



# the Municipal MAILER

SPRING 2022

P.O. Box 246 / 310 Institute  
Street  
Smithfield, VA 23431  
Phone: (757) 365-4200

#### Town Council Members:

T. Carter Williams, Mayor  
Michael G. Smith, Vice Mayor  
Randy Pack  
Renee Rountree  
Beth Haywood  
Valerie Butler  
Wayne Hall

#### Town Manager:

Michael R. Stallings, Jr.  
(757) 365-4200  
mstallings@smithfieldva.gov

**Town Council meets on the first Tuesday of each month at the Smithfield Center, located at 220 N. Church Street, Smithfield, Virginia.**

Check out Charter cable Channel 189 for more town news or the town's web site: [www.smithfieldva.gov](http://www.smithfieldva.gov)

#### Also follow us on Facebook:

Town of Smithfield  
Smithfield Center  
Smithfield Police Department  
Smithfield & Isle of Wight  
Tourism  
Friends of the Park



## Manager's Message

This year will mark the first time that Town elections have been held in November. Recent State Code changes has moved our elections from May to November this year. Elections will be held on Tuesday November 8th.

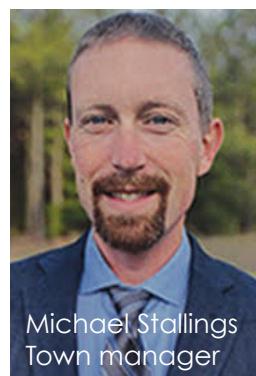
Four members of Town Council have terms ending at the end of 2022. They are Mayor Carter Williams, Councilman Wayne Hall, Councilwoman Valerie Butler, and Councilwoman Beth Haywood.

Anyone who is interested in running for Town Council needs to contact the Isle of Wight County Registrar at 757-365-6302.

We encourage all Smithfield residents to register to vote in our local and national elections. Remember,

your vote matters!! To keep up to date with what's happening in Smithfield, visit the Town's website at [www.smithfieldva.gov](http://www.smithfieldva.gov).

Don't hesitate to reach out to me with any thoughts or concerns at [mstallings@smithfieldva.gov](mailto:mstallings@smithfieldva.gov) or 757-365-4200. My door is always open, and I am



Michael Stallings  
Town manager

always willing to sit down and listen to input on how we can keep Smithfield a great place to live, work and play.

# Business License Renewal



**TIME IS  
RUNNING  
OUT**

Please note that all 2022 Business License Applications are due by April 15, 2022. A copy of each applicant's Schedule C is required as backup for reported gross receipts. New businesses may contact the Treasurer's office at 365-4276 throughout the year to purchase a business license. The first year's license may be based on estimated gross receipts.

## FEMA SPECIAL FLOOD HAZARD AREA MAP

The Town of Smithfield has received notification from Federal Emergency Management Agency (FEMA), that there is a change in the FEMA Special Flood Hazard Area Map relating to real property located within Town limits.

In order to determine if there has been a change to the flood risk of your property, please contact the following:

National Flood Insurance Program  
877-336-2627  
Floodsmart.gov  
500 C St SW  
Washington, D.C. 20472

## GOLF CARTS

**REMINDER:** Registration of golf carts is required to be driven on designated town streets where the speed limit is 25 mph or less. Registration forms can be picked up from the Treasurer's Office located at Town Hall.

## PUPS IN THE PARK

With warmer weather on the way, pet owners are reminded that dogs must be leashed in public and are not allowed to run loose in public parks. Residents who would like to allow their dog to run off leash may do so at the open to the public dog park.



## WINDSOR CASTLE BARK PARK

Windsor Castle Bark Park has one side open to all visitors and the other side is for registered users exclusively. This will help with folks visiting our beautiful little town by giving them a place their fur babies can burn off some energy without having to worry with registration. And our registered users will continue to have a place dedicated for their use. WC Park loves its pup pals!!!



**Residents are also reminded to be courteous of other park users and clean up behind your dogs. There are numerous doggie stations setup around the park for your convenience.**

# Letter from the Mayor

Dear Citizens,

As we gather speed on this new year that is upon us, we are still grappling with the COVID issue. There are still many different ideas as to what to do about wearing masks. At this time, the Town of Smithfield's position is that masks are optional within all Town buildings. Be aware, that this may change as guidance from the CDC and VDH change. We are hopeful that this virus will be behind us soon.

If you are riding down South Church Street, you will notice that the old Tastee Freeze building is no longer there. After years of the Town trying to have the owner fix up the dilapidated building, it has been demolished according to Town Code regarding blighted structures within the Town.

Four years ago, the President of the Bank of Southside Virginia (BSV) on Main Street decided not to renew the Town's lease on the parking lot that was being used for the Farmers Market. They cited that the parking lot was in disrepair and missing the fence along the concrete wall. The Town agreed, at that time, to repair the potholes, stripe the parking lot, install a new fence and install a few electrical outlets (as vendors were using the bank's electricity). BSV eventually agreed to give the Town an additional five-year lease on the parking lot, which is due to expire in March 2023. The Town will be pursuing a renewal for this lease.



“PLEASE” lock your vehicles. In 2021 there were 93 vehicles entered into and property stolen. Of these cars only 6 were locked. The Police Department has to spend many hours on the reports of the stolen property and investigating these incidents. So, how hard is it to lock your cars? The Police Department in Smithfield does a wonderful job of keeping us safe and our crime here is very low. You can help the Police by simply “LOCKING YOUR VEHICLE”.

The intersection improvement project at South Church Street and Benn's Church Boulevard has been held up due to utility relocation issues; however, the work is expected to start back up very soon and will take approximately 4 weeks to complete.

VDOT continues to work on the bridge along the Route 10 bypass. They will be working under the bridge as well as resurfacing the top of the bridge. All of this work will take time and VDOT says that delays will continue until the fall.

The Engineers are still working on the design of the multi-purpose trail along South Church Street from Battery Park Road to the Cypress Creek Bridge and should be presenting it to Town officials soon. The work on the three sections of the Cypress Creek Bridge is currently on VDOT's schedule for summer of 2023.

The Town Council would like to thank all of our staff for their patience and hard work through these many months of this pandemic and also thanks the Police Department for keeping our wonderful town safe. And again, don't forget to lock your vehicles.

Have a wonderful Spring.

# Code Compliance Corner

Spring 2022

Hello again to all Smithfield residents from your Planning Technician/ Code Enforcement Official, Joseph Reish. I would like to take this opportunity to thank all the Smithfield residents for doing their part in keeping the Town looking great. For this newsletter, I offer a few suggestions to all the residents of Smithfield.

**Trash Can Removal after being Emptied Policy** – The Town of Smithfield Town Code Section 66-40 states; “All receptacles in which garbage is placed and set out for removal shall, after they have been emptied, be removed by the persons to whom they belong on the day on which they are emptied. No garbage receptacle shall be set out on the street, or at the curb or sidewalk again until the evening prior to the next succeeding day on which the garbage is to be removed.”. Please be sure to retrieve your trash can soon after it is emptied to avoid any issues with this policy and thank you all for your help with this.



**Grass Height Violation Fines** - Spring is here, and summer is just around the corner, which makes this the perfect time to let everyone know about the grass height violation fines. Town code chapter 86-1 now includes civil penalty fines for repeat offenders of the town grass height code. The amended section of town code 86-1 now reads as follows; “In the case of subsequent violations not arising from the same set of facts within twelve months of an initial violation, a civil penalty shall be imposed on the property owner, whether the subsequent violation is remedied by the owner or his agent, or the Town or their agent. The first subsequent violation within twelve months of the initial violation shall garner a civil penalty of \$100.00; the second, a civil penalty of \$150.00; the third and all additional subsequent violations within twelve months of the initial violation shall garner a civil penalty of \$200.00 each.” Please keep your grass mowed so these fines don’t have to be used, and a big thanks to everyone who works hard to keep their yards and properties looking good.



**Zoning Permits Required for Projects in Town of Smithfield** – Don’t forget about the Town of Smithfield requirement that all structures being built in the Town must have a zoning permit or a zoning permit waiver. Fences and sheds of any size require a zoning permit, as do swimming pools, additions, decks, etc. Please be aware that a zoning permit is not the same as a building permit. A zoning permit ensures that your project meets the zoning ordinance regulations, while a building permit ensures your project is safe for you and your family. Zoning permits, can be obtained at Town Hall (310 Institute St, Smithfield, VA 23430), located in historic downtown Smithfield. There is a thirty-dollar (\$30) processing fee for most residential accessory zoning permit applications, but that small fee will assure that you avoid any headaches caused by building without a permit. Building permits, even for projects in the Town of Smithfield, are issued by Isle of Wight County Central Permitting, and can be reached at (757)-365-6211. Please contact the Town of Smithfield Community Development and Planning Department at (757)-365-4200 before starting any building projects.

Joseph Reish, CZO Planning Technician and Code Enforcement Official

# Backflow Prevention-What does it mean to you?



**Backflow** is the reversal flow of fluids, chemicals, or any foreign material into the potable water supply. There are two forms of Backflow that can happen. **Backsiphonage** happens when there is a partial vacuum in the potable water supply, which draws water from a contaminated source back into the potable water supply and **Backpressure** can happen when there is resistance or force opposing the desired flow of fluid through the pipes. However, when drinking water is contaminated; if consumed, this causes concern for the public health.

## HOW CAN YOU HELP?

Do you own a hose? Installing an inexpensive frost proof hose bib can help! The hose bib has a spring in the compact assembly which allows water pressure to enter one way only! If the water supply pressure drops, the spring closes and a valve will open which will discharge the contaminated water before it enters the potable water supply! These are non-testable devices, if the assembly is “spitting” water, it is doing what it should!



**Do you have Sprinklers or an Irrigation system?** You SHOULD already have your backflow prevention device installed. It is called a Pressure Vacuum Breaker (PVB) as pictured to the left. The pipes underground are cross connected with the potable water supply. The PVB constantly measures the systems pressure, when the pressure suddenly drops in the water system, a check valve closes to prevent the backflow of the water through the device, which keeps the water from entering your home or the towns' water supply. These are testable devices and are required by law to be tested annually by an approved certified backflow prevention device tester and the passing test report should then be submitted to the Compliance Administrator at Town Hall located at 310 Institute Street in Smithfield.



## DO YOU HAVE SPRINKLERS OR AN IRRIGATION SYSTEM?

Here is what to expect for 2022:

- If you have ANY work done to your sprinkler system, you MUST have it tested when the work is complete and a passing test report MUST be submitted to the Compliance Administrator as soon as possible.
- If you have already received a letter for the inspection request of your Backflow Prevention Device, please be aware that your inspection report deadline is approaching! Have your inspection report in by July 11, 2022 to avoid further notices.
- If you have not received your Backflow Prevention Device Inspection request, they will be sent out in July with the deadline of November 14, 2022.
- If you should have any further questions about this article please email the Compliance Administrator at [cdaughtrey@smithfieldva.gov](mailto:cdaughtrey@smithfieldva.gov)

# Refuse Collection Schedule

Spring 2022

**Remember to place all carts at curbside with lid opening facing towards the street and at least 3 feet away from all structures. All lids need to be closed to help reduce items from falling out of carts.**

Monday	Tuesday	Wednesday	Thursday	Friday
<b>West Side Refuse</b>	<b>East Side Refuse</b>	<b>Call- In Debris Pick-up Day</b>		

## West Side

Benn's Church Blvd  
Church Street  
Covenant Place  
Cypress Creek  
Evergreen Acres  
Goose Hill Creek  
Grimesland  
Hearn's  
Historic District  
(except Drummonds, Cockes, Chalmers, Acacia, Astrid, Sykes, & S. Mason which follow the EAST Schedule)  
Jericho Estates  
Jersey Park  
Lakeside Heights  
Pinewood Heights  
River Oaks  
Riverview  
Waterford Oaks  
Route 258  
(COURTHOUSE)  
Route 644 (TURNER)

**Schedule changes and makeup days will be posted on the Town website [www.smithfieldva.gov](http://www.smithfieldva.gov). It will also be listed on our Facebook**



## East Side

Aspen Woods  
Battery Park Rd  
Church Square  
Croatan Landing  
Deer Run  
John Rolfe Estates  
Moonefield  
Moone Plantation  
Morris Creek  
Pagan Point  
Pinehurst  
Red Point Heights  
Rising Star  
Scots Landing  
Smfd. Forest  
Villas

**Schedule changes and makeup days will be posted on the Town website [www.smithfieldva.gov](http://www.smithfieldva.gov). It will also be listed on our Facebook**

**If you have any questions or concerns about your refuse collection or need to call in for debris pickup, please call BAY DISPOSAL at 857-9700.**

**If you need to speak with someone at the Town of Smithfield, please contact Public Works Staff at [kjones@smithfieldva.gov](mailto:kjones@smithfieldva.gov) or 365-4200.**

# 2022 Spring Community Clean Up Days

Bay Disposal and Recycling will provide free pick-up service for your old furniture, appliances, TV's, stereos, carpets, and lawn maintenance equipment such as lawnmowers, weed eaters, etc. (equipment must be free of oil and gas) for Town residents on the following Saturdays:

## DATE OF SERVICE AND AREA OF TOWN

### SATURDAY, APRIL 30:

All areas north and west of Cypress Creek and the Pagan River (including River Oaks, Pinewood Heights, Goose Hill Creek, Jericho Estates, Cypress Creek, Riverview, Lakeside, Historical District, Jersey Park, West Main Street, etc.)

### SATURDAY, MAY 7:

All areas on the south side of town including both sides of South Church Street and east of Cypress Creek (including Waterford Oaks, Willow Oaks, Aspen Woods, Scots Landing, Pinehurst, Smithfield Manor, Grimesland, etc.)



### SATURDAY, MAY 14:

All areas east and north of South Church Street and both sides of Battery Park Road (includes Rising Star, Wellington Estates, Moone Plantation, Smithfield Forest, John Rolfe Estates, Croatan Landing, Moonefield, Pagan Point, Red Point Heights, Deer Run, Villas, Church Square, Lakeview Cove etc.)

**Everything to be picked up must be at the street side no later than 6:30 AM. The trucks will not be able to drive into your yard to pick up any items. Please call Bay Disposal and Recycling at 857-9700 with any questions about Spring Clean Up Days.**

**\*\*PLEASE NOTE: BAY DISPOSAL AND RECYCLING WILL NOT PICK UP YARD DEBRIS OR TREE LIMBS (larger than 3" in diameter or longer than 4 feet) OR STRUCTURAL DEBRIS SUCH AS USED LUMBER, ROOFING, SIDING, ETC. Leaves or other yard trimmings must be placed in bags. Limbs must be tied and bundled.**

**OTHER ITEMS THAT WILL NOT BE PICKED UP: TIRES, COMPUTERS, PAINTS, BATTERIES, GAS CYLINDERS, OIL, ASBESTOS, ANIMAL CARCASSES AND HAZARDOUS MATERIALS.**

**NOTE: The Isle of Wight Transfer Station, 13191 Foursquare Road, Smithfield no longer takes any hazardous materials. They will recycle used motor oil at this location. Hours of operation are Monday - Friday from 8am to 3pm and Saturday from 8am to 12pm. You may reach the IOW Transfer Station at 961-3874.**

**The Suffolk Transfer Station on #1 Bob Foeller Drive, Suffolk will take hazardous materials. Hours of operation are Monday - Friday from 8am to 4pm and Saturday from 8am to 12pm. You may reach the Suffolk Transfer Station at 961-3683. You will be asked to provide an ID or utility bill as proof of residency.**

*Michael Stallings  
Town Manager*

# The Smithfield Thin Blue Line



**CRIME PREVENTION TIPS** Your front and back entrances are easy targets for intruders to try to get inside your house. Take preventative measures to improve every door in your house to prevent simple access for crooks. These crime prevention tips are pretty simple to implement and could make a big difference.

**Keep Your Door in Plain View** An intruder will not care if they break in through the front or back of your home. They are simply looking for the easiest way in. A home with overgrown plants and shrubs can provide would-be offenders the best area to hide behind while breaking inside. Keep plants trimmed back so intruders cannot use them as a hiding area.



**Inspect Your Door** Before adding safety devices to your door, check it to see if it hangs properly and was set up correctly. Ensure there are screws for each hinge. The more securely a door is attached to the wall, the more challenging it will be to break down. It is very important to fix them quickly if anything is even partially loose. Make brand-new openings if the wood is rotted out and/or the screws are not securely in. As soon as the door is on as securely as practical, install brand-new locks and bolts.

**Door Locks And Bolts** Many basic door locks are simple to put on. You can include a Dead Latch door lock to make entering far more difficult. A rim lock can be set up on the within part of a door in usually a few minutes. It includes a heavy duty dead bolt to make sure perpetrators are not going to tear it open. The top and base of any kind of door can be enhanced with flush bolts. These are bolts that make it impossible for an intruder to unlock for easy entrance.

**Door Stops** A very simple and inexpensive way to prevent someone from entering while you are inside is to get a door stop security alarm. It goes into the bottom of a doorway and makes a sound if it gets moved. If you are on a budget or are looking for a way to feel safer while you may be performing repairs on doors or locks in your home this would work well. If you are interested in more Crime Prevention tips, there are numerous resources available on-line. You can also contact our Crime Prevention Specialist, SPO Chris McGough here at the PD by calling 757-357-3247, or email him at cmcgough@smithfieldva.gov

**GREATER HAMPTON ROADS CRIME LINE, 888-LOCK-U-UP** Since 1982, the Crime Line/Solvers project in Hampton Roads have closed the book on nearly 20,000 cases and assisted in the recovery of almost \$30 million in stolen property and illegal drugs, with an approximate 97% conviction rate. Crime Line Goals The primary goal of all Crime Line/Solvers projects is to generate calls from citizens to ultimately solve crimes. The end result is a safer community. Crime Line/Solvers is a formula that works, but only if we are able to deliver that message and pay the rewards. For over three decades, the public has come to trust Crime Line/Solvers, as proven by the hundreds of tips that come into its regional phone bank, 1-888-LOCK-U-UP, every month. Hampton Roads Crime Line and Crime Solver programs have adopted a "Tip" capability for use on mobile communication devices that ensures the same level of anonymity as that assured by Tipsters using the telephone Tip line. To install this FREE app, tipsters can search for



"P3" on the Apple App Store or Android Market. IMPORTANT NOTE: **All callers to Crime Line/Solvers remain anonymous** through a careful policy of numeric identification and payment. Confidentiality has played a key role in the success of Crime Line and no caller is ever asked to testify in court.

NATIONAL POLICE WEEK 2022 will be May 11-16, and the National Law Enforcement Memorial and Museum will hold ceremonies to honor fallen officers whose names have recently been added to the Memorial. In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. It pays special recognition to law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.

Smithfield Police Department [www.smithfieldva.gov](http://www.smithfieldva.gov)

913 South Church Street, Smithfield VA 23430

Phone: (757) 357-3247 FAX: (757) 357-6551 <https://www.facebook.com/smithfieldpoliceva/>  
EMERGENCY CALL 9-1-1

# The Smithfield Center and Outdoor Sites



Groups large and small will find everything needed and more for a meeting, conference, wedding, or banquet at the Smithfield Center. If you're interested in an outdoor event, several gorgeous outdoor sites located in the beautiful, acclaimed historic district of downtown Smithfield are also available. There's no better place than Smithfield, Virginia – home to "hams, history, hospitality & heART" to experience your event.

**THE SMITHFIELD CENTER** is a multi-purpose space with an extremely versatile design that meets the needs of small and large groups, with a 2,300 square foot deck that overlooks the Pagan River - a picture perfect place for a ceremony. Then invite your guests inside to our 5000 square foot Main Hall for your reception. Dance the night away in this spacious hall which offers plenty of room for 150 guests plus tables for a buffet line or food stations.



**OUTDOOR SITES** — all located in Smithfield's charming Historic District. Whether it's the gorgeous natural amphitheater and antique barns at Windsor Castle Park, the charm of Hayden's Lane or the intimate riverside setting at Clontz Park, these enchanting locations will be the perfect backdrop for your special occasion.



# Upcoming Events



**WINDSOR CASTLE WALKING TOUR**  
**MAY 1, JUNE 5, AUGUST 7 AND**  
**SEPTEMBER 4. 2 p.m.** From the site's pre-colonial existence to the present day, Windsor Castle tells the fascinating history of the development of Smithfield. Join us for this free walking tour through history as we tour the house and several of the outbuildings. Meet on the front steps of Windsor Castle, 301 Jericho Road, Smithfield.



## DRAWING DAY

**MAY 16 from 10 a.m.-4 p.m.** Whatever your medium, Drawing Day is the day dedicated to the artist inside all of us. Pack your pencil, charcoals or crayons for your visit to the museum today to sketch something on display. Share your creations with us on social media. Free admission for all artistes – professional, aspiring or beginners.

## NIGHT AT THE MUSEUM : The World's Oldest Ham's Birthday Sleepover

**JULY 8 from 6-7 p.m.** Calling all well-loved teddy bears, dogs, unicorns and hippos for a NIGHT AT THE MUSEUM! The World's Oldest Ham's birthday is tomorrow, and he'd like nothing more than to have an evening of fun with some of his friends. Kids are encouraged to put on their PJs and bring their favorite stuffed animal or doll to the museum. Museum staff will read a bedtime story or two before our special guests are tucked in. Kids will head home, but their stuffed animal friends will stay the night. Pick up the overnight guests on the morning of the World's Oldest Ham's birthday while hearing about everyone's adventures. Representatives and books from Blackwater Regional Library will also be here to help us celebrate.



# Upcoming Events



## BEHIND THESE WALLS: VIDEO SERIES BY THE ISLE OF WIGHT COUNTY MUSEUM

People, objects and places all tell stories, and it is the history of a community that shows its unique character. The Isle of Wight County Museum's video series allows some of the county's most interesting structures to share their stories. View all episodes on the museum's Facebook page or [www.historicisleofwight.com/behind-these-walls.html](http://www.historicisleofwight.com/behind-these-walls.html)



### SPRING COUNTRY VINTAGE MARKET

Heritage Park and the Joel C. Bradshaw Fairgrounds  
Saturday, April 30, 2022

Hours: 8:00 am – 5:00 pm



### TWO INDEPENDENCE DAY CELEBRATIONS!!!

#### DOWNTOWN SMITHFIELD FIREWORKS DISPLAY

Location: Clontz Park

Friday, July 1st, 2022 @ 9:30 pm

### ISLE OF WIGHT COUNTY FIREWORKS DISPLAY

Location: Heritage Park and the Joel C. Bradshaw Fairgrounds  
Monday, July 4th, 2022 @ 9:30 pm

### AUTUMN DOWNTOWN VINTAGE MARKET



Saturday, September 24, 2022

Downtown Smithfield

From 9 am to 4 pm

### SMITHFIELD ARTS FESTIVAL

Saturday, May 21 @ 9 am – 4 pm  
Main Street, downtown Smithfield  
Featuring:

- Juried fine art show
- Literary Art (meet local authors Kim Norman & Sonja McGiboney)
- Culinary Art
- Performing Art (music & dance)
- Fine Craft



Children's area: make and take art project, story time with Kim and Sonja

### SCARECROW STROLL

October 17th – 31st



Downtown Smithfield  
Stroll downtown and check out the scarecrows at participating businesses and attractions, then

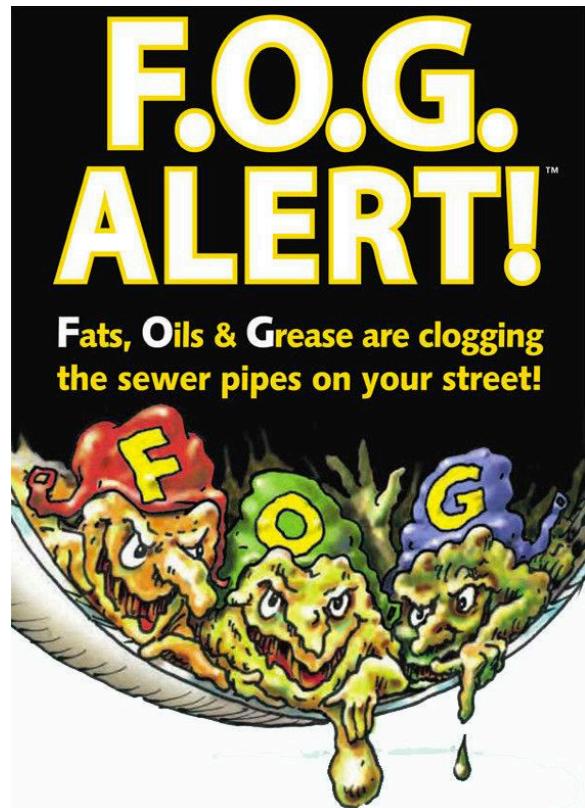
stop by the Visitor's Center @ 319 Main Street to cast your vote for your favorite in the People's Choice Awards!

## F.O.G. RECOMMENDATION

These days more people are staying home, so more people are also cooking at home. Being at home comes with household chores like washing dishes, using a dishwasher, and using the garbage disposal. Are you aware of the damage this could be causing to your pipes, sewer lines, pump stations, and ultimately the environment? It is so important to be aware of what you are putting into your drains! Fats, Oils and Grease will consume your pipes, solidifying around the insides, clumping together causing slow drainage, leaks, bursting pipes and ultimately leading to costly bills of repair. The first step to aid your pipes, is to recognize the hazards you are putting down the drain. Believe it or not, there is some sort of Fats, Oils and Grease in most things we eat. The second step to aid your pipes, is to combat those fats, oils and grease from reaching the drain in the first place.

- Use strainers in your sink to catch food scraps and other solids, empty the strainer contents into the trash.
- Use a paper towel or cloth to wipe all pots, pans, and plate contents into the trash prior to washing or rinsing.
- When cooking with any kind of oil (i.e. fryer oil) in addition to dry wiping; if the oil is still hot, pour contents into a heat safe container and allow to cool. Once cooled and solidified, dispose by safely placing into the trash. YOUR DRAINS AND PIPES WILL THANK YOU!

For any questions regarding this article please email the Compliance Administrator at [cdaughtrey@smithfieldva.gov](mailto:cdaughtrey@smithfieldva.gov) or by phone at (757) 365-4200.



## Important Dates to Remember

(All Town meetings are held at 220 North Church Street at the Smithfield Center)

1st Tuesday—Town Council Meeting—6:30 p.m.

2nd Tuesday—Planning Commission—6:30 p.m.

3rd Tuesday—Board of Historic & Architectural Review—6:30 p.m.

3rd Tuesday—Board of Zoning Appeals—7:30 p.m.

4th Monday & Tuesday of each Month—Town Council Committee Meetings beginning at 3:00 and are held at the Smithfield Center. Stay Tuned to Smithfield Channel 189 for any meeting changes and for important informational updates. Also click on the town's website: [www.smithfieldva.gov](http://www.smithfieldva.gov) to see more information.

### HOLIDAYS—TOWN OFFICE CLOSED

Monday, May 30th —Town Offices Closed in Observance of Memorial Day

Monday, June 20th—Town Offices Closed in Observance of Juneteenth Day

Monday, July 4th - Town Offices Closed in Observance of Independence Day

Monday, September 5th —Town Offices Closed in Observance of Labor Day

Monday, October 10th —Town Offices Closed in Observance of Columbus Day

Tuesday, November 8th— Town Offices Closed in Observance of Election Day

Friday, November 11th—Town Offices Closed in Observance of Veterans Day

### PLANNING COMMISSION

Charles F. Bryan, Chair  
Julia B. Hillegass, Vice Chair  
Randy Pack  
Raynard Gibbs  
Thomas C. Pope  
Michael Torrey  
Michael Swecker

### BOARD OF HISTORIC REVIEW

Trey Gwaltney, Chair  
Julia Hillegass, Vice Chair  
Laura Kvech-Brown  
Justin Hornback  
Russell Hill  
Gary Hess  
Judith Lally

### BOARD OF ZONING APPEALS

Gregory Brown, Chair  
Faye Seeley, Vice Chair  
Gene Monroe  
Tristian Barnes  
Christopher Gwaltney