



**SMITHFIELD TOWN COUNCIL AGENDA**  
**March 2<sup>nd</sup>, 2010 at 7:30 p.m.**  
**Held at Smithfield Center, 220 N. Church Street**

**A. INFORMATIONAL SECTION:**

1. Manager's Report
  - a. February Activity Report

**B. UPCOMING MEETINGS AND ACTIVITIES:**

- |         |   |   |
|---------|---|---|
| Mar. 2  | - | 7:30 p.m. – Town Council Meeting  |
| Mar. 9  | - | 7:30 p.m. – Planning Commission Meeting   |
| Mar. 16 | - | 7:30 p.m. – Board of Historic and Architectural Review Meeting  |
| Mar. 22 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Fire and Rescue Committee<br>Public Buildings & Welfare Committee<br>Finance Committee |
| Mar. 23 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Public Works Committee<br>Water and Sewer Committee<br>Police Committee                |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

**C. Public Comments:**

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

**D. Council Comments**

- A. Proclamation for Brain Awareness Week – March 15<sup>th</sup> – 21<sup>st</sup>
- B. Resolution of Appreciation to Jack Finley, SVFD

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.** Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

## **CONSENT AGENDA ITEMS**

- C1. **Motion to Accept Proposed Orchard to be Planted at Windsor Castle Park**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C2. **Motion to Approve Charity Cancer Run on April 17<sup>th</sup> 2010 at Windsor Castle Park with the Understanding that the DJ and Food Venders will be Located on Private Property**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C3. **Motion to Approve Smithfield Center Fee Waiver Isle of Wight Citizens Association Public Forum on April 20<sup>th</sup>, 2010**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C4. **Motion to Authorize Staff to Prepare an RFP for Use and Sale of Town Owned Property Located at 113 North Church Street & 117 North Church Street as Smithfield 2020 Initiative**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C5. **Invoices Over \$10,000 Requiring Council's Consideration:**  
Finance Committee Chair, Mayor David M. Hare
- |                                       |              |
|---------------------------------------|--------------|
| a. HD Supply                          | \$ 26,520.09 |
| b. CertaPro Painters                  | \$ 10,695.00 |
| c. Draper Aden Associates (Nov & Dec) | \$ 13,860.50 |
| d. Draper Aden Associates (Jan)       | \$ 12,489.85 |
| e. Buchart Horn, Inc                  | \$ 14,354.98 |
| f. Smithfield Fire Department         | \$ 12,976.60 |
| g. Fox Tapping & Welding, Inc.        | \$ 10,380.00 |
- C6. **Motion to Approve Spring Community Clean Up Days Scheduled for April 17<sup>th</sup> & 24<sup>th</sup> and May 1st**  
Public Works Committee Chair, Denise N. Tynes
- C7. **Resolution to Extend Street Maintenance Contract with Blair Brothers for One Year**  
Public Works Committee Chair, Denise N. Tynes
- C8. **Motion to Approve Sole Source Emergency bid through Draper Aden Associates to Proceed with Option #1 for Water Works Road Dam Rehabilitation**  
Public Works Committee Chair, Denise N. Tynes
- C9. **Motion to Support Adoption of New for the Utilities Agreements with Isle of Wight County**  
Water and Sewer Committee Chair, Andrew C. Gregory
- C10. **Resolution to Approve HAMmer Fest Bike Race Scheduled for April 3rd**  
Police Committee Chair, Vice Mayor Kaye H. Brown
- C11. **Motion to Authorize installation of Streetlight on Hill Street**  
Police Committee Chair, Vice Mayor Kaye H. Brown
- C12. **Motion to Approve Windsor Castle 2<sup>nd</sup> Amendment to Deed of Easement**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.  
Town Manager, Peter M. Stephenson

## **ACTION SECTION**

1. **Approval of Minutes for the Town Council Meetings of January 5<sup>th</sup>, 2010.**
2. **Old Business**
3. **New Business**
4. **Closed Session – (If Necessary)**
5. **Adjournment**