



**SMITHFIELD TOWN COUNCIL AGENDA**  
**November 2, 2010 at 7:30 p.m.**  
**Held at Smithfield Center, 220 N. Church Street**

**A. INFORMATIONAL SECTION:**

1. Manager's Report
  - a. October Activity Report

**B. UPCOMING MEETINGS AND ACTIVITIES:**

- |                    |   |  |
|--------------------|---|--|
| November 2         | - | 7:30 p.m. – Town Council Meeting   |
| November 9         | - | 7:30 p.m. – Planning Commission Meeting  |
| November 11        | - | Town Administrative Offices Closed in Observance of Veteran's Day  |
| November 16        | - | 6:30 p.m. – Board of Zoning Appeals  |
| November 16        | - | 7:30 p.m. – Board of Historical and Architectural Review   |
| <b>November 22</b> | - | 4:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Police Committee<br>Water and Sewer Committee<br>Finance Committee                            |
| <b>November 23</b> | - | 4:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Fire and Rescue Committee<br>Public Works Committee<br>Public Buildings and Welfare Committee |
| November 25 & 26   | - | Town Administrative Offices Closed for the Thanksgiving Holiday  |
| November 30        | - | Town Council Strategic Planning/ Goal Setting Retreat  |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

**C. Public Comments:**

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

**D. Council Comments**

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.** Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

## CONSENT AGENDA ITEMS

- C1. Resolution to Authorize Street Closure for Annual Christmas Parade, December 11<sup>th</sup>  
Police Committee Chair, Denise N. Tynes
- C2. Motion to Amend the Veteran's Day Parade Street Closure Request to Extend Closure Time One Hour For Use of Institute Street  
Police Committee Chair, Denise N. Tynes
- C3. Motion to Accept Proposal from Draper Aden Associates for Sanitary Sewer Evaluation Study Field Services Scope of Work and Fees (excludes CCTV Inspections)  
Water and Sewer Committee Chair, Andrew C. Gregory
- C4. Motion to Waive All Utility Connection Fees for the New Smithfield Volunteer Fire Department Station  
Water and Sewer Committee Chair, Andrew C. Gregory
- C5. Invoices Over \$10,000 Requiring Council's Consideration:  
Finance Committee Chair, John L. Graham
- |                                 |              |
|---------------------------------|--------------|
| a. Clark Nexsen                 | \$ 15,337.00 |
| b. Goodman & Company            | \$ 11,500.00 |
| c. Sungard Public Sector        | \$ 35,780.00 |
| d. Draper Aden Associates       | \$ 18,640.00 |
| e. English Construction Company | \$288,135.00 |
- C6. Motion to Declare 71 Carver Avenue in the Pinewood Heights Subdivision as a Hazardous Structure Per Town Code Section 22-2  
Public Buildings and Welfare Committee Chair, Dr. Milton Cook

## ACTION SECTION

1. Motion to Approve the Town Council Minutes for the Meetings of October 5<sup>th</sup>, 2010.  
Town Attorney, William H. Riddick
2. Old Business:
  - a. Discussion of Term Limits for the Boards
3. Closed Session:
4. New Business
5. Adjournment