



SMITHFIELD TOWN COUNCIL AGENDA
September 7, 2010 at 7:30 p.m.
Held at Smithfield Center, 220 N. Church Street

A. INFORMATIONAL SECTION:

1. Manager's Report
 - a. August Activity Report

B. UPCOMING MEETINGS AND ACTIVITIES:

- September 6 - Town Administrative Offices Closed in Observance of Labor Day
September 7 - 7:30 p.m. – Town Council Meeting
September 14 - 7:30 p.m. – Planning Commission Meeting
September 21 - 7:30 p.m. – Board of Historic and Architectural Review
September 27 - 4:00 p.m. – Town Council Committee Meetings (Consecutive)
Police Committee
Water and Sewer Committee
Finance Committee
September 28 - 4:00 p.m. – Town Council Committee Meetings (Consecutive)
Fire and Rescue Committee
Public Works Committee
Public Buildings and Welfare Committee

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

C. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District
- B. Resolution in Honor of Sybil Lovell Heath's 100th Birthday

D. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

CONSENT AGENDA ITEMS

- C1. **Resolution to Authorize Street Closure and Traffic Control Assistance on October 9th for the 9th Annual Hog Jog Event**
Police Committee Chair, Denise N. Tynes
- C2. **Resolution to Authorize Traffic Control Assistance along the Smithfield Station Bridge on October 9th for the Adopt a Duck Fundraiser Race Down the Pagan River.**
Police Committee Chair, Denise N. Tynes
- C3. **Motion to Accept the Proposal for Construction Inspection Services from Buchart Horn, Inc. for the R.O. Water Treatment Plant Construction**
Water and Sewer Committee Chair, Andrew C. Gregory
- C4. **Invoices Over \$10,000 Requiring Council's Consideration:**
Finance Committee Chair, John L. Graham
- | | |
|---|--------------|
| a. R.E.W. Corporation | \$ 14,652.00 |
| b. Blair Brothers, Inc. | \$ 87,451.06 |
| c. Blair Brothers, Inc. | \$ 14,688.50 |
| d. Atlantic Machinery, Inc. (VAC Truck) | \$109,197.48 |
- C5. **Motion to Accept the Proposal for Construction Inspection Services from Clark Nexsen for the South Church Street Streetscape Improvements – Phase V**
Public Works Committee Chair, Constance Chapman
- C6. **Motion to Authorize the Town Manager to Advertise the Request for Proposals (RFP) for Recreational Vendor Services at Windsor Castle Park**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C7. **Motion to Authorize the Town Manager to Formally Reject the Bids from the Windsor Castle Manor House Exterior Maintenance RFP**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C8. **Resolution to Accept the Deed to 79 Pagan Avenue Effective August 3, 2010.**
Town Attorney, William H. Riddick
- C9. **Motion to Accept the Deed for 97 Pinewood Drive**

ACTION SECTION

1. **Motion to Adopt the Tax Rate for Fiscal Year 2010/2011**
Town Treasurer, Ellen D. Minga
2. **Motion to Approve Use of Section 8 Program Income for Pinewood Heights Relocation Project**
Town Treasurer, Ellen D. Minga
3. **Motion to Appoint John Payne to the Windsor Castle Park Foundation Board**
Councilman John Graham

4. **Motion to Approve the Town Council Minutes for the Meetings of August 3rd, 2010.**
Town Attorney, William H. Riddick
5. **Motion to Approve the Joint Town Council & Windsor Castle Park Foundation Board Work Session Minutes dated July 12th, 2010**
Town Attorney, William H. Riddick
6. **Old Business:**
7. **Closed Session:**
8. **New Business**
 - a. **William & Mary Entrepreneurship Center Agreement**
David M. Hare, Mayor
9. **Adjournment**