



TOWN OF SMITHFIELD

310 Institute Street, PO Box 246, Smithfield, VA 23431

Tel: 1-(757)-365-4200 Fax: 1-(757)-357-9933

www.smithfieldva.gov

BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application _____

Date of Meeting _____

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

Applicant/ Owner: _____

Address: _____

Phone: _____

Email: _____

Check all that apply:

- New Construction
- New Accessory Structure
- New Fence
- New Shed
- Siding Change

- Color / Paint Change
- Material Change
- Adding to Existing Building
- Sign
- Other

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding. The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Project Description: _____

Attach additional sheets if necessary.

Please submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey, height of structure (if applicable), colored drawings (drawn to scale), refer to Article 10 of the Zoning Ordinance for sign regulations.

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) _____

Name: (signature) _____