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# TOWN OF SMITHFIELD

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Wednesday, October 14<sup>th</sup>, 2020

TO: BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR)  
FROM: JOHN SETTLE, COMMUNITY DEVELOPMENT & PLANNING DIRECTOR  
RE: MONTHLY MEETING

The BHAR will hold its regularly-scheduled monthly meeting on **Tuesday, October 20<sup>th</sup>, 2020** at **6:30 PM** at the Smithfield Center, 220 N Church St, Smithfield, VA 23430.

If you have any questions or concerns, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).

cc: Town Council  
William H. Riddick, III, Town Attorney  
The Smithfield Times  
The Daily Press  
File

SMITHFIELD BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) MEETING AGENDA

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

- 1) **Community Development & Planning Director's Report:**  
-There are no major updates to report.
- 2) **Upcoming Meetings and Activities**  
Monday, October 26<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, October 27<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, November 3<sup>rd</sup> – 6:30 PM – Town Council Meeting  
Tuesday, November 10<sup>th</sup> - 4:00 PM – Pinewood Heights Management Team Meeting  
Tuesday, November 10<sup>th</sup> – 6:30 PM – Planning Commission Meeting  
Monday, November 16<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, November 17<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, November 17<sup>th</sup> – 6:30 PM – BHAR Meeting
- 3) **Public Comments**
- 4) **Board Member Comments**
- 5) **Material Change & Accessory Structure – 330 Main St – Landmark – Maureen Brines, applicant** (staff report, BHAR application & illustration enclosed).
- 6) **Color Change & Signage – 407 Grace St – Landmark – Thomas & Suzan Askew, applicants** (staff report, BHAR application & illustration enclosed).
- 7) **Renewal & Amendment of Prior Approval – 228 Clay St – Contributing – Ryan Cere & Andrea Agle, applicants** (staff report, BHAR application & illustrations enclosed).
- 8) **Demolition – 518 Main St – Non-Contributing – Todd Bryant, applicant** (staff report, BHAR application & illustration enclosed).
- 9) **Accessory Structure – 226 S Church St – Landmark – Brian & Judith Lally, applicants** (staff report, BHAR application & illustration enclosed).
- 10) **Accessory Structure – Cary St – Unclassified – Town of Smithfield, applicant** (staff report, BHAR application & illustration enclosed).
- 11) **Approval of the Tuesday, September 15<sup>th</sup>, 2020 Meeting Minutes** (enclosed).
- 12) **Adjournment**

\*\*\*ATTENTION\*\*\*

Owing to the pandemic, we are encouraging remote public comment on all land use applications, whether or not a public hearing is required. If you do not feel comfortable with attending a meeting in person, please submit your comments in writing to Mr. John Settle, Community Development & Planning Director. Your comments will be conveyed to the appropriate Board or Commission. Mr. Settle can be reached via email ([jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov)) or mail at the address below:

Town of Smithfield  
Community Development & Planning Department  
ATTN John Settle, Director  
PO Box 246  
Smithfield, VA 23431

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA)**  
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Board of Historic & Architectural Review (BHAR) meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

# BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Maureen Brines 206 Beech Ct Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	330 Main St TPIN 21A-01-158 NW side Main St 50' SW Main St & Cockes Ln
<b>Classification</b>	Landmark
<b>Zoning</b>	Downtown (D) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Downtown Neighborhood Residential (DNR), D & HPO
<b>Project Description</b>	<p>The applicant wishes to undertake the following changes to the premises:</p> <ol style="list-style-type: none"><li>(1) The replacement of the existing dilapidated horizontally lapped wooden weatherboard siding with horizontally lapped Hardie Board fiber cement siding of a like color.</li><li>(2) The replacement of the existing dilapidated wooden fish scale shingle siding with Hardie Board fish scale fiber cement shingle siding of a like color.</li><li>(3) The replacement of the existing dilapidated wooden trim with Hardie Board fiber cement trim of a like color- all decorative wooden millwork will be repaired and replaced with like colors and materials.</li><li>(4) The replacement of the existing dilapidated wooden two-over-two double-hung sash windows with Harvey Majesty wooden one-over-one double-hung sash windows of a like color.</li><li>(5) The installation of a forty-two inch (42") tall treated pine picket fence around the front yard that will be painted white.</li></ol>
<b>Recommendation</b>	Town staff recommend approval as submitted.

*Please direct inquiries to John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757) 357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 10/8/20

Date of Meeting 10/20/20

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Maureen Duke Brines, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 330 Main Street

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample  
existing siding: Rotten wood proposed siding: Hardi plank

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit w  
existing window type: Rotten wood proposed window type: All wood  
w/replaced glass panes

**Other** White wood picket fence surrounding front garden

1. Applicant/Property Owner Name Maureen Duke Brines

Address: 206 Beech Court Smithfield Phone: 757-778-4800  
VA 23430 E-mail: Mduke11@msn.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Maureen Duke Brines

Name: (signature) \_\_\_\_\_

**330 MAIN ST**



**HARDIE BOARD FISH SCALE SHINGLE SIDING**



**HARDIE BOARD HORIZONTALLY LAPPED WEATHERBOARD SIDING**



**HARDIE BOARD TRIM**



**HARVEY MAJESTY 1/1 DOUBLE-HUNG WOODEN WINDOWS**

**^**

**ALL EXISTING DILAPIDATED WOODEN MATERIALS TO BE REPLACED WITH THE ABOVE PRODUCTS**

**APPROXIMATE LOCATION OF 42" TALL WOODEN PICKETT FENCE (TO BE PAINTED WHITE)**



## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Thomas & Suzan Askew 107 North St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	407 Grace St TPIN 21A-04-046A SE side Grace St 350' SW Grace St & Cary St
<b>Classification</b>	Landmark (BHAR recommended its classification as “Non-Contributing”)
<b>Zoning</b>	Downtown (D) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Ibid.
<b>Project Description</b>	<p>The applicants are seeking approval to paint the building “NAPA Blue” (SW7027) and “Napa Gray” (SW7020) with a red (PMS485) and yellow (PMS123) stripe, consistent with the official color scheme of the National Automotive Parts Association (NAPA).</p> <p>Additionally, the applicants are seeking approval to install two new internally illuminated flat signs on the building. One sign will be 18’x3’, or fifty-four square feet, and will be located above the front door on the primary façade of the building. The other sign will be 8’x3’, or twenty-four square feet, and will be located on the right side of the building’s western façade. In both cases, the signs will replace internally illuminated flat signs that currently exist in the same locations.</p> <p>Because the proposed signs are illuminated, and because they conflict with Smithfield Zoning Ordinance (SZO) Sections 10.E.2 &amp; 10.I.3, BHAR review and decision is required pursuant to SZO Sections 3.M.E.7.A.8 &amp; 10.L.1. The proposed signs conflict with the SZO because only one sign of each sign type is permitted per street frontage, per premises. The property in question is a corner lot that has frontage on two sides by a single street. Two flat signs are currently present on each side of the building facing this street, and the applicants are proposing to replace one of these two existing legal nonconforming signs on both sides of the building with signs that are larger than the preexisting signs.</p>
<b>Recommendation</b>	Town staff recommend approval as submitted.

*Please direct inquiries to John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA, 23431  
(757) 365-4200 - Fax (757) 357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 9-25-2020 Date of Meeting 10-20-2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Thomas Askeu, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 407 Grace St.

- New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)
- New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)
- Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)
- Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)
- Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_
- NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.
- Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_
- NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.
- Color Change** (submit color samples)  
existing colors: Red Black proposed colors: Gray Blue
- Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)
- Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_
- Other**

1. Applicant/Property Owner Name Thomas Askeu  
Address: 407 Grace St. Phone: 757-357-2191  
E-mail: coterainto@msn.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Thomas Askeu

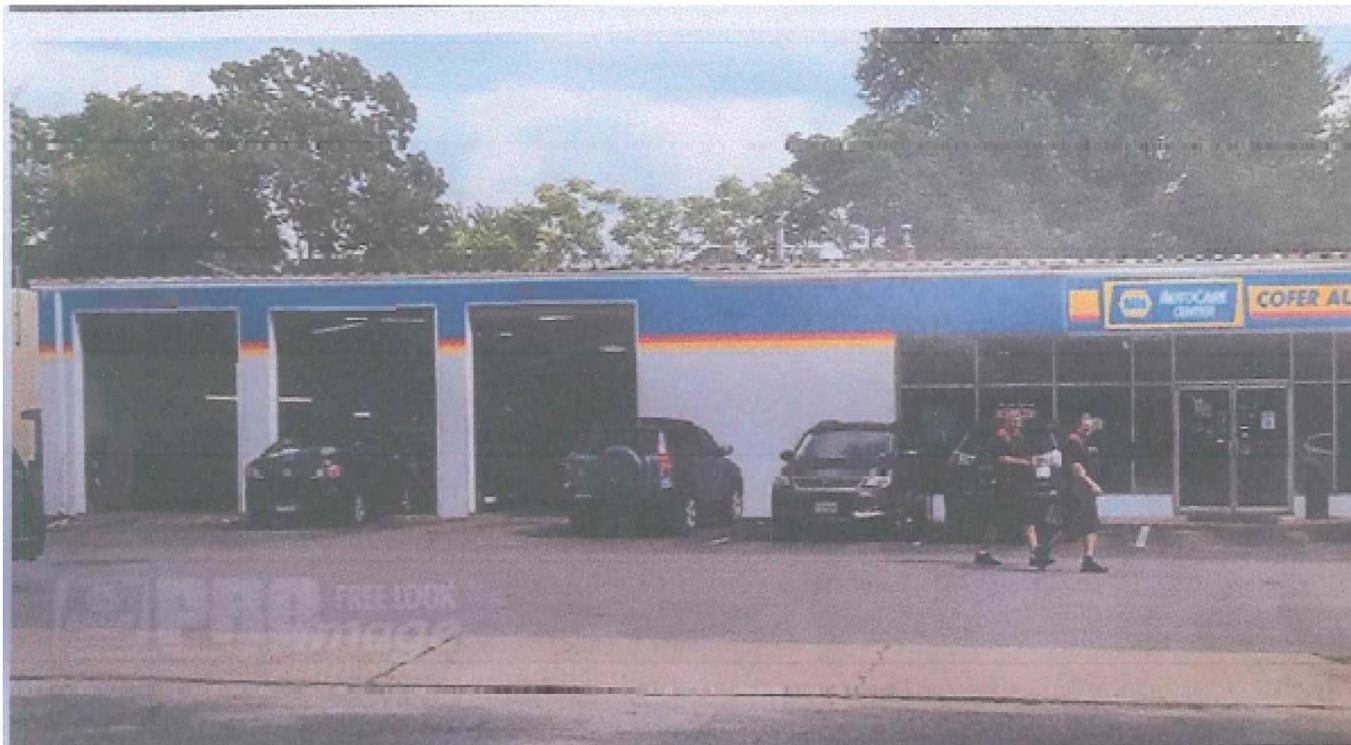
Name: (signature) [Signature]



REPLACEMENT  
OF EXISTING  
SIGNAGE &  
REPAINTING  
OF BUILDING  
<  
v



407 GRACE ST



RED (PMS485)



"NAPA BLUE" (SW7027)



YELLOW (PMS123)



"NAPA GRAY" (SW7020)

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Ryan Cere & Andrea Agle 132 Margaret Dr Hampton, VA 23669
<b>Owner</b>	Ibid.
<b>Property</b>	228 Clay St TPIN 21A-03-H017 0.08 ac NW side Clay St 500' SW Clay St & N Mason St
<b>Classification</b>	Contributing (BHAR Recommended its Classification as “Non-Contributing”)
<b>Zoning</b>	Downtown Neighborhood Residential (DNR) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Ibid.
<b>Project Description</b>	<p>At its Tuesday, August 21<sup>st</sup>, 2018 meeting, the applicant received an approval for the new construction of a single-family dwelling on the property. Specifically, this approval entailed the following:</p> <p><i>The house will be covered by a black “Charcoal” colored architectural asphalt shingle roof, preceded by white eaves. The fascia and soffits will be composed of wood. The walls of the house will be covered in “Colonial Gray” colored horizontally lapped fiber cement siding. The house will rest on a concrete block foundation, which will be clad in white stucco. The primary façade of the building will be adorned by a single-story front porch covered by a gabled portico spanning the width of the home, supported by tapered square wooden columns (to be painted white), resting on square piers clad in a stone veneer, accessed by concrete block steps clad in stone veneer, floored in concrete with a stone veneer and cohesive in appearance to the stairs, with aluminum railings holding black balusters and a brown banister to simulate a wood tone. The house will be accessed by a “Colonial Red” colored steel door featuring a single rectangular light with simulated craftsman accent muntins and two large panels. The house will be fenestrated by white vinyl one-over-one double-hung sash windows. All windows and doors will be bordered by four-inch wide white-colored polyvinylchloride (PVC) trim and adorned by inoperable two-panel PVC color-infused shutters of a black color. The house will feature an irregular massing typical of those seen in the “bungalow/craftsman” style, with two large gables on either side- two faux gabled dormers will be visible on the primary façade. All gables, dormers, and the gabled portico will be sided in a fiber cement material of the “foundry shake” style. The side gables will be separated from the rest of their respective façades by a PVC band board matching the white color of the eaves of the home and will be embellished by white-colored rectangular attic vents. The two dormer windows, two small windows on the side facades, and all windows on the rear façade will all be devoid of shutters. The back door of the home will be a white-colored steel door featuring six panels and no windows, and will be accessed by a landing and steps of wood deck construction with PVC band board accents, white aluminum railings, and floored in wood or composite decking of a gray color. Rainwater will be directed from the home through the use of white aluminum gutters and downspouts. A concrete driveway and parking area will connect the front yard of the home to Clay St.</i></p> <p>The applicants are now requesting a renewal of their prior approval, which expired on Friday, August 21<sup>st</sup>, 2020, pursuant to Smithfield Zoning Ordinance Section 3.M.E.13. The applicants are also requesting an amendment to their previous approval, specifically to omit the inclusion of shutters on all of the proposed home’s windows.</p>
<b>Recommendation</b>	Town staff recommend approval as submitted.

For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757)357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 10/19/20 Date of Meeting 10/20/20

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Ryan CERE, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 228 Clay St. Smithfield, VA

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other**

1. Applicant/Property Owner Name Ryan Cere  
Address: 228 Clay St. Phone: N/A  
Smithfield, VA E-mail: N/A

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Ryan CERE

Name: (signature) Ryan Cere



## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Bryant's Excavation, Inc. C/O Todd Bryant 11331 Central Hill Rd Windsor, VA 23487
<b>Owner</b>	JWL Investments, LLC C/O Joseph Luter, et al. 267 River Oaks Ln Smithfield, VA 23430
<b>Property</b>	518 Main St TPIN 21A-04-000I15 NW side Main St 200' SW Main St & Church Manor Trl
<b>Classification</b>	Non-Contributing
<b>Zoning</b>	Downtown (D) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Community Conservation (CC), Downtown Neighborhood Residential (DNR), Light Industrial (I1), D & HPO
<b>Project Description</b>	The applicant is seeking approval to demolish the existing dilapidated commercial building, remove all paved areas, and plant the entire site with grass.
<b>Recommendation</b>	Town staff recommend approval as submitted.

*Please direct inquiries to John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, PO Box 246, Smithfield, VA 23431

Tel: 1-(757)-365-4200 Fax: 1-(757)-357-9933

www.smithfieldva.gov

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 10-07-2020

Date of Meeting 10-20-2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

Applicant/ Owner: T o d d B r y a n t

Address: 518 Main Street Smithfield VA 23431

Phone: 757-357-0820

Email: todd@bryantsexcavation.com

Check all that apply:

- |  |   |
|--|---|
| <input type="checkbox"/> New Construction            | <input type="checkbox"/> Color / Paint Change |
| <input type="checkbox"/> New Accessory Structure     | <input type="checkbox"/> Material Change      |
| <input type="checkbox"/> New Fence                   | <input type="checkbox"/> Color / Paint Change |
| <input type="checkbox"/> New Shed                    | <input type="checkbox"/> Material Change      |
| <input type="checkbox"/> Adding to Existing Building | <input type="checkbox"/> Sign                 |
| <input type="checkbox"/> Siding Change               | <input checked="" type="checkbox"/> Other     |

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding. The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Project Description: Demolition of Little's Supermarket. The removal of vegetation and replanting of grass seed on the surrounding parcels, excluding The School House Museum (TPINS:21A-04-044A and 21A-04-044.

Attach additional sheets if necessary.

Please submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey, height of structure (if applicable), colored drawings (drawn to scale), refer to Article 10 of the Zoning Ordinance for sign regulations.

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Todd Bryant

Name: (signature) Todd Bryant

**SIGN HERE**



## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Brian & Judith Lally 226 S Church St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	226 S Church St TPIN 21A-01-378 0.93 ac S side S Church St W corner S Church St & Jericho Rd
<b>Classification</b>	Landmark
<b>Zoning</b>	Chesapeake Bay Preservation Area Overlay (CBO), Downtown Neighborhood Residential (DNR), Environmental Conservation (EC), Floodplain Overlay (FPO) & Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Community Conservation (CC), CBO, DNR, EC, FPO & HPO
<b>Project Description</b>	The applicant is seeking approval to erect a forty-eight inch (48”) tall picket fence to screen the outdoor units of their heat pumps and generator. The fence will be constructed of treated pine, painted white, and will span an area eight feet (8’) wide and twenty-two feet (22’) deep.
<b>Recommendation</b>	Town staff recommend approval as submitted.

*For inquiries, please contact John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757)357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 9/21/2020 Date of Meeting 10/20/2020

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at **6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.**

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I, Brian & Judith Lally, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at 226 S. Church St., Smithfield, VA 23430

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

48" H x 8' W x 22' L

**Other** White Picket Fence to Screen Heat Pumps and Generator  
Treated Pine

1. Applicant/Property Owner Name Brian & Judith Lally  
Address: 226 S Church St. Phone: 757.371.6444/850.276.2912  
Smithfield VA 23430 E-mail: brianlally@verizon.net  
judy.lally@yahoo.com

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Brian J. Lally

Name: (signature) Brian J. Lally



42" H x 8'w x 22' L  
Treated pine picket fence, painted  
white.



# BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) STAFF REPORT

Tuesday, October 20<sup>th</sup>, 2020, 6:30 PM

<b>Applicant</b>	Town of Smithfield 310 Institute St Smithfield, VA 23430
<b>Owner</b>	Ibid.
<b>Property</b>	Cary St NE side Cary St 350' SE Cary St & Goose Hill Way
<b>Classification</b>	Unclassified
<b>Zoning</b>	Historic Preservation Overlay (HPO)
<b>Adjacent Zoning</b>	Chesapeake Bay Preservation Area Overlay (CBO), Community Conservation (CC), Downtown (D), Downtown Neighborhood Residential (DNR), Entrance Corridor Overlay (ECO), Floodplain Overlay (FPO), Light Industrial (I1), Neighborhood Residential (NR) & HPO
<b>Project Description</b>	Last month the Town was alerted to a recurring drainage problem which, according to a neighboring resident, originated from the culvert beneath the sidewalk at the location in question. The proposed project necessitates the replacement of the existing sidewalk with a flat wooden bridge. The bridge will feature wooden railings and will either be stained or painted white.
<b>Recommendation</b>	Town staff recommends approval as submitted.

*Please direct inquiries to John Settle at 1-(757)-365-4200 or [jsettle@smithfieldva.gov](mailto:jsettle@smithfieldva.gov).*



# TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431  
(757) 365-4200 - Fax (757) 357-9933

## BOARD OF HISTORIC AND ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application 2020-09-23 Date of Meeting 2020-10-20

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

As of May 4, 2004, all applications approved by the BHAR shall begin construction, installation, etc. within one (1) year from the date of approval and shall be completed within two (2) years from the date of BHAR approval. If these two conditions are not met, then the application becomes null and void, and the applicant shall reapply to the BHAR. The applicant's, or their representative's, presence is requested at the meeting.

I, Michael Stallings, am seeking BHAR approval for the following (check all that apply)  
(print name)  
which is located at \_\_\_\_\_.

**New Single Family Residence** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey – also see NOTES 1 & 2, below)

**New Commercial Structure** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey – also see NOTES 1 & 2, below)

**Addition to existing building** (submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey) (The addition will be \_\_\_\_\_ sq. ft.)

**Accessory structure** (i.e., shed, detached garage, etc.) Accessory Structure Height \_\_\_\_\_ ft.  
(submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/survey)

**Siding Change** (submit siding sample)  
existing siding: \_\_\_\_\_ proposed siding: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding.

**Roof Change** (submit shingle sample)  
existing roof: \_\_\_\_\_ proposed roof: \_\_\_\_\_

**NOTE:** The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

**Color Change** (submit color samples)  
existing colors: \_\_\_\_\_ proposed colors: \_\_\_\_\_

**Sign** (submit colored drawing (drawn to scale) with dimensions, plat/survey with sign location noted – Also refer to Article 10 of the Zoning Ordinance for sign regulations (i.e., max. height, max. size, etc.)

**Window change** (submit window details)  
existing window type: \_\_\_\_\_ proposed window type: \_\_\_\_\_

**Other** (Sidewalk Bridge)

1. Applicant/Property Owner Name Town of Smithfield, C/O Michael Stallings, TM  
Address: 310 Institute St Phone: 1-(757)-365-4233  
Smithfield, VA 23430 E-mail: jsettle@smithfieldva.gov

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Michael Stallings, Town Manager

Name: (signature) [Signature]



Replacing the sidewalk with a wooden bridge. The bridge will be flat; however it will feature the railings from the arched bridge picture. The bridge will either be stained or painted white.

The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, September 15<sup>th</sup>, 2020 at 6:30 p.m. at the Smithfield Center.

**Members Present:**

Trey Gwaltney - Chairman  
Julia Hillegass – Vice Chair  
Gary Hess  
Ronny Prevatte  
Russell Hill  
Justin Hornback  
Judith Lally

**Staff members present:**

John Settle – Community Development & Planning Director  
William H. Riddick, III – Town Attorney  
Tammie Clary - Planner

There was one (1) citizen present. The media was not represented. Chairman Gwaltney welcomed everyone to the meeting.

**Community Development & Planning Director’s Report:**

Mr. Settle reported that Town staff had compiled a list of properties of cultural and/or historic significance located within the corporate limits but outside of the Historic Preservation Overlay. These properties generally include buildings and/or structures that were constructed prior to 1945, or are known to contain cemeteries. After contacting John Edwards, as the BHAR suggested at the August 18<sup>th</sup>, 2020 meeting, seven additional properties have been included. It is Town staff’s intention to share the inventory with the Virginia Department of Historic Resources (DHR) so that all properties on the list which have not been assigned a DHR identification number in the Virginia Cultural Resource Information System may be inventoried by the DHR.

**Upcoming Meetings and Activities:**

Monday, September 28<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, September 29<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, October 6<sup>th</sup> – 6:30 PM – Town Council Meeting  
Tuesday, October 13<sup>th</sup> – 6:30 PM – Planning Commission Meeting  
Tuesday, October 20<sup>th</sup> – 6:30 PM – BHAR Meeting

**Public Comments:**

There were no signups for public comments.

**Board Member Comments:**

There were no Board member comments.

**Color & Material Change – 117 S. Mason Street – Landmark – Justin & Rebecca Hornback, applicant:**

The Community Development & Planning Director reported that the applicant is seeking approval to replace the existing dark-gray-colored wood flooring on the building’s front porch with synthetic tongue-and-groove porch planks in a light “Battleship Gray” color. Town staff recommended approval as submitted.

The applicant, Mr. Justin Hornback, explained that he is continuing repairs on his property by replacing the flooring on the front porch. He asked the Board for approval.

Vice Chair Hillegass asked if the proposed material was similar to what has been approved for other porches in the past. Mr. Hornback answered in the affirmative.

Vice Chair Hillegass made a motion to approve the application as presented. Mr. Hill seconded the motion. With no further discussion, Chairman Gwaltney called for the vote.

On call for the vote, seven members were present. Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback abstained, Mrs. Lally voted aye, Mr. Prevatte voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There was one abstention. The motion passed.

**Addition (After-the-Fact) – 340 S. Church Street – Landmark – Deborah Duncan, applicant:**

The Community Development & Planning Director reported that the applicant is seeking after-the-fact approval to erect a 250 square foot wooden deck onto the rear of the house. The deck will be coated with semi-transparent redwood stain, and partially-covered by a fifteen foot (15') wide, ten foot (10') deep navy blue awning. The deck will be bordered by a forty-two inch (42") tall wooden railing. Town staff recommended approval as submitted.

The applicant, Deborah Duncan, asked for approval for the deck on the rear of her house.

Vice Chair Hillegass asked if the deck had already been completed or if it was in process.

Mrs. Duncan stated that it is in progress. She had not realized that she needed approval for a deck behind her house.

Mr. Hess asked if it was visible from the street.

Mr. Settle pointed out the photograph in the packet that shows the view from the street. Mrs. Duncan stated that it is mostly not visible.

Mr. Hornback made a motion to approve the application as presented. Vice Chair Hillegass seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, seven members were present. Mrs. Lally voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback voted aye, Mr. Prevatte voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney reminded the applicant of her responsibility to acquire the proper permits prior to any work being performed on her Landmark home.

**Approval of the Tuesday, August 18<sup>th</sup>, 2020 Meeting Minutes:**

The Town Attorney stated that although he was not present for the August meeting, he had reviewed the minutes and recommended them for approval as presented.

Vice Chair Hillegass made a motion to approve the minutes. Mr. Hill seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, seven members were present. Mrs. Lally voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Mr. Hornback voted aye, Mr. Prevatte voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

The meeting adjourned at 6:40 p.m.

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Mr. Trey Gwaltney - Chairman

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Mr. John Settle – Director of Community  
Development & Planning