

**SMITHFIELD PLANNING COMMISSION
MEETING AGENDA**

October 13, 2015

1) Planning and Zoning Administrator Activity Report

- No report.

2) Upcoming Meetings and Activities

October 20th - 6:30 p.m. -- Board of Historic & Architectural Review
October 20th - 7:30 p.m. -- Board of Zoning Appeals – Cancelled
October 22nd - Town offices will be closed for Employee Training Day
October 26th - 4:00 p.m. -- Town Council Committee Meetings
October 27th - 4:00 p.m. -- Town Council Committee Meetings
November 3rd - 7:30 p.m. -- Town Council Meeting
November 10th - 6:30 p.m. -- Planning Commission Meeting

3) Public Comments

The public is invited to speak to Planning Commission on any matters, except scheduled public hearing(s). Please use the sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

4) Planning Commission Comments

5) Special Sign Exception Review - 921 South Church Street – Lauren Babb, Footnotes

Dance Studio, applicants. (Staff report, SSE application, public notice and site pictures enclosed.)

6) Special Sign Exception Review - 1402A South Church Street – Debbie Mason,

Mason Martial Arts Academy, applicants. (Staff report, SSE application, public notice and site pictures enclosed.)

7) Zoning Ordinance Review – Flood Plain Overlay District and Definitions – Town of

Smithfield, applicant. (Staff report, draft Floodplain and Definitions sections of Ordinance enclosed.)

8) Approval of the September 8, 2015 meeting minutes (Enclosed)

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NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at least 24 hours prior to the meeting date so that proper arrangements may be made.
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