TOWN OF SMITHFIELD

"The Ham Capital of the World"

February 10, 2016

TO: BOARD OF HISTORIC & ARCHITECTURAL REVIEW

FROM: WILLIAM G. SAUNDERS, IV, AICP, CZA
PLANNING AND ZONING ADMINISTRATOR

RE: MONTHLY MEETING

*****If all members are present, a new board photo will be taken following the meeting.*****

The Board of Historic and Architectural Review will hold its regularly scheduled monthly meeting on **Tuesday, February 16, 2016 at 6:30 pm** in Conference Rooms A & B at the Smithfield Center.

If you have any questions, please contact William Saunders at (757) 365-4266.

cc: Town Council
William H. Riddick, III, Town Attorney
The Smithfield Times
The Daily Press
File

DEPT. OF PLANNING, ENGINEERING, AND PUBLIC WORKS
310 Institute Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 357-9933
www.smithfieldva.gov • Local Cable Channel 6

TOWN OF SMITHFIELD
BOARD OF HISTORIC & ARCHITECTURAL REVIEW
AGENDA

February 16, 2016

1) **Planning and Zoning Administrator's Report**
   - New Board Member – Chris Torre
   - Reappointed Board Member – Julia Hillegass
   - New Board Photo

2) **Upcoming Meetings and Activities**
   February 16th - 7:30 p.m. -- Board of Zoning Appeals – Cancelled
   February 22nd - 4:00 p.m. -- Town Council Committee Meetings
   February 23rd - 4:00 p.m. -- Town Council Committee Meetings
   March 1st - 7:30 p.m. -- Town Council Meeting
   March 8th - 6:30 p.m. -- Planning Commission Meeting
   March 15th - 6:30 p.m. -- Board of Historic & Architectural Review Meeting

3) **Public Comments**

4) **Board Member Comments**

5) **Proposed Cabana – 417 South Church Street (Smithfield Station) – Contributing – Ron Pack, applicant.** (Staff report, BHAR application, rendering and site photos enclosed.)

6) **Porch Post Change (After the Fact) – 362 South Church Street - Contributing – Ray Barlow, applicant.** (Staff report, BHAR application, owner's letter, site photos (Before and after), Historic District Survey and Historic District Guideline section enclosed.)

7) **Proposed Detached Sign – 405 Grace Street (Hallwood) – Non-Contributing – Mark Hall, applicant.** (Staff report, BHAR application, sign renderings and site plans enclosed.)

8) **Proposed Detached Sign – 407 Grace Street (Cofer Auto) – Landmark – Thomas Askew, applicant.** (Staff report, BHAR application, sign and site photos enclosed.)

9) **Approval of the January 19, 2016 meeting minutes** (Enclosed)

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Board of Historic and Architectural Review Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at least 24 hours prior to the meeting date so that proper arrangements may be made.

STAFF REPORT FOR
BOARD OF HISTORIC AND ARCHITECTURAL REVIEW

February 16, 2016

Applicant Name & Address	Mr. Ron Pack 415 South Church Street Smithfield, VA 23430
Property Location & Description	417 South Church Street, Smithfield Station Pool
Statistical Data	
Property Classification	Non-Contributing
Current Zoning	D, Downtown District
Surrounding Land Uses/Zoning	Adjacent parcels are zoned DN-R, Downtown Neighborhood Residential District and E-C, Environmental Conservation District

Overview
The applicant is seeking approval of a poolside cabana at the Smithfield Station.

The proposed structure will be composed of the following:

Roofing – Slate Grey, Timbertex Architectural Shingles (To match adjacent bath house)
Columns – White fiberglass
Column bases – Red, common brick (To match existing brick pavers)
Trim – White, PVC or equivalent
Fascia – White, PVC or equivalent
Decking – Grey, Trex

Staff Comments

Please contact William Saunders at 365-4266 or wsaunders@smithfieldva.gov with questions.

TOWN OF SMITHFIELD

302 Main Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 1-25-16 Date of Meeting 2-16-2016

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, RONALD H. PACK (print name), am seeking BHAR approval for the following (check all that apply)
which is located at 417 SOUTH CHURCH St.

☐ **New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

☑ **New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

☐ **Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)

☐ **Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height ____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

☐ **Siding Change** (submit siding sample)
existing siding: _____ proposed siding: _____

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

☑ **Roof Change** (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

☐ **Color Change** (submit color samples)
existing colors: _____ _____ proposed colors: _____ _____
_____ _____ _____ _____

☐ **Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

☐ **Window change** (submit window details)
existing window type: _____ proposed window type: _____

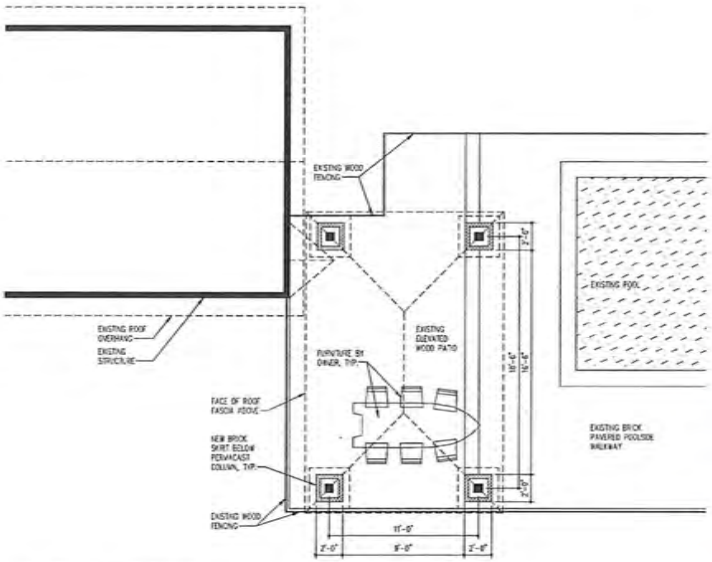
1. Applicant/Property Owner Name SMITHFIELD LANDING t/a SMITHFIELD STATION
Address: PO BOX 486 Phone: 357-7700 / CELL 620-9000
417 SOUTH CHURCH Fax: 357-7638

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (signature) Ronald H Pack PRES.

Name: (printed or typed) RONALD H. PACK

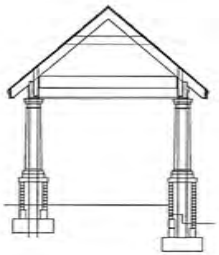


FOUNDATION PLAN

1/4" = 1'-0"

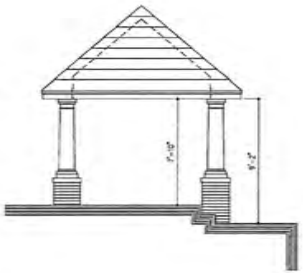
REFERENCE INSPIRATION IMAGE

NTS



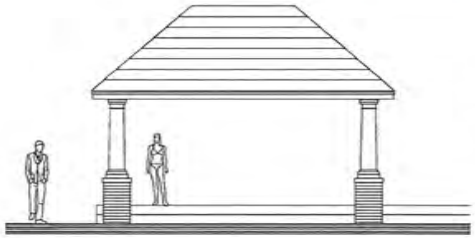
BUILDING SECTION

1/4" = 1'-0"



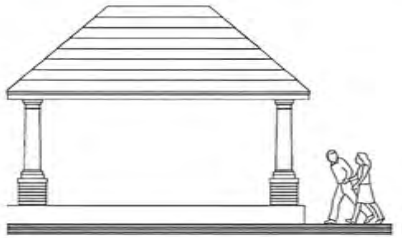
BOARDWALK ELEVATION

1/4" = 1'-0" (FENCE NOT SHOWN FOR CLARITY)



POOLSIDE ELEVATION

1/4" = 1'-0" (FENCE NOT SHOWN FOR CLARITY)



SHOWER SIDE ELEVATION

1/4" = 1'-0" (FENCE NOT SHOWN FOR CLARITY)

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PAGAN RIVER ARCHITECTS
1309 S. CHURCH STREET SUITE B
SMITHFIELD VIRGINIA 23430
757.810.7784

SMITHFIELD STATION POOL CABANA

SMITHFIELD, VIRGINIA 23430

PROJECT 1606

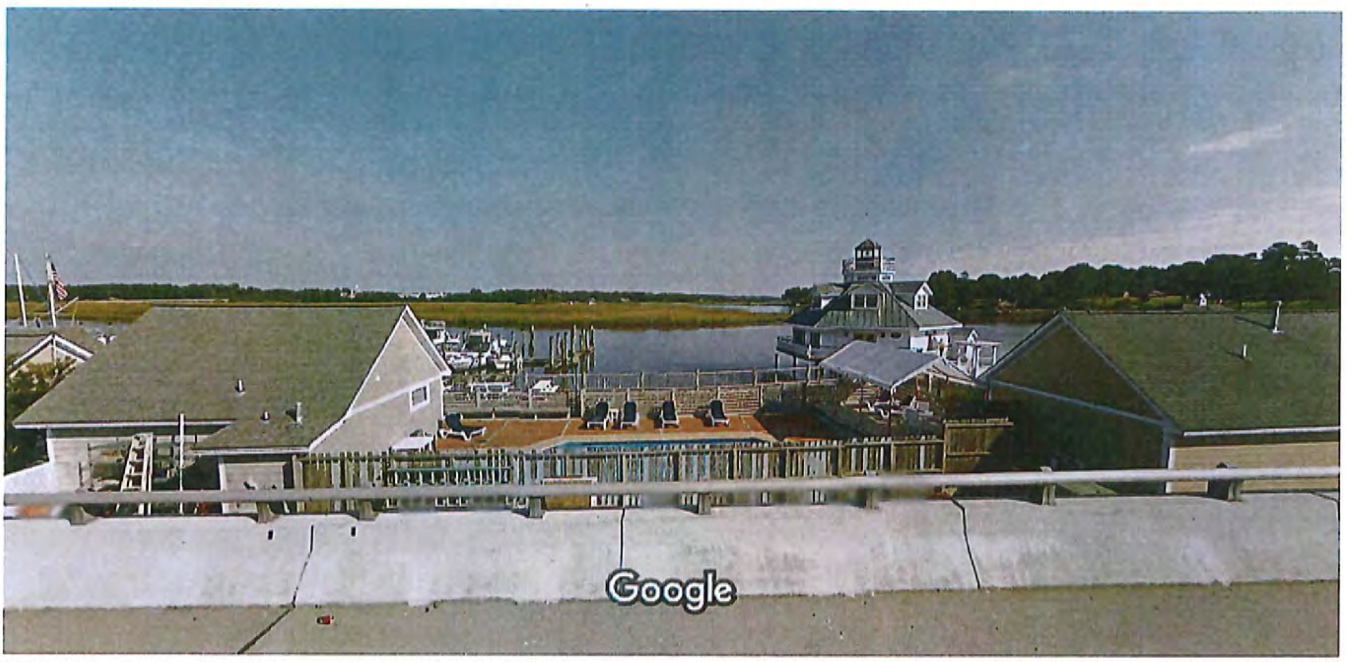
DATE 1-20-2016

REVISIONS

1.
2.
3.
4.
5.

A1.0

FLOOR PLAN, BUILDING SECTION AND ELEVATIONS


Google

SOUTH CHURCH STREET

STAFF REPORT FOR
BOARD OF HISTORIC AND ARCHITECTURAL REVIEW

February 16, 2016

Property Owner Name & Address	Mr. Ray Barlow 17541 Scotts Factory Road Smithfield, VA 23430
Property Location & Description	362 South Church Street On the south side of S. Church St., approx. 800' east of Jericho Road

Statistical Data

Property Classification	Contributing
Current Zoning	DN-R, Downtown Neighborhood Residential District
Surrounding Land Uses/Zoning	DN-R, Downtown Neighborhood Residential District; E-C, Environmental Conservation

Staff Comments

The applicant desires approval (after the fact) for square porch posts that were installed, as well as the color changes that were made on the porch posts and railings, on his property at 362 South Church Street.

The Historic District survey references the style of the home as Queen Anne and notes that it bore turned posts and plain square balusters in 1990.

Please refer to the enclosed photos, letter from the homeowner and a Historic District Design Guideline excerpt for more information.

If you have any questions about this item, please call William Saunders at 365-4266.

TOWN OF SMITHFIELD

302 Main Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 2-2-16 Date of Meeting 2-16-16

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Ray Barlow (print name), am seeking BHAR approval for the following (check all that apply)
which is located at 362 S. Church St.

☐ **New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

☐ **New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

☐ **Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)

☐ **Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height ____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

☐ **Siding Change** (submit siding sample)
existing siding: _____ proposed siding: _____

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

☐ **Roof Change** (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

☑ **Color Change** (submit color samples)
existing colors: Blue White proposed colors: White White

☐ **Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

☐ **Window change** (submit window details)
existing window type: _____ proposed window type: _____

1. Applicant/Property Owner Name Ray Barlow
Address: 17541 Scotts Factory Rd. Phone: 696-2225
Smithfield, VA 23430 Fax: —

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (signature) Ray Barlow

Name: (printed or typed) Ray Barlow

Woodworks R Us

17541 Scotts Factory Road
Smithfield, Va 23430
757-365-9959 Office/Fax

B.H.A.R.

I recently received a "notice of violation" letter from the town concerning this property. Therefore, I am writing you this letter requesting some changes that I would like to make on the house located at 362 South Church Street, Smithfield.

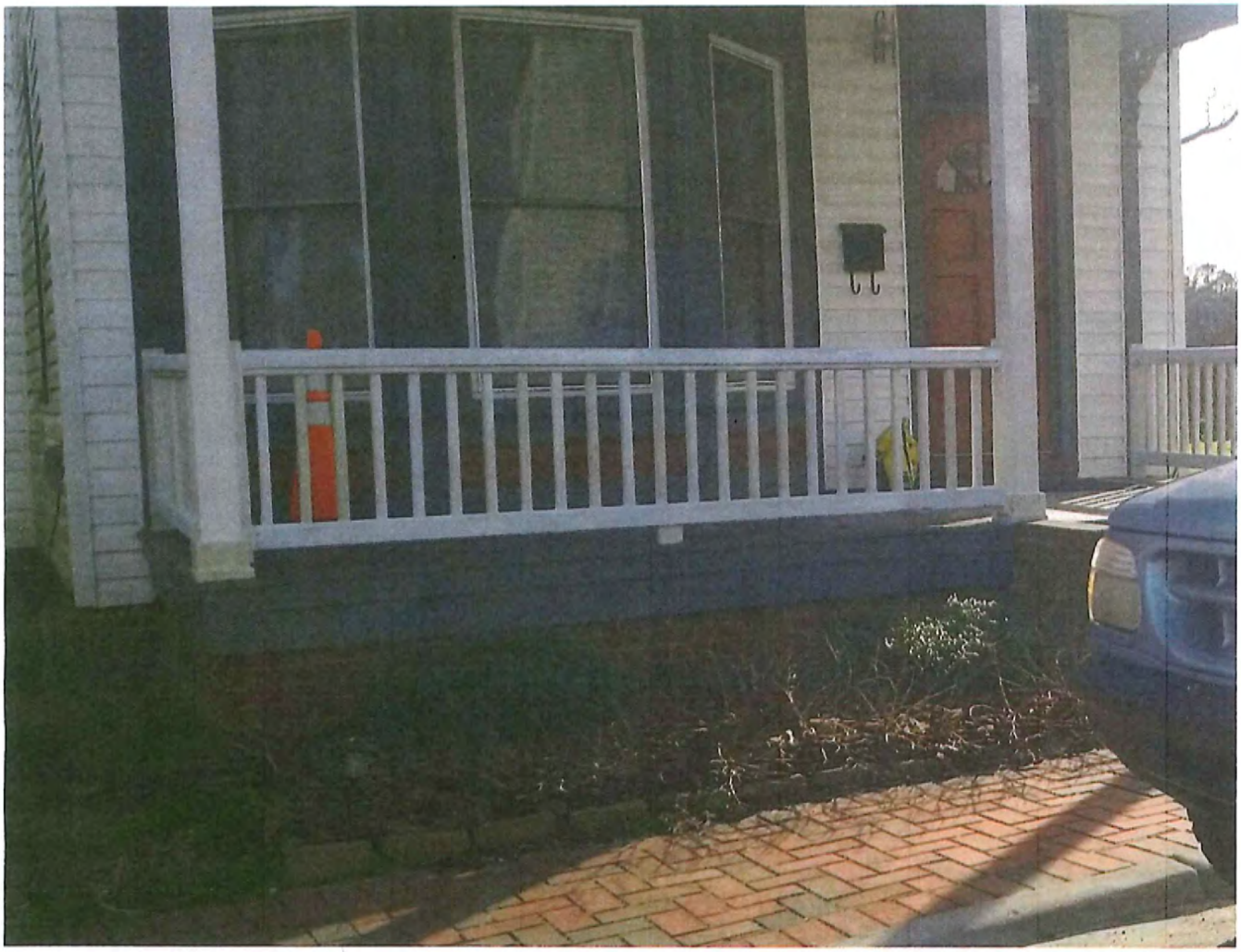
The changes that I have made are as follows. Replaced the three colonial style columns with three 6x6 square columns. The change was done for two reasons. First being that the old columns were rotten at the base, had been repaired once before, and were now beyond reasonable repair. The second reason is that when this house was purchased about 20 years ago, I was one that did all of the rework. At that time the columns on the front were square and we replaced them with the round style. I would like to return the look back to original, thus blending in more with the era the house was built. Another change that was made was to paint the columns and hand railing white. By doing this I was trying to give the place a new and brighter look.

Please accept my apologies for not submitting a request prior to doing this work.

Thank you,
Ray Barlow 757-696-2225

Ray Barlow

364
FOR RENT



VIRGINIA
DIVISION OF HISTORIC LANDMARKS
HISTORIC DISTRICT/BRIEF SURVEY FORM

File no. 300-319
Negative no(s). 10166/33

City/Town/Village/Hamlet: Smithfield
County: Isle of Wight
Street address or route number: 362 S. Church Street
U.S.G.S. Quad: Smithfield
Historic name:
Common name:

Present use: dwelling
Original use: U
Building Style: Queen Anne
Building Date(s): 1890-1910

1. Construction Materials

- ☒ wood frame
- ☐ brick
  - bond: ☐ English ☐ Flemish ☐ ___-course American ☐ stretcher ☐ other ___
- ☐ stone
  - ☐ random rubble
  - ☐ coursed rubble
  - ☐ ashlar ☐ dressed ☐ rock-faced
- ☐ log:
  - ☐ squared ☐ unsquared
  - notching: ☐ V-notch ☐ half dovetail ☐ saddle ☐ full dovetail ☐ square ☐ diamond
- ☐ concrete block
- ☐ terra cotta
- ☐ steel frame
- ☐ other ___

2. Cladding Material

- ☒ weatherboard
- ☐ vertical siding
- ☐ board & batten
- ☐ shingle: ☐ wood ☐ asbestos ☐ asphalt
- ☐ bricktex
- ☐ other ___
- ☐ composition siding
- ☐ stucco
- ☐ aluminum or vinyl siding
- ☐ cast iron
- ☐ sheet metal
- ☐ enameled metal
- ☐ glass

PHOTO

3. Stories (number): 2½
☐ low basement ☐ raised basement

4. Bays (number): front 2 side (church) ___
☐ symmetrical ☒ asymmetrical

5. Roof Type
- ☐ shed ☐ parapet?
- ☒ gable ☐ pediment? ☐ parapet? ☐ clipped end? ☐ cross gable? ☐ central front gable?
- ☐ hipped ☐ pyramidal?
- ☐ mansard
- ☐ false mansard
- ☐ gambrel
- ☐ flat ☐ parapet?
- ☐ roof not visible
- ☐ other ___

6. Roofing Material
- ☒ shingle
  - ☒ composition (asphalt, asbestos, etc.)
  - ☐ wood
- ☐ metal
  - ☐ standing seam
  - ☐ corrugated
  - ☐ pressed tin (simulated shingles)
- ☐ tile
  - ☐ pantile ☐ flat ☐ glazed
- ☐ slate
- ☐ not visible

7. Dormers (number): front ___ side ___
☐ gable ☐ pediment? ☐ shed ☐ hipped

8. Primary Porch
style: Decorated Vernacular
stories: 1
levels: 1 bays: 2
materials: wood
description and decorative details:
Hipped roof (shingle); simple molded cornice; turned posts; 2 pilasters; plain squared balusters; decorative brackets; brick foundation.

9. General supplementary description and decoration: Front gable 1-2story bay window projection on front; 2/2 windows; bay has smaller pedimented gable; corbeled chimney on east side; gable slightly projected on east side.

10. Major additions and alterations:
None apparent.

11. Outbuildings:
None visible.

12. Landscape Features:
On hillside sloping toward marshland; zero lot line in front.

13. Significance:
Excellent example of original Queen Anne architecture; building requires maintenance.

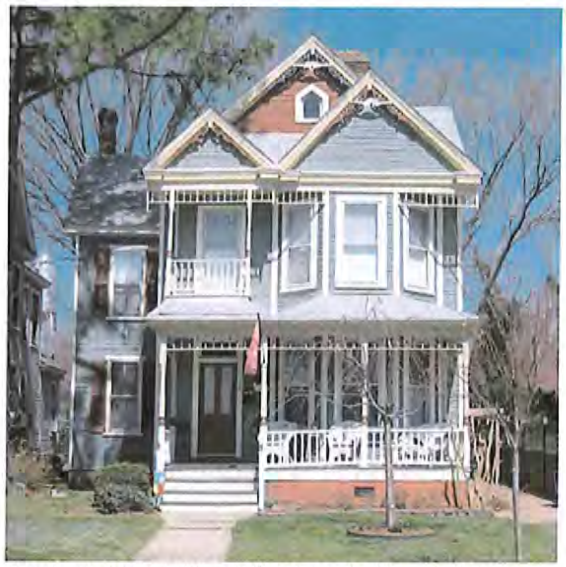
Surveyed by: K. Holmes, Frazier Assoc. Date: 2-20-90

Understanding District Character II

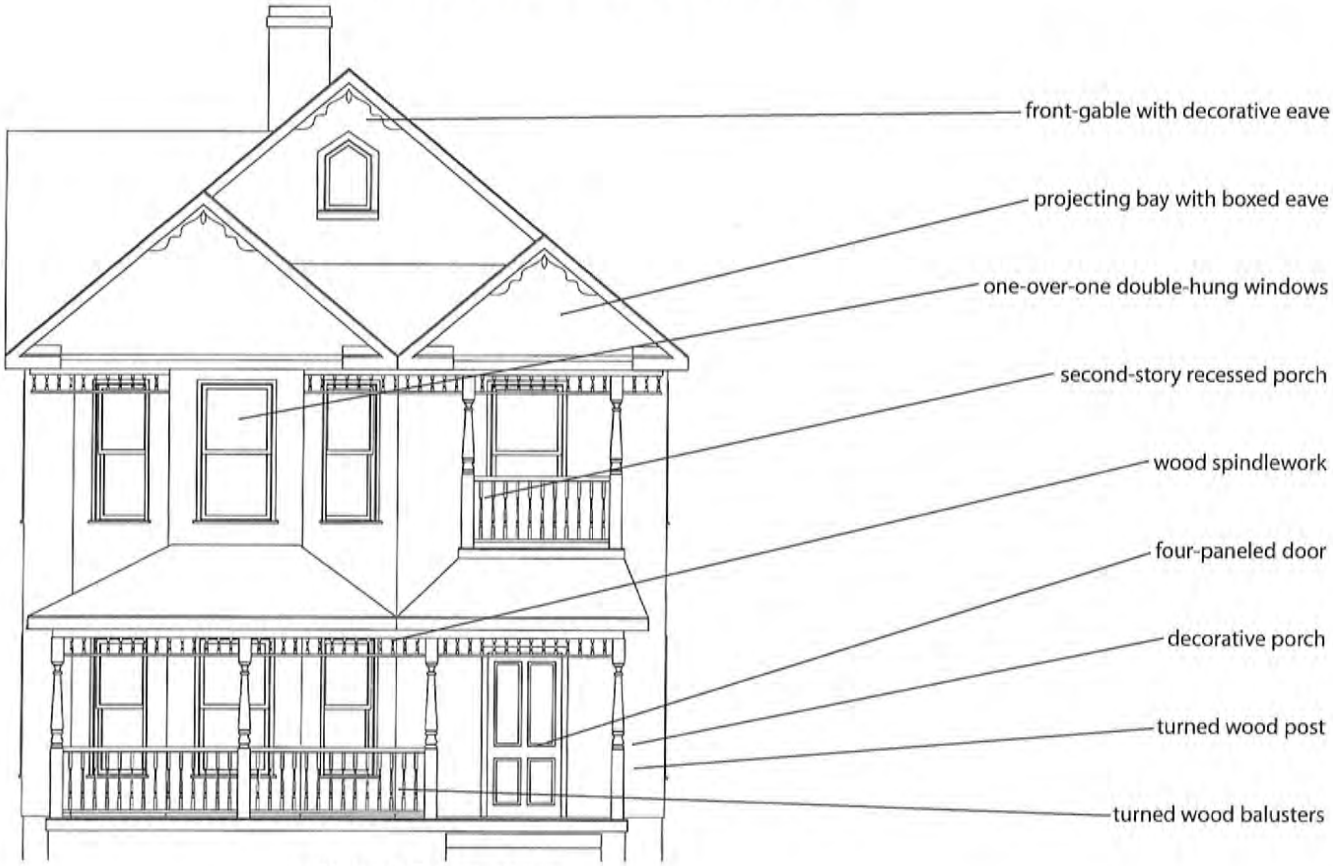
B. Residential Building Styles

5. Queen Anne (1880-1910)

Simple Queen Anne houses have a simpler form and vertical proportions.



The simple form of this dwelling is marked by a projecting bay, complex roof form and high level of decorative millwork.



Simple Queen Anne

STAFF REPORT FOR
BOARD OF HISTORIC AND ARCHITECTURAL REVIEW

February 16, 2016

Applicant Name & Address	Mr. Mark Hall 405 Grace Street Smithfield, VA 23430
Property Location & Description	405 Grace Street, Hallwood Enterprises, Across from IOW Christian Outreach
Statistical Data	
Property Classification	Non-Contributing
Current Zoning	D, Downtown District
Surrounding Land Uses/Zoning	D, Downtown District

Staff Comments

The applicant seeks BHAR approval to erect a multi-tenant, detached sign at 405 Grace St.

The proposed sign meets the area, height and setback requirements for the zoning district.

It is recommended that the BHAR also consider the possibility of a blanket approval of future tenant panels changes, if they are done in a manner consistent with those originally approved.

Please contact William Saunders at 365-4266 or wsaunders@smithfieldva.gov with questions.

TOWN OF SMITHFIELD

302 Main Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 2/8/2016 Date of Meeting 2/16/2016

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

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I, Mark J. Hall (print name), am seeking BHAR approval for the following (check all that apply)
which is located at 401 - 405 Grace Street, Smithfield, VA 23430.

☐ **New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

☐ **New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

☐ **Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)

☐ **Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height ____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

☐ **Siding Change** (submit siding sample)
existing siding: _____ proposed siding: _____

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

☐ **Roof Change** (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

☐ **Color Change** (submit color samples)
existing colors: _____ _____ proposed colors: _____ _____
_____ _____ _____ _____

☒ **Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

☐ **Window change** (submit window details)
existing window type: _____ proposed window type: _____

1. Applicant/Property Owner Name Franklin E. Hall dba Franklin E. Hall Real Estate

Address: 405 Grace St
Smithfield, VA 23430

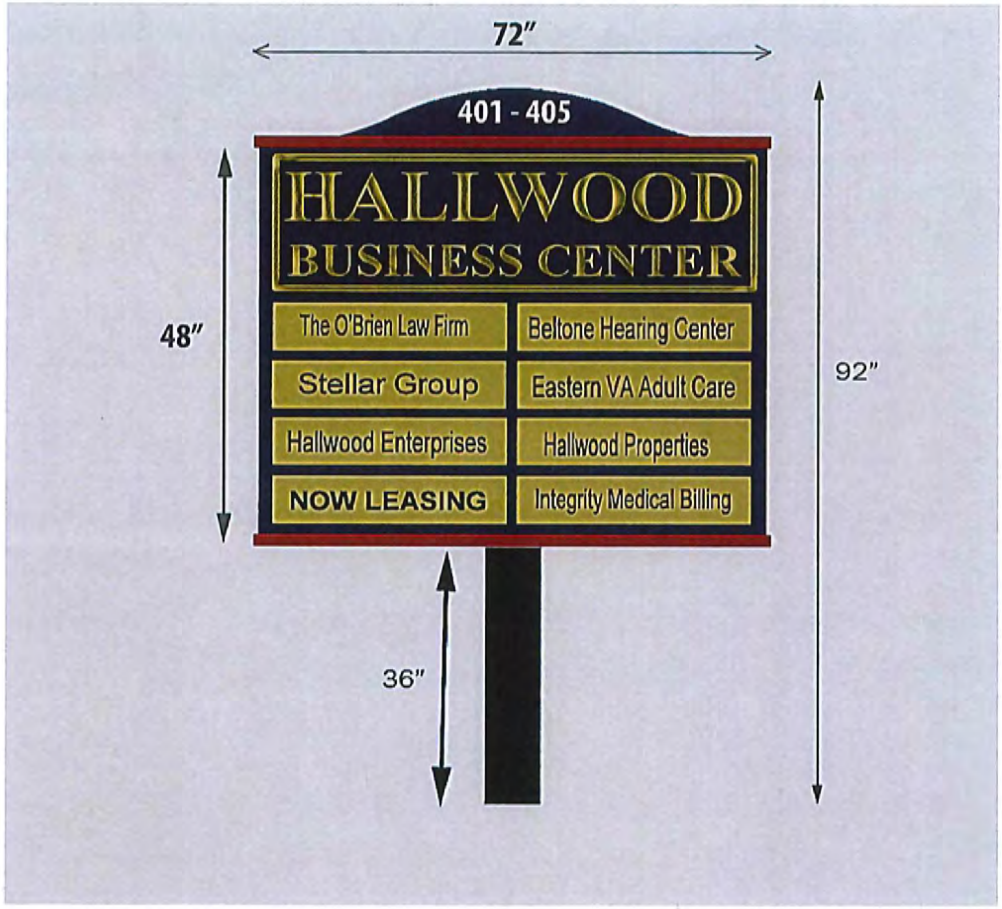
Phone: (757)357-3113
Fax: (757)357-2801

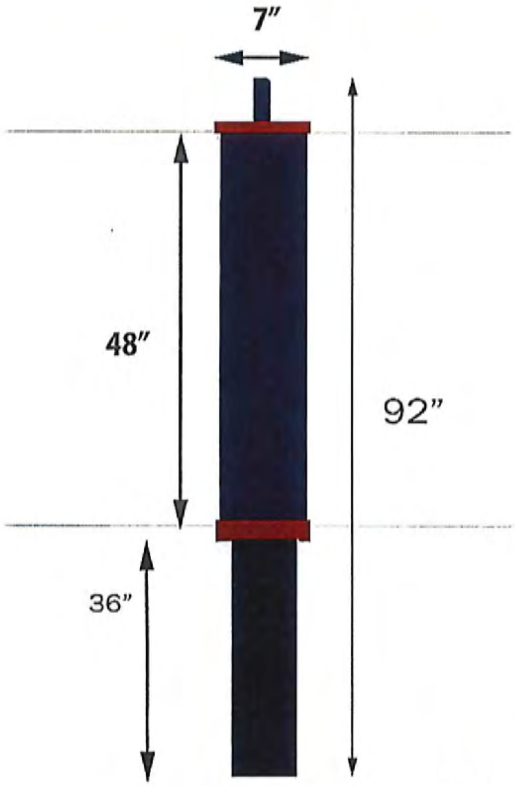
DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (signature) _____

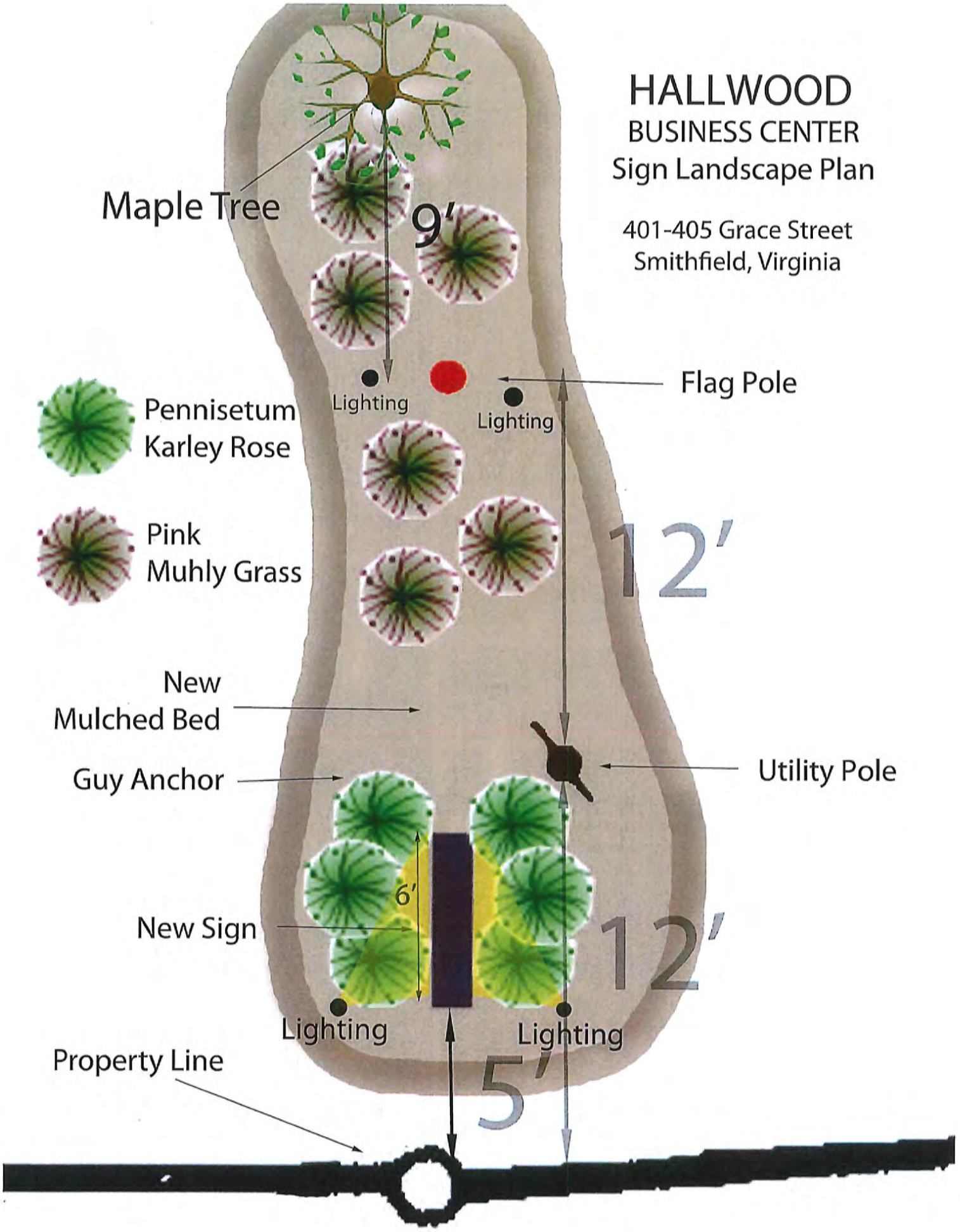
Name: (printed or typed) Mark J. Hall, Manager

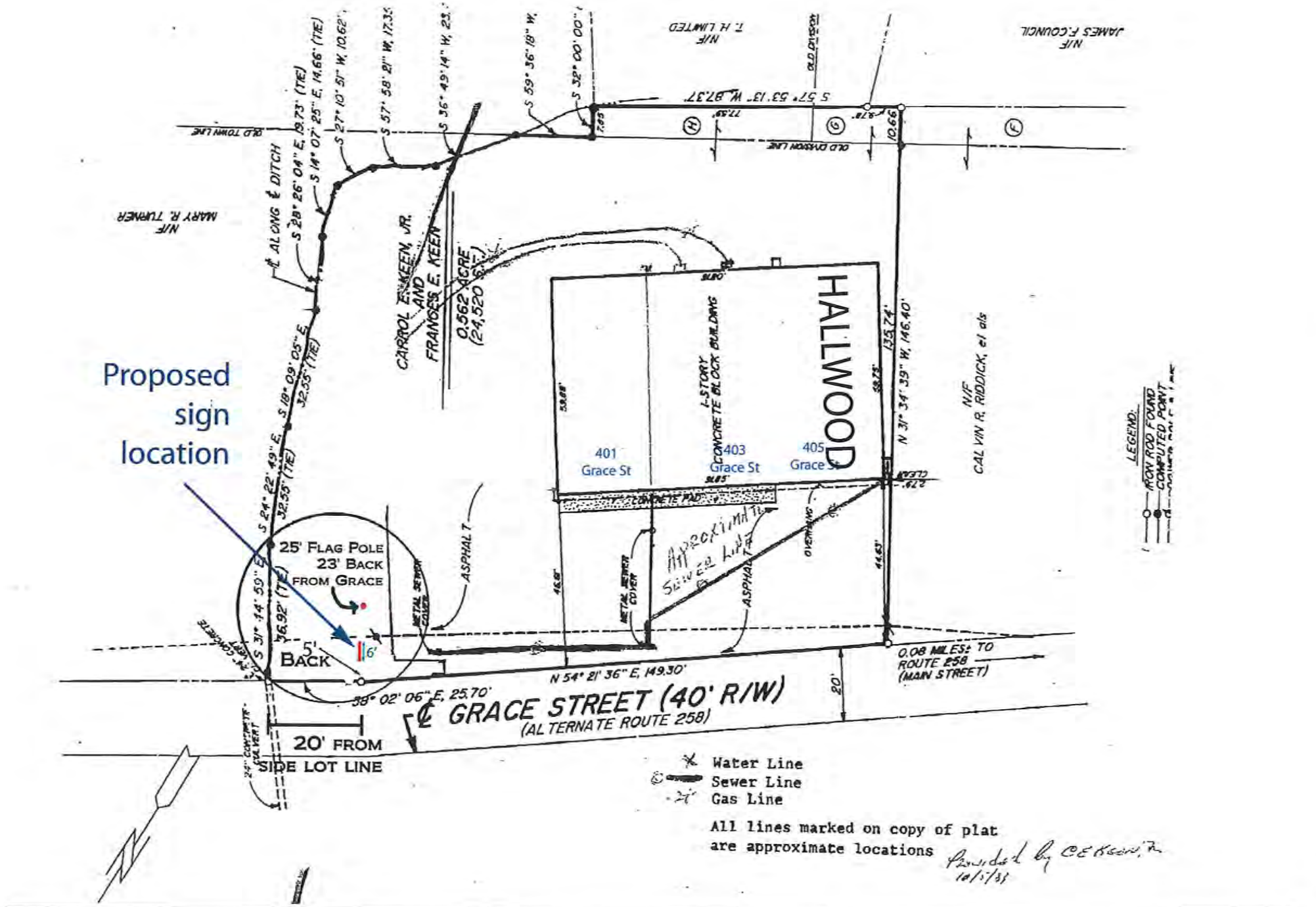

72″
401 - 405
HALLWOOD
BUSINESS CENTER
The O'Brien Law Firm
Beltone Hearing Center
Stellar Group
Eastern VA Adult Care
Hallwood Enterprises
Hallwood Properties
NOW LEASING
Integrity Medical Billing
48″
92″
36″


7″
48″
92″
36″

END VIEW

Right of Way
6'
401 - 405
HALLWOOD
BUSINESS CENTER
The O'Brien Law Firm
Beltone Hearing Center
Stellar Group
Eastern VA Adult Care
Hallwood Enterprises
Hallwood Properties
NOW LEASING
Integrity Medical Billing
4'
5'
3'
JCT
626


HALLWOOD
BUSINESS CENTER
Sign Landscape Plan
401-405 Grace Street
Smithfield, Virginia
Maple Tree
9′
Flag Pole
Lighting
Lighting
Pennisetum
Karley Rose
Pink
Muhly Grass
12′
New
Mulched Bed
Guy Anchor
Utility Pole
6′
New Sign
12′
Lighting
Lighting
Property Line
5′


Proposed sign location
HALLWOOD
401 Grace St
403 Grace St
405 Grace St
1-STORY CONCRETE BLOCK BUILDING
0.562 ACRE (24,520 SQ. FT.±)
CARROL E. KEEN, JR. AND FRANCES E. KEEN
CAL VIN R. RIDDICK, et als
N/F
MARY R. TURNER
N/F
T. H. LIMITED
N/F
JAMES F. COUNCIL
N/F
OLD TOWN LINE
OLD DIXON LINE
℄ ALONG ℄ DITCH
S 28° 26' 04" E, 19.73' (TIE)
S 14° 07' 25" E, 14.66' (TIE)
S 27° 10' 51" W, 10.62'
S 57° 58' 21" W, 17.35'
S 36° 49' 14" W, 23.
S 59° 36' 18" W,
S 32° 00' 00"
S 57° 53' 13" W, 87.37'
S 24° 22' 49" E, S 18° 09' 05" E, 32.55' (TIE)
S 31° 14' 59" E, 36.92' (TIE)
N 31° 34' 39" W, 146.40'
135.74'
CONCRETE PAD
ASPHALT
METAL SEWER COVER
OVERHANG
Approximate Sewer Line
25' FLAG POLE
23' BACK
FROM GRACE
5' BACK
6'
N 54° 21' 36" E, 149.30'
S 38° 02' 06" E, 25.70'
℄ GRACE STREET (40' R/W)
(ALTERNATE ROUTE 258)
0.08 MILES± TO ROUTE 258 (MAIN STREET)
20' FROM SIDE LOT LINE
24" CONCRETE CULVERT
LEGEND:
IRON ROD FOUND
COMPUTED POINT
Water Line
Sewer Line
Gas Line
All lines marked on copy of plat are approximate locations
Provided by CE Keen, Jr. 10/1/21

STAFF REPORT FOR
BOARD OF HISTORIC AND ARCHITECTURAL REVIEW

February 16, 2016

Applicant Name & Address	Thomas Askew 407 Grace Street Smithfield, VA 23430
Property Location & Description	407 Grace Street, Cofer Automotive, Across from IOW Christian Outreach
Statistical Data	
Property Classification	Non-Contributing
Current Zoning	D, Downtown District
Surrounding Land Uses/Zoning	D, Downtown District

Staff Comments

The applicant desires to receive BHAR approval for the replacement of his existing detached sign on the existing sign post. The existing sign meets the area requirements of the ordinance; however, the proposed sign exceeds the area requirements; the ordinance maximum is 16 sq. ft. and the proposed sign is 33 sq. ft. (64" H x 75" W).

The sign post, which was permitted in 1976, also exceeds the ordinance maximum height of 8 ft.; normally the replacement of a sign requires the height to be brought into conformity.

However, if the BHAR is comfortable with the proposal, they have the purview in the Historic District to approve the proposed sign to be installed on the existing sign post.

Given the fact that they park cars beneath the sign and the sign post was designed for a larger sign than it currently supports the allowance for the grandfathering of the post and the installation of a larger sign may be something for the board to consider.

Please contact William Saunders at 365-4266 or wsaunders@smithfieldva.gov with questions.

TOWN OF SMITHFIELD

302 Main Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 2/3/16 Date of Meeting 2/16/16

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Thomas Askew (print name), am seeking BHAR approval for the following (check all that apply)
which is located at Coffey Auto 407 Grace St.

☐ **New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

☐ **New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

☐ **Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)

☐ **Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height ____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

☐ **Siding Change** (submit siding sample)
existing siding: _____ proposed siding: _____

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

☐ **Roof Change** (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

☐ **Color Change** (submit color samples)
existing colors: _____ _____ proposed colors: _____ _____

✓ **Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)
Replace current sign

☐ **Window change** (submit window details)
existing window type: _____ proposed window type: _____

1. Applicant/Property Owner Name T. C Askew

Address: 407 Grace St Smithfield VA

Phone: 357-2191

Fax: 279-0023

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (signature) _____

Name: (printed or typed) _____

COFER AUTO
AMERICAN

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AMERICAN
CAR CARE CENTERS

Auto Value
Certified Service Centers
SERVICE

COFER AUTO
AMERICAN