

**TOWN OF SMITHFIELD
BOARD OF HISTORIC & ARCHITECTURAL REVIEW
AGENDA**

November 15, 2011

1) Town Planner's Report

- 17 E. Main St. – Violation – Maintenance, ‘Demolition by Neglect’.
- 502 Grace Street - Maintenance, ‘Demolition by Neglect’.

2) Upcoming Meetings and Activities

November 24th & 25th - Town offices will be closed in observance of Thanksgiving
November 28th - 4:00 p.m. -- Town Council Committee Meetings
November 29th - 4:00 p.m. -- Town Council Committee Meetings
December 6th - 7:30 p.m. -- Town Council Meeting
December 13th - 7:30 p.m. -- Planning Commission Meeting
December 20th - 6:30 p.m. -- Board of Zoning Appeals
December 20th - 7:30 p.m. -- Board of Historic & Architectural Review

3) Public Comments

The public is invited to speak to the Board on any matters, except scheduled public hearing(s). Please use the sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

4) Board Member Comments

5) Proposed Fence – 207 Chalmers Row – No Designation - Curtis Harris, applicant. (Staff report, BHAR application, site plan and photographs enclosed)

6) Proposed Exterior Revisions, Porches, Stairs – 390 South Church Street – Contributing – Theresa Adams & Wayne Duncan, applicants. (Staff report, BHAR application, letter of request, photos, elevations and site plans enclosed)

7) Proposed Commercial Building Renovation – 113 North Church Street – Non-Contributing – Mark Hall, Hallwood Properties, applicants. (Staff report, BHAR application, letter of request, renderings, photos, color information, manufacturer’s information, elevations and site plans enclosed)

8) Approval of Meeting Minutes from September 20, 2011

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at least 24 hours prior to the meeting date so that proper arrangements may be made.