



TOWN OF SMITHFIELD

Wednesday, June 10th, 2020

TO: BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)
FROM: JOHN SETTLE, COMMUNITY DEVELOPMENT & PLANNING DIRECTOR
RE: MONTHLY MEETING

The BHAR will hold its regularly-scheduled monthly meeting on **Tuesday, June 16th, 2020 at 6:30 PM** at the Smithfield Center, 220 N Church St, Smithfield, VA 23430.

If you have any questions or concerns, please contact John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.

cc: Town Council
William H. Riddick, III, Town Attorney
The Smithfield Times
The Daily Press
File

**SMITHFIELD BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)
MEETING AGENDA: TUESDAY, JUNE 16TH, 2020, 6:30 PM**

- 1) **Community Development & Planning Director's Report:**
 - Introduction of Tammie Clary, the Town's new planner.

- 2) **Upcoming Meetings and Activities**
 - Monday, June 22nd – 3:00 PM – Town Council Committee Meeting
 - Monday, June 22nd – 6:00 PM – Town Council Continued Meeting
 - Tuesday, June 23rd – 3:00 PM – Town Council Committee Meeting
 - Tuesday, July 7th – 6:30 PM – Town Council Meeting
 - Tuesday, July 14th – 4:00 PM – Pinewood Heights Management Team Meeting
 - Tuesday, July 14th – 6:30 PM – Planning Commission Meeting
 - Tuesday, July 21st – 6:30 PM – BHAR Meeting

- 3) **Public Comments**

- 4) **Board Member Comments**

- 5) **Assorted Exterior Changes – 352 S Church St – Landmark – Joseph Howell, applicant** (staff report w/ attachments, BHAR application & illustrations enclosed).

- 6) **Roof Change – 319 Main St – Non-Contributing – 319 Main, LLC, C/O Franklin Hall, applicant** (staff report, BHAR application & illustration enclosed).

- 7) **Assorted Exterior Changes – 349 Main St – Landmark – Hallwood Properties I, LLC, C/O Franklin Hall, applicant** (staff report, BHAR application & illustrations enclosed).

- 8) **Approval of the Tuesday, May 19th, 2020 meeting minutes** (enclosed).

*****ATTENTION*****

Owing to the pandemic, we are encouraging remote public comment on all land use applications, whether or not a public hearing is required. If you do not feel comfortable with attending a meeting in person, please submit your comments in writing to Mr. John Settle, Community Development & Planning Director. Your comments will be conveyed to the appropriate Board or Commission. Mr. Settle can be reached via email (jsettle@smithfieldva.gov) or mail at the address below:

**Town of Smithfield Community
Development & Planning Department
ATTN John Settle, Director
PO Box 246
Smithfield, VA 23431**

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NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA)
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Board of Historic & Architectural Review (BHAR) meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.
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BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, June 16th, 2020, 6:30 PM

Applicant	Restoration Exteriors, LLC C/O Jason Gioffre 5213 Cleveland St Virginia Beach, VA 23462
Owner	Joseph Howell 352 S Church St Smithfield, VA 23430
Property	352 S Church St TPIN 21A-01-440 1.25 ac S side S Church St 650' E S Church St & Jericho Rd
Classification	Landmark
Zoning	Chesapeake Bay Preservation Overlay (CBO), Downtown Neighborhood Residential (DNR), Environmental Conservation (EC), Floodplain Overlay (FPO) & Historic Preservation Overlay (HPO)
Adjacent Zoning	Community Conservation (CC), CBO, DNR, EC, FC & HPO
Project Description	<p>The applicant wishes to make the following exterior changes to the existing building:</p> <ol style="list-style-type: none">(1) The replacement of the existing dilapidated tan-colored horizontally-lapped wooden weatherboard siding with “Monterey Taupe” colored horizontally-lapped Hardie board siding.(2) The replacement of the existing dilapidated wooden trim, soffits, fascia boards, crown moulding, and porch rim joist covers with Azek materials of a like color and appearance.(3) The replacement of the front porch’s existing dilapidated gray-colored tongue-in-groove two-inch wooden decking boards with “Brownstone” colored tongue-in-groove two-inch Azek decking boards.(4) The replacement of the existing dilapidated wooden front porch columns with fiberglass columns of a like color and appearance.(5) The replacement of the existing dilapidated wooden front porch banisters with Trex banisters of a like color and appearance.(6) The replacement of three existing dilapidated wooden nine-over-nine double-hung sash windows (two on the north façade of the building and one on the east façade of the building) with Pella Lifestyle Series aluminum-clad wooden nine-over-nine double-hung sash windows with exposed muntins, which will match the color of the existing windows.(7) The replacement of one existing dilapidated wooden four-over-six double-hung sash window on the south façade of the building with a Pella Lifestyle Series aluminum-clad wooden four-over-four double-hung sash window with exposed muntins, which will match the color of the existing window.(8) The omission of two windows from the south façade of the building- according to the owner, these windows light areas of the building’s interior which have been converted into closet space.
Recommendation	<p>Town staff recommends approval under the following conditions, in accordance with items four and five on page sixty-eight of the Smithfield, Virginia Historic District Design Guidelines:</p> <ol style="list-style-type: none">(a) The applicant must repair the two existing windows that are proposed to be omitted, or replace them with windows of comparable materials, colors, and configurations to those which are to be utilized for the four other window replacements authorized by this approval.(b) The four-over-six window on the south façade must be replaced by a four-over-six window, not a four-over-four window.

Please direct inquiries to John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.

VII Building Elements

A. Windows and Doors

2. Repair original windows and doors by patching, splicing, consolidating, or otherwise reinforcing the original material.
3. Uncover and repair covered-up windows and doors. Reinstall any windows and doors that have been removed.
4. Replace windows and doors only when they are missing or beyond repair. Reconstruction should be based on physical evidence or old photographs. Do not use replacement windows or doors that substantially change the size, glazing pattern, finish, depth of reveal, appearance of the frame, or muntin configuration. Avoid windows with false muntins, fixed thermal glazing, and tinted glass (on major facades).
5. Do not change the number or location of windows or doors by cutting new openings or blocking in original openings.
6. Construct new windows and doors of wood or metal and match the style of the building. On storefronts, use painted wood or steel doors with large areas of glass. Extruded aluminum frames are not recommended for any windows or doors.
7. If exterior storm windows and doors are used, install them so that they do not damage the frames or obscure the windows or doors. Storm window divisions should match those of the original window.

T Ensure that caulk and glazing putty are intact and that water drains from the windowsills.

T Wood that appears to be in bad condition because of peeling paint or separated joints often can in fact be repaired. Attempt this repair before replacing the element.

T If a window or door opening is no longer needed, the glass should be retained and the back side frosted, screened, or shuttered so that it appears from the outside to be in use. Fix doors in place.

T Use interior storm windows if possible, taking care to install them so that they can be maintained easily and so that they do not cause condensation.

T Improve thermal efficiency with weather stripping, storm windows and doors, caulking, interior shades, and, if appropriate for the building, blinds and awnings.

T If aluminum-frame storm windows and doors must be used, apply a zinc-chromate primer and paint them to match other trim.



Replacement windows do not fit existing opening.



TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 5/15/20 Date of Meeting _____

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Joseph J Howell, am seeking BHAR approval for the following (check all that apply)
(print name)
which is located at 352 S. Church St. Smithfield VA

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height _____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

Siding Change (submit siding sample)
existing siding: Wood proposed siding: Hardi-plank

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

Roof Change (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Color Change (submit color samples)
existing colors: _____ proposed colors: _____

Sign (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.))

Window change (submit window details)
existing window type: Double Hung proposed window type: Double Hung
Pella Lifestyle

Other

1. Applicant/Property Owner Name Joseph J Howell
Address: 352 S. Church St Phone: 321-474-2070
Smithfield VA 23430 E-mail: Joseph.howell352@Live.com

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Joseph J Howell

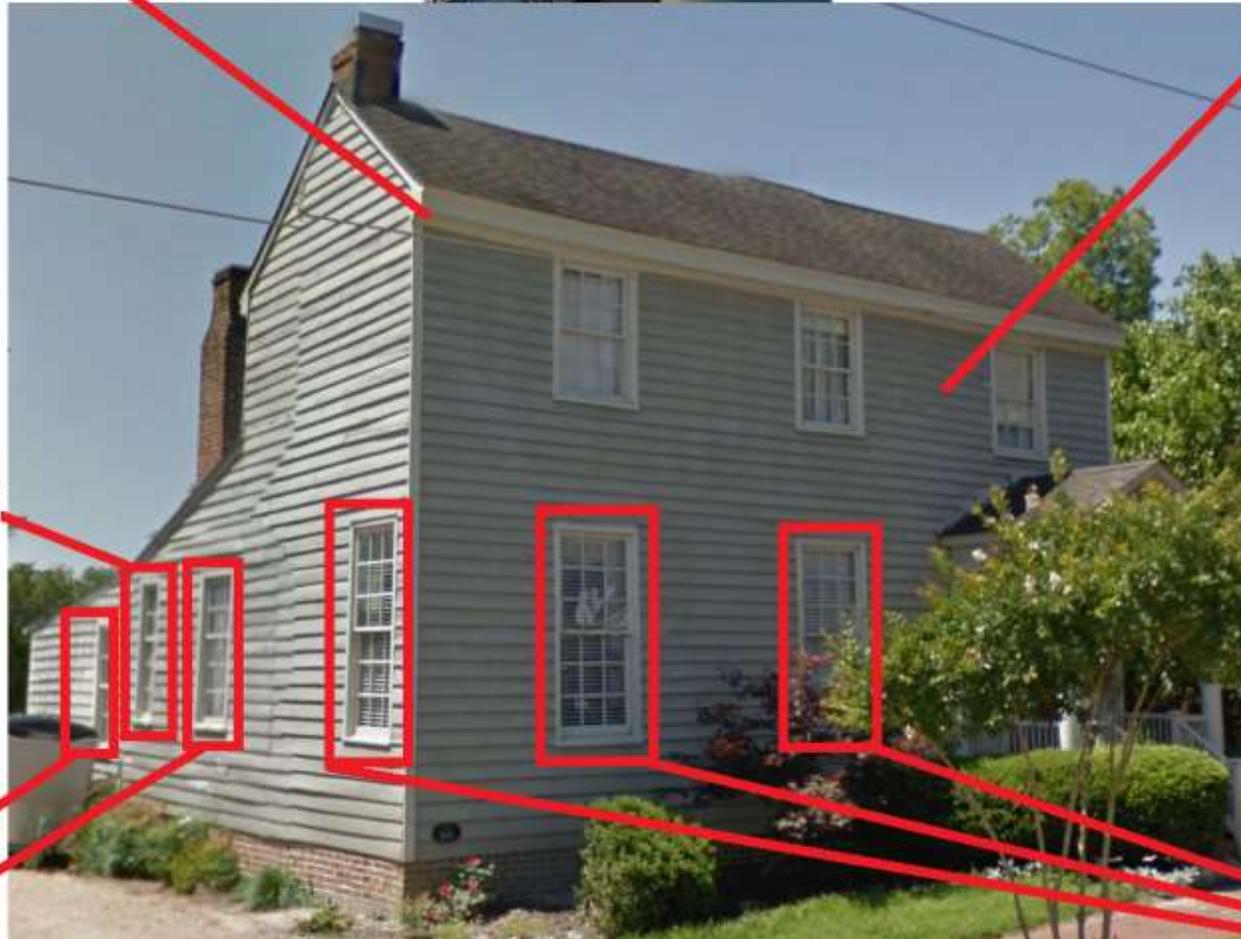
Name: (signature) Joseph J Howell

REPLACE TRIM, SOFFITS,
FASCIA BOARDS &
CROWN MOULDING W/
AZEK MATERIALS, SAME
COLOR & APPEARANCE



^

REPLACE WINDOW W/ A LIKE-
COLORED PELLA LIFESTYLE
SERIES ALUMINUM-CLAD
WOODEN 4 OVER 4 DOUBLE-
HUNG SASH WINDOW W/
EXPOSED MUNTINS



OMIT WINDOWS

REPLACE EXISTING
WOOD SIDING W/
MONTEREY TAUPE
COLORED HARDIE
BOARD SIDING

v



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REPLACE WINDOW W/ A LIKE-
COLORED PELLA LIFESTYLE
SERIES ALUMINUM-CLAD
WOODEN 9 OVER 9 DOUBLE-
HUNG SASH WINDOW W/
EXPOSED MUNTINS



REPLACE COLUMNS
W/ FIBERGLASS
COLUMNS OF A LIKE
COLOR &
APPEARANCE



>

REPLACE PORCH BANISTERS W/ TREX
BANISTERS OF A LIKE COLOR &
APPEARANCE (SEE IMAGE BELOW)

REPLACE PORCH RIM
JOIST COVERS W/ AZEK
MATERIAL OF A LIKE
COLOR & APPEARANCE >



REPLACE PORCH DECK W/
"BROWNSTONE" COLORED
TONGUE-IN-GROOVE 2" AZEK
DECKING BOARDS >



PROPOSED
PORCH
BANISTERS

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BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, June 16th, 2020, 6:30 PM

Applicant	Franklin Hall 2833 Holiday Point Dr Suffolk, VA 23435
Owner	319 Main, LLC C/O Mark Hall 405 Grace St Smithfield, VA 23430
Property	319 Main St TPIN 21A-01-261 0.2576 ac SE side Main St E corner Main St & Cockes Ln
Classification	Non-Contributing
Zoning	Downtown (D) & Historic Preservation Overlay (HPO)
Adjacent Zoning	Heavy Industrial (I2), D & HPO
Project Description	The applicant wishes to remove the existing dilapidated porch roof and supporting elements on the southwest side of the building- these features will be replaced by a navy blue-colored awning identical to the ones present on the front (northwest) side of the building.
Recommendation	Town staff recommends approval as submitted.

Please direct inquiries to John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.



TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431
(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application May 19, 2020 Date of Meeting June 16, 2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Mark J. Hall, Manager, am seeking BHAR approval for the following (check all that apply)
(print name)
which is located at 319 Main Street

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be _____ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height _____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)
- Siding Change** (submit siding sample)
existing siding: _____ proposed siding: _____
- NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.
- Roof Change** (submit shingle sample)
existing roof: _____ proposed roof: _____
- NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.
- Color Change** (submit color samples)
existing colors: _____ proposed colors: _____
- Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.))
- Window change** (submit window details)
existing window type: _____ proposed window type: _____
- Other** Shed roof demolition and new awning installation (see attached memo)

1. Applicant/Property Owner Name 319 Main, LLC - Mark J. Hall, Member/Manager

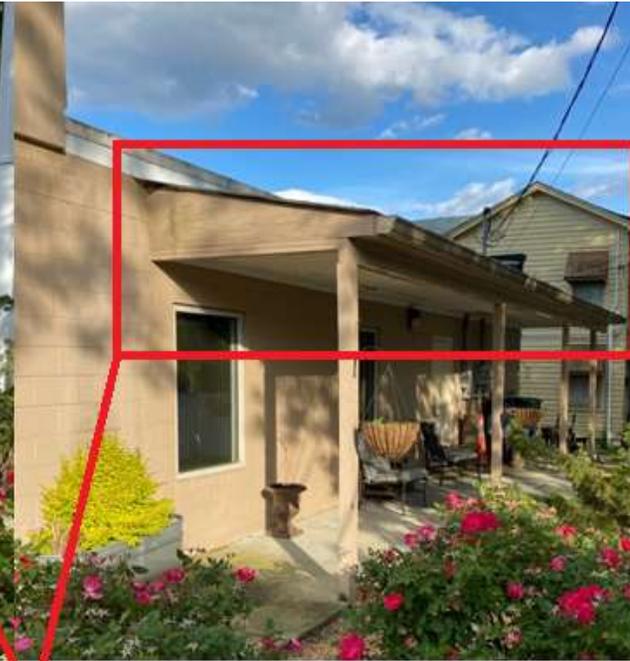
Address: 405 Grace Street Phone: (757) 357-3113
Smithfield, Va. 23430 E-mail: markhall@hallwood-USA.com

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Mark J. Hall, Manager

Name: (signature) 



TO BE REMOVED

319 MAIN ST
(TPIN 21A-01-261)



REPLACEMENT
MATERIAL

REPLACEMENT OF PORCH ROOF ON
SOUTHWEST SIDE OF BUILDING WITH
NAVY-COLORED AWNING IDENTICAL
TO THOSE PRESENT ON THE
NORTHWEST SIDE OF BUILDING

BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, June 16th, 2020, 6:30 PM

Applicant	Franklin Hall 2833 Holiday Point Dr Suffolk, VA 23435
Owner	Hallwood Properties I, LLC C/O Mark Hall 405 Grace St Smithfield, VA 23430
Property	349 Main St TPIN 21A-01-237A 0.17 ac SE side Main St 150' NE Main St & Underwood Ln
Classification	Landmark
Zoning	Downtown (D) & Historic Preservation Overlay (HPO)
Adjacent Zoning	Downtown Neighborhood Residential (DNR), D & HPO
Project Description	<p>The applicant wishes to make the following exterior changes to the existing building:</p> <ol style="list-style-type: none">(1) The removal of the existing storm windows.(2) The replacement of the existing green-colored metal half-round gutters and downspouts with aluminum half-round gutters of either a “Linen” or “Musket Brown” color. The applicants are seeking the approval of both colors so that they can decide which color that they would like to use later in their project.(3) The replacement of the existing green-colored wooden soffits and fascia boards with Hardie board materials of a nearly identical appearance- all of which are to be painted “Dard Hunter Green”.(4) The replacement of the existing green-colored wooden crown moulding with a composite material of a nearly identical appearance, which is to be painted “Dard Hunter Green.”(5) The replacement of the existing dilapidated green-colored wooden two-over-two and six-over-six double-hung sash windows all sides of the building with Andersen Woodwright Series composite-clad wooden two-over-two double-hung sash windows with exposed muntins, which are to be “Forest Green” in color- this color comes with the windows and is similar to the “Dard Hunter Green” color.
Recommendation	Town staff recommends approval as submitted.

Please direct inquiries to John Settle at 1-(757)-365-4200 or jsettle@smithfieldva.gov.



TOWN OF SMITHFIELD

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(757) 365-4200 - Fax (757)357-9933

BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application May 22, 2020 Date of Meeting June 16, 2020

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- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height _____ ft.
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

Siding Change (submit siding sample)
existing siding: painted wood soffits and fascia proposed siding: concrete fiberboard and composite crown molding is text here

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding. Gutters are all but gone. We will replace with white or bronze half round aluminum gutters.

Roof Change (submit shingle sample)
existing roof: _____ proposed roof: _____

NOTE: The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Color Change (submit color samples)
existing colors: _____ proposed colors: _____

Sign (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

Window change (submit window details)
existing window type: 2/2 double hung, wooden frame proposed window type: custom-built 2/2 clad windows on east, north, and west walls; vinyl windows on the south (rear) wall
sash windows, with aluminum framed storm windows and screens

1. Applicant/Property Owner Name Hallwood Properties, LLC - Mark J. Hall, Member/Manager

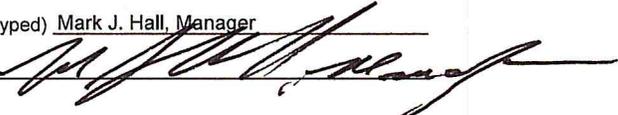
Address: 405 Grace Street Phone: (757) 357-3113

Smithfield, Va. 23430 E-mail: markhall@hallwood-USA.com

DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Mark J. Hall, Manager

Name: (signature) 

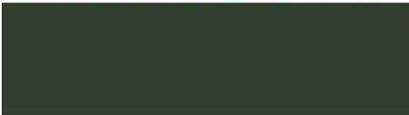
REPLACEMENT OF EXISTING GREEN-COLORED WOODEN CROWN MOULDING W/ IDENTICAL COMPOSITE MATERIALS- ALL TO BE PAINTED "DARD HUNTER GREEN"

REPLACEMENT OF EXISTING GREEN-COLORED WOODEN SOFFITS & FASCIA BOARDS W/ IDENTICAL HARDIE BOARD MATERIALS- ALL TO BE PAINTED "DARD HUNTER GREEN"

REMOVAL OF EXISTING STORM WINDOWS



REPLACEMENT OF ALL EXISTING GREEN-COLORED WOODEN 2 OVER 2 & 6 OVER 6 DOUBLE-HUNG SASH WINDOWS ON ALL SIDES OF BUILDING W/ ANDERSEN WOODWRIGHT SERIES COMPOSITE-CLAD WOODEN 2 OVER 2 DOUBLE-HUNG SASH WINDOWS W/ EXPOSED MUNTINS- TO BE "FOREST GREEN" IN COLOR



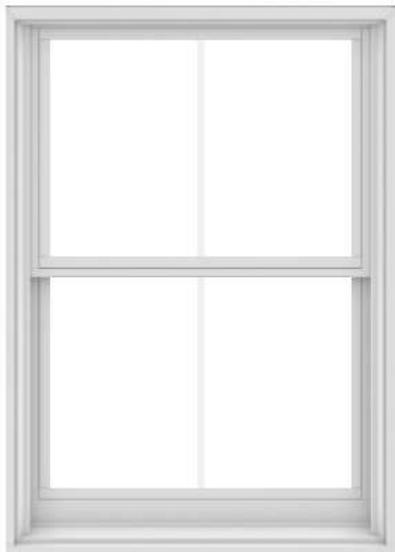
^ "DARD HUNTER GREEN" ^



^ "FOREST GREEN" ^

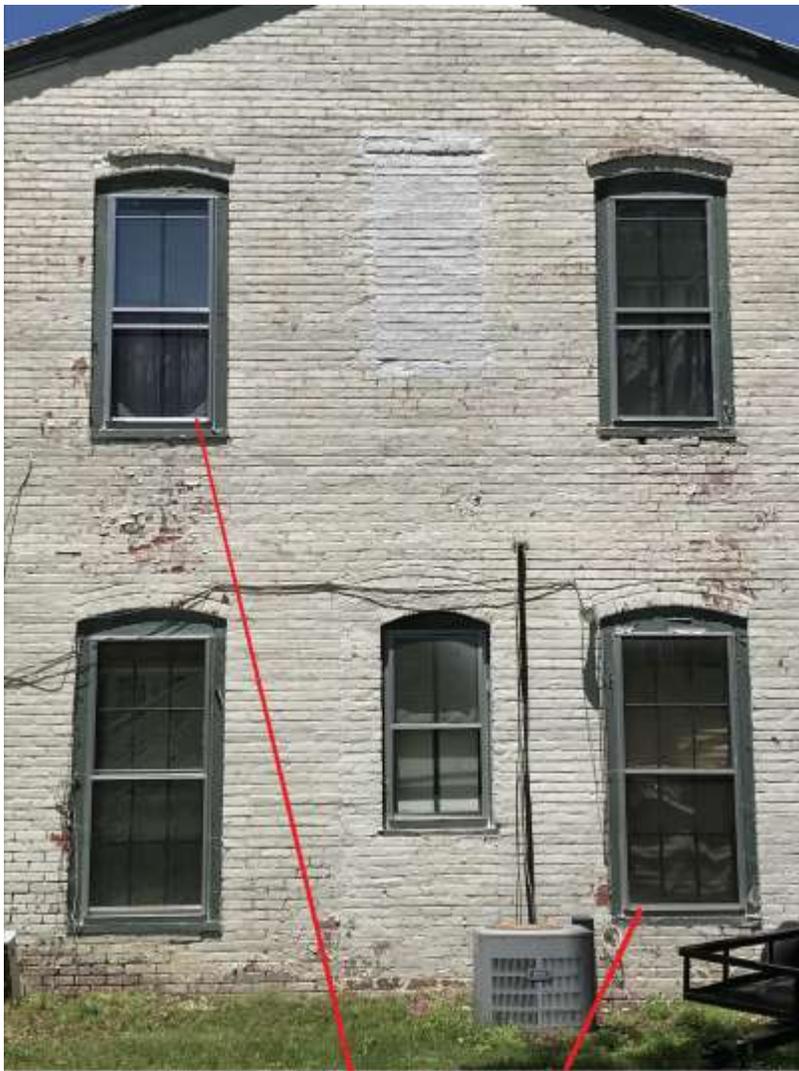


^ ABOVE, FROM LEFT TO RIGHT: ^ PROPOSED REPLACEMENT HARDIE BOARD FASCIA, HARDIE BOARD SOFFITS & COMPOSITE CROWN



PROPOSED REPLACEMENT ANDERSEN WOODWRIGHT SERIES COMPOSITE-CLAD WOODEN 2 OVER 2 DOUBLE-HUNG SASH WINDOWS W/ EXPOSED MUNTINS

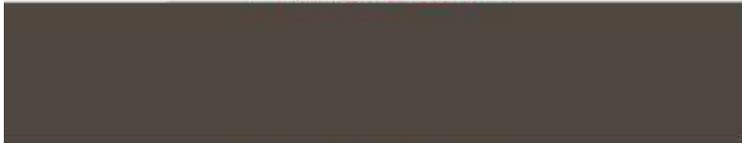
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REPLACEMENT OF ALL EXISTING GREEN-COLORED 2 OVER 2 & 6 OVER 6 DOUBLE-HUNG SASH WINDOWS ON ALL SIDES OF BUILDING W/ ANDERSEN WOODWRIGHT SERIES COMPOSITE-CLAD WOODEN 2 OVER 2 DOUBLE-HUNG SASH WINDOWS W/ EXPOSED MUNTINS- TO BE "FOREST GREEN" IN COLOR



^ "FOREST GREEN" ^



^ "MUSKET BROWN" ^



^ "LINEN" ^



REPLACEMENT OF EXISTING GREEN-COLORED METAL HALF-ROUND GUTTERS & DOWNSPOUTS W/ ALUMINUM HALF-ROUND GUTTERS OF EITHER A "LINEN" OR "MUSKET BROWN" COLOR- APPROVAL FOR BOTH COLORS IS SOUGHT

***NOTE:** MOST OF EXISTING GUTTERS HAVE BEEN REMOVED/DESTROYED BY STRONG WINDS*

PROPOSED REPLACEMENT ANDERSEN WOODWRIGHT SERIES COMPOSITE-CLAD WOODEN 2 OVER 2 DOUBLE-HUNG SASH WINDOWS W/ EXPOSED MUNTINS >



PROPOSED REPLACEMENT ALUMINUM HALF-ROUND GUTTERS & DOWNSPOUTS < v





PHOTOGRAPHS
OF
349 MAIN ST