

Town of Smithfield

DEPT. OF PLANNING, ENGINEERING & PUBLIC WORKS
P.O. Box 246, 310 Institute Street
Smithfield, Virginia 23431
Telephone # (757) 365-4200
Fax # (757) 357-9933

Temporary Sign/Banner Permit

Organization requesting permit: _____

Address: _____ Phone: _____
_____ Fax: _____
_____ E-mail: _____

Person responsible for erection/maintenance/removal of temporary sign(s)/banner(s):
Name: _____

Address: _____ Phone: _____
_____ Fax: _____
_____ E-mail: _____

Location of the temporary sign(s)/banner(s):

Address: _____

Dates the temporary sign(s)/banner(s) will be utilized:

From: _____ To: _____

Temporary sign(s)/banner(s) will be removed no later than: _____

Permit fee: _____

Date Issued: _____

_____ for Director of Planning, Engineering & Public Works