

The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, October 16th, 2018. The meeting was called to order at 6:30 p.m. Members present were Mr. Trey Gwaltney, Chairman; Mr. Russell Hill, Mr. David Goodrich, Mr. Chris Torre, Vice Chairman; Mr. Ronny Prevatte, Mr. Gary Hess, and Ms. Julia Hillegass. The staff members present were Mr. Joseph R. Reish, Planning Technician and Mr. William H. Riddick, III, Town Attorney. There were four citizens present. The media was not represented.

Chairman Gwaltney – I would like to welcome everyone to the October meeting of the Board of Historic and Architectural Review. The first item on our agenda is the Planning Technician's Report.

Planning Technician – Thank you, Mr. Chairman. I would like to report Christian Outreach's unapproved shipping container at 402 Grace Street has been removed. I also would like to introduce everyone to Mr. John Settle, our Planning and Zoning Administrator.

Chairman Gwaltney – At some point you will be replacing Mr. Joseph Reish as secretary to the Board of Historic and Architectural Review.

Planning Technician – We will be phasing him in over the next couple of months. It will free me up to do more code enforcement.

Chairman Gwaltney – Thank you very much. We are glad to have you here. Next on the agenda is the Upcoming Meetings and Activities. The list is provided for you to review. The next item on the agenda is Public Comments. We have no one signed up for public comments. The next item is Board Member Comments. Next on the agenda is a Dormer Color Change – 107 Thomas Street – Contributing – T. Vicky Adams, applicant. Can we have a staff report?

Planning Technician – Thank you, Mr. Chairman. Ms. Vicky Adams is seeking approval after the fact to change the color of the dormers at 107 Thomas Street. The dormers were white but now they are yellow. The board approved painting the house yellow, while leaving the addition and the dormers white. She provided a list of all the homes in town that have wooden or Hardy plank siding and have matching dormers. However, there were questions about the tone of the color. I was hoping she would be here to answer any questions.

Mr. Goodrich – I have a concern with the yellow color that was used. When we gave her approval to paint the house yellow, she had already purchased the paint. We

did not approve that bright yellow. She told us she would have it toned down. A member of the board has the paint stick. The yellow is exactly the same yellow that we did not approve of. Ms. Adams knows the process for getting things approved. She ignored the decision of the board and did exactly what she wanted to do. She painted the dormers after we told her that we wanted them white. My vote would be no. She didn't paint it the color she was supposed to and violated what we agreed to as a board. We can't keep letting people come in for after the fact approval on something they are not ignorant of.

Town Attorney – Mr. Chairman, I can read the motion if you like. There was some discussions before this, but Mr. Hill said, "It is a rust color". Then he said, "I would like to make a motion to approve under the condition to leave the addition and the dormers white, tone down the yellow, and use true solid wood or composite shutters". Mr. Goodrich seconded the motion. Mr. Chairman restated the motion. He said, "A motion has been made and properly seconded to approve under the condition to tone down the yellow paint on the main house, leave the addition and dormers white, and use a solid wood or composite shutters". All those in favor signify by saying aye. There was one vote against the motion but the motion passed. Your remedy is not to approve her application tonight and cite her for a violation of the previous motion. I think it should be in a form of a motion to deny the application and direct staff to cite her in violation for failure to comply with the previously-approved motion.

Mr. Goodrich – I would like to make a motion to deny the application and direct staff to cite her in violation for failure to comply with previously-approved motion.

Ms. Hillegass – Second.

Chairman Gwaltney - A motion has been made and properly seconded to deny the application and cite her in violation for failure to comply with the previously-approved motion. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney voted aye, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next on the agenda is a Color Change, Window Change, and Front Porch Style Change – 338 Main Street – Contributing – Joseph McCain, applicant. Can we have a staff report?

Planning Technician – Mr. McCain purchased property at 338 Main Street some time ago and turned it into a flower shop. The existing siding is white. He would like to paint the siding “Summit gray”. The existing trim is white. The trim colors he would like to use are “Greenblack”, “March wind”, and “Salute”. He would like to replace the current wooden windows with vinyl and use a wooden trim. The trim will be painted “Salute” in color. The proposed windows are double hung with a grid pattern to match the existing windows. He has a couple of windows that are one over one and a couple that are two over two. He would like to maintain the same grid pattern. The front porch is screened, with vertical, full length wooden railings. He would like to remove the front porch screen. He would like to replace the full length railings with knee length railings. It is going to have “fleur de lis” patterns cut out and painted “March wind” in color.

Chairman Gwaltney – Is there anyone here to speak on this application?

Mr. Joseph McCain – My business is located at 338 Main Street. We would like to get the look back to a Victorian feel.

Chairman Gwaltney – Are there any questions?

Ms. Hillegass – I couldn’t tell on the photos where the light gray and the dark gray were going to be.

Mr. McCain – Everywhere you see the lighter color would be the lighter trim color.

Ms. Hillegass – How about the porch?

Mr. McCain – It will be below the “greenblack” color on the trim.

Mr. Hess – Looking at the photograph it looks very dark. Is it just the photograph or is the color really that dark?

Planning Technician – Mr. Hess, our printer sometimes darkens things. Let me pass around the original copy to see if it looks slightly lighter.

Mr. Prevatte – Are you using the Sherman Williams designer tool?

Mr. McCain – Yes. I don’t think it is that dark.

Mr. Prevatte – Will it be any darker than the one next door?

Mr. McCain – No.

Chairman Gwaltney – Will the front porch still have the screen on it?

Mr. McCain – No.

Chairman Gwaltney – So it will be like the example that we are looking at that is open?

Mr. McCain – The original columns are still behind the screen, we just don't have a knee railing. We thought the cut outs would be nice.

Mr. Goodrich – In the photograph there is a repeat of the “fleur de lis” pattern underneath one of the windows on the second floor. Is that the only window that will have that?

Mr. McCain – There will be one on each side, with original slats on each side of the “fleur de lis” panel. There will be an original column on each side, with one “fleur de lis” panel on each of the three overhangs.

Mr. Prevatte – What are you doing to the brick foundation?

Mr. McCain – That is going to stay the same for now.

Mr. Prevatte – Has it been painted?

Mr. McCain – Yes. We can use the same red paint to touch it up.

Mr. Hess – Are the posts going to be where you have the “fleur de lis” panels at the bottom in the picture?

Mr. McCain – You will see the original columns. They are behind the porch screen.

Mr. Hess – In the picture, the posts are what the screen is still connected to?

Mr. McCain – Yes.

Ms. Hillegass – Will there be three posts across the front?

Mr. McCain – Yes.

Mr. Prevatte – Are you going to put railings up?

Mr. McCain – The railing will be on top of the panels. It will be just a hand rail.

Mr. Hess – There will be no screen.

Mr. McCain – No.

Mr. Goodrich – The construction of the window indicates in the specs that it will be virtually maintenance free and of premium vinyl construction. Are they true vinyl windows?

Mr. McCain – They are vinyl windows from Lowe's. The insert of the window itself will be vinyl. We are keeping all the wood trim that is there. The wood trim will be red.

Mr. Prevatte – Is the window casing on the outside?

Mr. McCain – Yes.

Mr. Goodrich – Since I have been on the board we have not approved vinyl windows.

Chairman Gwaltney – Mr. Hill, are you familiar with the construction of this product?

Mr. Hill – It is a replacement window. He plans on leaving the existing jam and just replacing the window. Have you looked at any other kind of windows?

Mr. McCain – We looked at wood windows, which were about \$80,000.00. We are not doing that because there are thirty-eight windows in the house.

Chairman Gwaltney – We have not approved interior dividers like that. I know it says contour grid. I was hoping the grids were on the outside of the window. If someone is doing replacement type windows, we like to see grids on the outside.

Town Attorney – Does the house have grids? Are they single pane windows?

Chairman Gwaltney – Are you using a one over one sash?

Mr. McCain – We are leaving it exactly the way that it is. The front three windows are single pane, so it will stay that way.

Chairman Gwaltney – In the spec it is six over six.

Mr. Prevatte – You don't have six over six.

Mr. McCain – No.

Ms. Hillegass – He has one over one and two over two.

Mr. McCain – It will be more cost effective than what we have now. We have a single pane of glass now. It is an old house, so it is very drafty.

Mr. Goodrich – I feel your pain on the cost of the windows. We have not approved that type of window for contributing houses.

Mr. McCain – They make things more cost effective for a reason. We are doing our best in downtown Smithfield to make it look better. It is not going to change the feel unless you go up to the window.

Town Attorney – Are there some alternatives? I don't think I spent \$80,000.00 on the windows on my house.

Mr. Hill – The way the house sits on the street I would suggest the "Woodwright" window that Anderson makes. It is a true divided light. They are on Mr. Riddick's house and the little blue cottage on Church Street. Maybe changing the nine windows on the front of the house to that type of window and going with something different on the sides and back may not cost as much. They are pricey but they still look historically correct from the road. Mr. Prevatte, do you still have all original windows on your house?

Mr. Prevatte – Yes. I glazed them all and put storms windows up.

Mr. Hill – He has storm windows on top of the old windows now. That would brighten up the house a great deal. The Anderson windows are pricey but if a car went down the street you would not be able to hear it.

Mr. Hess – You are saying just on the front of the house?

Mr. Hill – Yes. No one will see the others except for the neighbors.

Mr. Prevatte – Maybe the board would allow you to put a few in at a time?

Chairman Gwaltney – Maybe you can do the ones on the front with something different and do a little bit of repair on the others with storm windows? We recently approved storm windows. I am considering it because I don't want to put replacement windows on my house. I would like to cut my heating bill down. We all live in a house as old as yours or older. We understand all of these issues.

Mr. Goodrich – Is it your intention to ever open the windows?

Mr. McCain – No.

Mr. Goodrich – My house on Church Street doesn't have any windows that open anymore. We have invisible storm windows. We lose no air. It is a solid sheet of glass that is trimmed. They are made to fit your window exactly. Depending on the size of the window they can run about \$70.00 or \$80.00 each. The metal trim around the glass is painted the same color as the trim. You cannot see them on my house. We hear no traffic from the street.

Mr. McCain – I said no about the windows opening, but I will have to retract that. We just cleaned all the windows. The only way we can clean the windows is to remove the storm windows that are already there. We have storm windows right now. We need to replace the storm windows because they do not open and close. We cannot clean the windows without getting someone to take off every storm window.

Mr. Goodrich – I just had that done on my house. Once the windows are cleaned and the invisible storm window is caulked around, they do not get dirty anymore.

Mr. Hill – They are air tight.

Mr. McCain – Some of the windows that we have just need to be replaced. They are wooden and missing sections in them.

Chairman Gwaltney – We could amend the application to do that.

Mr. Hill – My suggestion would be to change the thirteen windows on the front of the house to an Anderson "Woodwright" window and use the other window on the rest of the house. It would give it curb appeal and follow the historic guidelines that we strive

for. I have done a ton of work on houses on Church Street. A lot of them have the original windows. If I build a new house I would put the Anderson "Woodwright" windows in because I like them that much. They are the nicest windows that Anderson has ever made.

Planning Technician – Would the board be willing to make a motion to allow him to do the color changes and vinyl replacement windows on the sides and rear as presented, but come back next month to bring the Anderson "Woodwright" windows or another alternative?

Mr. Hill – That is fine. If you need some help with that I would be willing to help you.

Mr. Hess – I think the design and color change is segregated from the windows enough that we probably can address that tonight, if we want to make a conditional adjustment on the windows and offer the applicant the opportunity to look at Anderson "Woodwright" windows.

Mr. McCain – Does Anderson have the "Woodwright" windows?

Mr. Hill – Yes.

Mr. McCain – I have already received quotes on that.

Chairman Gwaltney – The suggestion has been made to divide the application, one part being the color change and design change and the second part being the window change.

Ms. Hillegass – I would like to make a motion to approve the color and design change as presented.

Mr. Hess – Second

Chairman Gwaltney - A motion has been made and properly seconded to approve the color and design changes excluding the window part of the application. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney voted aye, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Do we need further discussion on the windows? Do we need to table the windows?

Mr. McCain – Can I take the windows off for now? I would like to do some more research.

Mr. Prevatte – The house at 362 South Church Street has aluminum clad windows. I think they were \$800.00 apiece.

Mr. McCain – I have seen them.

Mr. Hillegass – Will the board be okay with a higher quality window on the front? Was nine or thirteen the threshold so he will know what he is looking at?

Chairman Gwaltney – Well, nine actually face the street and fifteen are probably visible from the street.

Mr. Hess – I think we should allow him to bring us the option back after he has done the research.

Chairman Gwaltney – You have taken the windows off for now until you have done some research. Maybe you can bring it back next month.

Mr. McCain – No. It will be next year. There is too much going on the rest of the year.

Mr. Hill – How do you plan on doing the cut-outs?

Mr. McCain – I will use a template to cut-out a one inch piece of wood and then put it on some kind of weather treated wood.

Mr. Hill – I can give you some information on how to make them out of PVC. There is a shop in North Carolina that will cut them on a CNC machine. They will be perfect.

Mr. McCain – Okay.

Mr. Hill – They will never rot.

Mr. McCain – Are going to approve that vinyl, but not vinyl windows?

Mr. Hill – It is a solid piece of material. It is not a vinyl plastic. It is different. One is a plastic and the other is a solid composite.

Mr. McCain – Okay.

Chairman Gwaltney – Next on the agenda is a Siding Change – 220 Astrid Street – Non-Contributing – Mary Donovan, applicant. Can we have a staff report?

Planning Technician – Thank you, Mr. Chairman. Ms. Donovan received approval some time ago to replace asbestos cement siding at 220 Astrid Street with a non-asbestos material that is going to match the asbestos cement siding. She has removed the siding, so this is not an after the fact approval. After pulling the siding off,

she decided to replace it with a vinyl siding called “Foundry Specialty Siding” in a cedar shake style. It will be white in color.

Chairman Gwaltney – Is there anyone to speak on this application?

Ms. Mary Donovan – I live at 220 Astrid Street. I am ready to move forward with replacement because the wrap is almost completely gone thanks to Hurricane Michael. I would like to move as quickly as I can to rewrap the house and put on the siding. The back side will be insulated.

Chairman Gwaltney – It is not as thick as I thought it would be.

Ms. Donovan – It is more cost effective.

Mr. Goodrich – Did you personally remove the asbestos shingles?

Ms. Donovan – No. I had a contractor do it.

Mr. Goodrich – Did they use proper containment?

Ms. Donovan – I was not there at the time. I know it was double bagged and hauled to a landfill in Richmond or Petersburg.

Chairman Gwaltney – Are there any comments?

Mr. Goodrich – We have denied vinyl siding recently to an applicant in the same general area. If we are not consistent in what we do then we should all pack up and go home. If you do it for one you have to do it for all.

Chairman Gwaltney – I believe they make this in a heavier grade.

Mr. Hill – Do you know how many squares it would take to cover your house?

Ms. Donovan – I know each box covers one hundred square feet.

Chairman Gwaltney – Is this cheaper than Hardie board?

Ms. Donovan – Yes.

Chairman Gwaltney – Most of the applications that ask for vinyl siding have yet to have anything that looks like wood from the street. I was hoping this was going to be a little different of a product than it is. I know of some houses that use a product that looks pretty real. It is a heavier product than this.

Ms. Donovan – Are you familiar with the product on those houses?

Chairman Gwaltney – No. The reason we do not allow vinyl in the district because it looks like vinyl. It doesn't look like a natural siding. I was hoping this would look more natural.

Ms. Donovan – You don't think it looks natural?

Chairman Gwaltney – It does not look as good as ones I have seen. I'm glad you have a sample, but I was not overly impressed with it.

Mr. Prevatte – What made you decide to take off the asbestos siding?

Ms. Donovan – It was broken in several spots. A lot of water was penetrating behind the windows.

Chairman Gwaltney – Do you feel like you have exhausted all of your options on the siding?

Ms. Donovan – No. It is going to be cold soon, and it is not wrapped anymore.

Mr. Prevatte – This will not be as good of a conductor as wood.

Chairman Gwaltney – Would you consider reviewing some other options?

Ms. Donovan – Yes.

Mr. Prevatte – Is your contractor local?

Ms. Donovan – I don't have a contractor now.

Mr. Hill – Are you trying to do this project yourself?

Ms. Donovan – I have no choice right now.

Mr. Prevatte – This product will move when the weather changes.

Mr. Hill – If you put eleven squares of Hardie board on the house, your material cost will be about \$2,000.00. Your homeowners' insurance will be cheaper because it will not burn or melt.

Chairman Gwaltney – I would suggest that we table the application for another month. Maybe you can come up with an option that is looked upon more favorably and will perhaps serve you better.

Ms. Donovan – Okay.

Chairman Gwaltney – I understand winter is coming and you need to wrap the house.

Mr. Goodrich – Would it be appropriate for Mr. Hill to offer her some ideas instead of her doing research on her own?

Chairman Gwaltney – I would suggest we table this until you can do some more research.

Ms. Donovan – Sounds good.

Town Attorney – You need a motion to that effect.

Ms. Hillegass – So moved.

Mr. Goodrich – Second.

Chairman Gwaltney - A motion has been made and properly seconded to table the application until the applicant decides to come back with another option. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney voted aye, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next on the agenda is a Dumpster Enclosure – Public Parking Lot, Corner of Main Street and Commerce Street – No Designation – W. Lee Duncan, applicant. Can we have a staff report?

Town Attorney – Mr. Chairman, this has already been approved without paint. This has been very controversial. However, the Town Council and Mr. Duncan have effectively reached an agreement that is beneficial to all. It included the wooden design that was approved but with the caveat that it be painted white- the thought being that it would fade into the adjacent white structure. If you recall, a picket fence will be constructed by Mr. Spady on his property that is white as well. Everybody came to the conclusion that the brick structure that had been floated as an idea was not necessary and probably would be more noticeable than the white structure. All he wants to do is have your blessing to paint white what you approved last time.

Chairman Gwaltney – Thank you, Mr. Riddick. Before us we have an application to paint a pre-approved structure white.

Town Attorney – It is the easiest application that has ever been before the Board.

Mr. Goodrich – I would like to make a motion to approve as presented.

Ms. Hillegass – Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as presented. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney voted aye, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next on the agenda is a Public Parking Signs Change – Various Downtown Locations – No Designation – Smithfield 2020, Mr. Rick Bodson, applicant. Can we have a staff report?

Planning Technician – They received approval in concept for revised public parking signs at the July meeting under the condition that they make it more consistent, and brand it with a tourism style logo. The motion was made for him to come back with specific locations in mind. One will be at Joe White's Bottom across the street from the car wash and the other at Mr. Woody Crook's lot which is across the street from the post office. They will reuse the iron brackets. They are thirty-two inches wide by twenty-six inches tall. The other sheet shows different targets of opportunity. There are no sign posts that he can use so he will need to come up with some ideas for different types of sign posts.

Mr. Rick Bodson – I am here on behalf of Smithfield 2020 and the Town of Smithfield, unofficially. Smithfield 2020 is not putting the signs up. The signs are going to be installed in every location except for the two where they already exist. The Town will decide whether or not the signs go up. It is not our place to force the issue with the Town. The large sign and the existing bracket that you liked last time next to the Taste of Smithfield parking lot is probably eight and one-half by eleven inches. There is no sign there now. It would have to be scaled down significantly. We are not going to put a sign at the parking lot near the Smithfield Station. That would be up to the Town. We had to get creative, which is why the blue banner is at the bottom-to show people they can park behind the Bank of Southside Virginia. You will have to ask the Town to go through every specific location.

Mr. Prevatte – It would be very effective at Joe White's bottom because a lot of people are not aware that you can park there.

Mr. Bodson – If they are coming from Route 10 into town they will see the signs. The merchants will be voting on open signs that will let everyone know when the shops are open. We will use the same palette so that people will recognize that it is a designation that they can park and shop at.

Mr. Prevatte – I think it is a great idea.

Mr. Bodson – I am not asking for your permission to hang the signs because that will be the Town's decision.

Planning Technician – Mr. Bodson, are you asking for the two signs at Joe White's bottom?

Mr. Bodson – No. You asked for an example. I cannot ask for permission for something that I do not have the authority to do. I am asking for your endorsement.

Town Attorney – You can use this vote to advise the Town Manager that the design has been approved in general form for use in other locations consistently throughout the Town.

Chairman Gwaltney – Are there any questions?

Mr. Goodrich – I think they look horrendous for the historic district. The colors are beautiful. I think the sign itself does not blend with the historic district. I would hate to see one near the historic sign near the Station. It doesn't go together.

Mr. Bodson – That particular location is not where one would fit.

Ms. Hillegass – I think the directional signage that was put on the side of the Christmas Store building is more in keeping with the historic look. The bigger they get the worse it looks to me.

Mr. Bodson – There would be two signs that size if the Town wants to reuse the brackets. Not many town merchants nor did Smithfield 2020 object to these because there is a lot of visual clutter on Main Street. Consequently, it is hard for visitors to figure out where they can park and what shops are open, especially in the 300 block. The consistent palette would help people identify which shops are open because they will recognize the flag.

Mr. Hess – It sort of answers the question for tourists and residents. But what we are about is to make sure Smithfield remains a tourist attraction. If they cannot find a place to park, then they are not going to stop.

Mr. Bodson – A lot of local residents don't know about Mr. Woody Crook's parking lot. The good news is we are going to have a sign to show where parking is available behind Mr. Woody Crook's building. The bad news is the Town will have to come up with some money to fill in the pot holes.

Mr. Hess – I would like to make a motion that we approve the design and leave it up to the Town Council where to place the signs.

Mr. Hill – Second.

Town Attorney – They may not like it. They may say they don't care that the historic board like them or not. It is always their option because they're their signs.

Chairman Gwaltney - A motion has been made and properly seconded to approve the design and leave the size and locations up to the Town. I will abstain from the vote. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney abstained, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There was one abstention. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next on the agenda is Approval of the August 21st, 2018 meeting minutes.

Town Attorney – Mr. Chairman, I recommend approval of the minutes as presented.

Ms. Hillegass – So moved.

Mr. Goodrich – Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the minutes as presented. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney voted aye, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next is Approval of the September 18th, 2018 meeting minutes.

Town Attorney – Mr. Chairman, I recommend approval of the minutes as presented.

Mr. Hess – So moved.

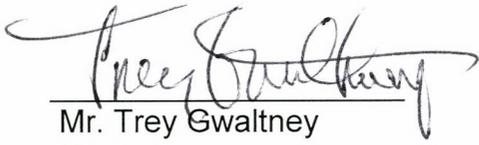
Ms. Hillegass – Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the minutes as presented. All those in favor signify by saying aye, all opposed say nay.

On call for the vote, five members were present. Chairman Gwaltney voted aye, Vice Chair Torre voted aye, Mr. Goodrich voted aye, Mr. Hill voted aye, Mr. Hess voted aye, Mr. Prevatte voted aye, and Ms. Hillegass voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Our meeting is adjourned.

The meeting adjourned at 7:42 p.m.



Mr. Trey Gwaltney
Chairman



Mr. Joseph Reish
Planning Technician 1-15-2019