



**SMITHFIELD TOWN COUNCIL AGENDA**  
**February 2<sup>nd</sup>, 2010 at 7:30 p.m.**  
**Held at Smithfield Center, 220 N. Church Street**

**A. INFORMATIONAL SECTION:**

1. Manager's Report
  - a. December Activity Report

**B. UPCOMING MEETINGS AND ACTIVITIES:**

- |         |   |   |
|---------|---|---|
| Feb. 2  | - | 5:00 – 7:00 p.m. Administrative Public Hearing / Meeting – South Church Street  |
| Feb. 2  | - | 7:30 p.m. – Town Council Meeting  |
| Feb. 9  | - | 6:00 p.m. – Continued Joint Work Session with Planning Commission to Review Capital Improvements Program  |
| Feb. 9  | - | 7:30 p.m. – Planning Commission Meeting   |
| Feb. 16 | - | 6:30 p.m. – Board of Zoning Appeals   |
| Feb. 16 | - | 7:30 p.m. – Board of Historic and Architectural Review Meeting  |
| Feb. 22 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Fire and Rescue Committee<br>Public Buildings & Welfare Committee<br>Finance Committee |
| Feb. 23 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Public Works Committee<br>Water and Sewer Committee<br>Police Committee                |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

**C. Public Comments:**

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

1. Presentation by Smithfield/IOW CVB for Community Ambassador Program
2. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

**D. Council Comments**

1. Resolution of Appreciation for Former Town Clerk – Sharon L. Thomas

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.** Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

## **CONSENT AGENDA ITEMS**

- C1. **Motion to Approve Smithfield / IOW Tourism’s request for use of Windsor Castle Park or Olden Days Weekend**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C2. **Motion to Accept the Deed for property located at 93 Pagan Avenue of the Pinewood Heights CDBG Relocation Project.**  
Public Buildings & Welfare Committee Chair, Harry G. Dashiell, Jr.
- C3. **Motion to Support the Purchase of Dispatch Technology Replacement / Upgrade at Isle of Wight Emergency Communication Center Subject to County Utilization of ECC Capital “Rainy Day” Funding**  
Finance Committee Chair, Mayor David M. Hare
- C4. **Invoices Over \$10,000 Requiring Council’s Consideration:**  
Finance Committee Chair, Mayor David M. Hare
- |  |              |
|--|--------------|
| a. Clark Nexsen  | \$ 12,658.94 |
| b. Mainline Supply Company                               | \$ 16,424.35 |
| c. Draper Aden Associates                                | \$ 20,256.00 |
| d. C B & I Inc.  | \$ 91,061.90 |
| e. Isle of Wight County – Rescue Salaries                | \$ 15,000.00 |
| f. Isle of Wight County – E911 Dispatch                  | \$ 17,482.50 |
| g. Isle of Wight County – Library                        | \$ 9,000.00  |
| h. Rescue Squad Quarterly Contribution                   | \$ 18,750.00 |
| i. Isle of Wight Tourism Bureau – Quarterly Contribution | \$ 52,028.00 |
| j. TowneBank (Payoff Credit Line)                        | \$448,792.14 |
- C5. **Resolution to Renew Landscaping Contract with Clean Cut Image**  
Public Works Committee Chair, Denise N. Tynes
- C6. **Motion to Accept Proposal Contract from Draper Aden Associates for Reverse Osmosis Water Treatment Plant Site Planning Not to Exceed \$33,500**  
Water and Sewer Committee Chair, Andrew C. Gregory
- C7. **Motion to Authorize the Town Manager to Enter into an Agreement with Charter Communication for a Monthly Fiber Link Connection cost of \$600.00 Reimbursable Monthly by Isle of Wight County’s ECC Budget**  
Police Committee Chair, Vice Mayor Kaye H. Brown
- C8. **Resolution to Approve Street Closure request for Smithfield Sprint Triathlon to be held March 27<sup>th</sup>, 2010**  
Police Committee Chair, Vice Mayor Kaye H. Brown
- C9. **Motion to Accept CHIP Steering Committee Reappointments**  
Police Committee Chair, Vice Mayor Kaye H. Brown

## **ACTION SECTION**

1. **Motion to Accept Appointment of Windsor Castle Foundation Member by Vice-Mayor Brown**  
Mayor David M. Hare
2. **Approval of Minutes for the Town Council Meetings of January 5<sup>th</sup>, 2010.**
3. **Closed Session** – (If Necessary)
4. **Old Business**
5. **New Business**
6. **Adjournment**