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# TOWN OF SMITHFIELD

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Friday, July 31<sup>st</sup>, 2020

TO: BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)  
FROM: JOHN SETTLE, COMMUNITY DEVELOPMENT & PLANNING DIRECTOR  
RE: SPECIAL MEETING

The Chairman has called for a special meeting of the BHAR (see Enclosure 1) on **Thursday, August 6<sup>th</sup>, 2020 at 6:30 PM** at the Smithfield Center, 220 N Church St, Smithfield, VA 23430.

If you have any questions or concerns, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).

cc: Town Council  
William H. Riddick, III, Town Attorney  
The Smithfield Times  
The Daily Press  
File

# ENCLOSURE 1

**From:** [Trey Gwaltney](#)  
**To:** [John Settle](#)  
**Subject:** BHAR Meeting  
**Date:** Thursday, July 23, 2020 11:31:39 AM

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Mr. Settle,

Pursuant to Section II.3 of the Bylaws of the Smithfield Board of Historic & Architectural Review (BHAR), I am requesting a special meeting of the BHAR on Thursday, August 6<sup>th</sup>, 2020. The purpose of this meeting is to hear, review, and decide on all matters that appeared on the agenda for the BHAR's regularly-scheduled meeting on Tuesday, July 21<sup>st</sup>, 2020, which were delayed due to the BHAR's lack of a quorum at that time. I am also asking that any additional items which may be in need of the BHAR's review and decision be added to the agenda of this special meeting. Please provide sufficient public notice in accordance with the Bylaws and any other applicable laws, rules, and regulations.

Thank you for your attention to this matter.

Trey Gwaltney, Chairman  
Board of Historical and Architectural Review  
Smithfield, VA

**SMITHFIELD BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)  
SPECIAL MEETING AGENDA: THURSDAY, AUGUST 6<sup>th</sup>, 2020, 6:30 PM**

- 1) **Community Development & Planning Director's Report:**
  - Town staff remind all BHAR members to remain after the meeting for their 2020-2021 group photograph.
  
- 2) **Upcoming Meetings and Activities**
  - Tuesday, August 11<sup>th</sup> – 6:30 PM – Planning Commission Meeting
  - Tuesday, August 18<sup>th</sup> – 6:30 PM – BHAR Meeting
  - Monday, August 24<sup>th</sup> – 3:00 PM – Town Council Committee Meeting
  - Tuesday, August 25<sup>th</sup> – 3:00 PM – Town Council Committee Meeting
  - Tuesday, September 1<sup>st</sup> – 6:30 PM – Town Council Meeting
  - Tuesday, September 8<sup>th</sup> – 4:00 PM – Pinewood Heights Management Team Meeting
  - Tuesday, September 8<sup>th</sup> – 6:30 PM – Planning Commission Meeting
  - Tuesday, September 15<sup>th</sup> – 7:30 PM – BHAR Meeting
  
- 3) **Public Comments**
  
- 4) **Board Member Comments**
  
- 5) **Amendment of Prior Approval – 200 Washington St – Unclassified – BMC Contracting, Inc., C/O Kenneth Coleman, applicant** (staff report, BHAR application & illustrations enclosed).
  
- 6) **Assorted Exterior Changes – 212 Cary St – Noncontributing – JPS Properties, LLC, C/O Jason Seward, applicant** (staff report, BHAR application & illustration enclosed).
  
- 7) **Assorted Exterior Changes – 220 Astrid St – Noncontributing – Mary Donovan, applicant** (staff report, BHAR application & illustrations enclosed).
  
- 8) **Color & Material Change – 224 Cary St – Contributing – Beth Haywood, applicant** (staff report, BHAR application & illustration enclosed).
  
- 9) **Amendment of Prior Approval – 233 Cary St – Noncontributing – Joseph Vuono & Susan Patchell, applicants** (staff report, BHAR application & illustrations enclosed).
  
- 10) **Window Change – 304 S Church St – Landmark – Shane & Denise Hamilton, applicants** (staff report, BHAR application & illustration enclosed).
  
- 11) **Assorted Exterior Changes – 338 S Church St – Landmark – Lloyd Franques, applicant** (staff report, BHAR application & illustrations enclosed).
  
- 12) **Approval of the Tuesday, June 16<sup>th</sup>, 2020 meeting minutes** (enclosed).
  
- 13) **Approval of the Tuesday, July 21<sup>st</sup>, 2020 minutes** (enclosed).
  
- 14) **Adjournment**
  
- 15) **2020-2021 BHAR Group Photograph**

**\*\*\*ATTENTION\*\*\***

Owing to the pandemic, we are encouraging remote public comment on all land use applications, whether or not a public hearing is required. If you do not feel comfortable with attending a meeting in person, please submit your comments in writing to Mr. John Settle, Community Development & Planning Director. Your comments will be conveyed to the appropriate Board or Commission. Mr. Settle can be reached via email ([jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov)) or mail at the address below:

Town of Smithfield  
Community Development & Planning Department  
ATTN John Settle, Director  
PO Box 246  
Smithfield, VA 23431

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA)**  
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Board of Historic & Architectural Review (BHAR) meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	BMC Contracting, Inc. C/O Kenneth Coleman 110 Titus Ct Carrollton, VA 23314
<b>Owner</b>	Catherine Kasper 200 Washington St Smithfield, VA 23430
<b>Property</b>	200 Washington St TPIN 21A-03-C014 0.106 ac NW side Washington St Washington St & 1 <sup>st</sup> St
<b>Classification</b>	Unclassified
<b>Zoning</b>	Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Ibid.
<b>Project Description</b>	<p>At its Tuesday, May 21<sup>st</sup>, 2019 meeting, the applicant received an approval for the following:</p> <p><i>The applicant wishes to construct a new single-family dwelling on the property. The house will be covered by a black architectural asphalt shingle roof, preceded by "Bracken Cream" (CW-105) colored Hardie board eaves (soffit and fascia). The walls of the house will be covered in "Timson Green" (CW-470) colored Hardie board siding with Bracken Cream colored Hardie board trim. The house will rest on a concrete block foundation, which will be clad in white stucco. The primary façade of the building will be adorned by a single-story front porch covered by a hipped roof, supported by square wooden columns, resting on a red brick-clad concrete block foundation, accessed by brick steps, floored in cement, and surrounded by almond-colored aluminum railings. The house will be accessed by a Bracken Cream colored steel door featuring a rounded window and rounded panels. The house will be fenestrated by white vinyl two-over-two double-hung sash windows. All windows will be bordered by Bracken Cream colored Hardie board trim and inoperable two-panel Hardie board shutters of the same color. The house will feature a forward-gable massing. The gable will be separated from the rest of the primary façade by a pine cornice matching the color of the remaining eaves on the home, embellished by a white fan-shaped attic vent. A deck will be constructed to the rear of the home, composed of treated lumber. A concrete driveway and parking area will connect the backyard of the home to 1<sup>st</sup> St, and a concrete walkway will connect the front steps to Washington St.</i></p> <p>The applicant is now seeking approval to amend their previous approval in the following manner:</p> <ol style="list-style-type: none"><li>(1) The omission of the inoperable two-panel Bracken Cream colored Hardie board shutters.</li><li>(2) The omission of the white fan-shaped attic vent on the front gable.</li><li>(3) The use of wooden simulated board-and-batten siding on the front gable instead of Hardie board siding.</li><li>(4) The retention of the factory black color of the aluminum railings surrounding the front porch.</li><li>(5) The use of a black colored standing seam metal roof on the decorative cornice separating the front gable from the rest of the primary façade.</li><li>(6) The painting of the stucco cladding the concrete block foundation with a red color to match the color of the bricks used for the front porch.</li></ol> <p>Approval is sought for the items above in addition to the retention of the prior approval from 2019 in the event that circumstances change for the owner or applicant.</p>
<b>Recommendation</b>	Town staff recommend approval as submitted.

For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757) 357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 2020-07-10 Date of Meeting 2020-07-21

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Ken Coleman, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 200 Washington St

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)
- Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_
- NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.
- Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_
- NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.
- Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_
- Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)
- Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other** Amendment of 2019-05-21 Approval

1. Applicant/Property Owner Name BMC Contracting, Inc  
Address: 118 Titus Ct Phone: 1-(757)-285-7600  
Carrollton, VA 23314 E-mail: KenColeman51@gmail.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) KENNETH W. COLEMAN

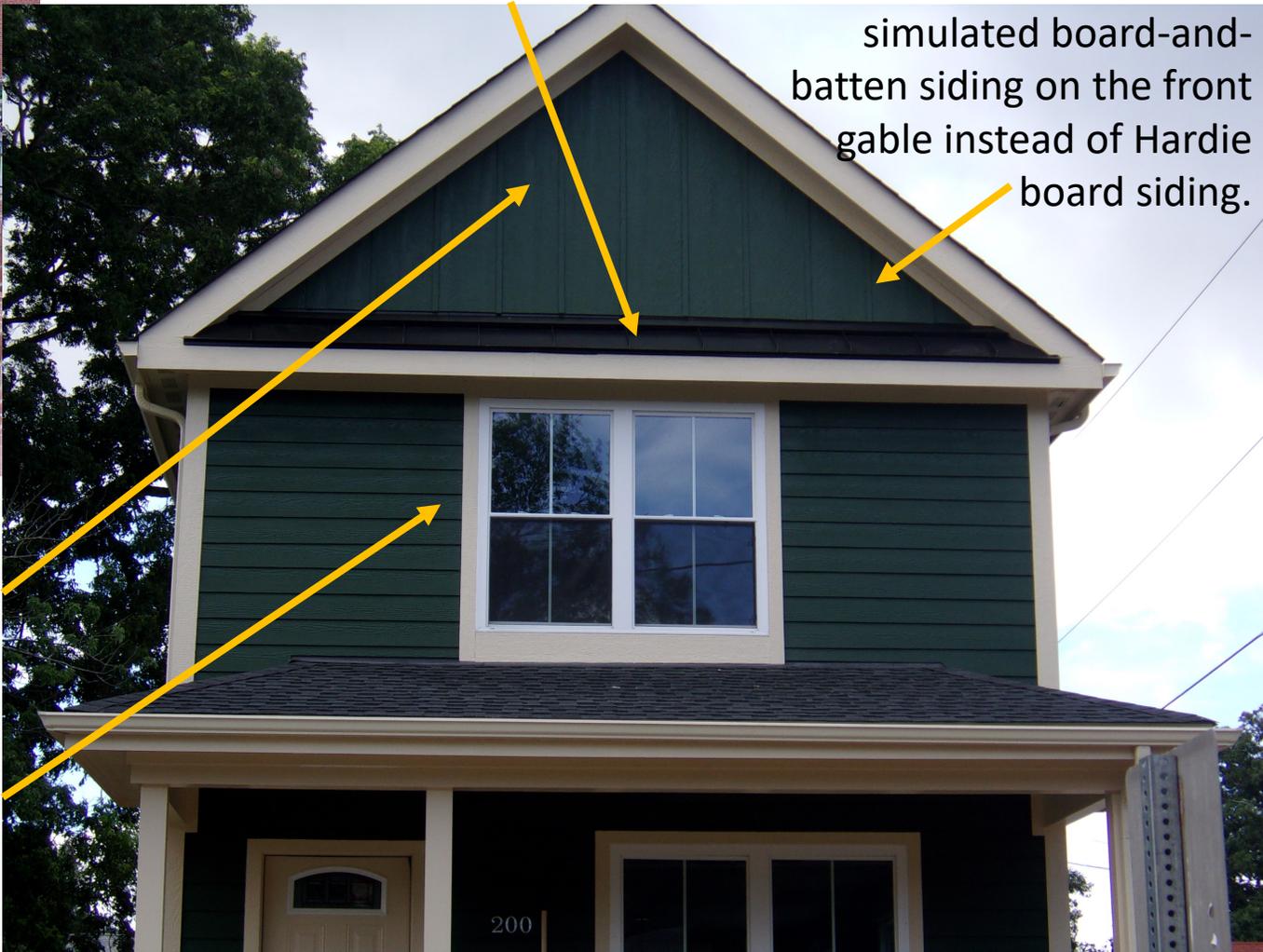
Name: (signature) Kenneth W. Coleman



The retention of the factory black color of the aluminum railings surrounding the front porch.

The use of a black colored standing seam metal roof on the decorative cornice separating the front gable from the rest of the primary façade.

The use of wooden simulated board-and-batten siding on the front gable instead of Hardie board siding.



The painting of the stucco cladding the concrete block foundation with a red color to match the color of the bricks used for the front porch.

The omission of the white fan-shaped attic vent on the front gable.  
The omission of the inoperable two-panel Bracken Cream colored Hardie board shutters.

200



## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	JPS Properties, LLC C/O Jason Seward 13580 Rolfe Hwy Surry, VA 23883
<b>Owner</b>	Ibid.
<b>Property</b>	212 Cary St TPIN 21A-01-193 0.13 ac NE side Cary St 200' NW Cary St & Grace St
<b>Classification</b>	Noncontributing
<b>Zoning</b>	Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Ibid.
<b>Project Description</b>	<p>The applicant wishes to make the following changes to the exterior of the existing single-family dwelling and to the rear yard of the property:</p> <ol style="list-style-type: none"><li>(1) The replacement of the existing wooden horizontally-lapped weatherboard siding and wood panels beneath the windows with vinyl siding of a like color.</li><li>(2) The cladding of all door trim, window trim, soffits, fascia boards, etc. in white aluminum coil stock.</li><li>(3) The erection of a ten foot by ten foot metal shed on an existing concrete pad located behind the house. The shed will be painted yellow, white, and black in a manner that will emulate the colors of the siding, trim, and roof present on the primary building.</li></ol> <p>Additionally, the applicant is seeking after-the-fact approval for the following items:</p> <ol style="list-style-type: none"><li>(4) The painting of the decking boards of the existing front porch a white color.</li><li>(5) The replacement of the front door with a brown door featuring an elliptical window.</li></ol>
<b>Recommendation</b>	Town staff recommend approval under the condition that the front door is green to match the color of the existing shutters.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
 (757) 365-4200 - Fax (757)357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 6/22/20 Date of Meeting 7/21/20

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Jason Seward (print name) am seeking BHAR approval for the following (check all that apply) which is located at 212 Cary Street

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft. (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
 existing siding: Wood proposed siding: Vinyl

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
 existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
 existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
 existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other**

1. Applicant/Property Owner Name Jason Seward  
 Address: P.O. Box 66 Phone: 757-817-7165

13580 Rolfe Hwy Surry, VA 23883 E-mail: Jason.Seward@VAAB.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Jason Seward

Name: (signature) [Signature]

**REPLACEMENT OF EXISTING WOODEN HORIZONTAL WEATHERBOARD SIDING & PANELS W/ VINYL SIDING OF A LIKE STYLE & COLOR**

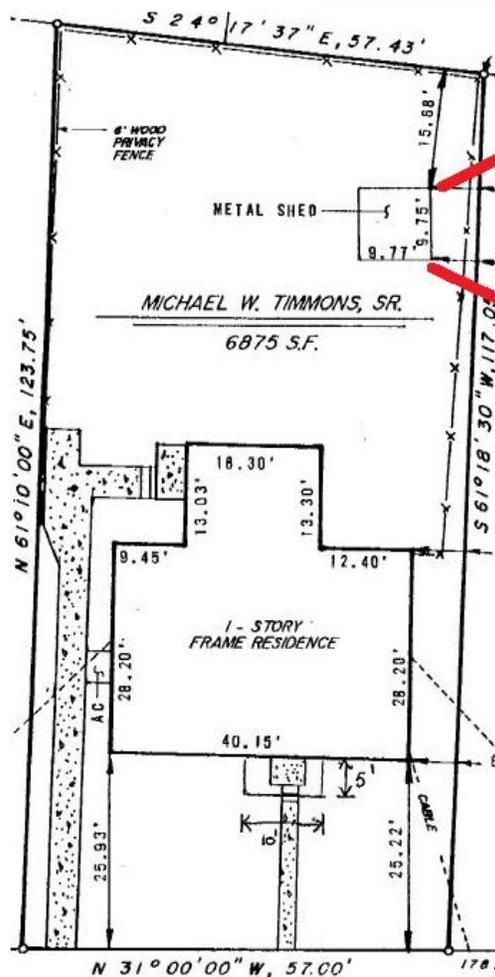


**REPLACEMENT OF FRONT DOOR W/ BROWN DOOR W/ OVAL SHAPED WINDOW**



**CLADDING OF DOOR & WINDOW TRIM, SOFFITS, FASCIA BOARDS, ETC. W/ WHITE ALUMINUM COIL STOCK**

**PAINTING OF DECKING BOARDS WHITE**



**ERECTION OF 10'x10' SHED ON EXISTING SLAB BEHIND HOUSE SHED TO BE PAINTED YELLOW, WHITE & BLACK TO MATCH THE SIDING, TRIM & ROOF ON THE HOUSE**

**212 CARY ST**

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Mary Donovan 220 Astrid St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	220 Astrid St TPIN 21A-01-293A 0.14 ac W side Astrid St 200' S Astrid St & Cedar St
<b>Classification</b>	Non-contributing
<b>Zoning</b>	Chesapeake Bay Preservation Area Overlay (CBO), Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Environmental Conservation, Floodplain Overlay, CBO, DNR & HPO
<b>Project Description</b>	<p>The applicant is seeking approval to construct an eighteen-foot by twenty-three-foot “L” shaped wooden deck (approximately three-hundred square feet) to the rear of the primary building. The deck will be bordered by a wooden railing composed of posts joined by horizontally-mounted one-inch by two-inch slats on tight centers to deter climbing.</p> <p>Additionally, the applicant wishes to erect a ten-foot by twelve-foot shed (approximately twelve-feet tall and 120 square feet in area) in the rear yard of the property. The shed will feature a “Croxley” brown-colored six-foot wide, seven-foot tall Clopay short panel tongue-and-groove joint garage door. The roof will be covered by “Hunter Green” colored architectural asphalt shingles to match those present on the primary building.</p> <p>The proposed shed will be sided in two materials. Initially, the shed will be clad in T1-11 plywood siding that will be painted “Mushroom Bisque” (PPU4-07) to match the color of the primary building. Upon the completion of the installation of the siding on the primary building, the applicant wishes to cover the T1-11 plywood siding on the shed with the same Mushroom Bisque-colored Allura fiber cement simulated cedar shake shingle siding that is being used on the primary building. The applicant desires approval for both materials at this time.</p> <p>Lastly, the applicant wishes to amend their prior BHAR approval from Tuesday, May 15<sup>th</sup>, 2018 to update the color of the front door of the primary building from “Croxley” black to “Croxley” brown. This will cause the front door color and the proposed garage door color to match.</p>
<b>Recommendation</b>	Town staff recommend approval as submitted.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757)357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application July 7, 2020 Date of Meeting July 21, 2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Mary Donovan (print name), am seeking BHAR approval for the following (check all that apply)  
which is located at 220 Astrid St.

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height 12' ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other** Free standing Deck (Back of House)

1. Applicant/Property Owner Name Mary Donovan

Address: 220 Astrid St Phone: 757 503 5450

Smithfield VA 23430 E-mail: marydj1970@gmail.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

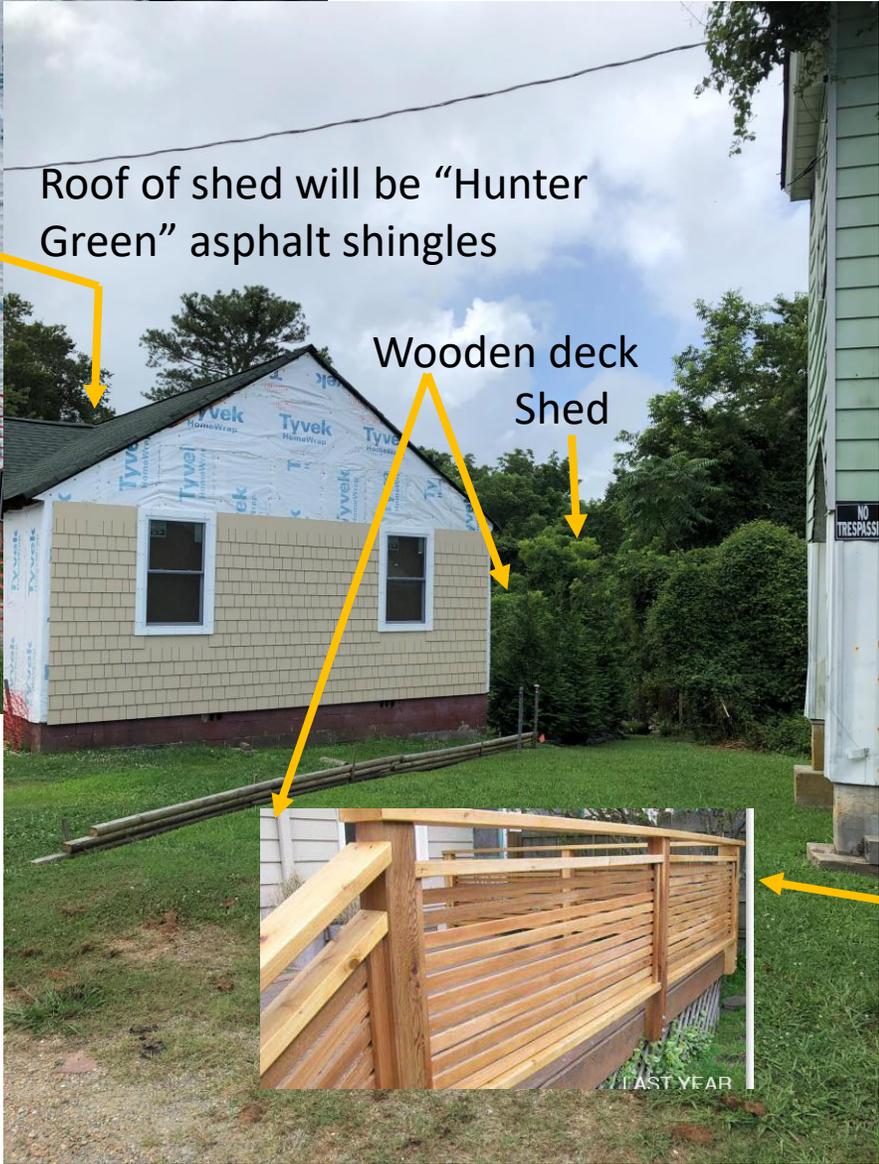
Name: (printed or typed) Mary Donovan

Name: (signature) Mary Donovan

Amending prior approval (5-15-2018) from "Croxley" black to "Croxley" brown front door.



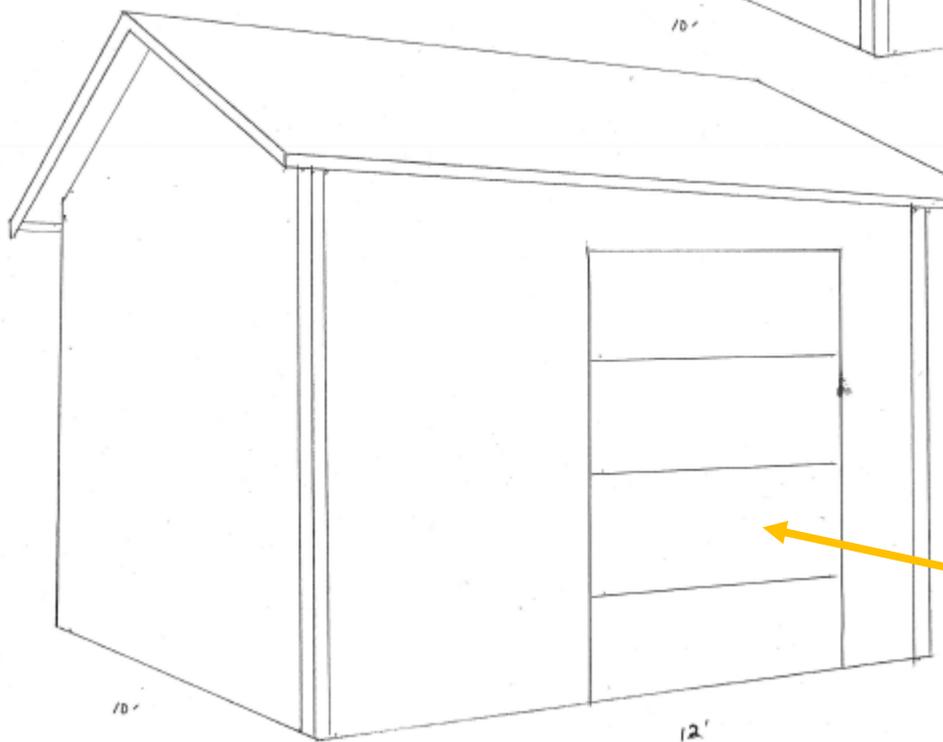
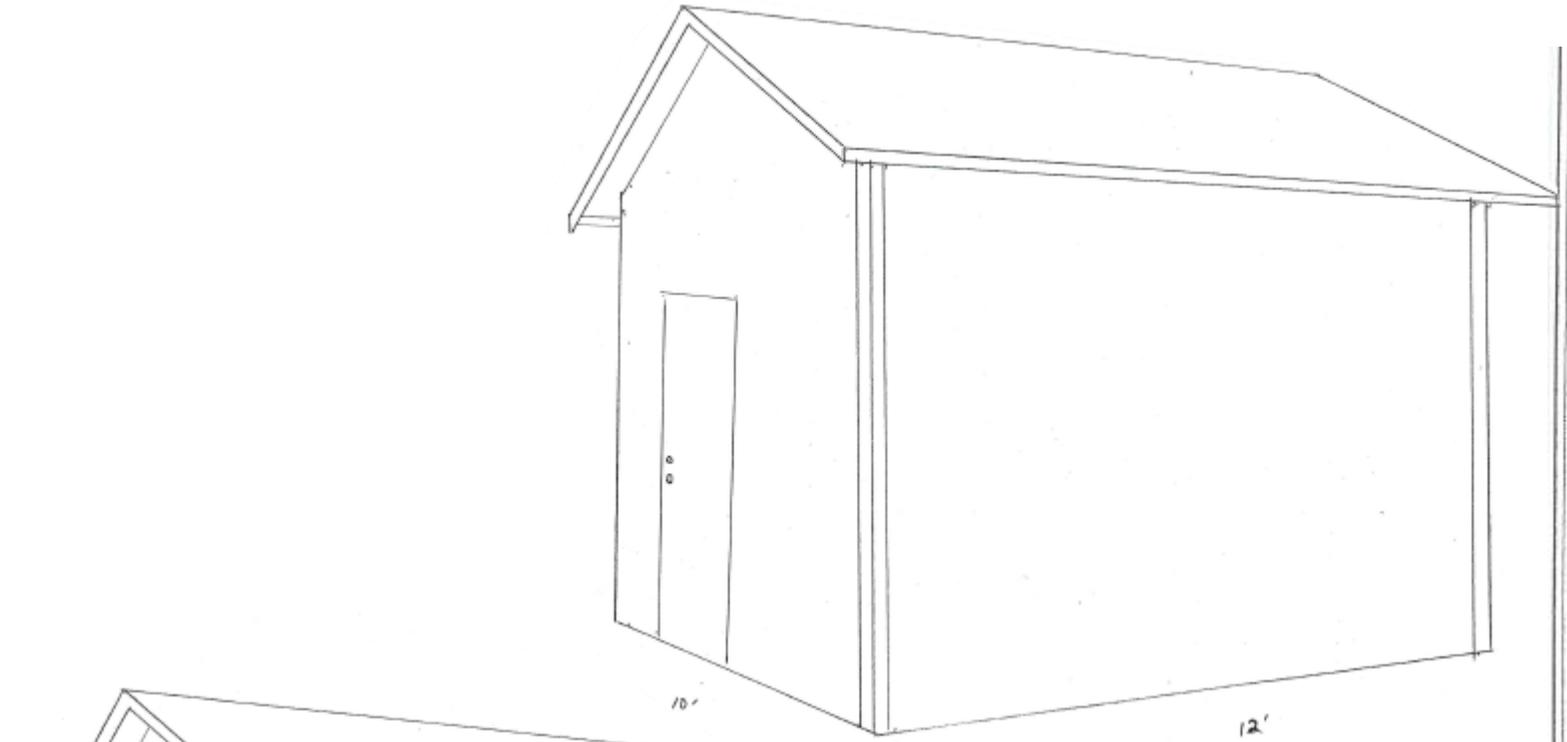
T1-11 plywood siding painted "Mushroom Bisque" (PPU4-07) will be used on shed initially. Upon the completion of the installation of the siding on the primary building, the applicant wishes to cover the T1-11 plywood siding on the shed with the same Mushroom Bisque-colored Allura fiber cement simulated cedar shake shingle siding that is being used on the primary building.



Roof of shed will be "Hunter Green" asphalt shingles

Wooden deck  
Shed

Horizontal Deck Railing



10' x 12' Shed  
w/brown-  
colored 6' wide,  
7' tall Clopay  
short panel  
tongue-and-  
groove joint  
garage door.



**Great Lakes Services**  
A Real Estate Management Company

2043 Random Road, Suite 4 | Cleveland, Ohio 44115  
866.933.3381 www.glsrv.com

PROPERTY ADDRESS: 220 ASTRID STREET SMITHFIELD, VIRGINIA 23002 SURVEY NUMBER: 80742

FIELD WORK DATE: 4/14/2016 REVISION DATE(S): (REV) 4/15/2016

Approximate 10' over extension (located from plat)  
31.35'  
pin set  
N 23°12'00" W  
pin found  
1' of odd, ext. sewer pipe is 6" of 12" permanent extension

**REVISED**

name of landowner  
Smithfield Ham & Products

name of landowner  
Thomas

name of landowner  
Kennedy Tynes

Parcel ID:  
21A-01-293A  
6,147 SF  
0.1411 AC

1 Story Frame House #220

ASTRID STREET

8 01°36'46" E 77.79'

180 ± to Cedar Street

1. This survey is based on a current file April 12, 2016 and in combination with prior deeds. This survey was performed in accordance with the provisions of the current Virginia Code.

2. This property appears to fall in front of the HPIP map for the county of Isle of 51650C 6135 E, effective 12-8-2015.

**35.8' from Rear North Corner of House to corner of Shed**  
**Shed is 5' from Property Line**  
**Deck is 7' from property line**  
**8' from deck band to front corner of Shed**  
**Deck steps under window**  
**Runs 13' at Rear, 23' at Front**

**Physical Survey**  
Parcel of Land Located At  
220 Astrid Street  
Virginia, U.S. 226 P. 725 (Sale of Weight Co.)

CLIENT NUMBER: 16-05-12028  
BUYER: MARY DONOVAN  
SELLER: THE STATE OF VIRGINIA, OFFICE OF THE ATTORNEY GENERAL, DIVISION OF LAND ACQUISITION  
CERTIFIED TO: MARY DONOVAN, GARNISTERS OF VIRGINIA, N/A CASH TRANSACTION

2043 Random Road, Suite 4 | Cleveland, OH 44115  
866.933.3381 www.glsrv.com

**Great Lakes Services**  
A Real Estate Management Company

**BARRISTERS VIRGINIA**  
A National Service Corporation

**DKT Associates**  
1100 Grandy Street, Suite 100  
Roanoke, Virginia 24010  
P: (757) 566-5592 • F: (757) 569-0090  
DKTassociates.com

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Beth Haywood 224 Cary St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	224 Cary St TPIN 21A-01-189 0.17 ac NE side Cary St 450' NW Cary St & Grace St
<b>Classification</b>	Contributing
<b>Zoning</b>	Downtown Neighborhood Residential & Historic Preservation Overlay
<b>Adjacent Zoning</b>	Ibid.
<b>Project Description</b>	The applicant wishes to replace the wooden trim around the doors, windows, and eaves of the existing detached garage with wood wrapped in aluminum coil stock. The color of the coil stock will be either white or blue to match the color of the trim on the existing primary building. The applicant is seeing approval for both colors at this time.
<b>Recommendation</b>	Town staff recommend approval as submitted.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA, 23431  
(757) 365-4200 - Fax (757)357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 7/27/20 Date of Meeting 8/6/20

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Beth Haywood (print name), am seeking BHAR approval for the following (check all that apply) which is located at 224 Cary St.

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft. (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample) existing siding: Wood proposed siding: Vinyl *Eaves/trim on garage/soffit* *Asking because squirrel damage*

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample) existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples) existing colors: blue white proposed colors: blue white *I would like to keep the blue, but if it is not available, then I would request white (only if blue is not accessible)*

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details) existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other**

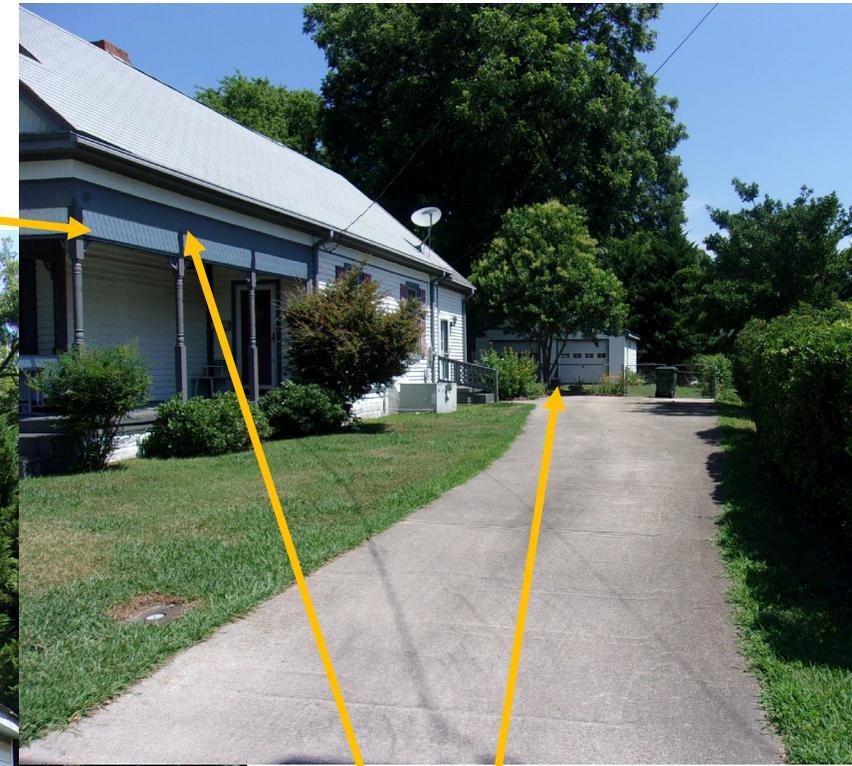
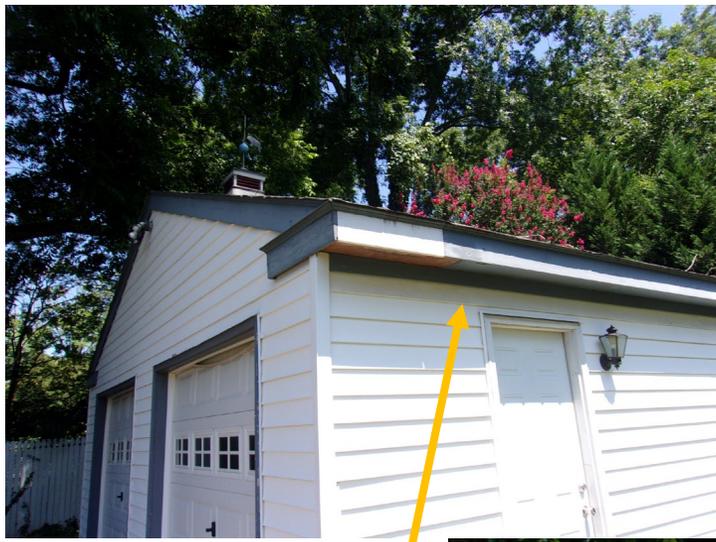
1. Applicant/Property Owner Name Beth Ann Haywood  
Address: 224 Cary St. Phone: (757) 515-1751  
Smithfield, VA 23432 E-mail: b-haywood@hotmail.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Beth A. Haywood  
Name: (signature) Beth A. Haywood

Approval for both colors.



Replace wood trim around doors, windows, and eaves of the detached garage with wood wrapped in aluminum coil stock.



White or blue to match the color of the trim on the existing primary building.

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Joseph Vuono & Susan Patchell 233 Cary St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	233 Cary St TPIN 21A-04-000110 0.16 ac SW side Cary St 675' NW Cary St & Grace St
<b>Classification</b>	Non-Contributing
<b>Zoning</b>	Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Community Conservation, Downtown, Entrance Corridor Overlay, Light Industrial, DNR & HPO
<b>Project Description</b>	At its Tuesday, May 16 <sup>th</sup> , 2017 meeting, the property's previous owner received an approval from the BHAR to erect an eight foot by ten foot shed in the rear yard at 233 Cary St. They now wish to move this shed from the left side of the rear yard to the right side of the rear yard, behind the primary structure, and five feet from any lot line. The exterior of the shed is to remain unchanged.
<b>Recommendation</b>	Town staff recommend approval as submitted.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757) 357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 07-08-20 Date of Meeting July 21, 2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, JOE VUONG / SUSAN PATCHELL, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 233 CARY ST. SMITHFIELD, VA 23430

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height 8'7"  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other**

1. Applicant/Property Owner Name JOSEPH VUONG / SUSAN PATCHELL 757-513-9814  
Address: 233 CARY ST Phone: 757-339-8275  
SMITHFIELD E-mail: newsue01@gmail.com

### DECLARATION OF CONSENT:

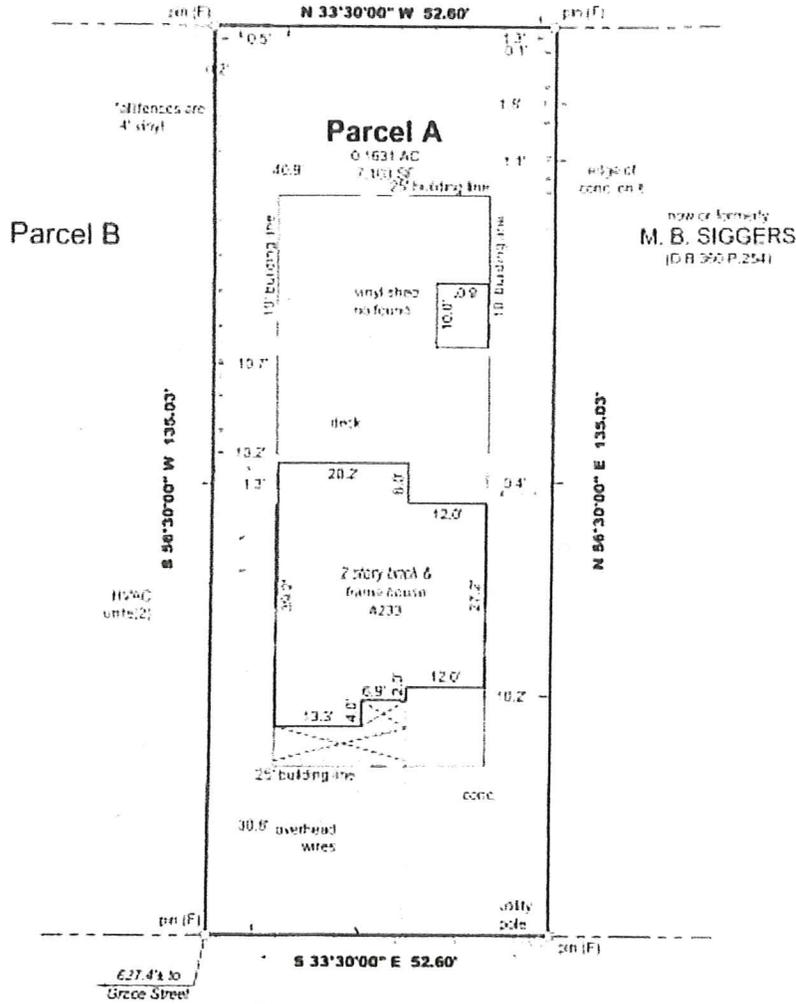
By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) JOSEPH VUONG / SUSAN PATCHELL

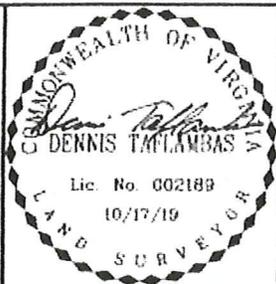
# NEW LOCATION

1. The land boundary survey shown hereon is based on a current field survey performed on October 15, 2019 and in combination with the plat(s) and/or deed(s) referenced herein. This survey was performed without the benefit of a current title report. The easements appearing on this survey, if any, were depicted and/or noted in the referenced plat(s) and/or deed(s) unless otherwise noted.
2. This property appears to fall in flood zone(s) X as shown on the National Flood Insurance Program map for the county of Isle of Wight, map number 51093C0135 E, effective 12/02/15.

now or formerly  
**M. D. CROCKER**  
(W.B. 38 P. 651)



## CARY STREET (VAR.) (route 626)

 <p style="text-align: center;"><b>DKT Associates</b> LAND SURVEYORS</p> <p style="text-align: center;">110C Granby Street Suite 100 Norfolk, VA 23510 DKTAssociates.com Tel (757) 588-5868</p>		<p style="text-align: center;"><b>PHYSICAL SURVEY</b></p> <p style="text-align: center;">Parcel A <b>PLAT OF PARCEL A AND PARCEL B</b> (INST. # 00-126)</p> <p style="text-align: center;">Smithfield, Virginia    October 17, 2019</p> <p style="text-align: center;">For <b>Susan Patchell &amp; Joseph Vuono</b></p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <tr> <td>Job Number</td> <td>19935</td> <td>Drawing Scale</td> <td>1" = 20'</td> </tr> <tr> <td>Field Book</td> <td>28021</td> <td>Paper Size</td> <td>Legal</td> </tr> <tr> <td>CAD Technician</td> <td>JH</td> <td>Revised Date</td> <td>-</td> </tr> <tr> <td>Reviewed By</td> <td>DT</td> <td>Sheet Number</td> <td>1 of 1</td> </tr> </table>	Job Number	19935	Drawing Scale	1" = 20'	Field Book	28021	Paper Size	Legal	CAD Technician	JH	Revised Date	-	Reviewed By	DT	Sheet Number	1 of 1
Job Number	19935	Drawing Scale	1" = 20'															
Field Book	28021	Paper Size	Legal															
CAD Technician	JH	Revised Date	-															
Reviewed By	DT	Sheet Number	1 of 1															



Existing 10' x 8' shed in the rear yard.



Proposed new location of existing shed

# BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Shane & Denise Hamilton 304 S Church St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	304 S Church St TPIN 21A-01-431 1.62 ac S side S Church St E corner S Church St & Jericho Rd
<b>Classification</b>	Landmark
<b>Zoning</b>	Chesapeake Bay Preservation Area Overlay (CBO), Downtown Neighborhood Residential (DNR), Environmental Conservation (EC), Floodplain Overlay (FPO) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Community Conservation, CBO, DNR, EC, FPO & HPO
<b>Project Description</b>	The applicant wishes to replace all of the existing wooden one-over-one double-hung sash windows on the existing single-family dwelling with “Fibrex” composite windows by Andersen, which will be of a like color, style, and configuration as the corresponding existing windows. Fibrex is a composite material that consists of wood and thermoplastic polymer. The replacement windows will be manufactured with a white border, which will be painted “Dark Burgundy” to match the color of the existing windows. All existing windows featuring curved glass in the turret, and all windows featuring stained glass, will be retained.
<b>Recommendation</b>	Town staff recommend approval as submitted.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757) 357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 6/30/2020 Date of Meeting 7/21/2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Shane & Denise Hamilton, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 304 S. Church St, Smithfield VA 23430.

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: Wood proposed window type: Fibrex (Renewal by Andersen)

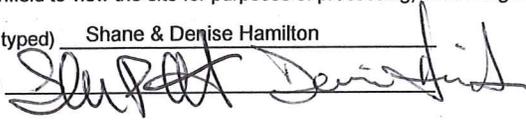
**Other**

1. Applicant/Property Owner Name Shane & Denise Hamilton  
Address: 304 S. Church St Phone: (W) 757-764-2619 (C) 757-759-9040 (C) 850-803-0261  
Smithfield, VA 23430 E-mail: shane.hamilton@zoho.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Shane & Denise Hamilton

Name: (signature) 



Replacing all of the windows (except the curved glass in the turret and the stained glass) with "Fibrex" windows of a like color, style, and configuration as their corresponding existing windows.

The factory white border on the replacement windows will be painted the same "Dark Burgundy" color.



# BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Thursday, August 6<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Lloyd Franques 338 S Church St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	338 S Church St TPIN 21A-01-436 0.56 ac S side S Church St 450' E S Church St & Jericho Rd
<b>Classification</b>	Landmark
<b>Zoning</b>	Chesapeake Bay Preservation Area Overlay (CBO), Downtown Neighborhood Residential (DNR), Environmental Conservation (EC), Floodplain Overlay (FPO) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Community Conservation, CBO, DNR, EC, FPO & HPO
<b>Project Description</b>	<p>The applicant wishes to undertake several changes to the property:</p> <ol style="list-style-type: none"><li>(1) The installation of a black sixty-inch tall aluminum fence in the rear yard of the property, which will be traversed by two four-foot wide arched gates. Town staff authorized the installation of this fence last month as, given the time of the year, it is not visible from the public right-of-way, but may become visible as the seasons change.</li><li>(2) The applicant also wishes to paint the front yard fence posts, the front gate, and the front door “Limousine Leather” (#MQ5-05).</li><li>(3) Finally, the applicant is seeking approval for the installation of a custom wooden front storm door featuring six tempered glass panes and painted Limousine Leather to match the front door. The six panes on the new storm door will be placed in identical positions to the panels present on the original front door. The storm door would be custom made to show off the original front door that it will protect.</li></ol>
<b>Recommendation</b>	Town staff recommend approval as submitted.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757)357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 7-15-2020 Date of Meeting 7-21-2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Lloyd Franques, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 338 S. Church St., Smithfield, VA 23430.

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: Brown proposed colors: Black (Limousine Leather)

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other** Change front storm door - See Attached

1. Applicant/Property Owner Name Lloyd Franques

Address: 338 S. Church St. Phone: 870-918-5375

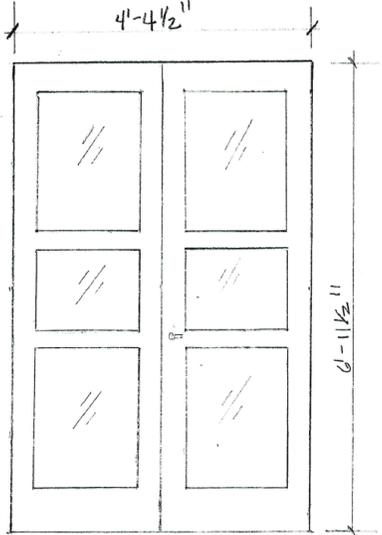
Smithfield, VA 23430 E-mail: lloydfranques@gmail.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) \_\_\_\_\_

Name: (signature) \_\_\_\_\_



PROPOSED STORM DOOR REPLACEMENT  
3/4" = 1'-0"



Proposed 60" black three rail Appalachian fencing with 2 arched gates located in the rear.

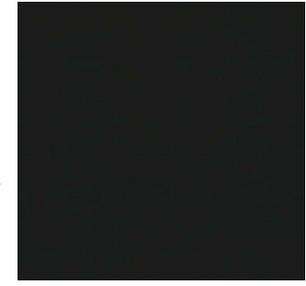
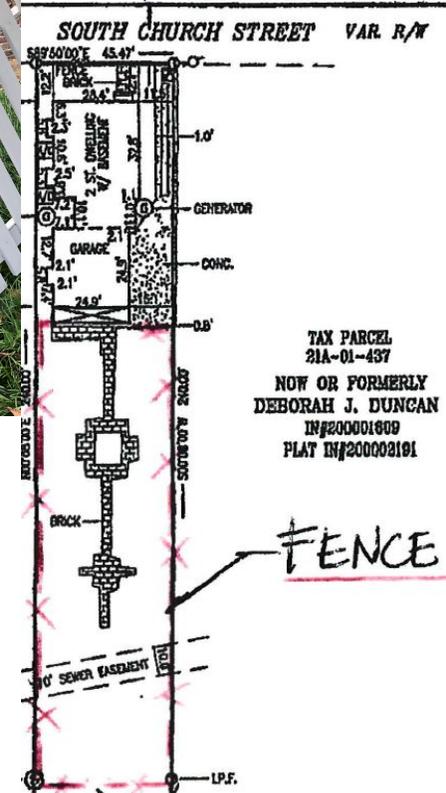
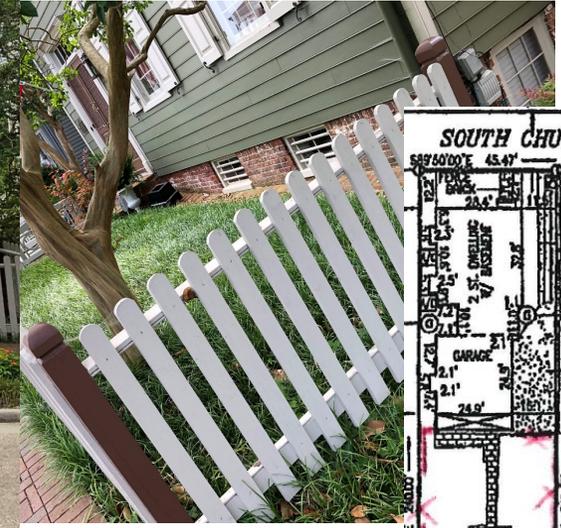


Installation of new storm door with 6 tempered glass windows, painted in "Limousine Leather" #MQ5-05 BEHR Marquee paint.

6 panes on new storm door will be in same positions as panels on original front door. Storm door custom made to show original front door behind it. >



Repaint front yard fence, gate, and front door with "Limousine Leather" #MQ5-05 BEHR Marquee paint.



The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, June 16<sup>th</sup>, 2020 at 6:30 p.m. at the Smithfield Center.

**Members Present:**

Trey Gwaltney - Chairman  
Julia Hillegass – Vice Chair  
David Goodrich  
Gary Hess  
Russell Hill  
Justin Hornback

**Board Members absent:**

Ronny Prevatte

**Staff members present:**

John Settle – Community Development & Planning Director  
William H. Riddick, III – Town Attorney  
Tammie Clary – Planner

There were two (2) citizens present. The media was not represented. Chairman Gwaltney welcomed everyone to the meeting.

**Community Development & Planning Director's Report:**

Mr. Settle introduced Tammie Clary who is the new Town Planner. He thanked her for her contributions to the Planning Department since her arrival.

**Upcoming Meetings and Activities:**

Monday, June 22<sup>nd</sup> – 3:00 PM – Town Council Committee Meeting

Monday, June 22<sup>nd</sup> – 6:00 PM – Town Council Continued Meeting

Tuesday, June 23<sup>rd</sup> – 3:00 PM – Town Council Committee Meeting

Tuesday, July 7<sup>th</sup> – 6:30 PM – Town Council Meeting

Tuesday, July 14<sup>th</sup> – 4:00 PM – Pinewood Heights Management Team Meeting

Tuesday, July 14<sup>th</sup> – 6:30 PM – Planning Commission Meeting

Tuesday, July 21<sup>st</sup> – 6:30 PM – BHAR Meeting

**Public Comments:**

There were no signups for public comments.

**Board Member Comments:**

Vice Chair Hillegass asked about the possibility of closing off Main Street for outdoor seating for the restaurants. Mr. Settle stated that it was discussed at Town Council. The Town Manager has been working on it with the business owners to come up with a plan.

The Town Attorney updated the BHAR on the case for the Pierceville arguments. In about three weeks, there should be a decision one way or another from the Circuit Court judge as to whether Mary Crocker can demolish the house. He explained that Mrs. Crocker asked the BHAR for permission to demolish the house. The BHAR said no. The statute requires that it is listed for sale for a period of one year and the land pertaining thereto. The owner listed all 35 acres for 1.5 million dollars; not just the house with less acreage. The Town contends that the

owner has not complied with the statute. Had they complied, the owner would have had the right to demolish the house. It was contrary to the intent of the statute. The statute is designed in case an owner is not willing to maintain the house then the owner can offer it for sale. The owner did that but not for a reasonable price. The Town has made its argument. The owner had many offers for less acreage including the house; but the owner would not sell it as such. The owner had offered to give the Town a half-acre including the house. The Town did not want it due to the problems and expenses that went along with it. There were a couple of other offers as well. The owner had demonstrated that she was willing to subdivide the property. However, when it came time to satisfy the code provisions, they offered it for sale at 1.5 million dollars for 35 acres. It is in the judge's hands at this point.

**Assorted Exterior Changes – 352 S. Church Street – Landmark – Joseph Howell, applicant:**

The Community Development & Planning Director reported that the applicant wishes to make the following exterior changes to the existing building:

- (1) The replacement of the existing dilapidated tan-colored horizontally-lapped wooden weatherboard siding with “Monterey Taupe” colored horizontally-lapped Hardie board siding.
- (2) The replacement of the existing dilapidated wooden trim, soffits, fascia boards, crown moulding, and porch rim joist covers with Azek materials of a like color and appearance.
- (3) The replacement of the front porch's existing dilapidated gray-colored tongue-in-groove two-inch wooden decking boards with “Brownstone” colored tongue-in-groove two-inch Azek decking boards.
- (4) The replacement of the existing dilapidated wooden front porch columns with fiberglass columns of a like color and appearance.
- (5) The replacement of the existing dilapidated wooden front porch banisters with Trex banisters of a like color and appearance.
- (6) The replacement of three existing dilapidated wooden nine-over-nine double-hung sash windows (two on the north façade of the building and one on the east façade of the building) with Pella Lifestyle Series aluminum-clad wooden nine-over-nine double-hung sash windows with exposed muntins, which will match the color of the existing windows.
- (7) The replacement of one existing dilapidated wooden four-over-six double-hung sash window on the south façade of the building with a Pella Lifestyle Series aluminum-clad wooden four-over-four double-hung sash window with exposed muntins, which will match the color of the existing window.
- (8) The omission of two windows from the south façade of the building- according to the owner, these windows light areas of the building's interior which have been converted into closet space.

Town staff recommends approval under the following conditions, in accordance with items four and five on page sixty-eight of the *Smithfield, Virginia Historic District Design Guidelines*:

- (a) The applicant must repair the two existing windows that are proposed to be omitted, or replace them with windows of comparable materials, colors, and configurations to those which are to be utilized for the four other window replacements authorized by this approval.
- (b) The four-over-six window on the south façade must be replaced by a four-over-six window, not a four-over-four window.

Mr. Joseph Howell, the applicant, stated that he wants to renovate the front of the house and the south side of the house. He asked the Board to reconsider the condition of the elimination of the window. The area was converted into a linen closet which is only about four square feet. He needs the wall space for shelving which cannot happen if the window remains. There would be a cost for a window that serves no purpose from the inside of the house. The applicant shared material samples with the Board.

Chairman Gwaltney asked for consideration from the Board.

Mr. Hornback asked why he was not replacing the windows on the second floor. Mr. Howell stated that they were in relatively good shape, and for budget reasons. He has made arrangements with the contractor to do those at a later date.

Chairman Gwaltney stated that there are four windows on the driveway side currently. The applicant wants to eliminate the second from the front to allow for a linen closet. He would like to omit the fourth window as well but understands the Board's concerns. Mr. Hill stated that the house is only twelve feet from the house next door. The fourth window does not match and was added at some point. It was not original to the house and no one will see it from the street.

Mr. Goodrich asked if any repairs would be done to the windows on the north side of the house. The owner stated no. The north side windows are in good shape. Mr. Goodrich asked if the north side siding would be painted at the time the owner is replacing siding on the front and south side. Mr. Howell stated that he had not planned to do that. In 2000, another master bedroom was added which has Hardi-plank. He prefers not to go through the cost of re-painting the siding since he will do more renovations in a couple of years as finances permit.

Mr. Hill made a motion to approve the application under the condition that the 4/6 window on the south façade be replaced by a 4/6 window, not a 4/4 window. Mr. Hess seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, six members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

**Roof Change – 319 Main Street – Non-Contributing – 319 Main, LLC, c/o Franklin Hall, applicant:**

Mr. Settle reported that the applicant wishes to remove the existing dilapidated porch roof and supporting elements on the southwest side of the building. These features will be replaced by

a navy blue-colored awning identical to the ones present on the front (northwest) side of the building. Town staff recommends approval as submitted.

Mr. Mark Hall of 7432 Barton's Landing in Isle of Wight County spoke for the application. He stated that the porch was added to the property by the previous owner. He painted it when he purchased the property. The porch is leaking and he feels its best to just demo the porch. He would like to put a nice, clean awning on it instead. It will be comparable to what is currently on the front of the building.

Mr. Goodrich made a motion to approve as presented. Vice Chair Hillegass seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, six members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

**Assorted Exterior Changes – 349 Main Street – Landmark – Hallwood Properties I, LLC, applicant:**

Mr. Settle explained that the applicant wishes to make the following exterior changes to the existing building:

- (1) The removal of the existing storm windows.
- (2) The replacement of the existing green-colored metal half-round gutters and downspouts with aluminum half-round gutters of either a "Linen" or "Musket Brown" color. The applicants are seeking the approval of both colors so that they can decide which color that they would like to use later in their project.
- (3) The replacement of the existing green-colored wooden soffits and fascia boards with Hardie board materials of a nearly identical appearance- all of which are to be painted "Dard Hunter Green".
- (4) The replacement of the existing green-colored wooden crown moulding with a composite material of a nearly identical appearance, which is to be painted "Dard Hunter Green."
- (5) The replacement of the existing dilapidated green-colored wooden two-over-two and six-over-six double-hung sash windows on all sides of the building with Andersen Woodwright Series composite-clad wooden two-over-two double-hung sash windows with exposed muntins, which are to be "Forest Green" in color. This color comes with the windows and is similar to the "Dard Hunter Green" color.

Town staff recommends approval as submitted.

Mr. Mark Hall, the applicant, stated that this landmark property is in a state of disrepair. He has owned it for about a year. He plans to use the proper materials to ensure longevity. He is attempting to match all the good things about the building as they exist. The windows are not operational. Glass has been replaced in them and is not original. Gutters were removed from the structure some time ago. He would like to install new ones to keep the water away from the

foundation. Mr. Hall shared color samples with the Board members. All materials will be composite that will last forever.

Mr. Goodrich recommended approval as submitted. Vice Chair Hillegass seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, six members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

**Approval of the Tuesday, May 19<sup>th</sup>, 2020 Meeting Minutes:**

The Town Attorney recommended approval of the minutes as presented.

Vice Chair Hillegass made the motion to approve the minutes. Mr. Goodrich seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, six members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

Mr. Goodrich reminded the Board that an approval was given to the owner of 352 S Church St for a partial renovation. He encouraged the members to look at the north side that is not being renovated. He just wanted to make everyone aware that the north side is in bad shape. The windows are about to fall out. Chairman Gwaltney stated that he is not certain the BHAR can ask for additional renovations. The Town Attorney stated that everyone is glad for the renovations the applicant is doing. Chairman Gwaltney stated that he is fixing the sides that show the most deterioration, and that he plans other future renovations as finances permit.

Mr. Goodrich stated that he would need to come off the BHAR since he is moving out of town. Only two people on the Board can live outside of town, and there are already two. He has enjoyed his tenure on the Board and would like to come back one day if that were to work out.

Chairman Gwaltney, on behalf of the BHAR members, thanked Mr. Goodrich for his service, input, and devotion. He wished Mr. Goodrich well in his new home.

With no further business, the meeting adjourned at 7:21 p.m.

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Mr. Trey Gwaltney - Chairman

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Mr. John Settle – Director of Community  
Development & Planning

The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, July 21<sup>st</sup>, 2020 at 6:30 p.m. at the Smithfield Center. There was not a quorum.

**Members Present:**

Trey Gwaltney - Chairman  
Julia Hillegass – Vice Chair  
Gary Hess

**Board Members absent:**

Ronny Prevatte  
Russell Hill  
Justin Hornback

**Staff members present:**

John Settle – Community Development & Planning Director  
William H. Riddick, III – Town Attorney  
Tammie Clary - Planner

There were approximately six (6) citizens present. The media was not represented. Chairman Gwaltney welcomed everyone to the meeting.

Chairman Gwaltney explained to everyone that there were only three Board of Historic and Architectural Review members present so there was not a quorum. They will hear anyone's application that would like to speak but no vote could be taken without a quorum.

The Town Attorney suggested that the BHAR members hear from the applicants or their representative. If the applicants can come back on another date then they should. He stated that it is not necessary to hear every item on the agenda and then hear them again when the meeting is rescheduled.

**Community Development & Planning Director's Report:** postponed

**Public Comments:** postponed

**Board Member Comments:** postponed

**Amendment of Prior Approval – 200 Washington St – Unclassified – BMC Contracting, Inc., C/O Kenneth Coleman, applicant:**

The applicant did not attend the meeting. This item was postponed.

**Siding Change – 212 Cary St – Noncontributing – JPS Properties, LLC, C/O Jason Seward, applicant:**

The applicant stated that he would be out of town for the next two weeks. He stated that his application is to change from wood siding to vinyl siding. He was available if the BHAR members had any questions. He preferred his application be heard as soon as possible since he has a tenant scheduled to move in on August 1<sup>st</sup>, 2020.

The Town Attorney stated that applicants would not be penalized for not attending the rescheduled meeting.

Chairman Gwaltney explained that he did not know when the meeting would be rescheduled to. He apologized to the applicant for the inconvenience. The applicant will be notified when the meeting date is rescheduled.

**Assorted Exterior Changes – 220 Astrid St – Noncontributing – Mary Donovan, applicant:**

The applicant did not attend the meeting. This item was postponed.

**Amendment of Prior Approval – 233 Cary St – Noncontributing – Joseph Vuono & Susan Patchell, applicants:**

The applicant stated that he could come back to the next meeting.

**Window Change – 304 S Church St – Landmark – Shane & Denise Hamilton, applicants:**

The applicant stated that the curved or stained glass windows would not be replaced. The square windows are the original windows. They are functional to look at but when there is a breeze the window treatments move. The new windows will be to the same specifications when you look at the house as the windows that exist currently. They will be the same color and size.

Mr. Jeff Brinkley, with Renewal by Anderson, supplied a sample of the window to be used. He explained that the current wood trim would remain untouched. They are composite windows that look like wood without the maintenance headaches of wood. There will be no grids. The homeowner chose the high-performance clear glass. The windows operate exactly like a normal double-hung window. Chairman Gwaltney asked if the sashes and the framework were composite material. Mr. Brinkley stated that they were. They will be custom sized to fit each window space and maintenance free. The applicant stated that he could come back to the next meeting. He asked if it could be sooner instead of next month since he has a contract with Renewal by Anderson based on the BHAR's approval date. They will take time to make since they will be custom sized and for in-house installation. He would like to have them installed in the fall.

Chairman Gwaltney thanked Mr. Brinkley for coming to the meeting to display the windows. He explained that the applicant would be notified with the date for the next meeting.

**\*Discussion Item\* Smithfield Zoning Ordinance Article 3.M Text Amendment – Town of Smithfield, applicant:** postponed

**Approval of the Tuesday, June 16<sup>th</sup>, 2020 meeting minutes:** postponed

**2020-2021 BHAR Group Photograph:** postponed

The meeting was continued to a date and time to be determined.

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Mr. Trey Gwaltney - Chairman

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Mr. John Settle – Director of Community  
Development & Planning