

March 19, 2010

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: MARCH 2010 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, March 22nd, 2010

3:00 p.m. Fire and Rescue Members: Williams (CH), Brown, Tynes

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare Members: Dashiell (CH), Brown, Williams

1. Isle of Wight Commission on Aging Request for Waiver of Fee for event at the Smithfield Center
2. Smithfield 2020 Initiatives
 - a. RFP – 113 North Church Street & 117 North Church Street
 - b. Virginia Main Street Program – Resolution of Support for Affiliate Program Membership
 - c. Designation of an Arts & Cultural District
3. Windsor Castle Park – Dog Park
 - a. Rules & Regulations
 - b. Annual Registration & Waiver Form
 - c. Daily Use Waiver
4. IOW County Museum's Use Request of 223 Washington Street Update

Immediately following the conclusion of the above meeting:

Finance Members: Hare (CH), Dashiell, Graham

1. February Financial Statements
2. Cash Balances
3. Invoices Over \$10,000 Requiring Council Consideration:
 - a. CB & I Inc. \$ 12,547.50
 - b. Lewis Construction of VA. Inc. \$ 16,256.93
 - c. Draper Aden Associates (February) \$ 14,717.00

