



TOWN OF SMITHFIELD

Wednesday, March 11th, 2020

TO: BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)
FROM: JOHN SETTLE, COMMUNITY DEVELOPMENT & PLANNING DIRECTOR
RE: MONTHLY MEETING

The BHAR will hold its regularly scheduled monthly meeting on **Tuesday, March 17th, 2020 at 6:30 PM** in Conference Rooms A&B at the Smithfield Center, 220 N Church St, Smithfield, VA 23430.

If you have any questions or concerns, please contact John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.

cc: Town Council
William H. Riddick, III, Town Attorney
The Smithfield Times
The Daily Press
File

SMITHFIELD BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)

MEETING AGENDA: TUESDAY, MARCH 17TH, 2020, 6:30 PM

- 1) **Community Development & Planning Director's Report:**
 - Town staff has filled the newly-created planner position- Tammie Clary, the new planner, started on Monday, February 24th, 2020.

- 2) **Upcoming Meetings and Activities**
 - Monday, March 23rd – 3:00 PM – Town Council Committee Meetings
 - Tuesday, March 24th – 3:00 PM – Town Council Committee Meetings
 - Tuesday, April 7th – 6:30 PM – Town Council Meeting
 - Tuesday, April 14th – 6:30 PM – Planning Commission Meeting
 - Tuesday, April 21st – 6:30 PM – BHAR Meeting

- 3) **Public Comments**

- 4) **Board Member Comments**

- 5) **Assorted Exterior Changes (After-the-Fact) – 111 S Church St – Landmark – Christ Episcopal Church Trustees, C/O William Egan, applicant** (staff report, BHAR application & illustration enclosed).

- 6) **Color Change – Lot 106, Institute St – Unclassified – Town of Smithfield, applicant** (staff report, BHAR application & illustration enclosed).

- 7) **Approval of the Tuesday, February 18th, 2020 meeting minutes** (enclosed).

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NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA)
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Board of Historic & Architectural Review (BHAR) meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.
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BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, March 17th, 2020, 6:30 PM

Applicant	Christ Episcopal Church Trustees C/O William Egan 111 S Church St Smithfield, VA 23430
Owner	Ibid.
Property	111 S Church St TPINs 21A-01-349, 350, 390, 392 & 393 0.7 ac S Church St, b/t Main St & Cedar St Main St & S Church St, & S Church St & Cedar St
Classification	Landmark
Zoning	Downtown (D), Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
Adjacent Zoning	Floodplain Overlay (FPO), D, DNR & HPO
Project Description	<p>In February, the applicants became aware that the structural integrity of the southern wall of the church had been compromised. Following a conversation with Town staff, the applicants were given permission to begin work to repair the wall to avoid further damage and risk.</p> <p>The applicants are proposing to utilize a concrete wall overlay system to restore the stability of the southern wall of the church. This concrete overlay will ultimately be sided in exterior gypsum sheathing painted a flat white color to match the stucco material present on the remainder of the church's exterior.</p>
Recommendation	Town staff recommends approval as submitted.

Please direct inquiries to John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.



TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 2020-03-09 Date of Meeting 2020-03-17

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, William Egan, am seeking BHAR approval for the following (check all that apply)
(print name)
which is located at 111 SOUTH CHURCH STREET.

New Single Family Residence (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

New Commercial Structure (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

Addition to existing building (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)

Accessory structure (i.e., shed, detached garage, etc.) Accessory Structure Height _____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

Siding Change (submit siding sample)
existing siding: _____ proposed siding: _____

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

Roof Change (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Color Change (submit color samples)
existing colors: _____ proposed colors: _____

Sign (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

Window change (submit window details)
existing window type: _____ proposed window type: _____

Other

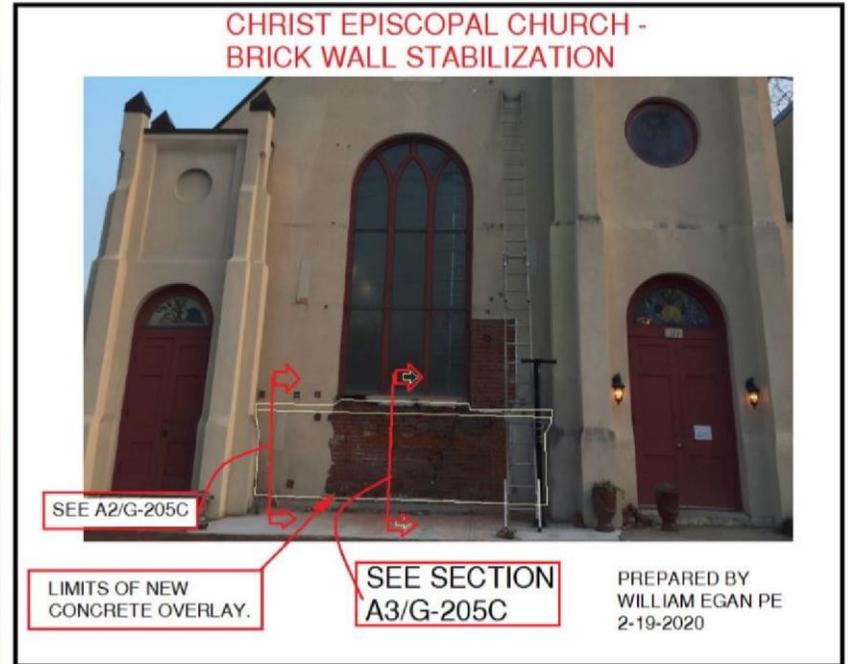
1. Applicant/Property Owner Name CHRIST EPISCOPAL CHURCH / WILLIAM EGAN - TRUSTEE / PCL-S
Address: 111 SOUTH CHURCH STREET Phone: (757) 407-6333
Smithfield, VA 23430 E-mail: bill.egan2@gmail.com

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) WILLIAM EGAN / TRUSTEE

Name: (signature) [Signature]



WORK HAS ALREADY BEGUN, OWING TO THE SEVERITY OF THE WALL'S CONDITION

THE FINISHED EXTERIOR OF THE WALL WILL MATCH THE EXISTING STUCCO

BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, March 17th, 2020, 6:30 PM

Applicant	Town of Smithfield 310 Institute St Smithfield, VA 23430
Owner	Ibid.
Property	Lot 106, Main St TPIN 21A-01-106 0.3711 ac NW side Main St 200' NE Main St & Institute St
Classification	Unclassified
Zoning	Downtown (D), Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
Adjacent Zoning	Ibid.
Project Description	The benches along Hayden's Lane currently feature artwork from local high school students which is now several years old. On most of the benches, paint has begun to chip and flake from the surfaces. The applicant proposes to remove the paint from the benches, returning them to their original appearances.
Recommendation	Town staff recommends approval as submitted.

Please direct inquiries to John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.



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I, Town of Smithfield, am seeking BHAR approval for the following (check all that apply)
(print name)
which is located at 310 Institute St (TIPIN 214-01-106)

New Single Family Residence (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

New Commercial Structure (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

Addition to existing building (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)

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Siding Change (submit siding sample)
existing siding: _____ proposed siding: _____

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

Roof Change (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Color Change (submit color samples)
existing colors: All colors (As) proposed colors: Stained Wood Finish

Sign (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

Window change (submit window details)
existing window type: _____ proposed window type: _____

Other

1. Applicant/Property Owner Name Town of Smithfield
Address: 310 Institute St Phone: 1-(757)-365-4200
Smithfield, VA 23430 E-mail: jsentle@smithfieldva.gov

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Sanford B. Wanner

Name: (signature) X Sanford B Wanner



^ EXISTING APPEARANCE: NOTE THE CHIPPING PAINT ^
v PROPOSED APPEARANCE v

