



August 21, 2009

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: AUGUST 2009 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, AUGUST 24th, 2009

3:00 p.m. Fire and Rescue Members: Williams (CH), Brown, Tynes

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare Members: Dashiell (CH), Brown, Williams

1. Isle of Wight Commission on Aging: Request for third annual free event at Smithfield Center
2. Windsor Castle:
 - a. Kayak/Canoe Dock Plans
 - b. Mini-park at Mason Street Connector to Public Park
 - c. Frazier Associates' List of Recommended Repairs
3. Pinewood Heights Redevelopment:
 - a. James Street/Washington Street Property Design Summary (Clay Avenue Subdivision memo)
 - b. Update on Phase One Properties

Immediately following the conclusion of the above meeting:

Finance Members: Hare (CH), Dashiell, Graham

1. June Financial Statements
2. Cash Balances
3. Invoices Over \$10,000 Requiring Council Consideration:
 - a. Instrulogic Corporation \$ 19,056.55
 - b. Gately Communication Company \$ 10,352.58
 - c. SPSA – Recycling \$ 10,173.87

Finance Committee items continued on next page . . .

