

August 19, 2011

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

**SUBJECT: AUGUST 2011 COMMITTEE MEETINGS WILL BE HELD AT THE SMITHFIELD
CENTER LOCATED AT 220 NORTH CHURCH STREET, SMITHFIELD, VA**

***** PLEASE NOTE *****

Monday, August 22nd @ 3:00 p.m. Committees will begin on site at the new fire facility located at 1804 South Church Street for an informal tour. We will then tour the new Reverse Osmosis Water Treatment Facility located at 1802D South Church Street. Committee will also tour the construction progress of the new police station and the new Town Manager's Office located at 911 and 913 South Church Street.

MONDAY, August 22, 2011

Approximately 4:00 p.m.

Police Members: Tynes (CH), Chapman, Gregory

1. Operational Updates
2. Request from Isle of Wight Amateur Athletics for Traffic Control Assistance along the Smithfield Station Bridge on October 8th from 3 p.m. to 4:15 p.m. for the 2011 NASQUACK Derby Duck Race

Immediately following the conclusion of the above meeting:

Water and Sewer Members: Gregory (CH), Williams, Graham

- TAB # 1** 1. Virginia Water/Wastewater Agency Response Network Membership and Mutual Aid Agreement
- TAB # 2** 2. Authorization to Proceed with Budgeted Purchase of Remaining 600 Water Meters in the Amount of \$74,400.00
- TAB # 3** 3. Accept Proposals from Draper Aden for Budgeted Sewer Consent Order Work:
a. Phase 2 CCTV Inspection Scope of Work and Fees
b. Private Property I/I Abatement Program Assistance – Scope of Work and Fees

Immediately following the conclusion of the above meeting:

Finance Members: Graham (CH), Gregory, Cook

- TAB # 4** 1. June Financial Statement
- TAB # 5** 2. July Cash Balances

Finance Committee continued...

- TAB # 6**
3. Invoices Over \$10,000 Requiring Council Payment Authorization:
 - a. English Construction Company \$273,042.54
 - b. Clark Nexsen (CTI) \$ 17,325.10
 - c. Sungard Public Sector (Revised) \$ 13,550.63
 - d. J. R. Wills & Son's (Manager's Office) \$ 24,510.75
 - e. J. R. Wills & Son's (New Police Station) \$ 43,348.42
 - f. All Virginia Environmental Solutions \$ 11,950.00
 - g. Excel Paving Corporation \$138,180.33
 - h. Excel Paving Corporation (Waterline Replacement) \$ 48,759.53
 - i. Draper Aden Associates \$ 20,544.80
 - j. Black Creek Workshop LLC \$ 17,652.00
 4. Continued Discussion on Annual Contributions made to Isle of Wight County and Agreements Related to Volunteer Fire and Rescue and E911 Dispatching
 5. Utility Rate Analysis Update

TUESDAY, August 23, 2011

4:00 p.m. Fire and Rescue Members: Williams (CH), Tynes, Chapman

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Works Members: Chapman (CH), Cook, Tynes

- TAB # 7**
1. South Church Street Streetscape Project:
 - a. Cost Estimate to Convert all Dominion Virginia Power Service Lines Underground
 - b. Proposal from Clark Nexsen for Additional Construction Administration Services for Phase V in the amount of \$20,120.
 - c. Acceptance of VDOT Appendix A for Construction Funding
- TAB # 8**
2. Park to Park Trail Update

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare Members: Cook (CH), Williams, Graham

- TAB # 9**
1. Pre-Public Hearing Discussion: Zoning Ordinance Amendments to Define and Regulate Portable Storage Units and Construction Refuse Containers
- TAB # 10
(Forthcoming)**
2. Proposals for Additional Scope of Work for New Police Station
 3. Request to have Rental Fee Waived at Windsor Castle Park for the Smithfield Wine and Brew Festival in April 2012.
- TAB # 11**
4. Resolution of Support of a Town Duck Team
- TAB # 12**
5. Continued Discussion on Moving Town Election Cycle to November
 6. Closed Session: Request for Proposals (RFP) Windsor Castle Farm

***** Additional Item Not Listed on Committee but will be on Council's September Agenda*****

- Approval of August 2nd Town Council Minutes
 - Acceptance of Recorded Deed for 63 Carver Avenue of the Pinewood Heights Project
-

[About VA WARN](#)[VA WARN Members](#)[News & Events](#)[Member Login](#)[Mutual Aid Agreement](#)[Related Links](#)[Contact Us](#)

**Become a
VA WARN
member today!**

- Updates on news & events
- Access to online resources
- And much more!

>> Click here to sign up!

Contact Us

VA AWWA
P. O. Box 55420
Virginia Beach, VA 23471
Phone: 757.363.1760
Fax: 757.363.1720

About VA WARN

Based on other state WARN programs, VA WARN is designed to provide a utility to utility response during an emergency. The mission is to support and promote statewide emergency preparedness, disaster response, and mutual assistance matters for public and private water and wastewater utilities for natural and man-made events.

The VA WARN Web site facilitates emergency response by providing its members with emergency planning, response and recovery information before, during and after an emergency. As the nationwide WARN system expands, it will become easier to provide mutual aid to other states as needed.

The VA WARN Web site provides emergency contact numbers of members and an emergency equipment database that matches utility resources to a member's needs during an emergency. A member can locate emergency equipment (pumps, generators, chlorinators, evacuators, etc.) and trained personnel (e.g. treatment plant operators) that they may need in an emergency.

The VA WARN program provides its member utilities with:

- A standard omnibus mutual assistance agreement and process for sharing emergency resources among members statewide.
- A data base of potentially available resources for response and recovery from a disaster.
- A mutual assistance program consistent with other statewide mutual aid programs.
- A forum for developing and maintaining emergency contacts and relationships.
- New ideas from lessons learned in disasters.

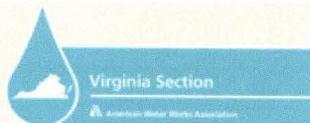
VA WARN benefits include the following:

- No cost to participate
- Increased planning and coordination
- Enhance access to specialized resources
- Provides access to resources during an emergency without pre-contractual limitations or retainer fees
- Expedites arrival of aid
- Utilities that signed the mutual aid agreement have a pre-established relationship under which they are able to share resources during an emergency at the discretion of each participating agency
- Is consistent with the National Incident Management System (NIMS)
- Provides a list of emergency contacts and phone numbers
- Reduces administrative conflicts
- Avoid federal bureaucracy
- Increases hope that recovery comes quickly

There are two sides to this Web site. The public side is open to anyone to view. This side gives you basic information about VA WARN and how to join. The second side is only open to members.

Please take a moment to explore the Web site!

VA WARN Associations



**RESOLUTION AUTHORIZING EXECUTION OF THE
VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
MUTUAL AID AGREEMENT**

WHEREAS, the National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency identifies the development of a Water and Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest; and

WHEREAS, in furtherance of such national Water Sector plan, Virginia's longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association ("VA AWWA") and the Virginia Water Environment Association ("VWEA") have jointly formed the Virginia Water and Wastewater Agency Response Network ("VA WARN") Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia; and

WHEREAS, the VA WARN Committee has developed the attached form of a VA WARN Mutual Aid Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests as well as a related form of an Event Agreement for providing assistance of a defined scope on defined terms and conditions; and

WHEREAS, this VA WARN Mutual Aid Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope; and

WHEREAS, [INSERT NAME] owns or operates [SELECT AS APPROPRIATE: water supply facilities, wastewater facilities, or water and wastewater facilities], is responsible for public water supply or wastewater management in the Commonwealth of Virginia, and is therefore eligible to participate in VA WARN and the VA WARN Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the [INSERT NAME OF GOVERNING BODY], that the [INSERT TITLE OF CHIEF ADMINISTRATIVE OFFICER] is hereby authorized to execute the VA WARN Mutual Aid Agreement, which is hereby approved.

Adopted by the [INSERT NAME OF GOVERNING BODY] this [INSERT DAY] day of [INSERT MONTH], 2009.

VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (this "Agreement") is made and entered into by and among the undersigned Member Utilities of the Virginia Water and Wastewater Agency Response Network, each of which is responsible for public water supply or wastewater management in the Commonwealth of Virginia.

BACKGROUND

A. The National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency ("EPA") identifies the development of a Water/Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest.

B. In furtherance of such national Water Sector plan, Virginia's longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association ("VA AWWA") and the Virginia Water Environment Association ("VWEA") have jointly formed the Virginia Water and Wastewater Agency Response Network ("VA WARN") Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia.

C. The VA WARN Committee has developed this form of Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests.

D. This Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties hereto agree as follows:

SECTION 1 - DEFINITIONS

"ASSISTING UTILITY" means a Member Utility that elects to provide assistance in the form of personnel, equipment, materials or supplies to a Requesting Utility pursuant to an individual Event Agreement following a request for assistance under this Agreement.

"AUTHORIZED REPRESENTATIVE" means an officer, principal or employee of a Member Utility authorized in writing by that entity to request, offer or provide assistance pursuant to this Agreement.

“EVENT AGREEMENT” means a separate agreement entered into by and between a Requesting Utility and Assisting Utility for the purpose of providing and accepting assistance for a Utility Event. See Exhibit B.

“PERIOD OF ASSISTANCE” means the period of time commencing when the Assisting Utility dispatches personnel, equipment, materials or supplies pursuant to an individual Event Agreement and ending when personnel, equipment and remaining materials or supplies return to the Assisting Utility (*i.e.*, portal to portal).

“REQUESTING UTILITY” means a Member Utility that requests assistance pursuant to this Agreement or that receives assistance pursuant to an individual Event Agreement.

“MEMBER UTILITY” means any locality, water authority, wastewater authority, sanitary district, sanitation district or public service corporation that (i) owns or operates any water storage, treatment, transmission or distribution facilities for drinking or other domestic uses, or any wastewater collection or treatment facilities and (ii) has been accepted and acknowledged in writing as a member of VA WARN by the Chair of VA WARN Committee following delivery and receipt of this executed Agreement.

“UTILITY EVENT” means any event or occurrence, or threat thereof, whether natural or manmade, the desired response to which is or is likely to be beyond the affected Member Utility’s capability or then-available resources including but not limited to personnel, equipment, materials and supplies. A Utility Event may be a one-time event not reaching the nature or criteria requiring the declaration of a disaster, emergency or local emergency but still requiring inter-utility assistance. A Utility Event may be a recurrent event or occurrence where inter-utility assistance is beneficial for expediting the response to a particular need or filling temporary gaps in service of the Requesting Utility.

SECTION 2 – PROCEDURES FOR REQUESTING ASSISTANCE

2.1 ASSISTANCE REQUEST – When a Member Utility is affected by a Utility Event, it may request assistance by (a) submitting a written request for assistance to another Member Utility in the form provided at Exhibit A hereto, as amended and updated in the discretion of the VA WARN Committee from time to time, or (b) verbally communicating a request for assistance to another Member Utility followed as soon as practicable by a written confirmation of such request. Assistance shall not be requested under this Agreement by a Member Utility unless resources otherwise reasonably available to the Member Utility are deemed to be inadequate. A Requesting Utility may cancel a request for assistance at any time and shall provide such notice thereof as soon as practicable to the Member Utilities of whom it has made a request for assistance. The Requesting Utility may communicate the cancellation verbally but shall provide written confirmation as soon as practicable thereafter.

2.2 RESPONSE – After a Member Utility receives a request for assistance, its Authorized Representative evaluates whether resources are available to assist and informs the Requesting Utility as soon as possible if it is able and willing to provide assistance. Execution of this Agreement does not establish a duty to respond to a request for assistance. Each Member Utility shall retain absolute discretion as to determinations regarding its ability to respond and its decision whether to do so. If the Member Utility is able and willing to provide assistance, the Member Utility's Authorized Representative responds with the type of available resources and the approximate arrival time that such assistance could be provided to the Requesting Utility.

2.3 EVENT AGREEMENT – To enter into an agreement to provide assistance, the Requesting Utility and the Assisting Utility shall communicate directly and enter into an Event Agreement, the form of which is provided in Exhibit B hereto.

2.4 AUTHORIZED REPRESENTATIVES – Upon execution of this Agreement, each Member Utility shall designate and notify the VA WARN Committee of one or more Authorized Representatives authorized to act on its behalf in requesting or agreeing to provide assistance under this Agreement. Each Member Utility shall notify the VA WARN Committee whenever a current Authorized Representative(s) is no longer authorized to act on its behalf and whenever it designates a new or additional Authorized Representative. All notices pursuant to this Paragraph shall be made in writing on a form provided by the VA WARN Committee, which shall include 24-hour access contact information and shall be signed on behalf of the Member Utility. If a Member Utility designates more than one person as an Authorized Representative, each Authorized Representative shall be considered fully authorized to act for the Member Utility in requesting or agreeing to provide assistance under this Agreement, and each Authorized Representative shall have the responsibility for expedient notification of the other Authorized Representative(s) within the Member Utility of requests for assistance that he has made or assistance he has agreed to provide on behalf of the Member Utility.

SECTION 3 – ROLE OF VA WARN COMMITTEE

The parties acknowledge and agree that the role of the VA WARN Committee, its individual members and any advisors is limited to the development and administrative support of VA WARN, on a voluntary basis and not as a party to this Agreement or as representative of any party hereto. While the VA WARN Committee may volunteer to assist the parties in coordinating requests for assistance or in other ways, this Agreement does not contemplate that the VA WARN Committee will be a required intermediary in arranging the details of assistance or reimbursement therefor and instead this Agreement contemplates that such arrangements will be arranged directly by and between Member Utilities. The VA WARN Committee, its members and any advisors assume no responsibility for this Agreement, for the delivery of assistance hereunder, or for any obligation incurred by any party hereto.

SECTION 4 – TERM AND WITHDRAWAL

4.1 TERM – This Agreement shall be in effect upon execution by two Member Utilities and subsequent acceptance and acknowledgment in writing as a member of VA WARN by the Chair of VA WARN Committee. This Agreement shall continue in full force and effect so long as there are at least two Member Utilities.

4.2 WITHDRAWAL – Any Member Utility may withdraw from this Agreement upon 30 days written notice. Withdrawal from this Agreement shall in no way affect a Requesting Utility's obligation to reimburse an Assisting Utility for costs incurred pursuant to an Event Agreement, which obligation shall survive such withdrawal.

SECTION 5 – MODIFICATIONS AND ADMINISTRATIVE PROCEDURES

5.1 MODIFICATION OF THIS AGREEMENT – This Agreement may be modified upon agreement of the parties according to the following procedure. From time to time, the VA WARN Committee may recommend approval of a proposed modification, either on its own initiative or following its endorsement of a suggestion made by a Member Utility. Modification to this Agreement shall be made on the basis of receipt by the VA WARN Committee of the written approval of the proposed modification by at least two thirds of the parties hereto. The effective date of the modification shall be 90 days after the day on which notice is given to all Member Utilities of the receipt of such approval. All parties that have failed or declined to approve the proposed modification on or before the effective date shall be deemed to have withdrawn from this Agreement as of the effective date.

5.2 MODIFICATION OF FORM OF EVENT AGREEMENT – The form of Event Agreement attached as Exhibit B hereto shall be modified only by the same procedure provided in Paragraph 5.1 for modification of this Agreement.

5.3 ADMINISTRATIVE PROCEDURES – The VA WARN Committee may adopt such administrative procedures as it deems appropriate to facilitate implementation of VA WARN and this Agreement, either on its own initiative or following its endorsement of a suggestion made by a Member Utility. The adoption of such procedures shall not be deemed a modification of this Agreement or the Event Agreement and therefore shall not require approval under Paragraph 5.1 or Paragraph 5.2.

SECTION 6 – MISCELLANEOUS PROVISIONS

6.1 OTHER AGREEMENTS – The parties acknowledge and agree that any Member Utility may have entered into other mutual aid agreements, either with other Member Utilities or with third parties, which shall not be deemed to be amended, superseded or repealed by execution of this Agreement. This Agreement shall govern with respect to all actions expressly taken or made pursuant hereto. Nothing in this Agreement is intended to interfere with any party's ability to request or provide

assistance under the Virginia Statewide Mutual Aid Program or the Emergency Management Assistance Compact.

6.2 INTERPRETATION – This Agreement shall be construed in accordance with and governed for all purposes by the laws of the Commonwealth of Virginia.

6.3 SEVERABILITY – Should any provision of this Agreement be held to be invalid, illegal or unenforceable by a court of competent jurisdiction, that fact shall not affect or invalidate any other provision, which shall remain in full force and effect.

6.4 ASSIGNMENT – This Agreement shall not be assigned or transferred by any party.

6.5 NO THIRD PARTY BENEFICIARIES – This Agreement is solely for the benefit of the Member Utilities who are parties hereto and shall not confer any rights or benefits on any other person or entity.

6.6 COUNTERPARTS – This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties further agree that a facsimile or scanned signature may substitute for and have the same legal effect as an original signature, and that any copy of this executed Agreement made by photocopy, facsimile, or scanner shall be considered an original.

6.7 AUTHORIZATION OF SIGNATURE – In the case of a locality, authority or district, the party represents and warrants that its execution of this Agreement is made by an individual authorized to do so by its governing body. In the case of a public service corporation, the party represents and warrants that its execution of this Agreement by the undersigned is duly authorized and validly performed.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed in their names and on their behalf.

[SIGNATURE PAGES FOLLOW]

**VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
MUTUAL AID AGREEMENT SIGNATURE PAGE**

MEMBER UTILITY

Utility Name: _____

Signature: _____

Signatory's Name (print): _____

Signatory's Title: _____

Date: _____

-- FOR USE BY VA WARN COMMITTEE ONLY --

**MEMBERSHIP ACCEPTANCE AND ACKNOWLEDGMENT
BY VA WARN COMMITTEE CHAIR**

Signature: _____

Signatory's Name (print): _____

Date: _____

**VA WARN MUTUAL AID AGREEMENT EXHIBIT A
ASSISTANCE REQUEST FORM**

VA WARN MUTUAL AID AGREEMENT EXHIBIT A

ASSISTANCE REQUEST FORM

Event Name:		Requesting Utility:	
Date:			
Time:			
Requesting Utility Contact Name:			
Phone:		E-mail:	
Description of Assistance Requested:			
Specific Resources Needed:			
Mobilization:			
Date Needed:		Time needed:	Pick hrs: hrs
Demobilization:			
Release Date:		Time needed:	Pick hrs: hrs
Deployment Considerations:			
Work Location/Facilities:		Pick One:	
Working Conditions		Pick One:	
Living Conditions		Pick One:	
Health & Safety Concerns:		Pick One:	
Safety Concerns/Remarks:			
Additional Conditions Comments:			
Requesting Utility Resource Coordination Contact		Name/Title:	
Phone:		E-mail:	
Staging Area:		Location:	
Address 1:			
Address 2:			
City:		State:	Zip:
Authorized Representative Name:			Date:

**VA WARN MUTUAL AID AGREEMENT EXHIBIT B
EVENT AGREEMENT FORM**

VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK EVENT AGREEMENT

THIS EVENT AGREEMENT (this "Agreement") is made and entered into by and between the undersigned Requesting Utility and Assisting Utility and shall be in effect as of the date of execution of the last signatory hereto.

BACKGROUND

A. The parties are Member Utilities of the statewide mutual aid network for water and wastewater utilities known as the Virginia Water and Wastewater Agency Response Network ("VA WARN") and are signatories to the VA WARN Mutual Aid Agreement.

B. The undersigned Requesting Utility has requested assistance pursuant to the VA WARN Mutual Aid Agreement, and the undersigned Assisting Utility desires to assist the Requesting Utility as more fully set forth herein.

C. The VA WARN Committee has developed this form of agreement for use by VA WARN Member Utilities in agreeing to provide and accept assistance as needed to respond to a Utility Event.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties hereto agree as follows:

SECTION 1 – DEFINITIONS

Terms not specifically defined herein shall have the definitions provided in the VA WARN Mutual Aid Agreement to which the Requesting Utility and Assisting Utility are both parties.

SECTION 2 – SCOPE OF ASSISTANCE

To support the Requesting Utility's response to a Utility Event, the Assisting Utility agrees to provide, and the Requesting Utility hereby accepts, assistance as set forth on Attachment A hereto. Such assistance is provided subject to the terms and conditions of this Agreement, including without limitation the Assisting Utility's right to recall its personnel and resources in whole or in part and the Requesting Utility's right to reduce or cancel the previously agreed upon Scope of Assistance pursuant to Paragraph 3.1 below.

SECTION 3 – PROCEDURES FOR PROVISION OF MUTUAL AID

3.1 SUPERVISION, CONTROL, AND RECALL – Personnel and other resources of the Assisting Utility shall remain under the supervision and control of the

Assisting Utility. The Assisting Utility shall coordinate with the Requesting Utility regarding response activities for assignment to the Assisting Utility's personnel. The Assisting Utility shall have the right and duty to refuse directions that it considers to be unsafe, contrary to law, or not in accordance with the Scope of Assistance at Attachment A hereto. The Assisting Utility's personnel and other resources shall remain subject to recall, in whole or in part, by the Assisting Utility at any time. The Assisting Utility shall provide at least twenty-four hours advance notice of intent to withdraw personnel or resources to the Requesting Utility, unless such notice is not practicable, in which case such notice as is practicable shall be provided. The Requesting Utility may at any time reduce the Scope of Assistance at Attachment A, including by reducing the Period of Assistance or the personnel or other resources requested; provided, however, that the Requesting Utility shall remain responsible for reimbursing the Assisting Utility pursuant to Section 4 for expenses incurred.

3.2. FOOD, HOUSING, AND SELF-SUFFICIENCY – Unless otherwise agreed, the Requesting Utility shall have the responsibility of providing food and housing for the personnel of the Assisting Utility from the time of their arrival at the designated location to the time of their departure.

3.3 COMMUNICATIONS – Unless otherwise agreed, the Requesting Utility shall have the responsibility for coordinating communications between the personnel of the Assisting Utility and the Requesting Utility and shall provide radio equipment as available and radio frequency information to facilitate such communications. The Assisting Utility shall be responsible for communications among its personnel regardless of the availability of radio equipment from the Requesting Utility.

3.4 RIGHTS AND PRIVILEGES – Unless otherwise provided by law, the Assisting Utility's officers, principals or employees retain the same privileges, immunities, rights, duties and benefits associated with their position with or employment by the Assisting Utility.

3.5 SUMMARY REPORT – Within ten days of the return of all personnel deployed under this Agreement, the Requesting Utility shall prepare a summary report of the event and provide a copy to the Assisting Utility. The report shall be in a format established by the VA WARN Committee or, if none, in the format used by the Virginia Department of Emergency Management, and shall include a chronology of events and description of personnel, equipment, materials and supplies provided.

SECTION 4 – REIMBURSABLE EXPENSES

The terms and conditions governing reimbursement for any assistance provided pursuant to this Agreement shall be in accordance with the following provisions and applicable VA WARN administrative procedures, unless otherwise agreed upon by the Requesting Utility and Assisting Utility and set forth in Attachment A hereto.

4.1 PERSONNEL – During the Period of Assistance, the Assisting Utility shall continue to pay its employees according to its normal policies. The Requesting Utility shall reimburse the Assisting Utility for all direct and indirect payroll costs (including overtime) and expenses (including travel expenses, benefits, costs of insuring for workers' compensation claims, and other expenses) incurred during the Period of Assistance, unless otherwise agreed and set forth by the parties in this Agreement.

4.2 EQUIPMENT – The Assisting Utility shall be reimbursed by the Requesting Utility for the use or damage (unless such damage is caused by gross negligence, or willful and wanton misconduct of the Assisting Utility's personnel) of its equipment during the Period of Assistance according to either a pre-established local or state hourly rate or according to the actual replacement, operation, and maintenance expenses incurred. For those instances in which some costs may be reimbursed by the Federal Emergency Management Agency, the eligible direct costs shall be determined in accordance with 44 CFR 206.228, or other regulations in effect at the time of the Utility Event. Each Utility shall maintain its own equipment in safe and operational condition. At the request of the Assisting Utility, fuels, miscellaneous supplies, and minor repairs may be provided by the Requesting Utility, if practical. If the equipment charges are based on a pre-established local or state hourly rate, then these charges to the Requesting Utility shall be reduced by the total value of the fuels, supplies, and repairs furnished by the Requesting Utility and by the amount of any insurance proceeds received by the Assisting Utility for damage to or loss of such equipment.

4.3 MATERIALS AND SUPPLIES – The Assisting Utility shall be reimbursed for all materials and supplies furnished by it and used or damaged during the Period of Assistance, except for the costs of equipment, fuel, maintenance materials, labor and supplies, which shall be included in the equipment rate established above, unless such damage is caused by gross negligence, or willful and wanton misconduct of the Assisting Utility's personnel. The measure of reimbursement shall be determined in accordance with 44 CFR 206.228 or other regulations in effect at the time of the Utility Event. In the alternative, the Utilities may mutually agree in writing that the Requesting Utility will replace, with like kind and quality as determined by the Assisting Utility, the materials and supplies used or damaged.

4.4 RECORD KEEPING – The Assisting Utility shall maintain records and submit invoices for reimbursement by the Requesting Utility in accordance with the Assisting Utility's existing policies and practices. The Requesting Utility may provide information, directions, and assistance for record keeping to the Assisting Utility personnel to facilitate future potential reimbursement to the Requesting Utility from the federal or State government.

4.5 PAYMENT – Unless otherwise mutually agreed in writing, the Assisting Utility shall invoice the Requesting Utility for all reimbursable expenses with an itemized statement as soon as practicable after the expenses are incurred, but not later than sixty (60) days after the Period of Assistance, unless the deadline for identifying damage or expenses is extended in accordance with applicable federal or State regulations. The

Requesting Utility shall pay the bill, or advise of any disputed items, not later than sixty (60) days following receipt of the invoice, unless the parties mutually agree in writing to a different time.

4.6 WAIVER OF REIMBURSEMENT – An Assisting Utility may elect to assume or donate, in whole or in part, the costs associated with any loss, damage, expense or use of the personnel or other resources provided by the Assisting Utility.

4.7 EFFECT OF WITHDRAWAL FROM VA WARN MUTUAL AID AGREEMENT – Withdrawal by either Utility from the VA WARN Mutual Aid Agreement shall in no way affect the obligations of the Utilities under this Event Agreement, including but not limited to the Requesting Utility's obligation to reimburse the Assisting Utility for costs incurred pursuant to this Event Agreement.

SECTION 5 – INSURANCE

5.1 WORKERS' COMPENSATION COVERAGE – Each Utility shall be responsible for its own actions and those of its employees and is responsible for complying with the Virginia Workers' Compensation Act.

5.2 AUTOMOBILE LIABILITY COVERAGE – Each Utility shall be responsible for its own actions and is responsible for complying with the Virginia motor vehicle financial responsibility laws. Each Utility agrees to maintain automobile liability coverage in the amount of at least \$1,000,000 combined single limit and coverage for owned, non-owned, and hired vehicles, or maintain a comparable self-insurance program.

5.3 GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, AND LAW ENFORCEMENT LIABILITY – To the extent permitted by law and without waiving sovereign immunity of governmental entities, each Utility shall be responsible for any and all claims, demands, suits, actions, damages, and causes for action related to or arising out of or in any way connected with its own actions and the actions of its personnel pursuant to this Agreement. Each Utility agrees to obtain general liability and, in the case of governmental entities, public official's liability and law enforcement liability insurance, if applicable, with minimum single limits of no less than one million dollars, or to maintain a comparable self-insurance program.

SECTION 6 – MISCELLANEOUS PROVISIONS

6.1 OTHER AGREEMENTS – The parties acknowledge and agree that either party may have entered into other mutual aid agreements, either with other Member Utilities or with third parties, which shall not be deemed to be amended, superseded or repealed by execution of this Agreement. This Agreement shall govern with respect to the Scope of Assistance set forth at Attachment A hereto. Nothing in this Agreement is intended to interfere with either party's ability to request or provide assistance under the Virginia Statewide Mutual Aid Program or the Emergency Management Assistance Compact. In the event of a declaration of an emergency or

disaster, the parties may agree in writing to terminate this Event Agreement to enable an efficient response to be coordinated instead through the Statewide Mutual Aid Program and Emergency Management Assistance Compact, as appropriate.

6.2 INTERPRETATION – This Agreement shall be construed in accordance with and governed for all purposes by the laws of the Commonwealth of Virginia and shall be interpreted as if it were mutually drafted by the parties.

6.3 SEVERABILITY – Should any provision of this Agreement be held to be invalid, illegal or unenforceable by a court of competent jurisdiction, that fact shall not affect or invalidate any other provision, which shall remain in full force and effect. It is the intent of the parties to this Agreement, and the parties agree, that in lieu of any provision of this Agreement that is illegal, invalid or unenforceable, the parties in good faith shall supply as part of this Agreement a legal, valid and enforceable provision as similar to such illegal, invalid or unenforceable term or provision as may be possible.

6.4 ASSIGNMENT – This Agreement shall not be assigned or transferred by any party without the written consent of the other party hereto.

6.5 NO THIRD PARTY BENEFICIARIES – This Agreement is solely for the benefit of the parties hereto and their permitted successors and assignees and shall not confer any rights or benefits on any other person or entity.

6.6 COUNTERPARTS – This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties further agree that a facsimile or scanned signature may substitute for and have the same legal effect as an original signature, and that any copy of this executed Agreement made by photocopy, facsimile, or scanner shall be considered an original.

6.7 AUTHORIZATION OF SIGNATURE – In the case of a locality, authority or district, the party represents and warrants that its execution of this Agreement is made by an individual authorized to do so by its governing body. In the case of a public service corporation, the party represents and warrants that its execution of this Agreement by the undersigned is duly authorized and validly performed.

NOW, THEREFORE, in consideration of the covenants and obligations set forth in this Agreement, the parties have caused the execution of this Agreement.

[SIGNATURE PAGE FOLLOWS]

**VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
EVENT AGREEMENT SIGNATURE PAGE**

REQUESTING UTILITY

Utility Name: _____

Authorized Representative's Signature: _____

Authorized Representative's Name (print): _____

Authorized Representative's Title: _____

Date: _____

ASSISTING UTILITY

Utility Name: _____

Authorized Representative's Signature: _____

Authorized Representative's Name (print): _____

Authorized Representative's Title: _____

Date: _____

VA WARN EVENT AGREEMENT ATTACHMENT A

SCOPE OF ASSISTANCE

This form is used by the Assisting Utility to respond to request for assistance by a Requesting Utility. Upon acceptance by the Requesting Utility, this form, either as originally submitted by the Assisting Utility or as revised by the parties prior to the Requesting Utility's acceptance, as appropriate, is attached to the Event Agreement to define the Scope of Assistance. The Assisting Utility reserves the right to recall its personnel and resources, and the Requesting Utility reserves the right to reduce the Scope of Assistance, as provided in Paragraph 3.1 of the Event Agreement.

Assisting Utility:					
Assisting Utility Authorized Representative:			Date:		
Requesting Utility:		Date:			
Event Name:		Time:			
Requesting Utility Contact Name:					
	Phone:		E-mail:		
Description of Assistance Offered:					
Specific Resources Available:					
Assisting Utility Resource Coordination Contact:					
	Phone:		E-mail:		
Mobilization:					
	Date Available:		Time needed:	Pick hrs:	hrs
Demobilization:					
	Date Released:		Time needed:	Pick hrs:	hrs

COST ESTIMATE (details below):			
Total Cost Estimate:		Total Cost Estimate (Total from Excel sheet):	\$0.00
Total Travel Costs:			\$0.00
# of fuel consuming equipment:		# of non-fuel consuming equipment:	
Travel Costs:			
Personal Vehicle:		Vehicle Rental/Fuel/Mileage:	
Governmental Vehicle Costs:		Air Travel:	
Meals/tips:		Lodging:	
Notes/Comments:			
Total Equipment Costs:			\$0.00
Equipment Costs (insert lines as needed):			
	Description:		Cost:
1			
2			
3			
4			
5			
Total Commodity (Materials & Supplies) Costs:			\$0.00
Commodity Costs (insert lines as needed):			
	Description:		Cost:
1			
2			
3			
4			
5			
Total Other Costs:			\$0.00
Other Costs (insert lines as needed):			
	Description:		Cost:
1			
2			
3			
4			
5			

VA WARN

Virginia Water/Wastewater Agency Response Network

AUTHORIZED REPRESENTATIVE FORM

“Authorized Representative” means an officer, principal or employee of a Member Utility authorized in writing by that entity to request, offer or provide assistance pursuant to the Mutual Aid Agreement.

Designation of an Authorized Representative is required by Section 2.4 of the Mutual Aid Agreement.

2.4 Authorized Representatives – Upon execution of this Agreement, each Member Utility shall designate and notify the VA WARN Committee of one or more Authorized Representatives authorized to act on its behalf in requesting or agreeing to provide assistance under this Agreement. Each Member Utility shall notify the VA WARN Committee whenever a current Authorized Representative(s) is no longer authorized to act on its behalf and whenever it designates a new or additional Authorized Representative. All notices pursuant to this Paragraph shall be made in writing on a form provided by the VA WARN Committee, which shall include 24-hour access contact information and shall be signed on behalf of the Member Utility. If a Member Utility designates more than one person as an Authorized Representative, each Authorized Representative shall be considered fully authorized to act for the Member Utility in requesting or agreeing to provide assistance under this Agreement, and each Authorized Representative shall have the responsibility for expedient notification of the other Authorized Representative(s) within the Member Utility of requests for assistance that he has made or assistance he has agreed to provide on behalf of the Member Utility.

The information provided on this form will be on the VA WARN website and available only to VA WARN members

VDH Waterworks Operation Permit # _____
VPDES Wastewater Permit # _____
Utility Name: _____
Address: _____
City: _____
Zip Code: _____
County: _____
Website: _____
Telephone Number: _____
Type of Utility (Water, Wastewater, or Water/Wastewater): _____

Authorized Representative(s)

The VA WARN web site will accommodate up to four names and a telephone number for each.

Please provide a telephone number that is available at all times, i.e. a 24/7 number. The goal is to ensure the "authorized representative(s)" can be alerted to an emergency during nights, weekends, and holidays.

Please use a number such as:

1. A 24/7 operations control center or,
2. A water/wastewater treatment plant or,
3. A Non-emergency 911

Contact # 1

Name: _____
Telephone: _____
Cell Phone: _____
e-mail: _____

Contact # 2

Name: _____
Telephone: _____
Cell Phone: _____
e-mail: _____

Contact # 3

Name: _____
Telephone: _____
Cell Phone: _____
e-mail: _____

Contact # 4

Name: _____
Telephone: _____
Cell Phone: _____
e-mail: _____

SUBMITTED BY:

Please print or type name: _____

SIGNATURE _____

Please mail form to:

Cathy J. LaRue
VA AWWA
P. O. Box 55420
Virginia Beach, VA 23471
Tel: 757.363.1760
FAX: 757.363.1720
E-mail: cathy.larue@vaawwa.org

Town of Smithfield**Memo**

TO: Town Council – Water and Sewer Committee
FROM: William T. Hopkins, III, Director of Planning, Engineering and Public Works
DATE: August 16, 2011
RE: Water Meter Replacements

The approved budget included \$74,400 to purchase remaining 600 water meters needed to complete installation for the town (and keep some in stock). Staff requests Town Council's authorization to proceed with purchase of water meters.

Please see the attached report for a breakdown of replacements.

Water Meter Replacements
Updated 8/15/2011

Neighborhoods/Streets that have radio reads:

Smithfield Blvd. – 335
North Church Street, Smithfield Square Shopping Center, Bradford Mews – 31
Wilson Road Townhomes – 14
Smithfield Plaza Shopping Center – 18
Pagan Point – 100
Moonefield – 306
Rising Star – 12
Battery Park Road, Church Street, Courthouse Hwy., Edgewood Drive, Jordan Drive,
Jericho Road, Main Street, Lumar Road, Nike Park Road, Wrenn Road, Waterworks
Road – 314
Cypress Creek Golf Course – approximately 200
Wellington Estates – approximately 150
Moone Plantation – 278
Other (from list below – have begun replacement in all neighborhoods) - 504

Neighborhoods still reading old way (touch reads or manually) and to be replaced:

Waterford Oaks – 166
Wilson Road, Magruder Road – 103
Red Point – 21
Cedar Street, Riverview – 24
Main and Church Streets – 41
Jersey Park/Lakeside – 104
Irvin/Smith/Wainwright/Barcroft/Jefferson/Salter Ct./Bellwood – 65
GooseHill – 16
Pinewood Area/Smithfield Transportation and Moodys - 2

- Beginning 2002 – all new construction has radio reads installed

Goals for meter reading – 542 still needed to complete town – order 600 (need extra for stock)

Methods of Meter Reading:

radio reads – approximately 80 %
touch reads – approximately 19 %
manually read – 1 % (Pinewood Heights)

Projected cost for remaining radio reads:

Approximately 600 meters (not counting Pinewood) still need to be replaced/or put in stock at a cost of \$125 per radio. Total = \$75,000

Total radio reads installed – 2,262

Total touch pads to be replaced with radio reads – 542 – will leave 58 for stock



TOWN OF SMITHFIELD

"The Ham Capital of the World"

August 16, 2011

TO SMITHFIELD TOWN COUNCIL
FROM TOWN MANAGER *PETER*
SUBJECT BUDGETED SEWER CONSENT ORDER WORK

Attached are the first two proposals for this fiscal year from Draper Aden Associates which need council's acceptance to move forward. The second phase of the CCTV inspection of our sewer lines must be completed by November 26th so it is very important that this field work begin now. Meetings with HRSD on the regional private property infiltration and inflow abatement program begin at the end of this month so their assistance is needed promptly in this regard as well. Staff recommends acceptance of both of these items which were carried over from last fiscal year.

There are additional items dealing with our sewer rehabilitation plan and assistance with development of our portion of the regional sewer model that will be forthcoming next month at committee. We also budgeted a full scale update of the town's water and sewer master plan consistent with your adopted strategic goals. With the opening of the water treatment plant, pending rate analysis and busy sewer consent order fall schedule, staff recommends waiting until a bit later in the fiscal year before getting that project started.

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6

August 5, 2011

Mr. Peter M. Stephenson, AICP ICMA – CM, Town Manager
Town of Smithfield
310 Institute Street
P.O, Box 246
Smithfield, Virginia 23431

Re: Town of Smithfield – Sanitary Sewer Overflow Special Order by Consent Project
SSES Field Services – Phase 2 CCTV Inspection Scope of Work and Fees

Dear Mr. Stephenson:

Draper Aden Associates (DAA) is pleased to provide this proposal to the Town of Smithfield for Phase 2 closed circuit television (CCTV) inspection of sanitary sewers included in the Sanitary Sewer Evaluation Study (SSES) field services required by the Special Order by Consent. This proposal accounts for CCTV inspection in those SSES Basin areas that were not accounted for in the Phase 1 CCTV inspection work.

TASK DESCRIPTION

During the development of the SSES Plan, the following sewer basins in the Town of Smithfield and resulting linear footage of sewer pipe were identified for further investigation:

Sewer Basin (in order of priority)	Approximate Linear Feet of Sewer
James Street Pump Station	2,416
Drummonds Lane Pump Station	10,490
Main Street Pump Station	16,974
Heptinstall Avenue	3,366
Bradford Mews Pump Station	1,796
Plaza Pump Station	1,484
Ledford Lane Pump Station	3,283
Scotts Landing Pump Station	4,056

Sewer Basin (in order of priority)	Approximate Linear Feet of Sewer
Smithfield Boulevard Pump Station	6,514
Crescent Drive Pump Station	19,571
Lakeside Pump Station	5,338
Jersey Park Pump Station	6,857
Pinewood Pump Station	3,772
Waterford Oaks Pump Station	11,028
Total	96,945

The purpose of this proposal is to perform Phase 2 CCTV inspection work in the basins noted above. As a result of the use of a new innovative inspection technique, and as documented in a memorandum to William Hopkins's attention dated June 12, 2009, it was more appropriate to break the CCTV inspection work into two phases. This phased approach has allowed for an intermediate review of inspection results prior to moving forward with these remaining portions. The following is the task description for the second phase of inspection work:

Task 1 – Phase 2 of Inspection Work, 33,333 linear feet (LF) up to 96,945 LF

Under this task, the remaining length of sewer lines in the SSES Basins identified above would be inspected for an approximate total inspected linear footage of 96,945 LF. The sewer basins listed above have been placed in the order of priority identified in the SSES Plan. Inspection work under this task will begin where inspection work under Phase 1 concluded. It is anticipated that the field portion of this phase of work will take approximately 4 to 5 weeks. Following completion of the field work, the recorded images will be sent to a processing center where the information will be converted into a video and the defects will be identified and coded in a NASSCO PACP format. This processing phase is expected to take 6 weeks. As part of this task, the following work will be performed:

- ❖ Coordinate with the Town of Smithfield to identify areas from Phase 1 that could not be initially inspected due to debris and that will require cleaning prior to inspection work in Phase 2;
- ❖ Following cleaning of previous Phase 1 areas via Town of Smithfield jet/vacuum truck, rent and mobilize robotic cameras as necessary to inspect the linear footage identified above;
- ❖ Deployment of the robotic cameras in the field, including minor traffic control measures where necessary;

- ❖ Coordination with the Town of Smithfield during inspection activities to determine other areas that may require cleaning. This phase of work is our last opportunity to perform CCTV inspection work in the Town and as a result, cleaning activities will need to be addressed while the inspection crews are mobilized; and
- ❖ Transfer of recorded images to the processing center for video conversion and defect identification and coding by NASSCO PACP certified engineers.

In addition to the standard procedures noted above, DAA will also perform the following work to provide value-added services to the final inspection product without any additional expense:

- ❖ DAA review of all final video inspection products by a PACP certified engineer in our office to confirm accuracy and conformance with acceptable standards. As opposed to this service being provided as a supplemental professional service following the inspection work, it is being provided as part of the linear footage cost;
- ❖ Management and integration of the collected data (pipe condition, pipe slope, manhole X,Y coordinates) with the Town of Smithfield's GIS database. This will include the ability to link sewer inspection videos and pipe characteristics to the sewer sections in the GIS database for convenient review purposes. This information can be very valuable and can enhance the Town of Smithfield's ability to track system conditions and manage their assets.

As indicated above, some sewer sections will need to be cleaned in order to properly inspect them. The Town of Smithfield has indicated that they will perform all sewer cleaning activities. Should cleaning services not be available from the Town of Smithfield or if other circumstance should warrant it, DAA will coordinate with Tri-State Utilities under their current annual services contract with the Town of Smithfield, and only after the Town's specific authorization, to perform light cleaning procedures. Light cleaning means up to three passes of the jet nozzle in the section of pipe.

TASK SCHEDULE

DAA is prepared to begin work on this scope of services upon notification from the Town of Smithfield to proceed. As indicated above, we anticipate 4 to 5 weeks of field time for the actual inspection work and approximately 6 weeks for processing time. Per the Consent Order schedule, all field activities need to be completed by November 26, 2011. DAA will meet with the Town in order to establish a more detailed project schedule at their convenience and coordinate any initial cleaning activities that may be necessary.

FEE PROPOSAL

The above-listed CCTV inspection work will be provided for a lump sum fee of **\$120,000**. This lump sum fee is based on the inspection of 63,612 linear feet of pipe and a cost per linear foot of \$1.88. As indicated above, the Town of Smithfield will be performing all sewer cleaning services, and as a result, no provisions for such have been included in this proposal.

CONTRACT TERMS AND PROVISIONS

The terms and provisions of our existing Annual Engineering Services Agreement will apply to all project work.

We trust that the information provided herein adequately responds to your needs. If you have any questions regarding this proposal or desire additional information, please do not hesitate to contact me at your convenience.

Sincerely,
DRAPER ADEN ASSOCIATES

Scott A. Schiller, P.E.
Utilities Team Leader

Frederick T. Pribble, P.E.
Vice President / Principal

Cc: Andrew M. Snyder, P.E., DAA

August 5, 2011

Mr. Peter M. Stephenson, AICP ICMA – CM, Town Manager
Town of Smithfield
310 Institute Street
P.O, Box 246
Smithfield, Virginia 23431

Re: Town of Smithfield – Sanitary Sewer Overflow Special Order by Consent Project
Private Property I/I Abatement Program Assistance – Scope of Work and Fees

Dear Mr. Stephenson:

Draper Aden Associates (DAA) is pleased to provide this proposal to the Town of Smithfield for assistance with the establishment of a Private Property Inflow/Infiltration (I/I) Abatement Program for the Town of Smithfield as required by the Special Order by Consent.

The Hampton Roads Sanitation District and regional localities are collaboratively developing a Private Property I/I Abatement Program that will address I/I issues that originate on private property. This program is required as part of the Special Order by Consent and is important for effective reduction of peak flow related to I/I.

TASK DESCRIPTION

The following sets forth the proposed project service task to be provided by Draper Aden Associates. All work will be conducted in accordance with the Regional Technical Standards (RTS) of the Special Order by Consent.

The proposed work for this task includes the following:

- ❖ Attendance at Private Property I/I Abatement Program related meetings with HRSD to discuss the Town of Smithfield's contributions to the program;
- ❖ Provide meeting minutes to Town of Smithfield for meetings when Town personnel are not able to attend;
- ❖ Review information obtained at meetings and provide comments to Town of Smithfield when requested;
- ❖ Gather information on the Town of Smithfield's sewer infrastructure as required for development of the program and provide it to HRSD; and
- ❖ Consider program components as they would relate to general I/I removal within the Town, development of the Rehabilitation Plan, the Business Rules currently be discussed for rehabilitation planning and budgeting, and provide comments accordingly.

TASK SCHEDULE

Based on the Special Order by Consent schedule and recent information received from HRSD and their consultants, development of the final program is anticipated to be complete by May 2012.

FEE PROPOSAL

The above-listed work will be provided for the lump sum not-to-exceed fee of **\$25,000**.

CONTRACT TERMS AND PROVISIONS

The terms and provisions of our existing Annual Engineering Services Agreement will apply to all project work.

We trust that the information provided herein adequately responds to your needs. If you have any questions regarding this proposal or desire additional information, please do not hesitate to contact me at your convenience.

Sincerely,
DRAPER ADEN ASSOCIATES

Scott A. Schiller, P.E.
Utilities Team Leader

Frederick T. Pribble, P.E.
Vice President / Principal

Cc: Andrew M. Snyder, P.E., DAA

JUNE 30, 2011 DRAFT FINANCIAL REPORT

Following is the draft report for year end June 30, 2011. Glenda was still receiving a few June invoices in the mail as of today, Friday, June 19. Because the cut off is August 15, there are still a few accruals (vacation, highway overhead, final depreciation) that must be done as well as a few items that are still being reserached. Next month, you will have the final June report with variance explanations as well as the July financials.

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Revenue						
General Fund revenues						
<u>Real Estate Tax</u>						
Current RE Tax	1,712,000.00	1,712,000.00	1,719,810.00	1,701,825.87	10,174.13	99.41%
Delinquent RE Tax	25,000.00	25,000.00	20,000.00	26,665.54	(1,665.54)	106.66%
Current RE Penalty	5,100.00	5,100.00	4,300.00	4,042.98	1,057.02	79.27%
Delinquent RE Penalty	2,400.00	2,400.00	2,200.00	2,607.90	(207.90)	108.66%
Current RE Interest	1,025.00	1,025.00	550.00	791.64	233.36	77.23%
Delinquent RE Interest	4,300.00	4,300.00	3,100.00	4,803.65	(503.65)	111.71%
Total Real Estate Taxes	1,749,825.00	1,749,825.00	1,749,960.00	1,740,737.58	9,087.42	99.48%
<u>Personal Property Tax</u>						
Current PP Tax	850,000.00	850,000.00	784,600.00	861,227.93	(11,227.93)	101.32%
Delinquent PP Tax	50,000.00	50,000.00	11,000.00	50,927.19	(927.19)	101.85%
Current PP Penalty	10,725.00	10,725.00	12,000.00	12,619.43	(1,894.43)	117.66%
Delinquent PP Penalty	3,100.00	3,100.00	3,100.00	6,684.44	(3,584.44)	215.63%
Current PP Interest	650.00	650.00	750.00	888.15	(238.15)	136.64%
Delinquent PP Interest	5,000.00	5,000.00	1,800.00	5,460.50	(460.50)	109.21%
Total Personal Property Tax	919,475.00	919,475.00	813,250.00	937,807.64	(18,332.64)	101.99%
<u>Miscellaneous Receipts Over/Short</u>	15.00	15.00	-	(13.16)	28.16	-87.73%
Total Over/Short	15.00	15.00	-	(13.16)	28.16	-87.73%
<u>Other Taxes</u>						
Franchise Tax	137,620.00	137,620.00	119,000.00	143,231.50	(5,611.50)	104.08%
Cigarette Tax	140,000.00	130,000.00	130,000.00	132,698.50	(2,698.50)	102.08%
Transient Occupancy Tax	130,000.00	128,000.00	128,000.00	127,484.07	515.93	99.60%
Meals Tax-4%	776,000.00	776,000.00	772,000.00	771,613.15	4,386.85	99.43%
Meals Tax-1%	194,000.00	194,000.00	193,000.00	192,903.29	1,096.71	99.43%
Communications Tax -still missing June	258,000.00	258,000.00	240,000.00	246,609.46	11,390.54	95.59%
Rolling Stock	25.00	25.00	15.00	25.94	(0.94)	103.76%
Rental Tax	1,300.00	1,300.00	1,000.00	1,231.75	68.25	94.75%
Sales Tax	259,000.00	258,000.00	258,000.00	263,812.85	(5,812.85)	102.25%
Consumption Tax	51,000.00	51,000.00	51,000.00	49,595.25	1,404.75	97.25%
Utility Tax	200,000.00	200,000.00	195,000.00	200,161.49	(161.49)	100.08%
Total Other Local Taxes	2,146,945.00	2,133,945.00	2,087,015.00	2,129,367.25	4,577.75	99.79%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
<u>Licenses, Permits & Privilege Fees</u>						
Business Licenses	337,000.00	337,000.00	348,000.00	279,894.82	57,105.18	83.05%
Business Licenses Penalty	1,000.00	1,000.00	1,000.00	4,615.44	(3,615.44)	461.54%
Business Licenses Interest	800.00	800.00	800.00	381.32	418.68	47.67%
Permits & Other License	8,125.00	8,125.00	11,500.00	5,519.47	2,605.53	67.93%
WC Dog Park Registration	1,860.00	1,200.00	-	1,370.00	(170.00)	114.17%
Inspection Fees	-	-	10,000.00	-	-	0.00%
Bldg Facility Specs-Contractors	-	100.00	-	100.00	-	100.00%
Consultant Review Fees	5,000.00	7,500.00	10,000.00	10,066.05	(2,566.05)	134.21%
Taxi Fees	-	-	-	-	-	0.00%
Street Lights Installation	-	-	-	-	-	0.00%
Street Lights Service	-	-	-	-	-	0.00%
Vehicle License Tags	-	25.00	-	30.00	(5.00)	120.00%
Vehicle License	130,000.00	130,000.00	114,000.00	138,913.15	(8,913.15)	106.86%
Total Licenses, permits and privilege fees	483,785.00	485,750.00	495,300.00	440,890.25	44,859.75	90.76%
<u>Fines & Costs</u>						
Development Violation Fine	-	-	-	-	-	0.00%
Public Defender Fee	-	-	-	-	-	0.00%
Fines & Costs	71,000.00	71,000.00	63,000.00	68,017.32	2,982.68	95.80%
Total Fines & Forfeitures	71,000.00	71,000.00	63,000.00	68,017.32	2,982.68	95.80%
<u>From Use of Money and Property</u>						
General Fund Interest	14,300.00	17,500.00	17,500.00	17,277.77	222.23	98.73%
Beautification Fund Interest	135.00	760.00	3,700.00	759.24	0.76	99.90%
Pinewood Heights-tenant rentals	-	936.00	2,000.00	936.00	-	100.00%
Rentals	21,000.00	21,000.00	21,000.00	20,066.32	933.68	95.55%
Smithfield Center Rentals	125,000.00	114,000.00	110,000.00	124,843.08	(10,843.08)	109.51%
Smithfield Center Vendor Programs	3,000.00	3,500.00	6,000.00	4,503.75	(1,003.75)	128.68%
Windsor Castle Event Rentals	4,000.00	4,000.00	-	3,000.00	1,000.00	75.00%
Sale of Real Estate	-	60,000.00	170,000.00	-	60,000.00	0.00%
Sale of Equipment	1,000.00	3,500.00	1,000.00	3,401.00	99.00	97.17%
Lease of Land	500.00	500.00	500.00	500.00	-	100.00%
Total revenue from use of money and property	168,935.00	225,696.00	331,700.00	175,287.16	50,408.84	77.67%
<u>Miscellaneous Revenue</u>						
Other Revenue	3,600.00	3,600.00	5,000.00	1,799.48	1,800.52	49.99%
Tourism Bureau-Walking Tours	-	-	-	-	-	0.00%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Total Operating Transfers In	-	-	-	-	-	0.00%
Other Financing Sources						
Line of Credit Proceeds	-	-	500,000.00	-	-	0.00%
Capital Lease Acquisition	50,000.00	-	-	-	-	0.00%
General Obligation Bond-Land Acquisition	-	934,345.00	554,000.00	638,907.50	295,437.50	68.38%
Insurance Recoveries	-	10,580.00	-	9,218.95	1,361.05	87.14%
Total Other Financing Sources	50,000.00	944,925.00	1,054,000.00	648,126.45	296,798.55	68.59%
Contributions						
Contributions-Windsor Castle Park	-	138,120.23	-	88,120.23	50,000.00	63.80%
CHIPS Contributions	5,300.00	5,300.00	5,300.00	4,999.55	300.45	94.33%
Contributions-Employee Awards	-	600.00	-	725.00	(125.00)	120.83%
Contributions-IOW County Port Authority Grants	195,000.00	5,160.00	-	-	5,160.00	0.00%
Pinewood Heights Contribution-IOW	165,041.00	130,120.00	227,760.00	130,120.20	(0.20)	100.00%
Contributions South Church Street Improvement Project	400,000.00	225,000.00	875,000.00	-	225,000.00	0.00%
Total Contributions	765,341.00	504,300.23	1,108,060.00	223,964.98	280,335.25	44.41%
Total General Fund Revenue	8,152,598.00	9,681,184.23	10,433,671.00	7,338,047.56	2,343,136.67	75.80%
Less Revenues, Loan Funds, Grants and Contributions related to capital projects						
Line of Credit Proceeds	-	-	(500,000.00)	-	-	
Pinewood Rentals	-	(6,272.00)	(217,670.00)	(6,272.00)	-	
Cash Proffer Revenues	-	-	-	-	-	
Meals Tax (1%) allocated to Special Projects	(194,000.00)	(194,000.00)	(193,000.00)	(192,903.29)	(1,096.71)	
South Church Street Improvement Project-Grants	(981,545.00)	(1,382,060.00)	(1,880,000.00)	(166,420.04)	(1,215,639.96)	
South Church Street Improvement Project-Contributions	(400,000.00)	(225,000.00)	(875,000.00)	-	(225,000.00)	
Pinewood Heights Relocation Project -Grant-\$800,000	-	(625,000.00)	(400,000.00)	(529,000.00)	(71,000.00)	
Pinewood Heights Relocation Project-Contribution-IOW	(165,041.00)	(130,120.00)	(227,760.00)	(130,120.20)	0.20	
Sale of Real Estate	-	(60,000.00)	(170,000.00)	-	(60,000.00)	
Total Non-operating Revenues	(1,740,586.00)	(2,622,452.00)	(4,463,430.00)	(1,024,715.53)	(1,572,736.47)	39.07%
Total General Fund Operating Revenues	6,412,012.00	7,058,732.23	5,970,241.00	6,313,332.03	770,400.20	89.44%
General Fund Budget Expenses						

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
GENERAL GOVERNMENT						
<u>Town Council</u>						
Salaries	42,000.00	42,000.00	55,000.00	39,065.00	2,935.00	93.01%
FICA	3,585.00	3,585.00	4,400.00	3,386.76	198.24	94.47%
Employee Wellness/Assistance Plan	1,900.00	1,900.00	-	1,816.16	83.84	95.59%
Legal Fees	35,000.00	35,000.00	40,000.00	26,878.65	8,121.35	76.80%
Election Expense	3,000.00	-	-	-	-	0.00%
Maintenance contracts-Bradshaw-Kimbrel	600.00	600.00	600.00	600.00	-	100.00%
Advertising	20,000.00	20,000.00	18,000.00	30,092.56	(10,092.56)	150.46%
Engineering	-	-	-	-	-	0.00%
Professional Services	1,200.00	7,000.00	1,200.00	7,475.00	(475.00)	106.79%
Records Management maint & upgrades-scanner & software?	8,600.00	3,000.00	3,900.00	2,989.00	11.00	99.63%
Site Plan Review	5,000.00	7,500.00	7,500.00	6,800.50	699.50	90.67%
Communications	3,600.00	3,600.00	5,300.00	3,258.92	341.08	90.53%
Insurance	26,345.00	25,000.00	25,000.00	24,977.00	23.00	99.91%
Supplies	25,000.00	25,000.00	25,000.00	18,121.46	6,878.54	72.49%
Travel & Training	7,000.00	7,000.00	7,000.00	4,564.90	2,435.10	65.21%
Subscriptions/Memberships	9,000.00	8,100.00	12,000.00	8,082.00	18.00	99.78%
Council Approved Items	10,000.00	16,000.00	10,000.00	15,799.11	200.89	98.74%
Public Defender Fees	2,000.00	2,000.00	4,000.00	1,958.00	42.00	97.90%
Bank Charges	200.00	200.00	200.00	354.73	(154.73)	177.37%
SpecialProjects	1,000.00	1,000.00	1,000.00	2,420.45	(1,420.45)	242.05%
Smithfield CHIPS program	4,500.00	4,500.00	9,660.00	3,304.00	1,196.00	73.42%
Update Town Charter & Code	1,500.00	2,170.00	500.00	2,054.00	116.00	94.65%
Education /Clerk	-	-	-	-	-	0.00%
Annual Christmas Parade	300.00	300.00	300.00	303.49	(3.49)	101.16%
Council Approved Hwy	(20,595.00)	(23,540.00)	(22,200.00)	-	(23,540.00)	0.00%
Total Town Council	190,735.00	191,915.00	208,360.00	204,301.69	(12,386.69)	106.45%
<u>Town Manager</u>						
Salaries	182,935.00	181,800.00	181,800.00	176,946.51	4,853.49	97.33%
FICA	14,640.00	14,550.00	14,550.00	13,813.42	736.58	94.94%
VSRS	19,175.00	18,800.00	19,490.00	18,797.48	2.52	99.99%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Health	31,250.00	30,620.00	31,715.00	30,619.22	0.78	100.00%
Auto Expense	500.00	500.00	500.00	238.22	261.78	47.64%
Maintenance Contracts	1,200.00	1,200.00	1,032.00	1,155.84	44.16	96.32%
Communications	12,000.00	12,000.00	12,000.00	11,182.68	817.32	93.19%
Insurance	2,600.00	2,500.00	2,500.00	2,420.59	79.41	96.82%
Supplies	5,000.00	5,000.00	6,000.00	5,358.19	(358.19)	107.16%
Dues & Subscriptions	2,800.00	2,800.00	1,600.00	2,791.13	8.87	99.68%
Computer & technology expenses	16,000.00	16,000.00	10,000.00	14,497.49	1,502.51	90.61%
Travel & Training	7,000.00	7,000.00	5,000.00	6,958.62	41.38	99.41%
Employee Education	-	-	-	-	-	0.00%
Other	100.00	100.00	-	81.57	18.43	81.57%
TM Allocated to Hwy	(5,715.00)	(7,390.00)	(4,610.00)	-	(7,390.00)	0.00%
Total Town Manager	289,485.00	285,480.00	281,577.00	284,860.96	619.04	99.78%
<u>Treasurer</u>						
Salaries	191,185.00	184,500.00	187,350.00	176,713.51	7,786.49	95.78%
FICA	15,300.00	14,800.00	15,000.00	13,787.63	1,012.37	93.16%
VSRS	17,400.00	18,210.00	20,745.00	18,200.95	9.05	99.95%
Health	17,700.00	21,925.00	29,350.00	21,921.37	3.63	99.98%
Audit	19,450.00	18,200.00	18,200.00	18,200.00	-	100.00%
Depreciation Software	1,300.00	1,300.00	1,300.00	1,300.00	-	100.00%
Communications	7,100.00	7,100.00	7,100.00	6,834.22	265.78	96.26%
Data Processing	20,000.00	18,000.00	19,000.00	17,189.97	810.03	95.50%
Service Contracts	16,000.00	15,650.00	15,550.00	15,626.20	23.80	99.85%
Insurance	2,250.00	2,100.00	2,100.00	2,099.63	0.37	99.98%
Supplies	15,000.00	13,000.00	15,000.00	10,464.16	2,535.84	80.49%
Dues & Subscriptions	2,200.00	2,200.00	2,200.00	2,182.00	18.00	99.18%
Credit Card Processing	1,000.00	1,000.00	1,400.00	816.14	183.86	81.61%
Cigarette Tax Stamps	2,240.00	2,100.00	3,800.00	2,089.80	10.20	99.51%
Travel & Training	1,000.00	1,000.00	1,000.00	414.80	585.20	41.48%
Other	200.00	200.00	200.00	33.91	166.09	16.96%
Treasurer Alloc to Hwy	(10,620.00)	(11,610.00)	(10,290.00)	-	(11,610.00)	0.00%
Total Treasurer	318,705.00	309,675.00	329,005.00	307,874.29	1,800.71	99.42%
PUBLIC SAFETY						
<u>Police Department</u>						
Salaries	1,295,235.00	1,260,150.00	1,260,150.00	1,245,818.51	14,331.49	98.86%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
FICA	103,620.00	100,815.00	100,815.00	96,629.68	4,185.32	95.85%
VSRS	123,190.00	120,095.00	125,580.00	119,084.73	1,010.27	99.16%
Health Insurance	181,400.00	173,400.00	178,430.00	172,610.63	789.37	99.54%
Pre-employ screening/Emp Medical	2,000.00	3,000.00	1,000.00	3,492.54	(492.54)	116.42%
Uniforms	34,000.00	25,500.00	25,500.00	16,196.83	9,303.17	63.52%
Service Contracts	35,000.00	34,400.00	34,400.00	32,967.12	1,432.88	95.83%
Communications	54,000.00	54,000.00	50,000.00	53,958.87	41.13	99.92%
Computer & Technology Expenses	10,000.00	45,000.00	35,000.00	45,030.84	(30.84)	100.07%
Insurance	46,735.00	45,650.00	45,650.00	45,682.80	(32.80)	100.07%
Ins. - LODA	4,400.00	-	-	-	-	0.00%
Materials & Supplies	30,500.00	37,000.00	27,000.00	30,456.15	6,543.85	82.31%
Dues & Subscriptions	4,000.00	4,000.00	4,000.00	3,445.75	554.25	86.14%
Equipment	11,000.00	11,000.00	14,000.00	10,297.51	702.49	93.61%
Radio & Equipment repairs	3,500.00	3,500.00	3,500.00	1,904.58	1,595.42	54.42%
Vehicle Maintenance	35,000.00	35,000.00	32,400.00	37,113.05	(2,113.05)	106.04%
Gas	75,000.00	75,000.00	75,000.00	79,062.27	(4,062.27)	105.42%
Tires	6,000.00	6,000.00	5,000.00	5,730.39	269.61	95.51%
Travel & Training	20,000.00	20,000.00	18,900.00	24,721.40	(4,721.40)	123.61%
Accreditation	3,000.00	-	-	-	-	0.00%
Special Events-move to supplies	-	-	-	-	-	0.00%
Crimes Network	10,000.00	10,000.00	10,000.00	1,846.33	8,153.67	18.46%
Police Grants	25,625.00	25,625.00	25,625.00	-	25,625.00	0.00%
Local Law Enforcement Block Grant	-	-	-	-	-	0.00%
Investigation expenses	2,500.00	2,500.00	-	2,471.77	28.23	98.87%
VML Grant	-	-	-	-	-	0.00%
Community Traffic Safety Grant	-	-	-	-	-	0.00%
Federal Byrne Justice Assistance Grant	-	-	-	-	-	0.00%
Radar Grant Expenses	-	-	-	4,103.00	(4,103.00)	0.00%
Block Grant-Alco Sensors	-	-	-	604.00	(604.00)	0.00%
Comprehensive Traffic Safety Grant	-	-	-	-	-	0.00%
Port Safety Grant	-	-	-	5,185.84	(5,185.84)	0.00%
VA Dept of Health Grant	-	1,000.00	-	990.80	9.20	99.08%
Employee Education	-	-	-	-	-	0.00%
Moving Expenses	3,500.00	-	-	-	-	0.00%
Other	-	300.00	-	315.00	(15.00)	105.00%
Total Police Department	2,119,205.00	2,092,935.00	2,071,950.00	2,039,720.39	53,214.61	97.46%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Fire Department						
Salaries (Contribution to County)	30,000.00	30,000.00	30,000.00	-	30,000.00	0.00%
Member Physicals	1,000.00	1,320.00	1,000.00	1,320.00	-	100.00%
Uniforms	1,200.00	1,200.00	1,200.00	613.71	586.29	51.14%
Protective Clothing	8,000.00	8,000.00	8,000.00	6,010.41	1,989.59	75.13%
Communications	10,300.00	10,300.00	10,300.00	9,047.98	1,252.02	87.84%
Computer & Technology Expenses	1,000.00	1,680.00	1,680.00	(773.88)	2,453.88	-46.06%
Insurance	20,183.00	18,950.00	20,183.00	25,590.23	(6,640.23)	135.04%
Materials & Supplies	2,000.00	2,000.00	2,600.00	1,103.20	896.80	55.16%
Radio Repairs & Maint	200.00	200.00	500.00	420.00	(220.00)	210.00%
Truck Operation & Maint.	5,000.00	5,500.00	5,000.00	5,436.56	63.44	98.85%
Gas & Tires	17,000.00	17,000.00	17,000.00	15,225.05	1,774.95	89.56%
Maintenance Contracts	6,000.00	6,000.00	6,000.00	6,000.00	-	100.00%
Fuel Fund & Travel	13,000.00	13,000.00	13,000.00	12,978.00	22.00	99.83%
Annual Meeting	200.00	200.00	200.00	-	200.00	0.00%
State Pass Thru	17,447.00	17,447.00	17,447.00	18,260.00	(813.00)	104.66%
Total Fire Department	132,530.00	132,797.00	134,110.00	101,231.26	31,565.74	76.23%
Contributions-Public Safety						
Rescue Squad - Contrib.	75,000.00	75,000.00	75,000.00	75,000.00	-	100.00%
Rescue Squad-Salaries (to County) & shared maintenance	30,000.00	30,000.00	30,000.00	30,000.00	-	100.00%
E911 Dispatch Center	52,930.00	61,470.00	61,470.00	61,470.00	-	100.00%
Fire Department Rescue Truck	10,000.00	10,000.00	10,000.00	10,000.00	-	100.00%
Total Contributions-Public Safety	167,930.00	176,470.00	176,470.00	176,470.00	-	100.00%
PARKS, RECREATION & CULTURAL						
Smithfield Center						
Salaries	181,165.00	181,675.00	181,675.00	173,816.80	7,858.20	95.67%
FICA	14,495.00	14,534.00	14,534.00	13,758.80	775.20	94.67%
VSRS	12,685.00	12,450.00	13,020.00	12,433.08	16.92	99.86%
Health	22,545.00	22,200.00	22,970.00	22,196.04	3.96	99.98%
Uniforms	1,200.00	1,200.00	1,200.00	1,107.80	92.20	92.32%
Contracted Services	13,000.00	12,600.00	12,600.00	12,763.72	(163.72)	101.30%
Retail Sales & Use Tax	500.00	500.00	500.00	346.92	153.08	69.38%
Utilities	35,000.00	35,000.00	38,000.00	31,600.45	3,399.55	90.29%
Communications	21,050.00	21,050.00	21,050.00	18,925.17	2,124.83	89.91%
Computer & technology expenses	2,500.00	2,500.00	2,500.00	2,221.60	278.40	88.86%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Insurance	4,320.00	4,500.00	4,500.00	4,464.22	35.78	99.20%
Kitchen Supplies	4,000.00	4,000.00	4,000.00	4,265.20	(265.20)	106.63%
Office Supplies/Other Supplies	5,000.00	5,000.00	5,000.00	4,428.31	571.69	88.57%
Food Service & Beverage Supplies	8,000.00	8,000.00	8,000.00	8,925.45	(925.45)	111.57%
AV Supplies	1,000.00	1,000.00	500.00	1,801.68	(801.68)	180.17%
Repairs & Maintenance	50,000.00	78,000.00	40,000.00	75,366.56	2,633.44	96.62%
Landscaping	10,000.00	10,000.00	10,000.00	8,510.44	1,489.56	85.10%
Travel & Training	2,500.00	2,500.00	2,500.00	2,834.43	(334.43)	113.38%
Programming Expenses	1,000.00	1,000.00	1,000.00	998.45	1.55	99.85%
Advertising	23,500.00	28,000.00	23,500.00	26,090.93	1,909.07	93.18%
Refund event deposits	5,000.00	5,000.00	5,000.00	3,113.76	1,886.24	62.28%
Other	-	-	-	-	-	0.00%
Credit card processing expense	2,500.00	2,500.00	2,000.00	2,765.74	(265.74)	110.63%
Total Smithfield Center	420,960.00	453,209.00	414,049.00	432,735.55	20,473.45	95.48%
<u>Contributions-Parks, Recreation and Cultural</u>						
Farmers Market	3,000.00	3,000.00	3,000.00	3,000.00	-	100.00%
Hampton Roads Partnership	1,960.00	1,960.00	1,960.00	1,960.00	-	100.00%
Isle of Wight Arts League	10,000.00	10,000.00	10,000.00	10,000.00	-	100.00%
School House Museum	-	-	-	-	-	0.00%
Library	36,000.00	36,000.00	36,000.00	36,000.00	-	100.00%
Total Contributions-Park, Recreation and Cultural	50,960.00	50,960.00	50,960.00	50,960.00	-	100.00%
<u>Parks & Recreation</u>						
Fishing Pier	600.00	600.00	600.00	105.90	494.10	17.65%
Jersey Park Playground	500.00	500.00	500.00	500.00	-	100.00%
Pinewood Playground	500.00	500.00	500.00	500.00	-	100.00%
Clontz Park	4,000.00	3,500.00	3,500.00	3,137.90	362.10	89.65%
Windsor Castle	80,000.00	168,500.00	60,000.00	162,779.68	5,720.32	96.61%
Waterworks Dam	4,000.00	500.00	-	500.00	-	100.00%
Fireworks	2,000.00	2,000.00	2,000.00	2,000.00	-	100.00%
Total Parks & Recreation	91,600.00	176,100.00	67,100.00	169,523.48	6,576.52	96.27%
COMMUNITY DEVELOPMENT						
Pinewood Heights						
Non-CDBG Contributed Operating Expenses						
Administration						

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Precontract/ERR		-	-	-	-	0.00%
Management Assistance		10,000.00	10,000.00	11,637.90	(1,637.90)	116.38%
Monitoring/Closeout		2,000.00	2,000.00	-	2,000.00	0.00%
<u>Permanent Relocation</u>						
Owner Occupied Households		132,892.50	-	99,100.00	33,792.50	74.57%
Renter Occupied Households		514,245.00	254,920.00	78,614.00	435,631.00	15.29%
Relocation Specialist		15,848.83	15,070.30	-	15,848.83	0.00%
<u>Acquisition Specialist</u>						
		4,000.00	4,000.00	-	4,000.00	0.00%
<u>Clearance & Demolition</u>						
		126,470.75	106,800.00	23,769.37	102,701.38	18.79%
<u>Phase II Planning Grant</u>						
	-	3,000.00	-	1,670.00	1,330.00	55.67%
Subtotal Non CDBG	-	808,457.08	392,790.30	214,791.27	593,665.81	26.57%
<u>CDBG Contributed Operating Expenses</u>						
<u>Permanent Relocation</u>						
Owner Occupied Households		-	150,700.00	-	-	0.00%
Renter Occupied Households		-	-	-	-	0.00%
<u>Clearance & Demolition</u>						
	-	-	20,300.00	-	-	0.00%
<u>Phase II Planning Grant</u>						
	-	25,000.00	-	25,000.00	-	100.00%
Subtotal CDBG	-	25,000.00	171,000.00	25,000.00	-	100.00%
Total Pinewood Heights Contributions						
	-	833,457.08	563,790.30	239,791.27	593,665.81	28.77%
<u>Contributions-Community Development</u>						
APVA Courthouse Contribution	5,000.00	5,000.00	5,000.00	5,000.00	-	100.00%
Chamber of Commerce	6,000.00	6,000.00	6,000.00	6,000.00	-	100.00%
Christian Outreach	3,000.00	3,000.00	3,000.00	3,000.00	-	100.00%
Genieve Shelter	9,000.00	9,000.00	9,000.00	9,000.00	-	100.00%
TRIAD	1,650.00	1,650.00	1,650.00	1,650.00	-	100.00%
Tourism Bureau	208,112.00	208,112.00	208,112.00	208,112.00	-	100.00%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Historic Smithfield	-	10,000.00	-	10,000.00	-	100.00%
Western Tidewater Free Clinic	20,000.00	15,000.00	15,000.00	15,000.00	-	100.00%
YMCA Projects	50,000.00	50,000.00	50,000.00	50,000.00	-	100.00%
Total Contributions-Community Development	302,762.00	307,762.00	297,762.00	307,762.00	-	100.00%
PUBLIC WORKS						
Planning, Engineering & Public Works						
Salaries	210,810.00	186,000.00	183,125.00	184,640.22	1,359.78	99.27%
FICA	16,865.00	14,900.00	14,650.00	14,340.62	559.38	96.25%
VSRS	21,870.00	19,100.00	24,125.00	19,052.46	47.54	99.75%
Health	31,725.00	28,450.00	28,450.00	28,053.71	396.29	98.61%
Uniforms	2,000.00	2,300.00	2,000.00	2,547.25	(247.25)	110.75%
Contractual	8,500.00	8,500.00	12,000.00	8,454.32	45.68	99.46%
GIS	3,500.00	3,500.00	3,500.00	-	3,500.00	0.00%
Recycling	62,000.00	62,000.00	55,920.00	60,914.15	1,085.85	98.25%
Trash Collection	385,000.00	376,500.00	375,000.00	376,147.68	352.32	99.91%
Street Lights	25,000.00	25,000.00	25,000.00	1,957.04	23,042.96	7.83%
Communications	12,000.00	12,000.00	12,000.00	11,569.30	430.70	96.41%
Safety Meetings	1,000.00	750.00	750.00	681.87	68.13	90.92%
Insurance	7,210.00	7,400.00	6,450.00	7,396.77	3.23	99.96%
Materials & Supplies	6,000.00	6,000.00	8,000.00	4,936.75	1,063.25	82.28%
Repairs & Maintenance	10,000.00	10,000.00	6,000.00	6,492.69	3,507.31	64.93%
Gas & Tires	8,500.00	8,500.00	10,000.00	8,751.58	(251.58)	102.96%
Travel & Training	6,000.00	6,000.00	6,000.00	7,666.63	(1,666.63)	127.78%
Haydens Lane Maintenance	3,500.00	500.00	500.00	637.37	(137.37)	127.47%
Veterans War Memorial	1,000.00	1,000.00	1,500.00	901.28	98.72	90.13%
Streetscape improvements-non capital expenses (web)	-	163.00	-	162.09	0.91	99.44%
Litter Control Grant	3,078.00	3,078.00	3,384.00	3,384.00	(306.00)	109.94%
Dues & Subscriptions-	2,000.00	2,000.00	1,000.00	1,885.27	114.73	94.26%
Other	1,000.00	1,000.00	1,000.00	551.76	448.24	55.18%
Public Works Alloc to Hwy	(7,700.00)	(7,450.00)	(5,855.00)	-	(7,450.00)	0.00%
Total Public Works	820,858.00	777,191.00	774,499.00	751,124.81	26,066.19	96.65%
PUBLIC BUILDINGS						
Public Buildings						
Salaries	20,515.00	19,000.00	22,115.00	18,152.77	847.23	95.54%
FICA	1,645.00	1,520.00	1,770.00	1,555.30	(35.30)	102.32%
Contractual	4,000.00	4,000.00	4,000.00	3,427.48	572.52	85.69%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Communications	3,750.00	3,750.00	1,200.00	3,534.94	215.06	94.27%
Utilities	43,000.00	43,000.00	43,000.00	37,140.80	5,859.20	86.37%
Insurance	2,005.00	1,950.00	1,950.00	1,948.45	1.55	99.92%
Materials & Supplies	2,500.00	2,500.00	2,500.00	4,169.62	(1,669.62)	166.78%
Repairs & Maintenance	38,000.00	38,000.00	45,000.00	24,637.62	13,362.38	64.84%
Rent Expense-Office Space	34,240.00	68,015.00	68,015.00	68,089.81	(74.81)	100.11%
Other	1,000.00	500.00	1,600.00	975.05	(475.05)	195.01%
Alloc Costs to Hwy	(9,935.00)	(6,555.00)	(7,415.00)	-	(6,555.00)	0.00%
Total Public Buildings	140,720.00	175,680.00	183,735.00	163,631.84	12,048.16	93.14%
OTHER FINANCING USES						
Other Financing Uses						
Transfers to Operating Reserves	-	-	0.00	0.00	-	0.00%
Transfers to Restricted Reserves-Special Projects (Pinewood)	-	-	0.00	-	-	0.00%
Transfers to Restricted Reserves-S Church Street Project	-	-	0.00	-	-	0.00%
Total Transfers from Reserves	0.00	0.00	0.00	-	-	0.00%
DEBT SERVICE						
Debt Service						
Principal Retirement						
Smithfield Center-Capital lease generator	-	4,850.00	4,850.00	4,829.55	20.45	99.58%
Public Buildings-Capital lease generator	10,000.00	1,419.00	1,419.00	1,415.68	3.32	99.77%
Public Building Acquisition	18,255.00	-	97,300.00	-	-	0.00%
Line of Credit Retirement-interest	5,000.00	5,000.00	505,500.00	3,843.91	1,156.09	76.88%
Interest and fiscal charges						
Smithfield Center-Capital lease generator	-	1,030.00	52.00	1,028.79	1.21	99.88%
Public Buildings-Capital lease generator	2,100.00	36.00	36.00	35.04	0.96	97.33%
Public Building Acquisition	34,720.88	55,668.31	36,010.00	52,804.68	2,863.63	94.86%
Total Debt Service	70,075.88	68,003.31	645,167.00	63,957.65	4,045.66	94.05%
Total General Fund Expenses	5,116,525.88	6,031,634.39	6,198,534.30	5,293,945.19	737,689.20	87.77%
Less Expenses related to capital projects:						
Legal Fees	-	-	-	-	-	-
Professional Fees	-	-	-	-	-	-
Pinewood Heights Relocation Project Expenses	-	(833,457.08)	(563,790.30)	(239,791.27)	(593,665.81)	
Pinewood Heights Line of Credit Expenses	(5,000.00)	(5,000.00)	(505,500.00)	(3,843.91)	(1,156.09)	

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 06/30/11	Remaining Budget	% of budget
Total Non-operating Expenses	(5,000.00)	(838,457.08)	(1,069,290.30)	(243,635.18)	(594,821.90)	29.06%
Total General Fund Operating Expenses	5,111,525.88	5,193,177.31	5,129,244.00	5,050,310.01	142,867.30	97.25%
Net Operating Reserve (+/-)	1,300,486.12	1,865,554.92	840,997.00	1,263,022.02	627,532.90	67.70%
Net Reserve (+/-)	3,036,072.12	3,649,549.84	4,235,136.70	2,044,102.37	1,605,447.47	56.01%

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Adopted Budget	2010/2011 Actual 6/30/2011	Remain Budget	% of Budget
Net Operating Reserves (Deficit)	3,036,072.12	3,649,549.84	4,235,136.70	2,044,102.37	1,605,447.47	56.01%
Capital Outlay General Fund						
GENERAL GOVERNMENT						
COMMUNITY DEVELOPMENT						
Pinewood Heights Relocation-CIP						
Non CDBG Capital Acquisition						
Owner Occupied Units		-	-	-	-	
Renter Occupied Units		(288,100.00)	(244,433.84)	(289,088.97)	988.97	100.34%
Vacant Lots	-	(15,000.00)	(15,000.00)	-	(15,000.00)	0.00%
Appraisal/Legal		(12,494.68)	(19,410.95)	(3,500.00)	(8,994.68)	28.01%
Subtotal Non CDBG Capital Acquisition	-	(315,594.68)	(278,844.79)	(292,588.97)	(23,005.71)	92.71%
CDBG Capital Acquisition-MY2						
Owner Occupied Units		(71,000.00)	(71,658.00)	-	(71,000.00)	0.00%
Renter Occupied Units		(381,000.00)	(183,256.67)	(381,000.00)	-	100.00%
Vacant Lots	-	-	-	-	-	0.00%
Subtotal CDBG Capital Acquisition	-	(452,000.00)	(254,914.67)	(381,000.00)	(71,000.00)	84.29%
Total Pinewood Heights Relocation CIP	-	(767,594.68)	(533,759.46)	(673,588.97)	(94,005.71)	87.75%
			-	-	-	
Total Pinewood Heights Relocation CIP		(767,594.68)	(533,759.46)	(673,588.97)	(94,005.71)	87.75%
PARKS, RECREATION AND CULTURAL						
Windsor Castle	(20,000.00)	(50,000.00)	(50,000.00)	(49,040.00)	(960.00)	98.08%
Smithfield Center (operations)						
Windsor Woodworking				(8,826.30)		
AV Upgrades				(3,814.00)	3,814.00	0.00%
Install chandelier				(7,690.00)	7,690.00	0.00%
Chairs/seating				(39,213.30)	39,213.30	0.00%
Upgrades-Tile or carpet	-	(112,000.00)	(112,000.00)	(91,220.00)	(20,780.00)	81.45%
Waterworks Dam	-	(10,000.00)	-	(7,701.73)	(2,298.27)	77.02%

Town of Smithfield						
Sewer Fund Budget						
	Proposed Budget	Proposed Budget	Adopted Budget	Balance as of	Remaining	% of
	2011/2012	Revisions	2010/2011	06/30/11	Budget	budget
		2010/2011				
Revenue						
Operating Revenues						
Sewer Charges	669,500.00	669,500.00	633,000.00	672,818.59	(3,318.59)	100.50%
Sewer Compliance Fee	488,255.00	487,507.00	404,500.00	487,700.42	(193.42)	100.04%
Miscellaneous Revenue	500.00	500.00	500.00	-	500.00	0.00%
Connection fees	31,600.00	34,860.00	39,500.00	35,700.00	(840.00)	102.41%
Total Operating Revenue	1,189,855.00	1,192,367.00	1,077,500.00	1,196,219.01	(3,852.01)	100.32%
Town of Smithfield						
Sewer Fund Budget						
	Proposed Budget	Proposed Budget	Adopted Budget	Balance as of	Remaining	% of
Description	2011/2012	Revisions	2010/2011	06/30/11	Budget	budget
		2010/2011				
Expenses						
Operating Expenses						
Salaries	259,150.00	284,100.00	279,900.00	285,045.86	(945.86)	100.33%
FICA	20,735.00	22,730.00	22,500.00	22,333.68	396.32	98.26%
VSRS	25,915.00	25,855.00	26,660.00	25,854.41	0.59	100.00%
Health	40,315.00	44,210.00	48,270.00	44,205.34	4.66	99.99%
Uniforms	2,500.00	3,500.00	2,900.00	3,967.03	(467.03)	113.34%
Audit & Legal Fees	23,000.00	23,000.00	23,000.00	17,546.44	5,453.56	76.29%
Engineering			-	-	-	
HRPDC-FOG	524.00	524.00	-	523.79	0.21	99.96%
HRPDC sewer programs	482.00	482.00	482.00	482.00	-	100.00%
Maintenance & Repairs	70,000.00	50,000.00	45,000.00	47,295.91	2,704.09	94.59%
Professional services				-	-	
Beam Maintenance	-	5,000.00	-	5,000.00	-	100.00%
VAC Truck Repairs & Maintenance	5,250.00	-	-	-	-	
Data Processing	17,500.00	16,000.00	16,000.00	12,892.50	3,107.50	80.58%
Dues & Subscriptions	50.00	50.00	50.00	53.17	(3.17)	106.34%
Utilities	40,000.00	40,000.00	44,500.00	35,170.74	4,829.26	87.93%
SCADA Expenses	3,000.00	3,000.00	3,000.00	1,175.72	1,824.28	39.19%
Telephone	16,500.00	16,500.00	20,000.00	14,456.25	2,043.75	87.61%
Insurance	14,000.00	15,300.00	15,250.00	15,298.62	1.38	99.99%
Materials & Supplies	46,000.00	(22,000.00)	41,000.00	(24,174.55)	2,174.55	109.88%
Truck Operations	12,000.00	12,000.00	12,000.00	13,629.47	(1,629.47)	113.58%
Fuel-Sewer Equipment			-	-	-	

Travel & Training	4,000.00	3,000.00	3,000.00	3,527.50	(527.50)	117.58%
Contractual	2,000.00	2,000.00	1,600.00	4,219.25	(2,219.25)	210.96%
Miscellaneous	600.00	2,700.00	-	5,677.31	(2,977.31)	210.27%
Bad Debt Expense	2,400.00	2,400.00	4,000.00	2,392.60	7.40	99.69%
Bank Service Charges	325.00	325.00	350.00	325.00	-	100.00%
Total Sewer Fund Operating Expenses before D&A Exp.	606,246.00	550,676.00	609,462.00	536,898.04	13,777.96	97.50%
Operating Income before D&A Expense	583,609.00	641,691.00	468,038.00	659,320.97	(17,629.97)	102.75%
Depreciation & Amort. Exp.	448,620.00	422,000.00	420,975.00	373,571.31	48,428.69	0.89
Operating Income (Loss)	134,989.00	219,691.00	47,063.00	285,749.66	(66,058.66)	1.30
Nonoperating Revenues (Expenses)						
Pro-rata Share Fees	-	-	-	-	-	
Availability Fees	82,400.00	89,060.00	103,000.00	91,540.00	(2,480.00)	102.78%
Insurance Reimbursements				-	-	
VDEM Reimbursements				-	-	
Contributed Capital-Smithfield Foods Rev Ln	19,700.00	18,740.00	18,740.00	18,737.11	2.89	99.98%
Contributed Capital-St. Andrews Pump Station	-	-	-	-	-	
Interest Revenue	3,250.00	6,500.00	12,000.00	6,627.73	(127.73)	101.97%
Interest Expense	(46,515.00)	(49,305.00)	(49,305.00)	(49,303.05)	(1.95)	100.00%
Total Nonoperating Revenues (Expenses)	58,835.00	64,995.00	84,435.00	67,601.79	(2,606.79)	104.01%
Net Income (loss)	193,824.00	284,686.00	131,498.00	353,351.45	(68,665.45)	124.12%
WORKING ADJUSTMENTS TO CAFR (FOR INTERNAL USE ONLY)						
Restricted revenues:						
Pro-rata Share Fees	-	-	-	-	-	
Availability Fees	(82,400.00)	(89,060.00)	(103,000.00)	(91,540.00)	2,480.00	102.78%
Contributed Capital-Smithfield Foods Rev Ln	(19,700.00)	(18,740.00)	(18,740.00)	(18,737.11)	(2.89)	99.98%
Compliance Fee	(488,255.00)	(487,507.00)	(404,500.00)	(487,700.42)	193.42	100.04%
Bad Debt Expense	2,400.00	2,400.00	4,000.00	2,392.60	7.40	#DIV/0!
Depreciation & Amort. Exp.	448,620.00	422,000.00	420,975.00	373,571.31	48,428.69	88.52%
Additional debt service costs-principal expense	(70,550.00)	(66,400.00)	(66,400.00)	(66,400.00)	-	100.00%
Total adjustments to CAFR	(209,885.00)	(237,307.00)	(167,665.00)	(288,413.62)	51,106.62	121.54%
Working adjusted income	(16,061.00)	47,379.00	(36,167.00)	64,937.83	(17,558.83)	137.06%

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Projected Budget	2010/2011 Actual 6/30/2011	Remaining Budget	% of Budget
Sewer Fund						
Working adjusted income	(16,061.00)	47,379.00	(36,167.00)	64,937.83	(17,558.83)	137.06%
Sewer SSO Consent Order	(833,000.00)	(500,550.00)	(600,000.00)	(353,380.73)	(147,169.27)	70.60%
SCADA-Water Tank (75%)		(36,000.00)		(36,428.75)	428.75	101.19%
Sewer Master Plan	(56,250.00)				-	
Main Street Pump Station		(29,305.00)	-	(29,304.00)	(1.00)	100.00%
Rubber tire backhoe	(9,000.00)	-	-	-	-	
Hot box for asphalt	(4,500.00)				-	
Manhole inspections/repairs-gravity sewer repairs	(100,000.00)				-	
VAC Truck		(109,200.00)	-	(109,197.48)	(2.52)	100.00%
Vehicle/Equipment	(15,000.00)	(20,000.00)	(20,000.00)	(13,763.50)	(6,236.50)	68.82%
Net Capital Outlay	(1,017,750.00)	(695,055.00)	(620,000.00)	(542,074.46)	(152,980.54)	77.99%
Net Reserves (Deficit) after capital outlay	(1,033,811.00)	(647,676.00)	(656,167.00)	(477,136.63)	(170,539.37)	73.67%
Funding from Development Escrow			-	-	-	
Reserves from Sewer Capital Escrow Account		160,062.81	251,667.00	196,491.56	(36,428.75)	122.76%
Funding from Sewer Compliance Fee	833,000.00	449,687.19	404,500.00	282,252.70	167,434.49	62.77%
Draw from operating reserves	274,331.00	1,926.00			1,926.00	0.00%
Funding from Bond Escrow (released from refinance)			-	-	-	
Net Cashflow	73,520.00	(36,000.00)	-	1,607.63	(37,607.63)	-4.47%

Town of Smithfield						
Water Fund Budget						
	Proposed Budget	Proposed Budget	Adopted Budget			
	2011/2012	Revisions	2010/2011	Balance as of		
Description		2010/2011		06/30/11	Remaining	% of
					Budget	budget
Revenue						
Operating Revenue						
Water Sales	817,850.00	780,000.00	763,000.00	812,769.84	(32,769.84)	104.20%
Debt Service Revenue	401,000.00	401,000.00	401,000.00	403,685.08	(2,685.08)	100.67%
Miscellaneous	500.00	2,500.00	-	2,499.00	1.00	99.96%
Connection fees	13,200.00	13,220.00	16,500.00	13,100.00	120.00	99.09%
Application Fees	5,000.00	5,000.00	5,000.00	5,059.00	(59.00)	101.18%
Total Operating Revenue	1,237,550.00	1,201,720.00	1,185,500.00	1,237,112.92	-35,392.92	102.95%
Town of Smithfield						
Water Fund Budget						
	Proposed Budget	Proposed Budget	Proposed Budget	Balance as of	Remaining	% of
	2011/2012	Revisions	2010/2011	06/30/11	Budget	budget
Expenses						
Salaries	291,300.00	261,500.00	261,500.00	259,892.52	1,607.48	99.39%
FICA	23,304.00	20,950.00	20,950.00	20,343.84	606.16	97.11%
VSRS	29,245.00	23,800.00	24,485.00	23,776.07	23.93	99.90%
Health	43,000.00	35,300.00	39,010.00	35,258.45	41.55	99.88%
Uniforms	3,000.00	3,200.00	2,800.00	3,613.58	(413.58)	112.92%
Contractual	11,000.00	7,000.00	6,000.00	10,456.07	(3,456.07)	149.37%
Legal & Audit	23,000.00	23,000.00	23,000.00	20,576.44	2,423.56	89.46%
Maintenance & Repairs	21,000.00	21,000.00	21,000.00	10,628.94	10,371.06	50.61%
Water Tank Maintenance	100,000.00	9,900.00	26,000.00	-	9,900.00	0.00%
Water Cost-purchased from IOW County	-	-	-	-	-	#DIV/0!
Engineering	-	-	-	-	-	
Professional Services	1,000.00	15,250.00	1,000.00	15,098.00	152.00	99.00%
Regional Water Supply Study	2,586.00	2,586.00	2,586.00	2,586.00	-	100.00%
Data Processing	16,000.00	16,000.00	16,000.00	12,892.50	3,107.50	80.58%
Utilities	65,000.00	65,000.00	40,000.00	69,626.06	(4,626.06)	107.12%
Communications	12,300.00	12,300.00	12,300.00	11,567.08	732.92	94.04%
Insurance	16,000.00	14,555.00	14,520.00	14,555.09	(0.09)	100.00%
Materials & Supplies	114,400.00	73,885.00	152,300.00	20,342.28	53,542.72	27.53%
Gas and Tires	12,000.00	12,000.00	12,000.00	12,415.15	(415.15)	103.46%
Fuel-Water Equipment			-	-	-	
Dues & Subscriptions	800.00	800.00	500.00	682.16	117.84	85.27%
Bank service charges	450.00	450.00	350.00	396.78	53.22	88.17%
Travel and Training	5,500.00	3,000.00	3,000.00	5,035.74	(2,035.74)	167.86%
Miscellaneous	6,200.00	6,100.00	6,000.00	7,572.00	(1,472.00)	124.13%

RO Annual costs	419,593.00	-	-	-	-	-
Bad debt expense	5,300.00	5,300.00	7,200.00	5,270.19	29.81	99.44%
Total Water Fund Operating Expenses before D&A Exp.	1,221,978.00	632,876.00	692,501.00	562,584.94	70,291.06	88.89%
Operating Income before D&A Expense	15,572.00	568,844.00	492,999.00	674,527.98	(105,683.98)	118.58%
Depreciation & Amortization Expense	309,400.00	158,615.00	154,305.00	143,317.02	15,297.98	90.36%
Operating Income (Loss)	(293,828.00)	410,229.00	338,694.00	531,210.96	(120,981.96)	129.49%
Nonoperating Revenues (Expenses)						
Availability Fees	54,400.00	60,000.00	68,000.00	62,220.00	(2,220.00)	103.70%
Interest Revenue	5,925.00	10,735.00	17,500.00	11,133.28	(398.28)	103.71%
Insurance Recoveries-VML	-	-	-	-	-	
Interest Expense	(121,700.00)	(127,300.00)	(127,300.00)	(127,289.88)	(10.12)	99.99%
Transfer for debt cost to general fund	-	-	-	-	-	
Total Nonoperating Revenues (Expenses)	(61,375.00)	(56,565.00)	(41,800.00)	(53,936.60)	(2,628.40)	95.35%
Net Income (Loss)	(355,203.00)	353,664.00	296,894.00	477,274.36	(123,610.36)	134.95%
WORKING ADJUSTMENTS TO CAFR						
(FOR INTERNAL USE ONLY)						
Restricted revenues:						
Pro-rata Share Fees	-	-	-	-	-	
Availability Fees	(54,400.00)	(60,000.00)	(68,000.00)	(62,220.00)	2,220.00	103.70%
Bad Debt Expense	5,300.00	5,300.00	7,200.00	5,270.19	29.81	99.44%
Debt Service Revenue	(401,000.00)	(401,000.00)	(401,000.00)	(403,685.08)	2,685.08	100.67%
Depreciation & Amort. Exp.	309,400.00	158,615.00	154,305.00	-	158,615.00	0.00%
Additional debt service costs-principal expense	(159,450.00)	(153,600.00)	(153,600.00)	(153,600.00)	-	100.00%
Total adjustments to CAFR	(300,150.00)	(450,685.00)	(461,095.00)	(614,234.89)	163,549.89	136.29%
Working adjusted income	(655,353.00)	(97,021.00)	(164,201.00)	(136,960.53)	39,939.53	141.17%

	2011/2012	2010/2011	2010/2011	2010/2011	Remain	% of
	Proposed	Proposed Amended	Adopted Budget	Actual	Budget	Budget
	Budget	Budget		6/30/2011		
Water Fund						
Net Operating Reserves (Deficit)	(655,353.00)	(97,021.00)	(164,201.00)	(136,960.53)	39,939.53	141.17%
Water Line Replacement		(408,200.00)	-	(136,021.44)	(272,178.56)	33.32%
SCADA-Water Tank (25%)		(12,000.00)		(12,142.92)	142.92	101.19%
Water Master Plan	(56,250.00)				-	
Water system improvements			(100,000.00)	(40,034.76)	40,034.76	
Rubber Tire Backhoe	(9,000.00)			-	-	
Hot box for asphalt	(4,500.00)		-	-	-	
Water loop at Smithfield Plaza	(8,500.00)		-	-	-	
Truck	(15,000.00)				-	
Water Treatment/Fluoride PER	(1,172,000.00)	(3,200,000.00)	(2,500,000.00)	(3,377,440.92)	177,440.92	105.55%
Net Capital Outlay	(1,265,250.00)	(3,620,200.00)	(2,600,000.00)	(3,565,640.04)	(54,559.96)	98.49%
Net Reserves (Deficit) after capital outlay	(1,920,603.00)	(3,717,221.00)	(2,764,201.00)	(3,702,600.57)	(14,620.43)	102.28%
Operating Reserves	486,914.00		7,009.00	-	-	
VML/VACO Draw Downs	270,000.00	2,500,000.00	2,500,000.00	2,770,370.50	(270,370.50)	110.81%
Water Development Escrow	224,000.00			154,159.44	(154,159.44)	
Water Capital Escrow	1,035,000.00	-	-	552,357.63	(552,357.63)	
Possible financing-need to increase interest and show principal	765,000.00	408,200.00			408,200.00	0.00%
Debt Service fees applied to debt	259,275.00	259,087.50	257,192.00	257,191.67	1,895.83	99.27%
Net Cashflow	1,119,586.00	(549,933.50)	-	31,478.67	(581,412.17)	-5.72%

Town of Smithfield							8/19/2011
Highway Fund							
	Proposed Budget	Proposed Budget	Proposed Budget	Balance as of		Remaining	% of
Description	2011/2012	Revisions	2010/2011	06/30/11		Budget	budget
		2010/2011					
Revenue							
Interest Income	250.00	250.00	300.00	258.44		(8.44)	103.38%
Revenue - Commwlth of VA	951,304.96	951,304.96	917,824.92	951,304.96		-	100.00%
Total Highway Fund Revenue	951,554.96	951,554.96	918,124.92	951,563.40		(8.44)	103.64%
Town of Smithfield							
Highway Fund							
	Proposed Budget	Proposed Budget	Proposed Budget	Balance as of		Remaining	% of
Description	2011/2012	Revisions	2010/2011	06/30/11		Budget	budget
		2010/2011					
Expenses							
Salaries	195,450.00	161,845.00	158,600.00	162,729.11		(884.11)	100.55%
FICA	15,640.00	12,950.00	12,700.00	12,591.87		358.13	97.23%
VSRS	20,590.00	16,700.00	17,390.00	16,699.21		0.79	100.00%
Health	34,785.00	30,500.00	32,240.00	30,390.83		109.17	99.64%
Uniforms	2,785.00	2,025.00	1,500.00	2,236.64		(211.64)	110.45%
Engineering	1,000.00	1,000.00	10,000.00	914.68		85.32	91.47%
Grass	31,400.00	31,095.00	31,095.00	26,455.00		4,640.00	85.08%
Maintenance	204,274.96	534,854.96	245,179.92	431,175.98		103,678.98	80.62%
Asphalt/Paving				16,138.64		(16,138.64)	
Ditching				73,059.52		(73,059.52)	
Traffic Control devices				16,365.38		(16,365.38)	
Other (maintenance)				2,956.19			
Other (lawnmowers, landscaping, etc)				38,634.60		(38,634.60)	
Structures and Bridges				1,487.25		(1,487.25)	
Ice and Snow removal				5,606.12		(5,606.12)	
Administrative				880.78		(880.78)	
Street Lights	75,000.00	75,000.00	82,800.00	79,000.92		(4,000.92)	105.33%
Insurance	17,475.00	16,250.00	16,250.00	16,305.83		(55.83)	100.34%
VAC Truck Repairs	2,250.00	-	-	-		-	
Gas and Tires	6,000.00	6,000.00	6,000.00	7,684.39		(1,684.39)	128.07%
Stormwater (PARS)	1,340.00	1,790.00	-	1,785.71		4.29	99.76%
Stormwater Management Program (town)	2,500.00	2,500.00	2,500.00	2,500.00		-	100.00%
Stormwater Management Program (regional)	2,500.00	2,500.00	2,500.00	2,500.00		-	100.00%
Joint Cost Allocation	7,700.00	7,450.00	5,855.00	-		7,450.00	0.00%
Overhead Allocation	46,865.00	49,095.00	44,515.00	-		49,095.00	0.00%
Total Highway Fund Expense	667,554.96	951,554.96	669,124.92	792,970.17		158,584.79	83.33%
Net Reserves (+/-)	284,000.00	-	249,000.00	158,593.23		(158,593.23)	#DIV/0!

2011/2012
Proposed
Budget

2010/2011
Proposed Amended
Budget

2010/2011
Projected Budget

2010/2011
Actual
6/30/2011

Remain
Budget

% of
Budget

HIGHWAY

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Projected Budget	2010/2011 Actual 6/30/2011	Remain Budget	% of Budget
Net Operating Reserves (Deficit)	284,000.00	-	249,000.00	158,593.23	(158,593.23)	#DIV/0!
John Rolfe/Battery Park intersection Turn Lane	(95,000.00)	-	(50,000.00)	(5,661.00)	5,661.00	#DIV/0!
North & South Church Street Beautification	(144,000.00)	-	(144,000.00)	-	-	0.00%
Rubber tire backhoe	(27,000.00)				-	
Hot box for asphalt	(18,000.00)				-	
	-	-	(50,000.00)	-	-	0.00%
Storm Drain Improvements	-	-	(5,000.00)	-	-	0.00%
Gateway Improvements						
	(284,000.00)	-	(249,000.00)	(5,661.00)	5,661.00	#DIV/0!
Net Capital Outlay						
	-	-	0.00	152,932.23	(152,932.23)	#DIV/0!
Net Reserves (Deficit) after capital outlay						
				27,292.66		
net carryforward 2010				180,224.89		

CASH BALANCES AS OF JULY 31, 2011						
ACCOUNT NAME	BANK NAME	ACCOUNT BALANCE	DATE RECONCILED	Current Month INTERCO. TRANSFERS	Year end Interco. Transfers	ADJUSTED BALANCES
Water	Farmers Bank	664,853.17	08/08/11	(118,554.48)	(325,820.88)	220,477.81
Water-Debt Service	Farmers Bank	1,187,115.21	08/05/11	28,710.16		1,215,825.37
Water Capital Escrow (availability fees)	TowneBank	740,183.49	08/05/11	2,720.00		742,903.49
Water Development Escrow	TowneBank	177,450.92	08/05/11		(107,610.44)	69,840.48
Water General Obligation Funds	US Bank-market val	364,141.12	08/15/11			364,141.12
Subtotal Water		3,133,743.91		(87,124.32)	(433,431.32)	2,613,188.27
Sewer	Farmers Bank	335,199.19	08/05/11	48,720.28	(196,049.67)	187,869.80
Sewer Development Escrow	TowneBank	315,736.11	08/05/11	-		315,736.11
Sewer Capital Escrow (availability fees)	TowneBank	676,090.21	08/05/11	4,120.00		680,210.21
Sewer Compliance	Farmers Bank	503,128.82	08/05/11	34,284.04		537,412.86
Subtotal Sewer		1,830,154.33		87,124.32	(196,049.67)	1,721,228.98
Highway	Farmers Bank	43,428.21	08/05/11	-	277,049.02	320,477.23
General Fund	Farmers Bank	740,539.36	08/08/11	-	352,431.97	1,092,971.33
Payroll	Farmers Bank	29,411.86	08/05/11			29,411.86
Money Market-General Fund	TowneBank	223,778.16	08/05/11			223,778.16
Business Super Now-General Fund	Farmers Bank	32,828.03	08/05/11	-		32,828.03
Money Market-General Fund	Farmers Bank	633,366.73	08/18/11			633,366.73
General Fund Capital Escrow Account	TowneBank	50,487.02	08/05/11	-		50,487.02
Certificate of Deposit	Farmers Bank	524,263.66	08/18/11	(500,000.00)		24,263.66
Certificate of Deposit-Police Dept	Farmers Bank	35,797.98	08/18/11			35,797.98
Special Project Account (Pinewood)	Farmers Bank	74,733.07	08/05/11	-	-	74,733.07
Pinewood Heights Escrow	Farmers Bank	57,439.55	08/05/11			57,439.55
S. Church Street Account	TowneBank	626,164.81	08/05/11	500,000.00		1,126,164.81
Subtotal General Fund		3,028,810.23		-	352,431.97	3,381,242.20
Beautification Fund	Farmers Bank	7,792.93	08/05/11			7,792.93
Money Market-Beautification	Farmers Bank	297,013.88	08/05/11			297,013.88
Subtotal Beautification		304,806.81				304,806.81
Rising Star CDBG	Farmers Bank	63.49	08/05/11			63.49
TOTAL ALL FUNDS		8,341,006.98		-	0.00	8,341,006.98

REQUEST FOR PAYMENT

From: ENGLISH CONSTRUCTION COMPANY, INC.
 P. O. BOX P-7000
 LYNCHBURG, VIRGINIA 24505

To: TOWN OF SMITHFIELD, VA
 P.O. BOX 246
 SMITHFIELD, VA 23431

Invoice: 14700711
 Draw: #00011
 Invoice date: 8/1/2011
 Period ending date: 7/31/2011

Contract For:

Request for payment:

Original contract amount	\$4,119,800.00	
Approved changes	-\$1,323,626.00	
Revised contract amount		\$2,796,174.00
Contract completed to date		\$2,471,653.18
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$123,582.48	
Total completed less retainage		\$2,348,070.70
Less previous requests	\$2,075,028.16	
Current request for payment		\$273,042.54
Current billing		\$287,413.20
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$14,370.66	
Current amount due		\$273,042.54
Remaining contract to bill	\$448,103.30	

Project: 1470
 South Church Street WTF

Contract date: 7/22/2010

Engineer/Architect Approval:	
Engineer/Architect:	By: <u>James Laxner</u>
Date:	<u>8/1/11</u>
Owner Approval:	
Owner:	By: _____
Date:	_____

CHANGE ORDER SUMMARY	
Changes approved in previous months by Owner	-1,323,626.00
Total approved this Month	
NET CHANGES by Change Order	-1,323,626.00

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the TOWN OF SMITHFIELD, VA relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR:

State Of Virginia

City/County Of Lynchburg

By: [Signature]

Subscribed and sworn to before me this 1st day of August, 2011

Date: 8/1/11 VENDOR # _____

Notary Public

My commission expires:

Carolyn S. Shelton
July 31, 2013

ACCOUNT # 005-4200-7028
 DEPT HEAD WTF
 TOWN MANAGER PLS

CAROLYN S. SHELTON NOTARY PUBLIC REGISTRATION # 110814 COMMONWEALTH OF VIRGINIA MY COMMISSION EXPIRES JULY 31, 2013
--

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700711

Draw: #00011

Period Ending Date: 7/31/2011 Detail Page 2 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
10	Mobilization	201,000.00	180,900.00			180,900.00	90.00	20,100.00	9,045.00
20	Bond	30,000.00	30,000.00			30,000.00	100.00		1,500.00
30	License/Insurance	15,000.00	15,000.00			15,000.00	100.00		750.00
40	General Conditions	300,000.00	210,000.00	21,000.00		231,000.00	77.00	69,000.00	11,550.00
50	Temporary Work	30,000.00	27,000.00			27,000.00	90.00	3,000.00	1,350.00
60	Demo	20,000.00	20,000.00			20,000.00	100.00		1,000.00
70	Silt Fence	5,000.00	5,000.00			5,000.00	100.00		250.00
80	Site Cut/Fill	15,000.00	15,000.00			15,000.00	100.00		750.00
90	Strip/Replace Topsoil	10,000.00	5,000.00	5,000.00		10,000.00	100.00		500.00
100	Gravel Drive	40,000.00		40,000.00		40,000.00	100.00		2,000.00
110	Bioretention	25,000.00		18,750.00		18,750.00	75.00	6,250.00	937.50
120	E & S Measures	7,500.00	7,500.00			7,500.00	100.00		375.00
130	Clearing	7,500.00	7,500.00			7,500.00	100.00		375.00
140	Asphalt Base Stone	40,000.00	36,000.00			36,000.00	90.00	4,000.00	1,800.00
150	Restoration	10,000.00		9,000.00		9,000.00	90.00	1,000.00	450.00
170	Retaining Wall	15,000.00	15,000.00			15,000.00	100.00		750.00
180	Fence	10,000.00		10,000.00		10,000.00	100.00		500.00
190	Paving	50,000.00						50,000.00	
200	Concentrate Pump Station Slab	10,000.00	10,000.00			10,000.00	100.00		500.00
205	Concentrate Walls	15,000.00	15,000.00			15,000.00	100.00		750.00
210	Concentrate Top	10,000.00	10,000.00			10,000.00	100.00		500.00
215	Clearwell Slabs	20,000.00	20,000.00			20,000.00	100.00		1,000.00
220	Clearwell Walls	50,000.00	50,000.00			50,000.00	100.00		2,500.00
225	Clearwell Top	20,000.00	20,000.00			20,000.00	100.00		1,000.00
230	Tunnel Footing	10,000.00	10,000.00			10,000.00	100.00		500.00
235	Tunnel Walls	20,000.00	20,000.00			20,000.00	100.00		1,000.00
240	Tunnel Top	20,000.00	20,000.00			20,000.00	100.00		1,000.00
245	Lime Pit	10,000.00	10,000.00			10,000.00	100.00		500.00
250	Building Footings	15,000.00	15,000.00			15,000.00	100.00		750.00
255	Pads and Pipes Supports	15,000.00	15,000.00			15,000.00	100.00		750.02
260	Generator Pad	5,000.00	5,000.00			5,000.00	100.00		250.00
265	Concrete Rake per Detail D/S5	5,000.00	5,000.00			5,000.00	100.00		250.00
270	Building Slab	25,000.00	23,750.00			23,750.00	95.00	1,250.00	1,187.50

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700711

Draw: #00011

Period Ending Date: 7/31/2011 Detail Page 3 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
310	Bldg.-Split Face	5,000.00	5,000.00			5,000.00	100.00		250.00
315	Bldg.-Brick & Precast	35,000.00	35,000.00			35,000.00	100.00		1,750.00
320	Bldg.-CMU	80,000.00	80,000.00			80,000.00	100.00		4,000.00
325	Pump Sta.-Split Face	5,000.00	5,000.00			5,000.00	100.00		250.00
330	Pump Sta.-Brick	7,500.00	7,500.00			7,500.00	100.00		375.00
335	Pump Sta.-CMU	7,500.00	7,500.00			7,500.00	100.00		375.00
420	Miscellaneous Metals	40,000.00	39,200.00	800.00		40,000.00	100.00		1,999.80
430	Rough Carpentry	5,000.00	5,000.00			5,000.00	100.00		250.00
440	Trusses	20,000.00	20,000.00			20,000.00	100.00		1,000.00
450	FRP Fabrications	10,000.00	10,000.00			10,000.00	100.00		500.00
460	Fluid Air Barrier	20,000.00	20,000.00			20,000.00	100.00		1,000.00
470	Caulking	5,000.00	4,500.00	500.00		5,000.00	100.00		250.00
480	Doors/Frames/Hardware	30,000.00	28,800.00	1,200.00		30,000.00	100.00		1,500.00
490	Overhead Door	15,000.00		15,000.00		15,000.00	100.00		750.00
500	Windows/Glazing	5,000.00	5,000.00			5,000.00	100.00		250.00
510	Drywall	8,000.00	6,400.00	1,600.00		8,000.00	100.00		400.00
515	Metal Framing	4,000.00	3,200.00	800.00		4,000.00	100.00		200.00
520	Tile/Flooring	5,000.00	5,000.00			5,000.00	100.00		250.00
530	Painting-Treatment Bldg.	18,000.00	9,000.00	7,200.00		16,200.00	90.00	1,800.00	810.00
535	Painting-Concentrate Pump Sta.	2,000.00	400.00			400.00	20.00	1,600.00	20.00
540	Louvers/Vents	5,000.00	5,000.00			5,000.00	100.00		250.00
550	Canopy	12,000.00	12,000.00			12,000.00	100.00		600.00
560	Yard Pipe	80,000.00	80,000.00			80,000.00	100.00		4,000.00
570	Interior Pipe	70,000.00	67,200.00	2,800.00		70,000.00	100.00		3,500.00
580	Furnish Pipe/Valves	150,000.00	144,000.00	6,000.00		150,000.00	100.00		7,500.00
590	Gates	60,000.00	60,000.00			60,000.00	100.00		3,000.00
600	Well Pumps	170,000.00	170,000.00			170,000.00	100.00		8,500.00
601	Extend Well #10 Casing	3,000.00	3,000.00			3,000.00	100.00		150.00
602	Install Well #10 Pump	12,000.00	12,000.00			12,000.00	100.00		600.00
603	Install Well #8 Pump	15,000.00						15,000.00	
610	Vertical Pumps	55,000.00	55,000.00			55,000.00	100.00		2,750.00
620	SST Pumps	150,000.00	150,000.00			150,000.00	100.00		7,500.00
630	Horz.Split Pumps	15,000.00	13,500.00			13,500.00	90.00	1,500.00	675.00

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700711

Draw: #00011

Period Ending Date: 7/31/2011 Detail Page 4 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
640	Concentrate Pumps	55,000.00			398.18	398.18	0.72	54,601.82	19.91
650	Chemical Feed System	45,000.00	40,500.00			40,500.00	90.00	4,500.00	2,025.00
660	Lime Feed System	60,000.00	57,000.00			57,000.00	95.00	3,000.00	2,850.00
670	Laboratory Equipment	10,000.00	10,000.00			10,000.00	100.00		500.00
680	Casework	10,000.00	10,000.00			10,000.00	100.00		500.00
690	RO System-Submittals	75,000.00	75,000.00			75,000.00	100.00		3,750.00
695	RO System-Filters	45,000.00	45,000.00			45,000.00	100.00		2,250.00
700	RO System-CIP	60,000.00	60,000.00			60,000.00	100.00		3,000.00
705	RO System-Skid	380,000.00	380,000.00			380,000.00	100.00		19,000.00
710	RO System-I&C	115,000.00	115,000.00			115,000.00	100.00		5,750.00
715	RO System-Mech Services	20,000.00	20,000.00			20,000.00	100.00		1,000.00
720	RO System-I&C Services	35,000.00	35,000.00			35,000.00	100.00		1,750.00
790	Plumbing								
800	U.G. Plumbing	40,000.00	40,000.00			40,000.00	100.00		2,000.00
810	A.G. Plumbing	10,000.00	10,000.00			10,000.00	100.00		500.00
820	Fixtures	15,000.00		15,000.00		15,000.00	100.00		750.00
950	AVAC								
960	DMC Unit	25,000.00	21,000.00			21,000.00	84.00	4,000.00	1,050.00
970	Electric Heaters	25,000.00		22,500.00		22,500.00	90.00	2,500.00	1,125.00
980	Mini Split System	10,000.00		9,000.00		9,000.00	90.00	1,000.00	450.00
990	Aaon Unit	50,000.00	49,763.00			49,763.00	99.53	237.00	2,488.15
1000	Fans	30,000.00	13,818.00			13,818.00	46.06	16,182.00	690.90
1010	Duct	35,000.00	23,000.00	5,000.00		28,000.00	80.00	7,000.00	1,400.00
1020	Controls	10,000.00						10,000.00	
1030	TABS	5,000.00						5,000.00	
1120	Electrical Site Work								
1125	Demo Temporary Electrical	1,000.00						1,000.00	
1130	Install Site Lighting	4,000.00	3,000.00			3,000.00	75.00	1,000.00	150.00
1135	Install New Generator	4,000.00	1,200.00	2,400.00		3,600.00	90.00	400.00	180.00
1140	Elec Equip. Demo & Relocation								
1145	Install Temporary Power	7,000.00	7,000.00			7,000.00	100.00		350.00
1150	Install Temp.Pwr.to Shed/Pmp#8	3,000.00	3,000.00			3,000.00	100.00		150.00
1155	Tie-in Temp.Power to Pump	2,000.00	2,000.00			2,000.00	100.00		100.00

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700711

Draw: #00011

Period Ending Date: 7/31/2011 Detail Page 5 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1160	Generator Relocate & Start Up	1,000.00	1,000.00			1,000.00	100.00		50.00
1165	Elec. Treatment Building								
1170	Install VFD's	140,000.00	126,000.00	14,000.00		140,000.00	100.00		7,000.00
1175	Install Switchboard	57,000.00	57,000.00			57,000.00	100.00		2,850.00
1180	Install Panelboards	9,000.00	9,000.00			9,000.00	100.00		450.00
1185	Install Transformers	6,000.00	6,000.00			6,000.00	100.00		300.00
1190	Install MCC	51,000.00	40,800.00	10,200.00		51,000.00	100.00		2,550.00
1195	Coordin. Study Safety Switches	22,000.00	22,000.00			22,000.00	100.00		1,100.00
1200	Electrical Rough In/Slab	21,000.00	21,000.00			21,000.00	100.00		1,050.00
1205	Duct Bank	14,000.00	14,000.00			14,000.00	100.00		700.00
1210	Rough In Interior Electrical	82,000.00	61,500.00	12,300.00		73,800.00	90.00	8,200.00	3,690.00
1215	Elec. Terminations/Trim Out	20,000.00		18,000.00		18,000.00	90.00	2,000.00	900.00
1220	Start Up Facility	5,000.00						5,000.00	
1225	Install Branch Wire	10,000.00	3,500.00	5,500.00		9,000.00	90.00	1,000.00	450.00
1230	Install Feeder Wire	48,000.00	24,000.00	24,000.00		48,000.00	100.00		2,400.00
1235	Install Lighting	18,000.00	16,200.00	1,800.00		18,000.00	100.00		900.00
1240	Elec. Central Pump Station								
1245	Install Electrical	2,000.00	800.00	600.00		1,400.00	70.00	600.00	70.00
1250	Start Up Pump Station	1,000.00						1,000.00	
1255	Electrical Tie-in #8 Well								
1260	Electrical	1,000.00						1,000.00	
1265	Start Up Well Pump	1,000.00						1,000.00	
1330	Generator	200,000.00	200,000.00			200,000.00	100.00		10,000.00
1340	Unit-Overexcavation	18,000.00						18,000.00	
1350	Unit-Conduit/Wire	1,800.00						1,800.00	
1400	CHANGE ORDER NO. 1								
1405	Lintel Change	2,233.00	2,233.00			2,233.00	100.00		111.65
1410	Owner Direct Purchase	-1,337,673.00	-1,337,673.00			-1,337,673.00	100.00		-66,883.65
1415	Form Liner Deletion	-1,360.00	-1,360.00			-1,360.00	100.00		-68.00
1420	Addn. Drinking Fountn./Mop Sink	5,342.00	4,807.80	534.20		5,342.00	100.00		267.10
1425	Understrength Conc. Test. Credit	-1,147.00	-1,147.00			-1,147.00	100.00		-57.35
1430	New Clearwell Ladders	6,929.00		6,929.00		6,929.00	100.00		346.45
1435	Addnl. Pipe 16" DI Connection	2,050.00	2,050.00			2,050.00	100.00		102.50

Totals	2,796,174.00	2,183,841.80	287,413.20	398.18	2,471,653.18	88.39	324,520.82	123,582.48
--------	--------------	--------------	------------	--------	--------------	-------	------------	------------

Sonja Pruitt
 Town of Smithfield
 310 Institute Street
 P.O. Box 246
 Smithfield, VA 23431

Project Manager Michael Tippin
 Principal David Bradshaw

Project 3683 South Church Street Construction Inspection Services (IDQ 3152)
Professional Services for the Period through July 31, 2011

(CTI)

Description	Total Fee	Percent Complete	Total Fee Earned	Prior Fee Earned	Current Fee Earned
CA - Office	84,902.75	100.00	84,902.75	67,577.65	17,325.10
CA - Office Remaining	109,131.25	0.00	0.00	0.00	0.00
Total Fee	194,034.00		84,902.75	67,577.65	17,325.10
	Subtotal				17,325.10
			Invoice Total:		\$17,325.10

Outstanding Invoices

Number	Date	Balance
45834	5/31/2011	21,303.54
45951	6/30/2011	10,756.96
Total		32,060.50

VENDOR # _____
ACCOUNT # 100-41300-8100
DEPT HEAD M.T.P.
TOWN MANAGER HLS

Clark Nexsen - Deborah A. Gill

dagill

Billing for 12-594 Streetscapes from June 16 -July 20, 2011

Event # 1	Event	Hours this Period	Total Contract Value	Total Billed to Date	Total this Billing	Total Left on Contract
1	Project Inspector	188	81,600.00	34,988.88	10,716.00	35,895.12
2	Project Manager/Engineer	39	47,760.00	19,770.34	3,934.09	24,055.57
3	Laboratory Testing	15	15,385.00	6,225.00	1,025.00	8,135.00
4	Reimbursible Expenses	N/A	1,050.00	450.00	75.00	525.00
Totals			145,795.00	61,434.22	15,750.09	68,610.69

Revised

SUNGARD PUBLIC SECTOR

INVOICE

1000 Business Center Drive
Lake Mary, FL 32746
800-727-8088
www.sungardps.com

Company	Document No	Date	Page
LG	38176JM	30-Jun-2011	1 of 1

Bill To: SMITHFIELD POLICE DEPARTMENT, VA
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD, VA 23431
United States
Attn: Jimmie Minton

Customer No.	Customer Name	Customer PO Number	Currency	Terms	Duc Date
5182LG	SMITHFIELD POLICE DEPARTMENT, VA		USD	NET30	30-Jul-2011

No. SKU Code/Description/Comments	Units	Rate	Extended
1 OSSI Client Base Records Management System	1.00	3,949.92	3,949.92
2 OSSI Property and Evidence Module	1.00	912.08	912.08
3 OSSI Parking Ticket Administration Module	1.00	1,113.84	1,113.84
4 OSSI Mugshot Capture Station Software Only	1.00	1,519.44	1,519.44
6 OSSI Client License for Message Switch	5.00	61.15	305.75
6 OSSI Base Mobile Server Software Client	1.00	2,532.40	2,532.40
8 OSSI Mobile Client Maps	5.00	40.56	202.80
9 OSSI - Mobile Client Software	5.00	215.28	1,076.40
12 OSSI RMS Map Display and Pin Mapping License	1.00	36.40	36.40
13 OSSI MCT Client for Digital Dispatch	3.00	159.20	477.60
14 OSSI Mobile Client Maps	2.00	32.00	64.00
15 OSSI State Livescan Interface	1.00	1,360.00	1,360.00

Page Total 13,550.63

Remit Payment To:
SunGard Public Sector Inc.
Bank of America
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	13,550.63
Sales Tax	0.00
Invoice Total	13,550.63
Payment Received	0.00
Balance Due	13,550.63

J.R. Wills & Sons, Inc.

1236 Kings Fork Rd.
 Suffolk, Virginia 23434
 757-539-3252 fax 757-539-8862

Invoice No. 230-03M

INVOICE

Customer

Name Town of Smithfield
 Address 315 Main Street, P.O. Box 246
 City Smithfield State VA ZIP 23431

Date 8/15/2011
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
1	Managers Office Building 913D South Church Street Smithfield, VA Pay Request #3		\$24,510.75
VENDOR # _____			
ACCOUNT # _____			
DEPT HEAD <u>W.T.S.L.</u>			
TOWN MANAGER <u>PLS</u>			

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

Taxes _____

\$24,510.75

PAYMENT DUE UPON RECEIPT

Town of Smithfield	PAY REQUEST #3				
Managers Office Building	8/15/2011				
913 D Church St. Smithfield, Va					
CATEGORY	Budget Values	Previous	This Period	To Date	Balance
PROJECT MANAGER @ \$45/HR	\$ 4,050.00	\$ 3,150.00	\$ 450.00	\$ 3,600.00	\$ 450.00
SITE SUPERINTENT @ \$35/HR	\$ 7,525.00	\$ 2,730.00	\$ 2,100.00	\$ 4,830.00	\$ 2,695.00
MISC LABOR @ \$18/HR	\$ 1,800.00	\$ 144.00	\$ 360.00	\$ 504.00	\$ 1,296.00
PORTABLE TOILETS	\$ 375.00		\$ 80.77	\$ 80.77	\$ 294.23
TELEPHONE	\$ 150.00	\$ 51.28	\$ 51.28	\$ 102.56	\$ 47.44
DUMPSTER	\$ 2,225.00		\$ -	\$ -	\$ 2,225.00
FINAL CLEANING	\$ 1,200.00		\$ -	\$ -	\$ 1,200.00
DEMOLITION - BUILDING	\$ 6,888.00	\$ 6,888.00	\$ -	\$ 6,888.00	\$ -
CAST-IN-PLACE CONCRETE	\$ 600.00		\$ -	\$ -	\$ 600.00
UNIT MASONRY (BRICK) & DEMO	\$ 1,200.00		\$ 1,050.00	\$ 1,050.00	\$ 150.00
MISC METAL	\$ 200.00		\$ -	\$ -	\$ 200.00
ROUGH CARPENTRY	\$ 14,928.00	\$ 4,946.24	\$ 7,535.76	\$ 12,482.00	\$ 2,446.00
MISC. BUILDING MATERIALS	\$ 900.00		\$ -	\$ -	\$ 900.00
FRAMING LUMBER/ PLYWOOD	in rough carpentry				
MISC CARPENTRY	\$ 1,500.00		\$ -	\$ -	\$ 1,500.00
FINISH CARPENTRY	in rough carpentry				
MILLWORK	\$ 1,100.00		\$ 402.15	\$ 402.15	\$ 697.85
CASEWORK	\$ 5,560.00		\$ -	\$ -	\$ 5,560.00
ALUMINUM STOREFRONT	\$ 3,800.00		\$ -	\$ -	\$ 3,800.00
ROOFING	\$ 8,300.00	\$ 8,300.00	\$ -	\$ 8,300.00	\$ -
GUTTERS & DOWNSPOUTS	\$ 2,600.00	\$ 2,600.00	\$ -	\$ 2,600.00	\$ -
VINYL SIDING & CORNICE	\$ 6,472.00	\$ 6,472.00	\$ -	\$ 6,472.00	\$ -
JOINT SEALANTS	\$ 500.00		\$ -	\$ -	\$ 500.00
INTERIOR DOOR JAMBS / EXTERIOR	\$ 450.00		\$ 374.69	\$ 374.69	\$ 75.31
HARDWARE	\$ 600.00		\$ -	\$ -	\$ 600.00
WINDOWS	in siding				
GYPSUM	in rough carpentry				
ACOUSTIC TILE	in rough carpentry				
VCT / BASE	\$ 1,250.00		\$ -	\$ -	\$ 1,250.00
CARPET	\$ 2,880.00		\$ -	\$ -	\$ 2,880.00
PAINTING	\$ 5,295.00		\$ -	\$ -	\$ 5,295.00
FIRE EXTINGUISHER & CABINET	\$ 350.00		\$ -	\$ -	\$ 350.00
PLUMBING	\$ 2,000.00	\$ 1,375.00	\$ 560.00	\$ 1,935.00	\$ 65.00
HVAC	\$ 10,940.00		\$ 6,000.00	\$ 6,000.00	\$ 4,940.00
FIRE ALARM / SECURITY SYSTEM	by owner				
ELECTRICAL	\$ 11,500.00	\$ 6,950.00	\$ 4,000.00	\$ 10,950.00	\$ 550.00
C CONDUIT FOR NEW ELEC SERVICE	\$ 906.29	\$ 906.29	\$ -	\$ 906.29	\$ -
GENERATOR				\$ -	\$ -
ENGINEERING IF REQUIRED	\$ 2,500.00			\$ -	\$ 2,500.00
BUILDING PERMIT	\$ 500.00	\$ 263.98	\$ -	\$ 263.98	\$ 236.02
C Skylights				\$ -	\$ -
C New Door at Mechanical Room				\$ -	\$ -
SUBTOTAL:	\$ 111,044.29	\$ 44,776.79	\$ 22,964.65		
OVERHEAD	\$ 7,773.10		\$ 1,607.53		
SUBTOTAL:	\$ 118,817.39		\$ 24,572.18		
PROFIT	\$ 5,940.87		\$ 1,228.61		
TOTAL:	\$ 124,758.26		\$ 25,800.78		
LESS RETAINAGE			\$ 1,290.04		
TOTAL DUE THIS REQUEST			\$ 24,510.75		

A	B	C	D	E	F	G	
ITEM #	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED PREVIOUS	THIS PERIOD	MATERIALS STORED	TOTAL COMPLETED	BALANCE TO FINISH
Smithfield Police Building							
1	Mobiliation/Permits	\$250.00	\$250.00	✓		\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,250.00	\$1,250.00	✓		\$1,250.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,500.00	\$3,500.00	1750		\$3,500.00	\$0.00
3b	Materials	\$1,500.00	750	750		\$1,500.00	\$0.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$500.00		250	\$500.00	250	\$500.00
4b	Materials	\$150.00		\$150.00		\$150.00	\$0.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$650.00		\$650.00		\$650.00	\$0.00
5b	Materials	\$2,500.00	\$2,500.00			\$2,500.00	\$0.00
			6,500	3,550		\$0.00	\$0.00
Smithfield Town Managers Office							
1	Mobiliation/Permits	\$250.00	\$250.00	✓		\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,400.00	\$1,400.00	✓		\$1,400.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,600.00	\$3,600.00	1800		\$3,600.00	\$0.00
3b	Materials	\$1,600.00	800	800		\$1,600.00	\$0.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$700.00		\$450.00		\$450.00	\$250.00
4b	Materials	\$350.00		\$350.00		\$350.00	\$0.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$900.00		\$600.00		\$600.00	\$300.00
5b	Materials	\$2,700.00	\$2,700.00			\$2,700.00	\$0.00
	Change Orders					\$0.00	\$0.00
RFC # 1	Option A - Provide approx 175 ft trenching for new underground feed to new Town Managers office (conduit to be provided by Va Dom Power)	\$906.29	\$906.29	✓		\$906.29	\$0.00
RFC # 2	Furnish and install a wall back fixture	\$475.27				\$0.00	\$475.27
			7,856.29	4,000		\$0.00	\$0.00
	Original Contract - \$ 21,800.00	\$23,181.56	\$19,456.29	\$2,700.00	\$0.00	\$22,156.29	\$1,025.27

14356.29 7550

CONTINUATION PAGE

P.2

PROJECT: RTA384

APPLICATION #: 5

Smithfield Police Precinct and Town Hall

DATE OF APPLICATION: 08/04/2011

Payment Application containing Contractor's signature is attached.

PERIOD THRU: 08/04/2011

PROJECT #s: RTA384

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
1	913 - Demo	\$7,572.00	\$7,572.00	\$0.00	\$0.00	\$7,572.00	100%	\$0.00	
2	913 - New Work	\$17,450.00	\$11,517.00	\$2,443.00	\$0.00	\$13,960.00	80%	\$3,490.00	
3	913D - Demo	\$6,888.00	\$6,888.00	\$0.00	\$0.00	\$6,888.00	100%	\$0.00	
4	913D - New Work	\$9,532.00	\$953.20	\$6,672.40	\$0.00	\$7,625.60	80%	\$1,906.40	
5	913 - New Work Materials	\$8,952.00	\$6,624.48	\$1,432.32	\$0.00	\$8,056.80	90%	\$895.20	
6	913D New Work Materials	\$5,398.00	\$3,993.04	\$863.36	\$0.00	\$4,856.40	90%	\$539.60	
7	CO#001Labor	\$1,868.00	\$1,868.00	\$0.00	\$0.00	\$1,868.00	100%	\$0.00	
8	CO#001New Work Materials	\$859.00	\$859.00	\$0.00	\$0.00	\$859.00	100%	\$0.00	
9	Co#002 deduct Materials furnishe	(\$1,726.20)	\$0.00	(\$1,726.20)	\$0.00	(\$1,726.20)	100%	\$0.00	
10	CO#003 Relocate Wall	\$740.00	\$0.00	\$740.00	\$0.00	\$740.00	100%	\$0.00	
11	CO#004	\$3,047.00	\$0.00	\$2,742.30	\$0.00	\$2,742.30	90%	\$304.70	
TOTALS		\$60,577.80	\$40,274.72	\$13,167.18		\$53,441.90	88%	\$7,135.90	

CONTINUATION PAGE

AUG-4-2011 10:45A FROM:R T ATKISON BUILDING 757-399-2562 TO:5398862

FAXED
8-12-11



Peninsula Masonry Co., Inc.

15061 Mill Swamp Rd.
Smithfield, Va. 23430-3101

757-357-7863
Fax 757-357-4203

August 12, 2011

J. R. Wills & Sons., Inc.
1234 Kings Fork Road
Suffolk, VA 23434

RE: Smithfield Police Storage & Office

PAYMENT REQUEST

Manager Office.....\$1,050.00

Total Amount Due.....\$1,050.00

Town of Smithfield Remodeling & Renovation Services		SCHEDULE OF VALUES							
APPLICATION NO. 2		Newsome Air Conditioning Co., Inc.				JR WILLS & SONS			
DATE& PERIOD TO: 08-25-11		Smithfield Townhall - Police							
A	B	C	D	E	F	G	H	I	
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMP PRIOR PD	WORK COMP THIS PD	MATERIALS STORED	TOTAL COMPLETE	%	BALANCE TO FINISH	RETAINAGE
PLUMBING									
Bldg 1	913								
	FIXTURES MATERIAL	\$ 525.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 525.00	\$ -
	FIXTURES LABOR	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -
2	INSULATION	\$ 450.00	\$ -	\$ 950.00	\$ -	\$ 950.00	211%	\$ (500.00)	\$ 95.00
3	PERMIT	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ 150.00	100%	\$ -	\$ 15.00
4	PIPING MATERIAL	\$ 1,155.00	\$ 950.00	\$ 150.00	\$ -	\$ 1,100.00	95%	\$ 55.00	\$ 110.00
	PIPING LABOR	\$ 770.00	\$ 500.00	\$ 175.00	\$ -	\$ 875.00	88%	\$ 95.00	\$ 67.50
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,450.00	\$ 1,600.00	\$ 1,275.00	\$ -	\$ 2,875.00	83%	\$ 575.00	\$ 287.50
913D									
Bldg 5	913D								
	FIXTURES MATERIAL	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -
	FIXTURES LABOR	\$ 450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 450.00	\$ -
6	INSULATION	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	100%	\$ -	\$ 25.00
7	PERMIT	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ 150.00	100%	\$ -	\$ 15.00
8	PIPING MATERIAL	\$ 1,170.00	\$ 875.00	\$ 125.00	\$ -	\$ 1,000.00	85%	\$ 170.00	\$ 100.00
	PIPING LABOR	\$ 780.00	\$ 350.00	\$ 185.00	\$ -	\$ 635.00	69%	\$ 245.00	\$ 53.50
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,200.00	\$ 1,375.00	\$ 560.00	\$ -	\$ 1,935.00	60%	\$ 1,265.00	\$ 193.50
C/O	SPRINKLER HEAD	\$ 2,615.88	\$ 2,615.88	\$ -	\$ -	\$ 2,615.88	100%	\$ -	\$ 261.59
C/O	PUMP	\$ 449.22	\$ 449.22	\$ -	\$ -	\$ 449.22	100%	\$ -	\$ 44.92
	SUBTOTAL- CHANGE ORDERS	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	TOTAL- PLUMBING	\$ 9,715.08	\$ 6,040.08	\$ 1,835.00	\$ -	\$ 7,875.08	81%	\$ 1,840.00	\$ 787.51
HVAC									
Bldg 9	913								
10	MATERIAL	\$ 5,400.00	\$ -	\$ 4,800.00	\$ -	\$ 4,800.00	89%	\$ 600.00	\$ 480.00
11	LABOR	\$ 4,500.00	\$ -	\$ 3,900.00	\$ -	\$ 3,900.00	87%	\$ 600.00	\$ 390.00
	PERMIT	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	100%	\$ -	\$ 10.00
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,000.00	\$ -	\$ 8,800.00	\$ -	\$ 8,800.00	88%	\$ 1,200.00	\$ 880.00
Bldg 12	913D								
13	EQUIPMENT	\$ 4,000.00	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	60%	\$ 1,600.00	\$ 240.00
14	MATERIAL	\$ 2,490.00	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00	48%	\$ 1,290.00	\$ 120.00
15	LABOR	\$ 3,450.00	\$ -	\$ 1,400.00	\$ -	\$ 1,400.00	41%	\$ 2,050.00	\$ 140.00
	PERMIT	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100%	\$ -	\$ 100.00
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,940.00	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00	55%	\$ 4,940.00	\$ 600.00
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	SUBTOTAL- CHANGE ORDERS	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	TOTAL- HVAC	\$ 20,940.00	\$ -	\$ 14,800.00	\$ -	\$ 14,800.00	71%	\$ 6,140.00	\$ 1,480.00
	TOTAL PLUMBING & HVAC	\$ 30,655.08	\$ 6,040.08	\$ 16,635.00	\$ -	\$ 22,675.08	74%	\$ 7,980.00	\$ 1,133.76

SAUNDERS SUPPLY COMPANY INC
 P.O.BOX 2278, 5881 GODWIN BLVD., SUFFOLK, VA 23432
 (757) 255-4531, Peninsula (757) 877-1166
 Visit www.saundersupplycompany.com
 Fax (757) 255-0122

Cust No 97481	Job No	Purchase Order	Reference PO # MANAGERS OFF	Terms NET 10TH PROX	Clerk PM	Date 7/19/11	Time 8:40
-------------------------	---------------	-----------------------	---------------------------------------	-------------------------------	--------------------	------------------------	---------------------

Sold To:
 J R WILLS & SON
 1236 KINGS FORK RD
 SUFFOLK VA 23434

Ship To:

DOC# 343928

TERM#559

DUPLICATE

RESL#: 539-8862

* INVOICE *

SLSPR: WB WENDY BOND

TAX : 001 VIRGINIA

ORDR 294190

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
1	1		EA	TT	3'-0"X6'-8" 544HD LHS		1	356.85 /EA	356.85
2					CONTEMPORARY GLASS, 4-9/16"				
3					REEBSAVER JAMB AND BRICK, ADJ				
4					COMP SILL, 2BORE, STD HINGE.				
5									
6					REEB/DUE 7-18				
7					7/15 HERE / BIN 3				

** AMOUNT CHARGED TO STORE ACCOUNT **

374.69 TAXABLE	356.85
NON-TAXABLE	0.00
SUBTOTAL	356.85

TAX AMOUNT	17.84
TOTAL AMOUNT	374.69

Val N. Rupp S.

Received By

SAUNDERS SUPPLY COMPANY INC
 P.O.BOX 2278, 5881 GODWIN BLVD., SUFFOLK, VA 23432
 (757) 255-4531, Peninsula (757) 877-1166
 Visit www.saundersupplycompany.com
 Fax (757) 255-0122

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
97481			PO # SMFLD CITY M	NET 10TH PROX	VP	7/28/11	11:48

Sold To:
 J R WILLS & SON
 1236 KINGS FORK RD
 SUFFOLK VA 23434
 () 539-3252

Ship To:

DOC# 344141
 DUPLICATE
 * INVOICE *

 TERM#559
 RESL#: 539-8862
 SLSPR: VP VICKY POLAND
 TAX : 001 VIRGINIA

ORDR 294761

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
1	1		EA	INTD	2668 WHITE PINE P1051 1-3/8 DOOR UNIT, RH, STD HINGE, CLEAR WM376 CASING, 4-9/16 CLEAR/SOLID JAMB.		1	233.00 /EA	233.00
2									
3									
4									
5					REEB CONF VIA 2G				
6					7/22 HERE / BIN 2				

** AMOUNT CHARGED TO STORE ACCOUNT **

244.65	TAXABLE	233.00
	NON-TAXABLE	0.00
	SUBTOTAL	233.00
	TAX AMOUNT	11.65
	TOTAL AMOUNT	244.65

xPhone Transaction

Received By _____

C

SAUNDERS SUPPLY COMPANY INC
 P.O.BOX 2278, 5881 GODWIN BLVD., SUFFOLK, VA 23432

(757) 255-4531, Peninsula (757) 877-1166

Visit www.saunderssupplycompanyinc.com

Fax (757) 255-0122

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
97481			PO # MANAGERS OFF	NET 10TH PROX	PH	7/11/11	10:58

Sold To:
 J R WILLS & SON
 1236 KINGS FORK RD
 SUFFOLK VA 23434

Ship To:

DOC# 343771
 TERM#558 **DUPLICATE**
 * INVOICE *

 RESL#: 539-8862
 SLSPR: PH PARKER HOWELL
 TAX : 001 VIRGINIA

() 539-3252

ORDR 294187

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
1	2		EA	NORCO	2852 VAN CREME DH LOW E		2	75.00 /EA	150.00
2					1 1/8 SDL 6/6				

** AMOUNT CHARGED TO STORE ACCOUNT **
 157.50 TAXABLE 150.00
 NON-TAXABLE 0.00
 SUBTOTAL 150.00

TAX AMOUNT 7.50
 TOTAL AMOUNT 157.50

xPhone Transaction

Received By

All Virginia Environmental Solutions

P.O. Box 953
 Smithfield, VA 23431
 (757) 357-9997



Invoice

Number: 29633
 Date: 16-Jul-2011
 P.O. Number:

BY: _____

BILL TO	359
JR Wills 1236 Kings Fork Road Suffolk, VA 23434	

JOB SITE	4732
913 S. Church Street Smithfield, VA	

Last Payment Date:
 05-Jul-2011

Job Number: _____ Accounting ID: _____

From =>	To	Duration	Unit/Service Type	Quantity	Price/Per	Tax?	Extension
19-Jun-2011 =>	16-Jul-2011	28	COED PJ w/o Sink Per 28-day billing cycle, in arrears	1	\$70.89	<input checked="" type="checkbox"/>	\$70.89
19-Jun-2011 =>	16-Jul-2011	1	Environmental Fee Flat rate charge	1	\$3.00	<input type="checkbox"/>	\$3.00
16-Jul-2011 =>	16-Jul-2011	1	Fuel Recovery Fee 4.5	1	\$3.33	<input type="checkbox"/>	\$3.33

Subtotal NonTaxed:	\$6.33
Subtotal Taxable Rental:	\$70.89
Rental Tax:	\$3.55
Current Invoice Total:	\$80.77
Please Pay:	\$80.77

Payment Terms: Net 14

YOUR BUSINESS IS APPRECIATED.
 WE NOW ACCEPT M/C & VISA VIA PHONE.

A finance charge computed by a periodic rate of 2% per month, 24% annual rate, will be added to all accounts not paid within the 28 day billing cycle. Min.

J.R. Wills & Sons, Inc.

1236 Kings Fork Rd.
 Suffolk, Virginia 23434
 757-539-3252 fax 757-539-8862

Invoice No. 230-03P

INVOICE

Customer

Name Town of Smithfield
 Address 315 Main Street, P.O. Box 246
 City Smithfield State VA ZIP 23431

Date 8/15/2011
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
1	Police Building Renovation 913 South Church Street Smithfield, VA Pay Request #3		\$43,348.42
VENDOR # _____ ACCOUNT # _____ DEPT HEAD <u>WJH</u> TOWN MANAGER <u>FMS</u>			

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

Taxes _____

\$43,348.42

PAYMENT DUE UPON RECEIPT

Town of Smithfield		PAY REQUEST #3			
Police Building Renovation		8/15/2011			
913 Church St. Smithfield, Va.					
CATEGORY	Budget Values	Previous	This Period	To Date	Balance
PROJECT MANAGER @ \$45/HR	\$ 4,050.00	\$ 3,150.00	\$ 450.00	\$ 3,600.00	\$ 450.00
SITE SUPERINTENDENT @ \$35/HR	\$ 7,525.00	\$ 4,480.00	\$ 2,100.00	\$ 6,580.00	\$ 945.00
MISC LABOR @ \$18/HR	\$ 1,800.00	\$ 864.00	\$ 360.00	\$ 1,224.00	\$ 576.00
PORTABLE TOILETS	\$ 375.00	\$ 114.57	\$ -	\$ 114.57	\$ 260.43
TELEPHONE	\$ 150.00	\$ 51.28	\$ -	\$ 51.28	\$ 98.72
DUMPSTER	\$ 2,225.00		\$ -	\$ -	\$ 2,225.00
FINAL CLEANING	\$ 2,200.00		\$ -	\$ -	\$ 2,200.00
DEMOLITION - BUILDING	\$ 8,572.00	\$ 7,572.00	\$ 1,000.00	\$ 8,572.00	\$ -
C CAST-IN-PLACE CONCRETE	n/a				
UNIT MASONRY (CMU)	\$ 5,100.00	\$ 4,000.00	\$ 1,100.00	\$ 5,100.00	\$ -
C MISC METAL / FOLDING WALL	n/a				
ROUGH CARPENTRY	\$ 26,402.00	\$ 18,141.48	\$ 3,875.32	\$ 22,016.80	\$ 4,385.20
C WALL IN PLACE OF FOLDING PARTITION	\$ 2,727.00	\$ 2,727.00	\$ -	\$ 2,727.00	\$ -
MISC. BUILDING MATERIALS	\$ 1,200.00	\$ 120.05	\$ 321.76	\$ 441.81	\$ 758.19
FRAMING LUMBER/ PLYWOOD	in rough carpentry				
MISC CARPENTRY	\$ 2,000.00		\$ -	\$ -	\$ 2,000.00
FINISH CARPENTRY	in rough carpentry				
MILLWORK	\$ 400.00		\$ -	\$ -	\$ 400.00
CASEWORK	\$ 2,500.00		\$ -	\$ -	\$ 2,500.00
ROOFING	\$ 22,140.00	\$ 22,140.00	\$ -	\$ 22,140.00	\$ -
C ADD ROOF VENTS	\$ 480.00	\$ 480.00	\$ -	\$ 480.00	\$ -
GUTTERS & DOWNSPOUTS	\$ 3,600.00	\$ 3,600.00	\$ -	\$ 3,600.00	\$ -
JOINT SEALANTS	\$ 750.00	\$ 104.33	\$ -	\$ 104.33	\$ 645.67
VINYL SIDING	\$ 7,710.00	\$ 7,710.00	\$ -	\$ 7,710.00	\$ -
HM DOORS/FRAMES	\$ 8,625.00	\$ 2,866.50	\$ 5,113.50	\$ 7,980.00	\$ 645.00
WOOD DOORS	in hm doors / frames				
HARDWARE	in hm doors / frames				
WINDOWS	in BR glass				
BR GLASS	\$ 13,666.00		\$ 2,825.00	\$ 2,825.00	\$ 10,841.00
BR FRAMES	\$ 3,800.00		\$ 2,866.50	\$ 2,866.50	\$ 933.50
PASS DRAWER	\$ 500.00		\$ -	\$ -	\$ 500.00
INTERCOM	\$ 500.00		\$ -	\$ -	\$ 500.00
C OPERABLE PARTITION	n/a				
EFIS / PLASTER	\$ 7,460.00		\$ -	\$ -	\$ 7,460.00
METAL FRAMING	in rough carpentry				
GYPSUM	in rough carpentry				
ACOUSTIC TILE	in rough carpentry				
VCT / BASE & DEMO	\$ 5,800.00		\$ -	\$ -	\$ 5,800.00
CARPET	\$ 4,888.00		\$ -	\$ -	\$ 4,888.00
PAINTING	\$ 10,550.00		\$ -	\$ -	\$ 10,550.00
PLUMBING	\$ 3,450.00	\$ 1,600.00	\$ 1,275.00	\$ 2,875.00	\$ 575.00
C SPRINKLER @ HOLDING CELL	\$ 2,615.86	\$ 2,615.86	\$ -	\$ 2,615.86	\$ -
C REPLACE CIRCULATING PUMP	\$ 449.22	\$ 449.22	\$ -	\$ 449.22	\$ -
HVAC	\$ 10,000.00		\$ 8,800.00	\$ 8,800.00	\$ 1,200.00
FIRE EXTINGUISHER & CABINET	\$ 1,250.00		\$ -	\$ -	\$ 1,250.00
FIRE ALARM / SECURITY SYSTEM	by owner				
ELECTRICAL	\$ 10,300.00	\$ 6,500.00	\$ 3,550.00	\$ 10,050.00	\$ 250.00
C Add Exterior Wall Pack Light	\$ 475.27			\$ -	\$ 475.27
C Add Masonry Front of Building	\$ 3,340.00		\$ 3,340.00	\$ 3,340.00	\$ -
C Front Lobby remove wallpaper/Paint	\$ 600.00		\$ 400.00	\$ 400.00	\$ 200.00
C Infill Doorway at side of building	\$ 450.00		\$ 450.00	\$ 450.00	\$ -
C Mtl framing and drywall at front windows	\$ 2,047.00		\$ 2,047.00	\$ 2,047.00	\$ -
C Relocate wall at hall & move door	\$ 740.00		\$ 740.00	\$ 740.00	\$ -
GENERATOR					
ENGINEERING IF REQUIRED	\$ 2,500.00			\$ -	\$ 2,500.00
BUILDING PERMIT	\$ 1,100.00	\$ 844.15	\$ -	\$ 844.15	\$ 255.85
SUBTOTAL:	\$ 197,012.35		\$ 40,614.08		
OVERHEAD	\$ 13,790.86		\$ 2,842.99		
SUBTOTAL:	\$ 210,803.21		\$ 43,457.07		
PROFIT	\$ 10,540.16		\$ 2,172.85		
TOTAL:	\$ 221,343.38		\$ 45,629.92		
LESS RETAINAGE			\$ 2,281.50		
TOTAL DUE THIS REQUEST			\$ 43,348.42		

A	B	C	D	E	F	G	
ITEM #	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED PREVIOUS	THIS PERIOD	MATERIALS STORED	TOTAL COMPLETED	BALANCE TO FINISH
Smithfield Police Building							
1	Mobiliation/Permits	\$250.00	\$250.00	✓		\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,250.00	\$1,250.00	✓		\$1,250.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,500.00	\$3,500.00	1750		\$3,500.00	\$0.00
3b	Materials	\$1,500.00	750	\$1,300.00 750		\$1,500.00	\$0.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$500.00		250	\$500.00	250	\$500.00 250
4b	Materials	\$150.00		\$150.00		\$150.00	\$0.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$650.00		\$650.00		\$650.00	\$0.00
5b	Materials	\$2,500.00	\$2,500.00			\$2,500.00	\$0.00
			6500	3550		\$0.00	\$0.00
Smithfield Town Managers Office							
1	Mobiliation/Permits	\$250.00	\$250.00	✓		\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,400.00	\$1,400.00	✓		\$1,400.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,600.00	\$3,600.00	1800		\$3,600.00	\$0.00
3b	Materials	\$1,600.00	800	\$1,600.00 800		\$1,600.00	\$0.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$700.00		\$450.00		\$450.00	\$250.00
4b	Materials	\$350.00		\$350.00		\$350.00	\$0.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$900.00		\$600.00		\$600.00	\$300.00
5b	Materials	\$2,700.00	\$2,700.00			\$2,700.00	\$0.00
	Change Orders					\$0.00	\$0.00
RFC # 1	Option A - Provide approx 175 ft trenching for new underground feed to new Town Managers office (conduit to be provided by Va Dom Power)	\$906.29	\$906.29	✓		\$906.29	\$0.00
RFC # 2	Furnish and install a wall back fixture	\$475.27				\$0.00	\$475.27
			7856.29	4000		\$0.00	\$0.00
	Original Contract - \$ 21,800.00	\$23,181.56	\$19,456.29	\$2,700.00	\$0.00	\$22,156.29	\$1,025.27

14356.29 7550

CONTINUATION PAGE

PROJECT: RTA384
Smithfield Police Precinct and Town Hall

APPLICATION #: 5
DATE OF APPLICATION: 08/04/2011
PERIOD THRU: 08/04/2011
PROJECT #s: RTA384

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS								
1	913 - Demo	\$7,572.00	\$7,572.00		\$0.00	\$0.00	\$7,572.00	100%	\$0.00		
2	913 - New Work	\$17,450.00	\$11,517.00		\$2,443.00	\$0.00	\$13,960.00	80%	\$3,490.00		
3	913D - Demo	\$6,888.00	\$6,888.00		\$0.00	\$0.00	\$6,888.00	100%	\$0.00		
4	913D - New Work	\$9,532.00	\$953.20		\$6,672.40	\$0.00	\$7,625.60	80%	\$1,906.40		
5	913 - New Work Materials	\$8,952.00	\$6,624.48		\$1,432.32	\$0.00	\$8,056.80	90%	\$895.20		
6	913D New Work Materials	\$5,396.00	\$3,993.04		\$863.36	\$0.00	\$4,856.40	90%	\$539.60		
7	CO#001Labor	\$1,868.00	\$1,868.00		\$0.00	\$0.00	\$1,868.00	100%	\$0.00		
8	CO#001New Work Materials	\$859.00	\$859.00		\$0.00	\$0.00	\$859.00	100%	\$0.00		
9	Co#002 deduct Materials furnishe	(\$1,726.20)	\$0.00		(\$1,726.20)	\$0.00	(\$1,726.20)	100%	\$0.00		
10	CO#003 Relocate Wall	\$740.00	\$0.00		\$740.00	\$0.00	\$740.00	100%	\$0.00		
11	CO#004	\$3,047.00	\$0.00		\$2,742.30	\$0.00	\$2,742.30	90%	\$304.70		
TOTALS		\$60,577.80	\$40,274.72		\$13,167.18		\$53,441.90	88%	\$7,135.90		

FAXED
8-12-11



Peninsula Masonry Co., Inc.

15061 Mill Swamp Rd
Smithfield, Va. 23430-3101

757-357-7863
Fax 757-357-4203

August 12, 2011

J. R. Wills & Sons., Inc.
1234 Kings Fork Road
Suffolk, Va 23434

RE: Smithfield Police Storage & Office

PAYMENT REQUEST

Police Building Price.....	\$5,100.00
Additional Cost for extra work.....	\$3,340.00
Total Amount Due.....	\$8,440.00

Town of Smithfield Remodeling & Renovation Services APPLICATION NO. 2 DATE & PERIOD TO: 08-25-11									
SCHEDULE OF VALUES Newsome Air Conditioning Co., Inc. JOB # 30048 Smithfield Townhall - Police JR WILLS & SONS									
A	B	C	D	E	F	G	H	I	
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMP PRIOR PD	WORK COMP THIS PD	MATERIALS STORED	TOTAL COMPLETE	%	BALANCE TO FINISH	RETAINAGE
PLUMBING 913									
Bldg 1	FIXTURES MATERIAL	\$ 525.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 525.00	\$ -
	FIXTURES LABOR	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -
	INSULATION	\$ 450.00	\$ -	\$ 950.00	\$ -	\$ 950.00	211%	\$ (500.00)	\$ 95.00
3	PERMIT	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ 150.00	100%	\$ -	\$ 15.00
4	PIPING MATERIAL	\$ 1,155.00	\$ 950.00	\$ 150.00	\$ -	\$ 1,100.00	95%	\$ 55.00	\$ 110.00
	PIPING LABOR	\$ 770.00	\$ 500.00	\$ 175.00	\$ -	\$ 675.00	88%	\$ 95.00	\$ 67.50
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,450.00	\$ 1,600.00	\$ 1,275.00	\$ -	\$ 2,875.00	83%	\$ 575.00	\$ 287.50
913D									
Bldg 5	FIXTURES MATERIAL	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -
	FIXTURES LABOR	\$ 450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 450.00	\$ -
	INSULATION	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	100%	\$ -	\$ 25.00
7	PERMIT	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ 150.00	100%	\$ -	\$ 15.00
8	PIPING MATERIAL	\$ 1,170.00	\$ 875.00	\$ 125.00	\$ -	\$ 1,000.00	85%	\$ 170.00	\$ 100.00
	PIPING LABOR	\$ 780.00	\$ 350.00	\$ 185.00	\$ -	\$ 535.00	69%	\$ 245.00	\$ 53.50
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,200.00	\$ 1,375.00	\$ 560.00	\$ -	\$ 1,935.00	60%	\$ 1,265.00	\$ 193.50
C/O	SPRINKLER HEAD	\$ 2,615.88	\$ 2,615.88	\$ -	\$ -	\$ 2,615.88	100%	\$ -	\$ 281.58
C/O	PUMP	\$ 449.22	\$ 449.22	\$ -	\$ -	\$ 449.22	100%	\$ -	\$ 44.92
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	SUBTOTAL- CHANGE ORDERS	\$ 3,065.08	\$ 3,065.08	\$ -	\$ -	\$ 3,065.08	100%	\$ -	\$ 306.51
	TOTAL- PLUMBING	\$ 9,715.08	\$ 6,040.08	\$ 1,835.00	\$ -	\$ 7,875.08	81%	\$ 1,840.00	\$ 787.51
HVAC 913									
Bldg 9	MATERIAL	\$ 5,400.00	\$ -	\$ 4,800.00	\$ -	\$ 4,800.00	89%	\$ 600.00	\$ 480.00
10	LABOR	\$ 4,500.00	\$ -	\$ 3,900.00	\$ -	\$ 3,900.00	87%	\$ 600.00	\$ 390.00
11	PERMIT	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	100%	\$ -	\$ 10.00
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,000.00	\$ -	\$ 8,800.00	\$ -	\$ 8,800.00	88%	\$ 1,200.00	\$ 880.00
Bldg 12	EQUIPMENT	\$ 4,000.00	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	60%	\$ 1,600.00	\$ 240.00
13	MATERIAL	\$ 2,490.00	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00	48%	\$ 1,290.00	\$ 120.00
14	LABOR	\$ 3,450.00	\$ -	\$ 1,400.00	\$ -	\$ 1,400.00	41%	\$ 2,050.00	\$ 140.00
15	PERMIT	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100%	\$ -	\$ 100.00
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,940.00	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00	55%	\$ 4,940.00	\$ 600.00
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	SUBTOTAL- CHANGE ORDERS	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	TOTAL- HVAC	\$ 20,940.00	\$ -	\$ 14,800.00	\$ -	\$ 14,800.00	71%	\$ 6,140.00	\$ 1,480.00
	TOTAL PLUMBING & HVAC	\$ 30,655.08	\$ 6,040.08	\$ 16,635.00	\$ -	\$ 22,875.08	74%	\$ 7,980.00	\$ 1,133.75

PRODUCT 107

**H & P HARDWARE
AND SPECIALTY, INC.**
700 Broad Street
PORTSMOUTH, VIRGINIA 23707

INVOICE

29425

(757) 397-5008 FAX (757) 393-7953

RECEIVED
AUG - 3 2011

TO J. R. Wills & Sons, Inc.
1236 Kings Fork Rd.
Suffolk, VA 23434

BY: _____

DATE	8-1-11
CUSTOMER ORDER NO.	
SALESPERSON	
VIA	

TERMS: net 30 days

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	SMITHFIELD POLICE DEPARTMENT		
	WOOD DOORS		
	FINISH HARDWARE		
		Tax	7,600 00
			380 00
			<u>7,980 00</u>

Thank You!

Virginia Exterior Insulation Finish Systems, Inc.

1431 AIR RAIL AVENUE • SUITE B • VIRGINIA BEACH, VA 23455

PHONE (757) 460-0999

COMMERCIAL & INDUSTRIAL

FAX (757) 363-9670

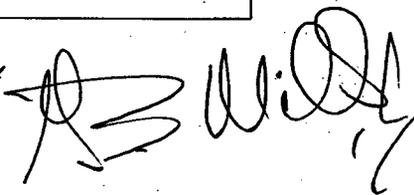
Proposal / Bid Form

To: JR WILLS	Reference: SMITHFIELD POLICE BLDG.
Attention: GESS WILLS	From: Robin Scrimshaw
Date: 8-3-11	Acknowledged Addenda:
Plans Dated: (Architectural)	Taxes Included? Yes Bond Included? No

SPEC. SECTION	SCOPE OF WORK	PRICE
	INFILL DOORWAY AT SIDE OF BUILDING WITH EIFS AND INSTALL 1" x 6" RAISED ACCENT BAND AROUND IT	\$ 450 ⁰⁰
NOTE	Completed operations liability insurance included as required.	

Exclusions:

• Caulk	• Flashing
•	•
•	•

Approved: 

R. T. Atkison Building Corp.
701 Court Street, Suite 100
Portsmouth, Virginia 23704
757-399-2485, Fax- 757-399-2562

August 4, 2011

To: Gess Wills
J R Wills & Sons

Re: Police Precinct
913 Church Street
Smithfield, VA

Change Order #005

GWB

Remove existing wall covering from lobby walls. Prep walls to receive paint.

Clean up, and remove debris from building.

Materials, labor, equipment and taxes included. Exclude all work not listed above.

Exclude paint or caulking.

Total \$ 400.00

****Payment to be made Bi-weekly****

Respectfully submitted,

Richard T Atkison

Richard T Atkison
President

R. T. Atkison Building Corp.
701 Court Street, Suite 100
Portsmouth, Virginia 23704
757-399-2485, Fax- 757-399-2562

July 28, 2011

To: Gess Wills
J R Wills & Sons

Re: Police Precinct
913 Church Street
Smithfield, VA

Change Order #004

Metal Framing & GWB

Remove existing acoustic ceiling wall angle, grid and tiles to new wall construction in two front offices at window walls

Furnish and install 3-5/8" x 20 gage metal stud wall to 6" above ceiling height in front two offices from existing window kneewall.

Furnish and install R-11 fiberglass insulation in new walls.

Cut down existing wall at (3) window locations a bottom of new window height.

Furnish and install 5/8" GWB on (1) side of new walls, turn GWB back to window and install corner bead at head and sides of windows. Mud, tape and sand GWB to receive finish.

Install acoustic ceiling and grid back to new walls.

Clean up, and remove debris from building.

Materials, labor, equipment and taxes included. Exclude all work not listed above.
Exclude paint or caulking.

Total \$ 3,047.00
- 1,000.00 DEMO

2047.00

****Payment to be made Bi-weekly****

Respectfully submitted,

Richard T Atkison

Richard T Atkison
President

R. T. Atkison Building Corp.
701 Court Street, Suite 100
Portsmouth, Virginia 23704
757-399-2485, Fax- 757-399-2562

July 28, 2011

To: Gess Wills
J R Wills & Sons

Re: Police Precinct
913 Church Street
Smithfield, VA

Change Order #003

Relocate approximately 25 lft of 3-5/8" metal stud wall over approximately 26"
and relocate (1) door opening and close in existing opening.

Furnish and frame approximately 3 lft. of 3-5/8" x 20 gage 10' high wall. Furnish
and install R-11 insulation, 5/8" GWB. Mud, tape and sand GWB to receive
finish.

Materials, labor, equipment and taxes included. Exclude all work not listed above.
Exclude paint or caulking.

Total \$ 740.00

****Payment to be made Bi-weekly****

Respectfully submitted,

Richard T Atkison

Richard T Atkison
President

ARMORTEX®

BULLET/BLAST PROTECTION PRODUCTS

5926 CORRIDOR PARKWAY SCHERTZ, TX 78154

PHONE: (800) 880-8306 (210) 661-8306 FAX: (210) 661-8308

ISO 9001:2008 CERTIFIED

UL Listed Bullet & Blast Resistant Composite Panels
Bullet Resistant Transaction Windows
Bullet & Blast Resistant Doors
Bullet Resistant Transaction Drawers

Bullet & Blast Resistant Fixed Windows
Bullet, Blast, and Detention Glazing
Speaker Devices, Gun Ports, and Dip Trays
Bullet Resistant Package Receivers/Hoppers

CREDIT CARD AUTHORIZATION FORM

(Visa, MasterCard and American Express only. No credit card charges over \$15,000.00 accepted.)

Date: 07.05.11

I, GORDON B WILLS, JR.
(Please Print Name)

with J.R. WILLS & SONS, INC
(Please Print Company Name)

PAID
Credit CARD

authorize **ARMORTEX®** to charge my credit card the amount of **USD \$2,825.00**,
for: Payment in full for (1- SSTW 43-7/8" x 42-3/4") **ARMORTEX®** Level 3 Bullet
Resistant Transaction Window, FOB ZIP 23431.

Type of Credit Card: MASTER CARD

Name as it appears on credit card: GORDON B WILLS, JR
(Please Print Name)

Cardholder Billing Zip Code: 23434

Credit Card Number: [REDACTED]

Credit Card Expiration Date: [REDACTED]

Signature: [Signature]

For Office Use Only

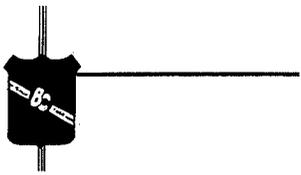
Sales Person	WC
Project Name	
Approval Number	
Job Number	
Invoice Number	

BILL TO:

J.R. WILLS & SONS, INC.
1236 Kings Fork Rd
Suffolk, VA 23434
GAQAF-7.2-009

SHIP TO:

J.R. WILLS & SONS, INC
913 S. Church ST
Smithfield, VA 23430
Revision Date: 3/10/2010



Batchelder & Collins-Suffolk
2140 Indian Trail
Suffolk, VA 23434

PHONE: (757) 934-2326

CUST NO: 246100	JOB NO: 000	PURCHASE ORDER:	REFERENCE: ORDR # 1247	TERMS: 2.00%/10TH N/EOM	CLERK: JANO	DATE / TIME: 7/27/11 8:28
--------------------	----------------	-----------------	---------------------------	----------------------------	----------------	------------------------------

SOLD TO:
J R WILLS & SON
1236 KING FORK ROAD
SUFFOLK VA 23434
539-3252

SHIP TO:
SMITHFIELD POLICE DEPT
CPU

TERMINAL: 585
ORDER: 1247

SALESPERSON: 13 JERRY HASTY
TAX: VA VA SALES TAX

INVOICE: 200399/2

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	DATE	UNITS	PRICE/ PER	EXTENSION
1	2	2	EA	ANGLE54INCH	54" ANGLE		2	32.25/EA	64.50
2					3 1/2X3 1/2X1/4				

TAXABLE	64.50	SUBTOTAL	64.50
NON-TAXABLE	0.00		

** AMOUNT CHARGED TO STORE ACCOUNT **	67.73	SUBTOTAL	64.50
1.29			

TAX AMOUNT	3.23
TOTAL	67.73



TOT WT: 0.00

X

Received By

WINDSOR HARDWARE & SUPPLY COMPANY
5 JOYNER AVE.
WINDSOR, VA. 23487

PAGE NO 1

PHONE: (757) 242-6123

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
5156		SMFD PD	PO # SMFD PD	NET 10TH	AMANDA	7/ 5/11	12:08

Sold To:
J. R. WILLS & SONS
1236 KINGS FORK RD.

SUFFOLK VA 23434
(757) 539-3252

Ship To:

DUE DATE: 8/10/11
TERM#553
DOC# 138193
DUPLICATE
* INVOICE *

TAX : 001 VA SALES TAX

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	1		EA	7160SB	7/16" 4X8 OSB RATED SHEATHING	1	7.55 /EA	7.55
2	2		EA	148S	1X4X8 #2 SELECT SPRUCE BOARD	2	3.85 /EA	7.70

** AMOUNT CHARGED TO STORE ACCOUNT **
(VAL RAPP)

16.01	TAXABLE	15.25
	NON-TAXABLE	0.00
	SUBTOTAL	15.25

TAX AMOUNT 0.76
TOTAL AMOUNT 16.01

Val W. Rapp
Received By

WINDSOR HARDWARE & SUPPLY COMPANY
5 JOYNER AVE.
WINDSOR, VA. 23487

PHONE: (757) 242-6123

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
5156			PO # SMITHFIELD POLICE DEPT	NET 10TH	AMANDA	7/12/11	8:24

Sold To:
J. R. WILLS & SONS
1236 KINGS FORK RD.

SUFFOLK VA 23434
(757) 539-3252

Ship To:

DUE DATE: 8/10/11
TERM#553
DOC# 138423
DUPLICATE
* INVOICE *

TAX : 001 VA SALES TAX

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	4		EA	148S	1X4X8 #2 SELECT SPRUCE BOARD	4	3.85 /EA	15.40

** AMOUNT CHARGED TO STORE ACCOUNT **
(VAL RAPP)

16.17	TAXABLE	15.40
	NON-TAXABLE	0.00
	SUBTOTAL	15.40

TAX AMOUNT 0.77
TOTAL AMOUNT 16.17

Val W. Rapp
Received By

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

SONS INC
S FORK ROAD
VA 23434

CUST # 581
TERMS: 0000% STATEMENT
P.O. # SPD
REF. # PO # SPD
DUE DATE: 8/31/11

INV # 077433
DATE : 7/01/11
CLERK: RM
TERM # 533

TIME : 7:43

* INVOICE *

ITEM	DESCRIPTION	SUB PRICE	PRICE/PER	EXTENSION
7866	24" BRN In/Out Broom		17.99 /EA	17.99

True Value

** AMOUNT CHARGED TO ACCOUNT **	18.89	TAXABLE	17.99
		NON-TAXABLE	0.00
		SUB-TOTAL	17.99
		TAX AMOUNT	0.90
		TOTAL INVOICE	18.89

S. Rapp
RECEIVED BY (VAL RAPP)

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

DMS INC
ARK ROAD
VA 23434

CLIST # 501
TERMS: 0000% STATEMENT
P.O. # SMITHFIELD PD

INV # 077538
DATE : 7/05/11
CLERK: KR
TERM # 554

REF. # PD # SMITHFIELD POLICE DEPTME
DUE DATE: 8/31/11
TIME :11:30

* INVOICE *

ITEM	DESCRIPTION	U/G. PRICE	PRICE/PER	EXTENSION
	COARSE DRYWALL 6X1-1/4		4.49 /EA	4.49

True Value

** AMOUNT CHARGED TO ACCOUNT **	4.71	TAXABLE	4.49
		NON-TAXABLE	0.00
		SUB-TOTAL	4.49
		TAX AMOUNT	0.22
		TOTAL INVOICE	4.71

RECEIVED BY  (1, PO IS JOB NAME)

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

SONS INC
S FORK ROAD
VA 23434

CUST # 581
TERMS: 0000% STATEMENT
P.O. # SMITHFIELD PD
REF. # PO # SMITHFIELD POICE DEPT
DUE DATE: 8/31/11

INV # 077639
DATE: 7/08/11
CLERK: DM
TERM # 553

TIME :11:43

* INVOICE *

ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
5885	1/2" PH DRILL SCR #10-16X1		11.99 /EA	11.99
13668	1/2" PH 80MM Short Scr Guide		9.49 /EA	9.49
** AMOUNT CHARGED TO ACCOUNT **		22.55	TAXABLE	21.48
			NON-TAXABLE	0.00
			SUB-TOTAL	21.48
			TAX AMOUNT	1.07
			TOTAL INVOICE	22.55

True Value

RECEIVED BY
[Signature]

(1. PO IS JOB NAME)

True Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

SONS INC
FORK ROAD
VA 23434

CUST # 501
TERMS: 0000% STATEMENT
P.O. # PD
REF. # PD # PD
DUE DATE: 8/31/11

INV # 877744
DATE: 7/12/11
CLERK: BR
TERM # 553

TIME: 2:07

* INVOICE *

ITEM	DESCRIPTION	SUB. PRICE	PRICE/PER	EXTENSION
1669	9" Smooth Rod Caulk Gun		5.49 /EA	5.49
1922	10.10Z CLR K&B Sealant		6.49 /EA	12.98
** AMOUNT CHARGED TO ACCOUNT **		19.39	TAXABLE	18.47

True Value

NON-TAXABLE 0.00
SUB-TOTAL 18.47
TAX AMOUNT 0.92
TOTAL INVOICE 19.39

S. Rapp
RECEIVED BY: (VAL RAPP)

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

ONE INC
HW ROAD
VA 23434

CLST # 501
TERMS: 8000% STATEMENT
P.O. # SMFD POLICE

INV # 078091
DATE : 7/25/11
CLERK: KD
TERM # 554

REF. # PO # SMFD POLICE DPT
DUE DATE: 8/31/11

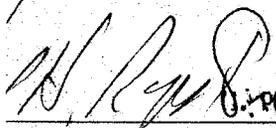
TIME : 9:10

* INVOICE *

ITEM	DESCRIPTION	SUB PRICE	PRICE/PER	EXTENSION
1000	4Mil CLR Shooting		\$15.99 /EA	15.99

True Value

** AMOUNT CHARGED TO ACCOUNT ** 16.79 TAXABLE 15.99
 NON-TAXABLE 0.00
 SUB-TOTAL 15.99
 TAX AMOUNT 0.80
 TOTAL INVOICE 16.79

RECEIVED BY  (PO IS JOB NAME)

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

KONGS INC
IRK ROAD
VA 23434

CUST # 501
TERMS: 0000% STATEMENT
P.O. # SMFDPLICEDPT
REF. # PO # SMFDPLICEDPT
DUE DATE: 8/31/11

INV # 078100
DATE: 7/25/11
CLERK: KD
TERM # 554
TIME :12:21

* INVOICE *

ITEM	DESCRIPTION	SUB PRICE	PRICE/PER	EXTENSION
10123	4Mil CLR Sheeting		15.99 /EA	47.97
1250PK	1/2" HD Staple		4.79 /EA	4.79
1	2"x60YD SLV Duct Tape		7.49 /EA	7.49

True Value

** AMOUNT CHARGED TO ACCOUNT ** 63.26 TAXABLE 60.25
 NON-TAXABLE 0.00
 SUB-TOTAL 60.25
 TAX AMOUNT 3.01
 TOTAL INVOICE 63.26

RECEIVED BY
A. Reynolds
(I. PO IS JOB NAME)

Value.

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

ONS INC
RK ROAD
VA 23434

CUST # 501
TERMS: 0000% STATEMENT
P.O. # SMITHFIELD P

INV # 078164
DATE : 7/27/11
CLERK: KR
TERM # 554

REF. # PD # SMITHFIELD PD
DUE DATE: 8/31/11

TIME : 9:05

* INVOICE *

ITEM	DESCRIPTION	SUB. PRICE	PRICE/PER	EXTENSION
2500 #2 Phil Bit Tip			9.99 /EA	9.99
3/16x3-1/2Tap Drill Bit			4.59 /EA	4.59
HILLMAN NUTS AND BOLTS			.45 /EA	4.50

True Value

** AMOUNT CHARGED TO ACCOUNT **	20.03 TAXABLE	19.08
	NON-TAXABLE	0.00
	SUB-TOTAL	19.08

W. Rep. D.
RECEIVED BY

(CARLUS BATTEN)

TOTAL INVOICE 86.

2

Value

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3785

PAGE NO 1

IONS INC
ARK ROAD
VA 23434

CUST # 501
TERMS: 0000% STATEMENT
P.O. # SMITHFIELD P

INV # 078174
DATE : 7/27/11
CLERK: KR
TERM # 554

REF. # PO # SMITHFIELD PD
DUE DATE: 8/31/11

TIME :10:02

* INVOICE *

ITEM	DESCRIPTION	PRICE/PER	EXTENSION
	SUB. PRICE		
	HILLMAN NUTS AND BOLTS	.55 /EA	2.20

True Value

** AMOUNT CHARGED TO ACCOUNT **

2.31 TAXABLE	2.20
NON-TAXABLE	0.00
SUB-TOTAL	2.20
TAX AMOUNT	0.11
TOTAL INVOICE	2.31

RECEIVED BY (VAL RAPP)

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

DMS INC
PK ROAD
VA 23434

CUST # 501
TERMS: 0000% STATEMENT
P.O. # SMITHFIELD P

INV # 078191
DATE : 7/27/11
CLERK: KR
TERM # 554

REF. # PD # SMITHFIELD PD
DUE DATE: 8/31/11

TIME : 1:01

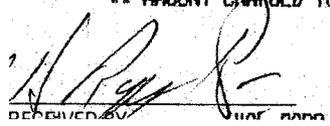
* INVOICE *

ITEM	DESCRIPTION	PRICE/PER	EXTENSION
	SUG. PRICE		
	3/16x3-1/2 Tap Drill Bit	5.49 /EA	5.49
	HILLMAN NUTS AND BOLTS	.55 /EA	2.20

True Value

** AMOUNT CHARGED TO ACCOUNT **

8.07 TAXABLE	7.69
NON-TAXABLE	0.00
SUB-TOTAL	7.69
TAX AMOUNT	0.38
TOTAL DUE	8.07

RECEIVED BY: 

Value

2

SMITHFIELD TRUE VALUE HOME CENTER
1409 SOUTH CHURCH STREET
P.O. BOX 383
SMITHFIELD, VA 23430
PHONE: (757) 357-3705

PAGE NO 1

DNS INC
RK ROAD
VA 23434

CUST # 501
TERMS: 0000% STATEMENT
P.O. # SMFDPLCDPT
REF. # PD # SMFDPLCDPT
DUE DATE: 8/31/11

INV # 078213
DATE : 7/28/11
CLERK: KD
TERM # 554
TIME : 8:20

ITEM	DESCRIPTION	PRICE/PER	EXTENSION
	SUG. PRICE		
HILLMAN NUTS AND BOLTS		1.10 /EA	6.60

True Value

RECEIVED BY
[Signature]

** AMOUNT CHARGED TO ACCOUNT **

6.93 TAXABLE
NON-TAXABLE 0.00
SUB-TOTAL 6.60
TOY AMOUNT 0.27



Consolidated Statement

Primary Account: 9900 012991 8 Statement Date: 07/25/11 Page: 5 of 5

Mail Payments to:

LOWE'S
P.O. BOX 530954
ATLANTA, GA 30353-0954

C

J R WILLS & SONS INC
Account : 9900 012991 8
Store/City: 1126 / SUFFOLK, VA
Buyer: RAPP VAL

Date of Sale: 07/24/11
Invoice: 902537
P.O. / JOB: SMITHFIELD POLICE

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
000000000325798	SKIL 4 1/2" DIAMOND TURBO	1.00	EA	12.98	12.98
Subtotal: 12.98				Tax: 0.65	Balance Due: 13.63

0-3



H

C

SAUNDERS SUPPLY COMPANY INC
 P.O.BOX 2278, 5881 GODWIN BLVD., SUFFOLK, VA 23432
 (757) 255-4531, Peninsula (757) 877-1166
 Visit www.saunderssupplycompany.com
 Fax (757) 255-0122

Cust No 97481	Job No	Purchase Order	Reference PO # MANAGERS OFFICE	Terms NET 10TH PROX	Clerk PH	Date 7/11/11	Time 11:21
-------------------------	---------------	-----------------------	--	-------------------------------	--------------------	------------------------	----------------------

Sold To:
 J R WILLS & SON
 1236 KINGS FORK RD
 SUFFOLK VA 23434
 () 539-3252

Ship To:

RESL#: 539-8862
 SLSPR: PH PARKER HOWELL
 TAX : 001 VIRGINIA

TERM#559
 DOC# 343772
 DUPLICATE
 * INVOICE *

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
1	1		EA	4PWSS	4"X75' PW SUPER STICK BLDG TAPE		1	24.99 /EA	24.99

** AMOUNT CHARGED TO STORE ACCOUNT **

26.24	TAXABLE	24.99
	NON-TAXABLE	0.00
	SUBTOTAL	24.99
	TAX AMOUNT	1.25
	TOTAL AMOUNT	26.24

xPhone Transaction

Received By _____

CLARK • NEXSEN

Architecture & Engineering

August 16, 2011

Town of Smithfield
Town Manager's Office
315 Main Street, P.O. Box 246
Smithfield, VA 23431

Explanation of Amount Certified

Application No: 8
Application Date: 08/07/2011
Period To: 08/07/2011

EN03-300-108, C502, UPC95571/93722

Contract Date: 11/04/2010

Invoice No: 7716

The items within the "Change Order Summary" have not been approved. This amount has been removed from all line items and does not affect the "Current Payment Due".

The amount certified was adjusted as shown below:

Contract Sum to Date.....	\$2,593,555.5
Total Completed and Stored to Date.....	\$772,467.95
Total Earned Less Retainage.....	\$772,467.95
Current Payment Due.....	\$138,180.33

VENDOR # EXCEL
ACCOUNT # 100-41300-8100
DEPT HEAD W.T.J.
TOWN MANAGER PLS

APPLICATION AND CERTIFICATE FOR PAYMENT

SUBMITTED TO: THE TOWN OF SMITHFIELD
P O BOX 246
SMITHFIELD VA 23430

PROJECT: SOUTH CHURCH STREET
STREETSCAPE IMPROV.
PHASE V
SMITHFIELD, VA

APPLICATION NO.: 8
APPLICATION DATE: 7/7/2011
PERIOD TO: 8/7/2011

SUBMITTED FROM: Excel Paving Corporation
1132 Harmony Road
Norfolk, Virginia 23502

JOB #: 1189

EN03-300-108, C502, UPC95571/93722

ARCHITECT:

CONTRACT DATE: 11/4/2010

CONTRACT FOR:

INVOICE NO: 7716

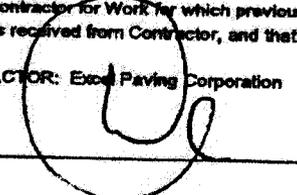
CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL		\$ 16,894.18	\$ -
Approved this Month			
Date Approved		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTALS		\$ 16,894.18	\$ -
Net Change by Change Orders		\$ 16,894.18	\$ -

Not approved

The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from Contractor, and that current payment shown herein is now due.

CONTRACTOR: Excel Paving Corporation

By: 

Date: 8-9-2011

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, attached.

ORIGINAL CONTRACT SUM \$ 2,593,555.50

Net Change by Change Orders To..... ~~\$ 16,894.18~~ \$0.00
(Line 1 ± 2)

Contract Sum To Date..... ~~\$ 2,610,449.68~~ \$2,593,555.50

Total Completed and Stored To Date..... ~~\$ 781,847.34~~ \$772,467.95
(Column G)

Retainage:

0% of Completed Work \$ -
(Columns D + E)

10% of Stored Material \$ -
(Column F)

Total Retainage..... \$ -

Total Earned Less Retainage..... ~~\$ 781,847.34~~ \$772,467.95
(Line 4 less Line 5 Total)

Less Owner Direct Pymt by Purchase Ord.. \$ -

Less Previous Payments..... ~~\$ 845,867.84~~ \$634,287.62
(Line 8 from prior Certificate)

Current Payment Due..... \$ 138,180.33

Balance to Finish Including Retainage..... ~~\$ 1,828,682.34~~ \$1,821,087.58
(Line 3 less Line 6)

State of Virginia
City of Norfolk
Subscribed and sworn to before me this 9th day of AUGUST, 2011



CAROLINA PAULINE GUNTER
NOTARY PUBLIC
REGISTRATION # 7204906
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES
DECEMBER 31, 2012

Signed: Carolina Pauline Gunter
My Commission Expires: December 31, 2012

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$138,180.33
(Attach explanation if amount certified differs from Amount applied for.)

ARCHITECT: CLARK NEXSEN

By: Clark Nexsen Date: 8/10/11

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg of

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT SOUTH CHURCH STREET
STREETSCAPE IMPROV. PHASE V
SMITHFIELD, VA

APPLICATION: 8
INVOICE NO.: 7716

EN03-300-108, C502, UPCS6571/93722

ESTIMATE FOR PERIOD ENDING:
7/7/2011 thru 8/7/2011

SUBCONTRACTOR:
EXCEL PAVING CORP.

SUBCONTRACTOR'S ADDRESS/CONTACT:
1132 HARMONY ROAD
NORFOLK, VA 23502

ITEM NO.	LINE ITEM DESCRIPTION	FROM SCHEDULE OF PRICES					TOTAL QUANTITIES REQUESTED					UNIT PRICES				ARRA	ENHANCE	URBAN	TOWN
		SCHEDULED	SCHEDULED	PREVIOUSLY	FOR	TOTAL TO	SCHEDULED	TOTAL	TOTAL DUE	TOTAL DUE	ARRA	ENHANCE	URBAN	TOWN	Funding	Funding	Funding	Funding	
		UNIT	QUANTITY	REPORTED	MONTH	DATE	UNIT PRICE	CONTRACT	THIS PERIOD	TO DATE	Breakdown	Breakdown	Breakdown	Breakdown					
	General Items																		
1	Mobilization	LS	1.00	0.69	0.05	0.74	\$176,500.00	\$ 176,500.00	\$ 8,825.00	\$130,610.00	\$ 58,245.00	\$ 63,540.00							
2	Construction Surveying	LS	1.00	0.40	0.05	0.45	\$ 12,000.00	\$ 12,000.00	\$ 600.00	\$ 5,400.00	\$ 4,800.00								
3	SM-9.5 A Surface Course	TN	840.00	0.00	0.00	0.00	\$ 94.00	\$ 78,960.00	\$ -	\$ -	\$ -	\$ -							
4	IM-19.0 Intermediate Course	TN	1,000.00	0.00	0.00	0.00	\$ 96.00	\$ 96,000.00	\$ -	\$ -	\$ -	\$ -							
5	BM-25 Base Course	TN	1,000.00	0.00	0.00	0.00	\$ 96.00	\$ 96,000.00	\$ -	\$ -	\$ -	\$ -							
6	Aggregate Material Size 21-A	TN	3,400.00	739.81	541.34	1281.15	\$ 27.00	\$ 91,800.00	\$ 14,616.18	\$ 34,591.05	\$ 6,403.86	\$ 28,187.19							
7	Combination 4" Curb and Gutter	LF	4,600.00	0.00	351.00	351.00	\$ 29.00	\$ 133,400.00	\$ 10,179.00	\$ 10,179.00	\$ 10,179.00	\$ 10,179.00							
8	4" Curb	LF	450.00	0.00	219.00	219.00	\$ 22.80	\$ 10,260.00	\$ 4,993.20	\$ 4,993.20	\$ 4,993.20	\$ 4,993.20							
9	VDOT Std CG-2	LF	110.00	0.00	0.00	0.00	\$ 23.00	\$ 2,530.00	\$ -	\$ -	\$ -	\$ -							
10	VDOT Std CG-6	LF	160.00	0.00	0.00	0.00	\$ 29.00	\$ 4,640.00	\$ -	\$ -	\$ -	\$ -							
11	3' Valley Gutter	LF	500.00	0.00	314.00	314.00	\$ 27.50	\$ 13,750.00	\$ 8,635.00	\$ 8,635.00	\$ 8,635.00	\$ 8,635.00							
12	Residential Drive	SY	350.00	0.00	14.00	14.00	\$ 99.50	\$ 34,825.00	\$ 1,393.00	\$ 1,393.00	\$ 1,393.00	\$ 1,393.00							
13	Commercial Drive	SY	200.00	0.00	0.00	0.00	\$ 152.00	\$ 30,400.00	\$ -	\$ -	\$ -	\$ -							
14	Stamped Asphalt Crosswalk	SY	500.00	0.00	0.00	0.00	\$ 66.00	\$ 33,000.00	\$ -	\$ -	\$ -	\$ -							
15	Reset Existing Pavers	SY	250.00	0.00	0.00	0.00	\$ 117.50	\$ 29,375.00	\$ -	\$ -	\$ -	\$ -							
16	Paver Sidewalk	SY	2,100.00	0.00	0.00	0.00	\$ 94.65	\$ 198,765.00	\$ -	\$ -	\$ -	\$ -							
17	Unit Paver Accessible Ramp	SY	50.00	0.00	0.00	0.00	\$ 175.00	\$ 8,750.00	\$ -	\$ -	\$ -	\$ -							
18	Replace Existing Brick Wall with top, base, and height, and length	VSF	1,600.00	0.00	100.00	100.00	\$ 30.00	\$ 48,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 300.00							
19	Regular Excavation	CY	3,200.00	324.00	567.00	891.00	\$ 35.00	\$ 112,000.00	\$ 19,845.00	\$ 31,185.00	\$ 11,340.00	\$ 19,845.00							
20	Select Fill	CY	1,000.00	292.00	0.00	292.00	\$ 16.00	\$ 16,000.00	\$ -	\$ 4,672.00	\$ 4,672.00	\$ 4,672.00							
21	4" Topsoil Class A	AC	1.00	0.14	0.00	0.14	\$ 17,850.00	\$ 17,850.00	\$ -	\$ 2,499.00	\$ 2,499.00	\$ 2,499.00							
22	12" Storm Drainage Pipe	LF	165.00	0.00	0.00	0.00	105.00	\$ 17,325.00	\$ -	\$ -	\$ -	\$ -							
23	15" Storm Drainage Pipe	LF	1,430.00	715.00	0.00	715.00	105.00	\$ 150,150.00	\$ -	\$ 75,075.00	\$ 13,440.00	\$ 61,635.00							
24	18" Storm Drainage	LF	270.00	204.00	18.00	222.00	108.00	\$ 29,160.00	\$ 1,944.00	\$ 23,976.00	\$ 23,976.00	\$ 23,976.00							
25	21" Storm Drain	LF	530.00	0.00	0.00	0.00	\$ 138.00	\$ 73,140.00	\$ -	\$ -	\$ -	\$ -							
26	24" Storm Drain	LF	655.00	289.00	224.00	513.00	\$ 139.00	\$ 91,045.00	\$ 31,136.00	\$ 71,307.00	\$ 71,307.00	\$ 71,307.00							
27	DI-1	EA	5.00	2.00	0.00	2.00	\$ 3,735.00	\$ 18,675.00	\$ -	\$ 7,470.00	\$ 7,470.00	\$ 7,470.00							
28	MH-1	EA	9.00	6.00	0.00	6.00	\$ 3,718.00	\$ 33,462.00	\$ -	\$ 22,308.00	\$ 22,308.00	\$ 22,308.00							
29	DI 3-B L=4'	EA	4.00	1.00	1.00	2.00	\$ 2,940.00	\$ 11,760.00	\$ 2,940.00	\$ 5,880.00	\$ 2,940.00	\$ 2,940.00							
30	DI-3B L=6'	EA	7.00	2.00	1.00	3.00	\$ 2,952.00	\$ 20,664.00	\$ 2,952.00	\$ 8,856.00	\$ 8,856.00	\$ 8,856.00							
31	DI 3-b L=8'	EA	2.00	1.00	0.00	1.00	\$ 3,206.00	\$ 6,412.00	\$ -	\$ 3,206.00	\$ 3,206.00	\$ 3,206.00							
32	DI-3C L=6'	EA	2.00	2.00	0.00	2.00	\$ 2,892.00	\$ 5,784.00	\$ -	\$ 5,784.00	\$ 5,784.00	\$ 5,784.00							
33	DI-3BB L=4'	EA	2.00	2.00	1.00	3.00	\$ 4,251.00	\$ 8,502.00	\$ 4,251.00	\$ 12,753.00	\$ 12,753.00	\$ 12,753.00							
34	DI-3BB L=6'	EA	8.00	0.00	0.00	0.00	\$ 4,314.00	\$ 34,512.00	\$ -	\$ -	\$ -	\$ -							
35	DI-3CC L=6'	EA	1.00	0.00	0.00	0.00	\$ 5,217.00	\$ 5,217.00	\$ -	\$ -	\$ -	\$ -							
36	18" Flared End Section	EA	1.00	1.00	0.00	1.00	\$ 1,957.00	\$ 1,957.00	\$ -	\$ 1,957.00	\$ 1,957.00	\$ 1,957.00							
37	Select Fill For Trench	CY	1,700.00	358.00	24.00	382.00	\$ 16.00	\$ 27,200.00	\$ 384.00	\$ 6,112.00	\$ 6,112.00	\$ 1,184.00							
38	Adjust Rim to Finished Grade	EA	7.00	0.00	0.00	0.00	\$ 800.00	\$ 5,600.00	\$ -	\$ -	\$ -	\$ -							
39	Timber Bulkhead Modification	LS	1.00	1.00	0.00	1.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00							
40	Temporary Filter Barrier	LF	1,100.00	1,556.00	0.00	1,556.00	\$ 2.00	\$ 2,200.00	\$ -	\$ 3,112.00	\$ 720.00	\$ 2,392.00							
41	Tree Fence	LF	450.00	813.00	0.00	813.00	\$ 7.50	\$ 3,375.00	\$ -	\$ 6,097.50	\$ 1,072.50	\$ 5,025.00							
42	Inlet Protection	LF	29.00	4.00	0.00	4.00	\$ 100.00	\$ 2,900.00	\$ -	\$ 400.00	\$ 400.00	\$ 400.00							
43	Construction Entrance	LS	1.00	0.00	0.00	0.00	\$ 2,900.00	\$ 2,900.00	\$ -	\$ -	\$ -	\$ -							

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg of

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT: SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA	APPLICATION: 8 INVOICE NO.: 7716
EN03-300-106, CSU2, UPC95571/83722	ESTIMATE FOR PERIOD ENDING: 7/7/2011 thru 8/7/2011
SUBCONTRACTOR: EXCEL PAVING CORP.	SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502

ITEM NO.	LINE ITEM DESCRIPTION	FROM SCHEDULE OF PRICES		TOTAL QUANTITIES REQUESTED			UNIT PRICES				ARRA	ENHANCE	URBAN	TOWN
		SCHEDULED UNIT	SCHEDULED QUANTITY	PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	Funding	Funding	Funding	Funding
											Breakdown	Breakdown	Breakdown	Breakdown
44	Demolition	LS	1.00	0.50	0.05	0.55	106,639.00	\$ 106,639.00	\$ 5,331.95	\$ 58,651.45	\$ 15,995.85	\$ 42,655.60		
45	4" Solid Double Yellow Line	LF	2,360.00	0.00	0.00	0.00	\$ 0.80	\$ 1,888.00	\$ -	\$ -				
46	6" Solid White Lane Line	LF	270.00	0.00	0.00	0.00	\$ 0.50	\$ 135.00	\$ -	\$ -				
47	4" White Mini Skip Line	LF	310.00	0.00	0.00	0.00	\$ 0.50	\$ 155.00	\$ -	\$ -				
48	4" Solid White Parking Stripe	LF	300.00	0.00	0.00	0.00	\$ 0.50	\$ 150.00	\$ -	\$ -				
49	24" Solid White Stop Bar	LF	85.00	0.00	0.00	0.00	\$ 2.50	\$ 212.50	\$ -	\$ -				
50	Single Arrow	EA	3.00	0.00	0.00	0.00	\$ 47.00	\$ 141.00	\$ -	\$ -				
51	Double Arrow	EA	4.00	0.00	0.00	0.00	\$ 80.00	\$ 320.00	\$ -	\$ -				
52	Only	EA	1.00	0.00	0.00	0.00	100.00	\$ 100.00	\$ -	\$ -				
53	Handicap Parking Symbol	EA	1.00	0.00	0.00	0.00	60.00	\$ 60.00	\$ -	\$ -				
54	Handicap Parking Sign	EA	2.00	0.00	0.00	0.00	\$ 135.00	\$ 270.00	\$ -	\$ -				
55	Stop Sign	EA	1.00	0.00	0.00	0.00	\$ 160.00	\$ 160.00	\$ -	\$ -				
56	Attach Stop Sign to Existing Route Sign	EA	1.00	0.00	0.00	0.00	\$ 125.00	\$ 125.00	\$ -	\$ -				
57	Relocate Sign	EA	4.00	0.00	0.00	0.00	\$ 100.00	\$ 400.00	\$ -	\$ -				
58	Maintenance of Traffic	LS	1.00	0.45	0.10	0.55	\$ 75,000.00	\$ 75,000.00	\$ 7,500.00	\$ 41,250.00	\$ 17,250.00	\$ 16,500.00		
59	Ginko Bilboa	EA	3.00	0.00	0.00	0.00	\$ 550.00	\$ 1,650.00	\$ -	\$ -				
60	Crape Myrtle	EA	20.00	0.00	0.00	0.00	\$ 220.00	\$ 4,400.00	\$ -	\$ -				
61	Chaste Tree	EA	24.00	0.00	0.00	0.00	\$ 220.00	\$ 5,280.00	\$ -	\$ -				
62	Elm	EA	3.00	0.00	0.00	0.00	\$ 330.00	\$ 990.00	\$ -	\$ -				
63	Autumn Embers Azalea	EA	49.00	0.00	0.00	0.00	\$ 38.00	\$ 1,862.00	\$ -	\$ -				
64	Blushing Bride Hydrangea	EA	10.00	0.00	0.00	0.00	\$ 28.00	\$ 280.00	\$ -	\$ -				
65	Soft Touch Holly	EA	31.00	0.00	0.00	0.00	\$ 27.00	\$ 837.00	\$ -	\$ -				
66	Indian Hawthorne	EA	42.00	0.00	0.00	0.00	\$ 27.00	\$ 1,134.00	\$ -	\$ -				
67	Ground Cover/ Perennials	SY	720.00	0.00	0.00	0.00	\$ 55.00	\$ 39,600.00	\$ -	\$ -				
68	Sodding	SY	5,000.00	750.00	0.00	750.00	\$ 3.50	\$ 17,500.00	\$ -	\$ 2,625.00		\$ 2,625.00		
69	6" Waterline	LF	370.00	0.00	0.00	0.00	\$ 40.00	\$ 14,800.00	\$ -	\$ -				
70	Fire Hydrant Assembly	EA	5.00	4.00	0.00	4.00	\$ 4,474.00	\$ 22,370.00	\$ -	\$ 17,896.00	\$ 4,470.00	\$ 13,426.00		
71	60" Sewer MH	EA	2.00	0.00	0.00	0.00	\$ 6,440.00	\$ 12,880.00	\$ -	\$ -				
72	3/4" Water Service	EA	8.00	0.00	0.00	0.00	\$ 1,874.00	\$ 14,992.00	\$ -	\$ -				
73	Horizontal Offset	EA	1.00	0.00	0.00	0.00	\$ 4,756.00	\$ 4,756.00	\$ -	\$ -				
74	Vertical Offset	EA	3.00	1.00	0.00	1.00	\$ 4,626.00	\$ 13,878.00	\$ -	\$ 4,626.00	\$ 4,626.00			
75	4" Valve and Box	EA	1.00	0.00	0.00	0.00	\$ 880.00	\$ 880.00	\$ -	\$ -				
76	6" Valve and Box	EA	6.00	5.00	0.00	5.00	\$ 932.00	\$ 5,592.00	\$ -	\$ 4,880.00		\$ 4,560.00		
77	8" Valve and Box	EA	1.00	0.00	0.00	0.00	\$ 1,454.00	\$ 1,454.00	\$ -	\$ -				
78	Kicker Joint	EA	2.00	0.00	0.00	0.00	\$ 903.00	\$ 1,806.00	\$ -	\$ -				
79	6x6 Tee	EA	3.00	0.00	0.00	0.00	\$ 530.00	\$ 1,590.00	\$ -	\$ -				
80	8" Sewer	LF	100.00	0.00	0.00	0.00	\$ 220.00	\$ 22,000.00	\$ -	\$ -				
81	4" Schedule 80 Pvc with pullwire	LF	32,000.00	14,543.00	804.00	15147.00	\$ 6.25	\$ 200,000.00	\$ 3,775.00	\$ 94,668.75				\$ 94,668.75
82	Light Pole Foundations	EA	45.00	0.00	0.00	0.00	\$ 682.00	\$ 30,690.00	\$ -	\$ -				
83	4" Schedule 80 pvc (Street Lighting)	LF	4,920.00	700.00	350.00	1050.00	\$ 16.80	\$ 82,656.00	\$ 5,880.00	\$ 17,640.00				\$ 17,640.00
84	Splice Box	EA	45.00	0.00	0.00	0.00	\$ 525.00	\$ 23,625.00	\$ -	\$ -				
85	Utility Vault	EA	6.00	3.00	0.00	3.00	\$ 10,500.00	\$ 63,000.00	\$ -	\$ 31,500.00				\$ 31,500.00
86	Addendum 8" water line	LF	30.00	0.00	0.00	0.00	\$ 65.00	\$ 1,950.00	\$ -	\$ -				
87	Addendum 8x6 Tee	EA	1.00	0.00	0.00	0.00	\$ 903.00	\$ 903.00	\$ -	\$ -				

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg of

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA EN03-300-106, C502, UFC95571/93722 SUBCONTRACTOR: EXCEL PAVING CORP.	APPLICATION: 8 INVOICE NO.: 7716 ESTIMATE FOR PERIOD ENDING: 7/7/2011 thru 8/7/2011 SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502
--	--

FROM SCHEDULE OF PRICES				TOTAL QUANTITIES REQUESTED			UNIT PRICES				ARRA	ENHANCE	URBAN	TOWN
ITEM NO.	LINE ITEM DESCRIPTION	SCHEDULED UNIT	SCHEDULED QUANTITY	PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	Funding Breakdown	Funding Breakdown	Funding Breakdown	Funding Breakdown
88	Addendum 8x6 Reducer	EA	1.00	0.00	0.00	0.00	\$ 476.00	\$ 476.00	\$ -	\$ -				
89	Addendum DI-3A	EA	2.00	0.00	0.00	0.00	\$ 4,861.00	\$ 9,722.00	\$ -	\$ -				
TOTALS								\$2,593,555.50	\$138,180.33	\$772,467.95	\$ 168,548.21	\$ 441,669.99	\$ -	\$143,808.75
ADDITIONAL WORK														
	CO# 1 - PCO #1 - Additional Tree Removal	LS	1.00	1.00	0.00	1.00	\$ 6,258.39	\$ 6,258.39	\$ -	\$ 6,258.39				
	PCO #4 - Sewer Line at Dawson Moody's	LS	1.00	1.00	0.00	1.00	\$ 3,121.00	\$ 3,121.00	\$ -	\$ 3,121.00		\$ 3,121.00		
	PCO #6 - Install larger Junction Box	LS	1.00	0.00	0.00	0.00	\$ 7,513.99	\$ 7,513.99	\$ -	\$ -				
TOTALS:								\$2,610,448.88	\$138,180.33	\$781,847.34	\$ 168,548.21	\$ 444,790.99	\$ -	\$143,808.75

CLARK • NEXSEN
Architecture & Engineering

August 16, 2011

Town of Smithfield
Town Manager's Office
315 Main Street, P.O. Box 246
Smithfield, VA 23431

Explanation of Amount Certified

Application No: 4
Application Date: 08/08/2011
Period To: 08/06/2011

Job No: 1189

Contract Date: 11/04/2010

Invoice No: 7716

The Project Title has to be changed from "South Church Street Streetscape Improv. Phase V" to "South Church street Waterline Replacement" this error does not impact the current payment due.

The amount certified is as shown below:

Total Completed and Stored to Date..... \$280,309.49
Subtract Previous Payments..... \$231,549.96
Current Payment Due..... \$48,759.53

VENDOR # EXCEL
ACCOUNT # 005-42060-7100
DEPT HEAD W.T.H.
TOWN MANAGER PLS

APPLICATION AND CERTIFICATE FOR PAYMENT

SUBMITTED TO: THE TOWN OF SMITHFIELD
P O BOX 246
SMITHFIELD VA 23430

Waterline
Replacement

PROJECT: SOUTH CHURCH STREET
STREETSCAPE IMPROV.
PHASE-V
SMITHFIELD, VA

APPLICATION NO.: 4
APPLICATION DATE: 8/8/2011
PERIOD TO: 8/6/2011

SUBMITTED FROM: Excel Paving Corporation
1132 Harmony Road
Norfolk, Virginia 23502

JOB #: 1189

NEW WATERLINE CHANGE ORDER

ARCHITECT:

CONTRACT DATE: 11/4/2010

CONTRACT FOR:

INVOICE NO: 7716

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL		\$ -	\$ -
Approved this Month			
	Date Approved		
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTALS		\$ -	\$ -
Net Change by Change Orders		\$ -	\$ -

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, attached.

ORIGINAL CONTRACT SUM \$ 408,188.00

Net Change by Change Orders To..... \$ -
(Line 1± 2)

Contract Sum To Date..... \$ 408,188.00

Total Completed and Stored To Date..... \$ 280,309.49
(Column G)

Retainage:

0% of Completed Work \$ -
(Column D + E)

0% of Stored Material \$ -
(Column F)

Total Retainage..... \$ -

Total Earned Less Retainage..... \$ 280,309.49
(Line 4 less Line 5 Total)

Less Owner Direct Pymt by Purchase Ord.. \$ -

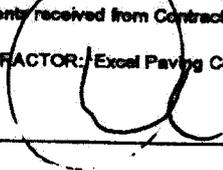
Less Previous Payments..... \$ 231,549.96
(Line 6 from prior Certificate)

Current Payment Due..... \$ 48,759.53

Balance to Finish including Retainage..... \$ 127,878.51
(Line 3 less Line 6)

The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from Contractor, and that current payment shown herein is now due.

CONTRACTOR: Excel Paving Corporation

By: 

Date: 8-9-2011

State of Virginia
City of Norfolk
Subscribed and sworn to before me this 9th day of August, 2011
NOTARY PUBLIC: 
Signed: 
My Commission Expires: December 31, 2012



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 48,759.53
(Attach explanation if amount certified differs from Amount applied for.)

ARCHITECT: CLARK NELSON

By:  Date: 8/16/11

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg of

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT SOUTH CHURCH STREET
STREETScape IMPROV. PHASE V
SMITHFIELD, VA

APPLICATION: 4
INVOICE NO.: 7716A

New Waterline Change Order

ESTIMATE FOR PERIOD ENDING:
5/7/2011 thru 8/6/2011

SUBCONTRACTOR:
EXCEL PAVING CORP.

SUBCONTRACTOR'S ADDRESS/CONTACT:
1132 HARMONY ROAD
NORFOLK, VA 23502

FROM SCHEDULE OF PRICES

TOTAL QUANTITIES REQUESTED

UNIT PRICES

ITEM NO:	LINE ITEM DESCRIPTION	SCHEDULED UNIT	SCHEDULED QUANTITY	TOTAL QUANTITIES REQUESTED			UNIT PRICES				
				PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	
	General Items										
1	Furnish and Install New Waterline	LS	1.00	0.62	0.15	0.77	\$ 272,955.00	\$ 272,955.00	\$ 40,943.25	\$ 210,175.35	
2	Construction Surveying	LS	1.00	0.75	0.10	0.85	\$ 3,000.00	\$ 3,000.00	\$ 300.00	\$ 2,550.00	
3	Traffic Control	HR	1,200.00	700.00	160.00	860.00	\$ 12.00	\$ 14,400.00	\$ 1,920.00	\$ 10,320.00	
4	Concrete Removal	LS	1.00	0.70	0.10	0.80	\$ 14,198.00	\$ 14,198.00	\$ 1,419.80	\$ 11,358.40	
5	IM/BM Placement	TN	581.00	126.64	0.00	126.64	\$ 121.00	\$ 70,301.00	\$ -	\$ 15,323.44	
6	Aggregate Material Size 21-A	TN	878.00	731.69	97.91	829.60	\$ 28.00	\$ 24,584.00	\$ 2,741.48	\$ 23,228.80	
7	Sawcutting Curb/Asphalt	LF	5,000.00	3,382.00	820.00	4202.00	\$ 1.75	\$ 8,750.00	\$ 1,435.00	\$ 7,353.50	
TOTALS								\$408,188.00	\$48,759.53	\$280,309.49	

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1 TO JULY 30, 2011

INDEPENDENT PROJECTS	Fee Basis	% Complete	Amount Earned	Previous Amount Billed	Amount Due This Invoice
<i>Consent Order/Locality-HRSD Coordination</i> (HR04103-27)					
Coordination Activities	Lump Sum	89.20%	\$ 133,800.00	\$ 130,950.00	\$2,850.00
<i>Consent Order/SSES Task 2 Pump Station Inspections</i> (HR04103-44R)					
Pump Station Inspections	Lump Sum	20.60%	\$ 7,931.00	\$ 6,737.50	\$1,193.50
<i>Consent Order / SSES Task 3 Force Main Field Inspections</i> (HR04103-45R)					
Field Inspections	Lump Sum	74.30%	\$ 13,374.00	\$ 7,308.00	\$6,066.00
<i>Consent Order / SSES Task 7 Office Coordination</i> (HR04103-49R)					
Office Coordination and Management of Field Tasks	Lump Sum	92.30%	\$ 35,443.20	\$ 33,331.20	\$2,112.00
<i>Consent Order / SSES Task 8 Data Analysis and Condition</i> (HR04103-50R)					
Data Analysis	Lump Sum	13.20%	\$ 8,844.00	\$ 5,695.00	\$3,149.00
<i>Water Model Update</i> (HR04103-51R)					
Water Model Update	Lump Sum	51.00%	\$ 7,522.50	\$ 4,425.00	\$3,097.50

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1 TO JULY 30, 2011

<i>Design and Construction Standards Update</i> (HR04103-52R)					
Design and Construction Standards Update	Lump Sum	9.40%	\$ 1,522.80	\$ -	\$1,522.80
				TOTALS	\$20,544.80

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-02)</i> Dollar General Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
<i>Project Labor</i>					
Technical Principal	July	Hourly	\$175.00	2	\$350.00
				Sub Total	\$350.00

TOTAL = \$350.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-02)</i> Smithfield Foods Test Kitchen Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
<i>Project Labor</i>					
Technical Principal	July	Hourly	\$175.00	1	\$175.00
<i>Project Labor</i>					
Program Manager	July	Hourly	\$145.00	0.2	\$29.00
				Sub Total	\$204.00

TOTAL = \$204.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

GENERAL REVIEW SERVICES (HR04103-27) Consent Order / HRSD-Locality Coordination	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Coordination Activities	July	Lump Sum	\$150,000.00	89.20%	\$133,800.00	\$130,950.00	\$2,850.00
Project Totals			\$150,000.00	89.20%	\$133,800.00	\$130,950.00	\$2,850.00

TOTAL = \$2,850.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

GENERAL REVIEW SERVICES (HR04103-44R) Consent Order / SSES Task 2 Pump Station Inspections	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Field Tasks - Pump Station Inspections	July	Lump Sum	\$38,500.00	20.60%	\$7,931.00	\$6,737.50	\$1,193.50
Project Totals			\$38,500.00	20.60%	\$7,931.00	\$6,737.50	\$1,193.50

TOTAL = \$1,193.50

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

GENERAL REVIEW SERVICES (HR04103-45R) Consent Order / SSES Task 3 Force Main Field Inspections	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Field Tasks	July	Lump Sum	\$18,000.00	74.30%	\$13,374.00	\$7,308.00	\$6,066.00
Project Totals			\$18,000.00	74.30%	\$13,374.00	\$7,308.00	\$6,066.00

TOTAL = \$6,066.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

GENERAL REVIEW SERVICES (HR04103-49R) Consent Order / SSES Task 7 Office Coordination	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Office Coordination and Management of Field Tasks	July	Lump Sum	\$38,400.00	92.30%	\$35,443.20	\$33,331.20	\$2,112.00
Project Totals			\$38,400.00	92.30%	\$35,443.20	\$33,331.20	\$2,112.00

TOTAL = \$2,112.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-50R)</i> Consent Order / SSES Task 8 Data Analysis and Condition	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
<i>Project Labor</i>							
Data Analysis	July	Lump Sum	\$67,000.00	13.20%	\$8,844.00	\$5,695.00	\$3,149.00
Project Totals			\$67,000.00	13.20%	\$8,844.00	\$5,695.00	\$3,149.00

TOTAL = \$3,149.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

GENERAL REVIEW SERVICES (HR04103-51R) Water Model Update	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Water Model Update	July	Lump Sum	\$14,750.00	51.00%	\$7,522.50	\$4,425.00	\$3,097.50
Project Totals			\$14,750.00	51.00%	\$7,522.50	\$4,425.00	\$3,097.50

TOTAL = \$3,097.50

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JULY 1, 2011 TO JULY 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-52R)</i> Design and Construction Standards Update	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
<i>Project Labor</i>							
Design and Construction Standards Update	July	Lump Sum	\$16,200.00	9.40%	\$1,522.80	\$0.00	\$1,522.80
Project Totals			\$16,200.00	9.40%	\$1,522.80	\$0.00	\$1,522.80

TOTAL = \$1,522.80



Draper Aden Associates

Engineering • Surveying • Environmental Services

Progress Report

To: Ms. Sonja Pruitt
Company: Town of Smithfield
From: Andy Snyder
Project Name: Annual Engineering Services Contract – July 2011 Invoices
Project Number: HR04103-02, HR04103-27, HR04103-44R, HR04103-45R, HR04103-49R, HR04103-50R, HR04103-51R, HR04103-52R
Date: August 15, 2011
cc: Bill Hopkins, Scott Schiller

Recent Activities:

1. HR04103-02 – Review of the Smithfield Foods Test Kitchen Site Plan and Dollar General Site Plan submittals.
2. HR04103-27 – Continued coordination with Smithfield and other Consent Order related parties, attended a Capacity Team meeting, provided general Consent Order related assistance and continued to assist the Town with miscellaneous information requests.
3. HR04103-44R – Began development of an information request for the Town of Smithfield to help coordinate and manage the pump station inspection process.
4. HR04103-45R – Began to organize and catalog information collected during the force main field inspections and develop force main maps for the Town of Smithfield.
5. HR04103-49R – Continued the coordination of various SSES field service tasks and data quality control procedures.
6. HR04103-50R – Continued to organize the data collected throughout the SSES field service tasks and generate condition assessment reports.
7. HR04103-51R – Updated the Town's water model based on existing GIS data and aligned it with known geographic features. Met with the Town to confirm extents of the model and spoke with the Town and Buchar Horn regarding operational and demand information to be used for scenario runs.
8. HR04103-52R – Began to collect sample design and construction standards for the Town's review.

Upcoming Tasks:

1. HR04103-02 – Site plan review will be conducted on an as needed basis.
2. HR04103-27 – Attend meetings and coordinate with Town/other localities as necessary.
3. HR04103-44R – Provide information request to the Town of Smithfield, make final preparations for the inspections and conduct the pump station inspections.
4. HR04103-45R – Begin to analyze the information for condition assessment purposes and provide mapping to the Town of Smithfield for their records.
5. HR04103-49R – Continue coordination of all SSES field services.
6. HR04103-50R – Continue analysis of the data collected during the SSES field service tasks and to develop condition assessment report documentation.
7. HR04103-51R – Incorporate demand and operational information into the water model and run various scenarios to determine anticipated water system response to the new RO Plant.

\\Hmp-files\projects\HR04\100\HR04103\HR04103-02\WORK\Billing File\2011 Invoice Files\July 2011\July 2011 Progress Report 8-15-11.doc

8. HR04103-52R – Create a binder of sample standards for the Town's review and include our recommendation of which standards we feel are most appropriate to base the Town's standards on.

Scope Changes:

1. None

Budget Status/Percent Complete

1. HR04103-02 – Time and materials task. All work is being done within expected budgetary limits.
2. HR04103-27 – 89.20%
3. HR04103-44R – 20.60%
4. HR04103-45R – 74.30%
5. HR04103-49R – 92.30%
6. HR04103-50R – 13.20%
7. HR04103-51R – 51.00%
8. HR04103-52R – 9.40%

Schedule Status/Deliverable Status

1. HR04103-02 – On schedule.
2. HR04103-27 – On-going task for duration of Consent Order Project.
3. HR04103-44R – On schedule based on VDEQ deadlines.
4. HR04103-45R – On schedule based on VDEQ deadlines
5. HR04103-49R – On schedule based on VDEQ deadlines.
6. HR04103-50R – On schedule based on VDEQ deadlines.
7. HR04103-51R – On schedule.
8. HR04103-52R – On schedule.

Input needed from client "What we are waiting on:"

1. None

Issues you should be aware of/ any other issues:

1. None

Black Creek Workshop LLC
113 N. Main Street
Franklin, Va. 23851

6/30/11

Contact:
William Hopkins
Work 757-365-4233
Cell 757-449-4865

Windsor Castle- Exterior Maintenance & Repairs Invoice

Kitchen/Laundry building sill and siding repair:

Remaining balance due (65%): \$2,052

Kitchen/Laundry building painting:

Total amount due (100%): \$4,560*
**cost reflects \$500 savings over proposed costs*

Windsor Castle window restoration remaining balance:

Remaining balance due (50%): \$5,175

Windsor Castle wood trim, window frame, and porch paint:

Total amount due (100%): \$5,865

Total Amount Due 6/30/11: \$17,652

*Please make check payable to: **Black Creek Workshop LLC***



TOWN OF SMITHFIELD

"The Ham Capital of the World"

August 17, 2011

TO SMITHFIELD TOWN COUNCIL
FROM TOWN MANAGER *PETER*
SUBJECT S. CHURCH STREET CONSTRUCTION PROJECT – UPDATED COST PROJECTIONS AND FUNDING SOURCES

Below is the first update since July, 2010. This does not include the water line replacement, which is a separate Water Fund project.

Projected Expenses

Excel Paving Corporation	\$2,593,933
Contingency (10%)	\$ 259,393
Verizon Relocation	\$ 679,732
Charter Relocation	\$ 88,354
Dominion (Streetlights & Crossovers)	\$ 221,000
CTI Inspections	\$ 194,034
Clark Nexsen	\$ 42,450
REW	\$ 65,000
VDOT	\$ 26,000
TOTAL	\$4,169,896

Funding Sources Available

Enhancement Grant	\$ 720,000
Enhancement Local Match (20%)	\$ 144,000
Federal Formula*	\$ 281,852
Federal Formula State Match*	\$ 70,463
Urban Fund Allocation	\$2,085,123
Urban Fund State Match*	\$ 469,153
Urban Fund Local Match (2%)	\$ 52,128
ARRA Stimulus Grant	\$ 165,329
Joseph W. Luter, III Pledge	\$1,000,000
Smithfield Foods, Inc. Contribution	\$ 500,000
Gwaltney Beautification Fund	\$ 250,000
Historic Smithfield, Inc.	\$ 75,000
Fund Raisers/Other Pledges +/-	\$ 90,000
TOTAL	\$5,903,048

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6

*The funding sources above includes \$821,468 in additional state and federal funding which staff was not aware of but VDOT has confirmed to be available for this current/final phase of our streetscape improvements. Council had previously stated the desire not to use all of the Urban Fund allocation on the project however the full allocation amount is listed above. All of these are reflected in the separate Appendix A Document included in your committee packet which VDOT has asked me to execute and return to them once you authorize me to do so. Please note that in Appendix A the full amount of the enhancement grant allocation is represented, including grant funds expended on the last phase of work in front of Smithfield Station. The amount actually remaining and available now for this final phase is approximately \$720,000 as shown above and not the \$1,245,000 figure shown on Appendix A.

On the expense side the Clark Nexsen construction administration and engineering advisory services additional amount is included in the above figure for them. Staff recommends acceptance of their separately attached proposal to allow for additional hours assisting us during the remaining months of the construction. One further attachment is the ballpark cost estimate to convert the individual Dominion service lines to each structure underground. Staff recommends this work outside of the state right of way be paid for using the Gwaltney Beautification Fund revenue source above, now that the additional state and federal funding sources have been identified.

Powell Management Associates assisted the town with the design and constructability phases, and especially with the transition between our former consulting engineer Landmark Design Group and our new consulting engineer Clark Nexsen. In an electronic communication from Powell Management Associates to Clark Nexsen in late February, 2009 the directive was given that the final design would not include any work on Jericho Road and that no Dominion Virginia Power transmission or service line work was to be included. That is when the underground service line work was officially omitted from the project.

South Church Street Beautification Project



List of Services Identified

117 S. Church St. – North Side of Street – Residential OH
121 S. Church St. – North Side of Street – Residential OH
123 S. Church St. – North Side of Street – Residential OH
201 S. Church St. – North Side of Street – Residential OH
130 S. Church St. – South Side of Street – Residential OH
223 S. Church St. – North Side of Street – Residential OH
315 S. Church St. – North Side of Street – Residential OH
212 S. Church St. – South Side of Street – Residential OH
220 S. Church St. – South Side of Street – Residential OH
226 S. Church St. – South Side of Street – Residential OH
318 S. Church St. – South Side of Street – Residential OH
351 S. Church St. – North Side of Street – Residential OH
357 S. Church St. – North Side of Street – Residential OH
340 S. Church St. – South Side of Street – Residential OH
344 S. Church St. – South Side of Street – Residential OH

352 S. Church St. – South Side of Street – Residential OH
373 S. Church St. – North Side of Street – Residential OH
Boat House Service by Parking Lot – North Side of Street
– Residential OH
403 S. Church St. – North Side of Street – Residential OH
405 S. Church St. – North Side of Street – Residential OH
364 S. Church St. – South Side of Street – Residential OH
366 S. Church St. – South Side of Street – Residential OH
372 S. Church St. – South Side of Street – Residential OH
378 S. Church St. – South Side of Street – Residential OH
382 S. Church St. – South Side of Street – Residential OH
386 S. Church St. – South Side of Street – Residential OH
390 S. Church St. – South Side of Street – Residential OH

Excluded

104 S. Church St. is the Verizon building (unable to serve UG without very costly changes on customer equipment)

Ballpark Estimate to Convert OH Service to UG

\$8500.00 Per Service x 27 Services = \$229,500

This figure does not include cost to make rearrangements on the customers structure or equipment nor the road crossings previously estimated. Several services may require the meter base be moved to a new location.

**Between Luter Dr. & Thomas St.
There are 4 Commercial OH Services. -
These were excluded.**



August 15, 2011

Town Manager
Town of Smithfield
310 Institute Street
Smithfield, VA 23431

Attention: Mr. Peter M Stephenson, AICP, ICMA-CM

RE: South Church Street Streetscape Improvements - Phase V
Additional Construction Administration Services
Clark Nexsen Comm. No.: 3144

Dear Mr. Stephenson:

This letter is to support the additional Construction Administration services proposal submitted to the Town of Smithfield for the South Church Street Streetscape Improvements – Phase V project. The original contract for Construction Administration services provided assistance to the Town during the construction and bidding process.

The bidding process included preparation of addenda, reviewing and summarizing bid tabs, and providing a recommendation for the award of the construction contract. During this time Conrad Brothers was the apparent low bidder. Clark Nexsen attended meetings and provided recommendations to the Town and VDOT to award the construction contract to Conrad Brothers. VDOT's Equal Rights administration did not think Conrad Brothers met the DBE requirements resulting in a special hearing attended by Clark Nexsen. VDOT's final decision to not recommend awarding the construction contract to Conrad Brothers resulted in additional time and effort incurred by Clark Nexsen to review and recommend the next lowest bidder – Excel Paving – the contract. This additional effort with Conrad Brothers and Excel Paving was completed under the original contract for Construction Administration services.

The construction portion of the original contract included review of shop drawings, contractor request for information (RFI's), up to ten (10) site visits, and provides the Town a final punch list. Clark Nexsen has fulfilled the original contract obligations noted above for construction. More than 10 site visits have been performed, shop drawings have been completed, and Clark Nexsen continues to respond to RFI's. Not included in the original contract is the extra time and effort incurred by Clark Nexsen to work through the redesign of the Dominion Virginia Power (DVP) overhead alignment and underground service. The DVP design and layout was approved prior to construction commencing. The current redesign of the DVP overhead power alignment and undergrounding of the electrical services continues to generate extra time and effort on the part of Clark Nexsen.

August 15, 2011

Page 2 of 2

The DVP redesign was not included in the original contract for Construction Administration services. This effort has taken a negative toll on the total hours of the original contract for Construction Administration services. The current Proposal (attached) for Construction Administration services increases the time to complete the construction of the project. The Proposal consists of additional contractor coordination, utility coordination, attend in-house meetings, and up to eleven (11) additional site visits.

Please let me know if you need additional information. I can be reached at 757-961-7769.

Yours very truly,



David A. Bradshaw, PE
Principal

DAB/mt
Enclosures

**SCOPE OF SERVICES NARRATIVE
PROPOSAL**

Effort to Provide Additional Construction Phase Services for
Smithfield Downtown Revitalization Project
South Church Street Streetscape Improvements – Phase V

CONTRACT:

Professional Engineering Consultant Services between the Town of Smithfield and Clark Nexsen Architecture and Engineering.

All work to be performed in accordance with the terms, limitations and conditions of said contract.

A. Design and Engineering Services:

During construction, Clark Nexsen will provide additional Construction Phase Services to the Town of Smithfield consisting of contractor coordination, utility coordination, attend in house meetings and perform up to eleven (11) site visits.

B. Schedule:

No impact to schedule.

C. COMPENSATION

The engineer shall be paid in accordance with the referenced contract a total Not to Exceed fee of Twenty Thousand One Hundred and Twenty dollars (\$20,120) for the engineering services related to this Proposal for the design of South Church Street Streetscape Improvements - Phase V.

PROPOSAL:	TOTAL	\$20,120
-----------	-------	----------

ACCEPTED:

TOWN OF SMITHFIELD

Clark Nexsen

BY: _____
Title:
Town of Smithfield

BY: 
Title: Principal
Clark Nexsen

DATE: _____

DATE: July 8, 2011

FEE PROPOSAL FOR ADDITIONAL CONSTRUCTION PHASE SERVICES
 SMITHFIELD DOWNTOWN REVITALIZATION PROJECT
 SOUTH CHURCH STREET STREETScape IMPROVEMENTS - PHASES V & VI

CN Comm. No.
 Date: 06/28/2011

Additional Construction Phase Services	Project Advisor hrs.	Senior Engineer hrs.	Engineer hrs.	Technician hrs.	Clerical hrs.	Total hrs.	Total Cost \$
Additional Site Visits (11)			66			66	\$5,280.00
Utility Coordination	2	4	24	20		50	\$3,860.00
Contractor Coordination	2	6	66	20	10	104	\$7,990.00
In-House Meetings	2	2	24		10	38	\$2,990.00
Total hours	6	12	180	40	20	258	
Rate	\$150.00	\$110.00	\$80.00	\$60.00	\$55.00		
Total fee this task	\$900.00	\$1,320.00	\$14,400.00	\$2,400.00	\$1,100.00		\$20,120.00



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

GREGORY A. WHIRLEY
COMMISSIONER

August 10, 2011

Mr. Peter M. Stephenson
Smithfield Town Manager
310 Institute Street
P.O. Box 246
Smithfield, VA 23431

SUBJECT: EN03-300-108, P101, R201, C501 (UPC 70306)
Town of Smithfield
Transmittal of Appendix A

Dear Mr. Stephenson:

Enclosed are three (3) copies of the revised Appendix A for the subject project. This revision to Appendix A addresses the \$360,000 (2009) Enhancement Program allocation by the Commonwealth Transportation Board and the \$165,329 (ARRA), and \$2,085,123 (Urban Funds). The subject project's Enhancement allocation now totals \$1,245,000.

After your review, please sign and return all copies to this office. Once fully executed, a copy will be sent to you for your records. Please do not hesitate to call me at (804) 786-7399 if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Clara Williams".

Clara Williams
Federal Programs Manager
Local Assistance Division

Attachment

Cc: Mr. Bryant Porter

Appendix A

Project Number: EN03-300-108, PE101, C501, C502 UPC 70306, 95571, & 93722 Project Name: Smithfield Downtown Revitalization	Locality: Town of Smithfield
---	-------------------------------------

Project Narrative

Scope: Construction of sidewalks, crosswalks, and under grounding of utilities along South Church Street from Luter Drive to 1300' feet east of Jericho Road.

Locality Project Manager Contact Info: Peter M. Stephenson, Town Manager, P. O. Box 246, Smithfield, VA 23430, (757) 365-4200; pstephenson@smithfieldva.gov

Department Project Coordinator Contact Info: Steve Brich, VDOT Hampton Roads District Office, 1700 North Main Street, Suffolk, VA 23434 (757) 925-1599; Stephen.Birch@VDOT.Virginia.gov

Project Costs and Reimbursement

Phase	Estimated Project Costs	Estimated Eligible Project Costs	Estimated Eligible VDOT Project Expenses	Estimated Reimbursement to Locality
Preliminary Engineering	\$132,664			
Right-of-Way & Utilities	\$0			
Construction	\$4,547,634			
Total Estimated Cost	\$4,680,298	\$4,680,298	\$15,000	\$4,665,298

Total Maximum Reimbursement by Locality to VDOT	N/A
Total Maximum Reimbursement by VDOT to Locality (may be reduced by eligible VDOT project expenses)	\$4,680,298

Project Financing

A	B	C	D	E
Federal	State Match	Local Match		Aggregate Allocations (A+B+C)
EN - \$1,245,000 Fed Formula - \$281,852 Urban - \$2,085,123 ARRA - \$165,329	Fed Formula - \$70,463 Urban - \$469,153	EN - \$311,250 Urban - \$52,128		\$4,680,298

Program and Project Specific Funding Requirements

This project will be administered in accordance with the "Enhancement Program Procedure Manual" and the "Locally Administered Projects Manual".

This is a limited fund source project and any expenses above the combined federal, state, and local match shown above will be at 100% project sponsor cost.

ARRA funds are tracked under UPC 93722.

In regard to Enhancement Program reimbursement requests 100% of eligible VDOT project expenses will be recovered as follows:

- 20% will be deducted from reimbursement requests.
- 80% will be deducted from the Federal Enhancement allocation amount.

Any ineligible items identified throughout project development will not be reimbursable.

The Town of Smithfield shall maintain the Project, or have it maintained, in a manner satisfactory to the Department or its authorized representatives, and make ample provision each year for such maintenance unless otherwise agreed to by the DEPARTMENT.

This project is funded in whole or in part with ARRA (stimulus funds). Compliance with the reporting requirements of ARRA sections 902 and 1515 (a) in the manner prescribed by the Department is mandatory. The Town of Smithfield

Appendix A

also agrees to include the special contract provision, provided by VDOT, in any contract agreement for ARRA projects.

Pursuant to the certification requirements of the ARRA, the Town of Smithfield is cognizant of the timeline for expenditure of these funds and is committed to satisfying all state and federal requirements necessary to fully obligate these funds by March 2, 2010 and complete the project phase(s) supported in whole or part with ARRA funding by February 2012.

ARRA (stimulus funds) will be reimbursed to the project sponsor for construction costs only unless otherwise indicated and approved by VDOT's Local Assistance Division in advance.

The project costs eligible for ARRA funds will be reimbursed at 100% less any eligible VDOT project expenses.

In accordance with CTB policy, the project UPCs 70036 and 95571 must be completed and the \$1,245,000 Enhancement allocation expended by **February 28, 2012** or the project may be subject to de-allocation.

This attachment is certified and made an official attachment to this document by the parties of this agreement

Authorized Locality Official
date

VDOT Program Manager date

Milestones 2000 - 2011, Smithfield - Nike Park Multi-use Trail

The Smithfield to Nike Park Trail is a four mile, off road, multi-use path that will connect the 208-acre Windsor Castle Park and Historic Downtown Smithfield area to the 150-acre Nike District Park, in the Newport Development Service District of Isle of Wight County. The Trail will serve to connect over 7,500 households in Isle of Wight County and the Town of Smithfield with historic sites, shopping facilities, recreation facilities, county and town services, blue ways and water access points.

The Project is divided into (3) Phases:

Segment 1 - Battery Park Rd, b/t S. Church St and Nike Park Road (approx 1.3 miles)

Segment 2 - Nike Park Rd, between Battery Park Rd and Nike Park (approx. 1.8 miles)

Segment 3 - S. Church, b/t Cypress Creek Bdg. to Battery Park Rd (approx 0.09 miles)

The following provides an overview of the activities and accomplishments that the County and Town have undertaken that demonstrates the progress and commitment to the Trail.

2000 - Formation of County Bike and Pedestrian Committee.

In 2000, the Chamber of Commerce recognized the need to connect citizens in this close and more densely populated area of the county with Town of Smithfield and the Nike Park. The Chamber of Commerce, the County of Isle of Wight, and the Town of Smithfield put together a Bike and Pedestrian Committee to work towards creating a connection among the neighborhoods, Nike Park, Beale Park (a neighborhood baseball facility), and the downtown historic district. Further investigation revealed that the MPO, the Hampton Roads Planning District Commission, had advised the County to create a bicycle facility on this route in 1996. Currently there is no safe route to travel within this area without a motorized vehicle.

2004 - Need for Master Plan Identified by Bike and Pedestrian Committee.

2005 - Funding for development of Master Plan approved by Isle of Wight County Board of Supervisors, RFP issued and awarded to Toole Design Group.

2005 - 2006 - Consultants, County/Town Staff and Community Input, including public meetings and survey contributed to development of Proposed Master Plan.

2006 - Master Plan for Bike and Pedestrian adopted by Isle of Wight County and the Town of Smithfield.

2006 - Smithfield to Nike Park Trail identified by Bike and Pedestrian Committee as priority project. Town began accumulating Right of Way easements along Battery Park Road.

2007 - Transportation Enhancement Grant Application submitted for Segment 1 (Battery Park Road).

2008 - Transportation Enhancement Grant Award of \$647,000 for project.

Milestones 2000 - 2011, Smithfield - Nike Park Multi-use Trail

2009 - Creation and adoption of Construction Specification Manual for County Bike and Pedestrian Master Plan.

May 2010 - Windsor Castle Park Grand Opening

In May 2010, the Town of Smithfield held the grand opening of Windsor Castle Park. The park is located at the terminus of the Nike Park to Smithfield Trail. This 208-acre riverside park features a woodland trail system, picnic and open area space, a dog park, kayak/ canoe launch, fishing pier, mountain bike path, scenic overlooks and the Windsor Castle Historic Site. Within easy walking distance from the Windsor Castle Park are 63 historic sites in Smithfield.

November 2010 - Contract for Smithfield to Nike Park Multi-Use Path awarded.

The County provided the Consultant's FAR Audit information to the Virginia Department of Transportation for review and approval.

December 2010 - Grant application submitted for 2011 Transportation Enhancement Grants. Short list of projects under consideration will be available in the late spring of 2011, with final decision anticipated in June 2010, and funding available in October 2011.

February 2011 - Pre-award audit was completed, contract received approval from the County Attorney's office, and notice to proceed was granted by VDOT.

March 29, 2011 - Official Kick-off meeting with VDOT Staff, Kimley-Horn, and Staff Project team held.

*** (New items since last Town Council update - March 2011)*

April - May 2011 - *determined side of road alignments, survey work complete Seg 1 & 2, initiated environmental process, field investigations for potential Seg 3 options, initial contact with property owners concerning survey process.*

June 2011 - *Notified of 2011/12 award of \$885,000 for project. Provides continual funding for construction of Seg 1 (Battery Park) and brings Seg 2 up to 100% design.*

July 2011 - *Survey Results meeting with KHA; Submission of 30% Plans to VDOT; field work for internal wetlands identification.*

August 2011 - *Field visit with Corp of Engineers to confirm internal wetlands field report; Team met to discuss point of trail terminus at Nike Park entrance and trail design in regard to easements required.*

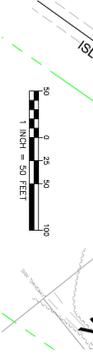
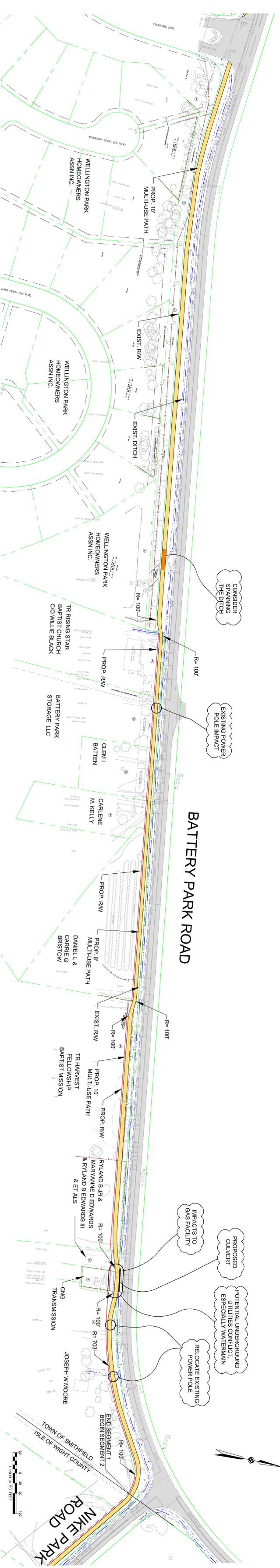
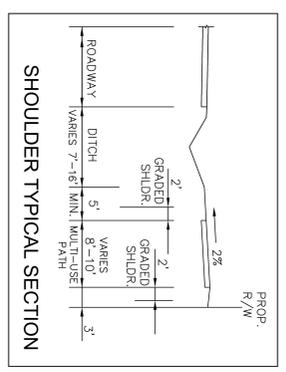
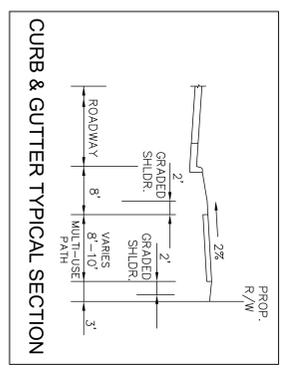
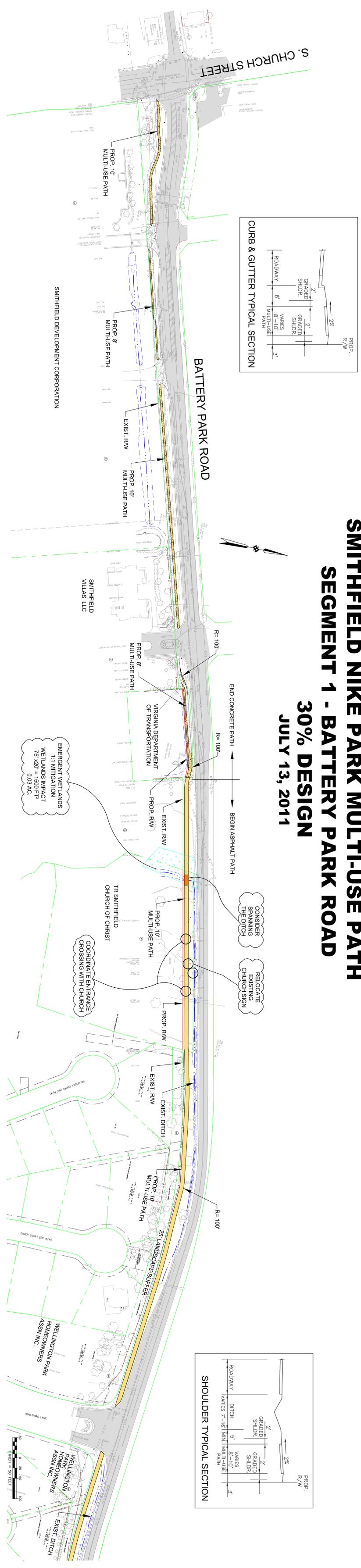
Notification given for scheduled public meeting to be held September 13, 2011.

Anticipated Actions (August 2011 - September 2011):

1. *Identify properties with design considerations/options and schedule individual meetings with selected property owners for Segment 1 & 2.*
2. *Update governing bodies prior to the public meeting scheduled in September.*
 - *Smithfield Town Council Committee - Aug 23, 2011*
 - *Board of Supervisors - September 1, 2011*
3. *Public Information/Comment Meeting, September 13, 5:30 - 7:00 pm, Smithfield Center.*

SMITHFIELD NIKE PARK MULTI-USE PATH SEGMENT 1 - BATTERY PARK ROAD

30% DESIGN
JULY 13, 2011



PROJECT BUDGET: Isle of Wight County - Smithfield to Nike Park Multi-Use Path
Attachment A: Project Budget
7/20/2011 - Based on 30% Design

Task by Project Development Phase	Segment 1	Segment 2	Segment 3	TOTAL Project Costs	Comments / Assumptions
Description of Trail Segment	Battery Park Road between South Church Street and Nike Park Road (1.3 mi)	Nike Park Road between Battery Park Road and Nike District Park (1.8 mi)	South Church Street from the Cypress Creek Bridge to Battery Park Road (0.9 mi)		
PRELIMINARY ENGINEERING PHASE					
Engineering/Design Fees	\$ 147,000	\$ 158,000	\$ 145,000	\$ 450,000	PE all phases 100%. Does not include survey or environmental subs Environmental subconsultant Surveying fees do not include plats Taken from original Grant Application
Environmental Document (Cultural Resources)	\$ 12,000	\$ 12,000	\$ 20,000	\$ 44,000	
Surveying Fees	\$ 26,000	\$ 26,000	\$ 26,000	\$ 78,000	
VDOT Review Fees	\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000	
Grant Administrative Costs	\$ 21,000	\$ 6,000	\$ 5,000	\$ 32,000	
PE Phase TOTAL COSTS	\$ 221,000	\$ 217,000	\$ 211,000	\$ 649,000	
RIGHT OF WAY PHASE					
Right of Way Acquisition Plats (\$750 per plat)	\$ 18,750	\$ 6,750	unknown	\$ 25,500	\$750/plat x number of affected properties (25 plats seg 1 & 9 plats seg 2) Taken from original Grant Application Taken from original Grant Application Estimate until further engineering investigations
Right of Way Legal Fees	\$ 25,000	\$ 25,000	\$ 25,000	\$ 75,000	
Right of Way Purchase	\$ 465,000	\$ 1,500,000	\$ 265,000	\$ 2,230,000	
Utility Relocation	\$ 50,000	\$ 300,000	\$ 100,000	\$ 450,000	
RW Phase TOTAL COSTS	\$ 558,750	\$ 1,831,750	\$ 390,000	\$ 2,780,500	
CONSTRUCTION PHASE					
Mobilization	\$ 45,000	\$ 145,000	\$ 60,000	\$ 250,000	Approx. 9% of construction cost for seg 1; 6.5% for seg 2; 8% for seg 3 Approximately 1% of total construction cost
Construction Surveying	\$ 5,000	\$ 23,000	\$ 7,000	\$ 35,000	
Clearing & Grubbing	\$ 40,000	\$ 40,000	\$ 25,000	\$ 105,000	
Pavement	\$ 130,000	\$ 185,000	\$ 105,000	\$ 420,000	
Earthwork	\$ 50,000	\$ 60,000	\$ 35,000	\$ 145,000	
Pavement Marking, Signing and ADA Accessibility	\$ 40,000	\$ 30,000	\$ 40,000	\$ 110,000	
Drainage	\$ 105,000	\$ 105,000	\$ 100,000	\$ 310,000	
Incidentals	\$ 35,000	\$ 25,000	\$ -	\$ 60,000	
Landscaping	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	
Lighting	\$ 15,000	\$ 15,000	\$ 360,000	\$ 390,000	Based on \$3,000 per light pole at each trail segment termini
E&S	\$ 55,000	\$ 60,000	\$ 35,000	\$ 150,000	
MOT	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	
Pedestrian Bridge at Jones Creek	\$ -	\$ 2,200,000	\$ -	\$ 2,200,000	Jones Creek-hybrid bridge: 240'x14'x\$200/SF; Wetlands-timber bridge: 840'x14'x\$125/SF
CEI and Inspection Fees (12%)	\$ 64,800	\$ 348,960	\$ 94,440	\$ 508,200	
Construction Management (VDOT)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	
Contingency (10%)	\$ 61,480	\$ 326,696	\$ 89,144	\$ 477,320	
CN Phase TOTAL COSTS	\$ 676,280	\$ 3,593,656	\$ 980,584	\$ 5,250,520	
TOTAL COSTS (PE, RW & CN)	\$ 1,456,030	\$ 5,642,406	\$ 1,581,584	\$ 8,680,020	

Construction costs are based on 2011 dollars.
Estimate covers full design and construction for all three (3) segments.

Previous Estimate TOTAL COSTS (PE, RW & CN)				
November, 2010	\$ 2,042,760	\$ 4,907,616	\$ 1,516,584	\$ 8,466,960
June 1, 2011	\$ 1,456,030	\$ 5,038,726	\$ 1,581,584	\$ 8,076,340
Reasons for 7/20/11 Estimate Change	no change	-Increased bridge length after wetlands delineation -Bridge over Jones Creek will have to be combination of steel, concrete & wood to match Fulgham spans -Longer piles used after ex. bridge report review	no change	

NOTICE OF PUBLIC HEARING
TOWN COUNCIL OF THE TOWN OF SMITHFIELD
AMENDMENT OF ZONING ORDINANCE

Notice is hereby given pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, (1950), as amended, that the Town Council of the Town of Smithfield, Virginia will hold a public hearing at the regular meeting of the Town Council on Tuesday, September 6, 2011 at 7:30 o'clock P.M., in the council chambers in The Smithfield Center, 220 N. Church Street, meeting room A, Smithfield, Virginia to consider the amendment of certain provisions of the Town's Zoning Ordinance in order to define and regulate Portable Storage Units and Construction Refuse Containers. The proposed amendments of the Zoning Ordinance affect the following article of the ordinance:

Article 2 : General Regulations, Section P: Accessory Uses and Structures

Copies of the current Zoning Ordinance for Smithfield, Virginia, adopted September 1, 1998, and all amendments thereto, along with copies of the proposed revisions and amendments of the Zoning Ordinance for Smithfield, Virginia are on file and may be examined in the office of the Department of Planning, Engineering, & Public Works, 310 Institute Street, Smithfield, Virginia 23430.

Any person desiring to be heard in favor of, in opposition to, or to express his or her views with respect to the aforesaid revisions and amendments may appear and be heard.

TOWN OF SMITHFIELD

By: Lesley Greer, Clerk

Publish: August 24 and 31, 2011

**STAFF REPORT TO THE
TOWN COUNCIL**

ZONING ORDINANCE AMENDMENTS

September 6, 2011

Amendments

The proposed Zoning Ordinance amendments are in the form of additions to the existing language in the ordinance.

Both amendments are proposed to be included in the existing Article 2, Section P; the Accessory Uses and Structures section of the General Regulations of the Zoning Ordinance.

The proposed ordinance amendments are as follows:

Portable Storage Units

General Regulations (Article 2), Accessory Uses and Structures (Section P)

(Proposed P.12) – Portable storage units are considered temporary accessory structures. Portable storage units are permitted for use for a maximum of sixty (60) days with a zoning waiver; after which time, a zoning permit must be obtained for up to an additional ninety (90) days of use, based upon a legitimate need for further use having been determined. If additional time is needed beyond what is specified above, an appeal to the Planning Commission must be made in order to obtain the approval for further use, the Planning Commission having the option to attach conditions to the extended use thereof. Portable storage units can be placed in required front or side yards (setback), but cannot be placed in rights of way. The use of portable storage units can be revoked by the town, whether or not previously permitted, if it is determined by the Zoning Administrator that their use or location constitutes a nuisance or a sight distance hazard. A temporary accessory structure shall not be located on environmentally sensitive lands (RPAs) or wetlands.

Construction Refuse Containers

General Regulations (Article 2), Accessory Uses and Structures (Section P)

(Proposed P.13) - Construction debris containers, including, but not limited to dumpsters, are considered temporary accessory structures. Construction debris containers are permitted for use on the premises and stored thereon during the time a valid permit is in effect for construction on the premises. The use of construction debris containers can be revoked by the town, if it is determined by the Zoning Administrator that their use or location constitutes a nuisance or a sight distance hazard. A temporary accessory structure shall not be located on environmentally sensitive lands (RPAs) or wetlands.

Overview

The proposed amendments are intended to improve upon the ability to manage the use of certain types of temporary accessory structures within the town limits.

At their August 9, 2011 meeting, the Planning Commission recommended these items for approval by the Town Council with no conditions.

If you have any questions about this item, please contact William Saunders at 365-4266.

ORGANIZATION:

Isle of Wight Amateur Athletics - 2011 NASQUACK Derby Duck Race
POC: Head Duck, Gina Ippolito, Gina@IWAASports.org, Quack-line: 757-642-6178
Town Council Public Building & Grounds Committee August 24, 2011

HISTORY:

Twelve years ago, there were about 900 youth sport participants in Isle of Wight County. Today there are over 2500. The County's Parks and Recreation Department provides youth basketball and recreational soccer, and the remaining local youth sports are operated by independent non-profit organizations. A large percentage of both the sporting organizations, and the youth participating are based out of the Town of Smithfield.

In 2005, IWAASports was founded by a group of concerned parents who saw Isle of Wight County youth sports opportunities as limited because of the shortage of local sports facilities. While seeking to increase facility availability, and by contacting local sports organizations, it was discovered that these organizations had significant additional needs. IWAASports developed the concept of being centralized source for information, funding, and administrative services. The mission and goals were modified to broaden the purpose to include providing support, in its broadest sense, to local youth sports organizations.

In serving these organizations, IWAASports has received donations and sponsored fundraising events that have enabled them to host a website, assist with background checks, provide on-line capabilities, train coaches, and parents, work on a centralized database, and host an annual event to recognize volunteers from all organizations. Additionally, they have provided direct financial support to these organizations. At the governmental level, they have acted as an advocate in the areas of facility usage, maintenance, and capital expenditures.

Past Projects funded by IWAASports:

- \$10,000 - Donated adjustable basketball goals to every elementary school in the county, Isle of Wight County Schools & Parks and Recreation Dept & Isle of Wight Academy
- \$12,000 - Replaced outfield fence at Beale Park, Smithfield Recreation Association
- \$12,000 - Replaced equip/storage facility at Smithfield High School, Pop Warner Football
- \$20,000 - Contributed to renovations of the SK8/BMX Park at Carrollton Nike Park, Isle of Wight County Parks & Rec Department
- \$4000 - Refurbished helmets - Pop Warner Football
- \$10,000 - Update feasibility study on viability of tournament youth sports complex located in Isle of Wight County with Ripken Management and Design.

IWAASports does not operate/manage sporting programs. Rather, they provide broad support and funding to organizations that offer youth sporting opportunities. IWAASports sponsors events that no local sports organizations could itself sponsor. The goal is that over time, a more centralized funding focus will allow IWAASports to meet at least a portion of the financial needs of these organizations. Additionally, by reducing the time each organization spends on fundraising, each organization can spend more time training and educating its youth participants.

After substantial research, IWAASports chose to make a rubber duck derby race its annual signature fundraising event. Across the country, duck races, including those in smaller communities such as ours, have proven to be viable and sustainable events, (not to mention, a “quack-tas-tic” crowd pleaser.)

In 2010, the first NASQUACK Derby Duck Race was held in conjunction with Tourism’s October Town and Country Day event. 5000 rubber ducks were dumped into the river by Smithfield Station and they “swam” to the finish line. The numbers of the first three ducks were matched to their “adoptive parents” and the winners were awarded cash prizes of \$2000, \$1000 and \$500.

IWAASports recruits duck “sales teams” to assist with getting the ducks “adopted”, along with operating “duck booths” at various other events, like Olden Days, Aitkenfest and the Fair. Sales teams can be individuals, organizations, businesses, families.

The 2011 race will be held October 8, 2011 as part of the Town and Country Day activities. This year’s goal is to adopt up to 10,000 ducks. The duck adoptions kick-off officially in August and will continue up until race day or until all 10,000 ducks are adopted.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Following suit with the August 4, 2011 Board of Supervisors unanimous decision; approve Town of Smithfield Duck Adoption Team in support of 2011 NASQUACK Derby Duck Race.

STEPS TO SUPPORT:

IWAASport’s Head Duck will establish the Town of Smithfield Duck Team in the E-QUACK system and distribute a range of pre-coded adoption papers to all Town offices for distribution. Town Staff can, on a voluntary basis both adopt ducks themselves, and recruit others to do the same.

Use existing Town internet based marketing (website, facebook, etc) to promote by providing basic information and links to the on-line duck event information and duck adoptions (www.IWAASports.org).

Approve voluntary Town staff/offices to tastefully “duck-er-ate” as a means to assist with promotions (display rubber ducks, wear duck necklace, provide adoption forms brochure rack)

2011 Adoption promotion will run until October 8, 2011.

ATTACHMENT:

2011 Adoption Paper (distributed at committee meeting by presenter)

TOWN COUNCIL ELECTIONS

November Even-Numbered Years

COUNTY	TOWN CODE	TOWN NAME	2008			2010			2012		
			MAYOR	COUNCIL		MAYOR	COUNCIL		MAYOR	COUNCIL	
			Term	No.	Term	Term	No.	Term	Term	No.	Term
Alleghany	0550	Clifton Forge		2	4		3	4		2	4
Amherst	0070	Amherst				2	5	2	2	5	2
Augusta	0665	Craigsville					3	4		3	4
Botetourt <i>+ 06-08</i>	0980	¹³ Fincastle				2	6	2	2	6	2
	2471	¹⁴ Troutville	2	3	2	2	3	2	2	3	2
Brunswick	0030	Alberta	2	3	4	2	4	4	2	3	4
Campbell	0060	Altavista	4	3	4		3	4	4	3	4
	0330	Brookneal	2	3	4	2	3	4	2	3	4
Charlotte	0430	Charlotte Court House				4	8	4			
	0770	Drakes Branch				4	8	4			
	1380	Keysville				4	6	4			
Greene	2310	Stanardsville				4	4	4			
Loudoun	1240	Hillisboro				2	5	2	2	5	2
Orange	1110	Gordonsville	4	3	4		3	4	4	3	4
Page	2320	Stanley	4	2	4		3	4	4	2	4
Patrick	2380	¹⁵ Stuart	4	2	4		3	4	4	2	4
				3	2						
Pittsylvania	0460	Chatham				2	3	4	2	3	4
	1130	Gretna				2	3	4	2	3	4
	1297	Hurt					3	4	4	3	4
Rockbridge	1080	¹⁶ Glasgow		3	2		3	2		3	2
	1120	Goshen				4	3	4		2	4

¹³ C527, 2009 Session, establishes November elections beginning in 2010.

¹⁴ C4, 2008 Session, establishes November elections beginning in 2008 and staggers terms for council. The 3 council members receiving the highest number of votes shall be elected to a 3-year terms with subsequent elections being held in November of odd-numbered years for a 2-year term. The Mayor and remaining 3 council members shall be elected to 2-year terms with subsequent elections in November of even-numbered years.

¹⁵ C136, 2006 Session, establishes November elections beginning in 2008 and staggers terms for council. At the November 2008 election, the Mayor and the 2 council members receiving the highest number of votes shall be elected to 4-year terms; the 3 council members receiving the next highest number of votes, 2-year terms. At the November 2010 election, 3 council members will be elected to 4-year terms. Subsequent elections will be for 4-year terms on a staggered term basis.

¹⁶ Town elects 3 councilmen for 2-year terms every November. See November Odd-Numbered Years for Mayor and remaining 3 councilmen.

COUNTY	TOWN CODE	TOWN NAME	2008			2010			2012		
			MAYOR	COUNCIL		MAYOR	COUNCIL		MAYOR	COUNCIL	
			Term	No.	Term	Term	No.	Term	Term	No.	Term
Rockingham	0290	Bridgewater	2	3	4	2	3	4	2	3	4
	0730	Dayton	2	4	4	2	3	4	2	4	4
	0860	Elkton	2	3	4	2	3	4	2	3	4
	1140	Grottoes	2	3	4	2	3	4	2	3	4
	1670	Mt. Crawford	2	3	4	2	3	4	2	3	4
	2450	Timberville	2	3	4	2	3	4	2	3	4

TOWN COUNCIL ELECTIONS November Odd-Numbered Years

COUNTY	TOWN CODE	TOWN NAME	2009			2011			2013		
			MAYOR	COUNCIL		MAYOR	COUNCIL		MAYOR	COUNCIL	
			Term	No.	Term	Term	No.	Term	Term	No.	Term
Botetourt	2471	¹⁷ Troutville					3	2		3	2
Brunswick	0320	¹⁸ Brodnax	4	3 4	4 2		4	4	4	3	4
Buckingham	0760	Dillwyn	2	6	2	2	6	2	2	6	2
Floyd	0890	Floyd		2	4	4	2	4		2	4
Montgomery	0180	Blacksburg	4	3	4		3	4	4	3	4
Rockbridge	1080	¹⁶ Glasgow	2	3	2	2	3	2	2	3	2
Rockingham	0310	Broadway	2	3	4	2	3	4	2	3	4

¹⁷ C4, 2008 Session, establishes November elections beginning in 2008 and staggers terms for council. The 3 council members receiving the highest number of votes shall be elected to a 3-year terms with subsequent elections being held in November of odd-numbered years for a 2-year term. The Mayor and remaining 3 council members shall be elected to 2-year terms with subsequent elections in November of even-numbered years.

¹⁸ C283, 2008 Acts of Assembly, requires an election to be held in November 2009. The Mayor and three council members receiving highest number of votes will be elected to 4-year terms; four council members receiving next highest number of votes will be elected to 2-year terms. Subsequent elections will be for 4-year terms on a staggered term basis.

¹⁹ Town elects Mayor in November Odd-Numbered Years for 2-year term. Three councilmen are elected for 2-year terms every November. See November Even-Numbered Years for remaining 3 councilmen.

ADDITIONAL
INFORMATION
ITEMS



August 15, 2011

Mr. Peter Stephenson
Town Manager
Town of Smithfield
P.O. Box 246
Smithfield, VA 23431

Dear Mr. Stephenson:

This is to advise you that LIN Media ("LIN"), owner of television station WAVY (NBC 10), has recently informed Charter Communications ("Charter") of its *unilateral decision* to discontinue WAVY Weather Service ("WWS") from the Charter channel lineup serving your community effective on or after September 15, 2011. The enclosed letter from LIN to Charter Regulatory Counsel evinces this discontinuation. Please understand that WAVY (NBC 10) is not being discontinued; only WWS will be discontinued. As an alternative, your local weather forecast can be found on WAVY (NBC 10) or on the Weather Channel.

Charter customers affected by the discontinuance will receive prior 30-day notification by way a message in their monthly billing statements.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Corrin'.

Jim Corrin
Director of Government Relations

Enclosure



July 13, 2011

Via Fax 314-965-6640

Charter Communications
12405 Powerscourt Drive
St. Louis, Missouri 63131
Attention: Regulatory Counsel

RE: Retransmission Consent Agreement between Charter Communications Operating, LLC and LIN Television Corporation

Dear Sir or Madam:

Charter Communications Operating, LLC ("Charter") and LIN Television Corporation ("LIN") are parties to a retransmission consent agreement ("Agreement") for carriage of LIN Stations, including television station WAVY (Norfolk, VA) on Charter cable systems. This notice is in follow up to my conversations with Renae Bough in your Denver office regarding the decision by LIN to discontinue a WAVY multicast, and to provide notice per the Agreement that LIN will discontinue the "WAVY Weather Service" ("WWS") multicast feed on WAVY, effective September 15, 2011.

Charter is currently using Sencore receivers with decoding capabilities to pick up the WWS signal (as WWS is encrypted and not available free over-the-air). The receiver(s) were provided to Charter by LIN, and the WAVY engineer needs to have the receiver(s) returned. Please advise as to whom the station should contact regarding the return of the receiver(s).

Please let me know if I can provide further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Duke". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Rebecca Duke

cc Charter Communications
6399 S. Fiddler's Green Circle, 6th Floor
Greenwood Village, CO 80111
Attn: Renae Bough
(via e-mail)