



**SMITHFIELD TOWN COUNCIL AGENDA**  
**May 24, 2022 at 5:30 p.m.**  
**Held at Smithfield Center, 220 N. Church Street**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**

**1. UPCOMING MEETINGS AND ACTIVITIES:**

- May 23 - 3:00 p.m. - Town Council Committee Meetings (Consecutive)
- May 24 - 6:30 p.m. – Board of Zoning Appeals
- May 30 - Town Offices Closed in Observance of Memorial Day
- June 7 - 6:30 p.m. - Town Council Meeting

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

**ACTION SECTION**

- 1. PUBLIC HEARING: Proposed FY 2022 – 2023 Budget**
  - a. Staff Presentation by Town Treasurer, Ellen Minga
  - b. Open the Public Hearing
  - c. Close the Public Hearing
  - d. Consideration by Town Council
- 2. Adjournment**

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.** Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

**TOWN OF SMITHFIELD**  
**FY 2023 PROPOSED BUDGET SUMMARY GENERAL FUND**

<b>REVENUES</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
Department	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
Real Property Taxes	2,537,282.57	3,031,047.33	3,129,666.96	3,099,066.00	3,383,335.00
Other Local Taxes	3,607,797.64	3,576,265.72	3,984,917.69	3,747,617.00	4,576,411.00
Licenses, permits, & fees	46,850.00	104,934.00	272,432.70	267,610.00	317,606.00
Fines & Costs	40,236.03	43,739.01	43,345.36	33,000.00	47,205.00
From Use of Money & Property	471,623.05	404,126.25	278,502.51	299,693.00	437,448.00
Miscellaneous Revenues	716,544.74	2,995,206.40	228,270.10	136,791.00	129,409.00
Governmental Virginia	1,320,010.14	1,422,352.45	700,866.90	1,412,295.00	702,080.00
Governmental Federal	142,297.36	1,077,665.31	1,368,706.51	144,995.00	1,784,985.00
Other financing sources	245,000.00	-	4,101,659.20	175,000.00	175,000.00
Appropriated from Reserves	564,227.03	-	761,196.54	178,076.00	-
<b>TOTAL REVENUES</b>	<b>9,691,868.56</b>	<b>12,655,336.47</b>	<b>14,869,564.47</b>	<b>9,494,143.00</b>	<b>11,553,479.00</b>

<b>EXPENSES</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
Department	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
Town Council	260,246.18	263,919.15	145,171.93	205,446.00	194,333.00
Town Manager	478,935.50	507,801.78	535,474.38	569,952.00	552,218.00
Treasurer	528,367.89	611,026.82	849,393.00	872,487.00	880,159.00
Public Safety	2,598,178.62	2,551,236.51	3,026,926.71	3,253,893.00	3,704,055.00
Parks & Recreation	2,903,009.35	3,959,285.76	1,014,931.53	996,458.00	2,049,469.00
Museum	189,844.56	179,944.09	190,231.30	215,224.00	234,838.00
Community Development & Planning	571,334.16	1,343,004.73	1,317,405.00	650,763.00	631,848.00
Public Works	859,484.72	1,681,104.09	1,001,714.81	1,688,117.00	1,780,390.00
Public Buildings	153,104.06	658,950.40	347,671.83	342,070.00	802,004.00
Contributions	139,145.62	133,886.90	146,597.00	65,170.00	80,527.00
Non-Departmental	22,560.08	279,605.30	1,853,564.00	67,570.00	79,028.00
Debt Service	987,657.82	485,570.94	4,354,721.98	566,993.00	564,610.00
Contingency	-	-	85,761.00	-	-
<b>TOTAL EXPENSES</b>	<b>9,691,868.56</b>	<b>12,655,336.47</b>	<b>14,869,564.47</b>	<b>9,494,143.00</b>	<b>11,553,479.00</b>

<b>NET INCOME/(LOSS)</b>	-	-	-	-	-
--------------------------	---	---	---	---	---

**Town of Smithfield**  
**FY2023 Proposed Operating Budget**  
**HIGHWAY FUND**

5/24/2022

**Highway**

		FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	MUNIS ACCOUNT NUMBER	Actual	Actual	Actual	Budget	Budget
<b>HIGHWAY REVENUES</b>						
Interest Income	03-204-341200-0000-31501	277.50	188.14	240.31	250.00	250.00
Insurance Recoveries	03-204-341200-0000-31603	-	-	24,792.38	-	-
Revenue - Commwlth of VA	03-204-341200-0000-34060	1,243,925.24	1,247,245.48	1,289,244.12	1,289,244.00	1,311,487.00
CARES Act				334.74		
<b>Carryforward from prior years</b>	N/A	276,284.22	184,545.68	71,721.48	-	-
<b>Total Highway Fund Revenue</b>		1,520,486.96	1,431,979.30	1,386,333.03	1,289,494.00	1,311,737.00

		FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	MUNIS ACCOUNT NUMBER	Actual	Actual	Actual	Budget	Budget
<b>HIGHWAY EXPENSES</b>						
Salaries	04-204-441200-0000-41100	295,840.61	252,947.81	229,240.36	345,875.00	456,388.00
FICA	04-204-441200-0000-42100	22,040.09	18,600.31	17,039.42	27,670.00	36,512.00
VSRS	04-204-441200-0000-42200	17,857.03	14,284.94	23,388.03	35,093.00	44,208.00
Health	04-204-441200-0000-42300	45,832.01	40,368.81	31,388.51	60,613.00	94,762.00
Maintenance	04-204-441200-0000-43104	747,313.94	659,880.76	861,110.39	557,261.00	388,663.00
Grass	04-204-441200-0000-43105	15,522.70	13,520.12	5,526.62	20,000.00	20,000.00
VAC Truck Repairs	04-204-441200-0000-43107	2,228.80	2,275.96	1,653.35	2,500.00	2,500.00
Professional services	04-204-441200-0000-43152	5,361.75	2,034.75	19,810.10	5,000.00	10,000.00
Contract Services	04-204-441200-0000-43300	-	-	25,006.12	-	-
Stormwater Management Program (regional)	04-204-441200-0000-43999	3,116.00	3,158.00	3,109.00	2,982.00	3,004.00
Street Lights	04-204-441200-0000-45101	127,467.96	116,461.74	115,616.43	130,000.00	122,000.00
Insurance	04-204-441200-0000-45300	9,610.88	10,572.00	9,724.04	12,300.00	15,000.00
Fuel	04-204-441200-0000-46008	11,550.01	7,134.36	6,510.94	14,000.00	14,000.00
Vehicle Maintenance	04-204-441200-0000-46009	2,851.17	9,355.62	9,100.40	10,000.00	12,000.00
Uniforms	04-204-441200-0000-46011	2,175.82	3,062.44	1,910.83	3,700.00	3,700.00
COVID 19	04-204-441200-0000-46018	-	-	334.74	-	-
Capital Outlay	04-204-441200-0000-48100	27,172.51	-	25,863.75	62,500.00	89,000.00
<b>Carryforward to next year</b>	N/A	184,545.68	278,321.68	-	-	-
<b>Total Highway Fund Expense</b>		1,520,486.96	1,431,979.30	1,386,333.03	1,289,494.00	1,311,737.00

**Town of Smithfield**  
**FY2023 Proposed Operating Budget**  
**SEWER FUND**

5/24/2022

**SEWER FUND**

MUNIS ACCOUNT NUMBER	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Budget
<b>SEWER REVENUES</b>					
Sewer Charges	662,514.23	680,299.22	725,108.99	707,401.00	730,000.00
Availability Fees	269,579.80	113,720.00	247,200.00	185,400.00	247,200.00
Pro Rata Share Fees	40,000.00	2,400.00	4,800.00	-	-
Connection fees	100,410.04	43,500.00	94,800.00	71,100.00	94,800.00
Miscellaneous Revenue	-	384.30	-	-	-
Interest Revenue	16,547.38	10,867.27	6,820.68	7,000.00	7,000.00
Gain on disposal of asset	-	-	3,203.98	-	-
Insurance Recoveries	10,890.10	28,563.43	84,636.05	-	-
Sewer Compliance Fee	395,814.65	401,391.34	404,987.21	405,270.00	408,125.00
CARES Act			2,956.28		
ARPA Funding	03-004-342070-0000-31619				305,000.00
Bond/Debt Financing	Balance Sheet	-	-	478,203.00	-
Appropriated fund balance for budget	Balance Sheet	5,618.24	94,851.56	538,848.89	585,059.00
<b>Total Sewer Revenue</b>	<b>1,501,374.44</b>	<b>1,375,977.12</b>	<b>2,591,565.08</b>	<b>1,961,230.00</b>	<b>2,585,135.00</b>

MUNIS ACCOUNT NUMBER	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Budget
<b>SEWER EXPENSES</b>					
Salaries	04-004-442070-0000-41100	232,418.24	257,070.54	260,328.63	269,863.00
FICA	04-004-442070-0000-42100	17,313.20	18,649.55	19,241.84	21,589.00
VSRS	04-004-442070-0000-42200	(3,427.05)	40,012.86	48,709.17	26,973.00
Health	04-004-442070-0000-42300	31,180.86	32,416.80	36,171.19	36,023.00
VAC Truck Repairs & Maintenance	04-004-442070-0000-43107	6,197.30	5,384.65	6,618.14	7,500.00
Audit	04-004-442070-0000-43120	6,500.00	6,625.00	7,062.50	7,500.00
Legal	04-004-442070-0000-43150	8,402.94	7,983.64	5,462.19	10,000.00
Professional Fees	04-004-442070-0000-43152	10,315.00	14,519.64	7,863.13	30,000.00
Contractual	04-004-442070-0000-43300,43320	3,413.54	4,014.29	4,644.80	4,000.00
HRPDC sewer programs	04-004-442070-0000-43997	838.00	835.00	801.00	737.00
Data Processing	04-004-442070-0000-44100	12,528.35	14,185.81	13,226.76	15,000.00
Utilities	04-004-442070-0000-45100	43,100.61	39,549.43	41,310.38	45,000.00
Communications	04-004-442070-0000-45200	10,434.12	9,821.97	10,608.29	12,000.00
SCADA Expenses	04-004-442070-0000-45204	4,330.88	(176.71)	1,674.00	15,000.00
Insurance	04-004-442070-0000-45300	14,385.28	15,824.00	15,523.04	18,500.00
Materials & Supplies	04-004-442070-0000-45400	30,240.35	41,992.54	23,144.14	55,000.00
Travel & Training	04-004-442070-0000-45500	84.31	150.00	183.01	5,000.00
Accreditation	04-004-442070-0000-45521	1,045.68	-	-	-
Miscellaneous	04-004-442070-0000-45804	1,069.11	149.64	150.81	1,200.00

## SEWER FUND

5/24/2022

	MUNIS ACCOUNT NUMBER	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Budget
Dues & Subscriptions	04-004-442070-0000-45810	166.17	210.98	125.00	200.00	200.00
Bank charges	04-004-442070-0000-45813	30.00	-	-	30.00	50.00
Equipment Expense	04-004-442070-0000-46006	-	-	1,598.03	52,500.00	60,000.00
Maintenance & Repairs	04-004-442070-0000-46007	87,723.53	113,623.59	91,249.34	175,000.00	175,000.00
Fuel	04-004-442070-0000-46008	7,755.39	5,732.56	7,037.27	10,000.00	15,000.00
Vehicle Maintenance	04-004-442070-0000-46009	2,816.93	3,608.16	6,384.39	4,000.00	5,000.00
Uniforms	04-004-442070-0000-46011	2,458.42	2,501.84	2,531.30	2,900.00	3,500.00
Pump Replacement & Conditioning	04-004-442070-0000-46015	-	61,002.98	88,443.84	150,000.00	150,000.00
COVID-19 Expenses	04-004-442070-0000-46018	-	-	2,956.28	-	-
ARPA	04-004-442070-0000-46019	-	-	-	-	305,000.00
Loss on FA disposal	04-004-442070-0000-48000	-	-	9,114.58	-	-
Debt Service	04-004-442070-0000-49000	107,649.23	106,109.53	111,535.22	219,350.00	250,000.00
Depreciation Expense	04-004-442070-0000-49102	366,443.27	364,445.11	370,667.33	391,365.00	400,000.00
Bond Issuance Costs	04-004-442070-0000-49511	-	-	17,205.00	-	-
Capital Expenditures	balance sheet	495,960.78	209,733.72	1,379,994.48	375,000.00	544,000.00
Transfers to Operating Reserves	balance sheet	-	-	-	-	-
<b>Total Sewer Expenditures</b>		<b>1,501,374.44</b>	<b>1,375,977.12</b>	<b>2,591,565.08</b>	<b>1,961,230.00</b>	<b>2,585,135.00</b>

**Town of Smithfield**  
**FY2023 Proposed Operating Budget**  
**WATER FUND**

5/24/2022

**WATER FUND**

	MUNIS ACCOUNT NUMBER	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Budget
<b>WATER REVENUES</b>						
Water Sales	03-005-342060-0000-31101	1,401,473.42	1,449,120.33	1,517,330.38	1,478,852.00	1,562,975.00
Debt Service Revenue	03-005-342060-0000-31109	252,179.42	255,276.32	257,094.32	257,000.00	259,400.00
Availability Fees	03-005-342060-0000-31102	173,320.08	75,660.00	160,480.00	122,400.00	163,200.00
Pro Rata Share Fees	03-005-342060-0000-31103	40,000.00	2,400.00	4,800.00	-	-
Connection fees	03-005-342060-0000-31104	38,980.00	17,700.00	38,940.00	29,700.00	39,600.00
Miscellaneous	03-005-342060-0000-31105	6,030.08	2,629.78	-	-	-
Application Fees	03-005-342060-0000-31106	10,022.00	9,162.50	9,178.00	10,000.00	10,000.00
Interest Revenue	03-005-342060-0000-31501	42,460.83	30,377.71	5,829.08	6,500.00	6,500.00
Gain on disposal of asset	03-005-342060-0000-31600	-	-	3,203.98	-	-
Insurance Recoveries	03-005-342060-0000-31603	-	-	18,690.71	-	-
CARES Act				3,567.94		
ARPA Revenue		-	-			750,000.00
Contributions from IOW	03-005-342060-0000-31628	-	-	-	87,500.00	-
Bond Financing	balance sheet	-	-	623,935.00	-	-
Appropriated fund balance for budget-reserves	n/a		343,852.65	877,620.32	1,063,398.00	993,633.00
<b>Total Water Revenues</b>		<b>1,964,465.83</b>	<b>2,186,179.29</b>	<b>3,520,669.73</b>	<b>3,055,350.00</b>	<b>3,785,308.00</b>

	MUNIS ACCOUNT NUMBER	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Budget
<b>WATER EXPENSES</b>						
Salaries	04-005-442060-0000-41100	406,199.73	413,805.50	410,468.86	411,391.00	465,892.00
FICA	04-005-442060-0000-42100	29,981.20	30,115.02	30,341.73	32,911.00	37,272.00
VSRS	04-005-442060-0000-42200	17,475.08	37,119.49	67,890.39	39,151.00	41,817.00
Health	04-005-442060-0000-42300	57,697.44	53,931.52	57,955.30	61,719.00	86,644.00
Water Tank Maintenance	04-005-442060-0000-43006	570.00	-	618,810.19	-	-
Audit	04-005-442060-0000-43120	6,500.00	6,625.00	7,062.50	7,500.00	7,500.00
Legal	04-005-442060-0000-43150	8,334.19	7,983.64	5,943.43	10,000.00	10,000.00
Professional Services	04-005-442060-0000-43152	6,347.58	7,023.36	23,822.49	32,000.00	32,000.00
Contractual	04-005-442060-0000-43320	7,278.38	8,316.38	9,021.40	15,000.00	15,000.00
Regional Water Supply Study	04-005-442060-0000-43998	4,458.00	3,926.00	4,172.00	4,223.00	4,283.00
Data Processing	04-005-442060-0000-44100	12,528.35	14,185.81	13,226.76	15,000.00	15,000.00
Utilities	04-005-442060-0000-45100	2,801.94	1,930.44	2,028.57	3,000.00	3,000.00
Communications	04-005-442060-0000-45200	10,953.22	10,039.56	11,413.99	11,500.00	12,000.00
Insurance	04-005-442060-0000-45300	28,300.04	31,132.00	30,728.60	36,315.00	40,000.00
Materials & Supplies	04-005-442060-0000-45400	64,872.16	71,597.64	73,296.92	135,000.00	150,000.00
Meters	04-005-442060-0000-45401	-	-	-	-	-
Travel and Training	04-005-442060-0000-45500	3,408.55	2,267.84	(51.99)	5,000.00	5,000.00
Accreditation	04-005-442060-0000-45521	1,045.68	-	-	-	-
Contribution-Smithfield Foods wet wells	04-005-442060-0000-45656	-	143,478.57	-	-	-
Other Expense	04-005-442060-0000-45804	10,353.54	9,309.39	9,960.06	15,000.00	15,000.00
Dues & Subscriptions	04-005-442060-0000-45810	877.59	1,116.82	1,655.00	1,500.00	2,000.00

**WATER FUND**

		<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
	<b>MUNIS ACCOUNT NUMBER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
Bank service charges-credit card fees	04-005-442060-0000-45813	1,211.02	1,272.88	925.40	1,200.00	1,200.00
Equipment Expense	04-005-442060-0000-46006	-	-	1,598.03	4,000.00	4,000.00
Maintenance & Repairs	04-005-442060-0000-46007	9,832.18	43,061.08	27,117.59	40,000.00	75,000.00
Fuel	04-005-442060-0000-46008	15,694.57	9,234.43	11,498.65	17,000.00	20,000.00
Vehicle Maintenance	04-005-442060-0000-46009	2,623.56	3,192.86	5,559.41	3,500.00	4,000.00
Uniforms	04-005-442060-0000-46011	3,042.19	3,722.85	3,294.81	3,400.00	4,000.00
Covid-19	04-005-442060-0000-46018	-	-	330.18	-	-
ARPA Capital	04-005-442060-0000-46018					750,000.00
<b>RO Annual costs</b>						
Contract Services	04-005-442061-0000-43300	801.00	4,334.00	4,377.25	10,000.00	15,000.00
Power	04-005-442061-0000-45100	100,157.34	107,125.46	100,495.82	110,000.00	115,000.00
HRSD	04-005-442061-0000-45102	258,402.60	310,526.48	310,905.94	353,160.00	375,000.00
Communication	04-005-442061-0000-45200	9,218.61	9,648.43	9,234.11	9,300.00	10,000.00
Supplies	04-005-442061-0000-45400	22,221.27	29,342.59	17,058.17	30,000.00	30,200.00
Chemicals	04-005-442061-0000-45413	68,800.52	71,220.77	72,370.47	75,000.00	100,000.00
Travel and training	04-005-442061-0000-45500	1,020.30	679.20	292.01	4,000.00	4,000.00
Miscellaneous	04-005-442061-0000-45804	-	1,228.00	204.58	-	500.00
Dues & Subscriptions	04-005-442061-0000-45810	1,542.20	75.49	1,468.00	1,600.00	2,000.00
Computers & Technology	04-005-442061-0000-46005	-	164.99	1,468.00	-	-
Maintenance and Repairs	04-005-442061-0000-46007	26,098.48	44,978.03	98,471.65	85,000.00	90,000.00
Vehicle Maintenance	04-005-442061-0000-46009	1,268.34	3,027.33	924.67	3,500.00	3,000.00
COVID-19 Expenses	04-005-442061-0000-46018	-	98.73	3,237.76	-	-
Loss on FA Disposal	04-005-442060-0000-48000	-	-	9,114.58	-	-
Debt Service	04-005-442060-0000-49000	286,543.35	288,706.05	315,258.84	196,045.00	330,000.00
Depreciation Expense	04-005-442060-0000-49102	353,579.61	347,845.66	366,246.94	427,435.00	450,000.00
Bond Issuance Costs	04-005-442060-0000-49511	-	-	61,850.29	-	-
Transfers to Operating Reserves	balance sheet	69,395.02	-	-	-	-
Capital Expenditures	balance sheet	53,031.00	52,790.00	719,620.38	845,000.00	460,000.00
<b>Total Water Expenditures</b>		<b>1,964,465.83</b>	<b>2,186,179.29</b>	<b>3,520,669.73</b>	<b>3,055,350.00</b>	<b>3,785,308.00</b>

## **2023 Budget Personnel Requests**

### **Public Works Department**

Wayne Griffin, our Town Engineer, has set his retirement date for August 2023. When he retires he will have over 50 years of public service with VDOT and the Town of Smithfield. His knowledge of streets/stormwater engineering and construction cannot be understated. We need to hire his successor at least 12 months ahead of his retirement so that person can learn as much as possible from Wayne. We risk losing decades of institutional and industry knowledge the longer we wait to bring on an additional engineer. This additional staff position will effectively come off the books when Wayne retires though we may ask that Wayne stay on part time as a consultant/inspector if he would be willing. This position would be funded 80% from the highway budget and 20% from PW.

We also request an Administrative Assistant. We are requesting additional administrative staff to assist with receiving calls, generating service requests/work orders, and managing the miss utility ticket system. Currently, we have no backup for when Kathy is out as she is our lone Administrative Assistant. Once promoted to Office Manager, Kathy will be able to take on more by helping field staff with inventories, safety training, as well as continuing to administer trash collection and our Department Accreditation. Presently, Kathy is unable to assist in many areas due to the department's need for her to remain at her desk and available as she is the primary point of contact for Public Works and Utilities. With additional help, we will operate more efficiently and have sufficient staff to cover the department's needs. This position can be evenly funded through all Public Works and Utilities division budgets; Highway, Water, Sewer, Public Works, and Public Buildings as they will be assisting in all areas of our operation.

### **Parks & Recreation**

1. Reclassification-Make one of the Parks Maintenance Techs a Crew Leader position. We have several facilities so having a lead person at each facility helps to maintain the facilities and supervise work.
2. Add hours to existing positions-Parks Helpers/Kayak Clerks-will now assist with grass cutting at Windsor Castle and some LSC Maint

### **Museum**

As the museum is open 7 days a week and as there are also multiple historic sites under our purview which require staffing for lectures, tours and special events, it is often an issue for the one FT staff member (which is now two) to handle these multiple needs. A discussion with the Town Manager and HR earlier this year recognized the need for another FT staff member. Increasing PT hours will allow us to head toward this goal in the next 2 fiscal years. This relates to Goal #3 as it is our job to educate and preserve the history of Isle of Wight County. Our interaction with the public at the museum, at our historic sites, in the school system, with civic organizations and in other formats (social media, video, audio, etc.) is key to our mission.



## Treasurer

Seasonal Clerks – (October to January)-Staff has become overwhelmed with servicing customers at the windows and on the phone, leaving limited time to post mail. Additional personnel would assist with processing/posting mail on a timely basis and provide backup coverage in the office during the busiest season of the year. If the MUNIS conversion for tax takes place as planned, office staff will be learning/adjusting to a new software which will add to their challenges. Also, two of the front office clerks have other responsibilities such as Accounts Payable and Utilities Billing.

TOWN OF SMITHFIELD CAPITAL IMPROVEMENT PROGRAM EXPENDITURES

	FY23	FY24	FY25	FY26	FY27
<b>HIGHWAY</b>					
Vehicle Replacement (split HWY, WTR, SWR)	\$ 50,000.00				
2 Lawnmowers	\$ 24,000.00				
Salt/Sand Spreader	\$ 15,000.00				
<b>TOTAL HIGHWAY FUND</b>	<b>\$ 89,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GENERAL FUND</b>					
<b>Treasurer's Office</b>					
Software Conversion	\$ 100,000.00				
<b>TOTAL FOR TR</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Safety</b>					
Police Vehicles (5)	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
<b>TOTAL FOR PS</b>	<b>\$ 175,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 175,000.00</b>
<b>Parks &amp; Recreation: General Fund</b>					
Concession building at LSC, maintenance buildings at LSC, WCP (ARPA FUNDED)	\$ 405,000.00				
LSC Improvements -Lighting (ARPA FUNDED)	\$ 315,000.00				
Resurface trail at WCP (ARPA FUNDED)	\$ 100,000.00				
Replace deck at Smithfield Center (ARPA FUNDED-\$99K)	\$ 100,000.00				
<b>TOTAL FOR P&amp;R</b>	<b>\$ 920,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Works: General Fund</b>					
Smithfield Lake Dam Decommission	\$ 125,000.00	\$ 687,500.00			
Great Springs Road Drainage Improvements	\$ 100,000.00	\$ 400,000.00			
Nike Park Recreational Trail	\$ 132,000.00	\$ 675,000.00	\$ 675,000.00	\$ 675,000.00	\$ 675,000.00
Pagan Road Stormwater Project (ARPA)-started in 2022	\$ 450,000.00				
Battery Park Drainage Project-Villas (ARPA)-started in 2022	\$ 400,000.00				
<b>TOTAL FOR PW</b>	<b>\$ 1,207,000.00</b>	<b>\$ 1,762,500.00</b>	<b>\$ 675,000.00</b>	<b>\$ 675,000.00</b>	<b>\$ 675,000.00</b>
<b>Public Buildings: General Fund</b>					
Smithfield Times Building Renovation	\$ 50,000.00	\$ 450,000.00			
Town Hall Roof	\$ 350,000.00				
<b>TOTAL FOR PB</b>	<b>\$ 400,000.00</b>	<b>\$ 450,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 2,802,000.00</b>	<b>\$ 2,387,500.00</b>	<b>\$ 850,000.00</b>	<b>\$ 850,000.00</b>	<b>\$ 850,000.00</b>

Items highlighted in blue are ARPA funded.

**TOWN OF SMITHFIELD CAPITAL IMPROVEMENT PROGRAM EXPENDITURES**

5/24/2022

	FY23	FY24	FY25	FY26	FY27
<b><u>WATER FUND</u></b>					
Storage Tank - Maintenance and Repairs - Wilson Rd (ARPA)	\$ 450,000.00				
Storage Tank - Maintenance and Repairs - Battery Park Rd			\$ 500,000.00		
Water Main Replacement - Jordan	\$ 48,000.00				
Water Main Replacements-Talbot	\$ 107,000.00				
Water Main Replacement- Cypress Creek Bridge				\$ 350,000.00	
Water Main Replacement-Sykes Court (ARPA)	\$ 100,000.00				
Water Main Replacement - Main Street - 300 block (ARPA)		\$ 425,000.00			
North Church Street Water Line (ARPA)		\$ 800,000.00			
Vehicle Replacement (split HWY, WTR, SWR)	\$ 50,000.00				
Move Water Services-Red Point	\$ 150,000.00				
Water Valve Replacement-Grimesland	\$ 65,000.00				
Fire hydrant replacement	\$ 40,000.00				
2nd RO Skid Funding (\$500,000 ARPA)	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
3rd RO Higher Service Pump	\$ -	\$ 150,000.00			
1st Stage Membrane Replacement	\$ -	\$ 80,000.00			
<b>TOTAL FOR WATER</b>	<b>\$ 1,210,000.00</b>	<b>\$ 1,655,000.00</b>	<b>\$ 700,000.00</b>	<b>\$ 550,000.00</b>	<b>\$ 200,000.00</b>
<b><u>SEWER FUND</u></b>					
Bypass Pump - Bradford Mews	\$ 150,000.00				
Rausch MC 360 Push Camera	\$ 29,000.00				
Manhole Inspections & Rehab	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Pipe Lining of gravity sewer pipes	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Sewer Main Replacement-Main Street-300 block (ARPA)		\$ 175,000.00			
SCADA Server	\$ 100,000.00				
VAC Truck Building (ARPA)	\$ 150,000.00				
New Rail Systems for Pump Stations (ARPA)	\$ 25,000.00				
Valve Vault Reconditioning (ARPA)	\$ 30,000.00				
ARC Flash Study	\$ 20,000.00				
Vehicle Replacement	\$ 50,000.00				
Flow Meter Calibration (ARPA)	\$ 50,000.00				
Check Valve replacement (ARPA)	\$ 50,000.00				
Forcemain Valve Replacement	\$ 45,000.00				
<b>TOTAL FOR SEWER</b>	<b>\$ 849,000.00</b>	<b>\$ 325,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 4,950,000.00</b>	<b>\$ 4,367,500.00</b>	<b>\$ 1,700,000.00</b>	<b>\$ 1,550,000.00</b>	<b>\$ 1,200,000.00</b>