

The Smithfield Board of Historic and Architectural Review held its regular meeting on Tuesday, July 17th, 2018. The meeting was called to order at 6:30 p.m. Members present were Mr. Trey Gwaltney, Chairman; Mr. Russell Hill, Mr. David Goodrich, Mr. Gary Hess, Ms. Julia Hillegass, and Mr. Ronny Prevatte. Mr. Chris Torre was absent. The staff members present were Mr. Joseph R. Reish, Planning Technician and Mr. William H. Riddick III, Town Attorney. There were three citizens present. The media was not represented.

Chairman Gwaltney – I would like to welcome everyone to the July meeting of the Board of Historic and Architectural Review. The first item on our agenda is the Planning Technician's Report.

Planning Technician – Thank you, Mr. Chairman. At 318 Main Street, a waiver was written to replace the existing three tab architectural shingles with the same color and a sign was administratively approved. Mr. Stallings had a special use permit approved last week. At 105 Cary Street, a waiver was issued to repair the foundation. It was not on the report.

Chairman Gwaltney – Next on the agenda is the Upcoming Meetings and Activities. The list is provided for you to review. The next item on the agenda is Public Comments. We have no one signed up for public comments. Next is Board Member Comments. Next on the agenda is a Siding/Color Change-226 South Church Street-Contributing-Brian and Judith Lally, applicants. Can we have a staff report?

Planning Technician – Thank you, Mr. Chairman. Mr. and Mrs. Lally would like to change the siding material from vinyl to a Hardi Plank at 226 South Church Street. The color on the first and second floor is going to be a "smoky salmon" color. The gables on the third floor are going to be the "foxy" color. They will come back at a later date for the second-floor soffit features and third floor trim colors.

Chairman Gwaltney – Is there anyone to speak on this application?

Mr. Brian Lally – I live at 226 South Church Street. We are in the middle of exterior and interior renovations. The vinyl siding has been on the house for forty years. The Hardie Plank is the best alternative. We looked at different colors on houses and the color of things in our garden to help us choose these colors. The colors are different than what is in town. We could not believe how many green, mustard, and white colors are in town. We wanted to do something a little different. We would like to use these two

colors and a white for the trim. There are six gables that are designed differently on the house. We will come back later with a color scheme. We would like to try some things first to see what they look like.

Chairman Gwaltney – What is the style of siding?

Mr. Lally – The siding is cedarmill with a six and a half inch wood grain finish. It will end up with a five-inch exposure.

Chairman Gwaltney – Do you have an accessory building on the property?

Mr. Lally – Yes.

Chairman Gwaltney – Do you plan to use the colors on the accessory building?

Mr. Lally – Yes.

Ms. Lally – We plan to paint the garage that color.

Chairman Gwaltney – Do you have a different color for the foundation?

Mr. Lally – No. We need to look at what we are doing with the back first. It will be different than what it is now. The entire exterior of the house will have a new finish. We would like the house to be maintenance free.

Mr. Hill – Are you pulling the existing siding off?

Mr. Lally – Yes.

Mr. Hill – Is the trim going to be a vinyl or PVC?

Mr. Lally – No. We are going to use a vapor barrier. The trim is five and a half inch pine boards.

Mr. Hill – Are you going to leave all the trim around the windows?

Mr. Lally – The existing trim around the windows will remain. I am going to wrap the wood into the corner where the Hardie board is. The cornice over the windows is going to be a copper.

Chairman Gwaltney – Is the sash going to be a burgundy color?

Mr. Lally – Yes.

Mr. Hill – Are you going to wrap a vinyl trim around the windows?

Mr. Lally – It will be a metal. It will wrap around the face of the trim on each window and turn the corner around the exterior part of the trim.

Ms. Lally – The trim was approved last time.

Mr. Goodrich – I would like to make a motion to approve the application as presented.

Ms. Hillegass – Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as presented. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, and Mr. Prevatte voted aye. There were no votes against the motion. The motion passed.

Mr. Goodrich – I think this project and the project Mr. Hill is working on will add beauty to the street.

Chairman Gwaltney – Next is a Color Change-107 Thomas Street-Contributing-Vicky Adams, applicant. Can we have a staff report?

Planning Technician – Thank you, Mr. Chairman. Ms. Adams would like to change the color on her house. It was a beige color. She had it primed so she could paint it back to the same color it was before presenting this application or paint it yellow. It is not an approval after the fact although it looks like one. She would like to paint it a bright yellow color called "Rayo de Sol". I do not have the information on the structure in the rear. I believe we are looking at the primary structure only. She would like to paint the trim and around the windows white.

Chairman Gwaltney – Is there anyone to speak on this application? Are there any comments from the board?

Mr. Hess – I think the color does not reflect other houses in the community. I think it is too bright. If it was tone down a little bit it might look good. It is going to look like a mustard jar. I would not vote to approve it.

Mr. Hill – She came to the board five months ago to ask for approval on colors.

Planning Technician – It was longer than that.

Mr. Hill – We denied her the shutter color but we approved the color on the house. She has not done anything.

Planning Technician – This picture is kind of old. I don't believe she ever put the shutters on it. I think she was supposed to come back with the shutter color or style.

Ms. Hillegass – I think she wanted to paint the shutters a turquoise color. The original shutters on the house were black.

Mr. Hill – I was wondering if we approved one color why she is coming back for another color.

Planning Technician – I think the color change was approved but I think it was roughly two years ago.

Mr. Hess – It was not the yellow color.

Planning Technician – I think Mr. Saunders was the staff representative for the Board of Historic and Architectural Review when the application was approved. I remember him mentioning something about the shutters.

Chairman Gwaltney – It was a color that was more neutral.

Mr. Goodrich – I remember not approving any of the colors because it was going to be turquoise color on the shutters.

Chairman Gwaltney – Mr. Riddick, if an applicant asked for a certain color then applies for a second color are they required to paint it the first color?

Town Attorney – Absolutely not. This is the easiest thing on your agenda tonight. You cannot make her paint it.

Mr. Hess – We can say no to the color.

Chairman Gwaltney – I don't think the yellow color would be appropriate for the house.

Ms. Hillegass – I agree. I would like to make a motion to deny the application as presented.

Mr. Goodrich – Second.

Chairman Gwaltney - A motion has been made and properly seconded to deny the application. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, and Mr. Prevatte voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney – Next on the agenda is a Back Porch Decking and Railing Change-121 South Church Street-Landmark-Timothy Mitchem, applicant. Can we have a staff report?

Planning Technician – You cannot see the house from South Church Street but you can get a glimpse of the back porch from the intersection of Commerce and Main Street. Mr. Mitchem would like to remove the existing treated wood on the back porch and replace it with a "Trex" composite material. The most visible thing is the railings. He would like to use a "Trex" composite material on the railings. The decking and railings

will be a brown color called "fire pit". It is visible enough we felt it was best to bring it to the board. If the board doesn't like the brown color then his second choice would be a white.

Chairman Gwaltney - Is there anyone to speak on this application? Are there any comments from the board?

Mr. Hess - I used to own a house in Wellington that I used the dark brown "Trex" on a sixteen by twenty deck with railings. If you use the white you might have an issue with the appearance if it gets dirty. I am a fan of "Trex" but it is expensive.

Chairman Gwaltney - There is another structure on his property down the hill which is a darker color. I think he is trying to coordinate the back of the house.

Planning Technician - Mr. Mitchem is at a university in West Virginia where he works.

Chairman Gwaltney - Are there any other comments?

Mr. Hess - I would like to make a motion to approve the application as presented.

Ms. Hillegass - Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as presented using the "Trex" material for the decking and railings in the dark color. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, and Mr. Prevatte voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney - Next on the agenda is Add Front Porch Railings-318 Main Street-Landmark-H. Wayne Stallings, applicant. Can we have a staff report?

Planning Technician - Thank you, Mr. Chairman. Mr. Stallings would like to reopen the Art Gallery at this location. He received approval for a special use permit last week. He would like to add front porch railings constructed out of a wrought iron. The porch rail is inside the two flanks on the stairs. It will be a wrought iron painted black.

Mr. Hill - It will be a black powdered coated aluminum. The two existing corner posts are going to be replaced.

Planning Technician - Okay.

Mr. Hill - It will be a black powdered coated aluminum that will look like wrought iron from the road.

Chairman Gwaltney - I was wondering if the corner pieces were going to stay or not.

Mr. Hill - They will be changed.

Chairman Gwaltney - Are there any questions or comments?

Ms. Hillegass - I would like to make a motion to approve the application as presented.

Mr. Hess - Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application as presented. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, and Mr. Prevatte voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney - Next item on the agenda is a Public Parking Signs Change-Various Downtown Locations-No Designation-Smithfield 2020, Rick Bodson, applicant.

Can we have a staff report?

Planning Technician - Mr. Rick Bodson with Smithfield 2020 asked about bringing some consistency to the parking signs around town. They will be an aluminum coated vinyl signs built to highway standards. They will use the existing brackets so the size will not change but the look will.

Chairman Gwaltney - Is there anyone to speak on behalf of this application?

Mr. Rick Bodson - I am representing Smithfield 2020. The one picture shows another aspect of what a broad parking initiative that we are working on. In March, we did a parking capacity study on the 100, 200, 300 blocks of Main Street, Mason Street, and Institute Street in response to what is a general perception of the parking problem downtown. We established by taking a study of on-street and off-street public and private parking that we do not have a capacity problem it is a utilization problem. We are doing a tee marking experiment. We are asking people to squeeze in five cars instead of three where there is space for five. After a week people were increasing the utilization of available space. Another issue is that we have off-street public parking that many people don't know about. We will use a genuine branding color scheme that we will prepare for both local and visitors to identify at each entrance that this is a parking lot. A

perfect example is the lot behind Mr. Woodrow Crook's building. There are a lot of spaces behind his building and Laura and Lucy's building that people do not know about. There is parking lot behind 315 Main Street that is not utilized during the week. We would put signs at the top of Main Street to Joe White's bottom, 315 Main Street parking lot, and Mr. Crook's parking lot. We would have some sort of turn here and keep going sign for the back lot at the Bank of Southside Virginia and one on Cedar Street to indicate you can park here. The Monday through Saturday flip sign is for the Trinity United Methodist Church parking lot. Before we proceed any further we would look at the cost, appearance, and whether or not we will do a cost-sharing with the town to produce the signs. We would like to eliminate on-street parking for eight hours a day by owners and employees. One idea is to use the parking lot behind Mr. Crook's building as an employee parking lot. We have asked the Bank of American to use some of their parking lot. If we can convince people on an eight-hour parking on Main Street then we are not going to pursue a two-hour parking. We are asking for your recommendation or approval if that is required for us to start investigating the cost and fabrication of the signs.

Chairman Gwaltney - For the record, I am a Smithfield 2020 team member. Are there any comments from the board?

Ms. Hillegass - I like what you are doing to optimize the use of parallel parking in the historic district. Is there a way to make the size consistent using the existing brackets? Is there a way to have "Smithfield" on the signs?

Mr. Bodson - We will use the existing hardware. We would like to make them all the same size. Where you see welcome it would say "Smithfield" instead. If you put too much on the sign you won't see "Smithfield". We are going to be working with the merchants to have open flags that basically have the same theme. The businesses may have to earn the right to fly the flag if they are not open more than three days a week.

Mr. Hess - I would like to make a motion to approve the application as presented.

Mr. Goodrich - Second.

Ms. Hillegass - It is still a concept. I would like to see the actual signs before we approve them.

Mr. Bodson - I am taking the approval to mean we can proceed to the next step which is to look at the logistics of creating them to come up with a proper pattern. We are not ready to start hanging the signs until we pick out the exact locations.

Chairman Gwaltney - Ms. Hillegass, do you feel this needs to come back once they know the actual locations and size?

Ms. Hillegass - Yes.

Mr. Hess - I would like to amend my motion. I would like to make a motion to approve the application in concept until they come back with the location and size of the signs.

Mr. Goodrich - Second.

Chairman Gwaltney - A motion has been made and properly seconded to approve the application in concept. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass voted aye, and Mr. Prevatte voted aye. There were no votes against the motion. The motion passed.

Chairman Gwaltney - Next on the agenda is Approval of the June 19, 2018 meeting minutes.

Town Attorney - Mr. Chairman and members of the board, I have made several corrections and would recommend the minutes be approved as corrected.

Mr. Goodrich - So moved.

Mr. Hess - Second.

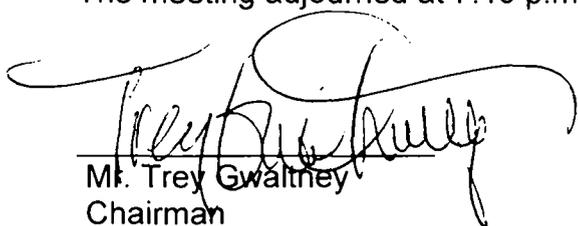
Chairman Gwaltney - A motion has been made and properly seconded to approve the minutes. All those in favor signify by saying aye, opposed say nay.

Ms. Hillegass - I will abstain because I was not at the meeting.

On call for the vote, six members were present. Chairman Gwaltney voted aye, Mr. Goodrich voted aye, Mr. Hess voted aye, Mr. Hill voted aye, Ms. Hillegass abstained, and Mr. Prevatte voted aye. There was one abstention against the motion. The motion passed.

Chairman Gwaltney – Our meeting is adjourned.

The meeting adjourned at 7:15 p.m.


Mr. Trey Gwaltney
Chairman


Mr. Joseph Reish
Planning Technician