

**TOWN OF SMITHFIELD
BOARD OF HISTORIC & ARCHITECTURAL REVIEW
AGENDA**

January 19, 2010

1) Town Planner's Report

-Administrative approvals

- 102 Underwood Lane - Replace wood windows with vinyl replacements with matching grid pattern and faux wood grain; replace window trim with that of wood or synthetic materials in similar style
- 203 Grace Street – Replace existing wood windows with vinyl replacements
- 303 Main Street – Repair/replace siding on dormers and repaint windows and trim with like materials and colors

2) Upcoming Meetings and Activities

January 25 - 3:00 p.m. -- Town Council Committee Meetings

January 26 - 3:00 p.m. -- Town Council Committee Meetings

February 2 - 7:30 p.m. -- Town Council Meeting

February 9 - 7:30 p.m. -- Planning Commission Meeting

February 15 – Town offices will be closed in observance of Presidents Day

February 16 - 6:30 p.m. -- Board of Zoning Appeals

February 16 - 7:30 p.m. -- Board of Historic & Architectural Review

3) Public Comments

The public is invited to speak to the Board on any matters, except scheduled public hearing(s). Please use the sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

4) Board Member Comments

5) Proposed Garden Shed – 112 South Mason Street – Landmark –

Trey Gwaltney, applicant. (Staff report, BHAR application, letter of request, elevations, photos and plat enclosed)

6) Proposed Roofing Material – 117 South Mason Street – Bryan Canter, applicant.

(Staff report and manufacturers information enclosed)

7) Consideration of Demolition by Neglect – 502 Grace Street – Landmark –

Town of Smithfield, applicant. (Staff report and photos enclosed)

8) Approval of Meeting Minutes from November 17, 2009 (Enclosed)

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at least 24 hours prior to the meeting date so that proper arrangements may be made.