

February 19, 2010

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: FEBRUARY 2010 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, February 22nd, 2010

3:00 p.m. Fire and Rescue

Members: Williams (CH), Brown, Tynes

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare

Members: Dashiell (CH), Brown, Williams

1. Request by Isle of Wight County Museum for Use of 223 Washington Street: Update
2. Windsor Castle Park:
 - a. Proposed Orchards
 - b. Charity Cancer Run – April 17th, 2010
3. Smithfield Center – Isle of Wight Citizens Association Waiver for Public Forum on Tuesday, April 20th, 2010
4. Presentation on Smithfield 2020 Initiatives Related to Town Owned Property by Rick Bodson
5. Town Owned Properties at 220 and 224 Main Street

NOTE: Finance Committee has been moved to Tuesday, February 23rd immediately following the Police Committee

TUESDAY, February 23rd, 2010

3:00 p.m. Public Works Members: Tynes (CH), Dashiell, Gregory

1. Spring Community Cleanup Days
2. Renewal of Street Maintenance Contract
3. Award Mowing Contract
4. Waterworks Road Dam Rehabilitation Update

Immediately following the conclusion of the above meeting:

Water and Sewer

Members: Gregory (CH), Graham, Williams

1. FOG Program - Update
2. Emergency Water Leak Repairs Update – Cypress Crossing
3. New Utility Agreements with Isle of Wight County
 - a. Water Agreement
 - b. Sanitary Sewer Public Utility Agreement

Immediately following the conclusion of the above meeting:

Police

Members: Brown (CH), Tynes, Gregory

1. Operational Updates
2. HAMmer Fest Bike Race – April 3rd, 2010
3. Streetlight Request on Hill Street - Update

Immediately following the conclusion of the above meeting:

Finance

Members: Hare (CH), Dashiell, Graham

1. January Financial Statements
2. Cash Balances
3. Invoices Over \$10,000 Requiring Council Consideration:
 - a. HD Supply \$ 26,520.09
 - b. CertaPro Painters \$ 10,695.00
 - c. Draper Aden Associates (Nov. & Dec.) \$ 13,860.50
 - d. Draper Aden Associates (Jan.) \$ 12,489.85
 - e. Buchart Horn, Inc \$ 14,354.98
 - f. Smithfield Fire Department \$ 12,976.60
 - g. Fox Tapping & Welding, Inc. (Emergency Water Leak Repairs – Cypress Crossing) \$ 10,380.00
 - h. IOW County – Tourism Shared Expenses \$ 12,489.85
4. Smithfield 2020 Initiatives related to Arts & Cultural District Designation and Building Facade Improvement Program by Rick Bodson

***** Additional Item Not Listed on Committee But will be on Council's March Agenda**

- Approval of February 2nd Town Council Minutes
- Resolution of Appreciation for SVFD Jack Finley
- Brain Awareness Week – March 15th – 21st

