



SMITHFIELD TOWN COUNCIL AGENDA
April 6th, 2010 at 7:30 p.m.
Held at Smithfield Center, 220 N. Church Street

A. INFORMATIONAL SECTION:

1. Manager's Report
 - a. March Activity Report

B. UPCOMING MEETINGS AND ACTIVITIES:

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| April 6 | - | 7:30 p.m. – Town Council Meeting |
| April 20 | - | 7:30 p.m. – Board of Historic and Architectural Review Meeting |
| April 26 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive) Fire and Rescue Committee Public Buildings & Welfare Committee Finance Committee |
| April 27 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive) Public Works Committee Water and Sewer Committee Police Committee |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

C. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

D. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

CONSENT AGENDA ITEMS

- C1. **Motion to Authorize the Town Manager to Advertise RFP for Town Property located at 113 North Church Street and 117 North Church Street**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C2. **Resolution of Support for the Virginia Main Street Affiliate Program Membership**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C3. **Motion to Approve Windsor Castle Dog Park Rules and Regulations**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C4. **Motion to Approve Windsor Castle Dog Park Annual Registration and Waiver Form / Daily Use Waiver**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C5. **Motion to Approve Amended Farming Operations Agreement with Dean Stallings at Windsor Castle Park**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C6. **Invoices Over \$10,000 Requiring Council's Consideration:**
Finance Committee Chair, Mayor David M. Hare
- | | |
|-----------------------------------|--------------|
| a. CB & I, Inc. | \$ 12,547.50 |
| b. Lewis Construction of VA, Inc. | \$ 16,256.93 |
| c. Draper Aden Associates (Feb.) | \$ 14,717.00 |
| d. Instrulogic Corporation | \$ 10,530.00 |
- C7. **Resolution to Authorize the Town Treasurer to Open TowneBank Line of Credit for Pinewood Heights Project**
Public Works Committee Chair, Denise N. Tynes
- C8. **Resolution to Award Mowing Contract to Country Landscaping, Inc.**
Public Works Committee Chair, Denise N. Tynes
- C9. **Motion to Accept Draper Aden and Associates Proposal of Scope of Work and Fees for the Management, Operation and Maintenance (MOM) Program – Phase 2 Assistance**
Water and Sewer Committee Chair, Andrew C. Gregory
- C10. **Resolution to Approve Olden Days Street Closure for Certain Streets at Various Times Beginning Friday, June 25th thru June 26th, 2010**
Police Committee Chair, Vice Mayor Kaye H. Brown

ACTION SECTION

1. **Public Hearing Presentation: Capital Improvement Program**
 - a. Staff Presentation by Town Manager, Peter M. Stephenson
 - b. Public Hearing Opened
 - c. Public Hearing Closed
 - d. Consideration: Finance Committee Chair, Mayor David M. Hare

2. **Motion to Appoint a Nominating Committee to fill the unexpired term of Col. Eley Harris, Jr. on the Board of Historic and Architectural Review**
Mayor David M. Hare

3. **Motion to Approve Water and Sewer Utility Agreements with Isle of Wight County**
Water and Sewer Committee Chair, Andrew C. Gregory
Town Attorney

4. **Approval of Minutes for the Town Council Meetings of March 2nd, 2010.**

5. **Old Business**

6. **New Business –**
 - a. Windsor Castle Plaque in Honor of Joseph Luter III
 - b. Windsor Castle Park update / request by Mr. Lawrence Pitt

7. **Closed Session – (If Necessary)**

8. **Adjournment**