

Finance Committee continued...

4. Annual Appropriation Resolution and Rollovers for the 2012 Budget
5. Continued Discussion on Financing Options for the Reverse Osmosis Plant, South Church Street Waterline Replacement and Building Renovations for Police Department and Town Manager's Office.
- TAB # 8** 6. Review of Annual Contributions made to Isle of Wight County and Agreements Related to volunteer Fire & Rescue and E911 Dispatching

TUESDAY, JULY 26, 2011

4:00 p.m. Fire and Rescue Members: Williams (CH), Tynes, Chapman

1. Operational Updates

Immediately following the conclusion of the above meeting:

Public Works Members: Chapman (CH), Cook, Tynes

- TAB # 9** 1. Follow-up Discussion on Request from Dominion Virginia Power on South Church Street Project

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare Members: Cook (CH), Williams, Graham

- TAB # 10** 1. New Manager's Office and Police Department Site Issues and Recommendations

- TAB # 11** 2. Budgeted Generator for New Police Department

***** Additional Item Not Listed on Committee but will be on Council's August Agenda*****

- Approval of July 5th Town Council Minutes
 - Motion to Accept Appointment to Board of Historic and Architectural Review for the Unexpired Term of Joseph J. Howell (Term Expires 1/31/2013)
 - Proclamation – Smithfield Police Department National Night Out 2011
-



TOWN OF SMITHFIELD

"The Ham Capital of the World"

July 20, 2011

TO SMITHFIELD TOWN COUNCIL
FROM TOWN MANAGER *PETER*
SUBJECT HAMPTON ROADS REGIONAL WATER SUPPLY PLAN

At your meeting earlier this month you all adopted a resolution regarding the above referenced plan. The Town Attorney did not believe that a public hearing was required. However we have since been informed by the Hampton Roads Planning District Commission that each locality must advertise and hold a public hearing, as well as adopting a resolution. Thus a public hearing will be held at your August Town Council meeting and the resolution will need to be re-adopted immediately afterwards.

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Hampton Roads Regional Water Supply Plan

Whitney S. Katchmark, P.E.
Principal Water Resources Engineer
Hampton Roads Planning District Commission
July 21, 2011



Presentation Outline

Key issue: Each locality in Virginia must submit a local or regional water supply plan to DEQ by November 2, 2011.

Presentation will discuss the following:

- When and why the regulation was established.
- Required elements of the water supply plan.
- HRPDC's role and Memorandum of Agreement among Hampton Roads localities.
- Content of Hampton Roads regional plan.
- Local approval process.
- State approval process and creation of State Water Supply Plan.

When and why the regulation was established?

Local and Regional Water Supply Planning Regulation (9 VAC 25-780) November 2005

In 2002, Virginia experienced severe drought conditions. Some localities were not prepared.

Realization that Virginia is likely to face some water use conflicts and all beneficial uses were not represented in the planning and permit processes.

Daily Press

City Officials Say Water Ban Has Raised Public Awareness
By FRED CARROLL Daily Press | September 11, 2002

Water Restrictions

August 6, 2002

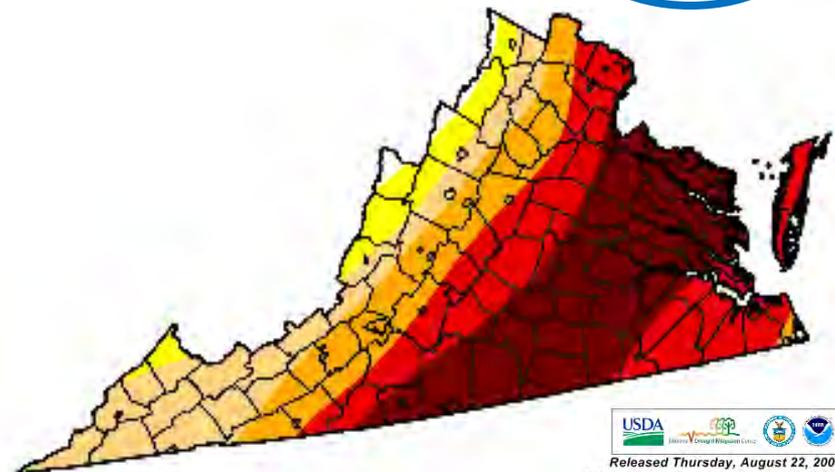
Rain, Rain, Don't Go Away
By MICHAEL HINES Daily Press | July 16, 2002

The Virginian-Pilot

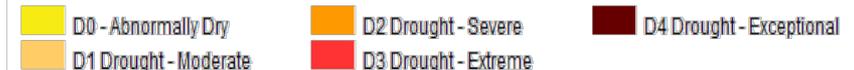
Drought Hastens Exit of Norfolk, Va.-Area Farmers

U.S. Drought Monitor
Virginia

August 20, 2002
Valid 7 a.m. EST



Drought Severity



Released Thursday, August 22, 2002
Author: Scott Stephens/Richard Helm, NOAA/NCDC

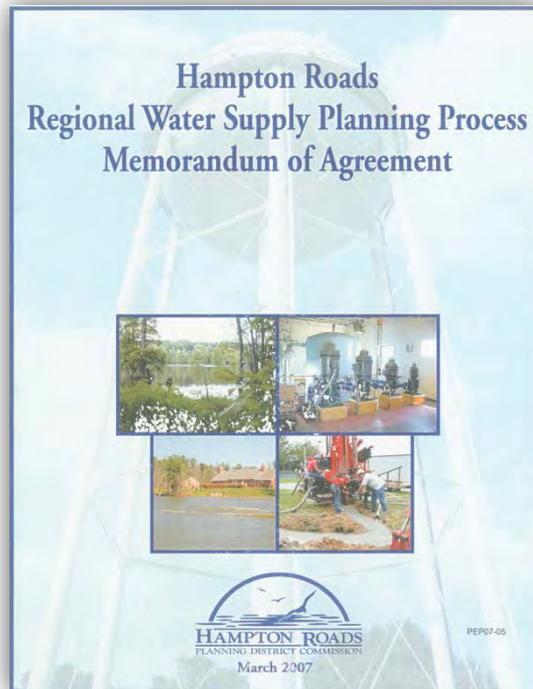
Required Elements of Water Supply Plan

- Description of existing water sources, uses, and water resource conditions
- Assessment of projected water demand
- Description of water management actions and drought response
- Statement of need (compare supply versus demand)
- Alternatives analysis that identifies potential alternatives to address projected deficits in water supplies



HRPDC's Role and Memorandum of Agreement

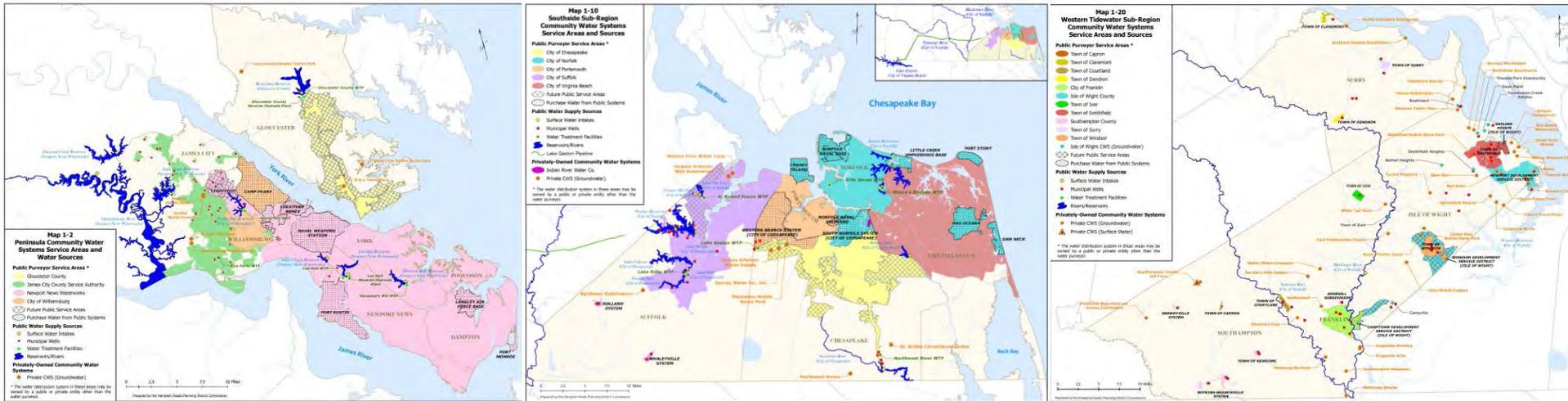
Localities in the Hampton Roads region signed a Memorandum of Agreement in 2007 agreeing to develop a regional water supply plan.



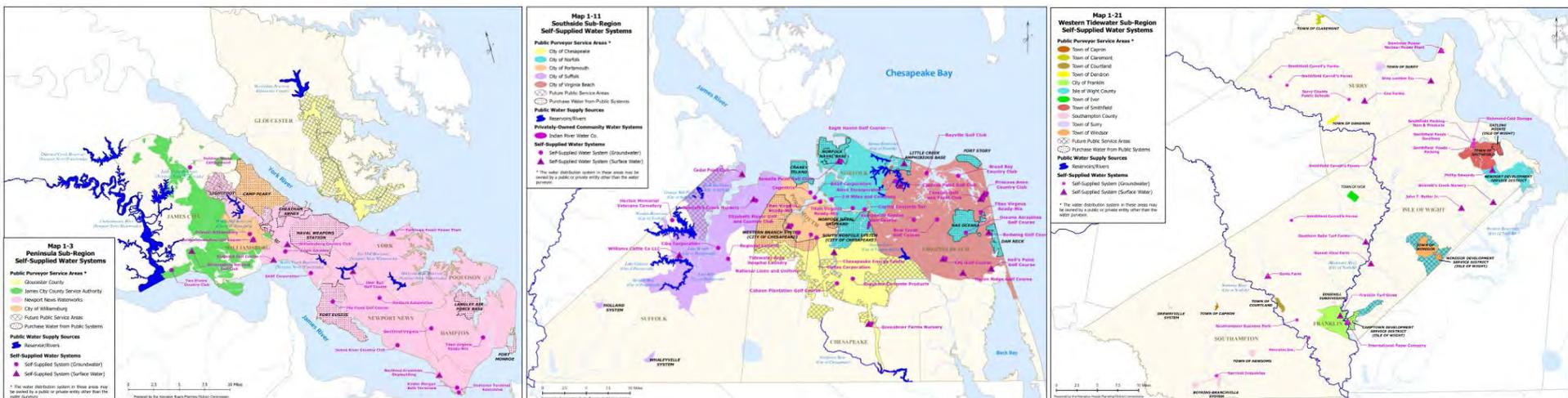
- City of Chesapeake
- City of Franklin
- City of Hampton
- City of Newport News
- City of Norfolk
- City of Poquoson
- City of Portsmouth
- City of Suffolk
- City of Virginia Beach
- City of Williamsburg
- Gloucester County
- Isle of Wight County
- James City County
- Southampton County
- Surry County
- York County
- Town of Boykins
- Town of Branchville
- Town of Capron
- Town of Courtland
- Town of Ivor
- Town of Newsoms
- Town of Smithfield
- Town of Windsor

HRPDC's Directors of Utilities Committee reviewed the data, assumptions, and draft report chapters throughout the development of the plan.

Hampton Roads Plan: Systems & Sources



Maps of Community Water Systems & Self-Supplied Users over 10,000 gallons/day



Hampton Roads Plan: Supply vs. Demand

Statement of Need: Adequate water is available to meet 2040 demands for community water systems.

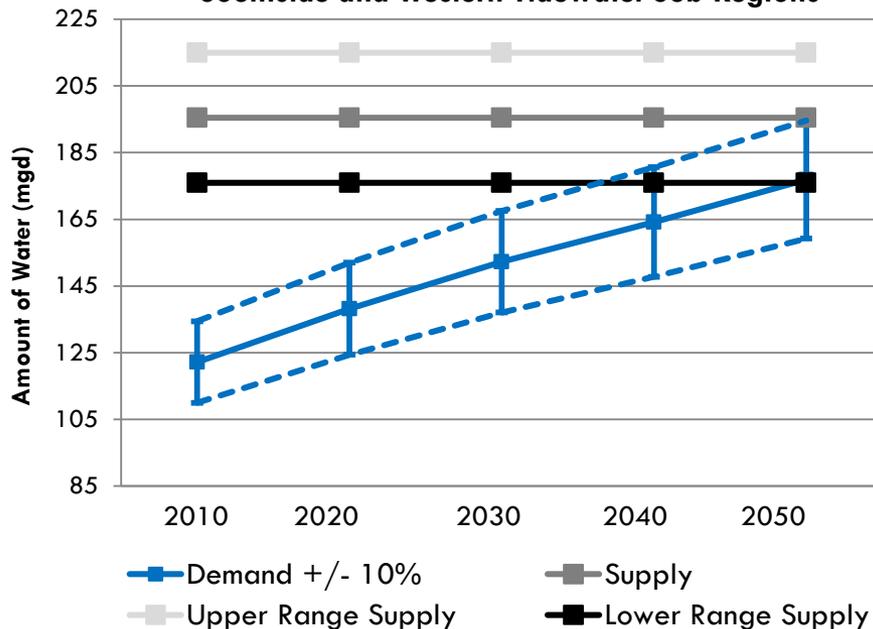
Supply uncertainties:

- Availability of groundwater
- Climate change

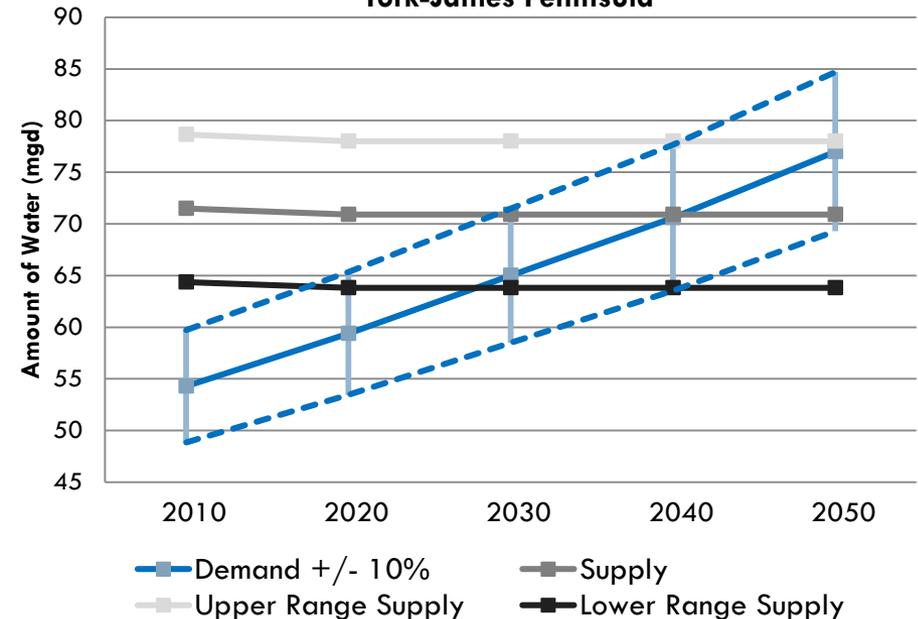
Demand uncertainties:

- Increases or decreases in commercial & industrial demands.
- Increases or decreases in conservation rates.

Water Supply Compared to Projected Demands for Southside and Western Tidewater Sub-Regions



Water Supply Compared to Projected Demands for the York-James Peninsula

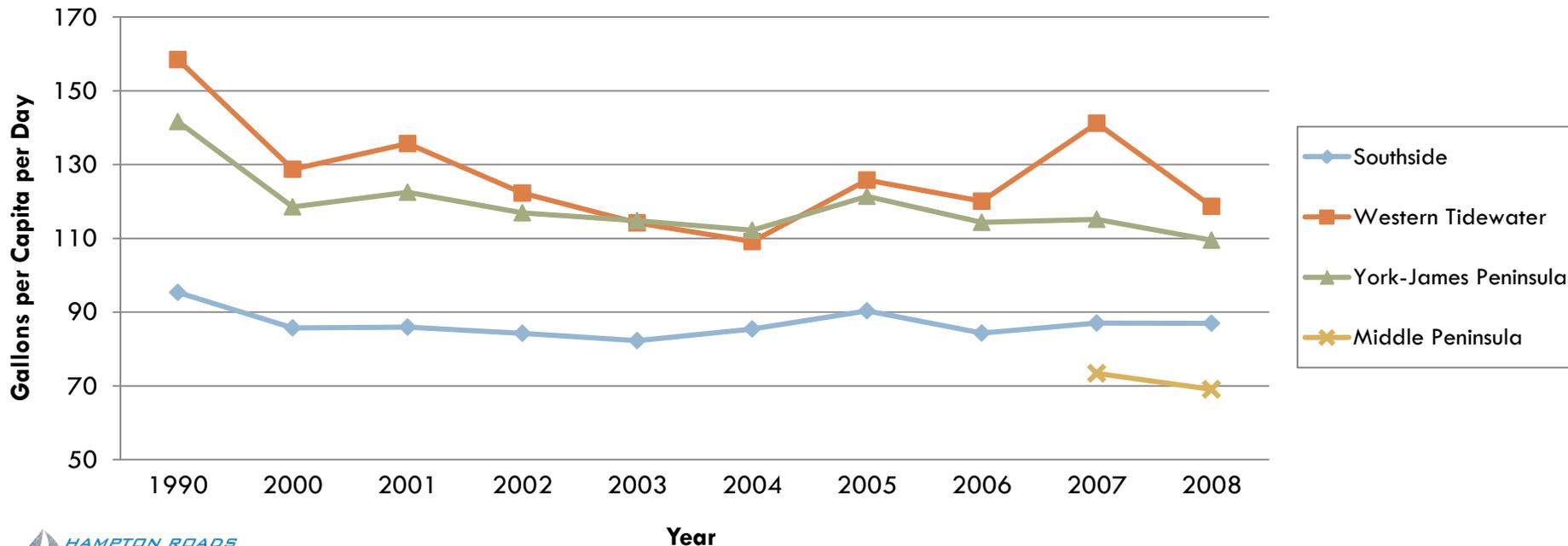


Hampton Roads Plan: Alternatives

Alternatives described:

- Surface Water Storage
- Groundwater Withdrawal
- Aquifer Storage & Recovery
- Desalination
- Conservation
- Southside—York-James Peninsula Interconnect
- Water Reuse
- System Optimization

Historical Demand in Hampton Roads



Hampton Roads Plan: Self-Supplied Users

Types of self-supplied users:

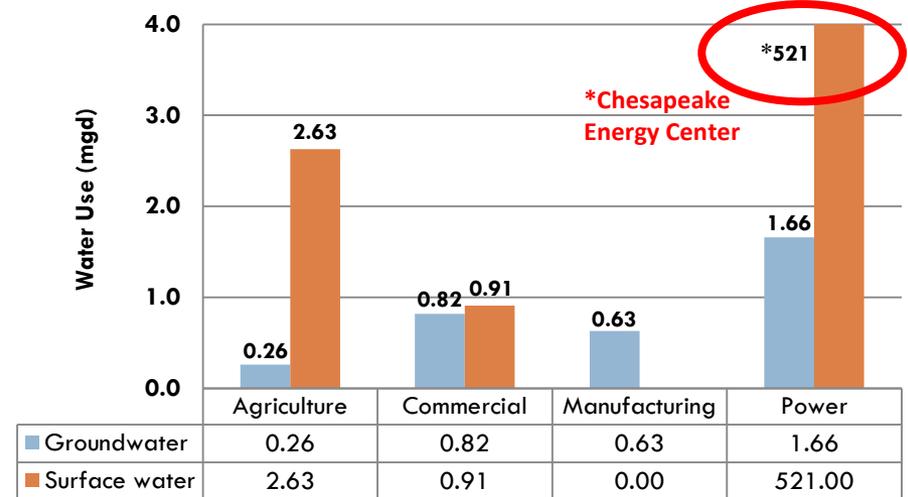
- Commercial and industrial users with wells or river intakes.
- Agricultural users with wells or ponds.
- Homes with private wells.

Major commercial/industrial uses:

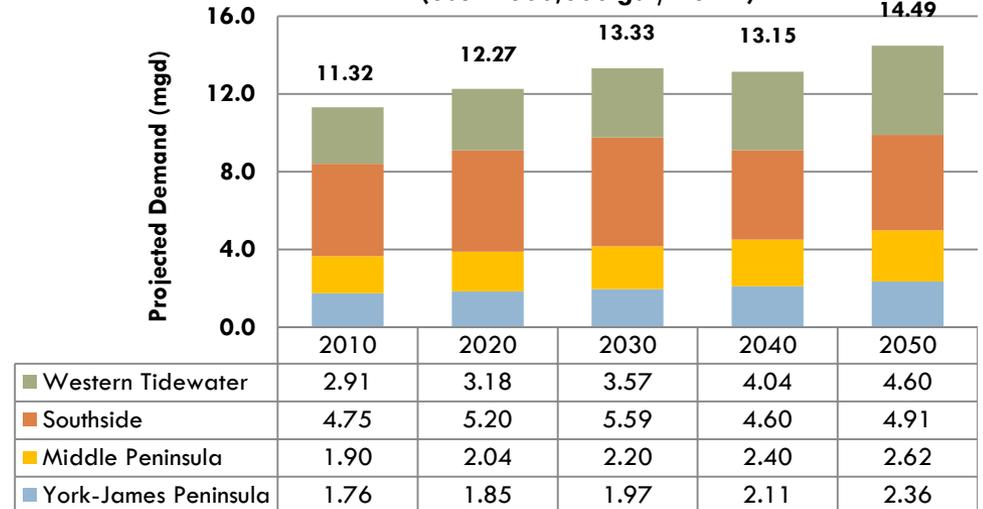
- Energy production - cooling water is returned to rivers (non-consumptive).
- Golf courses - irrigation.
- Agriculture - irrigation.

- ❖ *Self-supplied demand assumed to be constant for next 40 years.*
- ❖ *Most self-supplied users rely on wells.*
- ❖ *Groundwater availability requires further study.*

2007 Southside Self-Supplied Use > 300,000 gallons per month (mgd)



Projected Water Demands for Small Self-Supplied Users (use < 300,000 gal/month)



Hampton Roads Plan: Drought Response Management

Drought Stage

Local Government Action

Stage I: Drought Watch

moderate but limited supplies of water are available

Increased public awareness and request voluntary water conservation.

Stage II: Drought Warning

very limited supplies of water are available

More stringent mandatory water conservation and restricts or limits certain actions.

Stage III: Drought Emergency

critically limited supplies of water are available

Combination of mandatory water use restrictions, rate increases and water allotments, as defined by the locality.

Stage IV: Extreme Drought Emergency

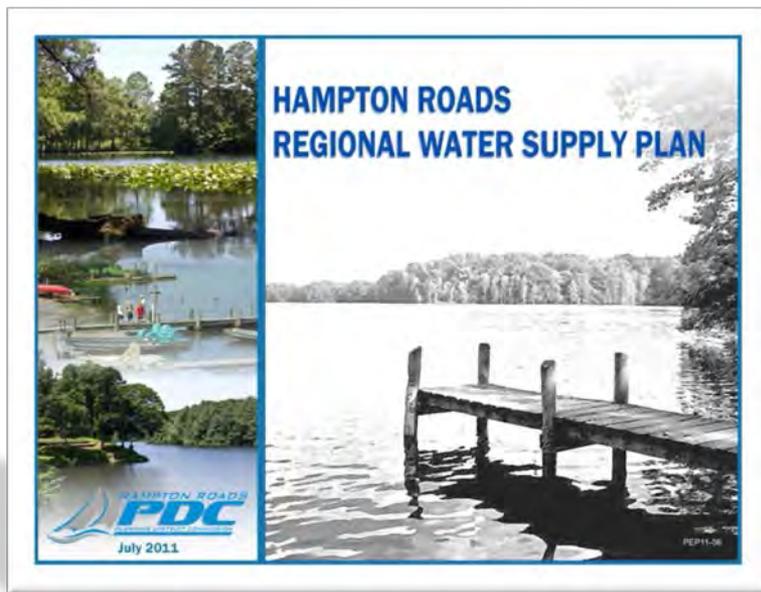
only crucial supplies of water are available

Further tightening of water restrictions and additional rate increases to quickly and significantly reduce water demand.

Most common restricted water uses are:

1. Watering of shrubbery, trees, lawns, grass, plants, or other vegetation.
2. Washing of automobiles, trucks, or trailers excepting in facilities operating with an approved water recycling system.
3. Washing of streets, driveways, parking lots, service station aprons, office buildings or other outdoor surfaces.
4. Operation of any ornamental fountain or other structure making similar use of water.
5. Filling or refilling of swimming or wading pools after the effective date of the order.
6. The use of water from fire hydrants for any purpose other than fire suppression or essential public purposes.
7. The serving of drinking water in restaurants, cafeterias or other food establishments unless requested by the individual.

Requirements for Local Approval Process



- ✓ **Locality resolution approving the plan** from each town, city, and county party to the plan.
- ✓ **Record of the local public hearing** including copies of all written comments and locality responses to comments.

Send the resolution and record of local public hearing to HRPDC by September 30, 2011.

HRPDC will package all locality documents and submit the regional plan to DEQ by November 2, 2011 deadline.

State Approval Process & State Water Supply Plan

- State Water Control Board has not established a process or criteria to evaluate the local and regional water supply plans.
- DEQ will develop a State Water Supply Plan based on the local and regional plans. The content and format have not been determined.
- DEQ is leading the advisory committee that is developing recommendations for evaluation of local and regional plans and content of State Plan. HRPDC is participating on the advisory committee.

Recommended Action

Recommended Action:

- 1) Accept the Plan as meeting the requirement of the HRPDC Unified Planning Work Program.
- 2) Distribute the Hampton Roads Regional Water Supply Plan to local governments for adoption.

Next Step:

HRPDC staff will collect resolutions and comments from localities and submit regional water supply plan to DEQ by November 2nd deadline.



TOWN OF SMITHFIELD

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July 21, 2011

TO SMITHFIELD TOWN COUNCIL
FROM TOWN MANAGER *PETER*
SUBJECT WATER TREATMENT PLANT UPDATES

Personnel

Richard "Jack" Reed has been hired as our new R.O. Water Treatment Plant Operator. Jack holds a Class 2 Waterworks license and he comes to us with six years of experience as a senior operator with the Halifax County Service Authority. He will be assisted in operating the plant by our current water system supervisor Brian Freeman, who holds a Class 3 Waterworks license. Jack is scheduled to begin work August 1st and we look forward to introducing him to you.

Schedule

Please find attached the schedule of significant milestones to happen during the month ahead. The targeted date to begin start up is August 22nd with substantial completion of all items under our contract with English Construction within 30 days thereafter. The town will be required to send a notice to all our customers prior to the actual switch over to treated water.

HRSD Required Sampling

The town had to apply for an industrial wastewater discharge permit for the clean concentrate discharge water that will be expelled from the treatment plant. This permit requires that the town take a laundry list of samples for the first 30 days of operation. The estimated cost is approximately \$15,000. I appealed this requirement but to no avail. My correspondence, the sampling price quote and the reply are additionally attached purely as informational items.

DEQ

We continue to operate under an "administratively continued" ground water withdrawal permit. The Virginia Department of Environmental Quality has taken no action since we submitted our permit renewal package in November, 2005. Thus the five wells around town that will be coming offline (emergency use only versus regular withdrawal) and the new Well 10 that sits inside the treatment plant with existing Well 8A are not addressed on paper. A meeting is being sought to bring this to a resolution.

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8/22 - Start up
 9/22 - Substantial completion

**South Church Street Water Treatment Facility
 Start-Up**

11202	Sluice Gates	Sherwood Logan	Yes	7/26/2011	Yes	Pre	No
11212	High Service Pumps	Sydnor Hydro	Yes	8/3/2011	Yes	Pre	N/A
11212	High Service Pumps	Sydnor Hydro	Yes	8/4/2011	Yes	Pre	N/A
11212	Well Pumps	Sydnor Hydro	Yes	7/27/2011	Yes	Pre	No
11213	In-Line Stainless Steel Vertical Pumps	Afton Pumps		8/9/2011	Yes	Pre	Yes
11214	Horizontal Split Case Pumps	ESP	Yes	8/5/2011	Yes	Pre	Yes
11214	Horizontal Split Case Pumps	ESP	Yes	8/5/2011	Yes	Pre	No
11216	Concentrate Pumps	Wood Equipment		8/1/2011	No	No	No
11226	In-Line Static Mixer	Sulzer		8/9/2011	No	No	No
11235	Chemical Feed System	Heyward		8/10/2011	No	No	No
11238	Lime Feed System	Acrison/Combs	Yes	8/10/2011	Yes	Pre	Yes
13510	Reverse Osmosis System	ITT WET		8/9/2011	No	No	No
16235	Standby Generator	Carter Machinery		8/11/2011	No	No	No
16483	VFDs	R.E.W.			No	Pre	No
16426	Main Distributin Switchboard	R.E.W.			No	Pre	No
16482	Motor Control Centers	R.E.W.			No	Pre	No



TOWN OF SMITHFIELD

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COPY

July 7, 2011

Mr. Ronald E. Johnson
Chief of Pretreatment & Pollution Prevention
Hampton Roads Sanitation District
P.O. Box 5902
Virginia Beach, Virginia
23471-0902

RE Smithfield Discharge Draft Permit No. 0593 Comments

Dear Ronald,

We have reviewed the draft permit and feel that the monitoring parameters and frequency are excessive for this type of clean water discharge and it would impose an unnecessary financial burden on the Town of Smithfield. During periods of time other than when the membranes are being cleaned, the water quality of the concentrate will be very consistent and the parameters detected should not vary to any significant degree since the quality of the raw groundwater should not vary. The membranes will only be cleaned once every three to six months. The required 30 consecutive days of sampling should demonstrate the consistent quality of the water treatment plant discharge.

Thus the town formally requests the opportunity to renegotiate the monitoring parameters and frequency after the 30 day sampling period is completed. Thank you for your consideration of this request.

Sincerely,

Peter M. Stephenson, AICP, ICMA-CM
Town Manager

cc: Ted Henefin, HRSD General Manager

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SUBMITTED TO:
 Town of Smithfield
 Attn: Brian Freeman

PRICE QUOTE
 TownOfSmithfield07-11

July 1, 2011

SUBMITTED BY:
 James R. Reed and Associates
 Vicki Smith
 770 Pilot House Drive
 Newports News, VA 23606
 phone: (757) 873-4703
 fax: (757) 873-1498

phone: 757-365-4272

fax: 757-357-9933

RE: R. O. Plant HRSD Permit

PARAMETER	METHOD	QUANTITATION LEVEL (mg/L)	HOLDING TIME	UNIT COST	QUANTITY	TOTAL COST
Fluoride	SM 4500F-C	0.1	28 days	\$30.00	30	\$ 900.00
Chloride	4500 Cl-C	1	28 days	\$30.00	30	\$ 900.00
BOD	SM5210B	2	48 hours	\$42.00	30	\$ 1,260.00
COD	Hach 8000	10	28 days	\$30.00	30	\$ 900.00
Total Phosphorus	365.1	0.1	28 days	\$30.00	30	\$ 900.00
Ortho-Phosphate	SM 4500 P-E	0.02	48 hours	\$30.00	30	\$ 900.00
TKN	351.2	0.5	28 days	\$30.00	30	\$ 900.00
Nitrite	SM4500 NO2B	0.005	48 hours	\$20.00	30	\$ 600.00
Nitrate/Nitrite	353.2	0.05	28 days	\$25.00	30	\$ 750.00
Aluminum	200.7	0.05	6 months	\$13.00	30	\$ 390.00
Arsenic	200.7	0.005	6 months	\$13.00	30	\$ 390.00
Cadmium	200.7	0.0005	6 months	\$13.00	30	\$ 390.00
Calcium	200.7	0.05	6 months	\$13.00	30	\$ 390.00
Chromium	200.7	0.001	6 months	\$13.00	30	\$ 390.00
Copper	200.7	0.002	6 months	\$13.00	30	\$ 390.00
Iron	200.7	0.01	6 months	\$13.00	30	\$ 390.00
Potassium	200.7	0.05	6 months	\$13.00	30	\$ 390.00
Lead	200.7	0.005	6 months	\$13.00	30	\$ 390.00
Magnesium	200.7	0.05	6 months	\$13.00	30	\$ 390.00
Mercury	245.1	0.0002	28 days	\$35.00	30	\$ 1,050.00
Nickel	200.7	0.005	6 months	\$13.00	30	\$ 390.00
Silver	200.7	0.001	6 months	\$13.00	30	\$ 390.00
Sodium	200.7	0.05	6 months	\$13.00	30	\$ 390.00
Zinc	200.7	0.005	6 months	\$13.00	30	\$ 390.00
Metals Prep				\$13.00	30	\$ 390.00
TOTAL :						\$ 14,910.00

NOTES:

Turnaround: 10-15 working days

Samples must be stored and transported on ice to be received <6oC at the lab.

Cost includes bottle kits and analysis. Cost does not include delivery to the lab.

Client will collect samples for 30 consecutive day of discharge (Sunday through Saturday).

Client will coordinate sample delivery on Sunday, Monday, Wednesday, and Friday to meet holding time requirements.

RUSH samples contact lab in advance to confirm that the RUSH can be met.

Terms: Net 30

July 13, 2011

Certified Mail/Return Receipt 7009 2250 0002 7654 5851

Mr. Peter M. Stephenson
Smithfield Town Manager
Town of Smithfield – South Church Street Water Treatment Facility
310 Institute Street, P.O. Box 246
Smithfield, VA 23431

Dear Mr. Stephenson:

The following is submitted in response to your letter of July 7, 2011, regarding comments to the draft Industrial Wastewater Discharge Permit No. 0593.

Please be advised that the analytical results generated for all pollutants required in the initial 30-consecutive discharge days monitoring as specified under the Monitoring Requirements section of the aforementioned permit will be evaluated at the completion of the 30-consecutive discharge day monitoring period.

Evaluation of the analytical results from the initial monitoring will be performed to determine which pollutants will require long-term self-monitoring. Regulated pollutants routinely over one-half of the monthly average limitation will be retained in the Monitoring Requirements section of the permit. Additionally, should conditions warrant, HRSD may opt to add additional pollutants to the Monitoring Requirements section of the permit.

This information was relayed by Mr. Cox of this office to Mr. Daniel Cargnel of Buchart Horn, Incorporated on June 29, 2011.

As with any new discharge, proper waste characterization must be performed in order to demonstrate compliance with the Industrial Wastewater Discharge Permit and the Industrial Wastewater Discharge Regulations.

Should you have any questions or wish to discuss this or any other permit requirements, please feel free to contact Mr. Matthew J. Cox of this office at (757) 460-7048 or Facsimile, (757) 464-3985.

Sincerely,



Ronald E. Johnson
Chief of Pretreatment & Pollution Prevention

cc: Mr. Daniel Cargnel, Buchart Horn, Incorporated
Mr. Ted Henifin, General Manager, HRSD

REJ/mem

7/5/11 Tabled + Referred
back to WBS
Committee (July)

AN ORDINANCE AMENDING ARTICLE II, OF CHAPTER 82 OF THE CODE OF THE TOWN OF SMITHFIELD, VIRGINIA, AS AMENDED, IN ORDER TO SUPPLEMENT REGULATIONS AS TO THE TOWN'S WATER SUPPLY SYSTEM.

WHEREAS, the Town Council of the Town of Smithfield deems it necessary and in the best interest of its citizens to amend and supplement the provisions of Article II of Chapter 82 of the Town Code pertaining to the Town's water supply.

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMITHFIELD, VIRGINIA:

1. That Article II, Section 82 of the Code of the Town of Smithfield, Virginia is amended and enacted by the inclusion of Section 82-43 as follows:

Chapter 82.

UTILITIES

Article II: Water Supply

82-43 USE OF PUBLIC WATER SYSTEM MANDATORY

Where a public water supply is available in the town it shall be unlawful to connect a residential or commercial structure to a private well or other water supply except as may be approved by the Town Manager on a temporary basis or by approval of a special use permit in accordance with the provisions of the Town's zoning ordinance.

2. This ordinance shall become effective immediately upon adoption.

ADOPTED this 5th day of July, 2011.

TABLED 7/5/11

Clerk

Below is the portion of the July Minutes in draft form where Cypress Creek HOA spoke on Water Usage and the portion of the minutes where the Ordinance was referred back to committee for further discussion.

Mr. Waddell – Good evening. My name is Steve Waddell. I live at 106 Royal Aberdeen in Cypress Creek. Also with me tonight is Mr. Jim Parks and Mr. Carl Kellogg. I am here to talk about the ordinance that does not allow the Class 3-A wells in Cypress Creek. The issue we brought before you last year of our water bills just being through the roof, thousand and two thousand dollars water bills. We fought the developer for quite some time in trying to get that changed so we could put a well at Cypress Creek. The developer would not let us put a shallow well like I had in my last neighborhood which was a Homearama neighborhood in Portsmouth. It was twelve hundred dollars for a shallow well that we had out there. The developer feels like it would impact the lakes that they use to water the golf course so no shallow wells are allowed. We have to put a deep well. The best price we are getting is around \$7,200.00 up to \$7,400.00 depending on if you have a problem so it is not cheap to put a well in either which is the less of two evils. Will I be here long enough to recoup my investment? The other issue we have is the backflow prevention issue of having your sprinkler system tied to the town's water. Some of the residents but not all of them would like to be allowed to put a Class 3-A well at Cypress Creek so we can separate it totally. So we can use the well for the house and the irrigation purposes. The ordinance as I understand recently passed does not allow that. So I am asking your help to grant Cypress Creek an exception given the scenario that we have where we have to go with a deep well and spend that kind of money. Had I known what I know now when I made the decision to buy here verses Harbor View with the water bills and so forth that would have change my decision. One

reason I decided to move here because taxes are cheaper. I thought I could drive a little further and make the extra drive verses Harbor View and save money. But in the long run nobody told me about the water problem. That is horrendous. So people asking me about moving to Cypress Creek I tell them yes but be ready for the water bill. Do you guys have anything you would like to add?

Mr. Parks – I am Jim Parks. I live at 101 Saint Andrews. I think Mr. Waddell covered it pretty well. I am the president of the Homeowners Association. I visited with some of you last year when we were talking about wells. When I got my well in March someone from the Virginia Department of Health said they should be able to process permits within seven days. It has taken five weeks.

Mr. Waddell – I submitted my permit on June 2nd. I just got it a couple of days ago. They were out in training and there was nobody to fill in. There are all kinds of problems there. They need to have a better resolution to that.

Mr. Parks – They need to have a back up. So if we could get your help on that it would be great.

Mr. Waddell - Mr. Kellogg is there anything you want to add?

Mr. Parks – Mr. Kellogg is the gentleman who has been drilling the wells in Cypress Creek.

Mr. Kellogg – We have a lot of problems with the permit issue. With my size business a lot of weeks I have had a week or two weeks where I could not drill a well because I did not have a permit. I have laid off two thirds of my workforce based on the fact I could not drill a well because I could not get a permit. I have talked with Mr. Jay Duall about the permit issue. I have three well rigs and I cut it down to one well rig. I

have the work that I can do. I have the contracts but I do not have the permits. As far as the issue at Cypress Creek I understand when the town does a design build they have a certain number of customers. It is just like my water system. I have eleven water systems. If I put fifty customers on a system then all of sudden they start hooking up to their own wells then it would certainly make it so I cannot maintain the system based on the rate that I charge. So I can understand why the town would not want a lot of people to come off their system totally. I do know the town is under kind of a situation where they are over their allowed water. When the Reverse Osmosis Plant goes in I think it is going to be even harder with DEQ because the amount of water that is being used. I think in some cases you could make an exception for some people to come off the system. It would benefit the town because they would not be using as much water. It would kind of get the town out of hot water with the DEQ.

Mr. Parks – Mr. Andrew Gregory has been coming to some of our Homeowners meetings and filling us in on some of the details on that. I think the town has approval to do 1.2 million gallons and in some cases during the peak lows in the summer. It exceeds that. Certainly offering a few exceptions in Cypress Creek would benefit the town. You are exceeding that in the summer peak months without even using the Reverse Osmosis Plant. It is fifteen to twenty percent waste. It will take you 1.4 to 1.5 just to get to 1.2 million gallons. So letting a couple of us get an exception would not hurt anything. All I am asking for is a little help from Council with this. I appreciate your consideration. Thank you.

Mayor Hare – Thank you.

Councilman Dr. Cook – Did you go to the County Supervisors and express your frustrations on getting the permits?

Mr. Waddell – No because Smithfield had an ordinance that said they had to. Virginia Department of Health is where I went to get the permit. And they told me they have to issue a Class 4 verses Class 3-A because of the town's ordinance.

Councilman Dr. Cook – Are you asking for our help to change the state law?

Mr. Waddell – No. I am asking for your help to change the ordinance. It is not a state issue.

Councilman Dr. Cook – But you are talking about you are having a hard time getting permits.

Mr. Waddell – You are confusing two issues. One is with Virginia Department of Health needed a backup system when people are out. I am asking for relief on the ordinance from the Town of Smithfield in Cypress Creek. The ordinance says if you are going to have a well it has to be for irrigations purposes only that is what I want relief on.

Councilman Graham – So allowing a well for irrigations is not what you want. You want to use the well for all your water.

Mr. Waddell – I would like to.

Mr. Park – Some people do but not everybody.

Mr. Waddell - Not everybody. I lived in Moonefield with my parents and they have a deep well and they have been on it the whole time. They pay less for the whole house than I have to pay for a deep well just to use for irrigation. I would like to be given equal opportunity to do the same thing. I understanding the fact that you are exceeding the 1.2 million gallon limit right now during the summer. When the town's Reverse Osmosis

Plant comes on line it is not going to be officiate. You are not going to put one gallon in and get one gallon out. You are going to put one and half gallon in and get a gallon out. So this would help the town get some relief.

Mayor Hare – Thank you.

Mr. Waddell – Thank you for your time.

Consent Agenda Item C-12 – Ordinance to Amend Town Code in Order to Supplement Regulations as to the Town's Water Supply System

Mayor Hare – The third item that was pulled from the consent agenda is C-12.

Councilman Gregory – It is Councilwoman Chapman Committee. I do not serve on that Committee. I was not here for that Committee meeting. But in light of the comments from citizens and also from looking through the ordinance I do not know if this is the right maneuver to go in where we do not allow deep wells for usage especially in light of permit issues which are obviously a big concern for me on the water and sewer side. I do not know how the rest of Council feels but maybe if we could at least take it back to Committee. Even though it is not my Committee I will be there because I would like to hear what people have to say.

Town Attorney – It should go back to the Water and Sewer Committee that is the appropriate place for it to be. But the issue is broader than just this ordinance because we already have it in two places. One place is in the Subdivision Ordinance and the other is in Zoning Ordinance which pretty much says what this says. The problem is we were are having miscommunication and misunderstanding on behalf of the Health Department, town staff, and citizens as to what the law actually is. The law is you cannot have individual well in subdivisions unless prior to the creation of the lots and

you get a waiver from the Town Manager. There is a provision for irrigation wells but not wells that can be used for potable water. It is more complicated than this it involves not just this ordinance but other provision of the town code and the Subdivision Ordinance. The only reason this was done was to clarify an existing situation and the conflict point with the Health Department, citizens, Mr. Kellogg who happens to be the well driller, and the town staff. We need to make it clear what the law is right now. But it is certainly purview of the Town Council to take its time or do whatever you think is appropriate.

Councilman Dr. Cook – Just clarification to make sure I understood it. The current town code says that you cannot connect to a well to service a dwelling for home use if town water is available.

Town Attorney – Correct.

Councilman Dr. Cook – We are just making this adoption so we can make it more precise in the right area of the code.

Town Attorney – In the same section under utilities in the very next article dealing with sewer it just comes out and says it. It is unlawful not to connect to sewer if sewer is available. But it does not say that in plain language that everybody can understand in the water section. That was staff concern because they wanted to be able to point to it. We have to go through an explanation. We will look into the subdivision ordinance and this is what it says here. Then look under the zoning ordinance and this is what it says. The combination of the two the use of an irrigation well or any well for servicing a dwelling for home use. So we were trying to make things clear. I had a conversation with Mr. Kellogg about it. He asked me what the law is and I told him. There apparently was an issue at the Health Department level about the issue of initial permits. They

started out issuing Class 3-A permits which are the ones you can actually use portable water. They are not doing that anymore because our code says you can only have irrigation wells not home use wells. It was an effort at clarification not steam rolling.

Councilman Gregory – Ultimately the ordinance is already in place and that is fine. But I think it still bears a little more discussion at the Water and Sewer Committee in light of permits, DEQ, and everything else to at least have a conversation. I talked to Ms. Minga we are going to get to the rate study very shortly so we will be attacking all these issues at one time. I think this would be good time to have that conversation if the rest of Council agrees with that.

Councilwoman Tynes – Councilwoman Chapman, I am on that Committee. I do not have any problem if we delay this vote tonight and send it over to Councilman Gregory's Committee.

Councilwoman Chapman – Okay.

Councilman Gregory – From what Mr. Riddick is saying if we do not vote on it tonight I am guessing the Virginia Department of Health is not going to approve any Class 3-A wells based on the information that they have gotten from the town regardless how this goes tonight anyway.

Town Attorney – As a results of your discussions you might change it. It might require doing other things besides just not voting on this.

Councilman Gregory – I just wanted to make it clear that not taking any action tonight does not really change anything at this point. It will be at the next Committee meeting.

Councilwoman Chapman – Okay.

Mayor Hare – Council referred item C-12 – Ordinance to Amend Zoning Ordinance for use of public water system mandatory back to Water and Sewer Committee. Okay that takes care of the consent agenda and the items that were pulled.

Memo

TO: Town Council Public Works Committee
FROM: William T. Hopkins, III, Director of Planning, Engineering and Public Works
DATE: July 20, 2011
RE: Scada System Upgrades for Pump Stations

The adopted budget included a proposal from REW in amount of \$147,374.75 for Scada System Upgrades for 13 sanitary sewer pump stations. I would like to give REW approval to begin this project. Therefore staff requests that Town Council authorize acceptance of the attached proposal.

Work will include removing some of the old radio systems, installing remote RTU and connecting to existing antennae as well as relocating flowmeter electronics to new RTU panel.

CONSENT ORDER STATIONS				CONSENT ORDER STATIONS	
QTY	MANUFACTURER / CAT. NUMBER	DESCRIPTION	REMARKS	UNIT \$	TOTAL \$
80	JAMES STREET PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,586.98
				15%	\$11,278.80
80	PINEWOOD PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	16 X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	LAKESIDE PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	GOLF COURSE PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,586.98
				15%	\$11,278.80
80	MOONEFIELD PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	CRESENT DRIVE PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,586.98
				15%	\$11,278.80
80	MORRIS CREEK PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84

CONSENT ORDER SEWER STATIONS

80	CYPRESS CREEK PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	WELLINGTON PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	WATERFORD OAKS PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	MINTON WAY PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	CANTERBERRY PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
80	RISING STAR PUMP STATION REMOTE RTU	REMOVE OLD RADIO SYSTEM. INSTALL REMOTE RTU AND CONNECT TO EXISTING ANTENEA. RELOCATE FLOWMETER ELECTRONICS TO NEW RTU PANEL.		\$45.00	\$3,600.00
1	HIGH GROUND SERVICES RADIO PANEL	30X 20 X 8 PANEL		\$5,245.00	\$5,245.00
6	IDEC SH1B-05	RELAY BASE		\$2.93	\$17.58
6	IDEC RH1B-ULCAC120V	RELAY 1 POLE 120VAC		\$7.70	\$46.20
1	APC RS1300VA	UPS 1300VA		\$241.98	\$241.98
1	MISC. MATERIAL			\$500.00	\$500.00
				TOTAL	\$9,650.76
				15%	\$11,353.84
				Total:	\$147,374.75

CONSENT ORDER SEWER STATIONS

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Revenue						
General Fund revenues						
Real Estate Tax						
Current RE Tax	1,712,000.00	1,712,000.00	1,719,810.00	1,701,277.60	10,722.40	99.37%
Delinquent RE Tax	25,000.00	25,000.00	20,000.00	26,564.32	(1,564.32)	106.26%
Current RE Penalty	5,100.00	5,100.00	4,300.00	3,990.55	1,109.45	78.25%
Delinquent RE Penalty	2,400.00	2,400.00	2,200.00	2,587.65	(187.65)	107.82%
Current RE Interest	1,025.00	1,025.00	550.00	766.61	258.39	74.79%
Delinquent RE Interest	4,300.00	4,300.00	3,100.00	4,725.12	(425.12)	109.89%
Total Real Estate Taxes	1,749,825.00	1,749,825.00	1,749,960.00	1,739,911.85	9,913.15	99.43%
Personal Property Tax						
Current PP Tax	850,000.00	850,000.00	784,600.00	858,259.23	(8,259.23)	100.97%
Delinquent PP Tax	50,000.00	50,000.00	11,000.00	49,970.88	29.12	99.94%
Current PP Penalty	10,725.00	10,725.00	12,000.00	12,026.13	(1,301.13)	112.13%
Delinquent PP Penalty	3,100.00	3,100.00	3,100.00	6,420.94	(3,320.94)	207.13%
Current PP Interest	650.00	650.00	750.00	812.60	(162.60)	125.02%
Delinquent PP Interest	5,000.00	5,000.00	1,800.00	5,330.01	(330.01)	106.60%
Total Personal Property Tax	919,475.00	919,475.00	813,250.00	932,819.79	(13,344.79)	101.45%
Miscellaneous Receipts Over/Short	15.00	15.00	-	(13.86)	28.86	-92.40%
Total Over/Short	15.00	15.00	-	(13.86)	28.86	-92.40%
Other Taxes						
Franchise Tax	137,620.00	137,620.00	119,000.00	20,818.50	116,801.50	15.13%
Cigarette Tax	140,000.00	130,000.00	130,000.00	125,568.50	4,431.50	96.59%
Transient Occupancy Tax	130,000.00	128,000.00	128,000.00	127,484.07	515.93	99.60%
Meals Tax-4%	776,000.00	776,000.00	772,000.00	720,064.39	55,935.61	92.79%
Meals Tax-1%	194,000.00	194,000.00	193,000.00	180,016.10	13,983.90	92.79%
Communications Tax	258,000.00	258,000.00	240,000.00	189,164.22	68,835.78	73.32%
Rolling Stock	25.00	25.00	15.00	25.94	(0.94)	103.76%
Rental Tax	1,300.00	1,300.00	1,000.00	1,103.43	196.57	84.88%
Sales Tax	259,000.00	258,000.00	258,000.00	216,837.74	41,162.26	84.05%
Consumption Tax	51,000.00	51,000.00	51,000.00	41,286.02	9,713.98	80.95%
Utility Tax	200,000.00	200,000.00	195,000.00	164,300.99	35,699.01	82.15%
Total Other Local Taxes	2,146,945.00	2,133,945.00	2,087,015.00	1,786,669.90	347,275.10	83.73%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Licenses, Permits & Privilege Fees						
Business Licenses	337,000.00	337,000.00	348,000.00	256,801.80	80,198.20	76.20%
Business Licenses Penalty	1,000.00	1,000.00	1,000.00	2,323.70	(1,323.70)	232.37%
Business Licenses Interest	800.00	800.00	800.00	181.29	618.71	22.66%
Permits & Other License	8,125.00	8,125.00	11,500.00	4,944.47	3,180.53	60.86%
WC Dog Park Registration	1,860.00	1,200.00	-	1,265.00	(65.00)	105.42%
Inspection Fees	-	-	10,000.00	-	-	0.00%
Bldg Facility Specs-Contractors	-	100.00	-	100.00	-	100.00%
Consultant Review Fees	5,000.00	7,500.00	10,000.00	9,311.05	(1,811.05)	124.15%
Taxi Fees	-	-	-	-	-	0.00%
Street Lights Installation	-	-	-	-	-	0.00%
Street Lights Service	-	-	-	-	-	0.00%
Vehicle License Tags	-	25.00	-	27.00	(2.00)	108.00%
Vehicle License	130,000.00	130,000.00	114,000.00	136,644.75	(6,644.75)	105.11%
Total Licenses, permits and privilege fees	483,785.00	485,750.00	495,300.00	411,599.06	74,150.94	84.73%
Fines & Costs						
Development Violation Fine	-	-	-	-	-	0.00%
Public Defender Fee	-	-	-	-	-	0.00%
Fines & Costs	71,000.00	71,000.00	63,000.00	58,529.16	12,470.84	82.44%
Total Fines & Forfeitures	71,000.00	71,000.00	63,000.00	58,529.16	12,470.84	82.44%
From Use of Money and Property						
General Fund Interest	14,300.00	17,500.00	17,500.00	16,016.87	1,483.13	91.52%
Beautification Fund Interest	135.00	760.00	3,700.00	696.78	63.22	91.68%
Pinewood Heights-tenant rentals	-	936.00	2,000.00	936.00	-	100.00%
Rentals	21,000.00	21,000.00	21,000.00	19,349.44	1,650.56	92.14%
Smithfield Center Rentals	125,000.00	114,000.00	110,000.00	112,054.93	1,945.07	98.29%
Smithfield Center Vendor Programs	3,000.00	3,500.00	6,000.00	4,503.75	(1,003.75)	128.68%
Windsor Castle Event Rentals	4,000.00	4,000.00	-	2,625.00	1,375.00	65.63%
Sale of Real Estate	-	60,000.00	170,000.00	-	60,000.00	0.00%
Sale of Equipment	1,000.00	3,500.00	1,000.00	3,401.00	99.00	97.17%
Lease of Land	500.00	500.00	500.00	500.00	-	100.00%
Total revenue from use of money and property	168,935.00	225,696.00	331,700.00	160,083.77	65,612.23	70.93%
Miscellaneous Revenue						
Other Revenue	3,600.00	3,600.00	5,000.00	1,744.48	1,855.52	48.46%
Tourism Bureau-Walking Tours	-	-	-	-	-	0.00%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Other Financing Sources						
Line of Credit Proceeds	-	-	500,000.00	-	-	0.00%
Capital Lease Acquisition	50,000.00	-	-	-	-	0.00%
General Obligation Bond-Land Acquisition	-	934,345.00	554,000.00	-	934,345.00	0.00%
Insurance Recoveries	-	10,580.00	-	9,218.95	1,361.05	87.14%
Total Other Financing Sources	50,000.00	944,925.00	1,054,000.00	9,218.95	935,706.05	0.98%
Contributions						
Contributions-Windsor Castle Park	-	138,120.23	-	88,120.23	50,000.00	63.80%
CHIPS Contributions	5,300.00	5,300.00	5,300.00	4,999.55	300.45	94.33%
Contributions-Employee Awards	-	600.00	-	725.00	(125.00)	120.83%
Contributions-IOW County Port Authority Grants	195,000.00	5,160.00	-	-	5,160.00	0.00%
Pinewood Heights Contribution-IOW	165,041.00	130,120.00	227,760.00	130,120.20	(0.20)	100.00%
Contributions South Church Street Improvement Project	400,000.00	225,000.00	875,000.00	-	225,000.00	0.00%
Total Contributions	765,341.00	504,300.23	1,108,060.00	223,964.98	280,335.25	44.41%
Total General Fund Revenue	8,152,598.00	9,681,184.23	10,433,671.00	6,213,702.69	3,467,481.54	64.18%
Less Revenues, Loan Funds, Grants and Contributions related						
to capital projects						
Line of Credit Proceeds	-	-	(500,000.00)	-	-	
Pinewood Rentals	-	(6,272.00)	(217,670.00)	(6,272.00)	-	
Cash Proffer Revenues	-	-	-	-	-	
Meals Tax (1%) allocated to Special Projects	(194,000.00)	(194,000.00)	(193,000.00)	(180,016.10)	(13,983.90)	
South Church Street Improvement Project-Grants	(981,545.00)	(1,382,060.00)	(1,880,000.00)	(166,420.04)	(1,215,639.96)	
South Church Street Improvement Project-Contributions	(400,000.00)	(225,000.00)	(875,000.00)	-	(225,000.00)	
Pinewood Heights Relocation Project -Grant-\$800,000	-	(625,000.00)	(400,000.00)	(529,000.00)	(71,000.00)	
Pinewood Heights Relocation Project-Contribution-IOW	(165,041.00)	(130,120.00)	(227,760.00)	(130,120.20)	0.20	
Sale of Real Estate	-	(60,000.00)	(170,000.00)	-	(60,000.00)	
Total Non-operating Revenues	(1,740,586.00)	(2,622,452.00)	(4,463,430.00)	(1,011,828.34)	(1,585,623.66)	38.58%
Total General Fund Operating Revenues	6,412,012.00	7,058,732.23	5,970,241.00	5,201,874.35	1,881,857.88	73.69%
General Fund Budget Expenses						

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
GENERAL GOVERNMENT						
<u>Town Council</u>						
Salaries	42,000.00	42,000.00	55,000.00	35,895.00	6,105.00	85.46%
FICA	3,585.00	3,585.00	4,400.00	3,099.25	485.75	86.45%
Employee Wellness/Assistance Plan	1,900.00	1,900.00	-	1,668.98	231.02	87.84%
Legal Fees	35,000.00	35,000.00	40,000.00	21,551.65	13,448.35	61.58%
Election Expense	3,000.00	-	-	-	-	0.00%
Maintenance contracts-Bradshaw-Kimbrel	600.00	600.00	600.00	500.00	100.00	83.33%
Advertising	20,000.00	20,000.00	18,000.00	21,236.23	(1,236.23)	106.18%
Engineering	-	-	-	-	-	0.00%
Professional Services	1,200.00	7,000.00	1,200.00	6,975.00	25.00	99.64%
Records Management maint & upgrades-scanner & software?	8,600.00	3,000.00	3,900.00	2,989.00	11.00	99.63%
Site Plan Review	5,000.00	7,500.00	7,500.00	4,851.50	2,648.50	64.69%
Communications	3,600.00	3,600.00	5,300.00	2,729.54	870.46	75.82%
Insurance	26,345.00	25,000.00	25,000.00	24,977.00	23.00	99.91%
Supplies	25,000.00	25,000.00	25,000.00	14,559.53	10,440.47	58.24%
Travel & Training	7,000.00	7,000.00	7,000.00	4,396.60	2,603.40	62.81%
Subscriptions/Memberships	9,000.00	8,100.00	12,000.00	8,082.00	18.00	99.78%
Council Approved Items	10,000.00	16,000.00	10,000.00	15,467.60	532.40	96.67%
Public Defender Fees	2,000.00	2,000.00	4,000.00	1,958.00	42.00	97.90%
Bank Charges	200.00	200.00	200.00	172.00	28.00	86.00%
SpecialProjects	1,000.00	1,000.00	1,000.00	978.05	21.95	97.81%
Smithfield CHIPS program	4,500.00	4,500.00	9,660.00	3,214.00	1,286.00	71.42%
Update Town Charter & Code	1,500.00	2,170.00	500.00	2,054.00	116.00	94.65%
Education /Clerk	-	-	-	-	-	0.00%
Annual Christmas Parade	300.00	300.00	300.00	303.49	(3.49)	101.16%
Council Approved Hwy	(20,595.00)	(23,540.00)	(22,200.00)	-	(23,540.00)	0.00%
Total Town Council	190,735.00	191,915.00	208,360.00	177,658.42	14,256.58	92.57%
<u>Town Manager</u>						
Salaries	182,935.00	181,800.00	181,800.00	157,054.58	24,745.42	86.39%
FICA	14,640.00	14,550.00	14,550.00	12,325.16	2,224.84	84.71%
VSRS	19,175.00	18,800.00	19,490.00	15,664.57	3,135.43	83.32%
Health	31,250.00	30,620.00	31,715.00	28,317.26	2,302.74	92.48%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Auto Expense	500.00	500.00	500.00	238.22	261.78	47.64%
Maintenance Contracts	1,200.00	1,200.00	1,032.00	1,059.52	140.48	88.29%
Communications	12,000.00	12,000.00	12,000.00	9,637.18	2,362.82	80.31%
Insurance	2,600.00	2,500.00	2,500.00	2,420.59	79.41	96.82%
Supplies	5,000.00	5,000.00	6,000.00	2,228.23	2,771.77	44.56%
Dues & Subscriptions	2,800.00	2,800.00	1,600.00	2,756.13	43.87	98.43%
Computer & technology expenses	16,000.00	16,000.00	10,000.00	10,566.62	5,433.38	66.04%
Travel & Training	7,000.00	7,000.00	5,000.00	5,062.24	1,937.76	72.32%
Employee Education	-	-	-	-	-	0.00%
Other	100.00	100.00	-	81.57	18.43	81.57%
TM Allocated to Hwy	(5,715.00)	(7,390.00)	(4,610.00)	-	(7,390.00)	0.00%
Total Town Manager	289,485.00	285,480.00	281,577.00	247,411.87	38,068.13	86.67%
<u>Treasurer</u>						
Salaries	191,185.00	184,500.00	187,350.00	156,438.97	28,061.03	84.79%
FICA	15,300.00	14,800.00	15,000.00	12,276.85	2,523.15	82.95%
VSRS	17,400.00	18,210.00	20,745.00	15,359.28	2,850.72	84.35%
Health	17,700.00	21,925.00	29,350.00	20,593.53	1,331.47	93.93%
Audit	19,450.00	18,200.00	18,200.00	18,200.00	-	100.00%
Depreciation Software	1,300.00	1,300.00	1,300.00	1,300.00	-	100.00%
Communications	7,100.00	7,100.00	7,100.00	5,904.99	1,195.01	83.17%
Data Processing	20,000.00	18,000.00	19,000.00	15,621.84	2,378.16	86.79%
Service Contracts	16,000.00	15,650.00	15,550.00	15,448.20	201.80	98.71%
Insurance	2,250.00	2,100.00	2,100.00	2,099.63	0.37	99.98%
Supplies	15,000.00	13,000.00	15,000.00	9,633.67	3,366.33	74.11%
Dues & Subscriptions	2,200.00	2,200.00	2,200.00	2,113.10	86.90	96.05%
Credit Card Processing	1,000.00	1,000.00	1,400.00	764.30	235.70	76.43%
Cigarette Tax Stamps	2,240.00	2,100.00	3,800.00	2,089.80	10.20	99.51%
Travel & Training	1,000.00	1,000.00	1,000.00	304.80	695.20	30.48%
Other	200.00	200.00	200.00	33.91	166.09	16.96%
Treasurer Alloc to Hwy	(10,620.00)	(11,610.00)	(10,290.00)	-	(11,610.00)	0.00%
Total Treasurer	318,705.00	309,675.00	329,005.00	278,182.87	31,492.13	89.83%
<u>PUBLIC SAFETY</u>						
<u>Police Department</u>						
Salaries	1,295,235.00	1,260,150.00	1,260,150.00	1,103,264.18	156,885.82	87.55%
FICA	103,620.00	100,815.00	100,815.00	86,067.30	14,747.70	85.37%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
VSRS	123,190.00	120,095.00	125,580.00	100,027.09	20,067.91	83.29%
Health Insurance	181,400.00	173,400.00	178,430.00	160,127.97	13,272.03	92.35%
Officer Physicals			-	-	-	0.00%
Pre-employ screening/Emp Medical	2,000.00	3,000.00	1,000.00	2,893.19	106.81	96.44%
Uniforms	34,000.00	25,500.00	25,500.00	16,339.84	9,160.16	64.08%
Service Contracts	35,000.00	34,400.00	34,400.00	31,178.49	3,221.51	90.64%
Communications	54,000.00	54,000.00	50,000.00	46,119.09	7,880.91	85.41%
Computer & Technology Expenses	10,000.00	45,000.00	35,000.00	43,261.12	1,738.88	96.14%
Insurance	46,735.00	45,650.00	45,650.00	45,682.80	(32.80)	100.07%
Ins. - LODA	4,400.00	-	-	-	-	0.00%
Materials & Supplies	30,500.00	37,000.00	27,000.00	27,649.80	9,350.20	74.73%
Dues & Subscriptions	4,000.00	4,000.00	4,000.00	3,308.75	691.25	82.72%
Equipment	11,000.00	11,000.00	14,000.00	7,369.66	3,630.34	67.00%
Radio & Equipment repairs	3,500.00	3,500.00	3,500.00	1,816.08	1,683.92	51.89%
Vehicle Maintenance	35,000.00	35,000.00	32,400.00	31,670.28	3,329.72	90.49%
Gas	75,000.00	75,000.00	75,000.00	61,395.34	13,604.66	81.86%
Tires	6,000.00	6,000.00	5,000.00	5,684.64	315.36	94.74%
Travel & Training	20,000.00	20,000.00	18,900.00	20,676.40	(676.40)	103.38%
Accreditation	3,000.00	-	-	-	-	0.00%
Special Events-move to supplies	-	-	-	-	-	0.00%
Crimes Network	10,000.00	10,000.00	10,000.00	831.03	9,168.97	8.31%
Police Grants	25,625.00	25,625.00	25,625.00	-	25,625.00	0.00%
Local Law Enforcement Block Grant	-	-	-	-	-	0.00%
Investigation expenses	2,500.00	2,500.00	-	2,471.77	28.23	98.87%
VML Grant	-	-	-	-	-	0.00%
Community Traffic Safety Grant	-	-	-	-	-	0.00%
Federal Byrne Justice Assistance Grant	-	-	-	-	-	0.00%
Radar Grant Expenses	-	-	-	4,103.00	(4,103.00)	0.00%
Block Grant-Alco Sensors	-	-	-	604.00	(604.00)	0.00%
Comprehensive Traffic Safety Grant	-	-	-	-	-	0.00%
Port Safety Grant	-	-	-	2,805.71	(2,805.71)	0.00%
VA Dept of Health Grant	-	1,000.00	-	990.80	9.20	99.08%
Employee Education	-	-	-	-	-	0.00%
Moving Expenses	3,500.00	-	-	-	-	0.00%
Other	-	300.00	-	300.00	-	100.00%
Total Police Department	2,119,205.00	2,092,935.00	2,071,950.00	1,806,638.33	286,296.67	86.32%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Fire Department						
Salaries (Contribution to County)	30,000.00	30,000.00	30,000.00	-	30,000.00	0.00%
Member Physicals	1,000.00	1,320.00	1,000.00	1,320.00	-	100.00%
Uniforms	1,200.00	1,200.00	1,200.00	473.76	726.24	39.48%
Protective Clothing	8,000.00	8,000.00	8,000.00	6,010.41	1,989.59	75.13%
Communications	10,300.00	10,300.00	10,300.00	7,563.74	2,736.26	73.43%
Computer & Technology Expenses	1,000.00	1,680.00	1,680.00	(773.88)	2,453.88	-46.06%
Insurance	20,183.00	18,950.00	20,183.00	25,590.23	(6,640.23)	135.04%
Materials & Supplies	2,000.00	2,000.00	2,600.00	1,103.20	896.80	55.16%
Radio Repairs & Maint	200.00	200.00	500.00	-	200.00	0.00%
Truck Operation & Maint.	5,000.00	5,500.00	5,000.00	5,436.56	63.44	98.85%
Gas & Tires	17,000.00	17,000.00	17,000.00	11,548.85	5,451.15	67.93%
Maintenance Contracts	6,000.00	6,000.00	6,000.00	5,000.00	1,000.00	83.33%
Fuel Fund & Travel	13,000.00	13,000.00	13,000.00	12,978.00	22.00	99.83%
Annual Meeting	200.00	200.00	200.00	-	200.00	0.00%
State Pass Thru	17,447.00	17,447.00	17,447.00	-	17,447.00	0.00%
Total Fire Department	132,530.00	132,797.00	134,110.00	76,250.87	56,546.13	57.42%
Contributions-Public Safety						
Rescue Squad - Contrib.	75,000.00	75,000.00	75,000.00	75,000.00	-	100.00%
Rescue Squad-Salaries (to County) & shared maintenance	30,000.00	30,000.00	30,000.00	30,000.00	-	100.00%
E911 Dispatch Center	52,930.00	61,470.00	61,470.00	34,622.64	26,847.36	56.32%
Fire Department Rescue Truck	10,000.00	10,000.00	10,000.00	10,000.00	-	100.00%
Total Contributions-Public Safety	167,930.00	176,470.00	176,470.00	149,622.64	26,847.36	84.79%
PARKS, RECREATION & CULTURAL						
Smithfield Center						
Salaries	181,165.00	181,675.00	181,675.00	153,715.48	27,959.52	84.61%
FICA	14,495.00	14,534.00	14,534.00	12,226.44	2,307.56	84.12%
VSRS	12,685.00	12,450.00	13,020.00	10,360.90	2,089.10	83.22%
Health	22,545.00	22,200.00	22,970.00	20,578.56	1,621.44	92.70%
Uniforms	1,200.00	1,200.00	1,200.00	361.70	838.30	30.14%
Contracted Services	13,000.00	12,600.00	12,600.00	12,180.00	420.00	96.67%
Retail Sales & Use Tax	500.00	500.00	500.00	191.99	308.01	38.40%
Utilities	35,000.00	35,000.00	38,000.00	26,814.79	8,185.21	76.61%
Communications	21,050.00	21,050.00	21,050.00	16,530.03	4,519.97	78.53%
Computer & technology expenses	2,500.00	2,500.00	2,500.00	1,835.20	664.80	73.41%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Insurance	4,320.00	4,500.00	4,500.00	4,464.22	35.78	99.20%
Kitchen Supplies	4,000.00	4,000.00	4,000.00	3,992.96	7.04	99.82%
Office Supplies/Other Supplies	5,000.00	5,000.00	5,000.00	4,178.31	821.69	83.57%
Food Service & Beverage Supplies	8,000.00	8,000.00	8,000.00	7,791.02	208.98	97.39%
AV Supplies	1,000.00	1,000.00	500.00	1,801.68	(801.68)	180.17%
Repairs & Maintenance	50,000.00	78,000.00	40,000.00	67,622.04	10,377.96	86.69%
Landscaping	10,000.00	10,000.00	10,000.00	6,761.13	3,238.87	67.61%
Travel & Training	2,500.00	2,500.00	2,500.00	2,211.58	288.42	88.46%
Programming Expenses	1,000.00	1,000.00	1,000.00	998.45	1.55	99.85%
Advertising	23,500.00	28,000.00	23,500.00	24,783.78	3,216.22	88.51%
Refund event deposits	5,000.00	5,000.00	5,000.00	2,780.00	2,220.00	55.60%
Other	-	-	-	-	-	0.00%
Credit card processing expense	2,500.00	2,500.00	2,000.00	2,534.36	(34.36)	101.37%
Total Smithfield Center	420,960.00	453,209.00	414,049.00	384,714.62	68,494.38	84.89%
<u>Contributions-Parks, Recreation and Cultural</u>						
Farmers Market	3,000.00	3,000.00	3,000.00	3,000.00	-	100.00%
Hampton Roads Partnership	1,960.00	1,960.00	1,960.00	1,960.00	-	100.00%
Isle of Wight Arts League	10,000.00	10,000.00	10,000.00	10,000.00	-	100.00%
School House Museum	-	-	-	-	-	0.00%
Library	36,000.00	36,000.00	36,000.00	36,000.00	-	100.00%
Total Contributions-Park, Recreation and Cultural	50,960.00	50,960.00	50,960.00	50,960.00	-	100.00%
<u>Parks & Recreation</u>						
Fishing Pier	600.00	600.00	600.00	-	600.00	0.00%
Jersey Park Playground	500.00	500.00	500.00	-	500.00	0.00%
Pinewood Playground	500.00	500.00	500.00	-	500.00	0.00%
Clontz Park	4,000.00	3,500.00	3,500.00	1,871.23	1,628.77	53.46%
Windsor Castle	80,000.00	168,500.00	60,000.00	151,496.70	17,003.30	89.91%
Waterworks Dam	4,000.00	500.00	-	500.00	-	100.00%
Fireworks	2,000.00	2,000.00	2,000.00	2,000.00	-	100.00%
Total Parks & Recreation	91,600.00	176,100.00	67,100.00	155,867.93	20,232.07	88.51%
COMMUNITY DEVELOPMENT						
Pinewood Heights						
Non-CDBG Contributed Operating Expenses						
Administration						

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Precontract/ERR		-	-	-	-	0.00%
Management Assistance		10,000.00	10,000.00	7,016.19	2,983.81	70.16%
Monitoring/Closeout		2,000.00	2,000.00	-	2,000.00	0.00%
<u>Permanent Relocation</u>						
Owner Occupied Households		132,892.50	-	97,750.00	35,142.50	73.56%
Renter Occupied Households		514,245.00	254,920.00	77,020.40	437,224.60	14.98%
Relocation Specialist		15,848.83	15,070.30	1,735.32	14,113.51	10.95%
<u>Acquisition Specialist</u>						
		4,000.00	4,000.00	-	4,000.00	0.00%
<u>Clearance & Demolition</u>						
		126,470.75	106,800.00	697.29	125,773.46	0.55%
<u>Phase II Planning Grant</u>						
	-	3,000.00	-	500.00	2,500.00	16.67%
Subtotal Non CDBG	-	808,457.08	392,790.30	184,719.20	623,737.88	22.85%
CDBG Contributed Operating Expenses						
<u>Permanent Relocation</u>						
Owner Occupied Households		-	150,700.00	-	-	0.00%
Renter Occupied Households		-	-	-	-	0.00%
<u>Clearance & Demolition</u>						
	-	-	20,300.00	-	-	0.00%
<u>Phase II Planning Grant</u>						
	-	25,000.00	-	25,000.00	-	100.00%
Subtotal CDBG	-	25,000.00	171,000.00	25,000.00	-	100.00%
Total Pinewood Heights Contributions	-	833,457.08	563,790.30	209,719.20	623,737.88	25.16%
<u>Contributions-Community Development</u>						
APVA Courthouse Contribution	5,000.00	5,000.00	5,000.00	-	5,000.00	0.00%
Chamber of Commerce	6,000.00	6,000.00	6,000.00	6,000.00	-	100.00%
Christian Outreach	3,000.00	3,000.00	3,000.00	3,000.00	-	100.00%
Genieve Shelter	9,000.00	9,000.00	9,000.00	9,000.00	-	100.00%
TRIAD	1,650.00	1,650.00	1,650.00	1,650.00	-	100.00%
Tourism Bureau	208,112.00	208,112.00	208,112.00	188,553.73	19,558.27	90.60%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Historic Smithfield	-	10,000.00	-	10,000.00	-	100.00%
Western Tidewater Free Clinic	20,000.00	15,000.00	15,000.00	15,000.00	-	100.00%
YMCA Projects	50,000.00	50,000.00	50,000.00	50,000.00	-	100.00%
Total Contributions-Community Development	302,762.00	307,762.00	297,762.00	283,203.73	24,558.27	92.02%
PUBLIC WORKS						
Planning, Engineering & Public Works						
Salaries	210,810.00	186,000.00	183,125.00	163,262.36	22,737.64	87.78%
FICA	16,865.00	14,900.00	14,650.00	12,812.33	2,087.67	85.99%
VSRS	21,870.00	19,100.00	24,125.00	15,876.08	3,223.92	83.12%
Health	31,725.00	28,450.00	28,450.00	26,168.52	2,281.48	91.98%
Uniforms	2,000.00	2,300.00	2,000.00	2,080.08	219.92	90.44%
Contractual	8,500.00	8,500.00	12,000.00	7,550.51	949.49	88.83%
GIS	3,500.00	3,500.00	3,500.00	-	3,500.00	0.00%
Recycling	62,000.00	62,000.00	55,920.00	44,993.35	17,006.65	72.57%
Trash Collection	385,000.00	376,500.00	375,000.00	342,201.32	34,298.68	90.89%
Street Lights	25,000.00	25,000.00	25,000.00	5,573.84	19,426.16	22.30%
Communications	12,000.00	12,000.00	12,000.00	9,714.62	2,285.38	80.96%
Safety Meetings	1,000.00	750.00	750.00	609.43	140.57	81.26%
Insurance	7,210.00	7,400.00	6,450.00	7,396.77	3.23	99.96%
Materials & Supplies	6,000.00	6,000.00	8,000.00	4,293.16	1,706.84	71.55%
Repairs & Maintenance	10,000.00	10,000.00	6,000.00	6,478.62	3,521.38	64.79%
Gas & Tires	8,500.00	8,500.00	10,000.00	6,973.38	1,526.62	82.04%
Travel & Training	6,000.00	6,000.00	6,000.00	6,141.10	(141.10)	102.35%
Haydens Lane Maintenance	3,500.00	500.00	500.00	226.32	273.68	45.26%
Veterans War Memorial	1,000.00	1,000.00	1,500.00	656.80	343.20	65.68%
Streetscape improvements-non capital expenses (web)	-	163.00	-	162.09	0.91	99.44%
Litter Control Grant	3,078.00	3,078.00	3,384.00	3,384.00	(306.00)	109.94%
Dues & Subscriptions-	2,000.00	2,000.00	1,000.00	1,885.27	114.73	94.26%
Other	1,000.00	1,000.00	1,000.00	475.99	524.01	47.60%
Public Works Alloc to Hwy	(7,700.00)	(7,450.00)	(5,855.00)	-	(7,450.00)	0.00%
Total Public Works	820,858.00	777,191.00	774,499.00	668,915.94	108,275.06	86.07%
PUBLIC BUILDINGS						
Public Buildings						
Salaries	20,515.00	19,000.00	22,115.00	16,240.45	2,759.55	85.48%
FICA	1,645.00	1,520.00	1,770.00	1,390.51	129.49	91.48%
Contractual	4,000.00	4,000.00	4,000.00	2,754.38	1,245.62	68.86%

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Communications	3,750.00	3,750.00	1,200.00	3,386.88	363.12	90.32%
Utilities	43,000.00	43,000.00	43,000.00	30,952.76	12,047.24	71.98%
Insurance	2,005.00	1,950.00	1,950.00	1,948.45	1.55	99.92%
Materials & Supplies	2,500.00	2,500.00	2,500.00	1,654.90	845.10	66.20%
Repairs & Maintenance	38,000.00	38,000.00	45,000.00	22,110.11	15,889.89	58.18%
Rent Expense-Office Space	34,240.00	68,015.00	68,015.00	62,382.98	5,632.02	91.72%
Other	1,000.00	500.00	1,600.00	975.05	(475.05)	195.01%
Alloc Costs to Hwy	(9,935.00)	(6,555.00)	(7,415.00)	-	(6,555.00)	0.00%
Total Public Buildings	140,720.00	175,680.00	183,735.00	143,796.47	31,883.53	81.85%
OTHER FINANCING USES						
Other Financing Uses						
Transfers to Operating Reserves	-	-	0.00	319,887.51	(319,887.51)	0.00%
Transfers to Restricted Reserves-Special Projects (Pinewood)	-	-	0.00	-	-	0.00%
Transfers to Restricted Reserves-S Church Street Project	-	-	0.00	-	-	0.00%
Total Transfers from Reserves	0.00	0.00	0.00	319,887.51	(319,887.51)	0.00%
DEBT SERVICE						
Debt Service						
Principal Retirement						
Smithfield Center-Capital lease generator	-	4,850.00	4,850.00	4,829.55	20.45	99.58%
Public Buildings-Capital lease generator	10,000.00	1,419.00	1,419.00	1,415.68	3.32	99.77%
Public Building Acquisition	18,255.00	-	97,300.00	-	-	0.00%
Line of Credit Retirement-interest	5,000.00	5,000.00	505,500.00	3,843.91	1,156.09	76.88%
Interest and fiscal charges						
Smithfield Center-Capital lease generator	-	1,030.00	52.00	1,028.79	1.21	99.88%
Public Buildings-Capital lease generator	2,100.00	36.00	36.00	35.04	0.96	97.33%
Public Building Acquisition	34,720.88	55,668.31	36,010.00	10,000.00	45,668.31	17.96%
Total Debt Service	70,075.88	68,003.31	645,167.00	21,152.97	46,850.34	31.11%
Total General Fund Expenses	5,116,525.88	6,031,634.39	6,198,534.30	4,973,983.37	1,057,651.02	82.46%
Less Expenses related to capital projects:						
Legal Fees	-	-	-	-	-	-
Professional Fees	-	-	-	-	-	-
Pinewood Heights Relocation Project Expenses	-	(833,457.08)	(563,790.30)	(209,719.20)	(623,737.88)	
Pinewood Heights Line of Credit Expenses	(5,000.00)	(5,000.00)	(505,500.00)	(3,843.91)	(1,156.09)	

Town of Smithfield						
General Fund Operating Budget						
Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Proposed Budget 2010/2011	Actual as of 05/31/11	Remaining Budget	% of budget
Total Non-operating Expenses	(5,000.00)	(838,457.08)	(1,069,290.30)	(213,563.11)	(624,893.97)	25.47%
Total General Fund Operating Expenses	5,111,525.88	5,193,177.31	5,129,244.00	4,760,420.26	432,757.05	91.67%
Net Operating Reserve (+/-)	1,300,486.12	1,865,554.92	840,997.00	441,454.09	1,449,100.83	23.66%
Net Reserve (+/-)	3,036,072.12	3,649,549.84	4,235,136.70	1,239,719.32	2,409,830.52	33.97%

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Adopted Budget	2010/2011 Actual 5/31/2011	Remain Budget	% of Budget
Net Operating Reserves (Deficit)	3,036,072.12	3,649,549.84	4,235,136.70	1,239,719.32	2,409,830.52	33.97%
Capital Outlay General Fund						
GENERAL GOVERNMENT						
COMMUNITY DEVELOPMENT						
Pinewood Heights Relocation-CIP						
Non CDBG Capital Acquisition						
Owner Occupied Units		-	-	-	-	
Renter Occupied Units		(288,100.00)	(244,433.84)	(255,956.16)	(32,143.84)	88.84%
Vacant Lots	-	(15,000.00)	(15,000.00)	-	(15,000.00)	0.00%
Appraisal/Legal		(12,494.68)	(19,410.95)	(3,500.00)	(8,994.68)	28.01%
Subtotal Non CDBG Capital Acquisition	-	(315,594.68)	(278,844.79)	(259,456.16)	(56,138.52)	82.21%
CDBG Capital Acquisition-MY2						
Owner Occupied Units		(71,000.00)	(71,658.00)	(71,079.00)	79.00	100.11%
Renter Occupied Units		(381,000.00)	(183,256.67)	(343,053.81)	(37,946.19)	90.04%
Vacant Lots	-	-	-	-	-	0.00%
Subtotal CDBG Capital Acquisition	-	(452,000.00)	(254,914.67)	(414,132.81)	(37,867.19)	91.62%
Total Pinewood Heights Relocation CIP	-	(767,594.68)	(533,759.46)	(673,588.97)	(94,005.71)	87.75%
			-	-	-	
Total Pinewood Heights Relocation CIP		(767,594.68)	(533,759.46)	(673,588.97)	(94,005.71)	87.75%
PARKS, RECREATION AND CULTURAL						
Windsor Castle	(20,000.00)	(50,000.00)	(50,000.00)	(20,837.50)	(29,162.50)	41.68%
Smithfield Center (operations)						
AV Upgrades				(3,814.00)	3,814.00	0.00%
Install chandelier				(7,690.00)	7,690.00	0.00%
Chairs/seating				(39,213.30)	39,213.30	0.00%
Upgrades-Tile or carpet	-	(112,000.00)	(112,000.00)	(91,220.00)	(20,780.00)	81.45%
Waterworks Dam	-	(10,000.00)	-	(7,701.73)	(2,298.27)	77.02%
PUBLIC SAFETY						

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Adopted Budget	2010/2011 Actual 5/31/2011	Remain Budget	% of Budget
Police						
Police Vehicles	(112,000.00)	(84,000.00)	(84,000.00)	(13,457.29)	(70,542.71)	16.02%
PUBLIC WORKS						
Vehicles and Equipment	(20,000.00)	(20,000.00)	(20,000.00)	(13,758.50)	(6,241.50)	68.79%
N/S Church St Streetscape Improvements	(1,978,069.00)	(2,000,000.00)	(2,000,000.00)	(354,524.03)	(1,645,475.97)	17.73%
PUBLIC BUILDINGS						
New roof on maintenance building	-	(6,500.00)	-	(6,500.00)	-	100.00%
Installation of new heat pump		(7,414.00)	-	(7,414.00)		
Office Space Acquisition		(927,845.00)	-	-	(927,845.00)	0.00%
Generator	(50,000.00)				-	
Office Space Improvements-furniture, security, etc.	(100,000.00)				-	
Office Space Improvements-contractor (building only)	(289,705.00)	(80,000.00)	(750,000.00)	-	(80,000.00)	0.00%
Net Capital Outlay	(2,569,774.00)	(4,065,353.68)	(3,549,759.46)	(1,239,719.32)	(2,825,634.36)	30.49%
Net Reserves (Deficit) after capital outlay	466,298.12	(415,803.84)	685,377.24	-	(415,803.84)	0.00%
	-	-	-	-	-	
Net adjusted cashflow (Pinewood-meals tax & county contribution)	466,298.12	(415,803.84)	685,377.24	-	(415,803.84)	0.00%
Operating reserves		414,889.84				
Draw from Line of Credit			-	-	-	
Draw from Police CD			-	-	-	
Excess contributions for S Church in year 2011			(755,000.00)	-	-	
Financing for municipal building	-					
Net adjusted cashflow (Pinewood-meals tax & county contribution)	(359,041.00)	-		-	-	
Net cashflow	107,257.12	(914.00)	(69,622.76)	-	(914.00)	100.00%

Town of Smithfield

Sewer Fund Budget

	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Adopted Budget 2010/2011	Balance as of 05/31/11	Remaining Budget	% of budget
Revenue						
Operating Revenues						
Sewer Charges	669,500.00	669,500.00	633,000.00	657,379.25	12,120.75	98.19%
Sewer Compliance Fee	488,255.00	487,507.00	404,500.00	462,522.40	24,984.60	94.88%
Miscellaneous Revenue	500.00	500.00	500.00	-	500.00	0.00%
Connection fees	31,600.00	34,860.00	39,500.00	35,700.00	(840.00)	102.41%
Total Operating Revenue	1,189,855.00	1,192,367.00	1,077,500.00	1,155,601.65	36,765.35	96.92%

Town of Smithfield

Sewer Fund Budget

Description	Proposed Budget 2011/2012	Proposed Budget Revisions 2010/2011	Adopted Budget 2010/2011	Balance as of 05/31/11	Remaining Budget	% of budget
Expenses						
Operating Expenses						
Salaries	259,150.00	284,100.00	279,900.00	253,637.45	30,462.55	89.28%
FICA	20,735.00	22,730.00	22,500.00	19,904.69	2,825.31	87.57%
VSRS	25,915.00	25,855.00	26,660.00	21,449.35	4,405.65	82.96%
Health	40,315.00	44,210.00	48,270.00	40,838.83	3,371.17	92.37%
Uniforms	2,500.00	3,500.00	2,900.00	3,231.52	268.48	92.33%
Audit & Legal Fees	23,000.00	23,000.00	23,000.00	16,227.94	6,772.06	70.56%
Engineering			-	-	-	
HRPDC-FOG	524.00	524.00	-	523.79	0.21	99.96%
HRPDC sewer programs	482.00	482.00	482.00	482.00	-	100.00%
Maintenance & Repairs	70,000.00	50,000.00	45,000.00	45,490.36	4,509.64	90.98%
Professional services				-	-	
Beam Maintenance	-	5,000.00	-	-	5,000.00	0.00%
VAC Truck Repairs & Maintenance	5,250.00	-	-	-	-	
Data Processing	17,500.00	16,000.00	16,000.00	11,716.39	4,283.61	73.23%
Dues & Subscriptions	50.00	50.00	50.00	24.17	25.83	48.34%
Utilities	40,000.00	40,000.00	44,500.00	29,942.76	10,057.24	74.86%
SCADA Expenses	3,000.00	3,000.00	3,000.00	666.56	2,333.44	22.22%
Telephone	16,500.00	16,500.00	20,000.00	12,874.74	3,625.26	78.03%
Insurance	14,000.00	15,300.00	15,250.00	15,298.62	1.38	99.99%
Materials & Supplies	46,000.00	(22,000.00)	41,000.00	39,889.33	(61,889.33)	-181.32%
Truck Operations	12,000.00	12,000.00	12,000.00	10,833.55	1,166.45	90.28%
Fuel-Sewer Equipment			-	-	-	

Travel & Training	4,000.00	3,000.00	3,000.00	3,000.00	-	100.00%
Contractual	2,000.00	2,000.00	1,600.00	1,685.45	314.55	84.27%
Miscellaneous	600.00	2,700.00	-	2,555.51	144.49	94.65%
Bad Debt Expense	2,400.00	2,400.00	4,000.00	-	2,400.00	0.00%
Bank Service Charges	325.00	325.00	350.00	325.00	-	100.00%
Total Sewer Fund Operating Expenses before D&A Exp.	606,246.00	550,676.00	609,462.00	530,598.01	20,077.99	96.35%
Operating Income before D&A Expense	583,609.00	641,691.00	468,038.00	625,003.64	16,687.36	97.40%
Depreciation & Amort. Exp.	448,620.00	422,000.00	420,975.00	373,571.31	48,428.69	0.89
Operating Income (Loss)	134,989.00	219,691.00	47,063.00	251,432.33	(31,741.33)	1.14
Nonoperating Revenues (Expenses)						
Pro-rata Share Fees	-	-	-	-	-	
Availability Fees	82,400.00	89,060.00	103,000.00	91,540.00	(2,480.00)	102.78%
Insurance Reimbursements				-	-	
VDEM Reimbursements				-	-	
Contributed Capital-Smithfield Foods Rev Ln	19,700.00	18,740.00	18,740.00	-	18,740.00	0.00%
Contributed Capital-St. Andrews Pump Station	-	-	-	-	-	
Interest Revenue	3,250.00	6,500.00	12,000.00	6,194.03	305.97	95.29%
Interest Expense	(46,515.00)	(49,305.00)	(49,305.00)	(37,142.25)	(12,162.75)	75.33%
Total Nonoperating Revenues (Expenses)	58,835.00	64,995.00	84,435.00	60,591.78	4,403.22	93.23%
Net Income (loss)	193,824.00	284,686.00	131,498.00	312,024.11	(27,338.11)	109.60%
WORKING ADJUSTMENTS TO CAFR						
(FOR INTERNAL USE ONLY)						
Restricted revenues:						
Pro-rata Share Fees	-	-	-	-	-	
Availability Fees	(82,400.00)	(89,060.00)	(103,000.00)	(91,540.00)	2,480.00	102.78%
Contributed Capital-Smithfield Foods Rev Ln	(19,700.00)	(18,740.00)	(18,740.00)	-	(18,740.00)	0.00%
Compliance Fee	(488,255.00)	(487,507.00)	(404,500.00)	(462,522.40)	(24,984.60)	94.88%
Bad Debt Expense	2,400.00	2,400.00	4,000.00	-	2,400.00	#DIV/0!
Depreciation & Amort. Exp.	448,620.00	422,000.00	420,975.00	373,571.31	48,428.69	88.52%
Additional debt service costs-principal expense	(70,550.00)	(66,400.00)	(66,400.00)	(66,400.00)	-	100.00%
Total adjustments to CAFR	(209,885.00)	(237,307.00)	(167,665.00)	(246,891.09)	9,584.09	104.04%
Working adjusted income	(16,061.00)	47,379.00	(36,167.00)	65,133.02	(17,754.02)	137.47%

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Projected Budget	2010/2011 Actual 5/31/2011	Remaining Budget	% of Budget
Sewer Fund						
Working adjusted income	(16,061.00)	47,379.00	(36,167.00)	65,133.02	(17,754.02)	137.47%
Sewer SSO Consent Order	(833,000.00)	(500,550.00)	(600,000.00)	(248,644.39)	(251,905.61)	49.67%
SCADA-Water Tank (75%)		(36,000.00)			(36,000.00)	0.00%
Sewer Master Plan	(56,250.00)				-	
Main Street Pump Station		(29,305.00)	-	(29,304.00)	(1.00)	100.00%
Rubber tire backhoe	(9,000.00)	-	-	-	-	
Hot box for asphalt	(4,500.00)				-	
Manhole inspections/repairs-gravity sewer repairs	(100,000.00)				-	
VAC Truck		(109,200.00)	-	(109,197.48)	(2.52)	100.00%
Vehicle/Equipment	(15,000.00)	(20,000.00)	(20,000.00)	(13,758.50)	(6,241.50)	68.79%
Net Capital Outlay	(1,017,750.00)	(695,055.00)	(620,000.00)	(400,904.37)	(294,150.63)	57.68%
Net Reserves (Deficit) after capital outlay	(1,033,811.00)	(647,676.00)	(656,167.00)	(335,771.35)	(311,904.65)	51.84%
Funding from Development Escrow			-	-	-	
Reserves from Sewer Capital Escrow Account		160,062.81	251,667.00	160,062.81	-	100.00%
Funding from Sewer Compliance Fee	833,000.00	449,687.19	404,500.00	187,209.30	262,477.89	41.63%
Draw from operating reserves	274,331.00	1,926.00			1,926.00	0.00%
Funding from Bond Escrow (released from refinance)			-	-	-	
Net Cashflow	73,520.00	(36,000.00)	-	11,500.76	(47,500.76)	-31.95%

Town of Smithfield						
Water Fund Budget						
	Proposed Budget	Proposed Budget	Adopted Budget			
	2011/2012	Revisions	2010/2011	Balance as of		
Description		2010/2011		05/31/11	Remaining	% of
					Budget	budget
Revenue						
Operating Revenue						
Water Sales	817,850.00	780,000.00	763,000.00	768,746.32	11,253.68	98.56%
Debt Service Revenue	401,000.00	401,000.00	401,000.00	382,734.93	18,265.07	95.45%
Miscellaneous	500.00	2,500.00	-	2,499.00	1.00	99.96%
Connection fees	13,200.00	13,220.00	16,500.00	13,100.00	120.00	99.09%
Application Fees	5,000.00	5,000.00	5,000.00	4,292.00	708.00	85.84%
Total Operating Revenue	1,237,550.00	1,201,720.00	1,185,500.00	1,171,372.25	30,347.75	97.47%
Town of Smithfield						
Water Fund Budget						
	Proposed Budget	Proposed Budget	Proposed Budget	Balance as of	Remaining	% of
	2011/2012	Revisions	2010/2011	05/31/11	Budget	budget
Expenses						
Salaries	291,300.00	261,500.00	261,500.00	230,820.51	30,679.49	88.27%
FICA	23,304.00	20,950.00	20,950.00	18,114.09	2,835.91	86.46%
VSRS	29,245.00	23,800.00	24,485.00	19,717.40	4,082.60	82.85%
Health	43,000.00	35,300.00	39,010.00	32,546.59	2,753.41	92.20%
Uniforms	3,000.00	3,200.00	2,800.00	2,940.82	259.18	91.90%
Contractual	11,000.00	7,000.00	6,000.00	6,461.87	538.13	92.31%
Legal & Audit	23,000.00	23,000.00	23,000.00	19,207.94	3,792.06	83.51%
Maintenance & Repairs	21,000.00	21,000.00	21,000.00	10,222.25	10,777.75	48.68%
Water Tank Maintenance	100,000.00	9,900.00	26,000.00	-	9,900.00	0.00%
Water Cost-purchased from IOW County	-	-	-	-	-	#DIV/0!
Engineering	-	-	-	-	-	
Professional Services	1,000.00	15,250.00	1,000.00	15,098.00	152.00	99.00%
Regional Water Supply Study	2,586.00	2,586.00	2,586.00	2,586.00	-	100.00%
Data Processing	16,000.00	16,000.00	16,000.00	11,716.39	4,283.61	73.23%
Utilities	65,000.00	65,000.00	40,000.00	51,324.57	13,675.43	78.96%
Communications	12,300.00	12,300.00	12,300.00	9,985.65	2,314.35	81.18%
Insurance	16,000.00	14,555.00	14,520.00	14,555.09	(0.09)	100.00%
Materials & Supplies	114,400.00	73,885.00	152,300.00	83,971.10	(10,086.10)	113.65%
Gas and Tires	12,000.00	12,000.00	12,000.00	9,858.98	2,141.02	82.16%
Fuel-Water Equipment			-	-	-	
Dues & Subscriptions	800.00	800.00	500.00	682.16	117.84	85.27%
Bank service charges	450.00	450.00	350.00	381.78	68.22	84.84%
Travel and Training	5,500.00	3,000.00	3,000.00	4,414.24	(1,414.24)	147.14%
Miscellaneous	6,200.00	6,100.00	6,000.00	6,057.00	43.00	99.30%

RO Annual costs	419,593.00	-	-	-	-	-
Bad debt expense	5,300.00	5,300.00	7,200.00	-	5,300.00	0.00%
Total Water Fund Operating Expenses before D&A Exp.	1,221,978.00	632,876.00	692,501.00	550,662.43	82,213.57	87.01%
Operating Income before D&A Expense	15,572.00	568,844.00	492,999.00	620,709.82	(51,865.82)	109.12%
Depreciation & Amortization Expense	309,400.00	158,615.00	154,305.00	143,317.02	15,297.98	90.36%
Operating Income (Loss)	(293,828.00)	410,229.00	338,694.00	477,392.80	(67,163.80)	116.37%
Nonoperating Revenues (Expenses)						
Availability Fees	54,400.00	60,000.00	68,000.00	62,220.00	(2,220.00)	103.70%
Pro-Rata Share Fees	-	-	-	-	-	
Cash Proffers-Water Tank	-	-	-	-	-	
Interest Revenue	5,925.00	10,735.00	17,500.00	10,108.61	626.39	94.16%
Insurance Recoveries-VML	-	-	-	-	-	
Interest Expense	(121,700.00)	(127,300.00)	(127,300.00)	(76,127.23)	(51,172.77)	59.80%
Transfer for debt cost to general fund	-	-	-	-	-	
Total Nonoperating Revenues (Expenses)	(61,375.00)	(56,565.00)	(41,800.00)	(3,798.62)	(52,766.38)	6.72%
Net Income (Loss)	(355,203.00)	353,664.00	296,894.00	473,594.18	(119,930.18)	133.91%
WORKING ADJUSTMENTS TO CAFR						
(FOR INTERNAL USE ONLY)						
Restricted revenues:						
Pro-rata Share Fees	-	-	-	-	-	
Availability Fees	(54,400.00)	(60,000.00)	(68,000.00)	(62,220.00)	2,220.00	103.70%
Bad Debt Expense	5,300.00	5,300.00	7,200.00	-	5,300.00	0.00%
Debt Service Revenue	(401,000.00)	(401,000.00)	(401,000.00)	(382,734.93)	(18,265.07)	95.45%
Depreciation & Amort. Exp.	309,400.00	158,615.00	154,305.00	-	158,615.00	0.00%
Additional debt service costs-principal expense	(159,450.00)	(153,600.00)	(153,600.00)	(153,600.00)	-	100.00%
Total adjustments to CAFR	(300,150.00)	(450,685.00)	(461,095.00)	(598,554.93)	147,869.93	132.81%
Working adjusted income	(655,353.00)	(97,021.00)	(164,201.00)	(124,960.75)	27,939.75	128.80%

	2011/2012	2010/2011	2010/2011	2010/2011	Remain	% of
	Proposed	Proposed Amended	Adopted Budget	Actual	Budget	Budget
	Budget	Budget		5/31/2011		
Water Fund						
Net Operating Reserves (Deficit)	(655,353.00)	(97,021.00)	(164,201.00)	(124,960.75)	27,939.75	128.80%
Water Line Replacement		(408,200.00)	-	(134,158.46)	(274,041.54)	32.87%
SCADA-Water Tank (25%)		(12,000.00)			(12,000.00)	0.00%
Water Master Plan	(56,250.00)				-	
Water system improvements			(100,000.00)	-	-	
Rubber Tire Backhoe	(9,000.00)			-	-	
Hot box for asphalt	(4,500.00)		-	-	-	
Water loop at Smithfield Plaza	(8,500.00)		-	-	-	
Truck	(15,000.00)				-	
Water Treatment/Fluoride PER	(1,172,000.00)	(3,200,000.00)	(2,500,000.00)	(1,805,064.54)	(1,394,935.46)	56.41%
Net Capital Outlay	(1,265,250.00)	(3,620,200.00)	(2,600,000.00)	(1,939,223.00)	(1,680,977.00)	53.57%
Net Reserves (Deficit) after capital outlay	(1,920,603.00)	(3,717,221.00)	(2,764,201.00)	(2,064,183.75)	(1,653,037.25)	57.02%
Operating Reserves	486,914.00		7,009.00	16,537.00	(16,537.00)	
VML/VACO Draw Downs	270,000.00	2,500,000.00	2,500,000.00	1,194,341.06	1,305,658.94	47.77%
Water Development Escrow	224,000.00				-	
Water Capital Escrow	1,035,000.00	-	-	174,593.26	(174,593.26)	
Possible financing-need to increase interest and show principal	765,000.00	408,200.00			408,200.00	0.00%
Debt Service fees applied to debt	259,275.00	259,087.50	257,192.00	200,681.25	58,406.25	77.46%
Net Cashflow	1,119,586.00	(549,933.50)	-	(478,031.18)	(71,902.32)	86.93%

Town of Smithfield							7/20/2011
Highway Fund							
	Proposed Budget	Proposed Budget	Proposed Budget	Balance as of		Remaining	% of
Description	2011/2012	Revisions	2010/2011	05/31/11		Budget	budget
		2010/2011					
Revenue							
Interest Income	250.00	250.00	300.00	230.17		19.83	92.07%
Revenue - Commwlth of VA	951,304.96	951,304.96	917,824.92	713,478.72		237,826.24	75.00%
Total Highway Fund Revenue	951,554.96	951,554.96	918,124.92	713,708.89		237,846.07	77.74%
Town of Smithfield							
Highway Fund							
	Proposed Budget	Proposed Budget	Proposed Budget	Balance as of		Remaining	% of
Description	2011/2012	Revisions	2010/2011	05/31/11		Budget	budget
		2010/2011					
Expenses							
Salaries	195,450.00	161,845.00	158,600.00	143,111.83		18,733.17	88.43%
FICA	15,640.00	12,950.00	12,700.00	11,230.98		1,719.02	86.73%
VSRS	20,590.00	16,700.00	17,390.00	13,906.94		2,793.06	83.28%
Health	34,785.00	30,500.00	32,240.00	28,157.97		2,342.03	92.32%
Uniforms	2,785.00	2,025.00	1,500.00	1,823.35		201.65	90.04%
Engineering	1,000.00	1,000.00	10,000.00	914.68		85.32	91.47%
Grass	31,400.00	31,095.00	31,095.00	21,745.00		9,350.00	69.93%
Maintenance	204,274.96	534,854.96	245,179.92	155,128.48		379,726.48	29.00%
Asphalt/Paving				16,138.64		(16,138.64)	
Ditching				73,059.52		(73,059.52)	
Traffic Control devices				16,365.38		(16,365.38)	
Other (maintenance)				2,956.19			
Other (lawnmowers, landscaping, etc)				38,634.60		(38,634.60)	
Structures and Bridges				1,487.25		(1,487.25)	
Ice and Snow removal				5,606.12		(5,606.12)	
Administrative				880.78		(880.78)	
Street Lights	75,000.00	75,000.00	82,800.00	62,022.23		12,977.77	82.70%
Insurance	17,475.00	16,250.00	16,250.00	16,305.83		(55.83)	100.34%
VAC Truck Repairs	2,250.00	-	-	-		-	
Gas and Tires	6,000.00	6,000.00	6,000.00	6,112.70		(112.70)	101.88%
Stormwater (PARS)	1,340.00	1,790.00	-	1,785.71		4.29	99.76%
Stormwater Management Program (town)	2,500.00	2,500.00	2,500.00	2,500.00		-	100.00%
Stormwater Management Program (regional)	2,500.00	2,500.00	2,500.00	2,500.00		-	100.00%
Joint Cost Allocation	7,700.00	7,450.00	5,855.00	-		7,450.00	0.00%
Overhead Allocation	46,865.00	49,095.00	44,515.00	-		49,095.00	0.00%
Total Highway Fund Expense	667,554.96	951,554.96	669,124.92	467,245.70		484,309.26	49.10%
Net Reserves (+/-)	284,000.00	-	249,000.00	246,463.19		(246,463.19)	#DIV/0!

2011/2012
Proposed
Budget

2010/2011
Proposed Amended
Budget

2010/2011
Projected Budget

2010/2011
Actual
5/31/2011

Remain
Budget

% of
Budget

HIGHWAY

	2011/2012 Proposed Budget	2010/2011 Proposed Amended Budget	2010/2011 Projected Budget	2010/2011 Actual 5/31/2011	Remain Budget	% of Budget
Net Operating Reserves (Deficit)	284,000.00	-	249,000.00	246,463.19	(246,463.19)	#DIV/0!
John Rolfe/Battery Park intersection Turn Lane	(95,000.00)	-	(50,000.00)	(5,661.00)	5,661.00	#DIV/0!
North & South Church Street Beautification	(144,000.00)	-	(144,000.00)	-	-	0.00%
Rubber tire backhoe	(27,000.00)				-	
Hot box for asphalt	(18,000.00)				-	
Storm Drain Improvements	-	-	(50,000.00)	-	-	0.00%
Gateway Improvements	-	-	(5,000.00)	-	-	0.00%
	(284,000.00)	-	(249,000.00)	(5,661.00)	5,661.00	#DIV/0!
Net Capital Outlay						
	-	-	0.00	240,802.19	(240,802.19)	#DIV/0!
Net Reserves (Deficit) after capital outlay						
				27,292.66		
net carryforward 2010				268,094.85		

Notes to financial statements: May 2011

GENERAL FUND

Revenues

<u>Current Real Estate Tax</u>	Collections of 2010 RE posted through 6/30/11 total \$1,701,826 which leaves us approximately \$10,174 below revised budget. Still no payments received on 2 large outstanding accounts.
<u>Delinquent Real Estate Tax</u>	Delinquent RE taxes have exceeded budget, and we are still working on collections. We have collected \$26,665 through 6/30/11. Last year, we collected \$32,100 in delinquent RE.
<u>Current RE Penalty/Interest</u>	Penalty on current real estate through June 30 totaled \$4,052 and interest totaled \$792. We ended the year below budget because collection was not made on at least one of the two large outstanding accounts.
<u>Current Personal Property Tax</u>	Collections of 2010 PP posted through 6/30/11 total \$861,186 which exceeds budget projections. A large supplemental billing due in June boosted collections above budget.
<u>Delinquent Personal Property Tax</u>	Collections of delinquent PP have been very strong this year. Through 6/30/11, we have collected \$50,930 in delinquent personal property taxes which well exceeds the \$17,675 collected last year.
<u>Franchise Tax</u>	This tax, paid by the local banks, is not collected until the last quarter of the fiscal year. \$98,371 was posted through 6/30/11. The Farmers Bank did not submit payment until July this year; however, their payment of \$44,860 will be accrued for June, bringing the 2011 total to \$143,231. Actual exceeded budget because Bank of America increased \$5,599 over the previous year. We never received their Schedule C this year (think it went to IOW as did the original check) so we were unable to anticipate this increase.
<u>Communications Tax</u>	As of May 2011, the state had only remitted tax for July through March which is the reason for the low percentage of revenue collected in this category. As of July 19, 2011, we have collected \$229,663 which represents revenues through May. We still have one more month to collect (in August) to finish out FY2011. Based on how this revenue has fallen off in the past few months, we should be under budget in this category by approximately \$8,000.
<u>Sales Tax</u>	Sales tax is remitted to the Town from the County after they receive it from the state. The May statements reflect collections through April. As of July 19, 2011 we have collected \$241,505 for revenues through May. For the past 2 months, we received \$4700 more than the same time last year, so I expect we will end the year slightly above budget for this line item.
<u>Consumption/Utility Tax</u>	The May statement reflects collections through April 2011. As of July 19, 2011, payments have been received for May and are in line with budget projections.
<u>Business License Permits</u>	Renewals were due April 15, 2011. As of June 30, 2011, collections of \$279,895 are \$57,105

below budget. The Treasurer's office is working on preparing warrants to be served on those accounts still outstanding. Note: \$7,782 of business license revenue has been collected to date in July but will go towards FY2012.

Permits & Other License

Permits show a drop because of refunds of \$1601 for prior year land disturbance bonds. These bonds should have been booked as a liability instead of a revenue, but the front office clerks confused the payments for land disturbance permits instead of land disturbance bonds. Since they were originally posted as revenue, they have to be refunded out of revenue. As of 6/30/11, revenues of \$5519 are \$2,600 under budget.

Vehicle License Fees

Collections of VL tax through June 30 exceed revised budget by \$8853. Once the decals were eliminated and the VL fee was added to the tax bill, it became collectible for delinquent years whereas in the past it was not. Revenues for 2011 exceeded 2010 in this category by almost \$23000 validating that the change has been successful for the Town.

Fines & Costs

This line item reflects collections from Isle of Wight County through April 2011. As of July 19, 2011, collections through June have been received totaling \$67,997 which is below budget. For the months February through April, average revenues were \$6370 per month. For May and June, the average dropped to \$4729 per month.

Windsor Castle Event Rentals

Event rentals through June 30 total \$3000 which is slightly lower than projected for this first year line item.

Sale of Real Estate

Budgeted for anticipated sale of property on North Church Street. Property has not yet been sold. This item will need to be rolled forward to 2012 budget.

Miscellaneous-Other Revenue

This is a combination of small revenue items such as copies, accident reports, returned check charges, refunds, etc. As of June 30, this line item totaled \$1800 and will end the year \$1800 below budget.

Restricted Reserves-Beautification

This line items represents contributions/grants for the South Church Street project from a prior year. These funds will be used to pay June expenses until reimbursement is received from VDOT for enhancement grant.

From Police CD

The Police Department generally pulls interest from its CD funds once a year to fund scholarship(s) for teenagers/young adults in the community through the CHIPS program. This was not done in FY2011.

Fire Programs

State money for fire programs was received on July 1 and will be accrued for June. This is a pass thru that is given to the Smithfield Volunteer Fire Department. The amount received for 2011 of \$18,260 exceeded that received in 2010 of \$17,447. We never receive notification from the state as to what the allowance will be for the next year, so budget is always based on the prior year.

ARRA Federal Stimulus-Police

The Police Department was awarded stimulus funds to offset purchase price of a new vehicle. Part has been received, and a draw down request needs to be made for the balance. The balance will be accrued in Juen.

Urban Fund Partial Use Allocation

This money was previously designated for widening of S. Church Street but has been redirected to the South Church Street Enhancement project. No funds have been drawn to date and will probably not be accrued for 2011 but rolled into 2012. Based on progress to date, it looks like remaining expenditures for FY2011 will all be applied against transportation enhancement funding.

Federal Grant-Transportation Enhancement Program

Federal grant funds were awarded for the South Church Street Enhancement project. Now that stimulus monies have been exhausted, grant money will be the next funds used for the project.

Pinewood Heights CDBG Relocation Grant

We received payment on the 2nd draw down request on MY2 of \$171,658 in May leaving only \$71,000 to be drawn on the project for the last owner occupied property. This acquisition was not completed until July 2011, so the funds will need to be rolled forward into 2012.

General Obligation Bond-Land Acquisition

This line item was budgeted to reflect acquisition of real property. A journal entry will be booked in June to reflect the acquisition based on the sales contract (even though the bond has not yet been completed).

Contributions-Windsor Castle Park

This unbudgeted item surfaced at the request of Mr. Luter who asked that the Town accept a donation for additional work done at the park. The Town in turn paid the remainder of invoices associated with the work. Additional money was added for possible statue, but to date I have received no word on the progress of that donation.

Contributions-IOW County Port Authority Grants

As with the command vehicle budgeted for 2012, this grant will flow through IOW County as a contribution to the Town. No actual cash will be received this fiscal year; however, the revenue will be accrued at year end for funds that have been expended. To date, \$4937 of expenses have been identified with this grant.

Contributions-S Church Street Improvement Project

This line item represented additional contributions expected from private sources, namely Historic Smithfield (\$75,000) and property owner pledges (\$150,000). None were received in 2011.

Expenses

Town Council

Legal Fees

Legal fees on the May financial statements reflect billings through April. The June payment is usually made in July and will be accrued for the year end statements.

Advertising

Even though we increased the budget, we will still be over budget in this category. As of June 30 we have spent \$30,092 in advertising. This line item was discussed at the June finance committee meeting. The Town agreed to special advertisements for the S. Church Street Construction in addition to several RFP's and employment advertisements that all hit in the last 2 months of the fiscal year.

Public Safety-Police Department

Pre-employment screening/employee medical

This line item was adjusted to reflect additional expenses associated with 2 new hires; however, the increase was not quite sufficient to cover actual costs. Total for this category as of June 30 is \$3,493.

Uniforms

Through July 19, only \$16,196 has been charged to uniforms. Not sure if additional invoices will be received (and accrued) before the books are closed. If not, this line item will be approximately \$9300 under budget.

Computer & Technology Expenses-licenses

In November paid \$35,780.00 to Sunguard for OSSI license fees. This was originally budgeted to be split between FY2010 and FY2011. A budget amendment was made to reflect all of the cost in FY2011. As of 6/30, \$44,967 has been spent on this budget item.

Travel & Training

Budget was increased to reflect actual training costs expected. As of June 30, total expense equals \$24,721 which still puts this line item above the amended budget. It is possible that some of this expense can be moved to the Crimes line item which has only expended \$1846 through June 30. Will need input from the police department.

Public Safety-Fire Department

Salaries (Contribution to County)

The Town's payment for this budget item has been put on hold pending further discussion.

Computer & Technology Expenses

Credit balance reflects credits on account for return items that were purchased in FY2010.

Insurance

The Fire Department's insurance premium is paid in an annual installment due in July. There have been several additional invoices that were paid in April, one of which was over \$5000. Have spoken with Fire personnel (Mickey Stallings) regarding this invoice. They will either cut back on another line item or reimburse the town for the unbudgeted portion of this expense.

State Pass Thru

State fire funds were received by the town on July 1 in the amount of \$18,260. The check was cut in July to transfer these funds to the fire department. The expense will be accrued for FY2011 as was the revenue side associated with this transaction.

Contributions-Public Safety

E911 Dispatch Center

Monthly payments have been made for the E911 portion of the communications tax that is transferred to the county. A payment of \$22,954 was also made in February towards the budgeted total. The county bills the town with a year end true-up as of June 30, so the Town will not know the actual value of this line item until after year end. Some years it has increased, and occasionally we have had a refund. We have chosen to wait on a final invoice before paying the balance of this line item. An accrual will be made as of June 30 to at least reflect budget expenses for audit purposes. An adjustment will be

made later per the county's final bill for the year.

Smithfield Center

AV Supplies

Purchased a multimedia projector for \$1180.00 in addition to a few minor expenses.

Repairs & Maintenance

This line item was increased by \$38000 to move some of the rehab expense from capital to operations (i.e. items under \$5000). As of June 30, \$76781 has been spent in this category.

Credit Card Processing

Although this line item is slightly over budget, it is an indication that rental activity is up, so in this case, I think the additional expense should be considered as a positive.

Contributions-Parks, Recreation and Cultural

Fishing Pier

This line item is budgeted every year, but we rarely, if ever, expense anything to it.

Jersey Park Playground, Pinewood Playground, Clontz Park

The funds were expended in June for needed repairs.

Community Development

Pinewood Heights

There will be additional expenses in June; however, this category will come in under budget because of relocation. The final owner occupied household was not acquired by fiscal year end, so relocation was not complete. Also, the majority of renter relocations in MY2 are Section 8, so this budget line item will come in under as well.

Contributions-Community Development

APVA Courthouse Contribution

This budget line item was paid in June.

Tourism Bureau

For now, we are waiting on the year end true up for final payment. As with E911, we will accrue expenses to equal budget as of June 30, and any adjustments will be made during audit.

Public Works

Travel & Training

As of June 30, \$7395 has been expensed for this account (\$1254 in June). June expenses included \$440 for Red Cross first aid training, \$550 for Virginia Recreation and Park Society (Will Council), and \$238 for Mixed Use Development training (William Saunders).

Other Financing Uses

Transfers to Operating Reserves

As of May 31, revenues exceeded expenses by \$319,887 and are held in general funds until needed. Instead of a reserve, we budgeted for a cash deficit as of June 30, but the final

result will depend on total remaining progress billings for S. Church St. for this fiscal year.

Debt Service

Public Building Acquisition

Debt service payment for property acquisition was made in June and will be reflected next month. The \$10,000 currently shown is the downpayment that was escrowed to be applied against interest due.

Capital Expenses

PARKS, RECREATION AND CULTURAL

Windsor Castle Park

Received invoices totaling \$30,588 to date for manor house repairs that will reflect in the June statements.

Smithfield Center upgrades

I am working with Amy to determine where this overage occurred. Originally \$150,000 was budgeted for renovations/upgrades. \$38,000 was moved from capital to repairs & maintenance to account for expected renovations that would fall below the town's capitalizable threshold. Even if that reallocation was inaccurate, the combined total of the two accounts is still significantly over budget.

PUBLIC SAFETY

Police

Police vehicles were invoiced in June and will reflect on the June statements. Total to date \$76,842. Still expect invoices for equipment modifications usually done by Gately.

PUBLIC WORKS

N/S Church St Streetscape Improvements

Ongoing progress billings. Based on current invoices, expect to be under the allocated budget for this fiscal year. Will roll forward balance to FY2012.

PUBLIC BUILDINGS

Office Space Acquisition

As with the general obligation bond proceeds, this item will be booked by journal entry in June. Don't have actual bond issuance costs at this time.

Office Space Improvements

\$80,166 paid out in June for this line item.

SEWER FUND

Revenues

Sewer Charges

Sewer billings through June 30 show \$687,362 which is \$17,862 over budget. There will be some adjustment for bad debt at year end, but consumption was up 18,562,230 gallons over FY2010.

Expenses

Maintenance & Repairs

To date, maintenance and repairs expenses total \$47,296 which is just below revised budget. There may be additional invoices that will be accrued against this account for June 30.

Beam Maintenance

Beam maintenance was completed and invoiced for June, so it will be reflected on next month's statements.

Materials & Supplies

The comprehensive inventory at year end totaled \$70,468 for sewer which will require an increase to the inventory account of \$67,225 to adjust it to actual value. The credit will be offset against materials and supplies leaving a credit balance of \$24,225 to date. Again, there will probably be several more invoices that will be posted against this account before the year end close, but this line item should be close to its revised budget allowance.

Bad Debt Expense

Bad debt expense is booked in June. Based on current review of accounts receivable, this write off will total \$2,393 which is in line with revised budget.

Nonoperating Revenues (Expenses)

Contributed Capital-Smithfield Foods Rev Ln

This line item reflects the principal portion of VA Revolving Loan that is reimbursed annually by Smithfield Foods. This reimbursement has been billed and collected and will be reflected in the June statements.

Capital Expenses

Sewer Consent Order

Still receiving FY2011 bills for this line item from Draper Aden.

Scada-Water Tank (75% sewer)

Have not yet received bill for this line item. Per Bill Hopkins, this account should be invoiced for June.

WATER FUND

Revenues

Water Charges

Water billings through June 30 show \$797,753 which is \$17,753 over budget. As with sewer, there will be some adjustment for bad debt at year end, but consumption was up 33,652,703 gallons over FY2010.

Expenses

Water Tank Maintenance

There will be no tank maintenance this year. The revised budget cost reflects RFP expense. Have not received invoice for this line item.

Professional Services

September reflected \$948 payment to Clark Nexsen for a water tank inspection report. In December an additional \$14,150 was paid to Clark Nexsen for review of the water tank inspection report and

budget estimates for repairs.

Materials & Supplies

As with sewer, materials and supplies will be credited by \$57,556 to offset the adjustment to inventory per the actual count as of June 30. To date, once the adjustment is made, this account will reflect a balance of \$38,055. We have probably not received all June invoices for this line item.

Travel & Training

As of July 20, water travel is reflecting 2011 charges of \$4880.74 which is almost \$1900 over budget. \$1074.98 expensed in May for meals and lodging for 3 people in Roanoke for April 4 through April 6.

Bad Debt Expense

Bad debt expense is booked in June. Based on current review of accounts receivable, this write off will total \$5,270 which is in line with revised budget.

Capital Expenses

Water Line Replacement

Progress billings have been made. Have not received bills for all of budget amount.

Scada-Water Tank (25% water)

Have not yet received bill for this line item. Per Bill Hopkins, this account should be invoiced for June.

Water Treatment (RO) Plant

Substantial billings have been made on this project as will be reflected in the June statements.

HIGHWAY

Revenues

Revenue-Commonwealth of Virginia

May statements reflect 3 quarterly payments from the state. The final quarterly payment was received at the end of June.

Expenses

Joint Cost and Overhead Allocation

These costs are not calculated until year end when all costs have been recorded for both the general and highway funds. The offset to these charges show as credits on the general fund. These costs represent the spread of expenses from the TC, TM, TR, PW, and PB departments that are attributable to highway.

Capital Expenses

John Rolfe Drive

This project will be rolled forward to 2012.

South Church Street Beautification project-sidewalks

The project has not yet progressed to this point. This expense will also be rolled to FY2012.

CASH BALANCES AS OF JUNE 30, 2011						
ACCOUNT NAME	BANK NAME	ACCOUNT BALANCE	DATE RECONCILED	Current Month INTERCO. TRANSFERS	Year end Interco. Transfers	ADJUSTED BALANCES
Water	Farmers Bank	910,834.45	07/12/11	(340,416.53)	-	570,417.92
Water-Debt Service	Farmers Bank	1,143,098.57	07/12/11	43,774.04		1,186,872.61
Water Capital Escrow (availability fees)	TowneBank	951,187.68	07/06/11	-		951,187.68
Water Development Escrow	TowneBank	223,916.69	07/07/11			223,916.69
Water General Obligation Funds	US Bank-market val	364,141.12	07/12/11			364,141.12
Subtotal Water		3,593,178.51		(296,642.49)	-	3,296,536.02
Sewer	Farmers Bank	257,383.95	07/12/11	(231,560.85)	-	25,823.10
Sewer Development Escrow	TowneBank	315,610.71	07/07/11	-		315,610.71
Sewer Capital Escrow (availability fees)	TowneBank	675,821.68	07/07/11	-		675,821.68
Sewer Compliance	Farmers Bank	475,468.15	07/12/11	53,238.32		528,706.47
Subtotal Sewer		1,724,284.49		(178,322.53)	-	1,545,961.96
Highway	Farmers Bank	140,397.35	07/12/11	313,441.84	-	453,839.19
General Fund	Farmers Bank	1,113,287.90	07/13/11	161,523.18	-	1,274,811.08
Payroll	Farmers Bank	29,361.73	07/12/11			29,361.73
Money Market-General Fund	TowneBank	223,689.28	07/07/11			223,689.28
Business Super Now-General Fund	Farmers Bank	32,821.17	07/12/11	-		32,821.17
Money Market-General Fund	Farmers Bank	633,366.73	07/12/11			633,366.73
General Fund Capital Escrow Account	TowneBank	50,466.97	07/06/11	-		50,466.97
Certificate of Deposit	Farmers Bank	524,263.66	07/08/11	(500,000.00)		24,263.66
Certificate of Deposit-Police Dept	Farmers Bank	35,797.98	07/08/11			35,797.98
Special Project Account (Pinewood)	Farmers Bank	147,328.38	07/12/11	-	-	147,328.38
Pinewood Heights Escrow	Farmers Bank	59,023.10	07/12/11			59,023.10
S. Church Street Account	TowneBank	625,916.11	07/07/11	500,000.00		1,125,916.11
Subtotal General Fund		3,475,323.01		161,523.18	-	3,636,846.19
Beautification Fund	Farmers Bank	7,791.61	07/12/11			7,791.61
Money Market-Beautification	Farmers Bank	296,950.68	07/12/11			296,950.68
Subtotal Beautification		304,742.29				304,742.29
Rising Star CDBG	Farmers Bank	63.49	07/12/11	-		63.49
TOTAL ALL FUNDS		9,237,989.14		-	-	9,237,989.14

REQUEST FOR PAYMENT

From: ENGLISH CONSTRUCTION COMPANY, INC.
 P. O. BOX P-7000
 LYNCHBURG, VIRGINIA 24505

To: TOWN OF SMITHFIELD, VA
 P.O. BOX 246
 SMITHFIELD, VA 23431

Invoice: 14700611
 Draw: #00010
 Invoice date: 7/1/2011
 Period ending date: 6/30/2011

Contract For:

Request for payment:

Original contract amount	\$4,119,800.00	
Approved changes	-\$1,323,626.00	
Revised contract amount		\$2,796,174.00
Contract completed to date		\$2,184,239.98
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$109,211.82	
Total completed less retainage		\$2,075,028.16
Less previous requests	\$1,640,035.74	
Current request for payment		\$434,992.42
Current billing		\$457,886.78
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$22,894.36	
Current amount due		\$434,992.42
Remaining contract to bill	\$721,145.84	

Project: 1470
 South Church Street WTF

Contract date: 7/22/2010

Engineer/Architect Approval	
Engineer/Architect:	By: <u><i>[Signature]</i></u>
Date:	<u>7/12/11</u>
Owner Approval	
Owner:	By: _____
Date:	_____

CHANGE ORDER SUMMARY	
Changes approved in previous months by Owner	-1,323,626.00
Total approved this Month	
NET CHANGES by Change Order	-1,323,626.00

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the TOWN OF SMITHFIELD, VA relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR:

By: *[Signature]*
 Date: 7/6/11

State Of Virginia

City/County Of Lynchburg

Subscribed and sworn to before me this 6th day of July, 2011

Notary Public
 My commission expires:

Carolyn S. Shelton
July 31, 2013

VENDOR # _____

ACCOUNT # 005-42060-7028

DEPT HEAD W.T.H.

TOWN MANAGER PLS

CAROLYN S. SHELTON NOTARY PUBLIC REGISTRATION # 110814 COMMONWEALTH OF VIRGINIA MY COMMISSION EXPIRES JULY 31, 2013
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REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700611

Draw: #00010

Period Ending Date: 6/30/2011 Detail Page 2 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
10	Mobilization	201,000.00	180,900.00			180,900.00	90.00	20,100.00	9,045.00
20	Bond	30,000.00	30,000.00			30,000.00	100.00		1,500.00
30	License/Insurance	15,000.00	15,000.00			15,000.00	100.00		750.00
40	General Conditions	300,000.00	189,000.00	21,000.00		210,000.00	70.00	90,000.00	10,500.00
50	Temporary Work	30,000.00	27,000.00			27,000.00	90.00	3,000.00	1,350.00
60	Demo	20,000.00	20,000.00			20,000.00	100.00		1,000.00
70	Silt Fence	5,000.00	5,000.00			5,000.00	100.00		250.00
80	Site Cut/Fill	15,000.00	15,000.00			15,000.00	100.00		750.00
90	Strip/Replace Topsoil	10,000.00	5,000.00			5,000.00	50.00	5,000.00	250.00
100	Gravel Drive	40,000.00						40,000.00	
110	Bioretention	25,000.00						25,000.00	
120	E & S Measures	7,500.00	7,500.00			7,500.00	100.00		375.00
130	Clearing	7,500.00	7,500.00			7,500.00	100.00		375.00
140	Asphalt Base Stone	40,000.00		36,000.00		36,000.00	90.00	4,000.00	1,800.00
150	Restoration	10,000.00						10,000.00	
170	Retaining Wall	15,000.00	15,000.00			15,000.00	100.00		750.00
180	Fence	10,000.00						10,000.00	
190	Paving	50,000.00						50,000.00	
200	Concentrate Pump Station Slab	10,000.00	10,000.00			10,000.00	100.00		500.00
205	Concentrate Walls	15,000.00	15,000.00			15,000.00	100.00		750.00
210	Concentrate Top	10,000.00	10,000.00			10,000.00	100.00		500.00
215	Clearwell Slabs	20,000.00	20,000.00			20,000.00	100.00		1,000.00
220	Clearwell Walls	50,000.00	50,000.00			50,000.00	100.00		2,500.00
225	Clearwell Top	20,000.00	20,000.00			20,000.00	100.00		1,000.00
230	Tunnel Footing	10,000.00	10,000.00			10,000.00	100.00		500.00
235	Tunnel Walls	20,000.00	20,000.00			20,000.00	100.00		1,000.00
240	Tunnel Top	20,000.00	20,000.00			20,000.00	100.00		1,000.00
245	Lime Pit	10,000.00	10,000.00			10,000.00	100.00		500.00
250	Building Footings	15,000.00	15,000.00			15,000.00	100.00		750.00
255	Pads and Pipes Supports	15,000.00	13,172.05	1,827.95		15,000.00	100.00		750.02
260	Generator Pad	5,000.00	5,000.00			5,000.00	100.00		250.00
265	Concrete Rake per Detail D/S5	5,000.00	5,000.00			5,000.00	100.00		250.00
270	Building Slab	25,000.00	23,750.00			23,750.00	95.00	1,250.00	1,187.50

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700611

Draw: #00010

Period Ending Date: 6/30/2011 Detail Page 3 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
310	Bldg.-Split Face	5,000.00	5,000.00			5,000.00	100.00		250.00
315	Bldg.-Brick & Precast	35,000.00	35,000.00			35,000.00	100.00		1,750.00
320	Bldg.-CMU	80,000.00	80,000.00			80,000.00	100.00		4,000.00
325	Pump Sta.-Split Face	5,000.00	5,000.00			5,000.00	100.00		250.00
330	Pump Sta.-Brick	7,500.00	7,500.00			7,500.00	100.00		375.00
335	Pump Sta.-CMU	7,500.00	7,500.00			7,500.00	100.00		375.00
420	Miscellaneous Metals	40,000.00	11,105.52	28,094.48		39,200.00	98.00	800.00	1,959.80
430	Rough Carpentry	5,000.00	5,000.00			5,000.00	100.00		250.00
440	Trusses	20,000.00	20,000.00			20,000.00	100.00		1,000.00
450	FRP Fabrications	10,000.00	10,000.00			10,000.00	100.00		500.00
460	Fluid Air Barrier	20,000.00	20,000.00			20,000.00	100.00		1,000.00
470	Caulking	5,000.00	3,750.00	750.00		4,500.00	90.00	500.00	225.00
480	Doors/Frames/Hardware	30,000.00		28,800.00		28,800.00	96.00	1,200.00	1,440.00
490	Overhead Door	15,000.00						15,000.00	
500	Windows/Glazing	5,000.00	5,000.00			5,000.00	100.00		250.00
510	Drywall	8,000.00		6,400.00		6,400.00	80.00	1,600.00	320.00
515	Metal Framing	4,000.00		3,200.00		3,200.00	80.00	800.00	160.00
520	Tile/Flooring	5,000.00		5,000.00		5,000.00	100.00		250.00
530	Painting-Treatment Bldg.	18,000.00	2,700.00	6,300.00		9,000.00	50.00	9,000.00	450.00
535	Painting-Concentrate Pump Sta.	2,000.00		400.00		400.00	20.00	1,600.00	20.00
540	Louvers/Vents	5,000.00	5,000.00			5,000.00	100.00		250.00
550	Canopy	12,000.00		12,000.00		12,000.00	100.00		600.00
560	Yard Pipe	80,000.00	74,000.00	6,000.00		80,000.00	100.00		4,000.00
570	Interior Pipe	70,000.00	45,923.73	21,276.27		67,200.00	96.00	2,800.00	3,360.00
580	Furnish Pipe/Valves	150,000.00	96,865.18	47,134.82		144,000.00	96.00	6,000.00	7,200.00
590	Gates	60,000.00	60,000.00			60,000.00	100.00		3,000.00
600	Well Pumps	170,000.00		170,000.00		170,000.00	100.00		8,500.00
601	Extend Well #10 Casing	3,000.00	3,000.00			3,000.00	100.00		150.00
602	Install Well #10 Pump	12,000.00	12,000.00			12,000.00	100.00		600.00
603	Install Well #8 Pump	15,000.00						15,000.00	
610	Vertical Pumps	55,000.00		55,000.00		55,000.00	100.00		2,750.00
620	SST Pumps	150,000.00		150,000.00		150,000.00	100.00		7,500.00
630	Horz.Split Pumps	15,000.00	13,500.00			13,500.00	90.00	1,500.00	675.00

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700611

Draw: #00010

Period Ending Date: 6/30/2011 Detail Page 4 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
640	Concentrate Pumps	55,000.00			398.18	398.18	0.72	54,601.82	19.91
650	Chemical Feed System	45,000.00		40,500.00		40,500.00	90.00	4,500.00	2,025.00
660	Lime Feed System	60,000.00	54,000.00	3,000.00		57,000.00	95.00	3,000.00	2,850.00
670	Laboratory Equipment	10,000.00		10,000.00		10,000.00	100.00		500.00
680	Casework	10,000.00		10,000.00		10,000.00	100.00		500.00
690	RO System-Submittals	75,000.00	63,750.00	11,250.00		75,000.00	100.00		3,750.00
695	RO System-Filters	45,000.00		45,000.00		45,000.00	100.00		2,250.00
700	RO System-CIP	60,000.00		60,000.00		60,000.00	100.00		3,000.00
705	RO System-Skid	380,000.00		380,000.00		380,000.00	100.00		19,000.00
710	RO System-I&C	115,000.00		115,000.00		115,000.00	100.00		5,750.00
715	RO System-Mech Services	20,000.00		20,000.00		20,000.00	100.00		1,000.00
720	RO System-I&C Services	35,000.00		35,000.00		35,000.00	100.00		1,750.00
790	Plumbing								
800	U.G. Plumbing	40,000.00	40,000.00			40,000.00	100.00		2,000.00
810	A.G. Plumbing	10,000.00	9,000.00	1,000.00		10,000.00	100.00		500.00
820	Fixtures	15,000.00						15,000.00	
950	HVAC								
960	DMC Unit	25,000.00		21,000.00		21,000.00	84.00	4,000.00	1,050.00
970	Electric Heaters	25,000.00						25,000.00	
980	Mini Split System	10,000.00						10,000.00	
990	Aaon Unit	50,000.00		49,763.00		49,763.00	99.53	237.00	2,488.15
1000	Fans	30,000.00		13,818.00		13,818.00	46.06	16,182.00	690.90
1010	Duct	35,000.00		23,000.00		23,000.00	65.71	12,000.00	1,150.00
1020	Controls	10,000.00						10,000.00	
1030	TABS	5,000.00						5,000.00	
1120	Electrical Site Work								
1125	Demo Temporary Electrical	1,000.00						1,000.00	
1130	Install Site Lighting	4,000.00	3,000.00			3,000.00	75.00	1,000.00	150.00
1135	Install New Generator	4,000.00	1,200.00			1,200.00	30.00	2,800.00	60.00
1140	Elec. Equip. Demo & Relocation								
1145	Install Temporary Power	7,000.00	7,000.00			7,000.00	100.00		350.00
1150	Install Temp.Pwr.to Shed/Pmp#8	3,000.00	3,000.00			3,000.00	100.00		150.00
1155	Tie-in Temp.Power to Pump	2,000.00	2,000.00			2,000.00	100.00		100.00

REQUEST FOR PAYMENT DETAIL

Project: 1470 / South Church Street WTF

Invoice: 14700611

Draw: #00010

Period Ending Date: 6/30/2011 Detail Page 5 of 5 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1160	Generator Relocate & Start Up	1,000.00	1,000.00			1,000.00	100.00		50.00
1165	Elec. Treatment Building								
1170	Install VFD's	140,000.00		126,000.00		126,000.00	90.00	14,000.00	6,300.00
1175	Install Switchboard	57,000.00		57,000.00		57,000.00	100.00		2,850.00
1180	Install Panelboards	9,000.00	9,000.00			9,000.00	100.00		450.00
1185	Install Transformers	6,000.00	6,000.00			6,000.00	100.00		300.00
1190	Install MCC	51,000.00	40,800.00			40,800.00	80.00	10,200.00	2,040.00
1195	Coordin.Study Safety Switches	22,000.00	22,000.00			22,000.00	100.00		1,100.00
1200	Electrical Rough In/Slab	21,000.00	21,000.00			21,000.00	100.00		1,050.00
1205	Duct Bank	14,000.00	14,000.00			14,000.00	100.00		700.00
1210	Rough In Interior Electrical	82,000.00	32,800.00	28,700.00		61,500.00	75.00	20,500.00	3,075.00
1215	Elec.Terminations/Trim Out	20,000.00						20,000.00	
1220	Start Up Facility	5,000.00						5,000.00	
1225	Install Branch Wire	10,000.00		3,500.00		3,500.00	35.00	6,500.00	175.00
1230	Install Feeder Wire	48,000.00		24,000.00		24,000.00	50.00	24,000.00	1,200.00
1235	Install Lighting	18,000.00		16,200.00		16,200.00	90.00	1,800.00	810.00
1240	Elec. Centric Pump Station								
1245	Install Electrical	2,000.00	800.00			800.00	40.00	1,200.00	40.00
1250	Start Up Pump Station	1,000.00						1,000.00	
1255	Electrical Tie-in #8 Well								
1260	Electrical	1,000.00						1,000.00	
1265	Start Up Well Pump	1,000.00						1,000.00	
1330	Generator	200,000.00		200,000.00		200,000.00	100.00		10,000.00
1340	Unit-Overexcavation	18,000.00						18,000.00	
1350	Unit-Conduit/Wire	1,800.00						1,800.00	
1400	CHANGE ORDER NO. 1								
1405	Lintel Change	2,233.00		2,233.00		2,233.00	100.00		111.65
1410	Owner Direct Purchase	-1,337,673.00		-1,337,673.00		-1,337,673.00	100.00		-66,883.65
1415	Form Liner Deletion	-1,360.00		-1,360.00		-1,360.00	100.00		-68.00
1420	Addn.Drinking Fountrn./Mop Sink	5,342.00		4,807.80		4,807.80	90.00	534.20	240.39
1425	Understrength Conc. Test. Credit	-1,147.00		-1,147.00		-1,147.00	100.00		-57.35
1430	New Clearwell Ladders	6,929.00						6,929.00	
1435	Addnl.Pipe 16" DI Connection	2,050.00		2,050.00		2,050.00	100.00		102.50
Totals		2,796,174.00	1,622,016.48	561,825.32	398.18	2,184,239.98	78.12	611,934.02	109,211.82

July 18, 2011

Town of Smithfield
Town Manager's Office
315 Main Street, P.O. Box 246
Smithfield, VA 23431

Explanation of Amount Certified

Application No: 7
Application Date: 07/07/2011
Period To: 07/07/2011

EN03-300-108, C502, UPC95571/93722

Contract Date: 11/04/2010

Invoice No: 7659

The items within the "Change Order Summary" have not been approved. This amount has been removed from all line items.

The amount certified was adjusted as shown below:

Contract Sum to Date.....	\$2,593,555.5
Total Completed and Stored to Date.....	\$648,999.76
Total Earned Less Retainage.....	\$648,999.76
Current Payment Due.....	\$99,875.76

VENDOR # EXCEL
ACCOUNT # 100-41300-8100
DEPT HEAD W.T.H.
TOWN MANAGER FMS

APPLICATION AND CERTIFICATE FOR PAYMENT

SUBMITTED TO: THE TOWN OF SMITHFIELD
P O BOX 246
SMITHFIELD VA 23430

PROJECT: SOUTH CHURCH STREET
STREETSCAPE IMPROV.
PHASE V
SMITHFIELD, VA

APPLICATION NO.: 7
APPLICATION DATE: 7/7/2011
PERIOD TO: 7/7/2011

SUBMITTED FROM: Excel Paving Corporation
1132 Harmony Road
Norfolk, Virginia 23502

JOB #: 1189

EN03-300-108, C502, UPC9557 1/93722

ARCHITECT:

CONTRACT DATE: 11/4/2010

CONTRACT FOR:

INVOICE NO: 7659

CONTRACTOR'S APPLICATION FOR PAYMENT

Change Order not approved

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL		\$ 9,380.19	\$ -
Approved this Month			
Date Approved			
CO #4		\$ 7,513.99	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTALS		\$ 16,894.18	\$ -
Net Change by Change Orders		\$ 16,894.18	\$ -

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, attached.

ORIGINAL CONTRACT SUM \$ 2,593,555.50

Net Change by Change Orders To..... ~~\$ 16,894.18~~ \$ 0.00
(Line 1 + 2)

Contract Sum To Date..... ~~\$ 2,610,449.68~~ \$ 2,593,555.50

Total Completed and Stored To Date..... \$ 848,999.76
(Column G)

Retainage:

0% of Completed Work \$ -
(Columns D + E)

10% of Stored Material \$ -
(Column F)

Total Retainage..... \$ -

Total Earned Less Retainage..... \$ 848,999.76
(Line 4 less Line 6 Total)

Less Owner Direct Pymt by Purchase Ord.. \$ -

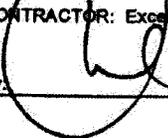
Less Previous Payments..... \$ 549,124.00
(Line 6 from prior Certificate)

Current Payment Due..... \$ 99,875.76

Balance to Finish Including Retainage..... ~~\$ 1,961,449.92~~ \$ 1,944,555.74
(Line 3 less Line 5)

The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from Contractor, and that current payment shown herein is now due.

CONTRACTOR: Excel Paving Corporation

By: 

Date: 7/10/11

State of Virginia

City of Norfolk

Subscribed and sworn to before me this 07 day of July, 2011

NOTARY PUBLIC:

Signed: 

My Commission Expires: December 31, 2012



CAROLINA PAULINE GUNTER
NOTARY PUBLIC
REGISTRATION # 720400
COMMONWEALTH OF VIRG
MY COMMISSION EXPIRES
DECEMBER 31, 2012

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 99,875.76
(Attach explanation if amount certified differs from Amount applied for.)

ARCHITECT: CLARK NESEN

By: 

Date: 7/18/11

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

pg of

(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT: SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA	APPLICATION: 7 INVOICE NO.: 7659
EN03-300-108, C502, UPC95571/93722	ESTIMATE FOR PERIOD ENDING: 6/5/2011 thru 7/7/2011
SUBCONTRACTOR: EXCEL PAVING CORP.	SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502

FROM SCHEDULE OF PRICES				TOTAL QUANTITIES REQUESTED			UNIT PRICES				ARRA	ENHANCE	URBAN	TOWN
ITEM NO.	LINE ITEM DESCRIPTION	SCHEDULED UNIT	SCHEDULED QUANTITY	PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	Funding Breakdown	Funding Breakdown	Funding Breakdown	Funding Breakdown
	General Items													
1	Mobilization	LS	1.00	0.64	0.05	0.69	\$ 176,500.00	\$ 176,500.00	\$ 8,825.00	\$ 121,785.00	\$ 58,245.00	\$ 54,715.00		
2	Construction Surveying	LS	1.00	0.35	0.05	0.40	\$ 12,000.00	\$ 12,000.00	\$ 600.00	\$ 4,800.00		\$ 4,200.00		
3	SM-9.5 A Surface Course	TN	840.00	0.00	0.00	0.00	\$ 94.00	\$ 78,960.00	\$ -	\$ -				
4	IM-19.0 Intermediate Course	TN	1,000.00	0.00	0.00	0.00	\$ 96.00	\$ 96,000.00	\$ -	\$ -				
5	BM-25 Base Corse	TN	1,000.00	0.00	0.00	0.00	\$ 96.00	\$ 96,000.00	\$ -	\$ -				
6	Aggregate Material Size 21-A	TN	3,400.00	663.78	76.03	739.81	\$ 27.00	\$ 91,800.00	\$ 2,052.81	\$ 19,974.87	\$ 6,403.86	\$ 13,571.01		
7	Combination 4" Curb and Gutter	LF	4,600.00	0.00	0.00	0.00	\$ 29.00	\$ 133,400.00	\$ -	\$ -				
8	4" Curb	LF	450.00	0.00	0.00	0.00	\$ 22.80	\$ 10,260.00	\$ -	\$ -				
9	VDOT Std CG-2	LF	110.00	0.00	0.00	0.00	\$ 23.00	\$ 2,530.00	\$ -	\$ -				
10	VDOT Std CG-6	LF	160.00	0.00	0.00	0.00	\$ 29.00	\$ 4,640.00	\$ -	\$ -				
11	3' Valley Gutter	LF	500.00	0.00	0.00	0.00	\$ 27.50	\$ 13,750.00	\$ -	\$ -				
12	Residential Drive	SY	350.00	0.00	0.00	0.00	\$ 99.50	\$ 34,825.00	\$ -	\$ -				
13	Commercial Drive	SY	200.00	0.00	0.00	0.00	\$ 152.00	\$ 30,400.00	\$ -	\$ -				
14	Stamped Asphalt Crosswalk	SY	500.00	0.00	0.00	0.00	\$ 66.00	\$ 33,000.00	\$ -	\$ -				
15	Reset Existing Pavers	SY	250.00	0.00	0.00	0.00	\$ 117.50	\$ 29,375.00	\$ -	\$ -				
16	Paver Sidewalk	SY	2,100.00	0.00	0.00	0.00	\$ 94.65	\$ 198,765.00	\$ -	\$ -				
17	Unit Paver Accessible Ramp	SY	50.00	0.00	0.00	0.00	\$ 175.00	\$ 8,750.00	\$ -	\$ -				
18	Replace Existing Brick Wall with like, kind, height, and length	VSF	1,600.00	0.00	0.00	0.00	\$ 30.00	\$ 48,000.00	\$ -	\$ -				
19	Regular Excavation	CY	3,200.00	324.00	0.00	324.00	\$ 35.00	\$ 112,000.00	\$ -	\$ 11,340.00	\$ 11,340.00			
20	Select Fill	CY	1,000.00	292.00	0.00	292.00	\$ 16.00	\$ 16,000.00	\$ -	\$ 4,672.00		\$ 4,672.00		
21	4" Topsoil Class A	AC	1.00	0.14	0.00	0.14	\$ 17,850.00	\$ 17,850.00	\$ -	\$ 2,499.00		\$ 2,499.00		
22	12" Storm Drainage Pipe	LF	165.00	0.00	0.00	0.00	105.00	\$ 17,325.00	\$ -	\$ -				
23	15" Storm Drainage Pipe	LF	1,430.00	715.00	0.00	715.00	105.00	\$ 150,150.00	\$ -	\$ 75,075.00	\$ 13,440.00	\$ 61,635.00		
24	18" Storm Drainage	LF	270.00	204.00	0.00	204.00	108.00	\$ 29,160.00	\$ -	\$ 22,032.00	\$ 22,032.00			
25	21" Storm Drain	LF	530.00	0.00	0.00	0.00	\$ 138.00	\$ 73,140.00	\$ -	\$ -				
26	24" Storm Drain	LF	655.00	214.00	75.00	289.00	\$ 139.00	\$ 91,045.00	\$ 10,425.00	\$ 40,171.00		\$ 40,171.00		
27	DI-1	EA	5.00	1.00	1.00	2.00	\$ 3,735.00	\$ 18,675.00	\$ 3,735.00	\$ 7,470.00		\$ 7,470.00		
28	IMH-1	EA	9.00	5.00	1.00	6.00	\$ 3,718.00	\$ 33,462.00	\$ 3,718.00	\$ 22,308.00		\$ 22,308.00		
29	DI 3-B L=4'	EA	4.00	1.00	0.00	1.00	\$ 2,940.00	\$ 11,760.00	\$ -	\$ 2,940.00	\$ 2,940.00			
30	DI-3B L=6'	EA	7.00	1.00	1.00	2.00	\$ 2,952.00	\$ 20,664.00	\$ 2,952.00	\$ 5,904.00		\$ 5,904.00		
31	DI 3-b L=8'	EA	2.00	1.00	0.00	1.00	\$ 3,206.00	\$ 6,412.00	\$ -	\$ 3,206.00		\$ 3,206.00		
32	DI-3C L=6'	EA	2.00	2.00	0.00	2.00	\$ 2,892.00	\$ 5,784.00	\$ -	\$ 5,784.00		\$ 5,784.00		
33	DI-3BB L=4'	EA	2.00	1.00	1.00	2.00	\$ 4,251.00	\$ 8,502.00	\$ 4,251.00	\$ 8,502.00		\$ 8,502.00		
34	DI-3BB L=6'	EA	8.00	0.00	0.00	0.00	\$ 4,314.00	\$ 34,512.00	\$ -	\$ -				
35	DI-3CC L=6'	EA	1.00	0.00	0.00	0.00	\$ 5,217.00	\$ 5,217.00	\$ -	\$ -				
36	18" Flared End Section	EA	1.00	1.00	0.00	1.00	\$ 1,957.00	\$ 1,957.00	\$ -	\$ 1,957.00	\$ 1,957.00			
37	Select Fill For Trenches	CY	1,700.00	308.00	50.00	358.00	\$ 16.00	\$ 27,200.00	\$ 800.00	\$ 5,728.00	\$ 4,928.00	\$ 800.00		
38	Adjust Rim to Finished Grade	EA	7.00	0.00	0.00	0.00	\$ 800.00	\$ 5,600.00	\$ -	\$ -				
39	Timber Bulkhead Modification	LS	1.00	1.00	0.00	1.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00		\$ 7,500.00		
40	Temporary Filter Barrier	LF	1,100.00	1,556.00	0.00	1,556.00	\$ 2.00	\$ 2,200.00	\$ -	\$ 3,112.00	\$ 720.00	\$ 2,392.00		
41	Tree Fence	LF	450.00	813.00	0.00	813.00	\$ 7.50	\$ 3,375.00	\$ -	\$ 6,097.50	\$ 1,072.50	\$ 5,025.00		
42	Inlet Protection	LF	29.00	4.00	0.00	4.00	\$ 100.00	\$ 2,900.00	\$ -	\$ 400.00		\$ 400.00		
43	Construction Entrance	LS	1.00	0.00	0.00	0.00	\$ 2,900.00	\$ 2,900.00	\$ -	\$ -				

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

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(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT: SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA	APPLICATION: 7 INVOICE NO.: 7659
EN03-300-108, C502, UPC95571/93722	ESTIMATE FOR PERIOD ENDING: 6/5/2011 thru 7/7/2011
SUBCONTRACTOR: EXCEL PAVING CORP.	SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502

FROM SCHEDULE OF PRICES				TOTAL QUANTITIES REQUESTED			UNIT PRICES				ARRA	ENHANCE	URBAN	TOWN
ITEM NO.	LINE ITEM DESCRIPTION	SCHEDULED UNIT	SCHEDULED QUANTITY	PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	Funding Breakdown	Funding Breakdown	Funding Breakdown	Funding Breakdown
44	Demolition	LS	1.00	0.45	0.05	0.50	\$ 106,639.00	\$ 106,639.00	\$ 5,331.95	\$ 53,319.50	\$ 15,995.85	\$ 42,655.60		
45	4" Solid Double Yellow Line	LF	2,360.00	0.00	0.00	0.00	\$ 0.80	\$ 1,888.00	\$ -	\$ -				
46	6" Solid White Lane Line	LF	270.00	0.00	0.00	0.00	\$ 0.50	\$ 135.00	\$ -	\$ -				
47	4" White Mini Skip Line	LF	310.00	0.00	0.00	0.00	\$ 0.50	\$ 155.00	\$ -	\$ -				
48	4" Solid White Parking Stripe	LF	300.00	0.00	0.00	0.00	\$ 0.50	\$ 150.00	\$ -	\$ -				
49	24" Solid White Stop Bar	LF	85.00	0.00	0.00	0.00	\$ 2.50	\$ 212.50	\$ -	\$ -				
50	Single Arrow	EA	3.00	0.00	0.00	0.00	\$ 47.00	\$ 141.00	\$ -	\$ -				
51	Double Arrow	EA	4.00	0.00	0.00	0.00	\$ 80.00	\$ 320.00	\$ -	\$ -				
52	Only	EA	1.00	0.00	0.00	0.00	\$ 100.00	\$ 100.00	\$ -	\$ -				
53	Handicap Parking Symbol	EA	1.00	0.00	0.00	0.00	\$ 60.00	\$ 60.00	\$ -	\$ -				
54	Handicap Parking Sign	EA	2.00	0.00	0.00	0.00	\$ 135.00	\$ 270.00	\$ -	\$ -				
55	Stop Sign	EA	1.00	0.00	0.00	0.00	\$ 160.00	\$ 160.00	\$ -	\$ -				
56	Attach Stop Sign to Existing Route Sign	EA	1.00	0.00	0.00	0.00	\$ 125.00	\$ 125.00	\$ -	\$ -				
57	Relocate Sign	EA	4.00	0.00	0.00	0.00	\$ 100.00	\$ 400.00	\$ -	\$ -				
58	Maintenece of Traffic	LS	1.00	0.40	0.05	0.45	\$ 75,000.00	\$ 75,000.00	\$ 3,750.00	\$ 33,750.00	\$ 17,250.00	\$ 16,500.00		
59	Ginko Bilboa	EA	3.00	0.00	0.00	0.00	\$ 550.00	\$ 1,650.00	\$ -	\$ -				
60	Crape Myrtle	EA	20.00	0.00	0.00	0.00	\$ 220.00	\$ 4,400.00	\$ -	\$ -				
61	Chaste Tree	EA	24.00	0.00	0.00	0.00	\$ 220.00	\$ 5,280.00	\$ -	\$ -				
62	Elm	EA	3.00	0.00	0.00	0.00	\$ 330.00	\$ 990.00	\$ -	\$ -				
63	Autumn Embers Azalea	EA	49.00	0.00	0.00	0.00	\$ 38.00	\$ 1,862.00	\$ -	\$ -				
64	Blushing Bride Hydrangea	EA	10.00	0.00	0.00	0.00	\$ 28.00	\$ 280.00	\$ -	\$ -				
65	Soft Touch Holly	EA	31.00	0.00	0.00	0.00	\$ 27.00	\$ 837.00	\$ -	\$ -				
66	Indian Hawthorne	EA	42.00	0.00	0.00	0.00	\$ 27.00	\$ 1,134.00	\$ -	\$ -				
67	Ground Cover/ Perenials	SY	720.00	0.00	0.00	0.00	\$ 55.00	\$ 39,600.00	\$ -	\$ -				
68	Sodding	SY	5,000.00	0.00	750.00	750.00	\$ 3.50	\$ 17,500.00	\$ 2,625.00	\$ 2,625.00		\$ 2,625.00		
69	6" Waterline	LF	370.00	0.00	0.00	0.00	\$ 40.00	\$ 14,800.00	\$ -	\$ -				
70	Fire Hydrant Assembly	EA	5.00	4.00	0.00	4.00	\$ 4,474.00	\$ 22,370.00	\$ -	\$ 17,896.00	\$ 4,470.00	\$ 13,426.00		
71	60" Sewer MH	EA	2.00	0.00	0.00	0.00	\$ 6,440.00	\$ 12,880.00	\$ -	\$ -				
72	3/4" Water Service	EA	8.00	0.00	0.00	0.00	\$ 1,874.00	\$ 14,992.00	\$ -	\$ -				
73	Horizontal Offset	EA	1.00	0.00	0.00	0.00	\$ 4,758.00	\$ 4,758.00	\$ -	\$ -				
74	Vertical Offset	EA	3.00	1.00	0.00	1.00	\$ 4,626.00	\$ 13,878.00	\$ -	\$ 4,626.00	\$ 4,626.00			
75	4" Valve and Box	EA	1.00	0.00	0.00	0.00	\$ 880.00	\$ 880.00	\$ -	\$ -				
76	6" Valve and Box	EA	6.00	5.00	0.00	5.00	\$ 932.00	\$ 5,592.00	\$ -	\$ 4,660.00		\$ 4,660.00		
77	8" Valve and Box	EA	1.00	0.00	0.00	0.00	\$ 1,454.00	\$ 1,454.00	\$ -	\$ -				
78	Kicker Joint	EA	2.00	0.00	0.00	0.00	\$ 903.00	\$ 1,806.00	\$ -	\$ -				
79	6x6 Tee	EA	3.00	0.00	0.00	0.00	\$ 530.00	\$ 1,590.00	\$ -	\$ -				
80	8" Sewer	LF	100.00	0.00	0.00	0.00	\$ 220.00	\$ 22,000.00	\$ -	\$ -				
81	4" Schedule 80 Pvc with pullwire	LF	32,000.00	9,975.00	4,568.00	14,543.00	\$ 6.25	\$ 200,000.00	\$ 28,550.00	\$ 90,893.75				\$ 90,893.75
82	Light Pole Foundations	EA	45.00	0.00	0.00	0.00	\$ 682.00	\$ 30,690.00	\$ -	\$ -				
83	4" Schedule 80 pvc (Street Lighting)	LF	4,920.00	0.00	700.00	700.00	\$ 16.80	\$ 82,656.00	\$ 11,760.00	\$ 11,760.00				\$ 11,760.00
84	Splice Box	EA	45.00	0.00	0.00	0.00	\$ 525.00	\$ 23,625.00	\$ -	\$ -				
85	Utility Vault	EA	6.00	2.00	1.00	3.00	\$ 10,500.00	\$ 63,000.00	\$ 10,500.00	\$ 31,500.00				\$ 31,500.00
86	Addendum 8" water line	LF	30.00	0.00	0.00	0.00	\$ 65.00	\$ 1,950.00	\$ -	\$ -				
87	Addendum 8x6 Tee	EA	1.00	0.00	0.00	0.00	\$ 903.00	\$ 903.00	\$ -	\$ -				

CONTRACTOR'S MONTHLY ESTIMATE FOR PAYMENT

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(To Be Accompany By "Subcontractor's Application for Payment")

PROJECT: SOUTH CHURCH STREET STREETScape IMPROV. PHASE V SMITHFIELD, VA	APPLICATION: 7 INVOICE NO.: 7659
EN03-300-108, C502, UPC95571/93722	ESTIMATE FOR PERIOD ENDING: 6/5/2011 thru 7/7/2011
SUBCONTRACTOR: EXCEL PAVING CORP.	SUBCONTRACTOR'S ADDRESS/CONTACT: 1132 HARMONY ROAD NORFOLK, VA 23502

FROM SCHEDULE OF PRICES				TOTAL QUANTITIES REQUESTED			UNIT PRICES				ARRA	ENHANCE	URBAN	TOWN
ITEM NO.	LINE ITEM DESCRIPTION	SCHEDULED UNIT	SCHEDULED QUANTITY	PREVIOUSLY REPORTED	FOR MONTH	TOTAL TO DATE	SCHEDULED UNIT PRICE	TOTAL CONTRACT	TOTAL DUE THIS PERIOD	TOTAL DUE TO DATE	Funding Breakdown	Funding Breakdown	Funding Breakdown	Funding Breakdown
88	Addendum 8x6 Reducer	EA	1.00	0.00	0.00	0.00	\$ 476.00	\$ 476.00	\$ -	\$ -				
89	Addendum DI-3A	EA	2.00	0.00	0.00	0.00	\$ 4,861.00	\$ 9,722.00	\$ -	\$ -				
TOTALS								\$2,593,555.50	\$99,875.76	\$634,287.62	\$ 165,420.21	\$ 330,620.61	\$ -	\$ 134,153.75
ADDITIONAL WORK														
	CO# 2-Additional tree removal	LS	1.00	1.00	0.00	1.00	\$ 6,258.39	\$ 6,258.39	\$ -	\$ 6,258.39	\$ -			
	CO# 3-Sewer line at Dawson Moodys	LS	1.00	1.00	0.00	1.00	\$ 3,121.80	\$ 3,121.80	\$ -	\$ 3,121.80		\$ 3,121.80		
	CO #4 - Install Larger Junction Box	LS	1.00	0.00	0.00	0.00	\$ 7,513.99	\$ 7,513.99	\$ -	\$ -				
			0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -				
							\$ -	\$ -	\$ -	\$ -				
TOTALS:								\$2,610,449.68	\$99,875.76	\$643,667.81	\$ 165,420.21	\$ 333,742.41	\$ -	\$ 134,153.75



THE BLAIR BROS., INC.

#1 BLAIR BROTHERS ROAD
P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
(757) 538-1696 FAX: (757) 538-0714

Statement

DATE	INVOICE #
6/24/2011	9499

BILL TO:

Town of Smithfield
P O Box 246
Smithfield VA 23431

SHIP TO:

Underwood Lane Overlay
Att: Wayne Griffin
Peter Stephenson
Bill Hopkins FAX 357-9933

P.O. NO.

TERMS
NET 30 DAYS

DESCRIPTION		AMOUNT
Contract	Work completed as per proposal # 9507 - Underwood Lane Overlay	15,892.00
VENDOR # _____ ACCOUNT # _____ DEPT HEAD <u>W. Q. [Signature]</u> TOWN MANAGER <u>PMS</u>		Total of all 4 invoices \$115,275. ⁰⁰
THANK YOU FOR YOUR BUSINESS		TOTAL \$15,892.00

All charges during month are due and payable by the 10th of following month or as per stated terms. A SERVICE CHARGE of 2% PER MONTH will be added to account from statement date on past due accounts. This is an ANNUAL PERCENTAGE RATE of 24%.

If prices and terms on invoice are not as agreed, or if any claim or damage or deficiency is to be made, please notify us at once, as no claim made at maturity will be allowed.

WE ACCEPT





THE BLAIR BROS., INC.

#1 BLAIR BROTHERS ROAD
P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
(757) 538-1696 FAX: (757) 538-0714

Statement

DATE	INVOICE #
6/24/2011	9500

BILL TO:

Town of Smithfield
P O Box 246
Smithfield VA 23431

SHIP TO:

Evans Street Overlay
Att: Wayne Griffin
Peter Stephenson
Bill Hopkins FAX 357-9933

P.O. NO.

TERMS
NET 30 DAYS

DESCRIPTION		AMOUNT
Contract	Work completed as per proposal # 9530 - Evans Street Overlay	15,607.00
VENDOR # _____ ACCOUNT # _____ DEPT HEAD <i>W.A. Griffin</i> TOWN MANAGER <i>PLS</i>		
THANK YOU FOR YOUR BUSINESS		TOTAL \$15,607.00

All charges during month are due and payable by the 10th of following month or as per stated terms. A SERVICE CHARGE of 2% PER MONTH will be added to account from statement date on past due accounts. This is an ANNUAL PERCENTAGE RATE of 24%.

If prices and terms on invoice are not as agreed, or if any claim or damage or deficiency is to be made, please notify us at once, as no claim made at maturity will be allowed.

WE ACCEPT





THE BLAIR BROS., INC.

#1 BLAIR BROTHERS ROAD
P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
(757) 538-1696 FAX: (757) 538-0714

Statement

DATE	INVOICE #
6/24/2011	9498

BILL TO:

Town of Smithfield
P O Box 246
Smithfield VA 23431

SHIP TO:

Moon Drive Overlay
Att: Wayne Griffin
Peter Stephenson
Bill Hopkins FAX 357-9933

P.O. NO.

TERMS
NET 30 DAYS

DESCRIPTION		AMOUNT
Contract	Work completed as per proposal # 9510 - Moon Drive Overlay	48,801.00
Vendor # _____ Account # _____ Dept Head <u>W.A. Griffin</u> Town Manager <u>PLS</u>		
THANK YOU FOR YOUR BUSINESS		TOTAL \$48,801.00

All charges during month are due and payable by the 10th of following month or as per stated terms. A SERVICE CHARGE of 2% PER MONTH will be added to account from statement date on past due accounts. This is an ANNUAL PERCENTAGE RATE of 24%.

If prices and terms on invoice are not as agreed, or if any claim or damage or deficiency is to be made, please notify us at once, as no claim made at maturity will be allowed.

WE ACCEPT





THE BLAIR BROS., INC.

#1 BLAIR BROTHERS ROAD
P.O. BOX 5413
SUFFOLK, VIRGINIA 23435
(757) 538-1696 FAX: (757) 538-0714

Statement

DATE	INVOICE #
6/24/2011	9497

BILL TO:

Town of Smithfield
P O Box 246
Smithfield VA 23431

SHIP TO:

Talbot Street Overlay
Att: Wayne Griffin
Peter Stephenson
Bill Hopkins FAX 357-9933

P.O. NO.

TERMS
NET 30 DAYS

DESCRIPTION		AMOUNT
Contract	Work completed as per proposal #9529 - Talbot Street Overlay	34,975.00
VENDOR # _____ ACCOUNT # _____ DEPT HEAD <i>W.A. Griffin</i> TOWN MANAGER <i>PHS</i>		
THANK YOU FOR YOUR BUSINESS		TOTAL \$34,975.00

All charges during month are due and payable by the 10th of following month or as per stated terms. A SERVICE CHARGE of 2% PER MONTH will be added to account from statement date on past due accounts. This is an ANNUAL PERCENTAGE RATE of 24%.

If prices and terms on invoice are not as agreed, or if any claim or damage or deficiency is to be made, please notify us at once, as no claim made at maturity will be allowed.

WE ACCEPT



J.R. Wills & Sons, Inc.

1236 Kings Fork Rd.
 Suffolk, Virginia 23434
 757-539-3252 fax 757-539-8862

Invoice No. 230-02P

INVOICE

Customer

Name Town of Smithfield
 Address 315 Main Street, P.O. Box 246
 City Smithfield State VA ZIP 23431

Date 7/19/2011
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
1	Police Building Renovation 913 South Church Street Smithfield, VA Pay Request #2 VENDOR # _____ ACCOUNT # _____ DEPT HEAD <u>W. A. M. F.</u> TOWN MANAGER <u>RLS</u>		\$51,778.05

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

Taxes _____

\$51,778.05

PAYMENT DUE UPON RECEIPT

Town of Smithfield		PAY REQUEST #2			
Police Building Renovation		7/18/2011			
913 Church St. Smithfield, Va.					
CATEGORY	Budget Values	Previous	This Period	To Date	Balance
PROJECT MANAGER @ \$45/HR	\$ 4,050.00	\$ 2,610.00	\$ 540.00	\$ 3,150.00	\$ 900.00
SITE SUPERINTENT @ \$35/HR	\$ 7,525.00	\$ 2,800.00	\$ 1,680.00	\$ 4,480.00	\$ 3,045.00
MISC LABOR @ \$18/HR	\$ 1,800.00	\$ 576.00	\$ 288.00	\$ 864.00	\$ 936.00
PORTABLE TOILETS	\$ 375.00		\$ 114.57	\$ 114.57	\$ 260.43
TELEPHONE	\$ 150.00	\$ 51.28	\$ -	\$ 51.28	\$ 98.72
DUMPSTER	\$ 2,225.00		\$ -	\$ -	\$ 2,225.00
FINAL CLEANING	\$ 2,200.00		\$ -	\$ -	\$ 2,200.00
DEMOLITION - BUILDING	\$ 8,572.00	\$ 6,814.80	\$ 757.20	\$ 7,572.00	\$ 1,000.00
C CAST-IN-PLACE CONCRETE	n/a				
UNIT MASONRY (CMU)	\$ 5,100.00		\$ 4,000.00	\$ 4,000.00	\$ 1,100.00
C MISC METAL / FOLDING WALL	n/a				
ROUGH CARPENTRY	\$ 26,402.00	\$ 5,280.40	\$ 12,861.08	\$ 18,141.48	\$ 8,260.52
C WALL IN PLACE OF FOLDING PARTITION	\$ 2,727.00	\$ 761.65	\$ 1,965.35	\$ 2,727.00	\$ -
MISC. BUILDING MATERIALS	\$ 1,200.00		\$ 120.05	\$ 120.05	\$ 1,079.95
FRAMING LUMBER/ PLYWOOD	in rough carpentry				
MISC CARPENTRY	\$ 2,000.00		\$ -	\$ -	\$ 2,000.00
FINISH CARPENTRY	in rough carpentry				
MILLWORK	\$ 400.00		\$ -	\$ -	\$ 400.00
CASEWORK	\$ 2,500.00		\$ -	\$ -	\$ 2,500.00
ROOFING	\$ 22,140.00	\$ 22,140.00	\$ -	\$ 22,140.00	\$ -
C ADD ROOF VENTS	\$ 480.00	\$ 480.00	\$ -	\$ 480.00	\$ -
GUTTERS & DOWNSPOUTS	\$ 3,600.00		\$ 3,600.00	\$ 3,600.00	\$ -
JOINT SEALANTS	\$ 750.00	\$ 104.33	\$ -	\$ 104.33	\$ 645.67
VINYL SIDING	\$ 7,710.00		\$ 7,710.00	\$ 7,710.00	\$ -
HM DOORS/FRAMES	\$ 8,625.00		\$ 2,866.50	\$ 2,866.50	\$ 5,758.50
WOOD DOORS	in hm doors / frames				
HARDWARE	in hm doors / frames				
WINDOWS	in BR glass				
BR GLASS	\$ 13,666.00		\$ -	\$ -	\$ 13,666.00
BR FRAMES	\$ 3,800.00		\$ -	\$ -	\$ 3,800.00
PASS DRAWER	\$ 500.00		\$ -	\$ -	\$ 500.00
INTERCOM	\$ 500.00		\$ -	\$ -	\$ 500.00
C OPERABLE PARTITION	n/a				
EFIS / PLASTER	\$ 7,460.00		\$ -	\$ -	\$ 7,460.00
METAL FRAMING	in rough carpentry				
GYPSUM	in rough carpentry				
ACOUSTIC TILE	in rough carpentry				
VCT / BASE & DEMO	\$ 5,800.00		\$ -	\$ -	\$ 5,800.00
CARPET	\$ 4,888.00		\$ -	\$ -	\$ 4,888.00
PAINTING	\$ 10,550.00		\$ -	\$ -	\$ 10,550.00
PLUMBING	\$ 3,450.00		\$ 1,600.00	\$ 1,600.00	\$ 1,850.00
C SPRINKLER @ HOLDING CELL	\$ 2,615.86		\$ 2,615.86	\$ 2,615.86	\$ -
C REPLACE CIRCULATING PUMP	\$ 449.22		\$ 449.22	\$ 449.22	\$ -
HVAC	\$ 10,000.00		\$ -	\$ -	\$ 10,000.00
FIRE EXTINGUISHER & CABINET	\$ 1,250.00		\$ -	\$ -	\$ 1,250.00
FIRE ALARM / SECURITY SYSTEM	by owner				
ELECTRICAL	\$ 10,300.00		\$ 6,500.00	\$ 6,500.00	\$ 3,800.00
C EXTERIOR WALL PACK LIGHT	\$ 475.27			\$ -	\$ 475.27
GENERATOR					
ENGINEERING IF REQUIRED	\$ 2,500.00			\$ -	\$ 2,500.00
BUILDING PERMIT	\$ 1,100.00		\$ 844.15	\$ 844.15	\$ 255.85
SUBTOTAL:	\$ 189,835.35		\$ 48,511.98		
OVERHEAD	\$ 13,288.47		\$ 3,395.84		
SUBTOTAL:	\$ 203,123.82		\$ 51,907.82		
PROFIT	\$ 10,156.19		\$ 2,595.39		
TOTAL:	\$ 213,280.02		\$ 54,503.21		
LESS RETAINAGE			\$ 2,725.16		
TOTAL DUE THIS REQUEST			\$ 51,778.05		

NEWSOME AIR CONDITIONING CO.
 PO BOX 9066
 HAMPTON, VA 23670
 757-244-7934

INVOICE DATE	INV. NO.
07/18/11	DOB190

SOLD TO: J.R. WILLS & SONS INC.
 1236 KINGS FORK ROAD
 SUFFOLK, VA 23434

SHIPPED TO: SMITHFIELD POLICE/ TOWNHALL

FED ID = 54-0563251 /
 STATE CONTRACTOR

ACCOUNT NO.	JOB NO.	YOUR ORDERING	TERMS	SALESMAN
64744	30048		PER AGREEMENT	JOR

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	PLUMBING BLDG 913		1.600.
	PLUMBING BLDG 913D		4.440.
<i>Mailed 7-18-11</i>			
SUB-TOTAL			5.040.
SALES TAX			
FREIGHT			
INVOICE TOTAL			6.040.

DD FORM 12/89
 THERE WILL BE A SERVICE CHARGE ON ALL PAST DUE ACCOUNTS
 OF 1.5% PER MONTH WHICH IS 18.0% PER ANNUM.

Town of Smithfield Remodeling & Renovation Services		SCHEDULE OF VALUES							JR WILLS & SONS	
APPLICATION NO. 1		Newsome Air Conditioning Co., Inc.								
DATE & PERIOD TO: 07-25-11		Smithfield Townhall - Police								
A	B	C	D	E	F	G	H	I		
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMP PRIOR PD	WORK COMP THIS PD	MATERIALS STORED	TOTAL COMPLETE	%	BALANCE TO FINISH	RETAINAGE	
PLUMBING										
1	FIXTURES MATERIAL	\$ 525.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 525.00	\$ -	
2	FIXTURES LABOR	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -	
3	INSULATION	\$ 450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 450.00	\$ -	
4	PERMIT	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 150.00	100%	\$ -	\$ 15.00	
	PIPING MATERIAL	\$ 1,155.00	\$ -	\$ 950.00	\$ -	\$ 950.00	82%	\$ 205.00	\$ 95.00	
	PIPING LABOR	\$ 770.00	\$ -	\$ 600.00	\$ -	\$ 600.00	65%	\$ 270.00	\$ 60.00	
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,450.00	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00	46%	\$ 1,850.00	\$ 160.00	
PLUMBING										
5	FIXTURES MATERIAL	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -	
6	FIXTURES LABOR	\$ 450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 450.00	\$ -	
7	INSULATION	\$ 250.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 250.00	\$ -	
8	PERMIT	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 150.00	100%	\$ -	\$ 15.00	
	PIPING MATERIAL	\$ 1,170.00	\$ -	\$ 875.00	\$ -	\$ 875.00	75%	\$ 295.00	\$ 87.50	
	PIPING LABOR	\$ 780.00	\$ -	\$ 350.00	\$ -	\$ 350.00	45%	\$ 430.00	\$ 35.00	
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,200.00	\$ -	\$ 1,375.00	\$ -	\$ 1,375.00	43%	\$ 1,825.00	\$ 137.50	
C/O	SPRINKLER HEAD	\$ 2,615.86	\$ -	\$ 2,615.86	\$ -	\$ 2,615.86	100%	\$ -	\$ 261.59	
C/O	PUMP	\$ 449.22	\$ -	\$ 449.22	\$ -	\$ 449.22	100%	\$ -	\$ 44.92	
	SUBTOTAL- CHANGE ORDERS	\$ 3,065.08	\$ -	\$ 3,065.08	\$ -	\$ 3,065.08	#DIV/0!	\$ -	\$ -	
	TOTAL PLUMBING	\$ 9,715.08	\$ -	\$ 6,040.08	\$ -	\$ 6,040.08	62%	\$ 3,675.00	\$ 604.01	
HVAC										
9	MATERIAL	\$ 5,400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,400.00	\$ -	
10	LABOR	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,500.00	\$ -	
11	PERMIT	\$ 100.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 100.00	\$ -	
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,000.00	\$ -	
HVAC										
12	EQUIPMENT	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,000.00	\$ -	
13	MATERIAL	\$ 2,490.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,490.00	\$ -	
14	LABOR	\$ 3,450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 3,450.00	\$ -	
15	PERMIT	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 1,000.00	\$ -	
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,940.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,940.00	\$ -	
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
	SUBTOTAL- CHANGE ORDERS	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
	TOTAL HVAC	\$ 20,940.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 20,940.00	\$ -	
	TOTAL PLUMBING & HVAC	\$ 30,655.08	\$ -	\$ 6,040.08	\$ -	\$ 6,040.08	20%	\$ 24,615.00	\$ 302.00	

m: Application Entry - MUNIS [ISLE OF WIGHT COUNTY]

My File Edit Tools Help



Application	7033	Owner	772
Status	A ACTIVE	Contractor	OBICI PROFESSIONAL CENTER INC
Department	3410 INSPECTIONS	Business	J R WILLS & SONS INC
Project/Activity	COMA - COMMERCIAL ALTERATION	Status code	NEW - NEW
Description 1		Status memo	
Description 2		Assigned to	
Applicant	GC - GENERAL CONTRACTOR		
Estimated cost	0	Fees effective	05/09/2011

Property/Use Non-Conforming Dates/Misc Permits

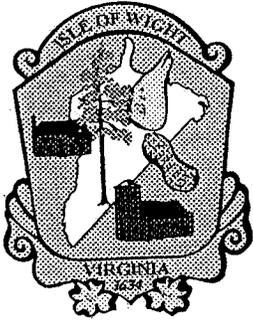
Type	Status	Issued	Restr In	Contractor	Fee Total	Unpaid Amt
ALT	ISSUED	06/01/2011		J R WILLS & SONS INC	793.15	793.15
ELEC PMT	REVIEWING				.00	.00
MECH PMT	REVIEWING				.00	.00
PLBG PMT	REVIEWING				.00	.00
WRAP	REVIEWING				.00	.00

PAID *check # 1208*
cm

Total fees 793.15 Total unpaid 793.15

Prerequisites Hazrd/Restr Names Bonds Sub-Addr Text Plan Review Find by Excel
 Prior History Inspections Violations Reviews Open Items Warnings Find Related
 Attachments (0)

1000



Isle of Wight County
17140 Courthouse Hwy
PO Box 80
Isle of Wight, VA 23397

This is to act as receipt of payment for permit(s) purchased
from the Isle of Wight County Building Officials office.

Application #	Address	Amount
	7171 913D S Church Street	\$ 51.00
	7172 913 S Church Street	\$ <u>51.00</u>
	Total	\$ 102.00

Received by: Leslie Myane 5/19/2011
Pd with checks 1202
in the amount of \$ 102.00

CLAYTON

Vinyl Replacement Windows

Call 650 7969
Stanley. 757.569.9697
Mark. 757.328.0118

070511/230

7572

Date 7-5-11

Job

Smithfield

Town Hall & Police Station

913 Church St

Town Hall Bldg (Mgr office)

Contract 6,472.⁰²

Pd 3,598.⁰⁰

2,874.⁰² ✓

196.²⁹

2,677.⁷¹

\$6.⁸³ per \$100.⁰⁰

Workers Comp

Pd IRWills + Sims INC

Workers Comp 225.39

#36274 + 7,203.61

7,489.⁰⁰

Contract 14,182.⁰⁰

Police Bldg

Contract 7,710.⁰⁰

Pd - 3,891.⁰⁰

3,819.⁰⁰ ✓

\$6.⁸³ per \$100.⁰⁰

Workers Comp - 260.84

3,558.¹⁶

PAID
7-8-11

\$6,235.87

CK # 36322

\$6,235.⁸⁷

Stanley A. Clayton
5128 Duckdown Rd.
Zuni, VA 23898
State Lic. #2705014199

Vinyl Siding
Aluminum Trim
Garage & Entrance Doors

PRODUCT 107

**H & P HARDWARE
AND SPECIALTY, INC.**
700 Broad Street
PORTSMOUTH, VIRGINIA 23707

INVOICE

29343

(757) 397-5008 FAX (757) 393-7953

RECEIVED
JUL - 1 2011

TO
J. R. Wills & Sons, Inc.
1236 Kings Fork Rd.
Suffolk, VA 23434

BY: _____

DATE	7-1-11
CUSTOMER ORDER NO.	
SALESPERSON	
VIA	

TERMS: net 30 days

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	SMITHFIELD POLICE DEPARTMENT		
11	metal door frames		2,730 00
6	metal window frames		136 50
	tax		<u>2,866 50</u>

Thank You!

✓
Copico
 P.O. Box 668
 Suffolk, VA 23439
 (757)934-2113

Invoice

Date	Invoice #
5/27/2011	15917

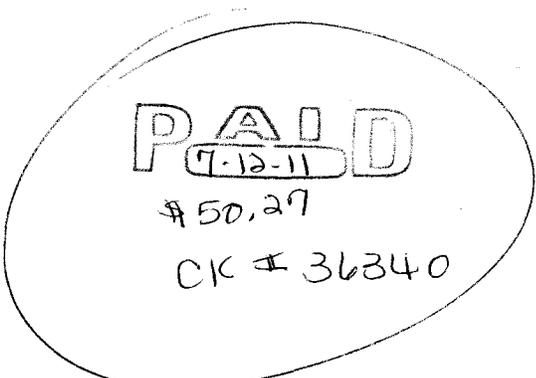
230

Bill To
J.R. wills and Sons Inc. 1236 Kingsfork Road Suffolk, VA 23434

RECEIVED
 MAY 31 2011

BY: _____
 7025

P.O. No.	Terms	Due Date
4-6-2011	Net 15	6/11/2011

Quantity	Description	Rate	Amount
252	Oversize Copying 7 sets of 6 24xs36	0.19	47.88T
			

E-mail
billing@ecopico.com

Subtotal	\$47.88
Sales Tax (5.0%)	\$2.39
Total	\$50.27
Payments/Credits	\$0.00
Balance Due	\$50.27

In the event suit or other proceedings shall be brought on any balance remaining unpaid after thirty (30) days, Customer shall pay Copico, in addition to the balance owed, interest calculated at the rate of 1.5% per month on the unpaid balance, and all costs of collection, including a reasonable attorney's fee not to exceed 25% fo the balance.

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
5156			PO # SMITHFIELD POLICE NEW	NET 10TH	TE	6/17/11	7:19

Sold To:
J. R. WILLS & SONS
1236 KINGS FORK RD.
SUFFOLK VA 23434
(757) 539-3252

Ship To:

DUE DATE: 7/10/11
TERM#557
DOC# 137446
DUPLICATE
* INVOICE *

TAX : 001 VA SALES TAX

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	1		EA	838576	2PK 9" 10TPI Recp Blade 7030	1	16.99 /EA	16.99

** AMOUNT CHARGED TO STORE ACCOUNT **
17.84 TAXABLE 16.99
NON-TAXABLE 0.00
(VAL RAPP) SUBTOTAL 16.99

TAX AMOUNT 0.85
TOTAL AMOUNT 17.84

x Valt H. Reynolds
Received By

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
5156			PO # SMITHFIELD POLICE DEPT	NET 10TH	AMANDA	6/15/11	10:32

Sold To:
J. R. WILLS & SONS
1236 KINGS FORK RD.
SUFFOLK VA 23434
(757) 539-3252

Ship To:

DUE DATE: 7/10/11
TERM#553
DOC# 137369
DUPLICATE
* INVOICE *

TAX : 001 VA SALES TAX

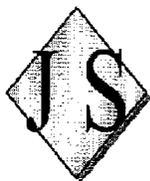
LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	1		EA	490516	10x25 GM1 CLR Shooting	1	26.99 /EA	26.99
2	1		EA	603741	9 In 1 Multi Tool	1	8.99 /EA	8.99
3	1		EA	541245	50PK NonToxic Dust Mask	1	13.49 /EA	13.49

** AMOUNT CHARGED TO STORE ACCOUNT **
51.94 TAXABLE 49.47
NON-TAXABLE 0.00
(VAL RAPP SR.) SUBTOTAL 49.47

TAX AMOUNT 2.47
TOTAL AMOUNT 51.94

x Valt H. Reynolds
Received By

PAID
7-12-11
\$69.78
CK # 36358



Steel Construction, Inc.

[757] 377-8282 Po. Box 204 Windsor Va. 23487 Email; jssteelconstruction@Gmail.com

Invoice 7/18/11

JR Wills and Sons

Order by Gess Wills

3/8 x 1 3/4 8 total pieces

Total due; \$210.00

Chuck Parker Roofing, Inc
4684 Desert Rd.
Suffolk, Virginia 23434
757-986-3072

Invoice No.

2 / 230
7575

INVOICE

Customer

Name J. R. Wills & Sons, Inc.
Address 1236 Kings Fork Rd.
City Suffolk State VA ZIP 23434
Phone 757-539-3252

Date 7/8/2011
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
1	Police Building 913 S. Church St. Smithfield, Va Gutters & Downspouts	\$3,600.00	\$3,600.00

PAID
7-8-11
\$3,600.00
CK # 36321

Payment Details

Cash
 Check
 Credit Card

Name _____
CC # _____ Expires _____

SubTotal	\$3,600.00
Shipping & Handling	\$0.00
Taxes State	
TOTAL	\$3,600.00

All Virginia Environmental Solutions

P.O. Box 953
Smithfield, VA 23431
(757) 357-9997

RECEIVED
JUN 23 2011

Invoice

Number: 28975 / 230
Date: 18-Jun-2011
BY: _____
P.O. Number:

BILL TO 359
JR Wills
1236 Kings Fork Road
Suffolk, VA 23434

JOB SITE 4732
[REDACTED]
913 S. Church Street
Smithfield, VA
7025

Last Payment Date:
18-May-2011

Job Number: _____ Accounting ID: _____

From =>	To	Duration	Unit/Service Type	Quantity	Price/Per	Tax?	Extension
23-May-2011 =>	18-Jun-2011	27	COED PJ w/o Sink (New delivery pro-rated to current billing cycle close.)	1	\$70.89	<input checked="" type="checkbox"/>	\$68.36
23-May-2011 =>	23-May-2011	1	Portable Toilet Set Up Fee Flat rate charge	1	\$35.00	<input type="checkbox"/>	\$35.00
23-May-2011 =>	18-Jun-2011	1	Environmental Fee Flat rate charge	1	\$3.00	<input type="checkbox"/>	\$3.00
18-Jun-2011 =>	18-Jun-2011	1	Fuel Recovery Fee 4.5	1	\$4.79	<input type="checkbox"/>	\$4.79

Rate Description
5 Virginia-Sales Tax

Subtotal NonTaxed: \$42.79
Subtotal Taxable Rental: \$68.36
Rental Tax: \$3.42
Current Invoice Total: \$114.57
Please Pay: \$114.57

PAID
(6-28-11)
\$ 114.57
CK # 36310

Payment Terms: Net 14

YOUR BUSINESS IS APPRECIATED.
WE NOW ACCEPT M/C & VISA VIA PHONE.

A finance charge computed by a periodic rate of 2% per month, 24% annual rate, will be added to all accounts not paid within the 28 day billing cycle. Min.

A ITEM #	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED PREVIOUS	E THIS PERIOD	F MATERIALS STORED	G TOTAL COMPLETED	BALANCE TO FINISH
Smithfield Police Building							
1	Mobilization/Permits	\$250.00		\$250.00		\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,250.00		\$1,250.00		\$1,250.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,500.00		1,750.00			\$1,750.00
3b	Materials	\$1,500.00		750.00			\$750.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$500.00				\$0.00	\$500.00
4b	Materials	\$150.00				\$0.00	\$150.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$650.00				\$0.00	\$650.00
5b	Materials	\$2,500.00		\$2,500.00		\$2,500.00	\$0.00
				\$650.00			
Smithfield Town Managers Office							
1	Mobilization/Permits	\$250.00	250.00			\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,400.00	1,400.00			\$1,400.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,800.00		1,800.00			\$1,800.00
3b	Materials	\$1,600.00		800.00			\$800.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$700.00				\$0.00	\$700.00
4b	Materials	\$350.00				\$0.00	\$350.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$900.00				\$0.00	\$900.00
5b	Materials	\$2,700.00	2,700.00			\$2,700.00	\$0.00
	Change Orders		4,350.00	2,600.00		\$0.00	\$0.00
RFC #	Option A - Provide approx 175 ft trenching for new underground lead to new Town Managers office (conduit to be provided by Va Dom Power)	\$906.29	906.29			\$906.29	\$0.00
						\$0.00	\$0.00
	Original Contract - \$ 21,800.00	\$22,706.29	5,256.29	9,100.00	\$0.00		\$8350.00

COGGIN ELECTRICAL

J.R. Wills & Sons, Inc.

1236 Kings Fork Rd.
 Suffolk, Virginia 23434
 757-539-3252 fax 757-539-8862

Invoice No. 230-02M

INVOICE

Customer

Name Town of Smithfield
 Address 315 Main Street, P.O. Box 246
 City Smithfield State VA ZIP 23431

Date 7/19/2011
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
1	Managers Office Building 913D South Church Street Smithfield, VA Pay Request #2		\$14,909.16
	VENDOR # _____		
	ACCOUNT # _____		
	DEPT HEAD <u>W. G. Pitt</u>		
	TOWN MANAGER <u>Pitt</u>		

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

Taxes _____

\$14,909.16

PAYMENT DUE UPON RECEIPT

Town of Smithfield		PAY REQUEST #2			
Managers Office Building		7/18/2011			
913 D Church St. Smithfield, Va					
CATEGORY	Budget Values	Previous	This Period	To Date	Balance
PROJECT MANAGER @ \$45/HR	\$ 4,050.00	\$ 2,610.00	\$ 540.00	\$ 3,150.00	\$ 900.00
SITE SUPERINTENT @ \$35/HR	\$ 7,525.00	\$ 1,050.00	\$ 1,680.00	\$ 2,730.00	\$ 4,795.00
MISC LABOR @ \$18/HR	\$ 1,800.00		\$ 144.00	\$ 144.00	\$ 1,656.00
PORTABLE TOILETS	\$ 375.00		\$ -	\$ -	\$ 375.00
TELEPHONE	\$ 150.00		\$ 51.28	\$ 51.28	\$ 98.72
DUMPSTER	\$ 2,225.00		\$ -	\$ -	\$ 2,225.00
FINAL CLEANING	\$ 1,200.00		\$ -	\$ -	\$ 1,200.00
DEMOLITION - BUILDING	\$ 6,888.00	\$ 6,888.00	\$ -	\$ 6,888.00	\$ -
CAST-IN-PLACE CONCRETE	\$ 600.00		\$ -	\$ -	\$ 600.00
UNIT MASONRY (BRICK) & DEMO	\$ 1,200.00		\$ -	\$ -	\$ 1,200.00
MISC METAL	\$ 200.00		\$ -	\$ -	\$ 200.00
ROUGH CARPENTRY	\$ 14,928.00	\$ 2,841.80	\$ 2,104.44	\$ 4,946.24	\$ 9,981.76
MISC. BUILDING MATERIALS	\$ 900.00		\$ -	\$ -	\$ 900.00
FRAMING LUMBER/ PLYWOOD	in rough carpentry				
MISC CARPENTRY	\$ 1,500.00		\$ -	\$ -	\$ 1,500.00
FINISH CARPENTRY	in rough carpentry				
MILLWORK	\$ 1,100.00		\$ -	\$ -	\$ 1,100.00
CASEWORK	\$ 5,560.00		\$ -	\$ -	\$ 5,560.00
ALUMINUM STOREFRONT	\$ 3,800.00		\$ -	\$ -	\$ 3,800.00
ROOFING	\$ 8,300.00	\$ 8,300.00	\$ -	\$ 8,300.00	\$ -
GUTTERS & DOWNSPOUTS	\$ 2,600.00		\$ 2,600.00	\$ 2,600.00	\$ -
VINYL SIDING & CORNICE	\$ 6,472.00	\$ 3,598.00	\$ 2,874.00	\$ 6,472.00	\$ -
JOINT SEALANTS	\$ 500.00		\$ -	\$ -	\$ 500.00
INTERIOR DOOR JAMBS / EXTERIOR	\$ 450.00		\$ -	\$ -	\$ 450.00
HARDWARE	\$ 600.00		\$ -	\$ -	\$ 600.00
WINDOWS	in siding				
GYPSUM	in rough carpentry				
ACOUSTIC TILE	in rough carpentry				
VCT / BASE	\$ 1,250.00		\$ -	\$ -	\$ 1,250.00
CARPET	\$ 2,880.00		\$ -	\$ -	\$ 2,880.00
PAINTING	\$ 5,295.00		\$ -	\$ -	\$ 5,295.00
FIRE EXTINGUISHER & CABINET	\$ 350.00		\$ -	\$ -	\$ 350.00
PLUMBING	\$ 2,000.00		\$ 1,375.00	\$ 1,375.00	\$ 625.00
HVAC	\$ 10,940.00		\$ -	\$ -	\$ 10,940.00
FIRE ALARM / SECURITY SYSTEM	by owner				
ELECTRICAL	\$ 11,500.00	\$ 4,350.00	\$ 2,600.00	\$ 6,950.00	\$ 4,550.00
C CONDUIT FOR NEW ELEC SERVICE	\$ 906.29	\$ 906.29	\$ -	\$ 906.29	\$ -
GENERATOR				\$ -	\$ -
ENGINEERING IF REQUIRED	\$ 2,500.00			\$ -	\$ 2,500.00
BUILDING PERMIT	\$ 500.00	\$ 263.98	\$ -	\$ 263.98	\$ 236.02
SUBTOTAL:	\$ 111,044.29	\$ 30,808.07	\$ 13,968.72		
OVERHEAD	\$ 7,773.10		\$ 977.81		
SUBTOTAL:	\$ 118,817.39		\$ 14,946.53		
PROFIT	\$ 5,940.87		\$ 747.33		
TOTAL:	\$ 124,758.26		\$ 15,693.86		
LESS RETAINAGE			\$ 784.69		
TOTAL DUE THIS REQUEST			\$ 14,909.16		

NEWSOME AIR CONDITIONING CO.
 PO BOX 9066
 HAMPTON, VA 23670
 757-244-7934

INVOICE DATE	INV. NO.
07/18/11	008190

SOLD TO: J.R. WILLS & SONS, INC.
 1236 KINGS FORK ROAD
 SUFFOLK, VA 23434

SHIPPED TO: SMITHFIELD POLICE/ TOWNHALL

FED ID = 54-0563251
 STATE CONTRACTOR#

ACCT. NO.	JOB NO.	YOUR ORDERING NO.	TERMS	SALESMAN
64744	30048		PER AGREEMENT	JCR

QUANTITY	PART NO.	DESCRIPTION	UNIT PRICE	AMOUNT
		PLUMBING BLDG 913		1,600.
		PLUMBING BLDG 913D		4,440.
<i>Mailed 7-18-11</i>				
SUB-TOTAL				6,040.
SALES TAX				
FREIGHT				
INVOICE TOTAL				6,040.

10/06 (12/98)
 THERE WILL BE A SERVICE CHARGE ON ALL PAST DUE ACCOUNTS
 PER MONTH WHICH IS 1.5% PER ANNUM.

Town of Smithfield Remodeling & Renovation Services APPLICATION NO. 1 DATE & PERIOD TO: 07-25-11									
SCHEDULE OF VALUES Newsome Air Conditioning Co., Inc. JOB # 30048 Smithfield Townhall - Police JR WILLS & SONS									
A	B	C	D	E	F	G	H	I	
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMP PRIOR PD	WORK COMP THIS PD	MATERIALS STORED	TOTAL COMPLETE	%	BALANCE TO FINISH	RETAINAGE
PLUMBING									
Bid # 913									
1	FIXTURES MATERIAL	\$ 525.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 525.00	\$ -
	FIXTURES LABOR	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -
2	INSULATION	\$ 450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 450.00	\$ -
3	PERMIT	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 150.00	100%	\$ -	\$ 15.00
4	PIPING MATERIAL	\$ 1,155.00	\$ -	\$ 950.00	\$ -	\$ 950.00	82%	\$ 205.00	\$ 95.00
	PIPING LABOR	\$ 770.00	\$ -	\$ 500.00	\$ -	\$ 500.00	65%	\$ 270.00	\$ 60.00
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,450.00	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00	46%	\$ 1,850.00	\$ 160.00
Bid # 913D									
5	FIXTURES MATERIAL	\$ 400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 400.00	\$ -
	FIXTURES LABOR	\$ 450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 450.00	\$ -
6	INSULATION	\$ 250.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 250.00	\$ -
7	PERMIT	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 150.00	100%	\$ -	\$ 15.00
8	PIPING MATERIAL	\$ 1,170.00	\$ -	\$ 875.00	\$ -	\$ 875.00	75%	\$ 295.00	\$ 87.50
	PIPING LABOR	\$ 780.00	\$ -	\$ 350.00	\$ -	\$ 350.00	45%	\$ 430.00	\$ 35.00
	SUBTOTAL- ORIGINAL CONTRACT	\$ 3,200.00	\$ -	\$ 1,375.00	\$ -	\$ 1,375.00	43%	\$ 1,825.00	\$ 137.50
C/O	SPRINKLER HEAD	\$ 2,615.86	\$ -	\$ 2,615.86	\$ -	\$ 2,615.86	100%	\$ -	\$ 261.59
C/O	PUMP	\$ 449.22	\$ -	\$ 449.22	\$ -	\$ 449.22	100%	\$ -	\$ 44.92
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	SUBTOTAL- CHANGE ORDERS	\$ 3,065.08	\$ -	\$ 3,065.08	\$ -	\$ 3,065.08	100%	\$ -	\$ 306.51
	TOTAL- PLUMBING	\$ 9,715.08	\$ -	\$ 6,040.08	\$ -	\$ 6,040.08	62%	\$ 3,675.00	\$ 604.01
HVAC									
Bid # 913									
9	MATERIAL	\$ 5,400.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,400.00	\$ -
10	LABOR	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,500.00	\$ -
11	PERMIT	\$ 100.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 100.00	\$ -
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,000.00	\$ -
Bid # 913D									
12	EQUIPMENT	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,000.00	\$ -
13	MATERIAL	\$ 2,490.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,490.00	\$ -
14	LABOR	\$ 3,450.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 3,450.00	\$ -
15	PERMIT	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 1,000.00	\$ -
	SUBTOTAL- ORIGINAL CONTRACT	\$ 10,940.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,940.00	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
C/O		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	SUBTOTAL- CHANGE ORDERS	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	TOTAL- HVAC	\$ 20,940.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 20,940.00	\$ -
	TOTAL PLUMBING & HVAC	\$ 30,655.08	\$ -	\$ 6,040.08	\$ -	\$ 6,040.08	20%	\$ 24,615.00	\$ 302.00

PAYMENT APPLICATION

TO: J.R. Wills & Sons, Inc. 1236 Kings Fork Road Suffolk, VA 23434 Gess Wills	PROJECT NAME AND LOCATION: RTA384 Smithfield Police Precinct and Town Hall 913 & 913 D South Church Street Smithfield, VA	APPLICATION # 4 PERIOD THRU: 07/18/2011 PROJECT #s: RTA384 DATE OF CONTRACT: 06/01/2011	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: R. T. Atkison Building Corp. 701 Court Street, Suite 100 Portsmouth, VA 23704	ARCHITECT:		
FOR: Demo. Framing, Ins., GWB, Doors & Hardware			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$55,790.00
2. SUM OF ALL CHANGE ORDERS	\$2,727.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$58,517.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$40,274.72
5. RETAINAGE:	
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$2,013.74
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$2,013.74
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$38,260.98
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$21,457.32
8. PAYMENT DUE	\$16,803.66
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$20,256.02

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$2,727.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$2,727.00	\$0.00
NET CHANGES	\$2,727.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: R. T. Atkison Building Corp.
By: [Signature] Date: 07/18/2011
Richard T. Atkison, President

State of: Virginia
County of: Portsmouth
Subscribed and sworn to before
me this 18th day of July 2011
Notary Public: [Signature]
My Commission Expires: 11/30/2013



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....
(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:
By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

P.1 TO:5398862 JUL-18-2011 03:56P FROM:R T ATKISON BUILDING 757-399-2562

CONTINUATION PAGE

PROJECT: RTA384
Smithfield Police Precinct and Town Hall

APPLICATION #: 4
DATE OF APPLICATION: 07/18/2011
PERIOD THRU: 07/18/2011
PROJECT #s: RTA384

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	913 - Demo	\$7,572.00	\$6,814.80	\$757.20	\$0.00	\$7,572.00	100%	\$0.00	
2	913 - New Work	\$17,450.00	\$3,490.00	\$8,027.00	\$0.00	\$11,517.00	66%	\$5,933.00	
3	913D - Demo	\$6,888.00	\$6,888.00	\$0.00	\$0.00	\$6,888.00	100%	\$0.00	
4	913D - New Work	\$9,532.00	\$953.20	\$0.00	\$0.00	\$953.20	10%	\$8,578.80	
5	913 - New Work Materials	\$8,952.00	\$1,790.40	\$4,834.08	\$0.00	\$6,624.48	74%	\$2,327.52	
6	913D New Work Materials	\$5,396.00	\$1,888.60	\$2,104.44	\$0.00	\$3,993.04	74%	\$1,402.96	
7	CO#001 Labor 913	\$1,868.00	\$392.28	\$1,475.72	\$0.00	\$1,868.00	100%	\$0.00	
8	CO#001 New Work Materials 913	\$859.00	\$369.37	\$489.63	\$0.00	\$859.00	100%	\$0.00	
TOTALS		\$58,517.00	\$22,586.65	\$17,688.07		\$40,274.72	69%	\$18,242.28	

Police
913 S. Church ST
\$757.20 Demo
\$12,861.08 New Work
\$1,965.35 C.O.#

Mar. office
913 D. South Church ST
\$2,104.44 New Work

CLAYTON

Vinyl Replacement Windows

Call 650 7969
Stanley 757.569.9697
Mark 757.328.0118

070511/230

7572

Date 7-5-11

Job

Smithfield

Town Hall & Police Station

913 Church St



Town Hall Bldg (Mgr office)

Contract 6,472.⁰²
Pd 3,598.⁰⁰

2,874.⁰² ✓

\$6.⁸³ per \$100.⁰⁰

Workers Comp

196.²⁹

2,677.⁷¹

Pd IR with St Sims INC

Workers Comp 225.³⁹

#36274 + 7,263.⁶¹

7,489.⁰⁰

Contract 14,182.⁰⁰

Police Bldg

Contract 7,710.⁰⁰

Pd - 3,891.⁰⁰

3,819.⁰⁰ ✓

\$6.⁸³ per \$100.⁰⁰

Workers Comp - 260.⁸⁴

3,558.¹⁶

PAID

7-8-11

\$6,235.⁸⁷

\$6,235.⁸⁷

Stanley A. Clayton
5128 Ducktown Rd.
Zuni, VA 23898
State Lic. #2705014199

Vinyl Siding
Aluminum Trim
Garage & Entrance Doors

Chuck Parker Roofing, Inc
 4684 Desert Rd.
 Suffolk, Virginia 23434
 757-986-3072

Invoice No.

2/230
 7575

INVOICE

Customer

Name J. R. Wills & Sons, Inc.
 Address 1236 Kings Fork Rd.
 City Suffolk State VA ZIP 23434
 Phone 757-539-3252

Date 7/8/2011
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
1	Managers Office 913 D South Church St. Smithfield, Va Gutters & Downspouts	\$2,600.00	\$2,600.00

PAID
 7-8-11
 \$ 2,600.⁰⁰
 CK # 36321

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

SubTotal	\$2,600.00
Shipping & Handling	\$0.00
Taxes State	
TOTAL	\$2,600.00

A ITEM #	B DESCRIPTION OF WORK	C SCHEDULED VALJE	D WORK COMPLETED PREVIOUS	E THIS PERIOD	F MATERIALS STORED	G TOTAL COMPLETED	BALANCE TO FINISH
Smithfield Police Building							
1	Mobilization/Permits	\$250.00		\$250.00		\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,250.00		\$1,250.00		\$1,250.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,500.00		1,750.00			\$1,750.00
3b	Materials	\$1,500.00		750.00			\$750.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$500.00				\$0.00	\$500.00
4b	Materials	\$150.00				\$0.00	\$150.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$650.00				\$0.00	\$650.00
5b	Materials	\$2,500.00		\$2,500.00		\$2,500.00	\$0.00
				\$650.00			
Smithfield Town Managers Office							
1	Mobilization/Permits	\$250.00	250.00			\$250.00	\$0.00
2	Demo					\$0.00	\$0.00
2a	Labor	\$1,400.00	1,400.00			\$1,400.00	\$0.00
3	Rough In					\$0.00	\$0.00
3a	Labor	\$3,800.00		1,800.00			\$1,800.00
3b	Materials	\$1,600.00		800.00			\$800.00
4	Trim out					\$0.00	\$0.00
4a	Labor	\$700.00				\$0.00	\$700.00
4b	Materials	\$350.00				\$0.00	\$350.00
5	Lighting					\$0.00	\$0.00
5a	Labor	\$900.00				\$0.00	\$900.00
5b	Materials	\$2,700.00	2,700.00			\$2,700.00	\$0.00
	Change Orders		4350.00	2600.00		\$0.00	\$0.00
RFC #	Option A - Provide approx 175 ft trenching for new underground feed to new Town Managers office (consult to be provided by Va Dom Power)	\$906.29	906.29			\$906.29	\$0.00
						\$0.00	\$0.00
	Original Contract - \$ 21,800.00	\$22,706.29	5256.29	9,100.00	\$0.00		\$8350.00

COGGIN ELECTRICAL

INVOICE

www.sydnorhydro.com
sydnor@sydnorhydro.com



HYDRO...INC.

P.O. BOX 27186
PHONE 804-643-2725

RICHMOND, VIRGINIA 23261
FAX 804-788-9058

Please PAY BY INVOICE

INVOICE NUMBER
24991

SHIPPING ADDRESS
★ 2111 MAGNOLIA STREET, RICHMOND, VA 23223

INVOICE TO
69569

SHIPPED TO

**TOWN OF SMITHFIELD
ATTN: MS ELLEN MINGA
PO BOX 246
SMITHFIELD VA 23431**

**TOWN OF SMITHFIELD WTP
C/O ENGLISH CONST. CO. INC.
ATTN: BRETT STREET
1802-D SOUTH CHURCH ST
SMITHFIELD VA 23430**

INVOICE DATE	YOUR ORDER NUMBER	OUR JOB NUMBER	TERRITORY	TAX EXEMPTION CERTIFICATION NUMBER
6/27/11	WATER TREATMENT	85767-2	11	
DATE SHIPPED OR COMPLETED	F.O.B.	VIA	TERMS	
			PER CONTRACT	
QTY.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	TOTAL AMOUNT
	062155 SOUTH CHURCH WTF FINAL BILLING - MATERIAL ONLY 2 - 250 HP 1800 RPM TEFC PREMIUM EFFICIENCY MOTORS	23,274.50	\$46,549.00	
VENDOR # _____ ACCOUNT # 4-005-42060-7028 DEPT HEAD <i>[Signature]</i> (ok per D. Cargrell) TOWN _____ <i>[Signature]</i>		JUN 28 2011		
TOTAL BILLING				\$46,549.00

ACCOUNTS NOT PAID IN FULL IN **30 DAYS** ARE SUBJECT TO A **FINANCE CHARGE** OF **1 1/2%** OF THE **UNPAID BALANCE** AT THE END OF THE **MONTH** WHICH IS AN **ANNUAL RATE** OF **18%** PER YEAR.

SUNGARD® PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	38176	30/Jun/2011	1 of 2

Bill To: SMITHFIELD POLICE DEPARTMENT, VA
 310 INSTITUTE STREET
 PO BOX 246
 SMITHFIELD, VA 23431
 United States
 Attn: Jimmie Minton

Ship To: SMITHFIELD POLICE DEPARTMENT, VA
 310 INSTITUTE STREET
 PO BOX 246
 SMITHFIELD, VA 23431
 United States
 Attn: Jimmie Minton

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5182LG	SMITHFIELD POLICE DEPARTMENT, V		USD	NET30	30/Jul/2011

No	SKU Code/Description/Comments	Units	Rate	Extended
Contract No. 091540				
13	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	3.00	159.20	477.60
14	OSSI Mobile Client Maps Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	2.00	32.00	64.00
Contract No. 100104				
15	OSSI State Livescan Interface Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	1,360.00	1,360.00
Contract No. 5182-Main				
1	OSSI Client Base Records Management System Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	3,949.92	3,949.92
2	OSSI Property and Evidence Module Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	912.08	912.08
3	OSSI Parking Ticket Administration Module Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	1,113.84	1,113.84
4	OSSI Mugshot Capture Station Software Only Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	1,519.44	1,519.44
Contract No. DW01-232				
12	OSSI RMS Map Display and Pin Mapping License Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	36.40	36.40
Contract No. DW01-234				
5	OSSI Client License for Message Switch Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	5.00	61.15	305.75
6	OSSI Base Mobile Server Software Client Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	2,532.40	2,532.40
7	OSSI Mobile Accident Reporting with Visio Client Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	5.00	182.00	910.00

Page Total **13,181.43**

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
Lake Mary, FL 32746
800-727-8088
www.sungardps.com

Invoice

Handwritten signature

Company	Document No	Date	Page
LG	38176	30/Jun/2011	2 of 2

Bill To: SMITHFIELD POLICE DEPARTMENT, VA
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD, VA 23431
United States
Attn: Jimmie Minton

Ship To: SMITHFIELD POLICE DEPARTMENT, VA
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD, VA 23431
United States
Attn: Jimmie Minton

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5182LG	SMITHFIELD POLICE DEPARTMENT, V		USD	NET30	30/Jul/2011

No	SKU Code/Description/Comments	Units	Rate	Extended
8	OSSI Mobile Client Maps Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	5.00	40.56	202.80
9	OSSI - Mobile Client Software Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	5.00	215.28	1,076.40
10	OSSI License of Incident/Offense Field Reporting Module Client Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	5.00	215.28	1,076.40
11	OSSI Review Module for Field Reporting Maintenance Start: 01/Aug/2011, End: 31/Jul/2012	1.00	2,250.56	2,250.56

Page Total **4,606.16**

Handwritten: PLS

Remit Payment To: SunGard Public Sector Inc.
Bank of America
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	17,787.59
Sales Tax	0.00
Invoice Total	17,787.59
Payment Received	0.00

PSA Reference Number:

Town of Smithfield, Virginia
Annual Engineering Services Contract

PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

INDEPENDENT PROJECTS	Fee Basis	% Complete	Amount Earned	Previous Amount Billed	Amount Due This Invoice
<i>Consent Order/Locality-HRSD Coordination</i> (HR04103-27)					
Coordination Activities	Lump Sum	87.30%	\$ 130,950.00	\$ 127,350.00	\$3,600.00
<i>Consent Order/SSO MOM Program Phase 2</i> (HR04103-40)					
Program Development Work	Lump Sum	98.70%	\$ 103,635.00	\$ 102,690.00	\$945.00
<i>Consent Order / SSES Task 3 Force Main Field Inspections</i> (HR04103-45R)					
Field Inspections	Lump Sum	40.60%	\$ 7,308.00	\$ -	\$7,308.00
<i>Consent Order / SSES Task 4 Smoke Testing</i> (HR04103-46)					
Field Tasks - Smoke Testing	Lump Sum	97.20%	\$ 23,328.00	\$ 22,032.00	\$1,296.00
<i>Consent Order / SSES Task 6 Pump Run Time Analysis</i> (HR04103-48R)					
Analysis of Run Time Data	Lump Sum	48.00%	\$ 6,432.00	\$ 5,319.80	\$1,112.20
<i>Consent Order / SSES Task 7 Office Coordination</i> (HR04103-49R)					
Office Coordination and Management of Field Tasks	Lump Sum	86.80%	\$ 33,331.20	\$ 28,531.20	\$4,800.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

Consent Order / SSES Task 8 Data Analysis and Condition (HR04103-50R)					
Data Analysis	Lump Sum	8.50%	\$ 5,695.00	\$ -	\$5,695.00
Water Model Update (HR04103-51R)					
Water Model Update	Lump Sum	30.00%	\$ 4,425.00	\$ -	\$4,425.00
				TOTALS	\$29,560.20

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-02) Harvest Fellowship Baptist Church Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
Project Labor					
Technical Principal	June	Hourly	\$175.00	2	\$350.00
				Sub Total	\$350.00

TOTAL = \$350.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-02) Smithfield Foods Test Kitchen Site Plan Submittal	Billing Period 2011	Fee Basis	Rate	Time Charged (Hours)	Fee Earned
Project Labor					
Program Manager	June	Hourly	\$145.00	0.2	\$29.00
				Sub Total	\$29.00

TOTAL = \$29.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-27)</i> Consent Order / HRSD-Locality Coordination	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
<i>Project Labor</i>							
Coordination Activities	June	Lump Sum	\$150,000.00	87.30%	\$130,950.00	\$127,350.00	\$3,600.00
Project Totals			\$150,000.00	87.30%	\$130,950.00	\$127,350.00	\$3,600.00

TOTAL = \$3,600.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-40) Consent Order / MOM Program Development Phase 2	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Program Development Activities	June	Lump Sum	\$105,000.00	98.70%	\$103,635.00	\$102,690.00	\$945.00
Project Totals			\$105,000.00	98.70%	\$103,635.00	\$102,690.00	\$945.00

TOTAL = \$945.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-45R)	Billing Period	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Consent Order / SSES Task 3 Force Main Field Inspections	(2011)						
Project Labor							
Field Tasks	June	Lump Sum	\$18,000.00	40.60%	\$7,308.00	\$0.00	\$7,308.00
Project Totals			\$18,000.00	40.60%	\$7,308.00	\$0.00	\$7,308.00

TOTAL = \$7,308.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-46)</i> Consent Order / SSES Task 4 Smoke Testing	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
<i>Project Labor</i>							
Field Tasks - Smoke Testing	June	Lump Sum	\$24,000.00	97.20%	\$23,328.00	\$22,032.00	\$1,296.00
Project Totals			\$24,000.00	97.20%	\$23,328.00	\$22,032.00	\$1,296.00

TOTAL = \$1,296.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-48R) Consent Order / SSES Task 6 Pump Run Time Analysis	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Analysis of Run Time Data	June	Lump Sum	\$13,400.00	48.00%	\$6,432.00	\$5,319.80	\$1,112.20
Project Totals			\$13,400.00	48.00%	\$6,432.00	\$5,319.80	\$1,112.20

TOTAL = \$1,112.20

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

<i>GENERAL REVIEW SERVICES (HR04103-49R)</i> Consent Order / SSES Task 7 Office Coordination	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
<i>Project Labor</i>							
Office Coordination and Management of Field Tasks	June	Lump Sum	\$38,400.00	86.80%	\$33,331.20	\$28,531.20	\$4,800.00
Project Totals			\$38,400.00	86.80%	\$33,331.20	\$28,531.20	\$4,800.00

TOTAL = \$4,800.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-50R) Consent Order / SSES Task 8 Data Analysis and Condition	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Data Analysis	June	Lump Sum	\$67,000.00	8.50%	\$5,695.00	\$0.00	\$5,695.00
Project Totals			\$67,000.00	8.50%	\$5,695.00	\$0.00	\$5,695.00

TOTAL = \$5,695.00

Town of Smithfield, Virginia
Annual Engineering Services Contract
PROJECT BILLING FOR PERIOD BEGINNING JUNE 1, 2011 TO JUNE 30, 2011

GENERAL REVIEW SERVICES (HR04103-51R) Water Model Update	Billing Period (2011)	Fee Basis	Fee	% Complete	Amount Earned	Prior Invoice Amount	Amount Due
Project Labor							
Water Model Update	June	Lump Sum	\$14,750.00	30.00%	\$4,425.00	\$0.00	\$4,425.00
Project Totals			\$14,750.00	30.00%	\$4,425.00	\$0.00	\$4,425.00

TOTAL = \$4,425.00



Draper Aden Associates

Engineering • Surveying • Environmental Services

Progress Report

To: Ms. Sonja Pruitt
Company: Town of Smithfield
From: Andy Snyder
Project Name: Annual Engineering Services Contract – June 2011 Invoices
Project Number: HR04103-02, HR04103-27, HR04103-40, HR04103-45R, HR04103-46, HR04103-48R, HR04103-49R, HR04103-50R, HR04103-51R
Date: July 15, 2011
cc: Bill Hopkins, Scott Schiller

Recent Activities:

1. HR04103-02 – Review of the Harvest Fellowship Baptist and Smithfield Foods Test Kitchen Site Plan submittals.
2. HR04103-27 – Continued coordination with Smithfield and other Consent Order related parties, attended Capacity Team meetings, provided general Consent Order related assistance and continued to assist the Town with miscellaneous information requests and the regional “Business Rules”.
3. HR04103-40 – Continued calibration procedures on the Battery Park Road Force Main Model.
4. HR04103-45R – Performed field inspections of force mains for the consent order project.
5. HR04103-46 – Continued development of smoke testing summary maps and pictures.
6. HR04103-48R – Continued the analysis of pump run time data that has been submitted to date.
7. HR04103-49R – Continue the coordination of various SSES field service tasks and data quality control procedures.
8. HR04103-50R – Began to organize the data collected throughout the SSES field service tasks and generate condition assessment reports.
9. HR04103-51R – Imported the Town’s previous version of their water model and began to update it based on existing GIS data and align it with known geographic features.

Upcoming Tasks:

1. HR04103-02 – Site plan review will be conducted on an as needed basis.
2. HR04103-27 – Attend meetings and coordinate with Town/other localities as necessary.
3. HR04103-40 – Wait for VDEQ comments on the revised MOM Program and provide them with any other information necessary for approval, continue to assist the Town with the development of their MOM Program, and complete calibration procedures on the Battery Park Road Force Main model.
4. HR04103-45R – Organize the information collected during the field inspections and begin to analyze the information for condition assessment purposes.
5. HR04103-46 – Finalize development of the smoke testing maps and pictures and provide a copy to the Town of Smithfield for their records.
6. HR04103-48R – Continue analysis of pump run time data as it is submitted monthly by the Town.

\\Hmp-files\projects\HR04\100\HR04103\HR04103-02\WORK\Billing File\2011 Invoice Files\June 2011\June 2011 Progress Report 7-15-11.doc

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7. HR04103-49R – Continue coordination of all SSES field services.
8. HR04103-50R – Continue analysis of the data collected during the SSES field service tasks and to develop condition assessment report documentation.
9. HR04103-51R – Meet with the Town to discuss other areas of growth that need to be added to the model and confirm operating procedures for the system in order to run various model scenarios.

Scope Changes:

1. None

Budget Status/Percent Complete

1. HR04103-02 – Time and materials task. All work is being done within expected budgetary limits.
2. HR04103-27 – 87.30%
3. HR04103-40 – 98.70%
4. HR04103-45R – 40.60%
5. HR04103-46 – 97.20%
6. HR04103-48R – 48.00%
7. HR04103-49R – 86.80%
8. HR04103-50R – 8.50%
9. HR04103-51R – 30.00%

Schedule Status/Deliverable Status

1. HR04103-02 – On schedule.
2. HR04103-27 – On-going task for duration of Consent Order Project.
3. HR04103-40 – On schedule based on VDEQ deadlines.
4. HR04103-45R – On schedule based on VDEQ deadlines
5. HR04103-46 – On schedule based on VDEQ deadlines.
6. HR04103-48R – On schedule based on VDEQ deadlines.
7. HR04103-49R – On schedule based on VDEQ deadlines.
8. HR04103-50R – On schedule based on VDEQ deadlines.
9. HR04103-51R – On schedule.

Input needed from client "What we are waiting on:"

1. None

Issues you should be aware of/ any other issues:

1. None

Memo

TO: Town Council Finance Committee
FROM: William T. Hopkins, III, Director of Planning, Engineering and Public Works
DATE: July 20, 2011
RE: Scada System Upgrades for Water Tower

On May 3, 2011, Town Council approved the proposal from REW in amount of \$48,571.67 for Water Tower Scada System Upgrades for all four water storage tanks. This work has now been completed. Therefore staff requests that Town Council authorize acceptance of the attached invoice.

REW Corporation
3708 Adams Street
Suite E
Portsmouth VA 23703
757-686-0800
License: 2701 033089A

Contract Invoice

Invoice#: 821-10-4-1

Date: 06/30/2011

Billed To: Town of Smithfield
P.O. Box 246
Smithfield VA 23430

Project: Scada Sys Upgrades Water Tower
Smithfield VA 23431

Due Date: 07/30/2011

Terms: Net 30 Days

Order#

Description	Amount
Invoice Time and material for Scada System upgrade- Installation & programming of SCADA equipment at all four of the Town's water tanks.	48,571.67

Notes:

VENDOR # _____
ACCOUNT # _____
DEPT HEAD u-12
TOWN MANAGER PLS

A service charge of 18 % per annum will be charged on all amounts overdue on regular statement dates.

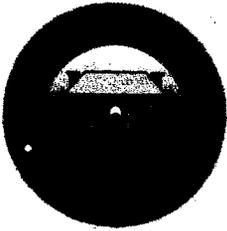
Thank you for your business and prompt payment!

Non-Taxable Amount:	48,571.67
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	48,571.67

Smithfield Water Tower SCADA Project

Proposed scope of work for each of four sites

1. Church Street elevated tank site:
 - Install Master SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Program the new Master radio panel for the Water level signals for Church Street, Wilson Road, Carey Street, and Battery Park.
 - Working with ITT personnel, establish communication between the Master Radio and the RSView SCADA System at the new Water Treatment Facility.
2. Wilson Road elevated tank site:
 - Install remote SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Program the new remote SCADA radio panel to transmit the Wilson Road level signal to Church Street Master SCADA radio panel.
3. Carey Street elevated tank site:
 - Install remote SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Install calibrate level transmitter.
 - Program the new remote SCADA radio panel to transmit the Carey Street level signal to Church Street Master SCADA radio panel.
4. Battery Park elevated tank site:
 - Install remote SCADA radio panel and connect to the existing SCADA antenna.
 - Install a temporary antenna and connect existing Wastewater SCADA repeater radio to temporary antenna.
 - Program the new remote SCADA radio panel to transmit the Battery Park level signal to Church Street Master SCADA radio panel.



SIGNATURE SHEET

R.E.W. Corporation

Proposal: SCADA System Upgrade - Installation & programming of SCADA equipment at all four of the Town's water tanks in the amount of \$48,571.67

(Company Name)

(Description of Contract)

The above item(s) was approved by the Smithfield Town Council on the 3rd day of May, 2011.

Peter M. Stephenson, AICP, ICMA-CM
Town Manager

5/3/2011

Date

Jon Gregory Dickson
R.E.W. Corporation
Vice President

5-3-11

Date



TOWN OF SMITHFIELD

"The Ham Capital of the World"

July 22, 2011

TO SMITHFIELD TOWN COUNCIL

FROM TOWN MANAGER *PETER*

SUBJECT REVIEW OF ANNUAL CONTRIBUTIONS MADE TO ISLE OF WIGHT COUNTY AND AGREEMENTS RELATED TO VOLUNTEER FIRE & RESCUE AND E911 DISPATCHING

Smithfield Volunteer Fire Department

For many years the town has kept a line item budget to cover a variety of items for the fire department ranging from protective clothing, communications, gas & tires, maintenance contracts, fuel, etc. and we have also been the pass through agent for state fire fund monies. However the town has never had any involvement or oversight of SVFD's overall annual operating budget. The town has also been asked at times to assist in funding capital purchases and we have done so typically along with the county and corporate sponsors such as Smithfield Foods. There have not been any formal agreements between the town and SVFD regarding these above items.

Similarly when the town began funding \$30,000 per year to the county to assist in paying for part-time paid staffing there was and still is no agreement or memorandum (MOU) of understanding in place that obligates the town in this regard. The town did enter into a MOU with the county however in 2006 (attached) regarding the new fire station. We agreed to purchase the land (and contribute up to \$100,000 toward its design) and deed it to the county and in return the county agreed to construct, operate and maintain the facility. SVFD is responsible for payment of all utilities. The town will continue to own the land and building wherein the "old" fire station will remain in partial, more limited use by SVFD at 310 Institute Street/Grace Street.

Isle of Wight Volunteer Rescue Squad

For many years the town has budgeted and contributed a flat annual amount of \$75,000 to the IOWVRS. However the town has never had any involvement or oversight of IOWVRS's overall annual operating budget. Occasionally the town may have been asked to assist in funding capital purchases but none in recent memory. There have not been any formal agreements between the town and IOWVRS regarding the above.

The land on the current site of the IOWVRS is owned by the town and under use easement to the county. The town and county jointly own the existing rescue squad facility and we are equally obligated to its maintenance costs as is. This stems from a 1984 agreement which is also attached. We have an annual line item in our budget of

TOWN MANAGER'S OFFICE

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\$30,000 which we contribute to the county to cover our shared cost of maintenance and to assist with part-time paid staffing. Other than our agreement regarding shared cost of maintenance the town has no agreement or MOU in place which obligates it to contribute any funding toward staffing the rescue squad.

Part of the 2006 MOU with the county mentioned above under the fire department also applied to the rescue squad. Part of the design cost the town paid for included plans to renovate and expand the existing rescue squad facility. The county also agreed to pay for the construction of these improvements along with the new fire station. The plans to renovate and expand the existing facility have since changed and the county is now looking for a new site to construct a new rescue squad facility. There is a provision in the 1984 agreement that would allow the town to buy out the county's equal ownership share of the existing rescue squad building should it no longer be used for that purpose in the future.

E911 Emergency Communications Center

The Towns of Smithfield and Windsor centralized emergency dispatching functions with Isle of Wight County in 2002 with the adoption of a three party MOU (final attachment). The dispatch staffers are county employees and there is a board that meets regularly, similar to our tourism arrangement. Primary funding for the center comes through a E911 communications tax, however the state has made unfavorable changes in this regard over the years. Any capital and operational costs incurred over and above the revenues collected via the telephone surcharge are apportioned between the county and the two towns.

The initial percentage for each share was based solely on percentage of overall county population based on the 2000 Census. The MOU prescribes however that the apportionment will be based on the three following factors: population, telephone access lines and calls received (both emergency and self initiated). The IOW County Administrator, Windsor Town Manager and I recently met to review these three factors including the more recent 2010 Census information and the Town of Smithfield's percentage will increase from 25% up to 28.5%. This will be discussed soon at the ECC Board level and then with you all at council committee level.

Old Town Hall serves as the back-up site for the ECC. It has been in use for several weeks now while the county site is being renovated at the county's expense. This building also served this week as the back-up site for the Emergency Operations Center (EOC) during the VOPEX exercise on Tuesday. In the future however the new SPD building on S. Church Street will serve as the back-up EOC for the county.



**MEMORANDUM OF UNDERSTANDING
 BY AND BETWEEN
 THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS,
 THE TOWN COUNCIL OF SMITHFIELD,
 THE SMITHFIELD VOLUNTEER FIRE DEPARTMENT
 AND
 THE ISLE OF WIGHT VOLUNTEER RESCUE SQUAD**

THIS MEMORANDUM OF UNDERSTANDING (hereinafter the "MOU") is entered into this 5th day of July, 2006, by and between the Isle of Wight County Board of Supervisors (the "Board"), the Town Council of Smithfield (the "Council"), the Smithfield Volunteer Fire Department (the "SVFD"), and the Isle of Wight Volunteer Rescue Squad (the IOWVRS). The Board, the Council, the SVFD, and the IOWVRS may hereinafter be referred to jointly as the "Parties".

WHEREAS, the Parties agree that the public interest of the County's citizens will be better served and promoted by the construction of a new building (hereinafter referred to as the "Facility"), along with accessory improvements and facilities, to be used by both the SVFD and the IOWVRS for the express purpose of providing emergency rescue and ambulance services and/or fire services to the citizens of Isle of Wight County; and

WHEREAS, the Parties intend to cooperate in the development of the Facility.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and conditions herein contained, the Parties agree as follows:

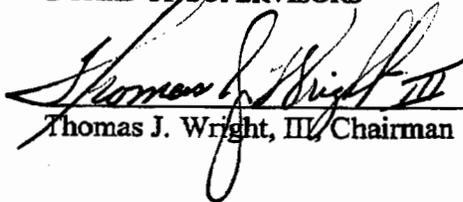
1. The Board and the Council shall enter into a formal contractual arrangement (the "Agreement") in which the Council shall acquire the land upon which the Facility shall be located and thereafter shall deed all rights to the land to the Board at no cost. The Board states that the building shall be used for fire and rescue services purposes. In the event the Board ceases to use the building for a *bona fide* public purpose, the Council shall be given the opportunity to purchase the building and land. The purchase price shall be equal to the appraised value of all improvements to the land at the time of purchase. The Board and Council shall jointly select an appraiser to determine the value of such improvements at such time, and the cost of the appraisal shall be divided equally between the Board and the Council.
2. The Council and/or the SVFD and/or the IOWVRS shall provide the land upon which the Facility will be located and shall pay, either directly or through donations, for the costs and expenses associated with the design concept and master planning of the Facility up to a maximum of One Hundred Thousand Dollars (\$100,000). All other costs associated with the engineering and construction of the Facility shall be borne exclusively by the Board. In

addition, the Board shall be responsible for all capital improvements, including a building generator and HVACs.

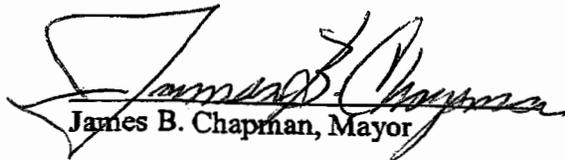
- 3. The Agreement shall further provide for the Board to be solely responsible for the costs and expenses necessary to operate and maintain the Facility. Provided, however, the SVFD and/or the IOWVRS shall be responsible for payment of all utilities, including, but not limited to, electricity, water, sewer, telephone, Internet, etc.
- 4. The Board will provide insurance for the building and real property. The SVFD and/or the IOWVRS shall insure all personal property, including, but not limited to, vehicles and building contents.
- 5. The Board shall engage professionals necessary to facilitate the construction of a new building, including, but not limited to, architects, engineers, construction managers and contractors. The Board shall have the sole authority to conduct procurement, approve plans (including design concept and master planning), provide construction oversight, and approve change orders. Neither the Council, nor the SVFD, nor the IOWVRS shall have the authority to direct the work of any professionals necessary to construct the Facility; provided, however, that the Council, the SVFD and the IOWVRS shall be consulted regarding the design and planning of the Facility.
- 6. The Council shall acquire the land for the Facility by August 1, 2006. The Council shall convey the land to the Board promptly upon acquisition. The Board shall commence the design phase promptly upon conveyance of the land by the Council.

IN WITNESS WHEREOF, the Parties have executed this MOU on the date first set forth above.

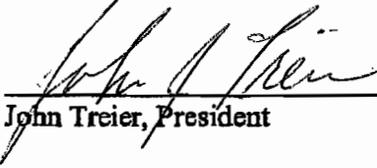
ISLE OF WIGHT COUNTY
BOARD OF SUPERVISORS


Thomas J. Wright, III, Chairman

TOWN OF SMITHFIELD


James B. Chapman, Mayor

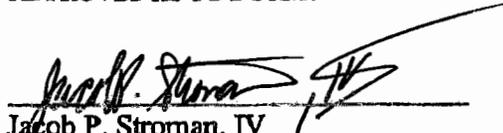
ISLE OF WIGHT
VOLUNTEER RESCUE SQUAD

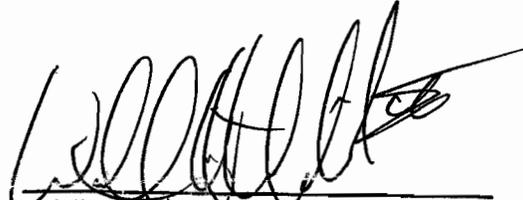

John Treier, President

SMITHFIELD
VOLUNTEER FIRE DEPARTMENT


~~Mickey Stallings, Fire Chief~~
William Chapman, Fire Chief
Smithfield Volunteer Fire Dept.

APPROVED AS TO FORM:


Jacob P. Stroman, IV
County Attorney


William H. Riddick, III
Town Attorney

Town of Smithfield
TO: # 723-85
County of Isle of Wight

verified and mailed to
Delk and Barlow
this day of 1984

298 819

THIS DEED AND AGREEMENT, made and entered into this 18th day of September, 1984, by and between TOWN OF SMITHFIELD, a Virginia municipal corporation, of the first part, hereinafter called "Town"; and the COUNTY OF ISLE OF WIGHT, of the second part, hereinafter called "County":

WHEREAS, by deed from Howard W. Gwaltney, Jr. and Sallie W. Gwaltney to Town of Smithfield, dated December 15, 1982, and recorded in the Clerk's Office of the Circuit Court of Isle of Wight County, Virginia, in Deed Book 284, at page 142, Town acquired a certain parcel of land situate in the Town of Smithfield, County of Isle of Wight, State of Virginia, containing 3.39 acres according to a plat of survey recorded in the Clerk's Office aforesaid in Plat Book 11, at page 24, the said parcel of land being acquired by Town for public purposes; and,

WHEREAS, Town and County have agreed that the public interest of their citizens will be served and promoted by the construction of a building and accessory improvements and facilities on the said parcel of land for the use of Isle of Wight Volunteer Rescue Squad, a Virginia non-stock corporation, for the express purpose of providing emergency rescue and ambulance services to the citizens of Town and County, the said building, facilities and improvements collectively referred to hereinafter as the "Facility," and the term "Facility" shall not refer in any way to water system and cable television facilities owned by Town or others; and,

WHEREAS, in order to provide for joint ownership of the Facility, Town and County have agreed to enter into this deed and agreement for the purpose of providing access to and from the Facility for County and for joint ownership of the Facility, exclusive of the underlying land, by Town and County:

NOW, THEREFORE, for and in consideration of the sum of Ten (\$10.00) Dollars, cash in hand, paid by Town and County, each

DELK AND BARLOW
ATTORNEYS AT LAW
SMITHFIELD,
VIRGINIA

to the other, and other good and sufficient considerations, the receipt of all of which is hereby acknowledged, one from the other, Town, by these presents, does hereby grant and convey unto County a free and unrestricted right of ingress to and egress from the Facility specifically over and along a certain lane 30 feet in width as shown on the said plat and fronting on Route 10, or South Church Street; PROVIDED HOWEVER, that this grant of easement is not intended to vest or create any rights on behalf of the general public; and FURTHER PROVIDED, that this easement shall terminate at such time as Town acquires exclusive ownership of the Facility as provided hereinbelow.

AND IT IS FURTHER AGREED by Town and County, in the way of a restrictive covenant upon the said land, that Town and County shall each own an undivided one-half interest in and to the Facility upon the following terms and conditions, this restrictive covenant to run with the said land:

1. The interest of County in and to the said land is limited to the easement granted hereinabove and an ownership interest in the Facility. County shall have no ownership interest in the fee to the underlying land.

2. At such time as the Facility shall cease to be used and occupied by Isle of Wight Volunteer Rescue Squad, or a successor organization approved by both Town and County, County may, at its option, sell, and Town agrees to thereupon purchase, the Facility for the price determined hereinbelow, upon the giving by County to Town of no less than 90 days written notice of its intention to sell.

In order to determine the price to be by Town to County for the Facility, Town and County shall each select a qualified appraiser, and the said appraisers shall, in turn, jointly select a third qualified appraiser, each of which three appraisers will thereupon conduct a fair market value

appraisal of the Facility in accordance with generally accepted principles of appraisal, and Town shall pay to County the average of the fair market values determined by the three appraisals, the cost of which appraisal shall be divided equally by Town and County.

WITNESS the following signatures and seals, Town of Smithfield having caused these presents to be executed by its Mayor and its seal affixed and attested by its Clerk pursuant to a resolution of the Town Council of the Town of Smithfield adopted October 2, 1984, and the County of Isle of Wight having caused these presents to be executed by the Chairman of its Board of Supervisors, with its seal affixed and attested by the Clerk of the Board pursuant to a resolution adopted on October 4, 1984:

TOWN OF SMITHFIELD

By Amistead Jones
Mayor

SEAL

Attest:

Helen G. Barrett
Clerk

COUNTY OF ISLE OF WIGHT

By Richard L. Jones
Chairman of Board of Supervisors

SEAL

Attest:

W. B. Owen
Clerk

STATE OF VIRGINIA,

COUNTY OF ISLE OF WIGHT, to-wit:

The foregoing instrument was duly acknowledged before me this 2d day of ~~September~~ October, 1984 by Armistead Jones, Mayor of the Town of Smithfield, and Helen G. Barrett, Clerk of the Town.

My commission expires: February 10, 1985.

[Signature]
Notary Public

STATE OF VIRGINIA,

COUNTY OF ISLE OF WIGHT, to-wit:

The foregoing instrument was duly acknowledged before me this 4th day of ~~September~~ October, 1984, by Richard L. Turner, Chairman of the Board of Supervisors of Isle of Wight County and W. B. Owen, Clerk of the Board.

~~My commission expires:~~ _____.

[Signature]
~~Notary Public~~
Commissioner in Chancery

VIRGINIA: Clerk's Office of the Circuit Court of the County of Isle of Wight, October 5, 1984, at 4:00 o'clock P.M, this Deed & Agreement was received and with the certificate annexed, admitted to record.
TESTE: W. E. Laine, Jr. CLERK. By: [Signature] D. C.

Original
See Revised
adopted 4/1/03

MEMORANDUM OF UNDERSTANDING

BY AND BETWEEN

ISLE OF WIGHT COUNTY

AND

the ISLE OF WIGHT COUNTY SHERIFF'S OFFICE, the TOWN OF SMITHFIELD, and the TOWN OF WINDSOR

THIS AGREEMENT, made this 2nd day of April, 2002, by and between the COUNTY OF ISLE OF WIGHT ("County"), the ISLE OF WIGHT COUNTY SHERIFF'S OFFICE, the TOWN OF SMITHFIELD, and the TOWN OF WINDSOR.

WITNESSETH:

1. BACKGROUND:

The County and the Towns of Smithfield and Windsor have studied the benefits, problems, and costs associated with the establishment of a centralized emergency communications center to serve area law enforcement, fire, rescue, and emergency services under a consolidated Emergency Communications Department. Under the terms of this agreement the County, the Town of Smithfield, the Town of Windsor, and the Sheriff's Office wish to set forth the terms upon which such an Emergency Communications Center will be established. In consideration of the mutual benefits and obligations contained herein, the aforementioned parties therefore do agree to the following terms:

2. EMERGENCY COMMUNICATIONS CENTER ESTABLISHED:

The County, the Town of Smithfield, and the Town of Windsor will establish an Emergency Communications Center in the dispatch center of the Sheriff's Office located at the Isle of Wight County Courthouse Complex. The Center will become effective on July 1, 2002, and become operational later in the calendar year, to perform dispatching functions for County and Town law enforcement, and fire and rescue personnel.

The Emergency Communications Center shall be governed by a Board of Directors composed of the following members: the County Administrator, the Smithfield Town Manager, the Windsor Town Manager, the Sheriff, the Smithfield Police Chief, the Windsor Police Chief, the Director of Emergency Management, and the President of the Volunteer Fire and Rescue Association. The members of the Board of Directors shall incur no individual or personal liability for actions taken in good faith by them as members of the Board. The Board of Directors shall elect from among its members a Chairman and a Vice-Chairman who shall serve for one-year terms with eligibility for re-election.

The Board of Directors shall operate the Center in accordance with the Bylaws adopted by the County and the Towns and shall establish operating procedures and policies for the Center. The Board shall submit annually to the County and the Towns an operating budget and report of activities. The Board shall annually review the cost allocation schedule for the Center and make pertinent recommendations for changes to the governing bodies.

The Board of Directors shall select a Communications Manager who shall be responsible for overall Management of the Emergency Communications Center. Qualified employees of any of the parties hereto shall be given preferred consideration for employment in categories with rate of pay and benefits equivalent to their present categories rate of pay and benefits. The determination of employment of such employees shall be made by the Communications Manager. Wages for employees accepting employment shall be determined by the Board of Directors and the fringe benefits for such employees shall be the same as those enjoyed by new employees of the Communications Center. Persons employed by the Center shall be considered County employees; however, the County hereby delegates to the Board of Directors the power to hire, discipline and remove the Center Director (within the limits of the County's established personnel policies), to establish his/her duties, and to recommend his/her compensation. The employees shall be eligible to receive all rights and benefits of County employees.

By this MOU, the Sheriff hereby delegates authority to the County to provide dispatching services for the Sheriff's Office. The Sheriff also agrees to assign five Sheriff's Office employees classified by the Compensation Board as COMOPS/COMOP SUPV to the Emergency

Communications Center. The Sheriff authorizes the Communications Manager to manage the day to day activities of those persons (within the limits of the County's established personnel policies) classified by the Compensation Board; however, the Sheriff shall retain the authority to hire, evaluate, and terminate said appointees and these appointees shall remain employees of the Sheriff. The Sheriff agrees that he will process the appropriate paperwork for the Compensation Board, as necessary to receive funding for the positions reimbursed by them.

If funding of the five (5) State Compensation Board positions is eliminated the Board of Supervisors may continue those positions as recommended by the Board of Directors of the Emergency Communications Center with funding from the 911 tax revenues.

3. ALLOCATION OF COSTS:

Under the Authority of Section 58.1-3813 of the Code of Virginia, the County has imposed a surcharge tax in the amount of \$3.00 per month on each telephone access line in the County (including the two (2) Towns) to pay for the capital costs of development and to offset the operational and maintenance costs of the system.

Any capital and operational costs incurred over and above the revenues collected via the telephone surcharge will be apportioned between the County and the Towns as follows:

Isle of Wight County	<u>67%</u>
Town of Smithfield	<u>25%</u>
Town of Windsor	<u>8%</u>

The apportionment of costs will be based on the following three factors:

Population: the ratio of each jurisdiction's population to the total population of the three (3) jurisdictions, using the most recently published population data from the University of Virginia's Weldon Cooper Center or the U. S. Census Bureau, whichever is most current.

Telephone Access Lines: the number of telephone access lines in each jurisdiction compared as a ratio to the total submitted by Verizon as of January 1st of each year.

Calls Received: the number of calls received at the Center originating in each jurisdiction compared as a ratio to the total calls received at the Center, based on actual logs of calls to be provided by the Communications Manager.

The Board of Directors shall review the allocation criteria on a fiscal year annual basis. The Board shall make recommendations to the County and the Towns for any changes to the initial allocation percentages.

Notwithstanding anything to the contrary in this MOU, the County and the Towns shall be obligated for any operational cost or the cost of an outside attorney provided for this MOU only to the extent such funds are budgeted and appropriated by the respective governing body of each jurisdiction.

4. FISCAL AND ADMINISTRATIVE AGENT:

The County of Isle of Wight is hereby designated as fiscal agent for the Emergency Communications Center. The County shall be responsible for furnishing accounting, purchasing, personnel, and payroll functions for the Center, as well as legal counsel. If, in the opinion of the County Attorney, outside counsel is necessary for the provision of legal services to the Center, the costs will be apportioned between the County and the Towns as follows:

Isle of Wight County	<u>67%</u>
Town of Smithfield	<u>25%</u>
Town of Windsor	<u>8%</u>

5. LIABILITY

The County and the Towns acknowledge that the Board of Directors will act as agents for them in carrying out the dispatching functions of the law enforcement, and fire and rescue activities. The Board of Directors shall

obtain liability insurance adequate to protect the interests of the County and the Towns and itself for claims arising out of its performance of these functions. The purchase of such insurance shall in no way constitute a waiver of any defenses, including but not limited to the defense of sovereign immunity that may be available to the Board of Directors, the County, or the Towns, with respect to any claim against any or all of them.

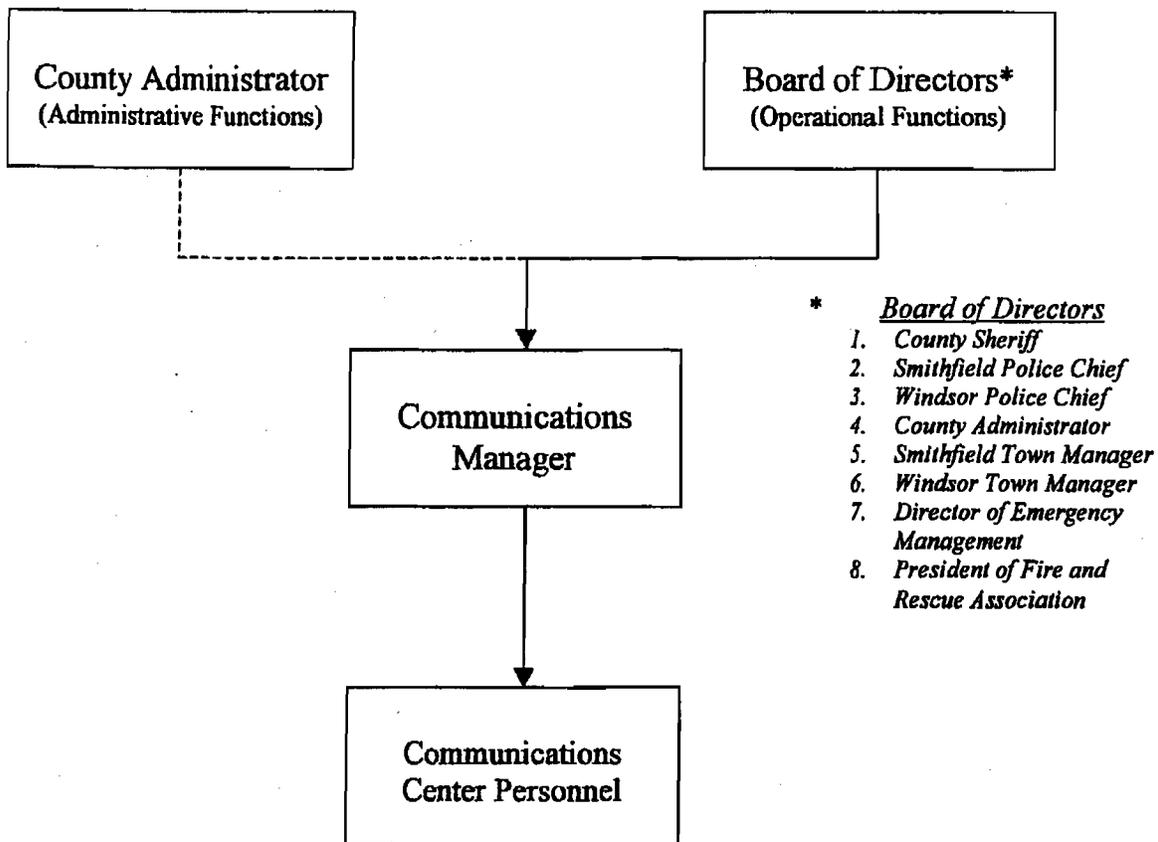
6. EXECUTION: DURATION, JOINT EXERCISE OF POWERS

The County, Towns, and the Sheriff intend this agreement as a joint exercise of their respective powers, as authorized by Section 15.1-21 of the Code of Virginia. The Board of Supervisors, Town Councils, and the Sheriff have therefore caused the MOU to be executed for them by the County Board Chairman and the Mayors, respectively, as of the respective dates indicated below. The MOU will take effect on the date signed by the last necessary party and will continue in effect as adopted through June 30, 2003, and thereafter until modified or dissolved by mutual agreement; provided that either may discontinue its participation at the end of any fiscal year subsequent to that ending on June 30, 2003, one (1) year's written notice to the others parties hereto.

7. SEVERABILITY OF PARTS OF AGREEMENT

It is hereby declared to be the intention that the sections, paragraphs, sentences, and clauses of this MOU are severable. If any section, paragraph, sentence, or clause shall be found to be invalid for any reason, such invalidity shall not affect any of the remaining portions of the MOU.

PROPOSED ORGANIZATIONAL CHART



8. SIGNATURES OF AUTHORIZED AGENTS

Town of Smithfield:

Shawn L. Thomas
Clerk, Town Council

James J. Chapman
Mayor, Town Council

Approved as to Form:

[Signature]
Town Attorney

Town of Windsor:

Patricia M. Mann
Clerk, Town Council

Wesley F. Larrick
Mayor, Town Council

Approved as to Form:

[Signature]
Town Attorney

Sheriff, Isle of Wight County:

CW Phelps
Sheriff

Isle of Wight County:

W. Douglas Cade
Clerk, Board of Supervisors

Robert H. Clark
Chairman, Board of Supervisors

Approved as to Form:

[Signature]
County Attorney



TOWN OF SMITHFIELD

"The Ham Capital of the World"

July 21, 2011

TO SMITHFIELD TOWN COUNCIL

FROM TOWN MANAGER *PETER*

SUBJECT INFORMATIONAL REPORT FOR THE SPECIAL MEETING OF THE TOWN COUNCIL PUBLIC WORKS COMMITTEE ON TUESDAY, JULY 12, 2011

Following public notice posting of the special meeting, the Public Works Committee met at the Smithfield Station parking lot and proceeded through the S. Church Street construction zone. This meeting was held on Tuesday, July 12, 2011 at 1:30 p.m. Committee members were: Ms. Constance Chapman, Mrs. Denise N. Tynes, and Dr. Milton Cook. Other council members present were Mr. T. Carter Williams. Staff members present were: Mr. Peter M. Stephenson, Town Manager, Mr. William T. Hopkins, III, Director of Planning, Engineering and Public Works, and Mr. Wayne A. Griffin, Town Engineer. Messrs. David A. Bradshaw and Michael Tippin, our project engineers and advisors from Clark Nexsen were also present along with the following representatives of Dominion Virginia Power: Mr. William E. Sleasman, Mr. Blake B. Bristol, Mr. Preston R. Sudduth, Mr. Mark S. Fodrie, and Mr. Michael W. Dellinger.

The purpose of the meeting was to discuss and view a proposed change in the construction plans regarding relocation of Dominion Virginia Power transmission lines through the project area. Dominion is requesting that all remaining power poles be placed on one side of the street only. Thus approximately six existing Dominion poles would be relocated from the Pagan River side of the street to the Little Creek side of the street and would replace existing Verizon poles which are being removed. Dominion stated there would be no cost to the town and the request would not cause a delay in the overall project construction. This request is to be put in writing to include justification. Staff expressed concern about any change orders requiring VDOT approval. Clark Nexsen was directed to prepare a drawing or visual showing the change so that it could be shared with council and the residents. Lastly discussion concluded regarding the individual service lines to each dwelling and whether they would remain above ground or buried.

This matter will be further discussed at the regular Public Works Committee meeting on July 26th. Any additional information received subsequently from Dominion or Clark Nexsen will be attached to this meeting summary.

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6

South Church Street Streetscape Improvements Phase V



BEFORE



AFTER



CLARK • NEXSEN
Architecture & Engineering

July 21, 2011

Mr. William (Bill) T. Hopkins III
Town of Smithfield
Planning, Engineering and Public Works
310 Institute Street, P.O. Box 246
Smithfield, VA 23431

RE.: South Church Street Streetscape Improvements Phase V – DVP Relocation

Dear Bill:

Clark Nexsen consulted with Dominion Virginia Power (DVP) to better understand the design requirements for overhead transmission of electrical power and the design decisions to relocate the poles from the north side of South Church Street to the south side of South Church Street between 357 South Church Street and 223 South Church Street. Below is a summary of our consultation:

- In order to allow the Town the required space for their facilities and to meet handicap standards, poles on the south side of South Church Street are required to be moved to the edge of the right-of-way. Poles on the north side of South Church Street were to be moved either 18-inches or 5-feet back from their current location. These locations were dictated to maintain the required clear space on sidewalks to meet handicap standards.
- Safety- All construction is to meet current DVP and National Electrical Safety Code (NESC) standards. The foremost concern in any design is safety. The design shall provide for the safe installation, operation, maintenance, and replacement of all materials and equipment included in the overhead system. The design shall not present a hazard to DVP personnel or the public and shall meet all applicable requirements of the latest edition of the NESC. **Every installation must meet either the current Code, or the code in effect when it was originally installed, or the Code in effect when it was rebuilt.** The installation must conform to current land use under one of the applicable Code editions.
- DVP facilities are designed to minimize tree trimming and to maintain clearance from structures close to right-of-way. The Virginia law known as the **High Voltage Safety Act** forbids any person or any hand-held tool or material from coming within 10 feet of any overhead power line energized at more than 600 volts. This law also forbids operation of any equipment with parts capable of vertical, lateral or swinging motion within 10 feet of such high voltage lines. OSHA regulations may require additional clearance. Anyone who wishes to work or operate equipment in closer proximity than permitted by this law must notify the owner or operator of those lines.
- The original design was Armless Construction. Armless Construction is no longer standard on the DVP system; therefore, no new lines are to be installed utilizing this type construction. Normally, when a pole is replaced and right-of-way permits, DVP will replace existing armless construction with cross arm construction. However, in narrow rights-of-way with clearance issues, as is the case with the South Church Street Streetscape Improvements Phase V, vertical construction is used.

Town of Smithfield

Public Works

July 22, 2011

Page 2 of 2

- If the overhead electrical lines continue to transition from the south to north side, guying rights would need to be obtained on the Fernald property. To date, they have not been willing to grant those rights.
- As DVP transitioned from the south side of South Church Street to the north side, a newly relocated gas line will be in conflict at the location DVP was to set the new poles. The alternate location was to move the poles back 5-feet; this will require trimming several large trees.
- ***The alternate to the above is to have all poles remain on the south side of South Church Street, and remove all poles on the north side. All road crossings will be placed underground.***
 - This change would result in no additional expenditures to the Town and less poles than were originally designed.
 - The vertical construction being utilized will make the line more consistent looking, require minor tree trimming and less vulnerable to tree related outages.
 - This change will reduce the number of houses requiring conversion to underground. 352, 344, 340, 318, 226, and 220 South Church Street, these conversions are at city expense and can be very costly. Not only will the Town need to change the customers meter bases but also pay DVP to convert from overhead service to underground.
 - This change will result in no overhead crossings of electric conductors except one span guy near 379 South Church Street.

Please let me know if you need additional information. I can be reached at 757-961-7722.

Yours very truly,



Michael Tippin, P.E.
Civil Project Manager

MT/mt

Enclosures



TOWN OF SMITHFIELD

"The Ham Capital of the World"

July 22, 2011

TO SMITHFIELD TOWN COUNCIL

FROM TOWN MANAGER *PETER*

SUBJECT NEW MANAGER'S OFFICE AND POLICE DEPARTMENT
SITE ISSUES AND RECOMMENDATIONS

The properties on S. Church Street undergoing renovation for our local government use do not meet town ordinances in many ways. Town Planner William Saunders has compiled the attached list of current site nonconformities. The town has the obligation to bring the property into compliance with our own ordinances and regulations to the greatest degree possible as part of this change in use.

The parking spaces currently in place in front of the future SPD office do not meet code and must be eliminated. Removing them and replacing the front of the building with green space will reduce the impervious surface area and add a much needed and required landscape buffer while still meeting parking requirements. There are several other impervious surface areas that can be reduced with the installation of landscaped islands, removal of the vacant small former rental home and planting of grass, tree canopy and other vegetation.

The property currently consists of four nonconforming lots. Vacating the interior property lines and making the site one lot will eliminate the lot area and width nonconformities. The property is currently split zoned between Residential Office and Highway Retail Commercial. Public Uses are not allowed in the Residential Office zoning district, therefore the entire one new lot to be created needs to be zoned Highway Retail Commercial to become fully conforming. Lastly current site addressing of the buildings is out of sequence. However with the actions above, the new manager's office will become 911 S. Church Street and the new SPD will become 913 S. Church Street.

Staff recommends that council authorize bringing the site into conformance with current town ordinances and regulations to the fullest extent possible. The rezoning and boundary line vacation process should be initiated immediately. The town has an existing demolition contract with AVES and the removal of the small former rental home which is in very poor condition should occur promptly. Most of the other site improvements and landscaping can be performed by town staff and with some assistance from the Blair Brothers at limited expense.

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
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911, 913 South Church Street
(Lots 497, 498, 498A & 499)

Existing Zoning: -Lot 497 – R-O. Residential Office
-Lots 498, 498A & 499 – HR-C, Highway Retail
Commercial

Future Land Use Designation -Retail Commercial

Existing Nonconformities

- Lot 497 -Minimum lot width
-Minimum front and left hand side yard setbacks
-Maximum impervious area
-Entrance Corridor landscape buffer (Adjacent to Rights of Way and parking lots)
- Lot 498 -Minimum lot area and lot width
-Minimum front and left hand side yard setbacks
-Maximum impervious area
-Entrance Corridor landscape buffer (Adjacent to Rights of Way and parking lots)
-Minimum tree canopy
- Lot 498A -Minimum lot area and lot width
-Encroaching accessory structure
-Minimum rear and left hand side yard setbacks (Accessory Structure)
-Maximum impervious area
-Minimum tree canopy
- Lot 499 -Minimum lot area and lot width
-Minimum front and left hand side yard setbacks (Primary Structure)
-Encroaching accessory structure
-Minimum rear and left hand side yard setbacks (Accessory Structure)
-Maximum impervious area
-Entrance Corridor landscape buffer (Adjacent to Rights of Way and parking lots)
-Minimum tree canopy

Nonconformities w/vacation of interior lot lines, demolition of 911 S. Church and rezoned HR-C

(Public Uses, as well as, General and Professional Offices are by-right in HR-C.)

- Minimum front yard setback for proposed Managers Office
- Minimum front yard setback for proposed Police Department
- Minimum rear yard setback for accessory structure
- Maximum impervious area
- Entrance Corridor landscape buffer (Adjacent to Rights of Way and parking lots)
- Minimum tree canopy

Nonconformities w/vacation of interior lot lines, demolition of 911 S. Church and rezoned R-O

(Public Uses are neither by-right nor permitted by SUP; however, General and Professional Offices are by-right in R-O.)

- Minimum front yard setback for proposed Managers Office
- Minimum front yard setback for proposed Police Department
- Minimum rear yard setback for accessory structure
- Maximum impervious area
- Entrance Corridor landscape buffer (Adjacent to Rights of Way and parking lots)
- Minimum tree canopy

PB 13 PG 218

LOT 23
T.P. 221-01-023
MARYETTE M. BARNES
WB 9 PG 6
DB 359 PG 800
PB 13 PG 337-340

LOT 22
T.P. 221-01-022
JULIAN EVANS
SUZANNE EANES EVANS
INSTR.#070006710
PB 13 PG 337-340

REFERENCE - DB 420 PG 601, INSTR.#970003486,
INSTR.#970003487, INSTR.#110001091, PB 13 PG 210

LEGEND:

- - DENOTES IRON PIN FOUND
- ⊥ - DENOTES ADJOINING PROPERTY LINE
- - DENOTES COMPUTED POINT
- OHP- DENOTES OVERHEAD POWER
- - DENOTES CONCRETE MONUMENT FOUND
- ⊙ - DENOTES POWER POLE
- ⊠ - DENOTES WATER METER
- ⊗ - DENOTES LIGHT POLE
- x - DENOTES FENCE
- ⊙ - DENOTES SEWER CLEANOUT

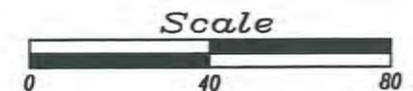
THIS IS TO CERTIFY THAT ON APRIL 13, 2011, I SURVEYED THE PROPERTY SHOWN ON THIS PLAT, SHOWING THE TITLE LINES AND PHYSICAL IMPROVEMENTS. THE IMPROVEMENTS STAND STRICTLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OR VISIBLE EASEMENTS EXCEPT AS SHOWN.

Mr. Canada
EDWARD C. "MO" CANADA, III L.S.

T.P. 21A-01-496
KIPP GILLETTE JONES
LARRY EUGENE JONES
WB 50 PG 401

T.P. 21A-01-500
BAILEY ENTERPRISES
INCORPORATED
INSTR.#970003485
P.C. 2-45-3

PHYSICAL SURVEY
SHOWING PROPERTY OF
TOWN OF SMITHFIELD
LOCATED ON SOUTH CHURCH STREET
TOWN OF SMITHFIELD
ISLE OF WIGHT COUNTY, VIRGINIA
SCALE 1"=40' APRIL 13, 2011



← TO MAIN STREET

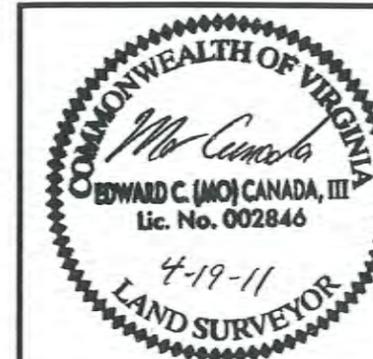
SOUTH CHURCH STREET
RTE 10 BUSINESS 50' R/W

TO BENNS CHURCH →

EXISTING OPEN SPACE

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.

THE PROPERTY SHOWN ON THIS PLAT APPEARS TO BE LOCATED IN ZONE "X" AS SHOWN ON THE FLOOD INSURANCE RATE MAP, COMMUNITY-PANEL NUMBER 510081 0155 D, DATED SEPT. 4, 2002.



1212 S. Church Street Smithfield, VA 23430
PHONE : 757-357-2911 FAX : 757-357-9230

DRAWN BY: ECC JOB #S11-66-SM

PB 13 PG 248

LOT 23
T.P. 221-01-023
MARYETTE M. BARNES
WB 9 PG 6
DB 359 PG 800
PB 13 PG 337-340

LOT 22
T.P. 221-01-022
JULIAN EVANS
SUZANNE EANES EVANS
INSTR.#070006710
PB 13 PG 337-340

REFERENCE - DB 420 PG 601, INSTR.#970003486,
INSTR.#970003487, INSTR.#110001091, PB 13 PG 210

LEGEND:

- - DENOTES IRON PIN FOUND
- ⊥ - DENOTES ADJOINING PROPERTY LINE
- - DENOTES COMPUTED POINT
- OHP- - DENOTES OVERHEAD POWER
- - DENOTES CONCRETE MONUMENT FOUND
- ⊗ - DENOTES POWER POLE
- ⊠ - DENOTES WATER METER
- ⊙ - DENOTES LIGHT POLE
- x - DENOTES FENCE
- ⊙ - DENOTES SEWER CLEANOUT

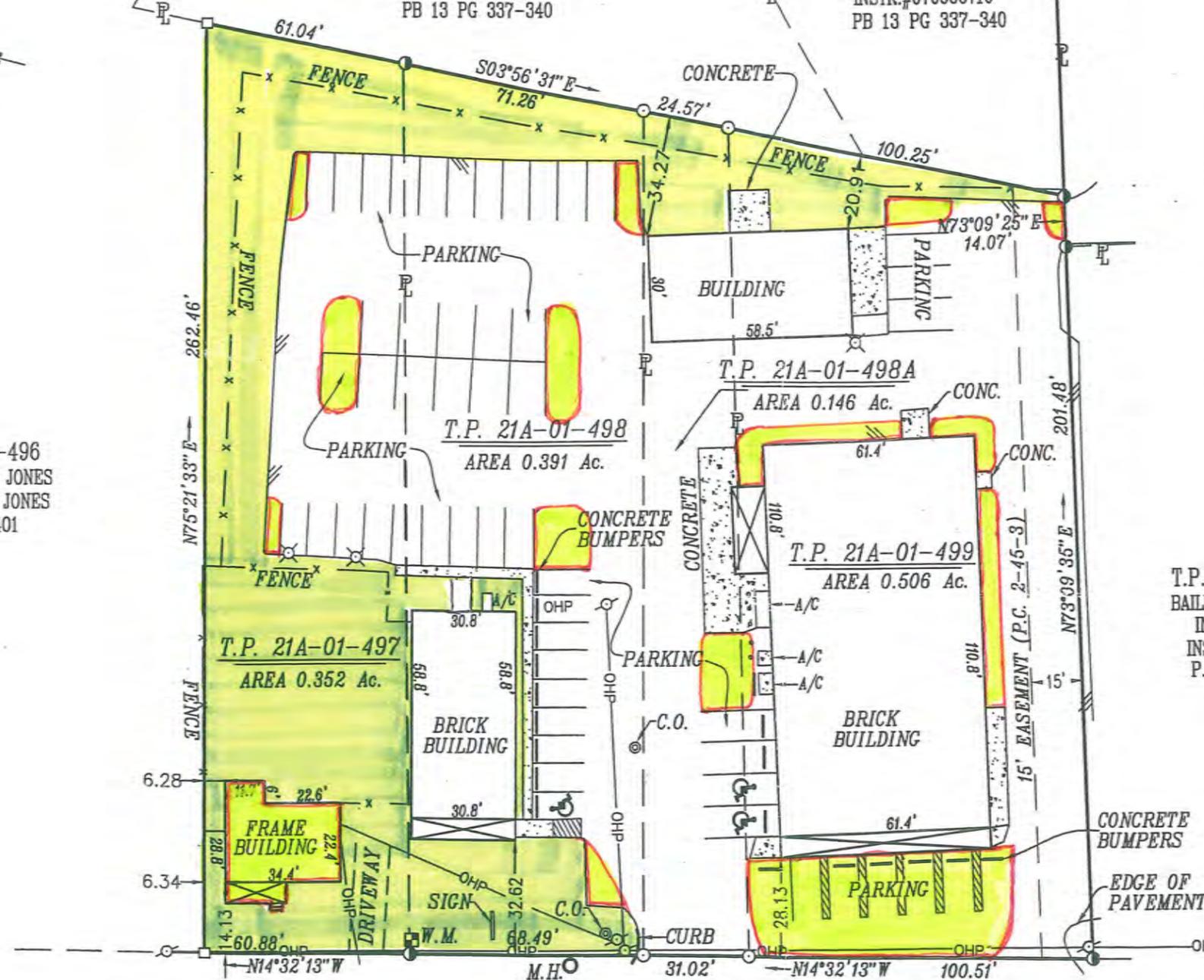
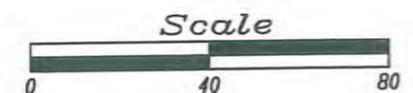
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Mr Canada
EDWARD C. "MO" CANADA, III L.S.

T.P. 21A-01-496
KIPP GILLETTE JONES
LARRY EUGENE JONES
WB 50 PG 401

T.P. 21A-01-500
BAILEY ENTERPRISES
INCORPORATED
INSTR.#970003485
P.C. 2-45-3

PHYSICAL SURVEY
SHOWING PROPERTY OF
TOWN OF SMITHFIELD
LOCATED ON SOUTH CHURCH STREET
TOWN OF SMITHFIELD
ISLE OF WIGHT COUNTY, VIRGINIA
SCALE 1"=40' APRIL 13, 2011



← TO MAIN STREET

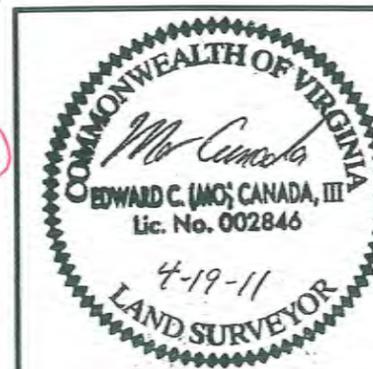
SOUTH CHURCH STREET
RTE 10 BUSINESS 50' R/W

TO BENNS CHURCH →

EXISTING GREEN SPACE
POTENTIAL GREEN SPACE (4.124 acre, 8.9% of site)

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.

THE PROPERTY SHOWN ON THIS PLAT APPEARS TO BE LOCATED IN ZONE "X" AS SHOWN ON THE FLOOD INSURANCE RATE MAP, COMMUNITY-PANEL NUMBER 510081 0155 D, DATED SEPT. 4, 2002.



1212 S. Church Street Smithfield, VA 23430
PHONE : 757-357-2911 FAX : 757-357-9230
DRAWN BY: ECC JOB #S11-66-SM



TOWN OF SMITHFIELD

"The Ham Capital of the World"

July 22, 2011

TO SMITHFIELD TOWN COUNCIL
FROM TOWN MANAGER *PETER*
SUBJECT BUDGETED GENERATOR FOR NEW POLICE STATION

As part of the office relocation and renovation project underway \$50,000 was budgeted for a new generator. Our electrical contractor, REW Corporation has confirmed the minimum load requirements at the new 913 S. Church Street location. It has also been confirmed that the small single phase generator that the SPD currently owns at our rental location will not work in the new three phase, 480 voltage environment. This existing natural gas generator will be relocated to my new office.

Womble Generator of Suffolk was the vendor for this smaller existing generator to be relocated. They also hold an active state contract for pricing of generators to state agencies and political subdivisions. Thus staff recommends that we proceed to procure and order the new generator directly through Womble Generator under state contract. Their quote is attached for your review and approval.

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6

Quotation Number: 8931

Womble Generator Service, Inc.

1765 Nansemond Parkway
Suffolk, VA 23434

(757) 538-8446 - 24 Hour Service Fax: (757) 538-2565

www.womblegenerator.com

Class A Electrical Contractor VA#2705 140229A

Quotation To:	Town of Smithfield Attn: Wayne Griffin	Phone:	(757) 365-4253	Fax:	(757) 357-9933
Address:	P. O. Box 246	City:	Smithfield	State:	VA
Ship To:	Smithfield Police Dept.	Phone:		Fax:	
Shipping Address:		City:		State:	

Subject to the conditions of sale set out below and on the back hereof, Womble Generator Service, Inc. offers to sell to the buyer the following goods upon the following terms:

Quantity	Description	Unit Price	Total Price
1.00	<p>Thank you for the opportunity to provide you with this quotation for the following:</p> <p>Generac 100kW, 6.8L, Natural Gas, 277/480V, 3-Phase, Aluminum, Generator with a Generac 400 Amp, 277/480V, 3-Phase, Nema 3R, Automatic Transfer Switch.</p> <p>Price:</p> <p>Price Includes: Generator, Transfer Switch, Inbound Freight, Battery, Delivery, and Start Up.</p> <p>Price Does Not Include: Site plan (if required), elevation certificate (if required), applicable sales tax, cement pad, mechanical permit/inspection, electrical connection/permit/inspection, fuel connection/permit/inspection, or any additional costs from your gas company for a meter or upgrades.</p> <p>Terms: 25% due upon placement of order (50% of which is non-refundable if order is cancelled for any reason) and 75% due upon delivery.</p> <p>Estimated time of delivery: 2-3 weeks upon receipt of order and deposit.</p> <p>***If customer is tax exempt, a copy of your tax exempt certificate must be returned with the signed contract.</p> <p>***Womble Generator Service, Inc. not responsible for location of generator at jobsite. Recommend generator have at least 5ft clearance on all sides, but must be set according to city codes and guidelines.</p> <p>***Customer responsible for installation, permits, and inspections.</p>		\$28,574.00

Quotation Date: July 22, 2011
Expiration Date: August 22, 2011

WOMBLE GENERATOR SERVICE, INC.

By: Delton Bunch, III

Accepted upon the conditions set out above and additional conditions listed on back of page.
(If accepted, please sign below and return via mail or fax)

Customer: Town of Smithfield

By:

Additional Conditions of Sale

1. Parties: WOMBLE GENERATOR SERVICE, INC. is hereinafter referred to as "Seller". The Buyer is hereinafter referred to as "Buyer".
2. The rights of Buyer hereunder shall neither be assignable nor transferable except with the written consent of Seller.
3. Any order resulting from the Quotation cannot be canceled or altered except with the written consent of Seller and upon terms which will indemnify Seller against all loss occasioned thereby. All additional costs incurred by Seller due to changes in design of specifications, modifications of any order resulting from this Quotation or revision of product must be paid for by the Buyer.
4. CLERICAL OR TYPOGRAPHICAL ERRORS in price, description or otherwise are subject to correction by Seller
5. Unless specified, PRICES do not include any applicable sales, use, excise or other comparable taxes which, if required to be collected or paid by Seller or its supplier, shall be paid by Buyer to Seller unless otherwise stated on the face hereof.
6. TERMS OF PAYMENT unless otherwise specified in writing by Womble Generator Service, Inc., terms of payment is 100% of invoice amount plus applicable taxes at the time of delivery. No retainage or holdback of any kind is offered. No agent or representative of Womble Generator Service, Inc. may change these terms. No changes written of this Quotation become effective unless accepted by Womble Generator Service, Inc. in writing.
7. Seller shall in no event be liable for delays caused by fires, acts of God, strikes, labor difficulties, acts of governmental or military authorities, delays in transportation or procuring materials or causes of any kind beyond Seller's control. No provision for liquidated damages for any cause shall apply under this order. Buyer shall accept delivery within ten (10) days after receipt of the material in respect of which any such shortage is claimed. All sales are made F.O.B. carrier at Womble Generator Service, Inc. Seller is not responsible for loss or damage in transit after having received "In Good Order" receipt from carrier. All claims for loss or damage in transit should be made to the carrier by Buyer.
8. TITLE & LIEN RIGHTS: The equipment shall remain personal property, regardless of how affixed to any realty or structure. Until the price of the equipment has been fully paid in cash, Seller shall, in the event of the Buyer's default, have the right to repossess such equipment.
9. Under the terms of warranty, Seller shall not be responsible nor liable for:
 - a. consequential, collateral or special losses or damages, loss of use or loss of profits.
 - b. equipment conditions caused by fair wear and tear, abnormal conditions of use, accident, neglect or misuse of said equipment.
10. ADDITIONAL SERVICES: Unless stated on the face hereof, Seller does not agree or undertake to supervise or in any manner assist in the installation or start-up or servicing of the goods ordered.
11. Credit will NOT be allowed nor shipment accepted on any part's) or equipment returned unless prior approval in writing has been obtained.
12. The sale warranty obligations assumed by WOMBLE GENERATOR SERVICE, INC. under this contract is set forth on the attached warranty documents.
13. If, before delivery there is a price increase for any of the items sold hereunder which Womble Generator Service, Inc. shall pay, Buyer agrees to pay that same increase, with no markup, to WOMBLE GENERATOR SERVICE, INC.

Revision Date: 8/98

ADDITIONAL
INFORMATION
ITEMS



TOWN OF SMITHFIELD

"The Ham Capital of the World"

COPY

July 22, 2011

TO TIMOTHY E. HAYNAM, P.E., PMP
ASSISTANT REGIONAL TRAFFIC ENGINEER
VIRGINIA DEPARTMENT OF TRANSPORTATION

FROM PETER M. STEPHENSON, AICP, ICMA-CM PS
SMITHFIELD TOWN MANAGER

SUBJECT REQUEST FOR CONSTRUCTION ZONE SPEED LIMIT REDUCTION

As you are aware the Town of Smithfield has proceeded with construction of the last phase of our downtown revitalization streetscape work. The construction area is located on Business Route 10/Church Street from Smithfield Station to Luter Drive/Thomas Street. Presently the underground utility work is being performed while maintaining one lane alternating flow traffic within this narrow right of way which includes many adjacent historic properties.

The two primary reasons for this construction zone speed limit reduction request from 25 miles per hour to 15 miles per hour are worker safety and truck traffic. Although no one has been injured yet, both our contractor and the general public are placed in jeopardy as they work and walk through the construction zone with vehicles passing by very closely. Construction zones are confusing both to motorists and pedestrians and the slower vehicles pass through the construction zone the safer it will be for everyone.

Secondly, although through truck traffic is prohibited within this zone anyway there are still a significant number of delivery trucks and other large, heavy vehicles that pass through along Business Route 10 day and night. Due to the uneven road surfaces created by the construction, the town desires to slow down the truck traffic passing through. This will assist with the safety concern above and address adjacent property owner concerns that have been voiced about heavy truck traffic on the uneven road surfaces causing serious vibration and potential damage to historic structures.

The required forms have been completed and are attached. Thank you very much for your consideration of this request. Do not hesitate to reach me via email at pstephenson@smithfieldva.gov should you have any questions or need any additional information.

TOWN MANAGER'S OFFICE

315 Main Street, P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 • Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6



Conference Registration Form

October 2-4, 2011

Ramada Plaza Richmond West, Henrico County
6624 West Broad Street, Richmond, VA 23230

Name _____

Nickname for Badge _____

Title _____ Telephone _____

Locality/Agency/Firm _____

Address _____

City, State & Zip _____

Name of Spouse (Attending) _____

(Spouse/guests must be registered to attend receptions and host locality night)

Basic Registration Fee (includes activities on Sunday, Monday and Tuesday, except for ticketed events listed below; partial registration fees are not available).

Please check appropriate registration fee:

Member
 \$320

Non-Member
 \$430

Spouse
 \$130

Ticketed Events (please check the events you wish to attend and note additional charges for each event):

VML Golf Tournament. (Sunday; **\$40**; golf form will be mailed upon receipt of tournament fees – Belmont Golf Course)

Name of golfer: _____

Tour of Henrico 9-1-1 Center. (Sunday at 3 p.m. - **no charge**)

National Black Caucus of Local Elected Officials luncheon. (Monday - **\$25**)

Virginia Local Government Managers Association Luncheon. (Monday - **\$25**)

Prayer Breakfast. (Tuesday - **\$20**)

Women in Local Government Luncheon. (Tuesday - **\$25**)

Optional Spouse Activity

Williams Sonoma demonstration and luncheon at Short Pump Mall. (Monday - **\$50**)

Total Registration Fees Due

\$ _____

Check enclosed (**check must be received within 30 days of registration**) **OR**

Purchase Order No. _____

We do not bill for registration fees. Please return completed form and purchase order or check payable to Virginia Municipal League, P.O. Box 12164, Richmond VA 23241. If this form is faxed, please do not mail. You may register on-site at the conference. For additional information call VML at 804/649-8471, Fax: 804/343-3758.

Deadline for registration refunds is Sept. 5, 2011. Refunds will not be given after this date. Please give notification of cancellations by fax or letter.



Room Reservation Form

October 2-4, 2011

Ramada Plaza Richmond West, Henrico County
6624 West Broad Street, Richmond, VA 23230

General Instructions

This form must be used to secure your housing accommodations for the 2011 VML Annual Conference. All requests must be received in writing on this room reservation form. Each person requesting housing must submit a separate form. You may use a photocopy of this form if necessary. Please follow the instructions listed below to reserve your housing.

- Hotel rooms at the special VML rate **are only available to people registered** for the VML Annual Conference or the Mayor's Institute.
- A minimum 2 night stay is required** at the Ramada Plaza. Hotel reservations will not be made until VML has verified that your conference registration fee has been paid.
- Use a separate form** for each housing reservation required. Photocopy this form, if necessary, to request housing for multiple registrants. *Couples need to only submit one form.*
- Reservations must be guaranteed by a major credit card. No checks will be accepted to guarantee room reservations.** The credit card will not be charged unless you fail to show up for your reserved room.
- Your housing confirmation will show the exact cost amount, including tax, of your reserved room. You may bring a check in this amount to the hotel with you to pay for your room if you do not wish to pay by credit card.**
- Deadline for reservations is August 31.** Requests received after that date will be handled on a space available basis with no guarantee that the special VML rate will be available.
- Deadline for cancellations of housing reservations without penalty is 48 hours prior to your scheduled arrival.

**PLEASE PRINT CLEARLY
AND ANSWER ALL QUESTIONS BELOW**

Last Name: _____ First Name: _____

Title: _____ Locality or Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Email CC to: _____

Indicate your order of preference (1 or 2). Both hotels are **100% non smoking**. Room reservations cannot be confirmed until VML Conference registration is paid.

Hotel & Address	Pref. #	No. of beds in room	No. of people in room	Daily Rates Incl. Tax
Ramada Plaza Richmond West 6624 West Broad Street, Richmond, VA 23230	1 or 2	1 or 2	1 or 2	\$141.25
Crowne Plaza Richmond West 6531 West Broad Street, Richmond, VA 23230	1 or 2	1 or 2	1 or 2	\$117.52

Arrival Date: _____ Departure Date: _____

Please note any special disability accommodations needed _____

Guarantee my hotel reservation by: Visa Mastercard American Express Discover

Credit Card #: _____ Exp: _____

Name on Card: _____ Signature: _____

Please return completed form to VML Housing Bureau, PO Box 241, Washington, VA 22747.

Phone: (540) 675-3118 Fax: (540) 675-3176 Email: VML@brmg.com

Confirmations will be emailed to the address(es) provided on your reservation form.



Preliminary Agenda

October 2-4, 2011

Ramada Plaza Richmond West, Henrico County
6624 West Broad Street, Richmond, VA 23230

Unless otherwise noted, activities will take place at the Ramada Plaza West

Sunday, October 2

- 8:30 a.m.** **VML Golf Tournament**
Belmont Golf Course
- 2 - 6:30 p.m.** **Registration & Exhibit Hall**
Ramada Plaza West
- 2:30 - 5 p.m.** **Legislative Committee**
Ramada Plaza West
- 3 - 5 p.m.** **Tour of 9-1-1 Call Center**

Board the bus at the Ramada Plaza West at 3 p.m. for a tour of Henrico County's 9-1-1 call center, where you will see how the county coordinates events ranging from a single emergency call from a distraught citizen to managing the crowds of people who flood into the Richmond area during NASCAR events. No additional fee, but please indicate on the registration form if you will attend.

- 5 p.m.** **Nominations Committee**
Ramada Plaza West
- 5:30 - 6:30 p.m.** **Opening Reception in the Exhibit Hall**
Ramada Plaza West

Monday, October 3

- 8 a.m. - 9 a.m.** **Continental Breakfast**
Westin Hotel
- Transportation provided between the Ramada, the Crowne Plaza and the Westin.
- 9 - 11 a.m.** **Opening Session**
Westin Hotel
- Transportation provided between the Ramada, the Crowne Plaza and the Westin.
- 11 a.m. - 1 p.m.** **Exhibit Hall**
Ramada Plaza West
- 11 - 12:45 p.m.** **National Black Caucus of Local Elected Officials Meeting & Luncheon**
(tickets required for luncheon)
Westin Hotel
- 11:45 - 1 p.m.** **Virginia Local Government Management Association Luncheon**
(tickets required)
Ramada Plaza West
- 1 - 2:10 p.m.** **Concurrent Sessions**
Ramada Plaza West
- 2:10 - 2:30 p.m.** **Refreshment Break in the Exhibit Hall**

2:20 p.m. **Exhibit Hall Drawing**

2:30 - 3:55 p.m. **Concurrent Sessions**
Ramada Plaza West

4:15 - 8:30 p.m. **Host County Night**
Hosted by the County of Henrico
Richmond International Raceway

Pace cars, go-karts, music, fun and food will highlight an evening that will be long remembered. The 400th anniversary of the founding of Henrico County will be nearing its end in October and the county wants the celebrations to end with a grand flourish. Don't miss the fun! Dress will be casual.

Transportation will be provided from the Ramada Plaza and the Crowne Plaza starting at 4:15 p.m.

Tuesday, October 4

All sessions take place at the Ramada Plaza West

- 7:45 - 8:45 a.m.** **Annual Prayer Breakfast**
(tickets required)
- 8 - 9 a.m.** **Continental Breakfast**
- 9 - 10 a.m.** **General Session**
- 10 - 10:15 a.m.** **Refreshment Break**
- 10:15 a.m. - 11:45 a.m.** **Section Meetings & Elections of Officers**
City Section
Urban Section
Town Section
- Noon - 1:15 p.m.** **Grab a Lunch**
- Noon - 1:15 p.m.** **Women in Local Government Luncheon** (tickets required)
- 1:30 - 3 p.m.** **Concurrent Session & Local Government Roundtables**
Concurrent Sessions
Local Government Roundtables
- 3:10 - 4:30 p.m.** **Business Meeting & Election of Officers**
- 5:30 - 6:15 p.m.** **Reception**
- 6:15 - 9 p.m.** **Banquet**
Presentation of achievement awards
Remarks by new president
Entertainment