

The Smithfield Town Council held its regular meeting on Tuesday, June 2nd, 2020. The meeting was called to order at 6:30 p.m.

Members present:

T. Carter Williams – Mayor

Michael Smith – Vice Mayor

Denise Tynes

Valerie Butler

Randy Pack

Wayne Hall

Members absent:

Beth Haywood

Staff members present:

Michael Stallings - Town Manager

Lesley King – Town Clerk

Ellen Minga – Town Treasurer

William H. Riddick, III – Town Attorney

John Settle – Community Development & Planning Director

Judy Winslow – Director of Tourism

Renee Rountree – Incoming Town Council member

There were approximately six (6) citizens present. The media was represented by Mr. Stephen Faleski of the Smithfield Times.

Mayor Williams welcomed everyone to the meeting and everyone stood to recite the Pledge of Allegiance.

Manager's Report:

Michael Stallings stated that the May Activity Report was included in the packets. He explained that the new Town Council member, Renee Rountree, will be coming on as of July 1st, 2020. He would like to plan an orientation session. All Council members will be invited to attend. It would be planned for the second committee day assuming that there will not be enough items for two full days of committees.

Upcoming Meetings and Activities:

June 2 - 6:30 p.m. – Town Council Meeting

June 9 - 6:30 p.m. – Planning Commission

June 16 - 6:30 p.m. – Board of Historic and Architectural Review

June 22 - 3:00 p.m. – Town Council Committee Meetings (Consecutive)

Public Safety Committee

Water and Sewer Committee

Finance Committee

June 22 - Continued Town Council Meeting

June 23 - 3:00 p.m. – Town Council Committee Meetings (Consecutive)

Parks and Recreation Committee

Public Works Committee

Public Buildings and Welfare Committee

Public Comments:

The public is invited to speak to Council on any matter, except scheduled public hearings. There will be a separate sign-up sheet for public hearings. For public comments, please use the appropriate sign-up sheet and include your preferred method of contact. Comments are limited to five (5) minutes per person. Any required response from the Town will be provided in writing following the meeting.

Mr. Joseph McCain stated that he is the owner of Fleur de Fou on Main Street in Smithfield. He explained that the restaurants and other businesses have been suffering with the pandemic. There is a huge interest to occasionally close Main Street for outdoor seating for the restaurants. It will also help the retail stores.

Mr. Scott Horne, the General Manager of the Taste of Smithfield, stated that everyone is excited to move into Phase II on Friday. He requested that some street closures be scheduled along Main Street. He wanted to request a special use permit to accommodate ABC licensing so people could walk around and create a vibe. Tourism is great but he would like to see something unique to Smithfield for locals. He believes Town residents are overlooked to efforts to capture outside tourism. There is a lot of potential business among our local citizens. He also stated that he has seen a lot of food trucks operating in the Town limits. He does not know if they are pulling permits. He is opposed to it. If the Town has a law, it should be enforced. If not, then the Town should make it easier for folks to come in and add that type of service. He wanted to go on the record that he is not opposed to having food trucks on Main Street. He believes it would add to the environment and benefit everyone. There is enough room for everyone to be successful. He would like for everyone to start thinking outside of the box instead of how it has always been done.

There were no other public comments.

Mayor Williams stated that Councilwoman Tynes brought up closing Main Street to benefit the businesses last month. He has also heard that the Main Street businesses did not want to close the street.

Mr. Horne stated that was not true.

Mayor Williams believes that it is something that needs to move forward immediately if it will benefit businesses.

The Town Attorney stated that the Council could take action immediately by adopting a resolution that authorizes the Town Manager to formulate a plan for closing the street for outdoor dining. In order to close a street, the Council must adopt a resolution.

Mayor Williams stated that it can be addressed under new business tonight.

Councilwoman Tynes spoke to Taste of Smithfield and Wharf Hill. The management at Wharf Hill said that they did not have room for outdoor dining because of the street being on a hill. The Town parking lot was mentioned as an option. The Taste of Smithfield had stated that they had some outdoor seating on the front of their building. There are many possibilities that would be fun for everyone. She believes we need to utilize the downtown area so business will not die out.

Mr. Horne stated that there are a lot of logistics to be figured out such as tables, restrooms and who is responsible for what. Would there be limits to how many tables a restaurant can use? He believes solutions can be found.

Mr. McCain reminded everyone that one of the reasons for street closures being a problem is because the police are needed as well. When VDOT closed Main Street to work on it there were only barricades. There were no police there. No one ran thru the barricades.

Update from the Western Tidewater Free Clinic:

An informational update was included in the packets and can be reviewed with the minutes.

Council Comments:

Mayor Williams explained that tonight's meeting would be Councilwoman Tynes' last formal meeting with Town Council. He stated it has been a pleasure to work with Councilwoman Tynes for the last twelve years. Councilwoman Tynes has shared insight and passion for the citizens of Smithfield and the surrounding area. He thanked her for her service to the Town.

Councilwoman Butler stated that she has enjoyed working with Councilwoman Tynes for the last two years. She thanked her for all the assistance she provided as a sounding board as a new Council member.

Councilman Smith stated that he started on Town Council eight years ago. Councilwoman Tynes was a big help and stepped up to the plate and volunteered to assist him. He thanked her for her encouragement and support.

Councilman Hall stated that Councilwoman Tynes supported him as well in the last two years. She has given a lot of sound information and advice. He will continue to reach out to her for guidance.

Councilman Pack stated that he had never met anyone as passionate as Councilwoman Tynes working on the Council. The people that she represented in our community have been lucky to have her. He thanked her for her service to the Town Council.

Councilwoman Tynes stated that she has enjoyed all twelve years on Town Council. She will no longer be on Town Council but will continue to fight for the Smithfield community. It is her home and birthplace. She has always believed everything happens for a reason. Tonight's meeting will be her last for Town Council. She needs to slow down and take some items off her agenda. She will continue to serve on the Isle of Wight County School Board. She will also be serving on a Regional Board. She thanked her fellow Council members and the citizens of Smithfield.

Consent Agenda:

C1. Invoices Over \$10,000 Requiring council Authorization:

- | | |
|--|--------------|
| a. Kimley Horn & Associates – Right Turn Lane | \$ 30,300.41 |
| b. Tyler Technologies – Tax Implementation | \$ 10,432.00 |
| c. Tyler Technologies – UB Implementation | \$ 11,736.00 |
| Invoices Received since Finance Committee: | |
| d. Brown's Enterprises, LLC – WC Preservation Fund | \$ 27,875.00 |
| e. Lewis Construction of Virginia: | |
| Budgeted Fire Hydrant and Valve Replacement | \$ 17,965.00 |

Councilman Pack reviewed all invoices with Town Council. He recommends approval of all invoices.

C2. Motion to Approve a Memorandum of Understanding (MOU) Between the Town of Smithfield and Isle of Wight County for Procurement Services:

Councilman Pack explained that this MOU is for the County to provide hourly assistance with procurement so that the Town does not have to pay a new employee. The Finance Committee recommended this item for approval.

Councilman Smith made a motion to approve the consent agenda items as presented. Councilman Hall seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilwoman Tynes voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Public Hearing: Special Use Permit – Expansion of Existing Use of Property – 600 Cypress Creek Parkway:

The Community Development and Planning Director stated that the two public hearings go hand in hand. The applicant wishes to expand the primary building on the premises by approximately 2,820 square feet to accommodate and open-air pavilion. Because one (1) of the existing uses of the property is classified as a "boating, country, and/or hunt club" pursuant to Smithfield Zoning Ordinance (SZO) Section 3.C.C.29, the expansion of this use, permissible by special use permit (SUP) only, triggers an additional SUP. Additionally, the applicants are applying for a "waiver of parking and loading requirements" pursuant to SZO Section 3.C.C.26,

which is also a SUP item. Specifically, the applicants have requested relief from the following SZO Sections:

8.C.2(c): The current parking standards prohibit loading spaces in front yards. Consequently, the applicants are requesting the continuance of this existing legal nonconforming feature.

8.D.3: Pursuant to SZO Section 8.E.25, seventy-two (72) parking spaces are required for the existing “golf course and golf driving ranges” use. Additionally, pursuant to SZO Section 8.E.40, sixty-two (62) parking spaces are required for the expanding “boating, country, and/or hunt club” use. SZO Section 8.D.3 requires that the sum of all required parking for all proposed uses on the premises constitutes the minimum number of required parking spaces for any development. The applicants are therefore requesting a waiver in the minimum number of required parking spaces from 134 to ninety-seven (97), as this is the number of parking spaces that currently exist onsite.

Because the proposed project entails an increase in the intensity of the property’s use, the applicant must also endeavor to bring certain other features present on the property into compliance with the current language of the SZO. Included in the attached materials is a landscaping plan illustrating the improvements necessary to bring the property into compliance with SZO Sections 9.D.2.a, 9.D.2.b, and 9.D.3. At its Tuesday, May 12th, 2020 meeting, the Planning Commission approved the applicants’ site plan amendment application contingent on the Town Council’s approval of the SUP. Additionally, the Planning Commission reported favorably on this application to the Town Council under the condition that the applicants submit a landscaping bond to the Town, pursuant to SZO Section 9.G. Town staff recommends approval of this application, under the condition that the applicant submit a landscaping bond to the Town, pursuant to SZO Section 9.G. He added that there has never been complaints concerning the parking situation at 600 Cypress Creek Parkway. There seems to be sufficient parking on site.

The applicant, Tom Duerig, resides at 417 Muirfield in Smithfield. He is the co-owner of the Cypress Creek Golfers and Members Club. He and his partner acquired the golf course on May 15th last year. They have had reasonable success at improving the general operations in many areas; however, they discovered they have lost opportunities for tournament play due to lack of space to house a gathering after a tournament. Currently, they have a tent on the site. The tent is located away from the pro shop and bathrooms. Serving food from the restaurant is also a challenge. They have space to the left of the building that is easily accessible to the kitchen and club. It already has concrete. They would like to build a pavilion over the concrete area. It will feel like a permanent structure when it is done. It will tie into the building. The roof will be contiguous to the existing building. There will not be an increase in operations. They can only fit about 120-130 people on the golf course. Whenever they have a tournament, it cannot be larger than what the golf course can facilitate. Speaking to the parking waiver, parking needs will not increase since the golf course can only hold so many people. They will maintain the parking that they currently have which is adequate. Landscaping will be done in the islands to meet the Town ordinance requirements. They will also provide landscaping on the right-hand side of the parking

lot which will buffer Cypress Creek Parkway for the residents. They plan to post whatever bonds are needed. There will be landscaping added in front of the pavilion and on the left-hand side of the pavilion. It will deter people from looking at the pavilion as an entrance to the building. They want it to only be accessible to golfers from the rear of the building or from the shop.

Mayor Williams opened the public hearing. He asked if anyone wanted to speak for or against the application. Seeing none, he closed the public hearing.

Councilman Pack asked Mr. Settle about the staff recommendation for approval with a landscaping bond.

Mr. Settle stated that the Planning Commission's recommendation was that a landscaping bond be submitted to the Town pursuant to SZO Section 9.G.

Councilman Pack made a motion to approve the Special Use Permit for expansion of the existing use of 600 Cypress Creek Parkway with the condition of a landscaping bond as recommended by staff. Vice Mayor Smith seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilwoman Tynes voted aye, Vice Mayor Smith voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Councilman Hall voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Public Hearing: Special Use Permit – Waiver of Parking and Loading Requirements – 600 Cypress Creek Parkway:

Mayor Williams stated that this has been discussed with the previous public hearing. Voting will be done separately. He opened the public hearing and asked if anyone would like to speak for or against this item. Hearing none, he closed the public hearing.

Councilman Pack made a motion to approve it as presented. Vice Mayor Smith seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, six members were present. Councilwoman Tynes voted aye, Vice Mayor Smith voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Councilman Hall voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Public Hearing: FY 2020/2021 Budget Presentation:

The Town Treasurer, Ellen Minga, stated her memo was shared in the agenda packet. In summary, no real changes have been made since the last work session. Budget preparation began in December of 2019. Initially, the Town's projections indicated stability and moderate growth in tax revenues. The outlook changed significantly by March 2020 as we began to realize the impact of COVID 19 pandemic. Virginia is currently in Phase 1 of a three-phased re-opening plan meaning that recovery will be gradual and continue to affect families, businesses, and our local government during the months ahead. The recommended general budget totals \$9,992,095.00 which includes \$745,491.00 in reserve funding. A large portion of that is because of reduction in revenues during the year and finishing out the Pinewood project. The Town did

not increase its tax rates; however, a monthly fee of \$9.70 per refuse stop was included to offset the cost of refuse and recycling collections. Currently, the number of refuse stops totals 3,007 and the generated revenue equals \$350,015.00. The annual charge per stop amounts to \$116.40. The Town has contacted the service provided regarding the possibility of amending our contract to eliminate recycling. The provider is agreeable to the discussion considering the market decline for recyclables. The residents and businesses would be able to contract directly with the service provider if they wish to continue the service. By eliminating recycling, the Town can reduce the monthly collection fee from \$9.70 to \$6.01 per month which would total \$72.12 per stop per year. Other budget highlights include: no salary increases, elimination of the IT Administrator position, IT handled by Isle of Wight County IT Department, Chief Deputy Treasurer and Director of Public Works positions will be funded, decrease in health insurance premiums, increase in employer portion of VRS contributions, increase in hazardous duty multiplier for sworn officers, remainder of Pinewood Heights Redevelopment Project Phase IV, two new police vehicles, additional MOU with IOW County for inspection services. Capital expenditures include: MUNIS Conversion, Community Development – Pinewood Heights Phase IV, intersection improvements at Rte. 10/S. Church St./Rte. 258, Nike Park Recreational Trail project. *See attached budget for detailed line items for all funds: General, Highway, Water, and Sewer.*

Councilman Pack stated that the Christian Outreach Program requested \$25,000.00. The town has kept the funding flat at \$12,650.00. He explained that he would like for them to get the requested money. He asked if it might be funded out of the CARES Program.

The Town Manager stated that it could be done. The Town can make additional contributions with the CARES funds.

Mayor Williams opened the public hearing and asked if anyone would like to speak for or against the budget. Hearing none, he closed the public hearing.

The Town Attorney explained that the budget will be approved at the continued meeting. The budget will be advertised and voted on after the Committee meetings on June 22nd, 2020 at 6:00 p.m.

Appoint a Nominating Committee to Fill the Expiring Term on the Board of Zoning Appeals Member Mrs. Faye Seeley:

Mayor Williams appointed Vice Mayor Smith and himself as the nominating committee.

Motion to Approve the Town Council Summary Minutes of May 5th, 2020:

The Town Attorney recommended the minutes be approved as presented.

Councilman Hall made a motion to approve the minutes as presented. Councilwoman Tynes seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Hall voted aye, Vice Mayor Smith voted aye, Councilwoman Tynes voted aye, Councilwoman Butler voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

New Business:

Motion to Approve Certification Resolution Certifying the Town of Smithfield will use the Funds from the CARES Act for Appropriate Purposes and in Accordance with the Guidelines:

Councilman Pack made a motion to approve the resolution. Councilman Tynes seconded the motion. Mayor Williams asked if there was any discussion.

Councilwoman Tynes requested that the Town consider helping the senior citizens at Covenant Place, Woods Edge, and Jersey Park. They cannot afford masks which have been mandated in public buildings. In order to keep the community safe and healthy, she asked for mask to be supplied to them with the funding. She suggested that the citizens could pick them up at Christian Outreach.

Mayor Williams asked the Town Manager to look into it. Mr. Stallings explained that all funds will come through the County. The County will have to approve anything that the funds are used for. It may be possible if the Town does it through Christian Outreach.

Councilwoman Butler explained that if masks are mandatory when citizens are visiting businesses then the Town could supply masks to the businesses.

The Town Manager explained that he spoke to the County about businesses also and they had the same reservations. He stated that he would try to find another way to work it out.

Councilwoman Butler asked if anything was determined about community testing.

The Town Manager stated that he asked the County. He explained that all requests must go through Isle of County. He has not heard back from them about community testing.

Councilwoman Butler stated that maybe it was a question for the Western Tidewater Free Clinic. Smithfield is the only locality that does not have community testing. The Town and County are part of that district.

The Town Manager stated that he would reach out to them.

With no further discussion, Mayor Williams called for the vote.

On call for the vote, six members were present. Councilwoman Butler voted aye, Vice Mayor Smith voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Motion to Approve Contribution of 20% from the Town of Smithfield's CARES Act Funding to be Used for the Isle Rebound Grant Program:

The Town Manager explained that Isle of Wight County, the Town of Windsor, and the Town of Smithfield want to partner on a business grant program that would be administered through the County's Economic Development Department. The program is funded with all three

entities contributing 20% of the CARES Act funds into a pot to be distributed as small business grants. The program is currently set up to do grants of \$2,000.00. There is potential for another round if funds are remaining. Once we contribute our 20%, it leaves the Town with \$648,000.00 that we can use towards items that are eligible. The County is pursuing this program. They have put out information for the application process starting on June 5th, 2020. It will be a great way to help our small businesses get some financial help. The County has marketed it with the Chamber of Commerce and on their Facebook page. It is also on the Town Facebook page. The County requested the business list for Smithfield and Windsor and plan to notify the businesses.

Councilwoman Tynes made a motion to approve the 20% contribution from the Town of Smithfield's CARES Act funding to be used for the Isle Rebound Grant Program. Councilman Pack seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, six members were present. Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Motion to Accept Deed – 803 South Church Street:

The Town Attorney explained that this is for a sewer easement for this property. The Town needs to get the deed recorded after Town Council accepts the deed.

Councilwoman Tynes made a motion to accept the deed for 803 South Church Street. Councilman Pack seconded the motion. There was no further discussion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Pack voted aye, Councilman Hall voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Motion to Authorize the Closure of a Portion of Main Street to Permit Outdoor Dining from Time to Time in Accordance with a Plan to be Formulated and Implemented by the Town Manager in Consultation with Town Merchants on Dates and at Times to be Determined:

Mayor Williams explained that this is a new business item to be discussed.

Councilman Pack asked Mr. McCain with Fleur de Fou to clarify what the merchants and restaurants are asking for and to clarify the request.

Mr. McCain stated that they were looking mainly at the 200 block of Main Street from Mason Street to Institute Street. Hayden's Lane could also be utilized.

Mr. Horne explained it would also open up the alley between Pearl's and the Taste of Smithfield for utilization. They have tried to figure out how to get the Wharf Hill Brewing Company up the hill. They also planned some guidelines. He explained that this is a "locals loving locals" concept. They would like to keep it to businesses based in Smithfield. There

would not be outside craft vendors. They want to let the Town's local retailers shine with an all-inclusive local support system.

Councilwoman Butler asked if this is a request due to the pandemic or is this something they are looking to do going forward.

Mr. McCain explained that it would be for both. He believes this is an opportunity to plan for things "out of the box" for the future. There are a lot of logistics to work out and the sooner they can act the better. Weekly might be excessive but monthly right now might work. Mr. Horne came up with a good slogan "Support Local with Locals." They believe Saturdays might work from 5:00 p.m. until 9:00 p.m. The Farmer's Market happens in the daytime and would be over. They believe it would keep people here longer on Saturdays.

Mr. Horne stated that Friday nights are typically very busy nights for most of the restaurants. Saturday seems to lull after the Farmer's Market is over.

Councilman Pack stated that the request is for the 200 block of Main Street on Saturday evenings but not every Saturday.

Mr. Horne stated that if it was each Saturday there would be an opportunity to rotate businesses throughout the community into the slots. There would be a variety to keep locals coming back to see what businesses are highlighted each week.

Councilman Pack stated that it appears to be a great idea. He believes it is something to try. If it does not work, it can be changed.

Mr. Horne stated that the details can be worked out. It is businesses working together promoting Smithfield.

Mr. McCain explained that many other areas have outdoor dining. It is an opportunity for Smithfield to do the same especially with the street closure.

The Council recommended a designated Saturday each month that the locals could plan on. Times were discussed. The proposal would include all businesses not just Main Street businesses.

The Town Attorney stated that the appropriate language would be a motion to authorize the closure of a portion of Main Street to permit outdoor dining from time to time in accordance with a plan to be formulated and implemented by the Town Manager in consultation with Town merchants on dates and times to be determined. The motion can be revoked or amended as needed in the future as the details are ironed out.

Councilwoman Tynes made the motion to approve the Town Attorney's recommended motion. Councilman Hall seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Pack voted aye, Councilman Hall voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams asked if there was any other new business.

The Town Manager asked about the CARES funding and additional money going to the Christian Outreach Project.

Councilwoman Tynes stated that she had heard that the Western Tidewater Free Clinic was getting their own CARES funding so the Town would not have to donate.

The Town Manager stated that he was not aware of that. The County has made an additional donation to the clinic as well as Christian Outreach.

Councilman Pack explained that it is the expansion of Medicare for the clinic that Councilwoman had heard about. He had originally asked about Christian Outreach for the additional \$12,500.00 they had requested but were not getting from the Town. He believes the CARES funding could take care of the additional funds. The Western Tidewater Free Clinic does not have as much of a need at the moment due to the expansion of Medicare. He would like to fund as many requests as possible with the CARES Act.

Councilwoman Tynes requested that the Town Manager speak to the library as well.

The Town Manager will look into all requests and inform the Council at the continued meeting on June 22nd, 2020.

Old Business:

There was no old business.

Closed Session:

The Town Attorney stated that the Council needed a motion to go into closed session pursuant to 2.2-3711.A-1 of the Code of Virginia.

Councilman Hall made the motion to go into closed session and Councilman Pack seconded the motion. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Pack voted aye, Councilman Hall voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

The Town Council went into closed session at 7:52 p.m.

The Town Council returned to open session at 8:02 p.m.

The Town Attorney stated that a motion was needed to go back into open session. Councilman Hall made the motion and Councilwoman Tynes seconded. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Pack voted aye, Councilman Hall voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

The Town Attorney stated that a motion was needed that during the closed session there was only a discussion of personnel matters pursuant to 2.2-3711.A-1 of the Code of Virginia.

Councilman Pack made the motion and Councilman Hall seconded. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Pack voted aye, Councilman Hall voted aye, Vice Mayor Smith voted aye, Councilwoman Butler abstained, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There was one abstention. The motion passed.

Motion to Confirm the Town Manager's Recommendation to Appoint Wayne Griffin as Acting Director of Engineering and Public Works for a Term of 6 Months:

Councilwoman Tynes made a motion to approve the Town Manager's recommendation. Councilman Hall seconded. Mayor Williams called for the vote.

On call for the vote, six members were present. Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Butler abstained, Vice Mayor Smith voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There was one abstention. The motion passed.

The meeting concluded at 8:02 p.m. and was continued until June 22nd, 2020 at 6:00 p.m.



T. Carter Williams - Mayor



Lesley King – Town Clerk