



SMITHFIELD TOWN COUNCIL AGENDA
June 1, 2010 at 7:30 p.m.
Held at Smithfield Center, 220 N. Church Street

A. INFORMATIONAL SECTION:

1. Manager's Report
 - a. May Activity Report

B. UPCOMING MEETINGS AND ACTIVITIES:

- | | | |
|---------|---|---|
| May 31 | - | Town Administrative Offices Closed in Observance of Memorial Day |
| May 31 | - | 11:00 a.m. Service at Veteran's Memorial |
| June 1 | - | 7:30 p.m. – Town Council Meeting |
| June 8 | - | 7:30 p.m. – Planning Commission |
| June 15 | - | 7:30 p.m. – Board of Historic and Architectural Review |
| June 21 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)
Fire and Rescue Committee
Public Buildings & Welfare Committee
Finance Committee |
| June 21 | - | 6:00 p.m. Continued Town Council Meeting from June 1 st , 2010 |
| June 22 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)
Public Works Committee
Water and Sewer Committee
Police Committee |
| July 5 | - | Town Administrative Offices Closed in Observance of Independence Day |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

C. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

D. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

CONSENT AGENDA ITEMS

- C1. **Motion to Authorize the Town Manager to Extend the RFP for an additional 30 – 60 days for Town Property at 113 North Church Street and 117 North Church Street**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C2. **Motion to Approve Windsor Castle Park Outdoor Rental Polices & Rates**
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C3. **Invoices Over \$10,000 Requiring Council’s Consideration:**
Finance Committee Chair, Mayor David M. Hare
- | | |
|------------------------------|--------------|
| a. Luck Stone | \$ 14,264.65 |
| b. Blair Brothers, Inc. | \$ 25,285.51 |
| c. Draper Aden Associates | \$ 21,907.50 |
| d. Smithfield Services, Inc. | \$ 45,200.00 |
| e. Enviroscope, Inc. | \$147,108.17 |
| f. Buchart Horn, Inc. | \$ 14,852.25 |
- Additional Contributions where payment was deferred:
- | | |
|---|--------------|
| g. Fire/Rescue Salary Contribution | \$ 45,000.00 |
| h. IOW County 2009 E911 True Up | \$ 56,027.41 |
| i. IOW County 2009 Tourism True Up | \$ 12,489.85 |
| j. IOW County 2010 Tourism Contribution | \$103,702.16 |
| k. Rescue Squad Quarterly Contribution | \$ 18,750.00 |
- C4. **Resolution to Authorize Annual Fireworks Display at Clontz Park on July 3rd, 2010 and Cost Sharing (\$2,000)**
Finance Committee Chair, Mayor David M. Hare
- C5. **Motion to Extend Debris Removal Contracts for Goodrich and Sons and Smithfield Services, Inc for One Additional Year**
Public Works Committee Chair, Denise N. Tynes
- C6. **Ordinance to Amend Town Code to Make Adjustments to Sewer Charges**
Water and Sewer Committee Chair, Andrew C. Gregory
- C7. **Motion to Extend Underground Utilities Contract with Lewis Construction for one Additional Year**
Water and Sewer Committee Chair, Andrew C. Gregory
- C8. **Motion to Extend Sanitary Sewer Rehabilitation Contract with Tri- State Utilities for One Additional Year**
Water and Sewer Committee Chair, Andrew C. Gregory
- C9. **Motion to Authorize Implementation of the Backflow Prevention Program**
Water and Sewer Committee Chair, Andrew C. Gregory
- C10. **Motion to Accept Proposals from R.E.W. Corporation for Installation of VFD’s (Variable Frequency Drives) at Main Street Pump Station (\$29,304.00) and Installation of Emergency Connection at the Canteberry Pump Station (\$4,680.00)**
Water & Sewer Committee Chair, Andrew C. Gregory

- C11. **Motion to Accept Scope of Work and Fees from Draper Aden and Associates for Main Street Pump Station Manhole Rehabilitation**
Water & Sewer Committee Chair, Andrew C. Gregory
- C12. **Resolution to Authorize Veteran's Day Parade & Festivities on November 13, 2010**
Police Committee Chair, Vice-Mayor Kaye H. Brown

ACTION SECTION

1. **Public Hearing: Zoning Ordinance Amendment- Article 10 Sign Regulations**
 - a. Staff Presentation by Mr. William Hopkins, Director of Planning, Engineering and Public Works
 - b. Public Hearing Open
 - c. Public Hearing Closed
 - d. Consideration: Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.

2. **Public Hearing: Zoning Ordinance Amendment Article 3.K.2 Commercial / Industrial New Zoning District and Conceptual Site Plan – Pinewood Heights**
 - a. Staff Presentation by Mr. William Hopkins, Director of Planning, Engineering and Public Works
 - b. Public Hearing Open
 - c. Public Hearing Closed
 - d. Consideration: Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.

3. **Public Hearing: Adoption of Amended Budget for Fiscal Year 2009/ 2010**
 - a. Staff Presentation by Town Treasurer, Ms. Ellen D. Minga
 - b. Public Hearing Open
 - c. Public Haring Closed
 - d. Consideration: Finance Committee Chair, Mayor David M. Hare

4. **Public Hearing: Proposed Budget for Fiscal Year 2010/2011**
 - a. Staff Presentation by Town Treasurer, Ms. Ellen D. Minga
 - b. Public Hearing Open
 - c. Public Hearing Closed
 - d. Consideration: Finance Committee Chair, Mayor David M. Hare
5. **Motion to Accept the Nominating Committee's Recommendation to Reappoint Faye Seeley to Isle of Wight Circuit Court for the Board of Zoning Appeals**
Nominating Committee Chair, T. Carter Williams
6. **Motion to Accept the Nominating Committee's Recommendation to Appoint Joseph Howell, Jr. to fill the unexpired term of Col Elsey Harris, Jr. (Term Expires 01/31/13) on the Board of Historic and Architectural Review**
Nominating Committee Chair, T. Carter Williams
7. **Motion to Approve the Town Council Minutes for the Meetings of April 6th and May 4th.**
Town Attorney, William H. Riddick
8. **Old Business**
9. **New Business**
10. **Closed Session:**
 - a. Evaluation of Four Appointed Positions (Town Manager, Town Treasurer, Town Attorney, and Town Clerk)
11. **Adjournment**