

SMITHFIELD PLANNING COMMISSION

MEETING AGENDA

September 8, 2009

1) **Director of Planning, Engineering & Public Works Activity Report**

- Pinewood Heights Sub-committee update
- Safe Routes to School

2) **Upcoming Meetings and Activities**

September 15 - 6:30 p.m. -- Board of Zoning Appeals - Cancelled
September 15 - 7:30 p.m. -- Board of Historic & Architectural Review
September 28 - 3:00 p.m. -- Town Council Committee Meetings
September 29 - 3:00 p.m. -- Town Council Committee Meetings
October 6 - 7:30 p.m. -- Town Council Meeting
October 12 - Town offices will be closed in observance of Columbus Day
October 13 - 7:30 p.m. -- Planning Commission Meeting

3) **Public Comments**

The public is invited to speak to Planning Commission on any matters, except scheduled public hearing(s). Please use the sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

4) **Planning Commission Comments**

5) **Final Site Plan Review – Windsor Castle Park – Jericho Road – Town of Smithfield,**

applicant. (Staff report and site plans enclosed)

6) **Preliminary and Final Site Plan Review – Windsor Castle Park Entrance – 240**

South Mason Street – Town of Smithfield, applicant.

(Staff report, elevations and site plans enclosed)

7) **A-frame Sign Ordinance** (Staff report enclosed; draft application, draft ordinance and

draft code to be provided at meeting)

8) **Approval of the August 11, 2009 meeting minutes** (Enclosed)

.....
NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES
ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified
individuals with disabilities in order to participate in or attend Planning Commission Meetings.
ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at
least 24 hours prior to the meeting date so that proper arrangements may be made.
.....