

SMITHFIELD TOWN COUNCIL AGENDA

March 3rd, 2009

7:30 p.m.



INFORMATION SECTION:

1. Manager's Report

- a. February Activity Report

2. Upcoming Meetings and Activities:

- March 3 - 7:30 p.m. – Town Council Meeting
- March 10 - 7:30 p.m. – Planning Commission Meeting
- March 17 - 6:30 p.m. – Board of Zoning Appeals Meeting
- March 17 - 7:30 p.m. – Board of Historic and Architectural Review
- March 23 - 3:00 p.m. - Town Council Committee Meetings (consecutive)
 - Fire and Rescue Committee
 - Public Buildings & Welfare Committee
 - Finance Committee
- March 24 - 3:00 p.m. – Town Council Committee Meetings (consecutive)
 - Public Works Committee
 - Water & Sewer Committee
 - Police Committee

Note: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

3. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District
- B. Annual Audit Presentation by Goodman & Company

4. Council Comments:

- A. Brain Awareness Week Proclamation

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

ACTION SECTION

1. **PUBLIC HEARING: Special Use Permit – 346 Main Street – Home Sweet Home, Inc.**
 - a. Staff Presentation by Mr. William T. Hopkins III, Director of Planning, Engineering, and Public Works
 - b. Public Hearing Opened
 - c. Public Hearing Closed
 - d. Consideration: Public Buildings and Welfare Committee Chair, Harry G. G. Dashiell, Jr.

2. **Motion to Amend the Smithfield Center Policy to allow the Use of a Signature on File Statement**
Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

3. **Motion to Authorize the Town Manager to Enter into The Children Center’s Lease Assignment**
Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

4. **Motion to Authorize Town Manager to Transmit Review Comments on the Benn’s Grant Rezoning Application in Isle of Wight County**
Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

5. **Motion to Approve the Lease Assignment for 220 Main Street**
Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

6. **Invoices Over \$10,000 Requiring Council Consideration:**
Finance Committee Chair, Mayor David M. Hare
 - a. **Blair Brothers, Inc.** **\$42,604.91**
 - b. **Landmark Design Group** **\$15,808.70**

ADDITIONAL INVOICE:

 - c. **Dominion Virginia Power** **\$10,797.48**

7. **Motion to Authorize the Town Manager to Enter into an Amended Two Year Contract for Refuse Collection with AVES**
Public Works Committee Chair, Denise N. Tynes

8. **Motion to Authorize the Town Manager to Renew the Mowing Contract with Bullis Landscaping for an Additional Year.**
Public Works Committee Chair, Denise N. Tynes

9. **Motion to Authorize the Town Manager to Enter into a Subordinate Agreement for a Rising Star Resident (Ernestine Davis and Roosevelt Davis)**
Public Works Committee Chair, Denise N. Tynes

10. **Motion to Paint the New Water Storage Tank off Battery Park Road Light Blue (Spring water 29BL)**
Water and Sewer Committee Chair, Andrew C. Gregory

11. **Motion to Authorize the Town Treasurer to Enter into the Virginia Department of Motor Vehicles Agreements listed below:**
 - a. **DMV Information Use Agreement**
 - b. **Memorandum of Understanding and Agreement to process Vehicle Registration Withholding Stops via the Internet**
 - c. **Memorandum of understanding and Agreement to obtain Vehicle Transcripts**
 - d. **Agreement with Participating Locality for the Vehicle Registration Withholding Program**

Town Treasurer, Ellen D. Minga

12. **Motion to Approve the Town Council Minutes for the Meeting of February 3rd, 2009**

13. **Closed Session for the Discussion of Acquisition/Disposition of Real Property for Public Purposes and other Legal Matters Requiring Legal Counsel**

14. **Motion to Accept the Deed of Gift for 46.18+ Acres of Windsor Castle Property**
Town Attorney, William H. Riddick III

15. **Motion to Accept the Deed of Bargain and Sale for a Total of 162.58+ Acres of Windsor Castle Property**
Town Attorney, William H. Riddick III

16. **New Business**
 - a. **Nominating Committee for Recommendation of Appointment to the Industrial Development Authority**

17. **Old Business**

18. **Adjournment**