produce raised on the site to be used in a bed and breakfast restaurant. A vineyard could use the house as a themed restaurant or guest stop (similar to Williamsburg Winery).

4.2. Future Study

The recommendations described here provide a suggested means of developing the site that would provide economic and social benefit to the Town of Smithfield. The survey participants provided a strong willingness to participate further in a dialogue of how to develop the site. We recommend harnessing this positive feedback into developing more detailed research and development ideas about the site.

Going forward, we suggest additional forums through which the citizens of the Town of Smithfield be invited to share their opinions. These events should be structured to take a few select ideas into planning and development. Specifically, we recommend the following means of developing ideas:

- **Focus Groups:** These smaller groups can be organized to discuss the nuances of a small group of ideas (as suggested in the four leading recommendations). The College of William & Mary has capabilities to monitor on or off site focus group based research.
- **Town Forum:** This type of event should be provided to gather insight on the recommendations provided here, and not as an additional idea gathering place. This venue may need to be well structured to discuss specific ideas regarding interesting recommendations.

5.2. Sample Survey

Town of Smithfield - Windsor Castle Park

The Town of Smithfield is interested in knowing your opinion / ideas regarding the future land use of the historical site, Windsor Castle and surrounding property within the state conservation easement.

We appreciate your input. Thanks!

* Your Full Name

Your Profession

* For how many years have you lived in the Town of Smithfield? (Put '0' if not a resident of the Town of Smithfield)

Considering potential economic and social benefit to the town, what would you suggest as the top three uses, in ranked order, for the Windsor Castle historic site and property?

(Put 'NA' if you don't have a specific answer to a preference)

* First Preference

4500 characters maximum

* Second Preference

4500 characters maximum

* Third Preference

4500 characters maximum

Describe the benefit that your above-mentioned top 3 preferences will bring to the Town of Smithfield.

(Put 'NA' if you don't have a specific answer to a preference)

*** First Preference**

4500 characters maximum

*** Second Preference**

4500 characters maximum

*** Third Preference**

4500 characters maximum

*** Who in your opinion should manage the Windsor Castle historic site in the future?**

- Town of Smithfield
- Private Organization
- Either

*** Are you available to participate in additional dialog on this project?**

- Yes
- No

Your Email Address

5.3. Organized Data by Category

The following tables are a sampling of actual survey responses which coordinate with the recommendations for the site. Each table heading describes the general category in which the survey response falls under. Additionally, each numerical identifier coordinates to the number of the survey participant (see attached survey results in Excel file). In this way, a comment is connected with a specific survey participant, email, and his or her willingness to support the development of the historic site in the future.

Each table also starts out with a lightly shaded color, followed by a medium shade, and then a darker shade. The three shades correspond to which comments refer to the first choice, second choice, and third choice, respectively. For example, in the table below the first comment refers to survey participant number 4. It is lightly shaded to indicate that this comment was a first choice idea for this participant.

While there are a large number of idea suggestions collected in the survey responses, many are not shown here because they are

- Essentially duplicates of ideas suggested below or
- Few in number in any one category

Finally, the ideas shown below are in support of the recommendations mentioned in the report. Ideas which do not fall into these four main categories can be reviewed in the raw data in the attached Excel file.

A. Open Use of Site for Community Events:

No.	Preference – Community Events
4	Community Center as site for community events, meetings, special event rentals (weddings, etc.), exhibition space, special performances, etc.
8	Community Events
15	Summer Concerts on the green.
18	Maintain Windsor Castle and open to the public for weddings, receptions, meetings, etc.
19	Leased out for events
24	It should be used as a gathering point for events. Having a facility, even if only a covered shelter would be helpful. Could also use the site and promote weddings.
33	Special event venue managed by the Town of Smithfield.
40	A Community Center
41	Concerts
46	An event rental property for events like weddings, art shows, special engagements, music performances, outdoor theatre, etc.
52	Small Open Air Amphitheater
59	Performing Arts Venue (think fully outfitted amphitheater) with outbuilding utilized for concessions, restrooms, gift shops, practice space, artist relax / make-up rooms and the main house for receptions, art displays, etc.
68	Weddings - outdoor rental for parties
71	The addition of an outdoor performance venue large enough to host staged plays or concerts by the local school bands. The natural slope of the property could provide excellent festival seating for large numbers of guests. Basic restroom and concession facilities should be included.
77	Would like to see a portion of the building used to house the museum. A portion of the building as an interpretive/educational center for both children and adults. A large room that can be rented out for meetings and social events such as wedding receptions to bring in some funding. A multi-use building for people to enjoy. The grounds could be developed for educational programs for school children, families and visitors. Entertainment possibilities such as hosting craft shows, barbeque cook-offs, concerts in the park, Mother's Day afternoon tea, and similar activities.
2	Rental for weddings, etc.
3	Natural amphitheater for music events with a sheltered stage and necessary electricity
9	The grounds could be used for public events, Olden Days, Music, Special Occasions to be rented out by town.
11	A place to hold weddings and special events
16	Banquets and Weddings and Hospitality
22	Windsor Castle (the house) should be restored and used as a museum available for private parties.

23	Rental Hall
27	Working artists in barns, festivals w/wine, art, history, music, food. Annual and holiday events, costumed actors and plays, concerts
28	Manor House as an event venue - Look to the College's Alumni House as a model for multi-use social, cultural and community events. Complements the larger scale Smithfield Center with a more intimate venue for receptions, recitals, art shows. Extend to the out buildings and historic easement. Outbuildings as art or craft shops; property as a natural amphitheater for music programs.
29	Weddings
32	It would be wonderful to add an outdoor amphitheater somewhere there for local artists/guest artist to perform.
33	Special event venue managed by the Town of Smithfield.
35	Community Events - concerts on the Castle lawn, use of Castle for events in community and for individuals
36	Concerts and other special events
37	Venue for parties, weddings, conferences
43	Community Center - Use of the historic main house similar to how W&M uses the Alumni house. Use the space for small events such as small wedding and other receptions, small indoor concerts. It could become "event planning central" for individuals wishing to plan a family reunion, a special celebration, or an organizational event. At the same time, local artists' works could hang on the walls. It could be touted as the "Hospitality" in our "Hams, History, Hospitality and HeArts" slogan which supporting the Arts at the same time.
45	Rental venue for events
46	Home of the farmer's market
47	Manor house - for rent for parties, weddings, special events etc. Outbuilding used for craft shops, heritage crafters, retail shops, farmers' market.
56	A gathering place for community events, cultural events, weddings, receptions and retreats.
58	Concert Site
62	Keep the property and maximize use for arts, cultural and private events such as receptions, fund raisers and the like. Market the opportunities there as unique destination opportunities. Grow the "Smithfield as an event destination" product model. Seek net income from the asset.
63	As the site of day-long or weekend events, such as the concerts that were once held in the "amphitheater" - the old Restoration Ball held under tents some years ago with re-enactors, etc.
66	Some type of commercial venue, such as a center to rent for receptions, etc.
70	Manor House stabilized and interior minimally restored and decorated to allow the renting of the facility for receptions, weddings and small gatherings, meetings and business retreats.
7	The house and land could be used as a function hall to be rented out for special occasions
12	Use for festivals 2-3 times per year similar to Chippokes for fund raising.
17	Promote the park for uses such as weddings, family reunions, events and festivals.

22	The "natural hillside amphitheater" should be utilized for concerts and other outdoor events for the public.
30	Rental Venue for weddings and events
33	Special event venue managed by the Town of Smithfield.
74	Outdoor Theater
76	Dramatic Cultural Arts: Site for all types of quality, appealing, family friendly performances including the natural amphitheatre for concerts and plays. NOT drinking party hard rock concerts, but events that are more sophisticated in nature and would be an asset to the character and charm of the Smithfield community "branding"

B. Farming Related Activities

No.	Preference - Active Farming
54	Restored historical property and educational site with costumed interpreters. The house should be available for rent for balls, weddings, receptions and other private functions, along with the grounds (for rented tents). The add-on kitchen would have to be renovated to allow for vendors to serve meals, receptions, etc. The grounds should contain herb gardens, and other cultivation, that was appropriate for the late 1700's, including farm animals for educational purposes. This would be a wonderful site for school children to visit, and other interested visitors. A gift shop could be set up somewhere in the main house, and the small white building near the turn in the road could be the place to purchase tickets, etc., for admittance into the property. This would also be a great venue for musical performances, both inside and out. This is such a wonderful, historical property which is a key to Smithfield's history!
1	Working Farm
7	Farming the fields and ensuring proper and environmentally friendly agricultural use.
71	Farming
28	Community Garden - Allocate 10 acres, sub-divide into 1/4 acre plots, to be leased to citizens for produce, herb and flower growing. Engage Master Gardeners as volunteer coaches. Site the garden near one of the WC outbuildings for storage of shared implements, water hoses, etc... Allocate an acre or two nearby to host the Farmer's Market.
41	Land Available for Families to use for a Vegetable Garden
43	Community Garden - Use of some the land (without disrupting the current trails and facilities) for a self-sustaining community garden. Weekly Farmers' Markets could be held at the site as well.

No.	Preference - Vineyard
1	Winery and Vineyard
30	Windsor Castle Winery
57	Vineyards and winery. We are acquainted with a party that is very interested in exploring the possibilities with respect to buying (or leasing?) the W.C. house and grounds in order to create a vineyard and winery. They are very well positioned with deep resources, and our personal knowledge of them is that they are people of impeccable taste and refinement, and who also have great business background and acumen to support such a project. They have even obtained soil samples from this soil type and are growing grape stock in a test patch north of town, and we understand that the vines appear to be thriving.
66	Housing for a tenant with a commercial plan for the property, such as a grape vineyard. I understand there was a couple at one time interested in such a venture.
	No responses from the second choice group
18	Lease property as a winery.

C. Expansion of Existing Recreational Facilities

No.	Preference - Expansion of Existing Recreational Facilities
3	Continuing the walking / water usage theme
5	Historic / nature park with interpretative walks and classes
6	Windsor Castle Park, walking trails, etc.
7	Conservation on land by maintaining it as a park
11	Continue as the park with the trails and kayak piers
14	I think it would be nice to have some informational signs/displays around the grounds of the park. They could highlight not only Windsor Castle, but historical facts about Smithfield, including other interesting sights in town. This may lead people to visit other parts of Smithfield they didn't know about. I would also like to see markers on the wooded walking trail identifying the trees/plants in the area, as well as animals in the woods or in/along the marsh. This would be a great educational tool to let visitors know about our local wildlife.
17	Promoted as a walking park and picnic area for families
22	Walking/running trails; dog park; bike trail; basically the amenities available now keeping it as natural as possible.
34	Open community park
35	Recreation -- walking and running, bikes and kayaks
36	Walking trails, dog park, playground and picnic area, kayak and canoes.
44	Natural area: As the town develops further the significance of an undeveloped, open green/eco niche so centrally located will become more and more evident. There exist in the area high quality wooded, riparian and marsh/tidal creek areas. The current trails, accesses and parking facilities in these areas, are quite sufficient. Further development of them will detract from their natural qualities. Expand the use of non-motorized water craft on the tidal creeks by enlarging dock areas, providing for rental of water craft (canoes, kayaks) by visitors, guided nature tours, enlarged parking accommodation and more promotion.
58	Town Recreation Park
61	Physical recreation, walking, running boating etc.
67	Walking trails
69	I would like to see a playground.
75	Recreational opportunity for both residents and visitors
6	Should be more accessible...more benches to sit down, Should be totally wheelchair accessible, Instructions for the blind and visually Impaired etc
15	Elaborate playground for children with safe updated equipment
17	Allow runners and biking on the paths.
24	Health and Wellness activity. We should wrap it into and around the walking trails and park. Have runs, races, outdoor activity. Walking groups, Bike days... etc.
26	Walking Trails
41	Family Activities
44	Develop the large field area for use in outdoor sports (soccer and ball fields, tennis courts, and basketball courts), picnic areas and parking.

52	Rental kayaks/canoes and bicycle
53	There are those in IOW County and the town of Smithfield who feel it would be appropriate to construct and utilize a private baseball facility on this property. This item has been discussed at length by the public and the town. The results of these discussions indicated a preference for the passive aspect due to traffic and infrastructure concerns. It is well known that the Smithfield Recreation Association is out of space at Beale Park for the number of participants and certainly need to expand. However, this is not the right location for such as this property belongs to the Town and its taxpayers and it cannot be right to 'give' public property for private and singular use.
60	Family recreation, playground, Frisbee, picnic, etc
6	Bathrooms Picnic areas
15	Expanded picnic area
21	Build shelters with electricity and grills that could be rented. Build restrooms. Add trashcans.
25	Family Fun, picnics, playground, pool
26	Dog Park
27	Camping area maybe, picnic pavilions, small ball field for family reunions
29	Love the access to water, jogging, dog park.
53	Along these same lines, it would be a wonderful opportunity to develop a multi-sport facility featuring dedicated venues and spaces for various sports and activities. Ball fields, tennis courts, perhaps a indoor/outdoor basketball facility, festival accommodations, indoor multi-sport facilities (similar to the WISC at JCC Park in Williamsburg). The opportunities for public/private partnerships could be the only way to make this property not just sustainable but profitable.
60	Dog Park Events/Running Clubs
61	Passive recreation, history, nature, gardening, events etc.
67	Dog park and canoe launching area
69	Better markings for the walking trails.
73	Recreation

D. Restoration of Historic Elements and Buildings

No.	Preference - Restoration of Historic Elements and Buildings
2	Museum with tours
9	Have the Windsor Castle be used as a Historic Home that visitors could tour. A fee could be charged similar to Center Hill in Petersburg. People always enjoy walking through a historic home. It is an important home; it should be owned by town and treasured, not sold 2 a private individual.
10	Historic House Museum
12	House Tours by docent. Charge fee.
20	Working Historic Site, similar to Jamestown or perhaps Chip Oaks, providing not only a pleasant site, but also an opportunity to showcase the history of Smithfield and Isle of Wight County as part of the early history of our nation.
31	A welcome center for WCP depicting the history of the town settlement, Arthur Smith IV influence on establishing the town, a guide to the historic homes in Smithfield and information center for the town.
37	Paid entry to view the house the way it would have looked when it was first built. Including furnishings.
38	Open the house for tours. Charge a buck or two a tour for upkeep if necessary. So many people visit the town and ask to get inside the historic homes, only to find out they are all privately owned.
42	Historic Site, restored to original as a local museum
45	Museum, Visitor Center, Gift Shop
50	History Museum of Windsor Castle
51	Refurbished, decorated with appropriate furniture and staffed with docents. I know this would be expensive and very difficult to quickly accomplish but it would be an additional attraction for people to visit Smithfield. The first step must be the preservation of the castle and the outbuildings.
56	Historic Attraction, a place for tourists to visit in conjunction with St. Luke's, Bacon's Castle and Chippokes.
70	Manor House restored and furnished to some degree. Costumed interpreters available to provide tours on regular schedule for small fee. Immediate grounds planted and maintained as it would have been for the corresponding time period and economic standing of its occupants.
73	Historic Preservation
76	House Museum for the home of Arthur Smith who acquired the charter for the town along with heritage tours and fairs on the grounds
78	Historic site open to the public at least part time. Also able to be rented for special occasions to individuals or groups. Also able to be used by the town for special occasions. All of the buildings should be preserved especially of course the house as well as the outbuildings that are old, like the smoke house and the old barns, some of which may be older than the house itself.

	Restoration of estate and establishment of museum and historic walk throughout Smithfield showcasing the history of the town/area and sites
18	Restore and open as a museum.
40	A museum
42	Historic site, restored to original available to rent for private functions
65	Historical interpretation of house and adjoining buildings, farm implement museum and household items displayed in their usage context to compliment IOW Museum in downtown.
11	Use as an historical site and renovate the house
16	Historic Preservation and Hospitality
40	A historical site