

January 5, 2020

Mr. Harry Goodrich  
Goodrich and Son's Tree Service  
6177 Mill Swamp Road  
Ivor, VA 23866

RE: Debris Removal Services, RFP # 20-006

Dear Mr. Goodrich

In response to your proposal to provide Routine Debris Removal Services to the Town of Smithfield, this letter shall serve as our Notice of Intent to Award the above-mentioned contract to your firm.

Should you have further questions or need assistance, please contact me at [lking@smithfieldva.gov](mailto:lking@smithfieldva.gov) or 757-365-9506.

Sincerely,

Lesley G. King  
Town Clerk