



July 24, 2015

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

**SUBJECT: JULY 2015 COMMITTEE MEETINGS WILL BE HELD AT THE SMITHFIELD CENTER
LOCATED AT 220 NORTH CHURCH STREET, SMITHFIELD, VA**

MONDAY, JULY 27TH, 2015

4:00 p.m. Police Members: Tynes (CH), Chapman, Gregory

1. Public Comment
2. Operational Updates
- TAB # 1** 3. Authorization to Order Three Budgeted Police Vehicles and Equipment
- TAB # 2** 4. Results of Street Light Survey at Main Street Baptist Church
5. Reappointment of Thomas Jones to the Virginia Alcohol Safety Action Program
- TAB # 3** 6. Street Closure Request for One Way Traffic on Jericho Road for the Bacon Fest on Saturday, October 3, 2015
- TAB # 4** 7. Street Closure Request for Ruritan Car Show Saturday, October 10th, 2015
- TAB # 5** 8. Street Closure Request for Hog Jog Race on Saturday, October 10th, 2015

Immediately following the conclusion of the above meeting:

Water and Sewer Members: Gregory (CH), Smith, Tynes

1. Public Comment
2. Operational Updates

Immediately following the conclusion of the above meeting:

Finance Members: Pack (CH), Gregory, Cook

1. Public Comment
- TAB # 6** 2. June Cash Balances / VML Investment Pool Update
- TAB # 7** 3. Invoices Over \$10,000 Requiring Council Authorization:
 - a. Sungard – OSSI \$20,923.16
 - b. Caldwell Tanks (quarterly inspections) \$26,181.44
 - c. Lewis Construction of Virginia \$14,881.12

TAB # 8 4. Funding Request From Friends of the Smithfield Library for Flooring Project

TUESDAY, JULY 28TH, 2015

4:00 p.m. **Parks and Recreation** **Members: Chapman (CH), Pack, Tynes**

- 1. Public Comment
- TAB # 9** 2. Operational Update – Parks and Recreation Committee Report
- TAB # 10** 3. Fishing Pier Closure for Bacon Fest at Windsor Castle Park from Wednesday, September 30th through Saturday, October 3rd.

Immediately following the conclusion of the above meeting:

Public Works **Members: Smith (CH), Cook, Tynes**

- 1. Public Comments
- TAB # 11** 2. Debris Removal Contract Renewal with Goodrich and Son's and Smithfield Services
- TAB # 12** 3. Authorization to Order Two Budgeted Vehicles Under State Contract Pricing
- 3. Refuse and Recycling Update

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare **Members: Cook (CH), Chapman, Smith**

- 1. Public Comment
- TAB # 13** 2. Pinewood Heights Relocation Project Update
- TAB # 14** 3. Authorization to Accept Low Bid for Budgeted Renovations of Storage Building behind Smithfield Police Department into a Records Storage Facility
- TAB # 15** 4. Cost Estimate for Mothballing Structures on the Pierceville Property

***** Additional Item Not Listed on Committee but will be on Council's August 4th Agenda*****

- Approval of July 7th, 2015 Meeting Minutes
-

Capital Budget items for FY 15/16

Memo

To: Chief Bowman
From: LTC. A. Howell
Re: Police Vehicles and Equipment
Date: July 23, 2015

(3) 2015 Dodge Chargers	\$75,618.00	\$25,206 each
(3) G3 Cameras	\$14,685.00	\$4,895 each
(3) Veh. Emergency Equip	\$18507.72	\$6,169.24/vehicle
Total	\$108,810.72	= \$36,270.24/veh

July
Police Comm.

Peter Stephenson

From: Steven G. Bowman
Sent: Friday, June 26, 2015 11:07 AM
To: Peter Stephenson
Subject: Fwd: Main Street Lighting Survey
Attachments: memo main st.pdf; ATT00001.htm; Visio-MAIN AND GRACE.pdf; ATT00002.htm; Visio-
Main Street light survey.pdf; ATT00003.htm

FYI. We need a street light.

Colonel Steven G. Bowman
Chief of Police
Smithfield Police Department
913 South Church Street
Smithfield, Virginia 23430
(757) 357-3247

NOTE: NO CHARGE FOR DOMINION TO
INSTALL LIGHTS ON THE TWO
EXISTING POLES. MONTHLY COST
FOR THE PAIR WILL BE \$43.59

PS

Begin forwarded message:

From: Matthew Rogers <mrogers@smithfieldva.gov>
Date: June 26, 2015 at 10:49:30 AM EDT
To: "Steven G. Bowman" <sbowman@smithfieldva.gov>, Alonzo Howell <ahowell@smithfieldva.gov>
Subject: Main Street Lighting Survey

Sir,

Attached is the results of the lighting survey requested by Reverend Harrison. If there is any questions please let me know. Thanks

Respectfully,

Matthew B. Rogers

Patrol Lieutenant
Smithfield Police Department
913 S. Church Street
Smithfield, VA 23430
(757)357-3247
mrogers@smithfieldva.gov
FBINA 255th

CONFIDENTIALITY NOTICE: This email (including any attachments) may contain confidential, proprietary and privileged information, and unauthorized disclosure or use is prohibited. If you received this email in error, please notify the sender and delete this email from your system.

Memorandum

To: Chief Steve Bowman
CC: Deputy Chief Alonzo Howell,
From: Lieutenant Matthew Rogers
Date: June 25, 2015
Re: Main Street Lighting Survey

On 6/25/15 at 2136 hours, a lighting survey was conducted in the area of the 500 block of Main Street. The following are the findings of the survey:

- There are two (2) functioning lights between Route 10 and Church Manor Trail on Main Street. A distance of approximately 0.2 mile.
- From the Schoolhouse Museum to Grace Street there are NO functioning lights, a distance of 0.1 mile. There is an existing light pole on right front corner of the Schoolhouse Museum near the crosswalk that is NOT functioning.
- Church Manor Apartments has a non-functioning light pole at the intersection of Main and Church Manor Trail.
- There are two (2) existing telephone poles between Main Street Baptist and Church Manor Trail.

The following are recommendations based on the survey:

- Repair light at Route 10 and Main Street and consider additional lighting in that area to illuminate crosswalk on Route 10, reduce potential for pedestrian/vehicle accident, and reduce potential for criminal activity.
- Repair light at the Schoolhouse Museum to aid in illuminating the crosswalk on Main Street.
- Recommend Church Manor Apartments to repair the inoperable light at the entrance.
- It is recommended that a light source should be added to the existing telephone poles on Main Street between Main Street Baptist and Church Manor Trail. This addition will reduce potential for criminal activity, safer passage for pedestrians and uniformity of lighting in the area.

There is a discrepancy in lighting sources when compared to the 100-400 block of Main Street where there is a light source approximately every 150 feet. In the area of Church Manor Trail and the Schoolhouse Museum there is NO lighting over a distance of approximately 0.1 mile.

An additional survey was completed at the intersection Main and Grace Street; diagram attached. Between Grace Street and Underwood Lane there is sufficient street lighting and light sources from exterior building lights.

Lieutenant Matthew Rogers

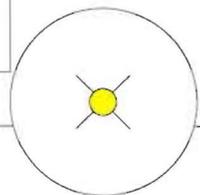
Drawing NOT to scale

GRACE STREET

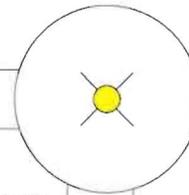
THRIFT



MAIN
LAUNDRY



MAIN STREET



SEABORNE

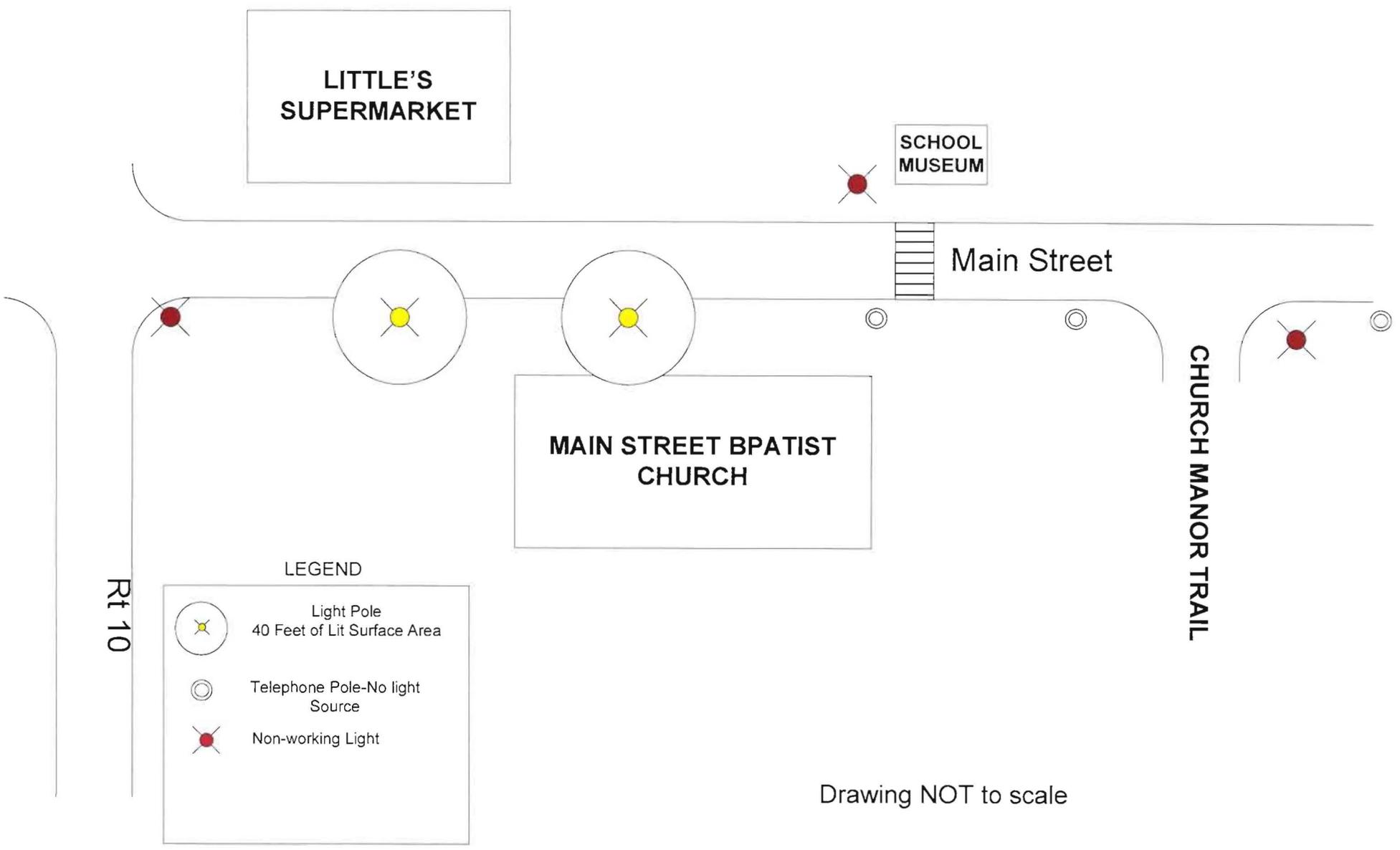
CAR
WASH

CHURCH MANOR TL

LEGEND

-  Light Pole
40 Feet of Lit Surface Area
-  Telephone Pole-No light
Source
-  Non-working Light





LEGEND

-  Light Pole
40 Feet of Lit Surface Area
-  Telephone Pole-No light Source
-  Non-working Light

Drawing NOT to scale

15 June 2015

Mr. Peter Stephenson, Manager
Town of Smithfield, Virginia
310 Institute Street
Smithfield, Virginia 23431

Dear Mr. Stephenson:

I am deeply concerned about the safety of our students and residents who walk along Main Street in our Town. I have noticed an area without lighting between the Schoolhouse Museum and the Main Street Baptist Church. There is lighting between 517 and 519 and it would be helpful if additional lighting were installed at the cross/walk between the Museum and the Church. A pole (electric) exists and it is numbered, #0044, at the exact spot lighting should be added.

I have spoken with Mr. Wayne Griffin and would appreciate it greatly if you would further advise me in this matter.

Sincerely,



James M. Harrison, D.Min.

Main Street Baptist Church

515-17 West Main Street • Post Office Box 159
Smithfield, Virginia 23431
www.mainstreetbaptistva.org

Phone (757) 357-2604
Fax (757) 357-9145
E-mail mainstreetch@aol.com



**Town of Smithfield
Special Event Application for Permit**

Event Date (don't include setup dates here)	Times (don't include setup or street closure times here)	Proposed Location
10/3/15	10 AM-5 PM	WC Riverfront

Event Name	BBB Fest –Bacon Bourbon and Beach Music Festival
Event Organizer (Group Name)	Smithfield VA Events
Tax Exemption ID Number	
Website	www.smithfieldvaevents.com

Event Contacts			
Name	Gina Ippolito	Cell Phone	757-869-0664
Email	gina@smithfieldvaevents.com		
Name		Cell Phone	
Email			

1st Time Event		Annual Event- how many times has event taken place?	Once - 2015
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Event Category Festival Concert Parade Run/Walk Bike Race/Tour Car Show Other _____

Description of Event

Festival goers each get a half pound of bacon with wide array of condiments that my choose to top it. Bourbon tasting ticket holders get 10 bourbon tastings. There will be three stages with live music as well as food vendors, retail vendors and wine and beer sales.

Average Ticket Price	\$ 40-55	Participants will be	<input type="checkbox"/> youth <input checked="" type="checkbox"/> adults <input type="checkbox"/> both
Expected Attendance	2800 - 3000	Largest Attendance Number and Year	2500

What is your plan in the event of bad weather-cancel, reschedule? Rain or shine, cancelation if dangerous weather present- hurricane, strong winds etc

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures Closure

Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
Jericho Road	Restrict to one way, exit only	10/3/15	9 AM-2 PM
Fishing pier	closed. Will post signs and adjust based on final tent set up closer to the event.	9/30 or 10/1 until 10/4	All Day

Road Closures, if approved, will start at least 1 hour before event start. Signage with closure times is placed out in advance of closure.

Alcohol Service and/or Sales? <input checked="" type="checkbox"/> Alcohol		Having music- live bands or DJ? <input checked="" type="checkbox"/> Music	
Date	Times	Date	Times
10/3/15	10 AM-4:30 PM	10/3/15	11 AM-5 PM

List benefits of your event to the community	List Recipients of Proceeds
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**Town of Smithfield
Special Event Application for Permit**

<p>Proceeds benefit Isle of Wight based organizations.</p>	<p>Organizations will be selected by the Smithfield VA Events committee to receive proceeds from the event. Anticipated donations to community for this event this year are +/- \$40,000 for both Benefiting Organizations & Volunteer Organizations. In addition, a \$5 per ticket donation will be made to the Town of Smithfield for Historic Preservation fund for the site. Anticipate this donation to be +/- \$12,000 - \$15,000.</p>
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Check any of the following that your event will include.			
Item	Number	Item	Number
<input checked="" type="checkbox"/> Food, Caterer	2	<input type="checkbox"/> Food, by Organization	
<input checked="" type="checkbox"/> Retail Vendors Non-Profit	1	<input checked="" type="checkbox"/> Retail Vendors For Profit	10
<input checked="" type="checkbox"/> Port-a-Potties	20 plus	<input checked="" type="checkbox"/> Fencing/Barricades	Several feet
<input checked="" type="checkbox"/> Trash Cans	40	<input checked="" type="checkbox"/> Generators	4
<input checked="" type="checkbox"/> Dumpsters	2	<input type="checkbox"/> Special Lighting	
<input type="checkbox"/> Recycle Containers		<input checked="" type="checkbox"/> Golf carts/ATVs	10
<input checked="" type="checkbox"/> First Responders- EMS, Fire	2		
Item	Number	Sizes	
Tents	20	Various sizes ranging from a 40x60 down to 10x20s	
Staging	2	Large covered stages for musical performances	
<input type="checkbox"/> Allowing pets		<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Providing Shuttle Service

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event)	
Policy Number	To be provided closer to the event.
Name of Insurance Liability Carrier	
Insurance Company Address	
Insurance Company Phone Number	

I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

Event Organizer's Signature	<i>Gina Ippolito</i>	Date	7/9/15
Print Name	Gina Ippolito		

Attach the following documents:

Flyers or any promotional materials about event or organization
Site Map/Layout of Event

Windsor Castle Park
Smithfield, VA



BACON EATING CONTEST at the River Stage
 Contestants chosen: 1:30 pm
 Contest: 2:00 pm



SmithfieldVAEvents.com

	Bourbon Tastings		Private Chalets		Bacon & Bourbon Village		Information & Event Merchandise
	Breweries		Reserved Tables		Food Vendors		Entertainment Stages
	Wine Sales		Restrooms & Restroom Trailers		Retail Vendors		Manned ABC Check-Point



Town of Smithfield
Special Event Application for Permit

Event Date (don't include setup dates here)	Times (don't include setup or street closure times here)	Proposed Location
OCT 10 2015	7 AM - 3 PM (SHOW 8 AM - 2 PM)	100-200-300 BLOCKS OF MAIN STREET

Event Name	RURITAN CAR, BIKE & TRUCK SHOW
Event Organizer (Group Name)	SMITHFIELD RURITAN CLUB
Tax Exemption ID Number	
Website	

Event Contacts			
Name	NAN YORK	Cell Phone	365-9458
Name		Cell Phone	
Email	NAN YORK @ HUGHES.NET		
Email			

1 st Time Event		Annual Event- how many times has event taken place?	13 TIMES
Event Category	<input type="checkbox"/> Festival <input type="checkbox"/> Concert <input type="checkbox"/> Parade <input type="checkbox"/> Run/Walk <input type="checkbox"/> Bike Race/Tour <input checked="" type="checkbox"/> Car Show Other _____		
Description of Event	CAR, BIKE, & TRUCK SHOW W/ TROPHIES & DOOR PRIZES TO PARTICIPANTS		
Average Ticket Price	\$ 20	Participants will be	<input type="checkbox"/> youth <input checked="" type="checkbox"/> adults <input type="checkbox"/> both
Expected Attendance	100 CARS	Largest Attendance Number and Year	100 CARS 2014
What is your plan in the event of bad weather-cancel, reschedule?	CANCEL		

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures			<input checked="" type="checkbox"/> Closure
Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
100-200-300 BLOCKS OF MAIN ST		OCT 10	

Road Closures, if approved, will start 1 hour before event start. Signage with closure times is placed out in advance of closure.

Alcohol Service and/or Sales? <input type="checkbox"/> Alcohol	Having music- live bands or DJ? <input type="checkbox"/> Music
Date	Times

List benefits of your event to the community	List Recipients of Proceeds
COMMUNITY SERVICE, EVENT ATTRACTS @ 500+ PEOPLE TO SMITHFIELD & ENGAGES LOCAL MERCHANTS WHO SPONSOR THE EVENT.	UNKNOWN AT THIS TIME (8.15.14)



**Town of Smithfield
Special Event Application for Permit**

Check any of the following that your event will include.			
Item	Number	Item	Number
<input type="checkbox"/> Food, Caterer		<input type="checkbox"/> Food, by Organization	
<input type="checkbox"/> Retail Vendors Non-Profit		<input type="checkbox"/> Retail Vendors For Profit	
<input type="checkbox"/> Port-a-Potties		<input checked="" type="checkbox"/> Fencing/Barricades	
<input type="checkbox"/> Trash Cans		<input type="checkbox"/> Generators	
<input type="checkbox"/> Dumpsters		<input type="checkbox"/> Special Lighting	
<input type="checkbox"/> Recycle Containers		<input type="checkbox"/> Golf carts/ATVs	
<input type="checkbox"/> First Responders- EMS, Fire			
Item	Number	Sizes	
Tents	2	10 x 20 (S&B TENT SVC)	
Staging		BAND STAND @ SMITHFIELD TIMES	
<input type="checkbox"/> Allowing pets		<input type="checkbox"/> Fireworks	<input type="checkbox"/> Providing Shuttle Service

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event)	
Policy Number	} RURITAN INSURANCE RIDER OBTAINED PRIOR TO EVENT
Name of Insurance Liability Carrier	
Insurance Company Address	
Insurance Company Phone Number	

I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

Event Organizer's Signature	<i>Nan York</i>	Date	8-15-2014
Print Name	NAN YORK		

Attach the following documents:

Flyers or any promotional materials about event or organization
Site Map/Layout of Event

as we get closer to the event we will provide these



**Town of Smithfield
Special Event Application for Permit**

Event Date (don't include setup dates here)	Times (don't include setup or street closure times here)	Proposed Location
October 10, 2015	7:00 am – 11:00 am	Smithfield Foods & numerous streets in town

Event Name	Smithfield Hog Jog & Kids Run
Event Organizer (Group Name)	Smithfield Hog Jog Committee (IOW Christian Outreach)
Tax Exemption ID Number	54- 1638727
Website	

Event Contacts					
Name	Robin Gearey	Cell Phone	329-2418	Email	robingearey@hotmail.com
Name	Sam Valdes	Cell Phone	871-0816	Email	natgasig71@aol.com

1st Time Event		Annual Event- how many times has event taken place?	13
Event Category <input type="checkbox"/> Festival <input type="checkbox"/> Concert <input type="checkbox"/> Parade <input checked="" type="checkbox"/> Run/Walk <input type="checkbox"/> Bike Race/Tour <input type="checkbox"/> Car Show Other _____			
Description of Event			
5K run/walk and 250 meter kids fun run & Wild Hog (approximately 5K)			
Average Ticket Price (Registration)	\$25-30	Participants will be <input type="checkbox"/> youth <input type="checkbox"/> adults <input checked="" type="checkbox"/> both	
Expected Attendance	750-1000	Largest Attendance Number and Year	800-950 (2013)
What is your plan in the event of bad weather-cancel, reschedule?		Never had to cancel – probably would reschedule	

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures			<input checked="" type="checkbox"/> Closure
Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
Rt. 10 by-pass, Jericho, Hill Street, Grace St., Main Street	Closure	October 10, 2015	9:00 am-10:30 am

Road Closures, if approved, will start at least 1 hour before event start. Signage with closure times is placed out in advance of closure.

Alcohol Service and/or Sales? <input checked="" type="checkbox"/> Alcohol		Having music- live bands or DJ? <input checked="" type="checkbox"/> Music	
Date	Times	Date	Times
October 10, 2015	9:00 am to 12:00 noon	October 10, 2015	9:00 am – 12:00 noon

List benefits of your event to the community	List Recipients of Proceeds
Fundraiser for IOW Christian Outreach Program	Christian Outreach



**Town of Smithfield
Special Event Application for Permit**

Check any of the following that your event will include.			
Item	Number	Item	Number
<input type="checkbox"/> Food, Caterer		<input checked="" type="checkbox"/> Food, by Organization	
<input type="checkbox"/> Retail Vendors Non-Profit		<input type="checkbox"/> Retail Vendors For Profit	
<input checked="" type="checkbox"/> Port-a-Potties		<input checked="" type="checkbox"/> Fencing/Barricades	
<input checked="" type="checkbox"/> Trash Cans		<input type="checkbox"/> Generators	
<input type="checkbox"/> Dumpsters		<input type="checkbox"/> Special Lighting	
<input type="checkbox"/> Recycle Containers		<input type="checkbox"/> Golf carts/ATVs	
<input checked="" type="checkbox"/> First Responders- EMS, Fire	2-3		
Item	Number	Sizes	
Tents	4 for staging	10x10 (2 each) 8x8 (2 each)	
Staging			
<input type="checkbox"/> Allowing pets	<input type="checkbox"/> Fireworks	<input type="checkbox"/> Providing Shuttle Service	

1 of 2

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event) Not needed in the past	
Policy Number	
Name of Insurance Liability Carrier	
Insurance Company Address	
Insurance Company Phone Number	

I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

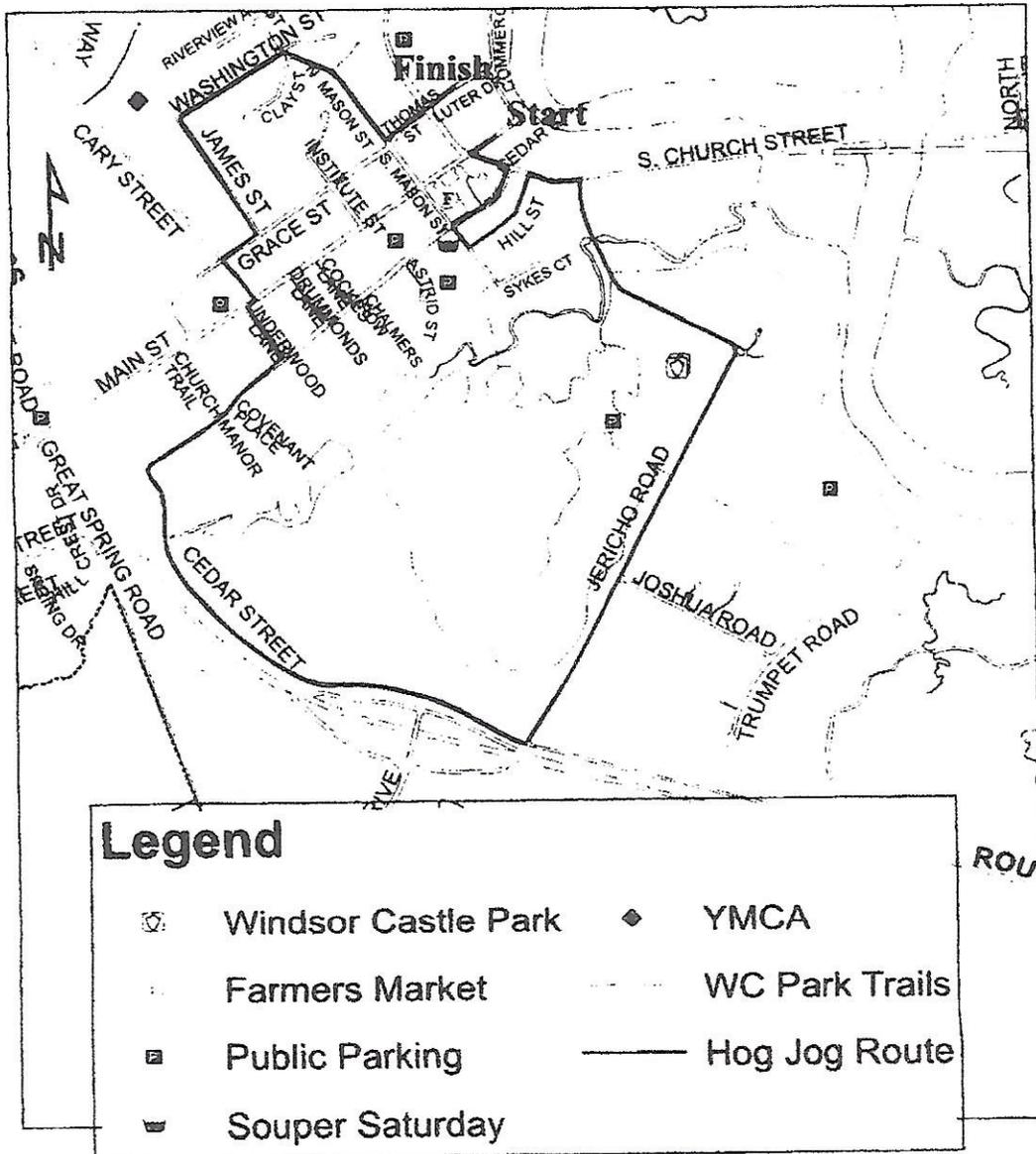
Event Organizer's Signature	<i>Barbara Stafford</i>	Date	July 14, 2015
Print Name	<i>Barbara Stafford</i>		

Attach the following documents:

Flyers or any promotional materials about event or organization	
Site Map/Layout of Event	Attached

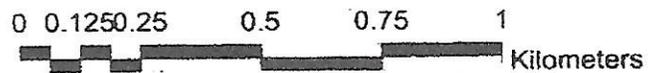
*647-4061
dbstaff@choate.net*

HOG 12th ANNUAL JOG



Legend

- | | | | |
|--|---------------------|--|----------------|
| | Windsor Castle Park | | YMCA |
| | Farmers Market | | WC Park Trails |
| | Public Parking | | Hog Jog Route |
| | Souper Saturday | | |



SM THE FIELD ON 12 2013

CASH BALANCES AS OF JUNE 2015					
			Current Month	Prior Year	
ACCOUNT NAME	BANK NAME	ACCOUNT	Interco.	Interco./Interdep	ADJUSTED
		BALANCE	Balances	Balances	BALANCES
Water	Farmers Bank	1,398,080.80	(463,004.06)	(498,004.40)	437,072.34
Water-Debt Service	Farmers Bank	1,072,230.06	20,110.75		1,092,340.81
Water Capital Escrow (availability fees)	TowneBank	404,260.10	5,440.00		409,700.10
Water Treatment Plant Escrow	TowneBank	111,818.91	-		111,818.91
Water Deposit Account	TowneBank	115,558.53	-		115,558.53
Water Development Escrow	TowneBank	95,661.36	2,400.00		98,061.36
Subtotal Water		3,197,609.76	(435,053.31)	(498,004.40)	2,264,552.05
			-		
Sewer	Farmers Bank	466,578.34	(140,161.82)	(358,599.79)	(32,183.27)
Sewer Development Escrow	TowneBank	352,662.87	2,400.00		355,062.87
Sewer Capital Escrow (availability fees)	TowneBank	826,223.51	8,240.00		834,463.51
Sewer Compliance	Farmers Bank	1,046,154.41	52,135.68	-	1,098,290.09
Subtotal Sewer		2,691,619.13	(77,386.14)	(358,599.79)	2,255,633.20
Highway	Farmers Bank	90,772.36	(138,426.75)	-	(47,654.39)
General Fund	Farmers Bank	2,383,658.85	686,989.16	856,604.19	3,927,252.20
Payroll	Farmers Bank	316,895.79			316,895.79
Money Market-General Fund	TowneBank	2,189.15			2,189.15
Business Super Now-General Fund	Farmers Bank	33,146.05			33,146.05
Money Market-General Fund	Farmers Bank	289,979.79			289,979.79
General Fund Capital Escrow Account	TowneBank	214,946.19			214,946.19
Certificate of Deposit	Farmers Bank	526,168.55			526,168.55
Certificate of Deposit-Police Dept	Farmers Bank	36,748.30			36,748.30
Special Project Account (Pinewood)	Farmers Bank	19,984.14			19,984.14
Pinewood Heights Escrow	Farmers Bank	42,219.75			42,219.75
SNAP Account	Farmers Bank	2,371.75			2,371.75
Museum Account	Farmers Bank	105,399.88			105,399.88
S. Church Street Account	TowneBank	36,122.96	(36,122.96)	-	-
Subtotal General Fund		4,009,831.15	650,866.20	856,604.19	5,517,301.54
TOTAL ALL FUNDS		9,989,832.40	0.00	-	9,989,832.40

REGIONS BANK
1900 5TH AVE N - 25TH FL
BIRMINGHAM AL 35203

ADMINISTRATOR:	JOY HOLLOWAY 804-343-3112
INVESTMENT OFFICER	
RELATIONSHIP MANAGER	
ACCOUNT NUMBER	9246002035

TOWN OF SMITHFIELD, VA
ATTN: ELLEN D. MINGA, TREASURER
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD VA 23431

IF YOU HAVE QUESTIONS CONCERNING THIS STATEMENT, PLEASE CONTACT
YOUR ACCOUNT ADMINISTRATOR.

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Statement Period 06/01/2015 through 06/30/2015
Account Number 9246002035

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ACCOUNT STATEMENT

Statement Period
Account Number

06/01/2015 through 06/30/2015
9246002035

Balance Sheet

	AS OF 06/01/2015		AS OF 06/30/2015	
	COST VALUE	MARKET VALUE	COST VALUE	MARKET VALUE
A S S E T S				
CASH	0.00	0.00	0.00	0.00
TOTAL CASH & RECEIVABLES	0.00	0.00	0.00	0.00
COMMON TRUST FUNDS - BALANCED				
COMMON TRUST FUNDS - BALANCED	500,547.55	503,858.64	500,840.76	503,628.23
TOTAL COMMON TRUST FUNDS - BALANCED	500,547.55	503,858.64	500,840.76	503,628.23
TOTAL HOLDINGS	500,547.55	503,858.64	500,840.76	503,628.23
TOTAL ASSETS	500,547.55	503,858.64	500,840.76	503,628.23
L I A B I L I T I E S				
TOTAL LIABILITIES	0.00	0.00	0.00	0.00
TOTAL NET ASSET VALUE	500,547.55	503,858.64	500,840.76	503,628.23
TOTAL LIABILITIES AND EQUITY	500,547.55	503,858.64	500,840.76	503,628.23

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Page 2

Statement Period 06/01/2015 through 06/30/2015
Account Number 9246002035

Summary Of Fund

MARKET VALUE AS OF 06/01/2015		503,858.64
CTF DISTRIBUTIONS	344.57	
REALIZED GAIN OR LOSS	0.00	
UNREALIZED GAIN OR LOSS	523.62-	
ADMINISTRATIVE EXPENSES	51.36-	
TOTAL MARKET VALUE AS OF 06/30/2015		503,628.23

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Page 3

Statement Period 06/01/2015 through 06/30/2015
Account Number 9246002035

Asset Summary As Of 06/30/2015

DESCRIPTION	MARKET VALUE	COST	% OF PORT
COMMON TRUST FUNDS - BALANCED	503,628.23	500,840.76	100
TOTAL INVESTMENTS	503,628.23	500,840.76	
CASH	0.00		
DUE FROM BROKER	0.00		
DUE TO BROKER	0.00		
TOTAL MARKET VALUE	503,628.23		

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Page 4

Statement Period 06/01/2015 through 06/30/2015
Account Number 9246002035

Asset Detail As Of 06/30/2015

UNITS/BOOK VALUE	DESCRIPTION	MARKET VALUE	COST	% OF PORT
COMMON TRUST FUNDS - BALANCED				
50,044.853	CUSIP # CF5400035 VIRGINIA INVESTMENT POOL	503,628.23	500,840.76	100
		503,628.23	500,840.76	100
	TOTAL INVESTMENTS	503,628.23		
	CASH	0.00		
	DUE FROM BROKER	0.00		
	DUE TO BROKER	0.00		
	NET ASSETS	503,628.23		
	TOTAL MARKET VALUE	503,628.23		

ACCOUNT STATEMENT

Statement Period 06/01/2015 through 06/30/2015
Account Number 9246002035

Summary Of Earnings

INCOME EARNED

CTF DISTRIBUTIONS 344 . 57

TOTAL INCOME EARNED 344 . 57

TOTAL INCREASES IN FUND VALUE 344 . 57

FEES AND OTHER EXPENSES

ADMINISTRATIVE EXPENSES 51 . 36

TOTAL FEES AND OTHER EXPENSES 51 . 36

UNREALIZED LOSS IN THE PERIOD 523 . 62

TOTAL DECREASES IN FUND VALUE 574 . 98

NET CHANGE IN NET ASSET VALUE 230 . 41 -

ACCOUNT STATEMENT

Statement Period
Account Number

06/01/2015 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
06 / 01 / 2015	BEGINNING BALANCE	0 . 00	500 , 547 . 55
06 / 01 / 2015	DISTRIBUTION FROM 50,015.72 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 05/31/2015 CUSIP # CF5400035	179 . 01	0 . 00
06 / 01 / 2015	PURCHASED 179.01 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/01/2015 AT 1.00 CUSIP # 61747C723	179 . 01 -	179 . 01
06 / 02 / 2015	PURCHASED 17.769 UNITS VIRGINIA INVESTMENT POOL ON 05/31/2015 AT 10.074 INCOME REINVESTMENT CUSIP # CF5400035	179 . 01 -	179 . 01
06 / 02 / 2015	SOLD 179.01 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/02/2015 AT 1.00 CUSIP # 61747C723	179 . 01	179 . 01 -
06 / 16 / 2015	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR MONTH ENDING 05/31/2015	51 . 36 -	0 . 00
06 / 16 / 2015	DISTRIBUTION FROM 50,033.49 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 06/15/2015 CUSIP # CF5400035	165 . 56	0 . 00
06 / 16 / 2015	PURCHASED 114.2 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/16/2015 AT 1.00 CUSIP # 61747C723	114 . 20 -	114 . 20
06 / 17 / 2015	PURCHASED 11.361 UNITS VIRGINIA INVESTMENT POOL ON 06/15/2015 AT 10.0516 INCOME REINVESTMENT CUSIP # CF5400035	114 . 20 -	114 . 20
06 / 17 / 2015	SOLD 114.2 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/17/2015 AT 1.00 CUSIP # 61747C723	114 . 20	114 . 20 -
06 / 30 / 2015	ENDING BALANCE	0 . 00	500 , 840 . 76

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Statement Period
Account Number

06/01/2015 through 06/30/2015
9246002035

IMPORTANT INFORMATION FOR REGIONS CORPORATE TRUST CUSTOMERS:

INVESTMENT, INSURANCE AND ANNUITY PRODUCTS: ARE NOT FDIC INSURED, ARE NOT A DEPOSIT, ARE NOT BANK GUARANTEED, ARE NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY, MAY GO DOWN IN VALUE, AND ARE NOT A CONDITION OF ANY BANKING ACTIVITY.

FOR MORE DETAILED INFORMATION REGARDING FEES, PLEASE CONSULT THE FUND PROSPECTUS OR CONTACT YOUR ADMINISTRATOR.

IMPORTANT DISCLOSURE INFORMATION FOR ALL FLORIDA ACCOUNTS:

AN ACTION FOR BREACH OF TRUST BASED ON MATTERS DISCLOSED IN A TRUST ACCOUNTING OR OTHER WRITTEN REPORT OF THE TRUSTEE MAY BE SUBJECT TO A SIX MONTH STATUTE OF LIMITATIONS FROM THE RECEIPT OF THE TRUST ACCOUNTING OR OTHER WRITTEN REPORT. IF YOU HAVE QUESTIONS, PLEASE CONSULT YOUR ATTORNEY.

REGIONS BANK
1900 5TH AVE N - 25TH FL
BIRMINGHAM AL 35203

ADMINISTRATOR:	JOY HOLLOWAY 804-343-3112
INVESTMENT OFFICER	
RELATIONSHIP MANAGER	
ACCOUNT NUMBER	9246002035

TOWN OF SMITHFIELD, VA
ATTN: ELLEN D. MINGA, TREASURER
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD VA 23431

IF YOU HAVE QUESTIONS CONCERNING THIS STATEMENT, PLEASE CONTACT
YOUR ACCOUNT ADMINISTRATOR.

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Statement Period 07/01/2014 through 06/30/2015
Account Number 9246002035

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Balance Sheet	1
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Summary Of Earnings	5
Chronological Schedule Of Transactions	6

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Balance Sheet

	AS OF 07/01/2014		AS OF 06/30/2015	
	COST VALUE	MARKET VALUE	COST VALUE	MARKET VALUE
A S S E T S				
CASH	0.00	0.00	0.00	0.00
TOTAL CASH & RECEIVABLES	0.00	0.00	0.00	0.00
COMMON TRUST FUNDS - BALANCED				
COMMON TRUST FUNDS - BALANCED	500,000.00	500,601.24	500,840.76	503,628.23
TOTAL COMMON TRUST FUNDS - BALANCED	500,000.00	500,601.24	500,840.76	503,628.23
TOTAL HOLDINGS	500,000.00	500,601.24	500,840.76	503,628.23
TOTAL ASSETS	500,000.00	500,601.24	500,840.76	503,628.23
L I A B I L I T I E S				
TOTAL LIABILITIES	0.00	0.00	0.00	0.00
TOTAL NET ASSET VALUE	500,000.00	500,601.24	500,840.76	503,628.23
TOTAL LIABILITIES AND EQUITY	500,000.00	500,601.24	500,840.76	503,628.23

ACCOUNT STATEMENT

Statement Period 07/01/2014 through 06/30/2015
Account Number 9246002035

Summary Of Fund

MARKET VALUE AS OF 07/01/2014		500,601.24
INTEREST	3.89	
CTF DISTRIBUTIONS	1,434.98	
REALIZED GAIN OR LOSS	0.26	
UNREALIZED GAIN OR LOSS	2,186.57	
ADMINISTRATIVE EXPENSES	598.71 -	
TOTAL MARKET VALUE AS OF 06/30/2015		503,628.23

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Asset Summary As Of 06/30/2015

DESCRIPTION	MARKET VALUE	COST	% OF PORT
COMMON TRUST FUNDS - BALANCED	503,628.23	500,840.76	100
TOTAL INVESTMENTS	503,628.23	500,840.76	
CASH	0.00		
DUE FROM BROKER	0.00		
DUE TO BROKER	0.00		
TOTAL MARKET VALUE	503,628.23		

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Page 4

Statement Period 07/01/2014 through 06/30/2015
Account Number 9246002035

Asset Detail As Of 06/30/2015

UNITS/BOOK VALUE	DESCRIPTION	MARKET VALUE	COST	% OF PORT
COMMON TRUST FUNDS - BALANCED				
50,044.853	CUSIP # CF5400035 VIRGINIA INVESTMENT POOL	503,628.23	500,840.76	100
		503,628.23	500,840.76	100
	TOTAL INVESTMENTS	503,628.23		
	CASH	0.00		
	DUE FROM BROKER	0.00		
	DUE TO BROKER	0.00		
	NET ASSETS	503,628.23		
	TOTAL MARKET VALUE	503,628.23		

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Summary Of Earnings

INCOME EARNED

INTEREST 3.89
CTF DISTRIBUTIONS 1,434.98

TOTAL INCOME EARNED 1,438.87

UNREALIZED GAIN IN THE PERIOD 2,186.57

REALIZED GAIN FROM DISPOSITION OF ASSETS 0.26

TOTAL INCREASES IN FUND VALUE 3,625.70

FEES AND OTHER EXPENSES

ADMINISTRATIVE EXPENSES 598.71

TOTAL FEES AND OTHER EXPENSES 598.71

TOTAL DECREASES IN FUND VALUE 598.71

NET CHANGE IN NET ASSET VALUE 3,026.99

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
07/01/2014	BEGINNING BALANCE	0.00	500,000.00
07/01/2014	DIVIDEND ON MORGAN STANLEY PRIME INSTL #8301 PAYABLE 07/01/2014 TAX EFFECTIVE 06/30/2014 CUSIP # 61747C715	3.89	0.00
07/01/2014	PURCHASED 3.89 SHS MORGAN STANLEY PRIME INSTL #8301 ON 07/01/2014 AT 1.00 CUSIP # 61747C715	3.89-	3.89
09/12/2014	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR QUARTER ENDING 08/31/14	147.82-	0.00
09/12/2014	SOLD 3.89 SHS MORGAN STANLEY PRIME INSTL #8301 ON 09/12/2014 AT 1.00 CUSIP # 61747C715	3.89	3.89-
09/16/2014	SOLD 14.367 UNITS VIRGINIA INVESTMENT POOL ON 09/15/2014 AT 10.0181 CUSIP # CF5400035	143.93	143.78-
12/12/2014	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR QUARTER ENDING 11/30/2014	149.98-	0.00
12/16/2014	SOLD 14.941 UNITS VIRGINIA INVESTMENT POOL ON 12/15/2014 AT 10.0382 CUSIP # CF5400035	149.98	149.53-
02/17/2015	DISTRIBUTION FROM 49,932.23 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 02/15/2015 CUSIP # CF5400035	149.01	0.00
02/17/2015	PURCHASED 149.01 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 02/17/2015 AT 1.00 CUSIP # 61747C723	149.01-	149.01

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
02/18/2015	PURCHASED 14.818 UNITS VIRGINIA INVESTMENT POOL ON 02/15/2015 AT 10.056 INCOME REINVESTMENT CUSIP # CF5400035	149.01 -	149.01
02/18/2015	SOLD 149.01 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 02/18/2015 AT 1.00 CUSIP # 61747C723	149.01	149.01 -
03/02/2015	DISTRIBUTION FROM 49,947.05 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 02/28/2015 CUSIP # CF5400035	165.74	0.00
03/02/2015	PURCHASED 165.74 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 03/02/2015 AT 1.00 CUSIP # 61747C723	165.74 -	165.74
03/03/2015	PURCHASED 16.468 UNITS VIRGINIA INVESTMENT POOL ON 02/28/2015 AT 10.0645 INCOME REINVESTMENT CUSIP # CF5400035	165.74 -	165.74
03/03/2015	SOLD 165.74 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 03/03/2015 AT 1.00 CUSIP # 61747C723	165.74	165.74 -
03/16/2015	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR QUARTER ENDING 02/28/2015	148.62 -	0.00
03/16/2015	DISTRIBUTION FROM 49,963.52 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 03/15/2015 CUSIP # CF5400035	154.65	0.00
03/16/2015	PURCHASED 6.03 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 03/16/2015 AT 1.00 CUSIP # 61747C723	6.03 -	6.03

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
03/17/2015	PURCHASED .6 UNITS VIRGINIA INVESTMENT POOL ON 03/15/2015 AT 10.0562 INCOME REINVESTMENT CUSIP # CF5400035	6.03-	6.03
03/17/2015	SOLD 6.03 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 03/17/2015 AT 1.00 CUSIP # 61747C723	6.03	6.03-
04/01/2015	DISTRIBUTION FROM 49,964.12 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 03/31/2015 CUSIP # CF5400035	150.78	0.00
04/01/2015	PURCHASED 150.78 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 04/01/2015 AT 1.00 CUSIP # 61747C723	150.78-	150.78
04/02/2015	PURCHASED 14.9635 UNITS VIRGINIA INVESTMENT POOL ON 03/31/2015 AT 10.0765 INCOME REINVESTMENT CUSIP # CF5400035	150.78-	150.78
04/02/2015	SOLD 150.78 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 04/02/2015 AT 1.00 CUSIP # 61747C723	150.78	150.78-
04/16/2015	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR MONTH ENDING 03/31/2015	51.23-	0.00
04/16/2015	DISTRIBUTION FROM 49,979.08 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 04/15/2015 CUSIP # CF5400035	154.51	0.00
04/16/2015	PURCHASED 103.28 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 04/16/2015 AT 1.00 CUSIP # 61747C723	103.28-	103.28

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
04 / 17 / 2015	PURCHASED 10.241 UNITS VIRGINIA INVESTMENT POOL ON 04/15/2015 AT 10.0854 INCOME REINVESTMENT CUSIP # CF5400035	103.28 -	103.28
04 / 17 / 2015	SOLD 103.28 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 04/17/2015 AT 1.00 CUSIP # 61747C723	103.28	103.28 -
05 / 01 / 2015	DISTRIBUTION FROM 49,989.32 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 04/30/2015 CUSIP # CF5400035	153.96	0.00
05 / 01 / 2015	PURCHASED 153.96 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 05/01/2015 AT 1.00 CUSIP # 61747C723	153.96 -	153.96
05 / 04 / 2015	PURCHASED 15.2825 UNITS VIRGINIA INVESTMENT POOL ON 04/30/2015 AT 10.0745 INCOME REINVESTMENT CUSIP # CF5400035	153.96 -	153.96
05 / 04 / 2015	SOLD 153.96 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 05/04/2015 AT 1.00 CUSIP # 61747C723	153.96	153.96 -
05 / 18 / 2015	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR MONTH ENDING 04/30/2015	49.70 -	0.00
05 / 18 / 2015	DISTRIBUTION FROM 50,004.61 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 05/15/2015 CUSIP # CF5400035	161.76	0.00
05 / 18 / 2015	PURCHASED 112.06 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 05/18/2015 AT 1.00 CUSIP # 61747C723	112.06 -	112.06

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
05/19/2015	PURCHASED 11.118 UNITS VIRGINIA INVESTMENT POOL ON 05/15/2015 AT 10.079 INCOME REINVESTMENT CUSIP # CF5400035	112.06-	112.06
05/19/2015	SOLD 112.06 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 05/19/2015 AT 1.00 CUSIP # 61747C723	112.06	112.06-
06/01/2015	DISTRIBUTION FROM 50,015.72 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 05/31/2015 CUSIP # CF5400035	179.01	0.00
06/01/2015	PURCHASED 179.01 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/01/2015 AT 1.00 CUSIP # 61747C723	179.01-	179.01
06/02/2015	PURCHASED 17.769 UNITS VIRGINIA INVESTMENT POOL ON 05/31/2015 AT 10.074 INCOME REINVESTMENT CUSIP # CF5400035	179.01-	179.01
06/02/2015	SOLD 179.01 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/02/2015 AT 1.00 CUSIP # 61747C723	179.01	179.01-
06/16/2015	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR MONTH ENDING 05/31/2015	51.36-	0.00
06/16/2015	DISTRIBUTION FROM 50,033.49 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 06/15/2015 CUSIP # CF5400035	165.56	0.00
06/16/2015	PURCHASED 114.2 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/16/2015 AT 1.00 CUSIP # 61747C723	114.20-	114.20

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

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Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
06/17/2015	PURCHASED 11.361 UNITS VIRGINIA INVESTMENT POOL ON 06/15/2015 AT 10.0516 INCOME REINVESTMENT CUSIP # CF5400035	114.20-	114.20
06/17/2015	SOLD 114.2 SHS MORGAN STANLEY PRIME ADVISORY #8341 ON 06/17/2015 AT 1.00 CUSIP # 61747C723	114.20	114.20-
06/30/2015	ENDING BALANCE	0.00	500,840.76

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Statement Period
Account Number

07/01/2014 through 06/30/2015
9246002035

IMPORTANT INFORMATION FOR REGIONS CORPORATE TRUST CUSTOMERS:

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SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	103340	30/Jun/2015	2 of 2

Bill To: SMITHFIELD POLICE DEPARTMENT, VA
 310 INSTITUTE STREET
 PO BOX 246
 SMITHFIELD, VA 23431
 United States
 Attn: Jimmie Minton

Ship To: SMITHFIELD POLICE DEPARTMENT, VA
 310 INSTITUTE STREET
 PO BOX 246
 SMITHFIELD, VA 23431
 United States
 Attn: Jimmie Minton

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5182LG	SMITHFIELD POLICE DEPARTMENT, V.		USD	NET30	30/Jul/2015

No	SKU Code/Description/Comments	Units	Rate	Extended
Maintenance Start: 01/Aug/2015, End: 31/Jul/2016				
Contract No. DW01-234				
5	OSSI Client License for Message Switch Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	5.00	66.17	330.85
6	OSSI Base Mobile Server Software Client Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	1.00	2,740.36	2,740.36
7	OSSI Mobile Client Maps Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	5.00	43.89	219.45
8	OSSI - Mobile Client Software Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	5.00	232.97	1,164.85

Page Total 4,455.51

2827

COUNT # 4-100-31100-3320

DEPT HEAD [Signature]

TOWN MANAGER [Signature]

Remit Payment To: SunGard Public Sector Inc.
 Bank of America
 12709 Collection Center Drive
 Chicago, IL 60693

Subtotal	20,923.16
Sales Tax	0.00
Invoice Total	20,923.16
Payment Received	0.00
Balance Due	20,923.16

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	103340	30/Jun/2015	1 of 2

Bill To: SMITHFIELD POLICE DEPARTMENT, VA
 310 INSTITUTE STREET
 PO BOX 246
 SMITHFIELD, VA 23431
 United States
 Attn: Jimmie Minton

Ship To: SMITHFIELD POLICE DEPARTMENT, VA
 310 INSTITUTE STREET
 PO BOX 246
 SMITHFIELD, VA 23431
 United States
 Attn: Jimmie Minton

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5182LG	SMITHFIELD POLICE DEPARTMENT, V.		USD	NET30	30/Jul/2015

No	SKU Code/Description/Comments	Units	Rate	Extended
Contract No. 091540				
10	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	3.00	172.27	516.81
11	OSSI Mobile Client Maps Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	2.00	34.63	69.26
Contract No. 100104				
12	OSSI State Livescan Interface Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	1.00	1,471.68	1,471.68
Contract No. 101066				
13	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	14.00	172.27	2,411.78
14	OSSI Mobile Client Maps Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	14.00	34.63	484.82
15	OSSI CAD Resource Monitor Display License with Maps Client Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	3.00	194.78	584.34
16	OSSI Additional RMS Workstation License Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	10.00	259.70	2,597.00
17	OSSI Accident Wizard Workstation License Client Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	7.00	25.97	181.79
Contract No. 5182-Main				
1	OSSI Client Base Records Management System Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	1.00	4,274.28	4,274.28
2	OSSI Property and Evidence Module Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	1.00	986.98	986.98
3	OSSI Parking Ticket Administration Module Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	1.00	1,205.31	1,205.31
4	OSSI Mugshot Capture Station Software Only Maintenance Start: 01/Aug/2015, End: 31/Jul/2016	1.00	1,644.21	1,644.21
Contract No. DW01-232				
9	OSSI RMS Map Display and Pin Mapping License	1.00	39.39	39.39
			Page Total	16,467.65



Invoice Date 7/1/2015
 Invoice Number 101926
 Service Order Number 0001954

INVOICE - SERVICE

S WO7651
 O TOWN OF SMITHFIELD
 LD PO BOX 246
 T SMITHFIELD VA 23431
 O

J
 O TOWN OF SMITHFIELD
 B
 S
 I
 T
 E

NET DUE \$8,015.37

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION
QUARTERLY INVOICE
CHURCH STREET TANK
400,000 GALLON 123'HWL PED

total \$26,181.44

VENDOR # 555
 ACCOUNT # 4-005-42060-3006
 DEPT HEAD _____
 TOWN MANAGER Phils

TOTAL	PAYMENT	NET DUE
\$8,015.37		\$8,015.37

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX



Invoice Date 7/1/2015
 Invoice Number 101924
 Service Order Number 0001952

INVOICE - SERVICE

S O LD T O	WO7649 TOWN OF SMITHFIELD PO BOX 246 SMITHFIELD VA 23431	J O B S I T E	TOWN OF SMITHFIELD
----------------------------	---	---------------------------------	--------------------

NET DUE \$6,819.07

SLS #	TERMS	PURCHASE ORDER
100	NET 30	
DESCRIPTION		
QUARTERLY INVOICE		
70,000 GALLON DE 100'HWL		
CARY STREET ELEVATED TANK		

TOTAL	PAYMENT	NET DUE
\$6,819.07		\$6,819.07

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX



Invoice Date 7/1/2015
 Invoice Number 101927
 Service Order Number 0001955

INVOICE - SERVICE

S WO7652
 O TOWN OF SMITHFIELD
 LD PO BOX 246
 T SMITHFIELD VA 23431
 O

J
 O TOWN OF SMITHFIELD
 B
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NET DUE \$2,857.08

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION
 QUARTERLY INVOICE
 BATTERY PARK ROAD TANK
 500,000 GALLON 151'HWL PED

TOTAL	PAYMENT	NET DUE
\$2,857.08		\$2,857.08

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX



Invoice Date 7/1/2015
 Invoice Number 101925
 Service Order Number 0001953

INVOICE - SERVICE

S WO7650
 O TOWN OF SMITHFIELD
 LD PO BOX 246
 T SMITHFIELD VA 23431
 O

J TOWN OF SMITHFIELD
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NET DUE \$8,489.92

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION
QUARTELY INVOICE
WILSON ROAD TANK
150,000 GASLLON 130' HWL

7/1/15
 101925
 0001953

TOTAL	PAYMENT	NET DUE
\$8,489.92		\$8,489.92

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX

**Lewis
Construction
Of WATER SERVICE GRANT
Virginia Inc.
986-2273**

7716 Quaker Drive
Suffolk, VA 23437
Voice: 757-986-2273 Fax: 757-986-3536
LCOVSuffolk@aol.com

INVOICE

Invoice Number: 0615-1072.156A
Invoice Date: Jun 24, 2015
Page: 1

HWY

Bill To:
Town of Smithfield P O Box 246 Smithfield, VA 23431

Ship to:
Post Office Main St - Storm Drain replace Smithfield, VA 23431

Customer ID	Customer PO	Payment Terms	
Smithfield	Per Wayne Griffin	Net 15 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			7/9/15

Quantity	Item	Description	Unit Price	Amount
1.00		Storm drain replacement	13,061.12	13,061.12
80.00		80' extra 12" PVC C900 (material cost)	22.75	1,820.00
VENDOR # <u>2525</u> ACCOUNT # <u>4-204-41200-3124 8601</u> DEPT HEAD <u>Wayne R. Griffin</u> TOWN MANAGER <u>PLS</u>				

Subtotal	14,881.12
Sales Tax	
Total Invoice Amount	14,881.12
Payment/Credit Applied	
TOTAL	14,881.12

Check/Credit Memo No:

A finance charge of 1.5% per month(18% annual) on past due invoices.

Parks and Recreation Committee Report

July 2015

Event Listing (since last committee meetings)

OTP	Day	Date	Event Type	Location
	Mon	Jun 22	Committee Meetings	Smithfield Center
	Mon	Jun 22	Continued Town Council	Smithfield Center
	Tue	Jun 23	Committee Meetings	Smithfield Center
	Wed	Jun 24	Town Staff Meeting	Smithfield Center
	Fri	Jun 26	Wedding & Reception	Smithfield Center
	Sat	Jun 27	Olden Days	Town Streets
	Sat	Jun 27	Wedding & Reception	Smithfield Center
	Sun	Jun 28	Wedding & Reception	Smithfield Center
	Tue	Jun 30	Business Meeting	Smithfield Center
	Thu	Jul 2	Wedding & Reception	Smithfield Center
	Fri	Jul 3	Wedding & Reception	Smithfield Center
	Sat	Jul 4	Wedding & Reception	Smithfield Center
	Tue	Jul 7	WCFB Meeting	Smithfield Center
	Tue	Jul 7	Town Council	Smithfield Center
	Wed	Jul 8	Town Staff Meeting	Smithfield Center
	Sat	Jul 11	Wedding & Reception	Smithfield Center
	Tue	Jul 14	Pinewood Heights Meeting	Smithfield Center
	Tue	Jul 14	Planning Commission	Smithfield Center
	Sat	Jul 18	5 K	Windsor Castle Park
	Sat	Jul 18	Wedding & Reception	Smithfield Center
	Tue	Jul 21	Schoolhouse Meeting	Smithfield Center
	Tue	Jul 21	Crimeline Meeting	Smithfield Center
	Tue	Jul 21	BHAR/BZA	Smithfield Center
	Sat	Jul 25	Reception	Smithfield Center
	Sat	Jul 25	Wedding	Windsor Castle
	Sun	Jul 26	Wedding & Reception	Smithfield Center

Upcoming Events to Note

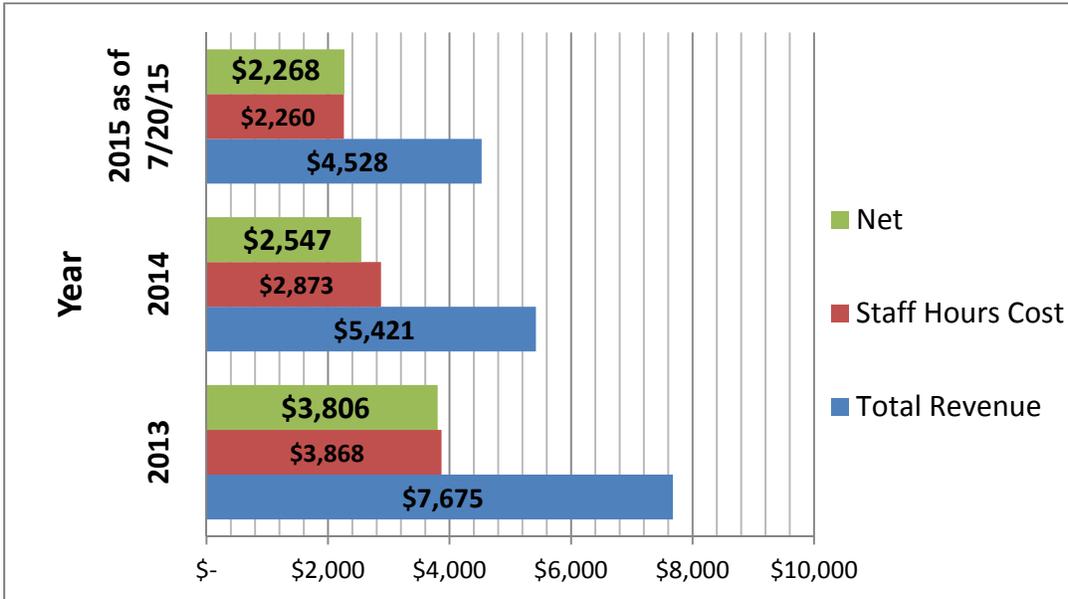
OTP	Day	Date	Event Type	Location
OTP	Tue	Jul 28	Client Appreciation Night	Smithfield Center
OTP	Sun	Aug 2	Celerity Cycling Time Trials	Town Streets
OTP	Tue	Aug 4	National Night Out	Main Street Baptist
OTP	Thu	Aug 6	Fair Housing Seminar	Smithfield Center

Parks and Recreation Committee Report

July 2015

Programming

Kayak Rentals at Windsor Castle Park



- We had our first of two paddles we are doing in cooperation with the YMCA Summer Camp Program on Friday, July 10th. 30 kids attended and took turns using our small fleet of boats.
- The James River Association did their first evening paddle on Mon, Jul 20th but as soon as we got all of the boats in the water we canceled the tour due to pending inclement weather. Next paddles is Monday, August 17th.

Fortified Fitness-Bootcamp Fitness Class –offered each Saturday at 8 AM
Fortified Fitness has decided to suspend classes as they have not had any participants in spite of having a lot of interest.

Eco Counter Data for Windsor Castle Park			
Location: Main Parking (Dan Smith Lane)			
Busiest Days	Sat, July 4 th -259 visitors	Sun, Jun 28 th -218 visitors	Mon, Jul 6 th -206 visitors

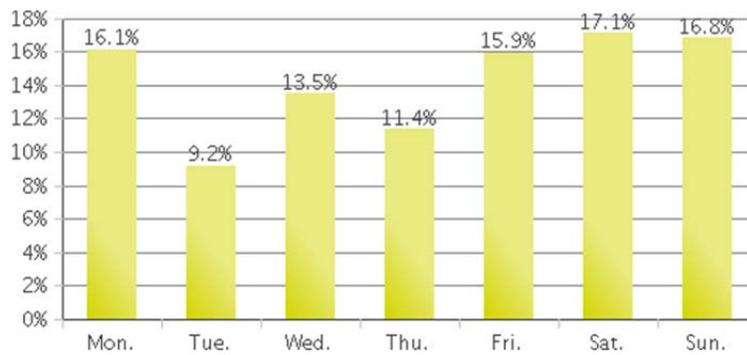
Parks and Recreation Committee Report

July 2015

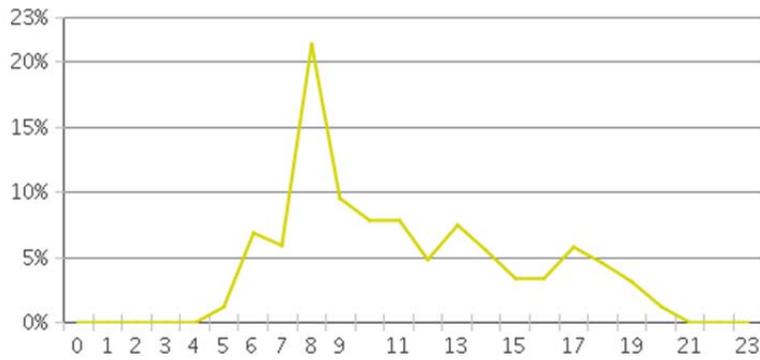
Daily Data



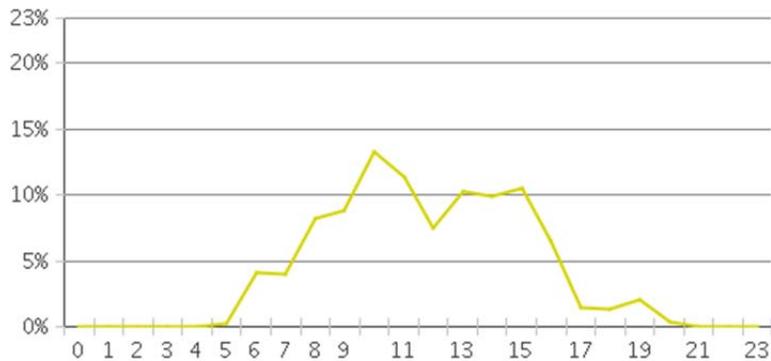
Weekly Profile



Hourly Profile during Weekdays



Hourly Profile during Weekend Days





**Town of Smithfield
Special Event Application for Permit**

Event Date <small>(don't include setup dates here)</small>	Times <small>(don't include setup or street closure times here)</small>	Proposed Location
10/3/15	10 AM-5 PM	WC Riverfront

Event Name	BBB Fest –Bacon Bourbon and Beach Music Festival
Event Organizer (Group Name)	Smithfield VA Events
Tax Exemption ID Number	
Website	www.smithfieldvaevents.com

Event Contacts					
Name	Gina Ippolito	Cell Phone	757-869-0664	Email	gina@smithfieldvaevents.com
Name		Cell Phone		Email	

1st Time Event	Annual Event- how many times has event taken place?	Once - 2015
----------------------------------	--	------------------------

Event Category Festival Concert Parade Run/Walk Bike Race/Tour Car Show Other _____

Description of Event

Festival goers each get a half pound of bacon with wide array of condiments that my choose to top it. Bourbon tasting ticket holders get 10 bourbon tastings. There will be three stages with live music as well as food vendors, retail vendors and wine and beer sales.

Average Ticket Price	\$ 40-55	Participants will be <input type="checkbox"/> youth <input checked="" type="checkbox"/> adults <input type="checkbox"/> both
Expected Attendance	2800 - 3000	Largest Attendance Number and Year 2500

What is your plan in the event of bad weather-cancel, reschedule? Rain or shine, cancelation if dangerous weather present- hurricane, strong winds etc

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures Closure

Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
Jericho Road	Restrict to one way, exit only	10/3/15	9 AM-2 PM
Fishing pier	closed. Will post signs and adjust based on final tent set up closer to the event.	9/30 or 10/1 until 10/4	All Day

Road Closures, if approved, will start at least 1 hour before event start. Signage with closure times is placed out in advance of closure.

Alcohol Service and/or Sales? <input checked="" type="checkbox"/> Alcohol		Having music- live bands or DJ? <input checked="" type="checkbox"/> Music	
Date	Times	Date	Times
10/3/15	10 AM-4:30 PM	10/3/15	11 AM-5 PM

List benefits of your event to the community	List Recipients of Proceeds
---	------------------------------------



**Town of Smithfield
Special Event Application for Permit**

<p>Proceeds benefit Isle of Wight based organizations.</p>	<p>Organizations will be selected by the Smithfield VA Events committee to receive proceeds from the event. Anticipated donations to community for this event this year are +/- \$40,000 for both Benefiting Organizations & Volunteer Organizations. In addition, a \$5 per ticket donation will be made to the Town of Smithfield for Historic Preservation fund for the site. Anticipate this donation to be +/- \$12,000 - \$15,000.</p>
---	---

Check any of the following that your event will include.			
Item	Number	Item	Number
<input checked="" type="checkbox"/> Food, Caterer	2	<input type="checkbox"/> Food, by Organization	
<input checked="" type="checkbox"/> Retail Vendors Non-Profit	1	<input checked="" type="checkbox"/> Retail Vendors For Profit	10
<input checked="" type="checkbox"/> Port-a-Potties	20 plus	<input checked="" type="checkbox"/> Fencing/Barricades	Several feet
<input checked="" type="checkbox"/> Trash Cans	40	<input checked="" type="checkbox"/> Generators	4
<input checked="" type="checkbox"/> Dumpsters	2	<input type="checkbox"/> Special Lighting	
<input type="checkbox"/> Recycle Containers		<input checked="" type="checkbox"/> Golf carts/ATVs	10
<input checked="" type="checkbox"/> First Responders- EMS, Fire	2		
Item	Number	Sizes	
Tents	20	Various sizes ranging from a 40x60 down to 10x20s	
Staging	2	Large covered stages for musical performances	
<input type="checkbox"/> Allowing pets		<input type="checkbox"/> Fireworks	
		<input checked="" type="checkbox"/> Providing Shuttle Service	

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event)	
Policy Number	To be provided closer to the event.
Name of Insurance Liability Carrier	
Insurance Company Address	
Insurance Company Phone Number	

I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

Event Organizer's Signature	<i>Gina Ippolito</i>	Date	7/9/15
Print Name	Gina Ippolito		

Attach the following documents:

Flyers or any promotional materials about event or organization
Site Map/Layout of Event

Windsor Castle Park
Smithfield, VA



BACON EATING CONTEST at the River Stage
 Contestants chosen: 1:30 pm
 Contest: 2:00 pm



SmithfieldVAEvents.com

- | | | | | | | | |
|--|------------------|--|-------------------------------|--|-------------------------|--|---------------------------------|
| | Bourbon Tastings | | Private Chalets | | Bacon & Bourbon Village | | Information & Event Merchandise |
| | Breweries | | Reserved Tables | | Food Vendors | | Entertainment Stages |
| | Wine Sales | | Restrooms & Restroom Trailers | | Retail Vendors | | Manned ABC Check-Point |

DATE JULY 27, 2015

TO SMITHFIELD TOWN COUNCIL- PUBLIC WORKS COMMITTEE

FROM SONJA EUBANK
 DEPT OF PLANNING, ENGINEERING AND PUBLIC WORKS

SUBJECT DEBRIS REMOVAL CONTRACT

Each year the town engages the services of a debris removal contractor. The town does not have the personnel to properly maintain the BMP (Best Management Practices) ponds and outfall ditch system. The town had a contract with Goodrich and Son's and Smithfield Services for the 2014/2015 fiscal year and the town reserves the right to renew the contract for four additional years.

The debris removal contract includes the following:

- Contractor shall be immediately available after a hurricane or other disasters and shall be available within 24 hours after a minor storm.
- Work will be conducted after storms and as required for normal improvements to storm drainage areas
- Contractor shall be responsible for disposal of debris
- Work shall consist of clearing and removing storm generated debris as directed by the Town of Smithfield. Operations includes multiple, scheduled passes of each site, location and right-of-way
- Contractor shall provide equipment, operators and laborers for debris removal operations

Both Goodrich and Son's and Smithfield Services current contract pricing will remain the same. Staff has been pleased with the work of both companies and we are recommending that both contracts be renewed for an additional year.

Contract Line Item #	Vehicle Configurator		Option / Order Code	UNIT PRICE	Vehicle Configuration 1 ENTER QUANTITY IN YELLOW COLUMN ONLY.		Vehicle Configuration 2 ENTER QUANTITY IN YELLOW COLUMN ONLY.	
	DPS Contract # E194-1350	Commodity: Mid-Size Fleet 4WD Sport Utility Vehicle (SUV) - Ford Explorer Contract Period: May 20, 2015 through May 19, 2016 eVA Vendor: Sheehy Ford of Richmond NIGP Commodity Code: 07180						
	This form may be used to order a model with the same options & configuration per row. Please complete additional spreadsheets as needed for models with different configurations/options. Complete the yellow blocks only. Any grayed lines mean the option is not available for the model. <u>Be sure to attach all spreadsheets to your eVA Purchase Order.</u> **The Contract # MUST be shown in the "Contract Number" Field of the eVA PO Line item.							

1	2016 Ford Explorer 4WD, 3.5L Ti-VCT V6 engine, BASE VEHICLE , per the contract base vehicle specifications. Interior color = Medium Light Camel		K8B /100A	\$ 25,612.50	1	\$ 25,612.50	\$ -
4	Additional Delivery Charges -(Note: 50 Miles are included in the base price of each vehicle.) Only enter miles in excess of 50. The spreadsheet will auto calculate the mileage by the qty of vehicles ordered.		N/A	\$ 1.80		\$ -	\$ -

ADD-ON OPTIONS

A1	TOWING	Trailer Tow Package	52T	\$ 513.00	1	\$ 513.00	\$ -
A2	MANUAL	Service Manuals	HELM	\$ 224.10		\$ -	\$ -
A3	SAFETY			\$ -		\$ -	\$ -
A4		Daytime Running Lamps Continuous Non Controlled	942	\$ 40.50		\$ -	\$ -
A5		Reverse Sensing	76R	\$ 247.50		\$ -	\$ -
A6	STANDARD	Blue Jeans	J4	\$ -		\$ -	\$ -
A7		Shadow Black	G1	\$ -		\$ -	\$ -

**Standard Exterior Color:
MUST CHOOSE ONE!**

A8	EXTERIOR PAINT OPTIONS	Ingot Silver Metallic	UX	\$ -	1	\$ -		\$ -
A9		Ruby Red Metallic	RR	\$ 395.00		\$ -		\$ -
A10		Oxford White	YZ	\$ -		\$ -		\$ -
Total Cost for each Base Vehicle plus Mileage & Options					1 ea	\$ 26,125.50	1 ea	#DIV/0!
Column Totals for All Base Vehicle Plus Options					1	\$ 26,125.50	0	\$ -
Grand Total of all vehicles ordered <u>on this spreadsheet</u>:								\$ 26,125.50
Enter other Information or Instructions in Yellow Block to the Right. (Do not use this space to order non-contract items)								
<p>Use this spread sheet to configure your vehicle(s). <u>You will need to use a separate column for each configuration you are ordering. Use additional spreadsheets if needed.</u> Only complete the Yellow cells in the spreadsheet with the Quantity for the base vehicle and each option(s) you want to order. When you are done, name & save the spreadsheet to your hard drive. Log into to eVA. When you get to the add items page click on the non-catalog tab. Enter a separate line item for each model configuration and your description as follows; Vehicle Year, Make & Model per contract <Enter Contract Number>, see attached spreadsheet titled _____ for this line item. When you get to the comments section of the requisition, check to include the comments and attachments; select the attach file option and attach this spread sheet as your attached file.</p> <p style="text-align: center;"><u>BUYERS MUST ENTER THE CONTRACT # IN THE "Contract Number" Field in their eVA PO"</u></p>								

MONTHLY PROGRESS REPORT FOR JULY 2015

Locality: Town of Smithfield

Contract #: 13-01 MY2

Prepared by: Michael Paul Dodson, CFM

Project Name: Pinewood Heights Phase II Contract Completion Date: 08/27/2015

Date: 07/15/2015

FINANCIALS

CDBG Contract Amount:	\$375,280	Leverage Amount:	\$589,894
CDBG Amount Expended:	\$0	Leverage Amount Expended:	\$0

CUMLATIVE CONSTRUCTION PROGRESS
{INSERT PROJECT SPECIFIC PRODUCTS HERE}

ADMINISTRATIVE ACTIVITY

Management Plan: Is project on schedule as shown in PMP? Yes No If no, update will be furnished by: / /

When was the last Management Team meeting? 07/14/2015 Next meeting? 09/08/2015

Budget: Is project proceeding within the approved budget? Yes No If no, revision will be furnished by: / /

Technical Assistance Required? Yes No If yes, in what area(s)?

Status: All purchase offers have been accepted. The residents at 52 and 54 have all been relocated. The tenant at 52 Carver has been relocated and now is an owner in Isle of Wight County. The tenant/heir at 54 Carver has relocated to a new apartment. The Town owns 54 Carver and it has been secured. Title issues are preventing the closings on 52 Carver but condemnation procedures were approved and have been started by the Town Attorney. The owner of 53 Carver is having a new home built in Jersey Park that should be ready to close at the end of July; the contractor need to receive the final rough-in inspections mech/elec permits, the roof flashing has passed, and has the permit for the ramp has been issued. 110/111 Carver residents are still looking for a new home but have completed their respective applications. 110 Carver cannot relocated until July 1st due to the closing of the Isle of Wight Housing office. The owners of 44 Carver have accepted their offers to sale and we are working on relocation actions now that would place them in a new purchased home. The demolitions of 51/52 Carver and 53/54 Carver will occur once site control has been gained over both duplexes.

Are problems anticipated? None

Other comments: Based on the progress by the end of July an extension maybe needed for the last owner occupied CDBG home.

Project Specific Products:

Owner-Occupied Acquisition (Goal=2)

Owner Occupied Homes
1) 44 Carver 2) 53 Carver
Preliminary Acquisition Letters Sent 2
1) 44 Carver 2) 53 Carver
Appraisals Completed 2
1) 44 Carver 2) 53 Carver
Review Appraisals Completed 2
1) 44 Carver 2) 53 Carver
Offer to Purchase Letters Sent 2
1) 44 Carver 2) 53 Carver
Offers Accepted 2
1) 44 Carver 2) 53 Carver
Properties Closed On 0

Tenant-Occupied Acquisition (Goal=4)

Tenant Occupied Homes
1) 52 Carver 2) 54 Carver 3) 110 Carver 4) 111 Carver
Preliminary Acquisition Letters Sent 4
2) 52 Carver 2) 54 Carver 3) 110 Carver 4) 111 Carver
Appraisals Completed 4
1) 52 Carver 2) 54 Carver 3) 110 Carver 4) 111 Carver
Review Appraisals Completed 4
1) 52 Carver 2) 54 Carver 3) 110 Carver 4) 111 Carver
Offer to Purchase Letters Sent 4
1) 52 Carver 2) 54 Carver 3) 110 Carver 4) 111 Carver
Offers Accepted 4
1) 52 Carver 2) 54 Carver 3) 110 Carver 4) 111 Carver
Properties Closed On 1
1) 54 Carver

Owner-Occupied Relocation (Goal=2)

Owner Occupied Homes
1) 44 Carver 2) 53 Carver
Household Surveys Completed 2
1) 44 Carver 2) 53 Carver
Income Verifications Completed 2
1) 44 Carver 2) 53 Carver

Eligibility of Relocation Letters Sent 2

1) 44 Carver 3) 53 Carver

Comparable Units Found and Inspected 2

1) 44 Carver 3) 53 Carver

Households Relocated 0

Market-Rate, Renter-Occupied Relocation (Goal=3)

Market-Rate Occupied Homes

1) 52 Carver 2) 54 Carver 3) 111 Carver

Household Surveys Completed 3

1) 52 Carver 2) 54 Carver 3) 111 Carver

Income Verifications Completed 3

1) 52 Carver 2) 54 Carver 3) 111 Carver

Eligibility of Relocation Letters Sent 3

1) 52 Carver 2) 54 Carver 3) 111 Carver

Comparable Units Found and Inspected 2

1) 52 Carver 2) 54 Carver

Households Relocated 2

1) 52 Carver 2) 54 Carver

Section 8, Renter-Occupied Relocation (Goal=1)

Section 8 Occupied Homes

1) 110 Carver

Household Surveys Completed 1

1) 110 Carver

Income Verifications Completed 1

1) 110 Carver

Eligibility of Relocation Letters Sent 1

1) 110 Carver

Comparable Units Found and Inspected 0

Households Relocated 0

Demolition (Goal=6)

Units to be Demolished

1) 44 Carver 2) 52 Carver 3) 53 Carver 4) 54 Carver 5) 110 Carver 6) 111 Carver

Units that have been Demolished 0

PROJECT STATUS MAP

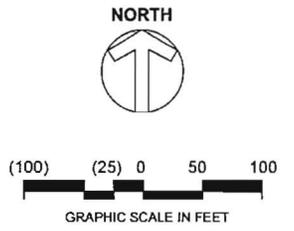
Pinewood Heights Phase II Redevelopment Project
Multi-Year 2
Town of Smithfield, Virginia

LEGEND

--- PHASE II BOUNDARY

STATUS:

- PRELIM ACQ LETTER RECEIVED BY OWNER
- APPRAISAL COMPLETE
- OFFER TO PURCHASE ACCEPTED
- OFFER TO PURCHASE DECLINED
- RELOCATION COMPLETE/IN PROCESS
- READY FOR DEMOLITION
- PROPERTIES ACQUIRED IN MY1
- O OWNER OCCUPIED
- R RENTER OCCUPIED
- 8 SECTION 8 TENANT



July 2015
COMMUNITY PLANNING PARTNERS, INC.

Peter Stephenson

From: Cas O. Allen <Allenc@alphacorporation.com>
Sent: Friday, June 26, 2015 10:34 AM
To: Peter Stephenson
Cc: Sonja Eubank; Brian Camden; Joseph Gilbert; Mark Vaughn
Subject: Bid Results for Smithfield Town Storage Building Renovations-Repairs
Attachments: Smithfield Town Storage Bid Results 062515.pdf

Peter,

Below are the results of the of the Town Storage Building Renovations-Repairs bid opening which took place yesterday 6.25.2015 at 2pm:

1. Everest Construction \$73,989.00
2. Willy General Contractors \$57,743.07
3. CJF Enterprises \$41,526.00
- ④ 4. THG Construction \$41,500.00

Thanks,

Cas Allen, PMP

Project Management Office

Cas O. Allen, PMP

Alpha Corporation

295 Bendix Road, Suite 340
Virginia Beach, VA 23452
757.533.9432 Phone
757.419.2315 Direct

www.alphacorporation.com

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NOTE: ADOPTED BUDGET AMOUNT FOR THIS PROJECT WAS \$46,000.

PS

TOWN OF SMITHFIELD PROJECT NO: 01-2015

Town Storage Building Renovations/Repairs, Smithfield, VA.

THIS AGREEMENT, made and entered into this 6th day of July, 2015 by and between The Town of Smithfield, Virginia, hereinafter called the Owner, and T.H.G. Construction hereinafter called the Contractor, whose address is 18133 Muddy Cross Drive, Smithfield, VA 23888.

WITNESSETH: WHEREAS, the Owner intends to have the work described as the Town Storage Renovation-Repairs Project performed for the Town of Smithfield, located in Smithfield, Virginia.

WHEREAS, the Contractor agrees to perform the work for the sum herein stated.

NOW THEREFORE, the Owner and the Contractor for the consideration hereinafter provided agree as follows:

ARTICLE 1. SCOPE OF WORK

The work to be performed shall be in accordance with Contract Documents prepared by Alpha Corporation dated May 9, 2015 and entitled Renovations-Repairs Town Storage Building, Smithfield, Virginia, and the Assessment + Renovation of Smithfield "Town Storage Building at 911/913 South Church Street by Pagan River Architects dated April 5, 2015. The Contractor agrees to furnish all labor, materials and equipment to complete the work as required in the Contract Documents, which are hereby made a part of this contract by reference. It is understood and agreed by the parties hereto that all work shall be performed as required in the Contract Documents and shall be subject to inspection and approval of the Owner or its authorized representative. The relationship of the Contractor to the Owner hereunder is that of an independent Contractor. The Contract Documents are defined in the General Conditions and are incorporated herein by reference.

ARTICLE 2. TIME OF COMPLETION

The Contractor shall commence the work promptly upon the date established in the Notice to Proceed and be 100% complete within Forty Five (45) Days. If there is no Notice to Proceed, the date of commencement of the Work shall be the date of this agreement or such other date as may be established therein.

ARTICLE 3. CONTRACT SUM

The Owner agrees to pay, and the Contractor agrees to accept in full performance of this contract, the sum of Forty one Thousand Five Hundred Dollars (\$41,500.00). This total amount does not include Performance and Payment Bonds which are not required for this contract.

ARTICLE 4 PAYMENT

The Owner agrees to pay the Contractor from time to time as the work progresses, but no more than once each month after the date of Notice to Proceed, and only after complying with the General Conditions and

completion of the value of the labor performed and, subject to the requirements for the General Conditions, ninety-five percent (95%) of the value of materials furnished in place or on-site.

ARTICLE 5. INDEBTEDNESS

Before final payment is made, the Contractor must submit evidence in the form of a final waiver of lien or claim to the Owner that all payrolls, materials bills, subcontracts and outstanding indebtedness in connection with the work have been paid or what arrangement have been made for the payment.

Payment will be made without unnecessary delay and after receipt of such evidence as mentioned above and final acceptance of the work by the owner.

ARTICLE 6. ADDITIONAL WORK

In its understood and agreed by the parties hereto that no money will be paid to the Contractor for any additional labor or materials furnished unless a new contract in writing or a modification hereto for such additional materials or labor has been executed by the Owner and Contractor. The Owner specifically reserves the right to modify or amend this contract and the total sum due hereunder either by enlarging or restricting the scope of work.

ARTICLE 7. ACCEPTANCE

The work shall be inspected for acceptance by the Construction Manager or Architect promptly upon receipt of the notice from the Contractor that the work is complete and ready for inspection.

ARTICLE 8. DISPUTES PERTAINING TO PAYMENT FOR WORK

Should disputes arise respecting the value of any work done, or any work omitted, or any extra work which the said Contractor may be required to perform, or respecting any other elements involved in this contract, the said dispute shall be brought to the attention of the Program Manager who will attempt to settle matters. If he/she is unsuccessful, the dispute will be brought to the attention of the Town of Smithfield and their decision shall be final and conclusive. Any claims, disputes or other matters in question between the parties to this Agreement shall not be subject to binding arbitration. Any and all claims or disputes, or other matters in question between the parties arising out of or relating to this Agreement or a breach thereof shall be resolved by appropriate proceedings in the Isle of Wight Circuit Court, and in no other forum.

ARTICLE 9. TERMINATION FOR BREACH, ETC

If the Contractor shall be adjudged bankrupt or if he should make a general assignment for the benefit of his creditors or if a receiver should be appointed on account of his insolvency, or if he or any of his subcontractors violate any of the provisions of this contract, the Owner may serve written notice upon him of its intention to terminate said contract; and unless, within ten (10) days after the serving of such notice, such violation shall cease, the Owner then may take over the work and prosecute same to completion by contract or by any other method it may deem advisable for the account and at the expense of the Contractor. The Owner may take possession of and utilize in completing the work, such materials, appliances, paint, and any

other property belonging to the Contractor as may be on the site of the work and necessary therefore. The Owner may, at any time upon ten (10) days written notice to the Contractor, terminate (without prejudice to any right of remedy of the Owner) the whole or any portion of the work for the convenience of the Owner.

ARTICLE 10. OWNER'S RIGHT TO WITHHOLD CERTAIN AMOUNT AND MAKE APPLICATION THEREOF.

The Owner may withhold from payment to the Contractor such an amount or amounts as, in its judgment, may be necessary to pay just claims against the Contractor or any subcontractor for labor and services rendered and materials furnished in and about the work. The Owner may apply such withheld amounts on the payment of such claims in its discretion. In so doing, the Owner shall be deemed the agent of the Contractor and payments so made by the Owner shall be considered as payment made under the Contract by the Owner as to such payment made in good faith. Such payments may be made without prior determination of the claim or claims.

ARTICLE 11. LIABILITY AND INDEMNIFICATION

The Contractor agrees that it/he shall at all times protect and indemnify and save harmless, the Town of Smithfield and all institutions, agencies, departments, authorities and instrumentalities of the County and any member of their governing bodies or of their boards or commissions or any of their elected or appointed officers or any of their employees or authorized volunteers as described in the General Conditions of the project specifications which are included herein by reference, from any and all claims, damages of every kind and nature made, rendered or incurred by or in behalf of any person or corporation whatsoever, including the parties hereto and their employees that may arise, that occur or grow out of any acts, actions, work or other activity done by the said Contractor in the performance and execution of this Contract.

ARTICLE 12. SUBCONTRACTOR

No part of this contract shall be sublet by the Contractor without prior written approval of the Owner.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CONTRACTOR: T.H.G. Construction.

BY: _____

ATTEST

BY: _____ TITLE: _____

BY: _____ TITLE: _____

OWNER:

TOWN OF SMITHFIELD

BY: _____

TITLE: _____

ATTEST

BY: _____

TITLE: _____

BY: _____

TITLE: _____

APPROVED AS TO FORM:

ATTORNEY

BY: _____

TITLE: _____



FRAZIER ASSOCIATES

ARCHITECTURE

June 30, 2015

HISTORIC
PRESERVATION

Mr. Peter Stephenson, Town Manager
Mr. William Saunders, Planning and Zoning Administrator
Town of Smithfield
P.O. Box 246
Smithfield, VA 23431

COMMUNITY
DESIGN

WAYFINDING

RE: Pierceville Property, Smithfield, VA
Initial Site Visit

Dear William and Peter,

Bill Frazier, AICP and Carter Green, AIA from Frazier Associates visited the subject property on the afternoon of June 17th, 2015 to gain some initial familiarity of the condition of the house and outbuildings. The following observations were made:

The house was cluttered with an excessive amount of material and furnishings from the previous occupant. While, some materials had reportedly been removed from the first floor, rooms on the second floor were almost completely inaccessible due to the clutter. The amount of debris on the first floor still prevents the ability to make a comprehensive evaluation of the building condition.

The basement and attic were somewhat easier to access than the first and second floors. Evidence of insect damage to the first floor framing was observed from the basement side.

Despite the clutter, a number of historic elements could be observed in the house. The layout of the original portion of the house remains along with the central stair. The doors and HL hinges appear to be original. The original fireplaces remain but their mantels have been replaced by late nineteenth or early twentieth century examples.

The roof of the house is in poor condition. A tarp has been used as a temporary measure to cover the roof and help keep water out of the building, but it is not completely effective. Portions of the roof are visible at the edge of the tarp and show damaged and missing roof deck and framing. The roof material appears to be a synthetic slate (possibly asbestos).

Missing window panes were noted at several windows. The front (east) porch is highly deteriorated and until it is repaired, it should be considered structurally unsafe. A one-story frame addition on the south end of the building is nearing a state of collapse. There is an oil tank located on the north end of the building.

There are numerous outbuildings located to the north and west of the house. Five outbuildings have been previously identified as being worth considering for retention. (They are identified as 1 through 5 on the attached aerial photo). The outbuildings are typically covered with overgrowing vegetation that makes observing the exterior difficult or impossible. In many instances, the vegetation also prevents access into the buildings.

The outbuildings have been exposed to the weather without maintenance for many years. Large holes were observed in the some roofs where visible, along with the resulting damage to the interior structure. Exterior siding, where visible, was also observed to be damaged or missing in numerous locations. At least one outbuilding has collapsed and another was observed to be leaning.

Based on the observations above, a recommended initial scope of work to address safety, building stability and access is attached. The intention of the scope is to make the investments needed at this time to counteract the accelerating deterioration that is already well underway at the property. If you have any questions, please contact us.

Sincerely,



Bill Frazier, AICP
Principal



Carter Green, AIA
Architect





Aerial view of Pierceville House and outbuildings (numbered outbuildings are candidates to be retained).



FRAZIER ASSOCIATES

ARCHITECTURE

HISTORIC
PRESERVATION

COMMUNITY
DESIGN

WAYFINDING

June 30, 2015
Pierceville Property
Smithfield Virginia

Recommended Initial Scope of Work

(Refer to the Preservation Brief #31 Mothballing Historic Buildings at the following link for more information: <http://www.nps.gov/tps/how-to-preserve/briefs/31-mothballing.htm>)

1. Remove all debris and furniture from the house. Care should be taken due to potential health hazards of the accumulated the dust, dirt and possible animal feces.
2. Once the debris is removed and the building is broom clean, additional assessment of the condition can take place. The assessments that are recommended include a structural evaluation, hazardous materials testing, architectural/historic assessment and mechanical/electrical assessment.
3. The exterior envelope of the house should be sealed against the moisture penetration. The temporary tarp should be removed and more permanent roof should be installed. Given that installing a historically appropriate roof for the house may require more research effort and greater expense than is currently available, covering the roof with lightweight metal roof panels is suggested as a durable yet reversible interim roof. Repairs in-kind to the roof deck and framing will be a necessary part of the roof repairs, but the extent is hard to judge until the existing roof is exposed. Temporary gutters and downspouts should be added and downspout extensions should be used to take the water away from the building.
4. To protect the windows and prevent vandalism and access into the building, the existing windows should be covered with exterior plywood. The plywood should be vented and sashes left partly open to allow ventilation of the house interior.
5. Appropriate locks should be added to doors suitable for access into the building. Access to the front porch should be blocked off.
6. The oil tank should be drained since the property is not occupied. Drain existing plumbing to avoid freeze damage. Turn off electrical power until an inspection can be made to indicate that it is safe to use.
7. Provide a termite treatment for the house. Evaluate the outbuildings slated to remain for termite treatments.
8. Remove vegetation growth from around all of the outbuildings. Provide caution tape around outbuildings that are not safe to warn against entering them.

9. Repair the roofs of outbuildings that are slated to remain. Use galvanized flashing to cover gaps where the siding is missing. (This flashing would be removed for permanent repairs in the future).

213 N. AUGUSTA ST.
STAUNTON, VA 24401
PHONE 540.886.6230
FAX 540.886.8629
www.frazierassociates.com

Frazier Associates



**SMITHFIELD MOTHBALL
- PIERCEVILLE**

#	Task Description	Unit of Measure	Units	Unit price	Labor Rate	Labor Cost	Material Unit Cost	Material Cost	Equipment Rate	Equipment cost	Subcontracting	Other Direct Costs	Total
1	Mobilization Cost	Lump Sum				-	-	-	-	-	-	-	-
2	General and Administrative Cost (Permits, etc)	LS	1	\$ 5,000.00	5,000.00	5,000.00	-	-	-	-	-	-	\$ 5,000.00
3	Design Cost	LS	-	\$ -		-	-	-	-	-	-	-	\$ -
4	Remove all Debris and Furniture	LS	1	\$ 4,500.00		-	-	-	-	-	-	-	\$ 4,500.00
5	Clean the building	LS	1	\$ 2,500.00		-	-	-	-	-	-	-	\$ 2,500.00
6	Additional Assessment - Structural Evaluation	MH	8	\$ 1,600.00		-	-	-	-	-	-	-	\$ 1,600.00
7	Additional Assessment - Hazardous Materials Testing	MH	10	\$ 1,000.00		-	-	-	-	-	-	-	\$ 1,000.00
8	Additional Assessment - Architectural/Historic Assessment	MH	8	\$ 1,200.00		-	-	-	-	-	-	-	\$ 1,200.00
9	Additional Assessment - Mechanical/Electrical Assessment	MH	10	\$ 1,500.00		-	-	-	-	-	-	-	\$ 1,500.00
10	Roof-Moisture Proof House	LS		\$ 29,500.00		-	-	-	-	-	-	-	\$ 29,500.00
11	Gutters-Incl in Line item 10	PCS		\$ -		-	-	-	-	-	-	-	\$ -
10	Downspouts-Incl in Line item 10	PCS		\$ -		-	-	-	-	-	-	-	\$ -
11	Window protection with plywood	LF		\$ 2,500.00		-	-	-	-	-	-	-	\$ 2,500.00
12	Door Lock	LS		\$ 1,000.00		-	-	-	-	-	-	-	\$ 1,000.00
13	Empty oil Tank (\$1.75/gal + \$375.00 Truck charge) 500 G tank	LS	1	\$ 1,250.00		-	-	-	-	-	-	-	\$ 1,250.00
14	Termite Treatment	LS	1	\$ 1,500.00		-	-	-	-	-	-	-	\$ 1,500.00
15	Remove Vegetation	LS		\$ 5,000.00		-	-	-	-	-	-	-	\$ 5,000.00
16	Caution Tape	MH		\$ -		-	-	-	-	-	-	-	\$ -
17	Repair Roof (outbuildings that are slated to remain -)	LS		\$ 10,000.00		-	-	-	-	-	-	-	\$ 10,000.00
18	Galvanized Flashing covers (for missing sidings)	SF		\$ -		-	-	-	-	-	-	-	\$ -
	Direct Cost Total			\$ 68,050.00		-	-	-	-	-	-	-	\$ 68,050.00
	Contingency (7% of Direct Cost)			\$ 4,763.50		-	-	-	-	-	-	-	\$ 4,763.50
	Grand Total			\$ 72,813.50		-	-	-	-	-	-	-	72,813.50