



July 17, 2009

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: JULY 2009 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, JULY 20th, 2009

3:00 p.m. Fire and Rescue Members: Williams (CH), Brown, Tynes

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare Members: Dashiell (CH), Brown, Williams

1. Banner Request along Main Street
2. Windsor Castle:
 - a. Jericho Road Access – Traffic Issues
 - b. Update on Park Plans by Lawrence Pitt
3. Pinewood Heights Properties:
 - a. Fair Housing Certification
 - b. Playground Vandalism
4. Comprehensive Plan Final Review
5. East Coast Greenway Resolution

Immediately following the conclusion of the above meeting:

Finance Members: Hare (CH), Dashiell, Graham

1. Cash Balances
2. Invoices Over \$10,000 Requiring Council Consideration:
 - a. Draper Aden Associates \$ 52,120.00
 - b. Blair Brothers, Inc. \$179,224.63
 - c. Sheehy Auto Stores \$ 21,094.00
 - d. Duke Automotive Corp. \$ 21,168.00
 - e. CB & I, Inc. \$107,862.76
 - f. Spivey Pavement Markings, Inc. \$ 11,458.01
3. Pre-Public Hearing Discussion: Sewer Compliance Fee

TUESDAY, JULY 21st, 2009

3:00 p.m.

Public Works

Members: Tynes (CH), Dashiell, Gregory

1. Waterford Oaks – Section 1-B – Requested Agreement Changes
2. Debris Removal Contract
3. Residential Curbside Recycling Qualifications of Tidewater Fibre Corporation (TFC Recycling)
4. Clean Cut Image Lawn & Landscape Project Proposal
5. Fall Community Clean Up Days
6. ***I am Making A Difference***: Volunteer Litter Program

Immediately following the conclusion of the above meeting:

Water and Sewer

Members: Gregory (CH), Graham, Williams

1. Purchasing Budgeted VAC Truck
2. SSO - SSES Field Services: Phase 1 CCTV Inspection Scope of Work
3. General Updates – Replacing Control Panels
4. Hampton Roads FOG Program:
 - a. FOG Enforcement Response Plan
 - b. FOG Ordinance

Immediately following the conclusion of the above meeting:

Police

Members: Brown (CH), Tynes, Gregory

1. Operational Updates