

The Smithfield Town Council held its regular meeting on Tuesday, April 5<sup>th</sup>, 2022. The meeting was called to order at 6:30 p.m.

**Members present:**

T. Carter Williams – Mayor  
Michael Smith – Vice Mayor  
Randy Pack  
Valerie Butler  
Wayne Hall  
Renee Rountree

**Members absent:**

Beth Haywood

**Staff present:**

Michael Stallings - Town Manager  
William H. Riddick, III – Town Attorney  
Lesley King – Town Clerk  
Ellen Minga – Town Treasurer  
Alonzo Howell – Chief of Police  
Tammie Clary – Community Development & Planning Director  
Amy Novak – Director of Parks and Recreation  
Judy Winslow – Director of Tourism  
Jack Reed – Director of Public Works and Utility  
Charles Bryan – Chairman, Planning Commission  
Nadya Jaudzimas – Administrative Assistant  
Chris Meier – Deputy Chief for the Smithfield Police Department  
Eric Phillips – Lieutenant for the Smithfield Police Department  
Chris McGough – Sargent for the Smithfield Police Department  
Will Wooley – Sargent for the Smithfield Police Department  
Danielle Stauffer – Site Manager, Parks and Recreation

**Press:** Stephen Faleski – The Smithfield Times

**Citizens:** Approx. 20

Mayor Williams welcomed everyone to the meeting, and reported that Rudolph Jefferson, Chairman of the Isle of Wight County Board of Supervisors, was present and thanked him for attending. All stood to recite the Pledge of Allegiance.

**Manager's Report:**

The Town Manager reported that there were two items that were not on the agenda that he would like to address. For the first he invited Amy Novak, Director of Parks and Recreation, to speak to the Council.

Mrs. Novak introduced Danielle Stauffer, the new Windsor Castle Park Site Manager.

The Town Manager then asked if Police Chief Alonzo Howell would come up to make a presentation.

Chief Howell stated that he wanted to recognize two Smithfield Police Officers. He first called up Sargent Will Wooley and reported that he has been attending the Forensic Academy in Richmond since January. He stated that on Friday he was able to observe Sargent Wooley graduate from the academy and marveled at some of the things that officers are able to learn there. Chief Howell expressed happiness for the training Sargent Wooley has received, and looks forward to what information he will be able to share. He congratulated Sargent Wooley on his graduation.

Chief Howell called up Officer Chris McGough to be recognized. He stated that Officer McGough has been with the Smithfield Police Department for 5 years with a total of 16 years in law enforcement. He continued that Officer McGough had recently gone through a promotional process and reported that he was happy to report that tonight he would be promoted to the rank of Sargent. As Chief Howell presented him with the new gold badge he spoke about the greater responsibility to the community that came with it and how Officer McGough had proven himself worthy of the new rank. He added that Sargent McGough was one of the officers who had spearheaded the Certified Crime Prevention Program, and that he had done a wonderful job with it.

The Town Manager reported that included in the packet were activities from the previous month. He stated that if there were any questions, he would be glad to answer them.

**Upcoming Meetings and Activities:**

- April 5 - 6:30 p.m. – Town Council Meeting
- April 14 - 6:30 p.m. – Planning Commission
- April 19 - 6:30 p.m. – Board of Historic and Architectural Review
- April 19 - 7:30 p.m. – Board of Zoning Appeals
- April 25 - 3:00 p.m. - Town Council Committee Meetings (Consecutive)
  - Public Safety Committee
  - Water and Sewer Committee
  - Finance Committee
  - Parks and Recreation Committee
  - Public Works Committee
  - Public Buildings and Welfare Committee

Councilman Pack pointed out that the Planning Commission meeting was to be held on Thursday, April 14<sup>th</sup>, instead of Tuesday due to a scheduling conflict at the Smithfield Center.

**Public Comments:**

Mayor Williams explained that the public was invited to speak to Council on any matter, except scheduled public hearings. There was a separate signup sheet for public hearings. For public comments, please use the appropriate sign-up sheet and include your preferred method of contact. Comments are limited to five (5) minutes per person. Any required response from the Town will be provided in writing following the meeting.

Chris Torre of 32 Main Street in Smithfield reported that he had brought a bibliography of sources regarding Virginia and Supreme Court cases that illustrated specific effects in enabling legislation in Virginia proffers. He encouraged the Town Council members to take the time to read the research that he did in order to become up to date on proffer law in Virginia and its evolution through the years. Mr. Torre stated that he specifically attached a copy of Senate Bill 1373 signed into law by Governor Ralph Northam in 2019. He reported that he had completed this research due

to his being made aware that many people did not understand Virginia proffering law. He acknowledged that many people did not have the type of career that would allow them to become familiar with this type of law. He stated that he was passing out the information to those who were interested, and did not want to leave out the Council members. Mr. Torre stated that he had made it easy to use as a proffer directory. He finished with stating proffers were enabled specifically to protect tax money from being spent to subsidize a developer's profit. He added proffers were a great tool, they were legal, and they are effective protection.

Bob Hines of 216 Washington Street in Smithfield stated that he had notes regarding the Comprehensive Plan draft dated 02/16/2022. He started by quoting from the Executive Summary "This document is intended to update and supersede the Smithfield Comprehensive Plan, adopted August 4th, 2009, and give guidance as Smithfield's active comprehensive plan. This document significantly simplifies the Town's strategic approach to planning for the future. This plan additionally incorporates the best practices in planning and design to ensure that a high quality of life results from development. The plan is centered around four 'big ideas,' to achieve this goal." He stated that one of the goals listed was to reduce traffic. He continued from the summary reading "The plan is organized around specific goals" and reported that Historic Preservation and Town Services and Infrastructure were among those listed. He reported that he was pulling different lines out of the Plan including "Adjacent to the historic downtown are streets of historic homes" and "The recommendations in this plan make an attempt to mitigate the potential negative impacts of future development while providing a path forward to provide quality development" both found on page 17. He continued "If people are moving into an area, growth is generally inevitable, however, localities can have a strong voice for their community in shaping the growth." Found on page 18. Mr. Hines read a quote from page 51 of the draft Comprehensive Plan "Ensure that trust is fostered within the community through social inclusion and that principles of stewardship and pride in our Town are evident as a result of careful decision-making" and "Quality in community stewardship means fostering trust by continually consulting, investing in, and engaging with the public. Collaborative processes and transparency allow for unintended consequences to be mitigated by identifying thoughts from a wide range of perspectives." Mr. Hines inquired if this was a serious and practical statement or was it just words. He added that it did not work out in the case of the Mallory Farms project. He continued reading from the Objectives listed on page 55 "Eliminate / reduce requirements for buffer yards and setbacks that increase the amount of distance between varying uses" and "Eliminate / change Floor Area Ratio (FAR) requirements to allow for more creative design of buildings." He quoted from the Town Design section on page 56 "Create guidelines that ensure development follows good principles for the protection, comfort, and enjoyment of the community in the built environment" and "Smithfield's historic preservation and downtown revitalizations efforts have protected a key area the Town. Planning efforts to ensure that the rest of development of the Town maintains a high quality have focused on broad descriptors to promote the 'compatibility and harmoniousness' of development." He read from History and Culture on page 38 "Today, at the heart of Smithfield is one of the most charming historic downtowns in Virginia." Mr. Hines stated that he did not understand how anyone would consider building a 5 or 6 story apartment building that the people who live on Cary Street would have to look at. He reported that he has not been able to get answers from anybody, at any capacity,

on whether or not they thought this was a good idea. He speculated that they must think it is a good idea as he could not get an answer out of anybody. He questioned how a project like that could be used towards an objective like reducing traffic. Mr. Hines stated that some had made the suggestion that the property be used for the new Hospital as it would help serve both Surry and Windsor.

Bill Harris of 329 Grace Street in Smithfield reported that many of them know that he is part of a group of concerned citizens of the Town who have addressed the Council and Commission over the last several months regarding the proposed project at the corner of 10 and Main Street that many refer to as the Luter project at 10 Grange. He stated that they have raised a number of concerns about the proposal including concerns about a mixed-use development of this size and density as proposed by Mr. Luter negatively impacting the quality of life of Downtown Historic Smithfield and throughout the town in general. He related that the citizen group takes great pride in the small-town quality of life, character, history, and historic atmosphere of Smithfield. He continued that they raise their concerns out of fear that what is proposed could have lasting and irreversible damage on the Town and its history. Mr. Harris stated that as a group they feel that it is important that the Planning Commission and the Town Council retain complete control over any development in the Town of Smithfield and especially at the intersection of Main Street and Route 10. He stated that as Mr. Hines had pointed out when referencing the Comprehensive Plan draft that he too would like to relate that the Comprehensive Plan of 2009 and the proposed Comprehensive Plan call for controlled growth approach in regard to Smithfield. He added that they emphasize some of the following: the need for development in the Town of Smithfield to bring no harm to the quality of life, the historic atmosphere, or the established residential areas already in place. Mr. Harris stated that it seemed to them that the proposal for development at 10 Grange, as well as the push for a mixed-use development zoning provision, are in direct conflict with both the letter and the spirit of the Comprehensive Plan. He stated that they are once again here to request that the Town Council be guided by their own Comprehensive Plan and by the concerns of the Town's citizens as they consider how they would like to move forward with their deliberations regarding the proposed development at 10 Grange. Mr. Harris stated that the Public Comment section of the meeting begins with the Mayor inviting people to speak on any matter and concludes by stating that any questions or concerns raised will receive a written response from the Council. He added that while they have been very pleased with the give-and-take between some citizens and some individual members of the Council and Commission, they do not believe that the issues that have been raised in the last few months have received any public response. He continued that without a formal response for the Council to the questions, issues, and ideas offered by the public comments section at each Council meeting, it is very easy for the citizens to believe that the Public Comment Section is just for show, and the Town Council members spend little if any time considering what the public is saying at all. He stated that all present hope that this is truly not the case and they look forward to public and timely responses to what they have to say to their elected representatives. He thanked the Council and expressed appreciation for what they do for the Town.

Mary Harris of 329 Grace Street in Smithfield reported that she would like to talk a little bit about the Comprehensive Plan. She stated that she had spoken about it at the last Planning Commission meeting, but as most of the Town Council members do not attend those meetings she wanted to reiterate what had been said there. She stated that she had Comprehensive Plan at length and the proposal, which she pointed out the Planning Commission had decided to look at further

into. She questioned why the Pierceville property was being listed as a commercial zone and added that they did not understand the reasoning. She added that the property had been identified this way by its coloration on the map. She stated that many items in the Comprehensive Plan contradicted what has been discussed about the Pierceville property, traffic reduction being most apparent. She explained that no reasonable person could come to a conclusion that adding a large development to downtown would lead to a reduction in vehicular traffic. She stated that she read several times about managed growth, but what she is seeing does not seem to be this if the Planned Mixed-use Development (PMUD) stays as it was originally written. She added that she understands that this is being reviewed in detail by the Planning Commission. Mrs. Harris explained to the Council that Dr. Pope's revisions to the PMUD are a good start to letting the town keep the ability to manage what happens in that property or anywhere in Smithfield. She wanted to talk about specifics included in the proposed Comprehensive Plan, which she reiterated is being studied further. She started with page 11 "The Town of Smithfield has a vision for the future, one that celebrates the past." adding that this means that protection and management is important for the town to retain. She read from page 17 "Many of the feedback comments from stakeholders illuminate that people are glad to have residential development but lament the increased traffic and further development of open spaces." adding that she does not see anything that they are doing to protect open spaces. She read from page 20 "Town population is 8,621." and page 24 "Growth by 2040 is projected to be 10,135 people." Mrs. Harris asked them to look at market examples shared with her by Randy Pack that showed the smallest population in a successful market were 20,000 people. She continued with page 29 reading comments of dissatisfaction with current services made by feedback from the citizens that were the largest in the word-map: sidewalks, recycling, street lighting, trash, traffic, taxes, and too much growth. She suggested that the town could use tax money to address these issues before committing funds to other developments. She read the following from a word map on page 30 of comments of concern made by the citizens regarding life in town: infrastructure, speeding, streetlights, internet quality, lack of drainage, over-development. She read from page 31 regarding a list of long-range priorities in order of importance "1. Protecting natural resources. 2 Preserving historic resources. 3. Improving infrastructure. 4. Additional outdoor spaces and parks. 5. Working together to achieve common goals." She pointed out that she did not see any priority listed about needing more growth and expansion. She continued that on page 37 there was a large area listing "Reduce Traffic" and on page 43 it expands on this point stating that it is important to understand the connections between development patterns and traffic. She expanded on the third paragraph on that page stating the Plan calls for an overall strategy of "addressing current traffic issues rather than encouraging new sprawl development at the edges of town." She pointed out that Pierceville is on the edge of the Town. Mrs. Harris continued with pages 56 – 57 "Smithfield's historic preservation and downtown revitalizations efforts have protected a key area of the Town." and added that the plan emphasizes the town's preservation. She stated that she had one more point to make did not know if she had the time to cover it due to the time limit.

The Town Attorney informed Mrs. Harris that her time had expired.

Mayor Williams told Mrs. Harris to go ahead and read the passage.

Mrs. Harris continued reading from the Comprehensive Plan on pages 60-63 stating that it discusses historic preservation protection, Smithfield's stock of historic buildings, and encourages adaptive re-use. She reported that on page 60, the fourth paragraph discusses allowing homes to become apartments. She added that this gives her concern as both of the two homes that they have renovated in Smithfield were previously split into apartments and both homes were left in disrepair. She questioned returning to a plan that does not work. She stated she appreciated their listening.

Leigh Abbott-Leamon of Smithfield stated that she wanted to thank the police department for their increased efforts in curbing the speeding on Grace Street. She added that shortly after the last meeting that she had attended a small traffic monitor had been placed to track the number of vehicles and that it was her understanding that the information from that study would be available within the next few days. She stated that the effort is appreciated and it was good to know that when they come with concerns, the concerns will be addressed. She continued that the further the talks go regarding the development at Route 10 and Main Street the more they need to question things like using American Rescue Plan Act (ARPA) Funds to fix the sidewalk on Grace Street and whether this is just a band aid on bigger infrastructure issues. She questioned if the Town was doing anything to mitigate traffic and volume downtown before they discussed increasing residences in this area by upwards of 50%. She stated that was not a lot of information available to the public regarding proposed plans other than the information given by Mr. Luter at one meeting. Mrs. Abbott-Leamon continued that the amount of development for that property that is being proposed does not match what is stated in the Comprehensive Plan. She related that her family had left New Jersey and moved here due to escalating real estate taxes due to overdevelopment. She spoke about increased congestion and the amount of time that it takes to navigate the Route 10 Bypass at certain times of day. She stated that there is no way to increase the residences by 50% and not change the culture that is present downtown. She reported that everyone understands that there will be development at some scale, but it is the scale of the density that they are most opposed to. She asked that the members of the Town Council, Zoning Board, and Planning Commission please take these issues into consideration as the development will not only change the entrance to downtown but the whole area.

Mayor Williams stated that this concluded the speakers who had signed up, and asked if there were any other members of the public that wished to speak on any issue.

Diana Martin of 325 Grace Street in Smithfield stated that over the last several months many have shared with the Planning Commission on a number of occasions concerns regarding the proposed PMUD. She stated that given that there are a number of zoning ordinances currently that define perimeters of development throughout Smithfield in terms of parcel size, unit density, setbacks, residential development, commercial development, and even mixed-use development that they do not believe it necessary to add a new PMUD ordinance. She continued that developers wishing to build in Smithfield should submit plans that adhere to existing ordinances. She stated that currently if a developer would like to build something outside of what the ordinances allow they may submit a request for zoning variance. Mrs. Martin stated that their group believes that this is the proper way to proceed, with their submitting a request to the Planning Commission so the Town might review necessity or desirability of the request. She added it is this process that

allows the Town to retain control over development. She stated that putting a PMUD in place would take control of development out of the Town's hands. Mrs. Martin stated that as it is currently proposed the PMUD establishes a number of by-right provisions that would give developers free rein to do what they want in a project. She reported that there are many articles available on the internet that argue the pros and cons of mixed-use developments. She added that many authors state that even in the most economically successful mixed-use developments there are a number of negative impacts on the area they are in. She encouraged the Town Council to consider the negative impacts and to share with the community their plans to mitigate those impacts. She continued that a primary concern was the impact of traffic on the mixed-use area and the surrounding neighborhoods. She stated that there are many articles that discuss the negative impact on infrastructure, deterioration of roads, increase incidences of accidents, and increase in noise pollution. She added that the group has been encouraged by the actions of certain members of the Town Council and that the police force are conducting traffic studies. Mrs. Martin stated that they would like to hear from the Town Council what their long term plans were to address increased traffic in and around the 10 Grange development. She added that they would also like to hear how the Town Council plans to fund the Town's contribution to planned infrastructure improvements. She stated that it would be comforting for the Council to state that any of these costs associated with 10 Grange would be the responsibility of the developer. She reiterated that the number of residences and retail businesses associated with the development at 10 Grange would put a large strain on the infrastructure associated with water use and runoff. She questioned if the Town Council could share with the public what plans they have to ensure that the impact comes at the least cost possible to taxpayers and the environment. She stated that they looked forward to a published response to all the questions they have raised regarding these issues.

**Briefing by Dick Grice, Isle of Wight County Board of Supervisors, District One:**

Supervisor Grice reported that since the last Town Council meeting the Board of Supervisors had met two times. He stated that on March 3<sup>rd</sup> there was a Board Work Session, but it turned out to be atypical in that they held public hearings and took action on several items all of which had impending deadlines. He reported that the first concerned a final adjustment to the redistricting maps and voting precinct locations. He added that none of the changes had anything to do with District One, and most of Smithfield is in that district. Supervisor Grice continued that the second issue that needed immediate action was a rate reduction in the county property taxes which would enable them to get the bills sent out on time. He continued that at the last meeting he had spoken about a 20 cent reduction in personal property tax, however after careful review the County decided to reduce the tax by 60 cents which came to a 13% decrease. Supervisor Grice recommended that the Town follow with a like reduction. He reported that they had additionally lifted constraining orders on a project where they had asked the Homeowners Association (HOA) to agree on necessary site modifications with the developer before doing so, adding that it had occurred. Supervisor Grice reported that the Board passed a 7% salary increase for the public safety staff, Captain and below, which would take effect immediately. He reported that this has already helped with the filling of several staff shortages and keeps them competitive within the Hampton Roads area.

Supervisor Grice reported that on March 17<sup>th</sup> they held their regular Board meeting which included a briefing by the President of the Hampton Roads Retail Alliance and several other members of that organization. He continued that they had spoken about hard-walled retail growth, particularly in the specialty and service areas. Supervisor Grice speculated that the future hospital would have a positive impact on retail and traffic flow/patterns in the area, bringing 400 jobs. He continued that they were given an update on the Broadband program agreement, and it was recommended and adopted that the County's \$2.4 million contribution to the program be used last. He reported that they approved the sixth solar project of which only one is currently active in the County. He added that it seemed the Department of Environmental Quality (DEQ) and Environmental Protection Agency (EPA) were in disagreement in regard to stormwater issues related to solar farms. He stated that due to their wanting clarity on these issues the Board placed an informal moratorium on solar farms until they had a better understanding of the industry. Supervisor Grice reported that after debate, they tabled several changes to County code for additional input. He reported that the Board voted to move forward with getting some of the engineering done on a one mile stretch to improve the Blackwater Route 620 as it was the most reasonably priced alternative presented and produced the greatest benefits. He stated that they heard a summary presentation on the proposed future road projects in the County that will cost \$27 million over the next 10-15 years. He added that the County's share in the cost of these improvements has yet to be determined.

Supervisor Grice reported that the Stormwater Committee had presented an outline of an assistance program for HOA's that need help with stormwater issues including engineering, best management plans (BMPs), outfall issues, etc. He reported that the Board authorized the Committee to develop a test program to work with HOA's and not individuals. He added that there is at least one other county in the immediate area using a similar program with the source funding coming from a portion of the water/storm fee. Supervisor Grice reported that the Board authorized the conversion of the Special Needs Taskforce to a standing Commission. He added that anyone interested in appointment to this Commission would need to prepare a brief resume and contact their Supervisor, which for Smithfield would be Supervisor Grice.

Councilwoman Rountree asked Supervisor Grice when the Board would be readdressing the issue of allowing hunting with a rifle from an elevated position.

Supervisor Grice stated that it would be discussed at the next Work Session scheduled for Thursday, April 7<sup>th</sup>, adding that it was still being debated.

**Council Comments:**

Councilwoman Rountree inquired if a discussion had been held regarding chickens in Wellington Estates as she had been approached by a citizen asking about it.

The Town Attorney stated that he had been working with Chief Howell on the issue. He reported that Chief Howell had advised him that a warrant had been improperly issued, which would be dismissed by the Commonwealth's Attorney on April 6<sup>th</sup>, then would be re-issued as a summons, and sent to the Town's Police Department for service upon the offender.

Councilwoman Rountree inquired if this would need to be served in person, which the Town Attorney confirmed that it did. He added that the ongoing issue had been that the person in

question did not want to be served, but the Police Department would be vigilant in taking care of the issue.

Councilwoman Rountree stated that she and the Town Manager had spoken about going before the Virginia Transportation and Safety Board about adding an egress from west side of town to allow golf carts go above the Bypass to access Windsor Castle Park and the downtown area. She added that she would like to request that they get more involved with getting this put on their agenda and supporting Representative Brewer with the issue.

Councilwoman Butler asked if this was an issue that they had discussed within Town Council.

Councilwoman Rountree stated that it had been discussed at Committee meetings.

The Town Manager stated that it would need to be a formal act by Town Council before it could officially go to the Commonwealth Transportation Board. He summarized that before anything could officially happen, the Council would need to take a vote to do a formal request.

Councilwoman Butler spoke about the Resolution made in honor of former Mayor Chapman's birthday last month, and the plans they had to deliver the document to Mayor Chapman in person. Unfortunately, due to the accident in the former Mayor's home they did not get a chance to do that. Councilwoman Butler wanted to publicly thank members of Town Council, the Town Manager, and all of the Town Staff for attending his Homegoing Services last Friday and Saturday. She stated that those who knew Mayor Chapman knew that he loved this Town and stayed in contact with many staff. She stated that at the wake services held that Friday it allowed her to see how close some of the relationships were. Councilwoman Butler thanked those who attended the services on behalf of Mayor Chapman's nephews.

Mayor Williams stated that he wanted to address the idea of the new Hospital moving to the Pierceville property. He stated that Riverside was contacted and their Board discussed the issue. He continued that they reported that they have no interest in moving the location chosen for the Hospital, and in fact had purchased two pieces of property adjacent to it.

**Consent Agenda:**

- C1. **Motion to Award Proposal from LB Water Service, Inc. for Pagan Point Water Meter Relocation**
- C2. **Motion to Authorize the Purchase of Submersible Pumps for the Crescent Pump Station, James Street Pump Station, and Morris Creek Pump Station**
- C3. **Motion to Authorize the Purchase of Excavator from Bobcat for Use in the Town's Public Works Department**
- C4. **Invoices Over \$10,000 Requiring Council Authorization:**
  - a. Kimley Horn Associates (South Church Street Shared Use Path) \$ 32,570.14
  - b. Kimley Horn (Wilson Road Water Tank Rehabilitation – ARPA Funds) \$ 10,009.00
  - c. Allfirst, LLC (repair storm damage to Lakeside Pump Station) \$ 10,974.81
  - d. IOW County – E911 Communications (JT Services July 2021 – March 2022) \$218,975.00Additional Invoice received since Finance Committee requiring Authorization:
  - e. Core & Main (Budgeted water meters) \$ 26,500.00

**C5. Motion to Allocate the Use of ARPA Funds on the following Projects:**

**Tourism:**

- Assist in Rebuilding the Gazebo at Smithfield Square

**Parks and Recreation:**

- Lighting, Public Restrooms/Press Box/Concession Stand for the Football Field at Luter Sports Complex
- Maintenance Buildings at Luter Sports Complex and Windsor Castle Park
- Resurfacing of the Trails in Windsor Castle Park
- Installing Automatic Sliding Doors and Rehabbing the Rear Deck at the Smithfield Center
- Removal of the Gazebo at Clontz Park and Installing a Pier that Provides ADA Access to the Boardwalk

**Treasurer's Office:**

- Scanners/Printers for each Workstation

**Miscellaneous Request:**

- Sidewalk Repairs Along Grace Street
- Add Pedestrian Crossing Push Button at the Intersection of Main and Church Street
- Earmark Some Funds to the Shared Use Path Along South Church Street.
- Flow and Testing and Painting Fire Hydrants

**C6. Ordinance to Officially Move Town Elections from May 2022 to November 2022**

**C7. Motion to Accept the Amended Subdivision Agreement for Church Square**

Vice Mayor Smith made a motion to approve the consent agenda items as presented. Councilman Hall seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

**Motion to Approve the Town Council Summary Minutes of February 1<sup>st</sup> and March 1<sup>st</sup>, 2022:**

The Town Attorney recommended approval of the February 1<sup>st</sup>, 2022 minutes as presented and the March 1<sup>st</sup>, 2022 with minor revisions.

Vice Mayor Smith made a motion to approve the minutes with minor typographical revisions. Councilman Hall seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilwoman Rountree voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

**New Business:**

**Ordinance to Amend Chapter 78 of the Town of Smithfield - Parking Prohibited in Specified**

**Places:**

Tammie Clary, Director of Community Development and Planning, reported that Town staff, as well as the Police Department have received numerous complaints about parked cars located on or within designated biking and / or walking paths. Currently, Town Code, Section 78-

135(a) addresses prohibited parking in specified places; however, biking and walking paths are not mentioned.

She continued that with the upcoming commencement of construction of the multi-use trail, Town Staff believe this is an opportune time to address these concerns, preempting potential issues when the multi-use path comes to fruition. Town Staff propose adding an additional item number sixteen (16) to Section 78-135(a) which states: "On designated bike paths, bike trails, bike lanes, multi-use paths, walking trails, or other similarly designated areas." She continued that by including this language, the Town would be providing the police department with the power to enforce no parking areas, along all designated bike paths, trails, etc., throughout Town limits. Mrs. Clary reported that a red-lined copy of Section 78-135(a), was included with the staff report.

Councilman Pack made a motion to approve the ordinance amendment as presented. Councilman Hall seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilwoman Rountree voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

**Old Business:**

There was no Old Business discussed.

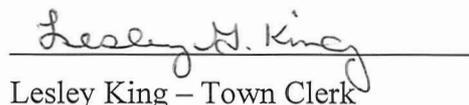
**Closed Session:**

The Town Manager stated that no closed session was necessary at this time.

The meeting was adjourned at 7:26 p.m.



T. Carter Williams - Mayor



Lesley King - Town Clerk