



TOWN OF SMITHFIELD
“The Ham Capital of the World”

Addendum # 1

Invitation for Bid

IFB # 22-004

November 14, 2022

Town of Smithfield

911 South Church Street

Smithfield, VA 23430

<https://www.smithfieldva.gov/>

Town Hall Roof Replacement

Sealed Bids, subject to the conditions and instructions contained herein, will be received via email or at the above office until the time and date shown below (local prevailing time), for furnishing the items or services described in the bid documents.

Scope of Work: Remove existing roof and install new commercial roof to Town owned facility.

Proposal Due: December 8th, 2022 @ 3:00 PM.

Opening of Bids: December 8, 2022 @ 4:30 p.m.

Location: Town Hall 2nd Floor Conference Room, 310 Institute Street

****AN ELECTRONIC RESPONSE IS REQUIRED****

Town Official, Lesley King, is the sole contact official for the Town of Smithfield with respect to this IFB. All questions and/or comments should be directed to her at this email address: lking@Smithfieldva.gov. The respondents to this IFB shall not contact, either directly or indirectly, any other employee or agent of the Town regarding this IFB. Any such unauthorized contact may disqualify the bidder from the procurement.

Company Name:

Address:

City / State / Zip:

Telephone:

FAX No.:

E-mail:

Print Name:

Title:

Signature:

Date:

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The following question and answer are made part of this Initiation to Bid and are published herein to improve understanding of the scope of the services to be provided.

Question: What is the estimated construction budget?

Answer: This information is not available.

Question: Do you have Union Requirements?

Answer: The Town has no Union Requirements.

Question: Will there be an opportunity to visit the work site to access the roof and verify wall heights, mechanical/curb locations as well as drain locations?

Answer: A Site Visit has been scheduled for Tuesday, November 22nd @ 11:00 a.m. 310 Institute Street, Smithfield, VA 23430. For safety reasons depending on the number of firms that show up, access to the roof may be limited to one firm at a time.

Question: Do you have drawings and specifications for this project?

Answer: The Town does not have drawings and specification for the project; however, as mentioned above there will be an opportunity to visit the site on Tuesday, November 22nd, @ 11:00 a.m.