



# TOWN OF SMITHFIELD

310 Institute Street, PO Box 246, Smithfield, VA 23431

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www.smithfieldva.gov

## BOARD OF HISTORIC & ARCHITECTURAL REVIEW (BHAR) APPLICATION

Date of Application \_\_\_\_\_ Date of Meeting \_\_\_\_\_

In accordance with Article 3.M of the Zoning Ordinance, this application must be completed and all materials (Ten (10) copies each of completed application and additional materials) as requested below must be submitted to the town at least 21 days before the regularly scheduled BHAR meeting. If any new materials are submitted at the meeting, then the BHAR may table the application. The BHAR meets the 3rd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street.

Applicant/ Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Check all that apply:

- |  |  |
|--|--|
| <input type="checkbox"/> New Construction        | <input type="checkbox"/> Color / Paint Change        |
| <input type="checkbox"/> New Accessory Structure | <input type="checkbox"/> Material Change             |
| <input type="checkbox"/> New Fence               | <input type="checkbox"/> Adding to Existing Building |
| <input type="checkbox"/> New Shed                | <input type="checkbox"/> Sign                        |
| <input type="checkbox"/> Siding Change           | <input type="checkbox"/> Other                       |

NOTE: The BHAR strongly encourages cement siding (i.e., "hardi-plank") as a more suitable alternative to vinyl siding. The BHAR strongly encourages that if you choose architectural shingles, choose at least 30-year architectural shingles.

Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attach additional sheets if necessary.

Please submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey, height of structure (if applicable), colored drawings (drawn to scale), refer to Article 10 of the Zoning Ordinance for sign regulations.

### DECLARATION OF CONSENT:

By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) \_\_\_\_\_

Name: (signature) \_\_\_\_\_