The Smithfield Board of Historic and Architectural Review held its regular meeting on September 17th, 2013. The meeting was called to order at 7:30 p.m. Members present were Mr. Roger Ealy, Chairman, Ms. Julie Hillegass, Mr. Cecil Gwaltney, Mr. Ronny Prevatte, Ms. Nancy Fortier, Mr. Russell Parrish, and Mr. Trey Gwaltney. The staff members present were Mr. William G. Saunders IV, Planner/GIS Coordinator and Mr. William H. Riddick III, Town Attorney. There were seven (7) citizens present. There was no media present.

Chairman Ealy – I would like to call this meeting of the Board of Historical and Architectural Review to order. The first item on the agenda is the Town Planner's Report.

Planner/GIS Coordinator – Thank you, Mr. Chairman. I only have one item to report tonight. There was administrative approval for a repair of a cracked brick wall with same or similar colors materials at 217 E. Main Street.

Chairman Ealy- Next we have Upcoming Meetings and Activities. We do not have any Public Comments. Next is Board Member Comments. Are there any Board member comments? Next is a Proposed Color Change – 207 North Mason Street – Contributing- James C. & Kathleen J. Kline, applicants. Is there anyone to speak on behalf? Please state your name for the record.

Mr. Kline – Good evening. My name is Jim Kline. When we were here last Mr. Cecil Gwaltney questioned the tan color that we proposed because it looked a little pinkish. We met with our painting contractor and selected a set of colors. We did not realize that our contractor was such an artist that he designed the whole house and actually painted the porch area so that we could show you a picture of what we had proposed instead of three color swatches. We would like the board to approve the tan with the brown and a third color which is copper. We think it really sets the whole house off nicely.

Chairman Ealy – Are there any comments or questions? I think it is very appropriate for a Victorian house.

Vice Chair Fortier – I agree. I will make a motion to approve as presented.

Ms. Hillegass – Second.

Chairman Ealy – All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Ealy voted aye, Vice Chair Fortier voted aye, Mr. Cecil Gwaltney voted aye, Ms. Hillegass voted aye, Mr.

Prevatte voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next we have Proposed Exterior Renovations, Signage – 117 North Church Street – Non-Contributing – Michelle A. Weiss, Smithfield Winery, LLC. Is there anyone to speak on behalf of this?

Ms. Natasha Huff – My name is Natasha Huff. I am the daughter of Michelle and Denton Weiss. We are proposing to do reconstruction of the front of 117 North Church Street. We have made a couple of amendments tonight that are going out in this packet. On pages 7, 8, and 9 we have decided to do a cornice for a seamless transition from the firehouse to the winery. We have also made the sign under 10% of the building's front. It will not be over those limits. Also, we did a side view on page 12. You can kind of see the angle of the fencing from the front.

Chairman Ealy – I think the cornice work helps immensely.

Ms. Hillegass – I do too.

Mr. Parrish - I know you are patching the face of it. Are you putting a new coat of something over it before you paint?

Ms. Huff – We would to skim it and seal all of the cracks hopefully without much disturbance of the front of it. There are some wide cracks through the cement blocks so we have to seal those up for temperature control for the wine.

Mr. Prevatte – Could I make a suggestion? Lox On is a cement treatment that helps bond and correct any concrete problems. You might want to consider using that. Lox On is a conditioner that is made by Sherwin Williams. It will help whatever you put over it to last.

Ms. Huff – Thank you.

Chairman Ealy – Are there any questions or comments?

Vice Chair Fortier – We are very excited about this project. We think it is going to look wonderful.

Ms. Weiss – I think the only thing that we would like to do eventually is to put the Smithfield Winery sign flat on it. Eventually though we might want to do something coming out of the corner like a flag so that people will know it is there because it sits back. Once we are under construction then we may want to add that. If you have any recommendations for that or limitations then we are open for suggestions.

Mr. Cecil Gwaltney – Do you have a time frame on this project?

Ms. Weiss – We are hoping three to six months once we get everyone's permission and the contractor budget.

Ms. Huff - The main part will probably be the roof, electrical, cement, and grading to get those things done first.

Mr. Cecil Gwaltney – Assuming that it turns out to look as nice as the picture it will be a welcome addition to the street. I would like to make a motion to approve as presented.

Ms. Hillegass – Second.

Chairman Ealy – All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Ealy voted aye, Vice Chair Fortier voted aye, Mr. Cecil Gwaltney voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is Approval of the August 20th, 2013 Meeting Minutes.

Town Attorney – Mr. Chairman and members of the Board, I have one minor correction and would recommend that the minutes be approved as revised.

Vice Chair Fortier – So move.

Ms. Hillegass – Second.

Chairman Ealy – All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Ealy voted aye, Vice Chair Fortier voted aye, Mr. Cecil Gwaltney voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Is there any other business? The meeting is adjourned.

The meeting adjourned at 7:37 p.m.

Roger L. Ealy
Chairman

William G. Saunders, IV
Planner/GIS Coordinator