

The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, January 21<sup>st</sup>, 2020 at 6:30 p.m. at the Smithfield Center.

**Members Present:**

Trey Gwaltney - Chairman  
Julia Hillegass – Vice Chair  
David Goodrich  
Gary Hess  
Ronny Prevatte

**Board Members absent:**

Russell Hill  
Justin Hornback

**Staff members present:**

John Settle  
William H. Riddick, III

There were approximately five (5) citizens present. The media was not represented. Chairman Gwaltney welcomed everyone to the meeting.

**Community Development & Planning Director’s Report:**

Since the last BHAR meeting, Town staff has issued two zoning permits and three zoning permit waivers for development activities in the Historic Preservation Overlay (HPO) which were exempt from BHAR review and decision.

**Upcoming Meetings and Activities:**

Monday, January 27<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, January 28<sup>th</sup> – 3:00 PM – Town Council Committee Meetings  
Tuesday, February 4<sup>th</sup> – 6:30 PM – Town Council Meeting  
Tuesday, February 11<sup>th</sup> – 6:30 PM – Planning Commission Meeting  
Tuesday, February 18<sup>th</sup> – 6:30 PM – BHAR Meeting

**Public Comments:**

There were no signups for public comments.

**Board Member Comments:**

There were no Board member comments.

**Assorted Exterior Changes – 110 N. Mason Street:**

The Community Development & Planning Director, Mr. John Settle, reported that the applicant wishes to make the following changes to the existing building:

- (1) The removal of the existing dilapidated front porch step railings.
- (2) The removal of the back stairs, landing, awning, and doors.
- (3) The replacement of all damaged horizontally-lapped white vinyl siding on the building with the same material.
- (4) The replacement of the existing gray asphalt shingle roof with an “Oyster Gray” colored architectural asphalt shingle roof.
- (5) The repainting of the front doors “Commodore” (SW6524).
- (6) The repainting of the front porch floor “Lazy Gray” (SW 6254).
- (7) The repainting of the forward-facing gables “Honest Blue” (SW 6520).

- (8) The repainting of the front porch ceiling “Hinting Blue” (SW 6519).
- (9) The repainting of all trim “Pure White” (SW 7005).

Town staff recommends that this application be approved under the condition that the existing dilapidated front porch step railings be repaired and painted “Pure White” (SW 7005) to match the trim or replaced with like materials and painted “Pure White” (SW 7005).

Mr. Devon Arnold, the applicant, lives at 10311 Park Street, Battery Park, Virginia. He stated that they are, basically, changing to light colors. The biggest differences are the steps along the back that lead to two doors on the second floor. The applicant plans to remove the doors and close them off and tear down the steps.

Chairman Gwaltney asked the applicant what his plans are for the building. Mr. Arnold stated that it would be a duplex with one unit on the bottom floor and one unit on the second floor. The second floor unit will use the front door as their access. The first floor unit has a door on the side.

The Town Attorney asked if removing the rear stairs was okay with the building official. The applicant stated that the building official said that it was okay. The contractor will be meeting with the building official to confirm that it is okay. The Town Attorney stated that the building official may have a concern when it comes to safety in case of fire. The applicant stated that would be true if it was multi-family housing but it is not considered multi-family. According to the fire code, it is basically the same as a single family dwelling. Three of the windows in the upstairs apartment open to the front porch roof which will be taken into consideration as well.

Mr. Hess explained that normally the Board of Historic and Architectural Review does not approve vinyl siding. This property already has vinyl siding which is only being partially replaced. He asked if the BHAR should make the effort to move away from vinyl siding to something else when replacing all siding. He believes it should be solidified for the future issues with vinyl siding versus other options.

Mr. Goodrich made the motion to approve the application as submitted with staff’s recommendations. Mr. Hess seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, five members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

**Assorted Exterior Changes – 221 Main Street:**

Mr. John Settle reported that the applicant wishes to make the following changes to the existing building:

- (1) The repainting of all existing areas of red trim “Holiday Turquoise” (SW 0075).
- (2) The replacement of the existing dilapidated wooden staircase to the rear of the building with an aluminum and galvanized steel staircase which will remain unpainted.

Town staff recommends that this application be approved as submitted.

The applicants, Jeff and Holly Hobbs, live at 1203 Cypress Creek Pkwy. The stairs and frame will all be galvanized steel in a gray color. The trim paint change will be on the front and back only; not on the side with the mural. The applicants stated that they were leaving the mural side as it is. They would also like to paint the doors the same color as the trim. The upstairs of the building will be used for storage.

Mr. Goodrich made a motion to approve the application as submitted including the painting of the two back doors the same color as the trim. Vice Chair Hillegass seconded the motion. Chairman Gwaltney called for the vote.

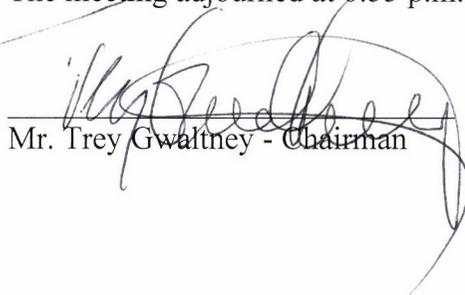
On call for the vote, five members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

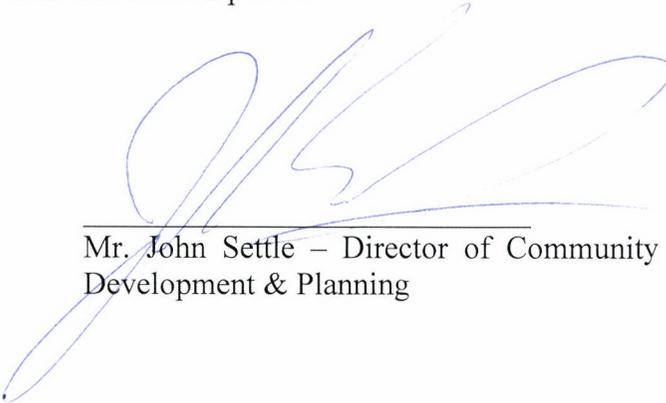
**Approval of the Tuesday, November 19<sup>th</sup>, 2019 Meeting Minutes:**

The Town Attorney recommended approval of the minutes. Vice Chair Hillegass made the motion to approve the minutes. Mr. Goodrich seconded the motion. Chairman Gwaltney called for the vote.

On call for the vote, five members were present. Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, Vice Chair Hillegass voted aye, and Chairman Gwaltney voted aye. There were no votes against the motion. The motion passed.

The meeting adjourned at 6:55 p.m.

  
Mr. Trey Gwaltney - Chairman

  
Mr. John Settle – Director of Community  
Development & Planning