

SMITHFIELD PLANNING COMMISSION

MEETING AGENDA

January 13, 2009

7:30 p.m.

1) **Director of Planning, Engineering & Public Works Activity Report**

- Comprehensive Plan Update
- New Appointee to Planning Commission

2) **Upcoming Meetings and Activities**

January 16 - Town offices will be closed in observance of Lee / Jackson Day
January 19 - Town offices will be closed in observance of Martin Luther King Day
January 20 - 6:30 p.m. -- Board of Zoning Appeals
January 20 - 7:30 p.m. -- Board of Historic & Architectural Review
January 26 - 3, 4 & 5:00 p.m. -- Town Council Committee Meetings
January 27 - 3, 4 & 5:00 p.m. -- Town Council Committee Meetings
February 3 - 7:30 p.m. -- Town Council Meeting
February 10 - 7:30 p.m. -- Planning Commission Meeting
February 11 - 6 - 9:00 p.m. -- Joint Comp Plan Work Session (Council & Commission)

3) **Public Comments**

The public is invited to speak to Planning Commission on any matters, except scheduled public hearing(s). Please use the sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

4) **Planning Commission Comments**

5) *****PUBLIC HEARING*****

Special Use Permit – Waiver of Density, Multifamily Dwelling – Three (3) unit

condo – 1, 3, 5 East Main Street – Mr. Dale Steffensmeier, Commerce Condos. LLC,

applicants. (Staff report, application, letter of request, BHAR approval letter, architectural

renderings and site plan enclosed)

- a) Public Hearing Opened
- b) Public Hearing Closed
- c) Consideration

6) **Approval of the December 9, 2008 minutes** (Enclosed)

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NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 365-4200 at least 24 hours prior to the meeting date so that proper arrangements may be made.
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