

# SMITHFIELD PLANNING COMMISSION MEETING AGENDA

December 13, 2011

1) **Director of Planning, Engineering & Public Works Activity Report**

- South Church Street Enhancement Project – 60%
- Smithfield Foods Test Kitchen – 95%
- Dollar General – 50%
- True Value– 75%
- YMCA – 50%

2) **Upcoming Meetings and Activities**

December 19<sup>th</sup> - 4:00 p.m. -- Town Council Committee Meetings  
December 20<sup>th</sup> - 4:00 p.m. -- Town Council Committee Meetings  
December 20<sup>th</sup> - 6:30 p.m. -- Board of Zoning Appeals  
December 20<sup>th</sup> - 7:30 p.m. -- Board of Historic & Architectural Review  
December 23<sup>rd</sup> - Town offices will be closed in observance of Christmas  
December 26<sup>th</sup> - Town offices will be closed in observance of Christmas  
January 2<sup>nd</sup> - Town offices will be closed in observance of New Years Day  
January 3<sup>rd</sup> - 7:30 p.m. -- Town Council Meeting  
January 10<sup>th</sup> - 7:30 p.m. -- Planning Commission Meeting

3) **Public Comments**

The public is invited to speak to Planning Commission on any matters, except scheduled public hearing(s). Please use the sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

4) **Planning Commission Comments**

5) **ECO Design Review – 18477 Canteberry Lane – Glen Schlickemeyer, Virginia Car**

**Care Center, Inc., applicants.** (Staff report enclosed)

6) **Special Sign Exception – Second Wall Sign – 18477 Canteberry Lane – Glen**

**Schlickemeyer, Virginia Car Care Center, Inc., applicants.** (Staff report enclosed)

7) **Preliminary and Final Site Plan Review – Parking Addition - 259 James Street –**

**Danny L. Carroll, Luter Family YMCA, applicants.** (Staff report and site plans enclosed)

8) **Approval of the November 8<sup>th</sup>, 2011 meeting minutes** (Enclosed)

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at least 24 hours prior to the meeting date so that proper arrangements may be made.