



TOWN OF SMITHFIELD
“The Ham Capital of the World”

Addendum # 1

Invitation for Bid

IFB # 22-003

November 14, 2022

Town of Smithfield

911 South Church Street

Smithfield, VA 23430

<https://www.smithfieldva.gov/>

Fuel Delivery Services

Sealed Bids, subject to the conditions and instructions contained herein, will be received via email or at the above office until the time and date shown below (local prevailing time), for furnishing the items or services described in the bid documents.

Scope of Work: To provide Fuel Delivery Services on a as needed basis as well as emergencies to the Town of Smithfield. The town reserves the right to award multiple contracts to ensure coverage during emergencies for our critical use facilities.

Proposal Due: December 8th, 2022 @ 3:00 PM.

Opening of Bids: December 8th, 2022 @ 4:00 p.m.

Location: Town Hall 2nd Floor Conference Room, 310 Institute Street

Town Official: Lesley King @ lking@smithfieldva.gov

****AN ELECTRONIC RESPONSE IS REQUIRED****

Town Official, Lesley King, is the sole contact official for the Town of Smithfield with respect to this IFB. All questions and/or comments should be directed to her at this email address: lking@smithfieldva.gov. The respondents to this IFB shall not contact, either directly or indirectly, any other employee or agent of the Town regarding this IFB. Any such unauthorized contact may disqualify the bidder from the procurement.

Company Name: _____

Address: _____

City / State / Zip: _____

Telephone: _____

FAX No.: _____

E-mail: _____

Print Name: _____

Title: _____

Signature: _____

Date: _____

Fuel Delivery Services - Addendum # 1

The following question and answer are made part of this Initiation to Bid and are published herein to improve understanding of the scope of the services to be provided.

Question: What is the estimated annual usage for the Town of Smithfield?

Answer: The Town uses an estimated 1100 – 1400 gallons annually