

The Smithfield Board of Historic and Architectural Review held its regular meeting on February 18th, 2014. The meeting was called to order at 7:30 p.m. Members present were Mr. Roger Ealy, Chairman; Mr. Trey Gwaltney, Mr. Ronny Prevatte, Mr. Gary Hess and Mr. Jeff Yeaw. Ms. Julia Hillegass and Mr. Russell Parrish were absent. Staff members present were Mr. William Saunders, Planner/GIS Coordinator; and Mr. William H. Riddick III, Town Attorney. There were five (5) citizens present.

Chairman Ealy - I would like to call the February 18th, 2014 Board of Historic and Architectural Review meeting to order. The first item on the agenda is the Town Planner's Report.

Planner/GIS Coordinator – Thank you, Mr. Chairman. I would like to thank retiring members Ms. Nancy Fortier and Mr. Cecil Gwaltney for twenty years of service. They helped the town a lot with their service. We certainly want to recognize and acknowledge two decades of service on each of their parts. I would also like to welcome our two new members Mr. Jeff Yeaw and Mr. Gary Hess. There was administrative approval for contemporary windows to be replaced with more traditional windows and erect a dumpster enclosure to match an existing refuse receptacle enclosure at 201 Cedar Street. We gave administrative approval for repairs to the exterior brick, roof, repair/replace exterior windows, and doors with same or similar styles and colors or in areas not visible from the street at 17 Main Street the shoe repair shop down at Wharf Hill. We are very glad to see that the new owner is moving forward with making repairs that we have been trying to get done for some time.

Chairman Ealy – Next is Upcoming Meetings and Activities. You can read those at your own leisure. Next we have the Election of Officers.

Town Attorney – It is time to elect new officers for this term. The floor is now open for nominations for Chairman for the Board of Historic and Architectural Review.

Mr. Prevatte – I would like to nominate Mr. Roger Ealy.

Mr. Gwaltney – Second.

Town Attorney – Are there any other nominations? Hearing none, the nominations are closed. All those in favor of Mr. Ealy say aye, opposed say nay.

On call for the vote, five members were present. Chairman Ealy abstained, Mr. Trey Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Hess voted aye, and Mr. Yeaw

voted aye. There were no votes against the motion. There was one abstention. The motion passed.

Town Attorney – Mr. Ealy you have been elected as Chairman. The floor is now open for nominations for Vice Chairman.

Chairman Ealy – I nominate Trey Gwaltney.

Mr. Prevatte – Second.

Town Attorney- Are there any other nominations? Hearing no further nominations the nominations are closed. All those in favor of Mr. Gwaltney say aye, opposed say nay.

On call for the vote, five members were present. Chairman Ealy voted aye, Mr. Trey Gwaltney abstained, Mr. Prevatte voted aye, Mr. Hess voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. There was one abstention. The motion passed.

Town Attorney – Mr. Gwaltney has been elected as Vice Chairman. Congratulations gentlemen.

Chairman Ealy – There is no one signed up for Public Comments. Are there any Board Member Comments?

Vice Chairman Gwaltney – I have noticed some work done on a house in the historic district. It caught my eye because it did not look like what I thought it probably would have been approved to look like. Upon some research, I found that it is not exactly what was approved. All of the approval was done before my time on the Board. I would like to ask Mr. Saunders to perhaps look into that situation. The address of that house is 290 South Church Street.

Planner/GIS Coordinator – I noticed that the front porch was not exactly what was approved. They have just been working on it in the last week or so. If they do not want to change it closer to what was approved then they will have to take pictures of what they have done and bring it back to the Board to see if it can be approved after the fact.

Chairman Ealy – Are there any other comments? Next is a Proposed Sign Plan – 207 C main Street – Non-Contributing – Elizabeth Lee Moretz, First Colony Engraving, applicants. Could we have a staff report please?

Planner/GIS Coordinator – The applicant would have been able to make the meeting last month but due to the weather we had to cancel the meeting. She was not

able to make it tonight. I told her that I would mention to you that she could have made the original meeting but not being able to be here tonight. This was a case where we issued a temporary sign permit for them to get the sign up for their grand opening. They understood that if this Board did not approve it then they would have to remove it.

Chairman Ealy – Are there any comments on this?

Vice Chairman Gwaltney – I will make a motion to approve as presented.

Mr. Hess – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Hess voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next we have Proposed Sign Replacement – 319 Main Street – Non-Contributing – Judy Winslow, IOW/Smithfield Tourism, applicants. Is there anyone to speak on behalf of this?

Director of Tourism – Good evening. I am Judy Winslow, Director of Tourism. The Visitor Center and the Arts Center reside at 319 Main Street. Unfortunately we have had some weathering issues with our current sign. The past year we went through a branding exercise with Smithfield 2020. The sign that you see before you reflects that branding exercise and our new branding that we will be using with Smithfield.

Mr. Hess – Is this just one sign for both the Arts Center and the Visitor Center?

Director of Tourism – That is correct.

Chairman Ealy – I assume that this meets all of the sign criteria.

Planner/GIS Coordinator – Well, yes and no. The sign was originally approved by the Board of Historic and Architectural to sit a little closer to the right-of-way than what the ordinance allows. This sign would stay in the same location as the one that was previously approved. While it does not exactly meet the specifications of the ordinance that was something that the BHAR took into consideration the last time you approved it.

Mr. Hess – I will make a motion to approve as presented.

Vice Chairman Gwaltney – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Hess voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next we have Sign and Exterior Trim Color Change – 311 Main Street – Contributing – Victoria H. Brown, applicant.

Ms. Brown – My name is Victoria Brown. I would like to remove the paint trim choice from this application and come back next month with a different choice. The signage will go in the exact same spot as the old sign. The sign itself is the exact same size and shape but the wording is different.

Chairman Ealy – So you just want to come back for your trim color.

Mrs. Brown – Yes. I do not like what I decided. I will make sure next time.

Mr. Hess – I will make a motion to approve the sign.

Mr. Yeaw – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Hess voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – The next item is Approval of the November 19th, 2013 Meeting Minutes.

Town Attorney – I recommend that the minutes be approved as presented.

Vice Chairman Gwaltney – I will make a motion to approve to minutes as presented.

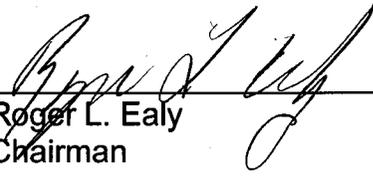
Mr. Yeaw – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Hess voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Is there any other business? Hearing none, we are adjourned.

The meeting adjourned at 7:41 p.m.



Roger L. Ealy
Chairman



William G. Saunders, IV
Planning/GIS Coordinator