

The Smithfield Town Council held its regular meeting on Tuesday, September 7th, 2021.
The meeting was called to order at 6:30 p.m.

Members present:

T. Carter Williams – Mayor
Michael Smith – Vice Mayor
Randy Pack
Beth Haywood
Valerie Butler
Wayne Hall
Renee Rountree

Staff present:

Michael Stallings - Town Manager
Lesley King – Town Clerk
Ellen Minga – Town Treasurer
William H. Riddick, III – Town Attorney
Alonzo Howell – Chief of Police
Tammie Clary – Community Development & Planning Director
Ashley Rogers – Human Resource Director
Amy Novak – Director of Parks and Recreation
Chris Meier – Deputy Chief of Police
Jack Reed – Director of Public Works & Utilities
Jeff Smith – Public Works Supervisor
Alan Lester – Smithfield Police Department

Press: Stephen Faleski of The Smithfield Times

Citizens: 7

Mayor Williams welcomed everyone to the meeting and all stood to recite the Pledge of Allegiance.

Swear-In Smithfield's Newest Police Officer, Alan R. Lester:

Chief Howell welcomed the new officer, Alan Lester. Mr. Lester resides in the Town of Smithfield and his family was also in attendance. The Town Clerk, Lesley King, performed the swearing in. Chief Howell presented Mr. Lester with his Smithfield Police Department badge and explained the meaning of the badge. Public trust is vital for the officers and the citizens of the Town of Smithfield.

Officer Lester stated that he is relatively new to Smithfield but loves everything about it. He has been a member of the Smithfield Volunteer Fire Department for about 3 years. He said that he was happy to be a part of the Smithfield Police Department.

Mayor Williams welcomed Officer Lester as a new officer for Smithfield.

Manager's Report:

The Town Manager stated that the August Activity Report was included in the packets. He was available for questions. He mentioned that September is Go Gold Virginia month in recognition of children suffering with cancer. Two town buildings have been illuminated in gold and some members of Town Council have also done their homes.

Upcoming Meetings and Activities:

- September 7th - 6:30 p.m. – Town Council Meeting
- September 14th - 4:00 p.m. – Pinewood Heights Management Team Meeting
- September 14th - 6:30 p.m. – Planning Commission
- September 21st - 6:30 p.m. – Board of Historic and Architectural Review
- September 27th - 3:00 p.m. - Town Council Committee Meetings (Consecutive)
 - Public Safety Committee
 - Water and Sewer Committee
 - Finance Committee
 - Parks and Recreation Committee
 - Public Works Committee
 - Public Buildings and Welfare Committee

Public Comments:

Mayor Williams explained that the public was invited to speak to Council on any matter, except scheduled public hearings. There will be a separate sign-up sheet for public hearings. For public comments, please use the appropriate sign-up sheet and include your preferred method of contact. Comments are limited to five (5) minutes per person.

Bob Hines resides at 216 Washington Street in Smithfield. He suggested that many traffic lights are right turn on red but felt that it would be helpful for them to have a right turn arrow instead of guessing when to turn. He felt it would help traffic. He also mentioned the large trees on Washington Street. He explained about critical root zones of one foot for every inch of diameter. He stated that the largest tree is close to 50 inches in diameter which means there should be about a 50 foot radius around it to preserve the tree. He asked if that had been considered for the proposed Luter Acres. He explained that he would hate to see them die a slow death if they are encroached upon too much. He was not a big fan of the proposed duplexes but felt that metal roofing was fine. He stated that the YMCA is doing the triathlon and wondered where the cars would park when Luter Acres is developed. He found it interesting that Cornetts Garage will be preserved but Pierceville was not. He also said that he had sent a letter regarding golf carts with Emily Brewer proposing approval of them for 35mph areas. He could not imagine golf carts being allowed to ride up to Food Lion. He only sees golf carts occasionally in the historic district but did see one recently on Jericho Road with lights on at 9:30 p.m. He explained that it was his understanding that it was not legal to do that. He was not opposed to golf carts going 25mph since it might slow down the speeders. He felt there should be citizen input instead of just a handful of people who are requesting golf carts in 35 mph areas.

There were no other public comments.

Presentation of Award from the Virginia Rural Water Association to Jeffrey Smith:

Jack Reed, Director of Public Works & Utilities, explained that everyone knows that Jeff Smith is the go-to person for all public works and utility related issues or questions. He was nominated for the award by Kathy Jones and Mr. Reed since there is no one more deserving. He qualified for three awards and ultimately Mr. Smith was chosen as the 2021 Water Operator Specialist of the Year. Mr. Smith holds several certifications and licenses including journeyman electrician, plumbing license, flagger certification, work zone training, pesticide registered

technician, Class 4 waterworks license, certified in CPR, certified first aid, and holds a commercial drivers license. He also serves as a volunteer firefighter for the Town since 2001 and is currently the Assistant Chief. Mr. Reed presented the Virginia Rural Association award to Mr. Smith.

Briefing by Dick Grice, Isle of Wight County Board of Supervisors, Smithfield District:

Supervisor Grice explained that work sessions were held with updates on county water and sewer rates, irrigation metering, Route 10 water line, solar farming, broadband, and Covid 19. The Route 10 water line is now in full service. Grants for broadband typically require community financial participation. He suggested that the Town Council might want to set aside funds to partner with the county on broadband weaknesses within the Town boundaries. He explained that the total cost of broadband is approximately \$12 million dollars for internet services to the rest of the county. Many people, including within Town limits, do not have adequate service. The Board of Supervisors had a presentation on the census-caused redistricting issue. State and federal code legal changes since 2010 were explained including deadlines. A proposed redistricting application is required by December 31st, 2021. The final census numbers are still coming in and the Board established a 7 member redistricting task force to recommend county voting district boundaries. There will be a public hearing and decisions will need to be made quickly. Supervisor Grice stated that the Isle of Wight County Fair will take place September 16th – 19th. He hopes it will be well attended. The Board has set a legislative item for the upcoming state session. The request will be for state legislative approval of a 1% sales tax to be used solely for school facilities, improvements, expansion, and upkeep. Without this revenue, the county will have to possibly impose a .04 increase in real estate tax for 2022-2023. Supervisor Grice explained that the Nike Park Extension, intersection at Route 17, was to be funded by the state. The application was made about five years ago. Since that time, VDOT determined that the project would cost \$4.4 million dollars more than what was approved. VDOT is able to contribute \$2.2 million dollars towards the overrun costs and the final numbers will be presented at the September 16th meeting. At this time, the county is not prepared to provide the additional funding. VDOT will request that the state provide the needed funding. It is not likely the request would be approved. If not approved, the project would be terminated and would likely have immediate impact on pending and future development traffic studies and VDOT certification.

Council Comments:

Vice Mayor Smith explained that he had received a call from Cowgirl Crossing down on Wharf Hill. The owner is trying to increase business in her shop and the Tourism Department will increase signage to indicate the her location. Vice Mayor Smith explained that the owner is having a Mustang Car Show to hopefully increase business. He encouraged everyone to come to the shop on Saturday, September 11th, 2021 from 11 a.m. until 3:00 p.m.

Councilwoman Rountree stated that a citizen contacted her in favor of golf cart transportation between neighborhoods and downtown. She asked the Town Manager to talk to VDOT again since it was unsuccessful at the first session. The next step was to talk to VDOT to have a plan for golf carts to be able to cross the bridge instead of Great Spring Road. It would still require some speed limit changes.

The Town Manager explained that he had spoken to VDOT briefly and received step-by-step instruction on what would be required. The local Transportation Board member will need to be contacted next to see if they would support the necessary changes.

Councilwoman Butler asked if golf carts would be approved all over Smithfield or just to the historic district.

The Town Manager explained that the intent was just for use in the historic district. The original legislative request was to allow Towns, by ordinance, to identify roads that golf carts could travel on in 35 mph. It would not be a blanket approval since there are areas that are 35 mph that would not be safe for golf carts.

Councilwoman Rountree explained that there would be neighborhoods that could from which golf carts could travel to downtown but it would not be permitted along S. Church Street to the Food Lion area. There would only be about 200 feet of S. Church Street allowed from the Red Point Heights neighborhood to the bridge.

The Town Manager explained that the bridge area would be the only link on S. Church Street but golf carts would not be allowed in the commercial area.

Councilwoman Butler asked about the 300 block of Main Street. There is concern about the lack of tourist traffic in that area.

The Town Manager explained that signage will be generated for all of Main Street not just the Wharf Hill area.

There were no other Council comments.

Consent Agenda:

Mayor Williams asked if any Council member would like to pull any item for further discussion. No items were pulled.

C1. Motion to Approve Proposal from ALLFIRST, LLC to Repair Storm Damage at Lakeside Pump Station:

Vice Mayor Smith explained that repairs were needed at the pump station due to water and lighting strikes.

C2. Motion to Approve Proposal from ALLFIRST, LLC to Replace (2) VFDs and (1) Transfer Switch at the Main Street Pump Station:

Vice Mayor Smith explained that replacement was necessary.

C3. Motion to Approve Memorandum of Agreement (MOA) – Mutual Cooperation in Reducing Sanitary Sewer Grease Blockages and Overflows:

Vice Mayor Smith stated that the restaurants do a good job but the Town has to maintain what is necessary for approval. Staff will reach out to homeowners also to let them know not to dump grease down the sink. This effort will help with compliance.

C4. Invoices Over \$10,000 Requiring Council Authorization:

Kimley Horn Associates (S. Church St. Alternatives Project)	\$ 28,013.44
Lewis Construction (Grace Street Utility Project)	\$110,525.00
Summit Design & Engineering (Pinewood Heights Relocation)	\$ 19,690.00
WACO, Inc. (Pinewood Heights Relocation Project)	\$ 53,425.00

Invoice Received since Finance Committee Requiring Council Authorization:

Core & Main (Budgeted – 50 Water Meters)	\$ 12,900.00
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Smithfield Volunteer Fire Department (budgeted - run money)	\$ 15,000.00
Smithfield Volunteer Fire Department (budgeted – New Fire Truck)	\$ 19,000.00

Councilman Pack explained the invoices as listed above and recommended them for approval.

C5. Motion to Approve Use of ARPA Funds to Pave the Clontz Park Parking Lot and Purchase Maintenance Equipment for the Luter Sports Complex:

Councilman Pack explained that these funds were given to the Town and he recommended approval.

C6. Appropriation Resolution Authorizing the Town Manager to Execute a Contract with Smithfield Services for the Demolition of the Wombwell House in the Amount of \$14,100:

Councilwoman Butler recommended the resolution for approval. She explained that the Isle of Wight Historical Society decided not to use the Wombwell House.

Councilman Hall made a motion to approve the consent agenda items as presented. Vice Mayor Smith seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilwoman Rountree voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Public Hearing: Disposition of Public Property – Carver Avenue:

The Community Development & Planning Director reported that Town staff proposed the disposition of a portion of the Town’s real property located on Carver Avenue in the Pinewood Heights Subdivision. Lot 111 was acquired in 2016 and Lot 112 was acquired in 2012. Both lots are located at the end of the cul-de-sac on Carver Avenue, and both are heavily encumbered with Resource Protection Area requirements.

Mayor Williams opened the public hearing and asked if anyone would like to speak for or against the disposition of property. Hearing none, he closed the public hearing.

Councilman Pack made a motion to dispose of the property as presented. Councilman Hall seconded the motion.

The Town Attorney stated that the Town had received an offer of purchase from L & L Marine for their assessed values. Both lots are assessed at \$12,000.00 each.

Councilwoman Rountree asked what Mr. Livengood would do with the property.

The Town Attorney explained that L & L Marine has a shop in Pinewood. The lots are adjacent to the creek and he plans to build a bulkhead and load his barges with equipment and materials. The water is high enough at high tide. It would be a water dependent use and he could get an exception to the Chesapeake Bay Act which would permit him to build a landing.

With no further discussion, Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilwoman Haywood voted aye, Councilwoman Butler voted aye, Councilwoman Rountree voted aye, Vice Mayor Smith voted aye, Councilman Hall voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Public Hearing: Disposition of Real Property – West Main Street:

The Community Development & Planning Director reported that Town staff proposed the disposition of a portion of the Town's real property located at 888 West Main Street and a portion of the Luter Sports Complex property. These two parcels contain 0.11 acres and 0.17 acres, 0.28 acres in total, and will be donated to the Commonwealth of Virginia Department of Transportation (VDOT) as a right-of-way for highway improvements. This is a joint venture with Isle of Wight County for the dedication of the right turn lane right-of-way to VDOT.

Mayor Williams opened the public hearing and asked if anyone would like to speak for or against the disposition of property. Hearing none, he closed the public hearing.

Councilwoman Rountree asked who currently owns the right of way.

Mayor Williams explained that the Town of Smithfield owns it.

The Town Attorney explained that the Town's portion will go straight to VDOT.

Councilman Hall made a motion to approve the disposition of real property as presented. Vice Mayor Smith seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilman Hall voted aye, Councilman Pack voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Councilwoman Rountree voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Motion to Approve the Town Council Summary Minutes of July 6th, 2021 and August 3rd, 2021:

The Town Attorney explained that last month the motion was tabled to approve the minutes so that he could edit them. The purpose of the edits was not to change what people said but to attribute their comments to them. He recommended that the July 6th minutes be approved as revised as well as the August 3rd minutes.

Vice Mayor Smith made a motion to approve the minutes and Councilwoman Butler seconded. Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilwoman Rountree voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

New Business:

Councilwoman Butler stated that she emailed the Town Manager with a request from a family on Great Spring Road. Their concern was with hurricane season approaching and asked if the Town would consider renting a storage facility for them to move their personal belongings into until the end of hurricane season. She said that the Town Manager recommended that she bring the item before Town Council for discussion. She explained that the homes sometime flood during hard rains. She asked if ARPA funds could be used and felt it was a reasonable request from the homeowners. She asked the Town Council members to go and see the flooding when it happens so they can see for themselves what it is like.

The Town Manager explained that the Town had submitted a BRIC grant application through FEMA for \$920,000. The Town was not successful in the first round. The Town consultant and Mr. Stallings met with a representative from the Virginia Department of Emergency Management and discussed the issue. She suggested the possibility of adding something to the grant to make it more favorable next time. Mr. Stallings spoke to VDOT about the potential of adding all of the drainage work that they would need to do to solve the problem and they seemed in favor of it. The VDEM rep also suggested that the Town apply for a hazard mitigation grant that just opened in August due to one of the recent storms. The consultant is preparing the application and hopes it will be successful. The residents of the area have been updated on the status.

Councilwoman Rountree asked if the ARPA funds could be used.

The Town Manager stated that he did not think ARPA funds could be used to rent a storage unit. Town funds could be used if Council chooses to.

Councilwoman Rountree stated that the Town was turned down for the grant and the flooding was a huge problem. She lives near the area and she was tired of dealing with it also. The Town gets \$8 million dollars from ARPA and it will be applied to other stuff that the Town does not have to pay for now. She suggested that the Town of Smithfield use town money to fix the problem.

Vice Mayor Smith asked if there would be guidelines needed for that.

The Town Manager stated that Councilman Rountree is suggesting using Town money to do the project which the Town could do. If other monies that have been budgeted are freed up from using ARPA monies then the Town would have available funding.

Councilwoman Rountree stated that it could be discussed at the next committee meeting.

Mayor Williams explained that the problem has been around for a long time. He stated that he was upset that anyone was allowed to build in the area to begin with. The area has flooded for hundreds of years. He was concerned that if the Town supplied a storage unit for the homeowner, then other property owners will want one too.

Councilwoman Butler explained that she understood that it might set a precedent but the conditions are awful for the property owners. There are four homes in the area as well as another home which is unoccupied. The newest resident said that the seller's agent did not explain that the home had been flooded previously. She asked the property owner to report the agent but does not know what the results were.

Councilwoman Rountree asked if there was any recourse against the seller's agent.

The Town Manager stated that it would be a civil matter.

The Town Attorney explained that all of the properties are private. The Town of Smithfield has nothing to do with it. For the record, he stated that he was around when the permits were issued. Bill Hopkins was the zoning administrator at the time and told them they should not build down there due to flooding.

The Town Attorney stated that the property owners built their homes anyway. Now, there are new owners for whom their agents did not disclose the flooding issues. The Town would not have any recourse against the agent but the property owner might have recourse.

Councilwoman Butler stated that she did not feel it would be unreasonable to supply them with storage units. There are four families involved. She felt that it would be okay to pay for

storage units to accommodate their needs during hurricane season. She said that if it happens in the future then it would be discussed on a case by case basis. She did not believe the Town could just say no and turn their backs on this. Every time it rains hard one of the families text her and she feels bad that there is not much to be done for them. She felt that renting a storage unit for them for their irreplaceable items would be the right thing to do until hurricane season is over. The Town would just provide a facility to protect them until hurricane season is over. The photographs of the flooding are heartbreaking.

Councilwoman Haywood stated that she agreed with Councilwoman Butler. She felt that maybe the Town could do more like providing a hotel room when storms are coming. She asked everyone to think about the trauma that they are all living in during possible floods just wondering if it will happen.

Councilwoman Rountree asked if the Town had any available storage. She was in favor of renting a unit for them.

Mayor Williams stated that the Town could not be responsible for personal belongings in any Town storage space. If the Town rented a unit for them, the property owners would have to move items themselves. The Town could not do that for them. He asked what the size and the cost would be for a storage unit.

Vice Mayor Smith stated that a 10' x 20' unit was approximately \$80 per month.

Councilwoman Butler explained that 3 of the homes are raised. She did not feel that most property owners would move furniture. The majority of the flooding takes place in the garages. Storage would be needed for whatever is located in the garages. The water has been deep enough at times to flood the living area. She felt that the only family that might need to move furniture would be Mrs. Ricks. She suggested that the Town rent 4 storage facilities of a certain size and let the property owners know that the Town will cover the cost during hurricane season.

Mayor Williams stated that he had been down there several times and understands the problem of water running under the bypass. The biggest problem is that the pipes are not large enough to handle the volume of water that comes through them during a storm. The water level is currently high in the pipes which does not leave much room for additional water to go through them. He does not understand why VDOT does not do something about it. He asked the Town Manager to set up another meeting with someone other than the local VDOT representative to discuss the situation with Town staff and Council. He would like to meet at the site and have them explain why the problem cannot be fixed. The water has nowhere to get out of the area. The problem needs to be addressed and corrected.

Councilman Pack asked to define hurricane season.

Councilwoman Butler stated that the property owner felt that September through November would be hurricane season.

Councilman Pack asked if the request would be for a storage unit every year from September through November.

Councilwoman Butler hoped that it would not be every year if the problem were resolved. If the Town gets a grant or VDOT does and the issue were corrected then it would not be an annual request.

Councilman Pack stated that he would be in favor of a motion that said September through November of this year and additional requests would be reviewed yearly.

Councilwoman Rountree asked if there would be 4 storage units.

Councilwoman Butler explained that the request was for 1 unit but she felt that the Town would have to do it for the other 3 owners as well. She explained that she was asking for 4 storage units.

The Town Manager explained that there is a 5th home that is not occupied but may still have contents. He asked if his home should be included.

Councilwoman Butler stated that she felt it would be the right thing to do.

Mayor Williams asked where the money would come from for the storage units.

The Town Manager explained that he would have to review the budget and determine that. He asked if the cost of moving anything would be included.

Councilwoman Butler stated that there would not be any moving cost for the Town. It would only be the cost of storage units. She felt it should be done quickly and the expense of moving items would be the property owners' responsibility. If there are no units in Smithfield then the Town might need to rent the 5 units in another locality. She suggested that the property owners could be notified to see who was interested in a storage unit.

Councilman Pack asked why the property owner was requesting the storage unit from the Town and not renting one on their. He asked what his/her reason was for asking the Town to do it for them.

Councilwoman Butler did not know the reason.

Councilman Pack did not mind helping the property owners but did not want to open the Pandora's box. There are other areas that have issues. If the Town does for one, then it is supposed to do for all. He had some concerns and felt that not doing anything was the wrong answer but he felt that applying for grants to purchase the properties, working with VDOT, and having meetings to determine a solution means that the Town is actively trying to solve the problem. He was cautious about renting storage units for property owners.

Councilwoman Butler agreed but the problem has been ongoing for years. She would like to see a permanent resolution move forward for the property owners by fixing the problem. She said that many discussions have happened but there has never been resolution. She was not asking that the Town cover the cost of storage units for property owners for every natural disaster. She explained that she was asking if ARPA funds could be used for underserved communities instead of using those funds for capital improvement projects which will sooner or later be taken care of anyway. She asked if there were any areas in the Town where ARPA monies could be used for improvements where needed.

Councilwoman Haywood explained that she is a teacher on a teacher's salary and storage unit costs would put a dent in her budget. Councilman Pack's question about why the property owners do not rent their own storage units is most likely due to the expense for people who are on a limited budget. She felt that the question was not very empathetic.

Mayor Williams explained that the Town has been meeting with VDOT for a long time about the issue and they are not doing anything to resolve the problem.

Councilwoman Rountree stated that talking about the issue is fine but she would like to see action. She made a motion to offer the 5 homes on Great Spring Road a 10' x 5' storage unit for 3 months if they are available.

Councilwoman Butler seconded the motion.

Councilman Pack asked if the motion was for this year only.

Councilwoman Rountree stated that her motion was for the next 3 months.

Mayor Williams asked to amend the motion to not exceed \$400 which is \$100 per month.

Since no one knows what the storage units might cost, Councilwoman Rountree did not want to put an amount in the motion.

Mayor Williams agreed to keep the motion as it was.

Councilwoman Rountree restated her motion which was to offer 5 homes on Great Spring Road an approximate 5' x 10' storage unit for the next 3 months at the Town Manager's discretion.

With no further discussion, Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilwoman Butler voted aye, Vice Mayor Smith voted aye, Councilman Pack voted aye, Councilwoman Haywood voted aye, Councilman Hall voted aye, Councilwoman Rountree voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Old Business:

There was no old business.

Closed Session:

The Town Attorney stated that the Council needed a motion to go into closed session for the purpose of discussing the disposition of publicly held real property pursuant to 2.2-3711.A-3 and personnel matters 2.2-3711.A-1 of the Code of Virginia.

Vice Mayor Smith made a motion to go into closed session and Councilman Hall seconded. Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilman Hall voted aye, Councilwoman Haywood voted aye, Councilwoman Rountree voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

The Town Council went into closed session at 7:36 p.m.

The Town Council returned to open session at 8:06 p.m.

The Town Attorney stated that a motion was needed to go back into open session.

Vice Mayor Smith made the motion and Councilman Hall seconded. Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilman Hall voted aye, Councilwoman Haywood voted aye, Councilwoman Rountree voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

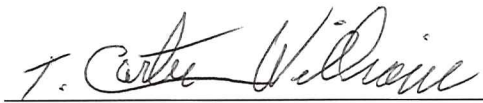
The Town Attorney stated that a motion was needed that during the closed session there was only a discussion of the disposition of publicly held real property pursuant to 2.2-3711.A-3 and personnel matters pursuant to 2.2-3711.A-1 of the Code of Virginia.

Smithfield Town Council
September 7th, 2021

Vice Mayor Smith made the motion and Councilman Hall seconded. Mayor Williams called for the vote.

On call for the vote, seven members were present. Councilwoman Haywood voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Councilwoman Rountree voted aye, Councilman Hall voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

The meeting was adjourned at 8:07 p.m.



T. Carter Williams - Mayor



Lesley King - Town Clerk