

SMITHFIELD TOWN COUNCIL AGENDA



March 6th, 2012 at 7:30 p.m.
Held at Smithfield Center, 220 N. Church Street

A. INFORMATIONAL SECTION:

1. Manager's Report
 - a. February Activity Report

B. UPCOMING MEETINGS AND ACTIVITIES:

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| March 6 | - | 7:30 p.m. – Town Council Meeting |
| March 13 | - | 7:30 p.m. – Planning Commission Meeting |
| March 14 | - | 10:30 a.m. - Pinewood Heights Team Management Meeting – Town Hall |
| March 19 | - | 4:00 p.m. – Intergovernmental Relations Committee Meeting held in the County Administrator's Conference Room |
| March 20 | - | 7:30 p.m. – Board of Historic and Architectural Review |
| March 26 | - | 4:00 p.m. – Town Council Committee Meetings (Consecutive)
Police Committee
Water and Sewer Committee
Finance Committee |
| March 27 | - | 4:00 p.m. – Town Council Committee Meetings (Consecutive)
Fire and Rescue Committee
Public Works Committee
Public Buildings and Welfare Committee |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

C. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisors, Smithfield District
- B. American in Bloom Update by **Ms. Connie Rhodes**
- C. South Church Street Beautification Comments by Connie Rhodes of the Chamber of Commerce
- D. **Nicole Haga and Andrea Yonek – Introduce themselves as Proposed Retail Shop (American Attic) at 315 Main Street**

D. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

CONSENT AGENDA ITEMS

- C1. Resolution to Approve Street Closure and/or Traffic Assistance for Mustang Car Show, May 12th, 2012
Police Committee Chair, Denise N. Tynes **TAB # 1**
- C2. Resolution to Approve Street Closure Request for Olden Days and Grand Re-Opening of Church Street Beautification, June 29th and June 30th 2012
Police Committee Chair, Denise N. Tynes **TAB # 2**
- C3. Resolution to Approve Street Closure Request to Close a Portion of Main Street April 23rd, 2012 from 2:00 – 5:00 p.m. to Allow Filming by Pickleman Productions
Police Committee Chair, Denise N. Tynes **Tab # 3**
- C4. Motion to Authorize the Town Manager to Submit a Letter to Virginia Department of Game and Inland Fisheries to Extend Urban Archery Season
Police Committee Chair, Denise N. Tynes
- C5. Motion to Accept Water Tank Maintenance Contracts with Caldwell Tank, Inc.
Water and Sewer Committee Chair, Andrew C. Gregory
- C6. Invoices Over \$10,000 Requiring Council's Consideration:
Finance Committee Chair, John L. Graham
- | | |
|---|--------------|
| a. HD Supply | \$ 25,520.69 |
| b. Smithfield Volunteer Fire Department | \$ 18,568.00 |
| c. Excel Paving Corporation | \$178,293.63 |
| d. Draper Aden Associates | \$ 56,916.45 |
| e. English Construction Company | \$ 20,000.00 |
- C7. Motion to Renew Mowing Contract with Country Landscaping, Inc. for One Additional Year
Public Works Committee Chair, Constance Chapman
- C8. Motion to Allow the Smithfield Women's Club to Place 100 Pinwheels and a Sign at the Intersection of South Church Street and Route 10 Bypass During the Month of April in Support of Child Abuse Prevention Month
Public Works Committee Chair, Constance Chapman
- C9. Motion to Allow Smithfield on the Move to Apply for Virginia Foundation for Healthy Youth Grant and Obici Healthcare Foundation- Round 11 Grant **(Supplemental Information Posted)**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C10. Motion to Authorize the Town Treasurer to Renew the Line of Credit with Towne Bank for the Pinewood Heights Relocation Project
Finance Committee Chair, John L. Graham
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C11. Motion to Authorize Sublease of 315 Main Street for One Year to American Attic Retail Store
Town Manager, Peter M. Stephenson
Public Buildings and Welfare Committee Chair, Dr. Milton Cook

ACTION SECTION

1. **Motion to Approve the Town Council Minutes for the Meeting of February 7th, 2012**
Attorney, Adam Carroll
2. **Old Business:**
3. **New Business:**
 - a. **Motion to Accept Nominating Committees Recommendation to fill the Unexpired Term (1-15-2015) of Planning Commission Member Norma Odom Leonard.**
 - b. **Motion to Confirm the Town Manager's Appointment of a New Chief of Police**
 - c. **Motion to Amend the Town's Pay and Classification Plan to Reclassify the Police Captain Position to Assistant Chief of Police**
4. **Closed Session: Personnel Matters**
5. **Adjournment -**