

The Smithfield Board of Historic and Architectural Review held its regular meeting on March 19th, 2013. The meeting was called to order at 7:30 p.m. Members present were Mr. Roger Ealy, Chairman, Mr. Cecil Gwaltney Ms. Nancy Fortier, Vice Chair; and Ms. Julie Hillegass, Mr. Trey Gwaltney, Mr. Ronny Prevatte and Mr. Russell Parrish. Staff members present were Mr. William G. Saunders IV, Planner/GIS Coordinator; and Mr. William H. Riddick III, Town Attorney. There were twelve (12) citizens present.

Chairman Ealy – I would like to call this meeting of the Board of Historical and Architectural Review to order. The first item on the agenda is the Town Planner's Report.

Planner/GIS Coordinator – Thank you, Mr. Chairman. There was administrative approval for sign repairs with similar materials and colors at 255 James Street which is the Smithfield Library. Also there was administrative approval for roof replacement for similar materials and colors at 308 Grace Street. That is all that I have.

Chairman Ealy – Next is Upcoming Meetings and Activities. Next is a Public Comments. There are no sign ups. Next is Board Member Comments. Do you have any comments?

Vice Chair Fortier - I would like to welcome Mr. Trey Gwaltney to the Board this evening as a new member.

Mr. Trey Gwaltney – Thank you.

Chairman Ealy – Next we have Election of Officers.

Vice Chair Fortier – I would like to nominate Mr. Roger Ealy as Chairman.

Mr. Cecil Gwaltney – Second

Town Attorney – A motion has been made and properly seconded. All in favor say aye, opposed say nay.

On call for the vote, seven members were present. Vice Chair Fortier voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. C. Gwaltney voted aye and Mr. T. Gwaltney voted aye. Mr. Roger Ealy abstained. There were no votes against the motion. The motion passed.

Mr. Cecil Gwaltney – I would like to nominate Ms. Nancy Fortier as Vice Chair.

Ms. Hillegass – Second

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye and Mr. Roger Ealy voted aye. Ms. Nancy Fortier abstained. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is a Proposed New Sign – 113-A North Church Street-Non-Contributing- Sharon Elizabeth Hundley, Sharon Elizabeth Photography, applicants. Is there anyone to speak on behalf of this?

Ms. Sharon Hundley – I am Sharon Hundley. I am the owner of Sharon Elizabeth Photography.

Vice Chair Fortier – Mr. Saunders, is this within the guidelines for size?

Planner/GIS Coordinator – You are correct. There is actually a picture of it already on there. However, it was not powered to end. She got a temporary sign permit to put them up on the off chance that if it was not approved tonight she would have to do something different. A temporary sign permit does not require Board approval. They are up there illegally until which time they are approved.

Chairman Ealy – Are there any questions or comments?

Mr. Cecil Gwaltney – Mr. Chairman, I make a motion that we approve the sign as presented.

Ms. Hillegass – Second

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is a Proposed New Sign – 113-B & C North Church Street-Non-Contributing – Patricia Magner, This Little Piggie, LLC, applicants. Is there anyone to speak on this?

Ms. Magner – I am Patricia Magner. I am one of the owners of This Little Piggie Children's Boutique.

Mr. Cecil Gwaltney – Is the hanging sign just going to be a picture of a pig? The sign on the door will have the name.

Ms. Magner – Yes.

Mr. Cecil Gwaltney – Will either of the signs be outlined or is it just going to be a white background?

Ms. Magner – A black outline of a pig on the rectangular hanging sign with a white background.

Mr. Cecil Gwaltney – There is no border or anything.

Ms. Magner – No. It is just a white background with a black pig outline.

Mr. Cecil Gwaltney – I am surprised that you did not choose something a little more colorful since it is a children's shop.

Ms. Magner – That is a good point. We are going with the white background with the black pig outline for all of our logos and the children's clothing tags. It is just something that we decided to do because to us it represents more of a children's drawing.

Mr. Cecil Gwaltney – I was not disputing the drawing. I just think it would be prettier with something a little brighter.

Ms. Magner – This is actually being done on a canvas and will be hung on a bright green wall in the store.

Mr. Parrish – I make a motion to approve as presented.

Ms. Hillegass – Second

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is a Proposed Roofing Material Change – 304 Main Street – Contributing – John Blair, applicant.

Ms. Blair - Basically, what is on our roof now is a low pitched roof. It is practically flat with about a 2.5 pitch. We want to put something that is durable, eco-friendly, and something that is reflective of the sun. What is on there now is some really old worn out tin that has probably been there for maybe fifty years. This is a very good material. It is far superior to putting shingles or the rubber material that a lot of people put on their roofs. The warranty is fifteen to twenty years on it. It is found on a lot of the commercial roofs like Wal-Mart and big companies like that. They have also been put on residential

roofs like mine when they are low pitched. We would like to put this on the entire roof after removing the tin plus the back porch. On the proposal, I think that was written for the main roof and back porch. The front porch does not have any leaks. It seems to be okay but I would prefer for continuity and the looks to have it on the entire roof and the front porch and back porch. It looks very nice. It is very energy efficient. It will save us some money on air conditioning. It is cool in the summer and warm in the winter. It is something that I think would look nice in the neighborhood. Are there any questions?

Chairman Ealy – Your proposal excluded the front porch.

Ms. Blair – Yes. If you all do not allow me to put it on the front porch then I will just do the back porch and the house.

Chairman Ealy – I have no qualms with the main roof or the back porch. I would prefer to see tin on that front porch. It is a very focal point. The main roof of this house you do not see unless you are really looking for it. I can understand going to that material on it with the pitch that you have. It is impractical to try to shingle it.

Ms. Blair – Do you think that it would look strange with having the white and then having the other?

Chairman Ealy – No. You do not see the top roof. That is one reason that I am in favor of going with that material on the top roof because you do not see it. You have to really look to see that top roof. The porch roof does show up. It is a steeper pitch than the top roof.

Mr. Parrish – Do you know how they are detailing the edges of this up against the fascia boards?

Ms. Blair – I am not a roofer. They do have a process in which they do it. They do the seams with a hot air gun and all this other stuff was the manufacturer's recommendation.

Chairman Ealy – They are showing an underlayment so I am assuming that they will use a drip edge.

Mr. Parrish - This is not a traditional application for that roof.

Ms. Blair – For the most part you are not going to see the roof.

Mr. Parrish – I was just curious how they were sealing the edges not the laying itself.

Ms. Blair – They are aware that this is a historical district and they have to follow certain rules. The house has to have an original look.

Chairman Ealy – Would you like to include in your motion that they use a metal drip edge cap?

Ms. Blair – There is none on there now that is visible.

Chairman Ealy – No other than the tin that is turned on edge.

Mr. Parrish - I would prefer to see the roofing installer's detail as opposed to telling them what to do. I hate to see them take that stuff and then turn it all the way down and up the fascia.

Ms. Blair – It is not going to be turned down. You are not going to be able to see it. I am not the roofer but I know from what he explained that no one from the street will be able to see the seams.

Mr. Parrish - It has to be flashed somehow up on that eve.

Ms. Blair – I know they use that seam with hot air metal.

Chairman Ealy – That is for putting the material together itself.

Mr. Parrish - The material is really good. I do not have a problem with that. I am concerned about the detailing of it up at the top of the roof as it comes down.

Ms. Blair – We have gutters and it is going to go flush with the internal gutters.

Mr. Parrish – You have built in gutters up there?

Ms. Blair – Yes, Sir.

Mr. Parrish – Then there is the answer.

Chairman Ealy – That is folded right in with the roof.

Mr. Trey Gwaltney - Something still has to wrap over the edge.

Ms. Blair – It has been repaired several times. You can see the tin and the rubber stuff. It is flush in with the internal gutters.

Chairman Ealy – Do they intend to cover those gutters with same material?

Ms. Blair – When you say the gutters, do you mean the downspouts?

Chairman Ealy – The built in gutters on the roof.

Ms. Blair – I am not sure exactly how they are going to fasten it with the gutters. I have some idea. When I was looking at the roof, I saw some pictures of how it is flush now with the roof. However they fix it no one is going to be able to see it. Nothing will be flapping on the edges or anything of that sort.

Chairman Ealy – I think we should have a motion that the roofer contacts Mr. Saunders with the details. If they are suitable to him then he can contact us by phone for approval.

Mr. Prevatte – It looks like it is pressed down along the edge. You have about a half inch opening where the water will run in to the trough.

Ms. Blair – Yes. It is almost like seamless.

Mr. Prevatte – So you only have a small opening.

Ms. Blair – Yes.

Mr. Prevatte – It comes down and pressed down in the front. As water comes down the roof then it runs under and down into the gutter.

Ms. Blair – Yes, it goes into the troughs.

Chairman Ealy – My experience is that those gutters are probably the worst things in the world.

Ms. Blair – Then you would take away the look of the house.

Mr. Prevatte – They probably have a way of pressing this down so that it looks about like it does now.

Ms. Blair – Yes. The TPO is not a new material. It has been out for like twenty to twenty-five years.

Mr. Parrish – Yes but it is not usually used in this type of application.

Mr. Prevatte – They use a torch when they lay this down.

Ms. Blair – They use special equipment.

Mr. Prevatte – It is a butyl membrane. It should lay down pretty easy.

Chairman Ealy – Do we have a motion?

Town Attorney - Mr. Chairman, if you are going in that direction, it would be to approve the material subject to verification of the installation by Mr. Saunders. That seems to be the issue. She did not have the answers.

Chairman Ealy – On this proposal she furnished page one of six.

Ms. Blair – There was not a page six. That was all they gave me.

Chairman Ealy – One or the other pages, you are going to see details.

Ms. Blair – If there had been more pages then I would have printed it.

Mr. Parrish – I make a motion to approve the material subject to the review of details by Mr. Saunders.

Mr. Cecil Gwaltney – Second.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Ms. Blair – The installer has to call someone and then explain how they do the seams on the edges.

Planner/GIS Coordinator – He needs to provide some details to me about how it is going to attach to the edge of the house and how visible will that attachment is going to be.

Ms. Blair – Okay.

Chairman Ealy – Next is a Proposed Exterior Renovation – 426 Main Street – Contributing – Tommy Askew, Beth Aberth, applicants. Is there anyone to speak on behalf of this?

Ms. Wilson – I am Hunter Wilson from Smithfield.

Ms. Beth Aberth – I am Beth Aberth from Rescue.

Ms. Wilson – I would like to present some of the changes that we have made. We will not be repainting the walls of the building because of lack of resources. Our main focus is going to be on the pillars. The plants for our flower beds we decided to put bushes and drought resistant perennials. We know that we will not be impeding the visual line of drivers.

Mr. Cecil Gwaltney – Are the bright colors for the mural on the front?

Ms. Wilson – Yes sir.

Mr. Cecil Gwaltney – I certainly do not mean to defeat your project before it starts but I have noticed that they have tables and things that will be in front of what you are painting. I question who will be able to see your project when it is completed. I wonder whether it will be worth your time to be honest.

Ms. Aberth – Hopefully they will not be displaying stuff in front of it all the time and certainly when they are not open on Sundays, Mondays, and Tuesdays.

Mr. Cecil Gwaltney – You are aware of what I am talking about?

Ms. Aberth – Yes, Sir.

Vice Chair Fortier – The customers will see it.

Mr. Parrish – It is not open all the time so it will have visual interest on rainy days and when they are not set up for sales.

Ms. Aberth – Also in the evenings.

Mr. Parrish – It is an improvement.

Mr. Cecil Gwaltney – Are you all also handling the windows and the surround for the garbage cans? Is that part of your project?

Ms. Beth Aberth – Yes the surround around the garbage cans on the right hand side of the building. We are just going to use latticework. It will be the plastic latticework.

Mr. Cecil Gwaltney – Do you have an example of the windows that you are going to use?

Ms. Aberth – We are not replacing the windows due to lack of resources.

Mr. Cecil Gwaltney – You are just going to paint the mural on the front.

Ms. Aberth – Yes.

Ms. Hillegass – Did you paint the mural at Ringo's?

Ms. Aberth – Right.

Ms. Hillegass – They did that wonderful mural at Ringo's.

Mr. Cecil Gwaltney – That looks great. Are you aware there is no water access where you are going to plant the plants?

Ms. Aberth – That is why we are getting drought resistant plants. We did that at Ringo's and they are all still alive.

Mr. Cecil Gwaltney – There will be no window replacement. There will be some type of latticework but we are not sure of the type. The only painting will be the mural on the front.

Chairman Ealy – And the two columns.

Mr. Trey Gwaltney – Can you describe what will be painted on those columns a little more specifically? I have the drawing. Is it like topiary on top of the blue where the blue sort of becomes the pot?

Ms. Beth Aberth – Yes. It will look like a topiary pot.

Mr. Trey Gwaltney – I think that was a clever idea. That is what I was hoping you were going to tell me.

Ms. Hillegass – Mr. Chairman, I move to approve the changes as submitted.

Mr. Trey Gwaltney – I understand what it says and what effect that you are going for I am just wondering if anyone else on the Board feels that it almost looks like graffiti of some sort. I am wondering if that is a look that would look right in the historic district. I understand that it is a mural and there is a whimsical element involved. The pictures of

the dogs, cats, and fire hydrants do not strike me as much as having words written on a building.

Mr. Parrish - Do you have a muralist who sort of lays that out beforehand?

Ms. Aberth – Yes. It is kind of like paint by number.

Mr. Trey Gwaltney – Will that paint by number still have letters and words in it? It says things like dog, cat, best friends and puppy love.

Ms. Aberth – That is just a note to you all. What it is was in case you could not figure out that it was a dog then we noted it.

Mr. Trey Gwaltney – So all of the lettering that we have all over this picture will not be painted on the wall. There are letters and stuff painted on the donut shop.

Ms. Aberth – That was just kind of a note to you all saying that this is a dog and that is a cat.

Mr. Trey Gwaltney – So it is all just pictures and there will not be any letters.

Ms. Aberth – It will just be all pictures.

Chairman Ealy – How about over the top of the door where it says “Best Friends”?

Ms. Aberth – That sign is already there.

Mr. Trey Gwaltney – That is like their logo that they have up there.

Vice Chair Fortier – I make a motion that we approve as presented.

Mr. Parrish – Second.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is a Proposed Garden Shed – 214 Drummonds Lane – No Designation- Scott Deese, Ashett Construction, LLC, applicants.

Mr. Mark Hall – I am representing as a developer on behalf of the new home owner and the contractor, Ashett Construction. The new home owner would like to construct a garden shed on the property. The proposal is to use like materials to the house itself. It will be on a slab foundation. The exterior side walls will be Hardiplank with the same color and same material as the house. The window will be the same as in

the house. I believe there is only one window. The exterior doors will be the same aluminum style steel. The roof shingles will be the same as on the house. The cornice, soffit, and trim material will be Hardiplank which is the same material and same color as on the house.

Chairman Ealy – How about the garage door? It says the access doors are steel but I never saw the garage door spelled out. I could have missed it.

Mr. Mark Hall – I cannot answer that question. I just found out about two hours ago that I would represent the applicant.

Chairman Ealy – A statement in here says “doors” which is plural. I am assuming that the garage door is going to be steel. We will approve it on that basis. If it is any different then they will have to come to Mr. Saunders.

Mr. Trey Gwaltney – To be slightly more in keeping with the house, since that architecture is kind of like its’ own little area of that architecture. I like the way the house looks. I think what really sets it apart and makes it look kind of like its’ own architecture is the brackets.

Mr. Hall – I appreciate your attention to detail. The homeowner has asked for those to be included even though they are a relatively expensive little accessory. It is all about design and aesthetics. The homeowner wants those to be on the shed as well.

Mr. Trey Gwaltney – So we will approve something that includes some number of brackets to match the house.

Mr. Hall – Yes.

Mr. Parrish - The house is two-toned siding. Will the shed be red siding?

Mr. Hall – Yes, the siding is red.

Chairman Ealy – Do we want to insist on shingled gables?

Mr. Trey Gwaltney - I am willing to accept just the brackets.

Mr. Hall – It is called “Country Lane Red”.

Chairman Ealy – Are there any other questions?

Vice Chair Fortier – I make a motion that we approve as presented including the brackets and with a steel garage door.

Ms. Hillegass – Second.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Thank you. Next is a Proposed Hanging & Stationary Planter – Main Street & Church Street- Mark Hall, Smithfield 2020, applicants.

Mr. Mark Hall – I am here to seek the endorsement of the Board of Historic and Architectural Review for a pilot program to continue the historic district beautification with seasonal annual flowers. The proposal is that we would take a clue from many other historic tourist destinations that have hanging baskets attached to the lamp posts. Our proposal is to do a pilot program knowing that some things could go wrong. They can become eyesores. We propose to do a pilot program with up to three lamp posts which would have hanging baskets. In front of the visitor center we would do hanging baskets and a hay rack. It is the lower structure in the picture. It would be planted with seasonal flowers that will be professionally planted twice. We plan to work with Ms. Lori Welch of Gardenscapes of Smithfield. She is a contractor for Smithfield Foods. She also does the Smithfield Inn and the Smithfield Foods campus. There are hanging baskets in front of the Smithfield Inn. One of the differences is that those actually hang on the Smithfield Inn sign post. In this case, it actually would be on public property and in the public right-of-way. I am asking if you can endorse it from an aesthetic standpoint. We can give it a year to see how it goes. If it turns out well it could be something that we can replicate to other areas. Our proposal is that Smithfield 2020 would manage the project. If the planters were to become an eyesore then Smithfield 2020 could address it. In the worse case then the town would reserve the right to remove anything attached to the lamp post at any time.

Chairman Ealy – Mr. Saunders, what is staffs' interpretation of this.

Planner/GIS Coordinator – At my level, there is no interpretation other than bringing it to you all tonight. I am involved as far as being the representative to the historic board to get you all architectural and design approval. I think at that point it would be at the level of Town Council or the Town Manager's office to approve the actual connection to the street lamps. I am not involved in anything related to permission to putting them on the street lamps.

Mr. Hall – The intention is that the planters will be professionally planted twice per year in the spring or fall. That is professionally done by someone who knows.

Ms. Hillegass – Do you anticipate them to be installed for the spring season?

Mr. Hall – We are trying. We are going to have to go probably to the Buildings and Public Work Committee. We are going to go as quickly as we can. It would be nice if they were up for Historic Garden Week but it is coming fast. We are going to work to get it done.

Mr. Parrish – I make a motion to approve as presented.

Ms. Hillegass – Second

Mr. Cecil Gwaltney – Is that all you are asking for is an endorsement?

Mr. Hall - Just your endorsement from an aesthetic standpoint. If this looks good to you because I think that it will carry a lot of weight with the Council.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is a Proposed Public Statuary/Sign – Northeast of Intersection of Main Street & Rt. 10 Bypass – VDOT Right of Way – Judy Winslow, IOW Tourism, applicant.

Ms. Judy Winslow – I am Judy Winslow your Tourism Director. This is actually a project that Virginia Tourism Corporation has asked each locality to come up with their own special brand of love. Ms. Lois Chapman designed bacon “LOVE”. This would be a permanent structure that would be an iconic kind of thing. They are looking for people to take pictures of it. We are anticipating that all of the tourists that come from Williamsburg across the ferry will say turn left at bacon “LOVE”. There are photos in you packets of what the actual structure will look like and the materials it will be made out of. The corrugated materials would be painted. I will say that Virginia Tourism is giving grants for this particular “LOVE” artwork and we received a grant from them for this. If it is approved then it is paid for.

Mr. Cecil Gwaltney – Who will do the actual painting Ms. Winslow?

Ms. Winslow – Ms. Lois Chapman will probably do the actual painting.

Chairman Ealy – I assume this is going to be installed on a steel frame.

Ms. Winslow – Yes. It will be imbedded in the ground. It needs to be very sturdy.

Mr. Cecil Gwaltney – What kind of maintenance is involved with this?

Ms. Winslow – We do not feel that there will be very much maintenance at all. The materials are built to last. The paint will be a long term acrylic paint. We do not feel that anything will have to be maintained for at least ten years.

Chairman Ealy – I am assuming that the supporting metal work will also be painted.

Ms. Winslow – Yes. Everything that you can see will be painted. One of the requirements from Virginia Tourism is that the Virginia Tourism logo is on there as well but it will be small.

Chairman Ealy – I think that at any angle you place this coming one way or the other then you are going to see a slight glimpse of the back side.

Ms. Winslow – Yes. I am hoping that we will put it back far enough. We can probably address that and make sure the back is as dressed up as the front. The other thing is that we are talking about placing the bacon “LOVE” sign at the place that the pig currently is so we would need to move the pig. We would be moving it to the place where Magnolia is in front of the museum. Magnolia is actually under repair at the moment. We did not want to see the before and after at the same intersection.

Mr. Trey Gwaltney – Since the design is on the corner was it considered to possibly bow the structure a little bit? I am not sure if that is the answer or not but I was just wondering.

Ms. Winslow – No. We had not considered bowing it. All of the “LOVE” signs are consistent. None of them are bow so it would have to be straight. It will be large enough so that we can put it back far enough, I think, that the back should not be much of an issue. It is six feet tall so it will be visible. It will be memorable. One additional point that we have is that Mr. Browder from the Farmers Market has offered to landscape around the bacon “LOVE” statue so that it would be even more aesthetically pleasing. He will be donating all of those materials and taking care of it himself.

Mr. Cecil Gwaltney – Are you asking for approval of that also? Do we know what the flowers will be? Are you asking for approval or just asking for approval of the concept?

Ms. Winslow – I need approval on the actual signage. I can come back to you if we need approval on the landscaping. I just wanted to bring up that point but we think it will make it prettier.

Chairman Ealy – Do we have a motion?

Mr. Parrish – I make a motion to approve the sign as presented.

Ms. Hillegass – Second.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Trey Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. There were no votes against the motion. The motion passed.

Mr. Rick Bodson – I am with Smithfield 2020. Mr. Jake Browder has volunteered to do the landscape plan, provide the plants, and put them in the ground. I think what I just heard you say is that he cannot proceed unless he comes forward with a detailed landscape plan.

Planner/GIS Coordinator – Unless there is some type of structure there the landscaping should not require Board approval.

Mr. Bodson – I just wanted to clarify that. He is anxious to get the plants in the ground between now and the end of April.

Planner/GIS Coordinator – Unless there is some type of structure or raised bed.

Mr. Bodson – He has selected drought resistant colorful plants that would enhance the base and the surrounding area. He just wants to donate the plants to the town. We thought this was an appropriate location for it. I just wanted to make sure that he did not have to come back.

Chairman Ealy – Next is Approval of the November 20th, 2012 Meeting Minutes.

Town Attorney – Mr. Chairman, I have reviewed them and recommend that they be approved as presented.

Ms. Hillegass – So moved.

Vice Chair Fortier – Second.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. Mr. Trey Gwaltney abstained. There was one abstention. The motion passed.

Chairman Ealy – Next is Approval of the January 15th, 2013 Meeting Minutes.

Town Attorney – I have reviewed them and recommend that they approve as presented.

Vice Chair Fortier – So moved.

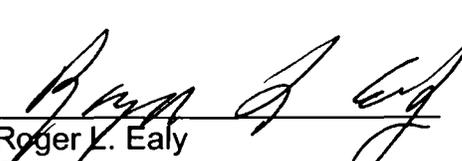
Mr. Cecil Gwaltney – Second.

Chairman Ealy – A motion has been made and properly seconded. All in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye and Mr. Cecil Gwaltney voted aye, Mr. Roger Ealy voted aye and Ms. Nancy Fortier voted aye. Mr. Trey Gwaltney abstained. There was one abstention. The motion passed.

Chairman Ealy – Is there any other business? The meeting is adjourned.

The meeting adjourned at 8:13 p.m.



Roger L. Ealy
Chairman



William G. Saunders, IV
Planner/GIS Coordinator