

The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, April 17<sup>th</sup>, 2018. The meeting was called to order at 6:30 p.m. Members present were Mr. Trey Gwaltney, Chairman; Mr. Chris Torre, Vice Chairman; Mr. Russell Hill, Mr. David Goodrich, Mr. Gary Hess, Ms. Julia Hillegass, and Mr. Ronny Prevatte. The staff members present were Mr. Joseph R. Reish, Planning Technician. Mr. William H. Riddick III, Town Attorney was absent. There was one citizen present. The media was not represented.

Chairman Gwaltney – I would like to welcome everyone to the April meeting of the Board of Historic and Architectural Review. The first item on our agenda is the Planning Technician's Report.

Planning Technician – Thank you, Mr. Chairman. At 229 Cary Street, the owner has requested a waiver to remove the aluminum siding and paint original wooden siding to match existing white color. He pressured wash and repainted the roof with a silver seal. Mr. Duncan bought the property. He has done a good job fixing it up. At 210 Main Street, I wrote a permit after the last month meeting for a wall sign and directional signage. I incorrectly reported that. We had administratively approved it but we had not written the permit yet. At 113 Acacia Circle, we gave a waiver to replace the windows with windows of the same style, material, and color. It caught on fire so they are doing a restoration on the inside. There was nothing damaged on the outside except for the windows.

Chairman Gwaltney – Next on the agenda is the Upcoming Meetings and Activities. The list is provided for you to review. The next item on the agenda is Public Comments. We have no one signed up for public comments. Next is Board Member Comments.

Mr. Goodrich – I would like to point out in case the board members did not know that Mr. Whitley's house was sold to a young couple. They are excited about beginning the process of restoration. They will be before us at some point.

Chairman Gwaltney – I have noticed that they have done the top two things that people on Church Street do. One is to sit on the front porch during an event weekend and the other is to tear up flower beds and work in the front yard. Are there any other comments? We wish Mr. Riddick a speedy recovery. Next on the agenda is a Window Replacement – 220 Astrid Street-Non-Contributing-Mary Donovan, applicant. Can we have a staff report?

Planning Technician – Ms. Donovan owns the property at 220 Astrid Street. The applicant proposes to replace three existing wooden windows on the left hand side of the house with two new white vinyl windows with Hardie trim, and painted white to match the house. The example that we have shows six over one grid pattern but hers will be a zero over zero with no grid.

Chairman Gwaltney – Is there anyone to speak on this application?

Ms. Mary Donovan – I live at 220 Astrid Street. Mr. Reish, I did not get a chance to tell you that I would like to replace all the windows on the house. I would like to go with the six over six grid. They will be like the existing windows.

Planning Technician – Like the existing windows on the house?

Ms. Donovan – Yes. I would like to replace them if I can get approval for that.

Mr. Hill – All of them.

Ms. Donovan – I would like to replace all the windows with the grid in the rest of the house.

Chairman Gwaltney – The original application was for three windows and now you want replace all of the windows in the house.

Ms. Donovan – Yes. I am going to do the six over six with grid. They are going to be replacement windows just like the one going in the mud room.

Planning Technician – Will it be vinyl windows?

Ms. Donovan – It will be a vinyl windows. It will look pretty much like the original window with Hardie trim around it.

Planning Technician – Will it be painted white to match the house?

Ms. Donovan – Yes.

Planning Technician – Okay.

Ms. Hillegass – How many windows?

Ms. Donovan – Four that will be seen from the street. The rest of them are in the back. But they are going to be the same thing.

Chairman Gwaltney – All the windows in the house except the picture window.

Ms. Donovan – The picture window is being removed and the door is being moved to the center. Then there will be two windows in the front. I already have approval for that.

Chairman Gwaltney – I thought so.

Ms. Donovan – I was going to pull out the old windows and clean them up but they are in such bad shape. The rollers and everything are missing from a lot of them.

Chairman Gwaltney – Did you mention anything about the awnings?

Ms. Donovan – The awnings have been removed. I do not plan on replacing them. They were badly damaged. It is so much brighter in the house. I am hoping when you see the house again it will look like a new house on the outside. It will have a new roof, siding, and windows. I am trying to get everything lined up so I can go ahead with everything I need to do.

Chairman Gwaltney – Progress is not always fast and easy. Are there any questions? We have an amended application. Would anyone like to make a motion to approve the amended application and state the conditions of the amendment?

Mr. Goodrich – I would like to make a motion to approve the amended application that would include the replacement of all of the windows with six over six grid.

Ms. Hillegass – Second.

Mr. Hess – I need clarification. Are the windows on the left side of the house going to be six over six or six over zero?

Ms. Donovan – They will be zero over zero because that is what is there now.

Mr. Hill – Have you already purchased the windows?

Ms. Donovan – No.

Mr. Hill – You might as well make them all six over six so they all match.

Ms. Donovan – I do not want six over six in the mud room.

Mr. Hill – Okay.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as amended. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, and Vice Chair Torre voted aye. There were no votes against the motion. The motion passed.

Mr. Goodrich – I would like to amend my motion if you tell me what the concern is.

Chairman Gwaltney – She would like to do all the windows in the house like the picture we have.

Mr. Hill – No. She wants zero over zero with no grid.

Ms. Donovan – No grid. That is just a picture showing what it looks like with the grid inside.

Mr. Hill – There is a lot of houses on Church Street that have windows with no grid.

Ms. Donovan – Actually one over one or zero over zero. They are on the side of the house so you will not see them.

Chairman Gwaltney – Do you want to do all of them?

Mr. Hill – We are trying to see if we can let you do it on all the windows.

Ms. Donovan – I can do the six over six.

Chairman Gwaltney – It is your house. What do you want to do?

Ms. Donovan – I prefer no grid.

Chairman Gwaltney – So one over one is what you would want for all the windows in the house.

Ms. Donovan – Yes.

Mr. Goodrich – I would like to amend my motion that we approve the application to replace all the windows with one over one.

Ms. Hillegass – Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as amended to allow one over one windows on the whole house. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, and Vice Chair Torre voted aye. There were no votes against the motion. The motion passed.

Mr. Goodrich – I would like to withdraw my original motion. I would like to amend my motion that we approve the application to replace all the windows with one over one

Ms. Hillegass –Second.

Chairman Gwaltney - A motion has been made and properly seconded with the current motion on the table which is to replace all of the windows with one over one. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass

voted aye, Mr. Prevatte voted aye, and Vice Chair Torre voted aye. There were no votes against the motion. The motion passed.

Mr. Hess – Mr. Chairman, we have not approve that yet.

Ms. Hillegass – We just did.

Mr. Hess – No we approved a new application. We amended her application.

Now we have to vote on the application as amended.

Ms. Hillegass – I would like to make a motion to approve the application as amended.

Vice Chair Torre – Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as amended. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, and Vice Chair Torre voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next on the agenda is a Window & Siding replacement- 362 South Church Street-Contributing-Daniel Stanton & Joni Spear, applicants. Can we have a staff report?

Planning Technician – The applicants would like to replace the existing vinyl siding with Hardie board and paint it light gray in color. They would like to replace the fascia and soffit with a material called “Not Rot” composite in a gray color to match the siding. I am sure what “Not Rot” is but it is a composite.

Mr. Hill – I don’t know what it is.

Planning Technician – They would like to replace all of the existing windows with fiberglass composite. It will be black in color with two over one grid style. The window trim will be PVC white in color. During this process they want to remove two of the windows on the left side of the house. On the left elevation the drawing shows a lot of windows. They want to delete two of them, I believe for a bathroom and closet or something of that nature. They want to delete two windows and cover it up with new siding. Even though we could have administratively approved the change in the back but because it was on the elevation I included it. On the rear porch they would like to change the standard horizontal rail to a vertical rail. They are going to tear the porch off

the back. It has treated lumber and it will be replaced with treated lumber. The railings will be a slat style. You may be able to see some of it from the street but the most visible changes will be the siding and the windows. I forgot to mention that the windows are going to be black in color with a black grid. The last page in the packet shows the example of the color.

Mr. Prevatte – Are they fluted columns?

Planning Technician – They are not replacing the columns. This picture is just an example of the gray color.

Vice Chair Torre – Did he give you anything about the windows when he submitted the application?

Planning Technician – He just submitted the pattern, material, and color. There was nothing about the windows except they are going to be a fiberglass composite.

Chairman Gwaltney – Do we know if the dividers are on both sides or inside? We don't have any details about the windows as far as where the dividers are.

Planning Technician – No, Sir. Mr. Stanton was supposed be here with an example of the windows.

Mr. Prevatte – The black sash is Victorian.

Ms. Hillegass – The colors don't bother me. I would like to see the composite material that they are going to be using.

Mr. Hess – I would like to make a motion to table this application until the applicants can be here to show us an example of the windows and answer questions about the details.

Mr. Prevatte – Second.

Chairman Gwaltney - A motion has been made and properly seconded to table the application until we can get more information about the construction of the windows and perhaps a little more information about the "Not Rot" trim. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, and Vice Chair Torre voted aye. There were no votes against the motion. The motion passed.

Mr. Prevatte – In the past they had a lot of trouble with this bay window upstairs leaking.

Chairman Gwaltney – I think they are hoping to not have the rot with the “Not Rot” trim that they are going to put on there.

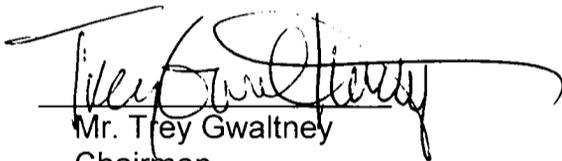
Mr. Hess – Anything they propose within our guidelines would be a vast improvement to the house.

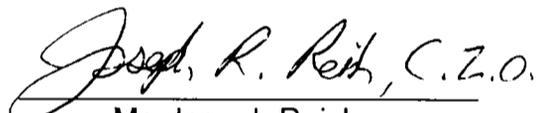
Chairman Gwaltney - Next on the agenda is Approval of the March 20<sup>th</sup>, 2018 meeting minutes. I will make an executive decision to table the March 20<sup>th</sup>, 2018 minutes because of the absence of the Town Attorney.

Chairman Gwaltney – The next item we have is a little unique for what we are doing. This is an opportunity for a committee of three of our members and staff to meet. I’m going to announce that item number eight is a meeting for Mr. Goodrich, Mr. Hess, Mr. Torre, and Mr. Reish to discuss the plans that they are working on for the Educational Outreach and possible awards, recognition, and things like that.

Chairman Gwaltney – Our meeting is adjourned.

The meeting adjourned at 6:58 p.m.

  
Mr. Tfev Gwaltney  
Chairman

  
Mr. Joseph Reish  
Planning Technician