

June 18, 2010

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: JUNE 2010 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, June 21, 2010

3:00 p.m. Fire and Rescue Members: Williams (CH), Brown, Tynes

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare Members: Dashiell (CH), Brown, Williams

1. Smithfield 2020 Initiatives:
 - a. Ordinance to Create a Arts and Cultural District
 - b. RFP Update for 113 North Church Street & 117 North Church Street
2. Revisit Term Limits for Board Members
3. Smithfield Center Planned Improvements for Fiscal Year 2010/2011
4. Windsor Castle Park:
 - a. RFP Review for Exterior Maintenance of Plantation House
 - b. Overall Park Maintenance
 - c. Other Items for Consideration

Immediately following the conclusion of the above meeting:

Finance Members: Hare (CH), Dashiell, Graham

1. May Financial Statement
2. Cash Balances
3. Invoices Over \$10,000 Requiring Council Consideration:
 - a. Blair Brothers Inc \$ 11,177.47
 - b. Draper Aden Associates \$ 16,328.00
4. Resolution for Virginia Retirement System Member Contribution
5. Request from the Emergency Communications Center for the Town's Shared Cost of 25% above \$150,000 Grant for Replacement of Equipment by Diane Jones
6. Resolution of Support to End Payday Lending in the Commonwealth

TUESDAY, June 22, 2010

3:00 p.m. Public Works

Members: Tynes (CH), Dashiell, Gregory

1. Proposals from Blair Brothers for Road Improvements to Talbot Drive & Moon Drive

Immediately following the conclusion of the above meeting:

Water and Sewer

Members: Gregory (CH), Graham, Williams

1. Waterline Replacement on South Church Street Update
2. Water Treatment Plant Bid Update (Bids due June 25th)

Immediately following the conclusion of the above meeting:

Police

Members: Brown (CH), Tynes, Gregory

1. Operational Updates

***** Additional Item Not Listed on Committee But will be on Council's July Agenda**

- Approval of June 1st Town Council Minutes
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