

The Smithfield Town Council held its regular meeting on Wednesday, October 4<sup>th</sup>, 2023. The meeting was called to order at 6:30 p.m.

**Members present:**

Steven G. Bowman – Mayor

Valerie Butler – Vice Mayor

Michael Smith

Jeff Brooks

Wayne Hall

Randy Pack

Renee Rountree

**Members absent:**

None

**Staff present:**

Lesley King – Town Clerk

William H. Riddick, III – Town Attorney

Tammie Clary – Community Development & Planning Director

Laura Ross – Treasurer

Jack Reed – Director, Public Works and Utilities

Judy Winslow – Director of Tourism

Alonzo Howell – Chief of the Smithfield Police Department

Casey Owens – Lieutenant, Smithfield Police Department

Malik Faulkner – Officer, Smithfield Police Department

Brehon Hughes – Officer, Smithfield Police Department

Ashley Rogers – Director of Human Resources

Amy Novak – Director of Parks and Recreation

Steve Clark – Parks and Grounds Attendant

Darlene Keyt – Event Manager

**Press:**

Stephen Faleski – The Smithfield Times

**Citizens:**

Mayor Bowman welcomed all attendees to the meeting. He asked all present to stand for the Pledge of Allegiance.

**Manager's Report:**

Mayor Bowman reported that the previous month's activity and summary reports were contained in the Council members' informational packet. He updated that the Town Manager was not present at the meeting due to his attendance at a conference out of town.

**Recognition of 2023 Spring/Summer Smithfield Recreation Association (SRA) Softball Accomplishments**

Mayor Bowman asked Mr. Jake Mintz, Commissioner of SRA Softball, to come forward to recognize the team's accomplishments.

Mr. Mintz thanked the Mayor and the Council members for giving the young ladies a chance to come visit and be recognized. He added that Amy Novak, Director of Parks and Recreation, and Chris Hewitt, Superintendent for Parks and Recreation, were the greatest partners that the SRA could ever ask for. He continued that the young ladies of the SRA Softball teams had travelled much in the past year, going from Florida all along the East Coast, and he noted that they had not been anywhere that had a better ballpark than Smithfield.

Mr. Mintz gave a brief summary of the Spring/Summer Season that the softball players had at Luter Park. He reported that they hosted and won the Pony East Zone World Series, and grew the league to an all-time high in participation. He said that the young ladies had made the SRA, the Town of Smithfield, and their families very proud by their display of character and sportsmanship everywhere they travelled.

He listed off the following accomplishments by each team, recognizing the players as he read:

8U Sl-ham: 1<sup>st</sup> Place - East Zone Softball World Series Champions, 1<sup>st</sup> Place – SCAA Summer Slam Champions, 2<sup>nd</sup> Place – Deep Creek Tournament, 2<sup>nd</sup> Place – Madison/Charlottesville Tournament.

10 U All-Stars: 1<sup>st</sup> Place – East Zone Softball World Series Champions, 1<sup>st</sup> Place – SCAA Summer Slam Champions, 2<sup>nd</sup> Place – Deep Creek Tournament.

12 U All Stars: 1<sup>st</sup> Place – East Zone Softball World Series Champions, 1<sup>st</sup> Place – Bayside Tournament, USSSA Eastern State 1<sup>st</sup> Place Champions in Virginia.

14U All Starts – Participants in East Zone World Series and SCAA Summer Slam.

Mr. Mintz stated that SRA was a volunteer organization, and recognized all of the coaches for the teams that were present. He thanked the Mayor for having them at the meeting, adding that they were grateful to play in Smithfield.

Mayor Bowman said that he spoke on behalf of the Town Council and the Town of Smithfield when he said that they were all very proud of the players and teams. He stated that the coaches and the volunteers were providing a strong foundation for the youth of the Town and reiterated his appreciation for what they did.

### **Introduction of New Event Manager**

Mrs. Novak introduced Darlene Keyt as the new Event Manager for the Parks and Recreation Department.

### **Briefing by Mr. Don Robertson, Assistant County Administrator, Isle of Wight County Board of Supervisors**

Supervisor Robertson updated the Council and meeting attendees on some items covered by the Board of Supervisors at their most recent meeting. He reported that there had been a \$300 million Bond Issuance that had been approved under the Consent Agenda at that meeting that would help to facilitate the Riverside Hospital construction at Benn's Grant. He added that they had recently hired Mr. Gary Winley to be the County's Chief of Emergency Services. He said

that Mr. Winley had a wealth of experience having formerly been Assistant Fire Chief at the City of Norfolk and they were excited to have him on board.

Supervisor Roberston stated that the County had a transportation division that worked closely with the Virginia Department of Transportation (VDOT), and occasionally the staff in the County managed their projects as it helps to facilitate forward movement. He updated that the project at intersection of Route 10 and Main Street was still on target and moving forward, but was likely a few years out in terms of anything happening at the site. He added that he brought the subject to the Council's attention because they were working to ensure that the project at that site and the project at the Cypress Creek bridge did not happen simultaneously. Supervisor Robertson reported the Smithfield Sidewalk project was continuing and would offer a major improvement to the Main Street corridor.

Supervisor Robertson said that there had been some news coverage regarding the County's commitment to assist with funding for traffic improvements near Smithfield High School at Route 10 and Turner Drive. He continued that the Board of Supervisors had adopted a Resolution of Support for the project, and related that the project would be similar to what was done at the Benn's Church and Route 10 intersection years ago where the County would apply for matching funds from VDOT but the local match would be provided through the development community. He explained that even though the Resolution had stated there was a commitment of \$5 million, it would not be that amount in tax money. Supervisor Robertson reported that there had been discussion regarding holding a joint meeting with the Board of Supervisors, and they were working on finding suitable dates/times to do so.

Mayor Bowman reported that it was his understanding that a date and time had been chosen.

Supervisor Robertson acknowledged that he had been out of recently, and it may have been worked out. He stated that he would be happy to answer any questions that the Council had.

### **Introduction of New Officers to the Smithfield Police Department**

Chief Howell reported that there were two new officer to the Smithfield Police Department, Officer Malik Faulkner and Officer Brehon Hughes. He stated that Officer Faulkner had previously worked for the City of Newport News Police Department and had completed his field training program. He continued that Officer Hughes was currently completing his field training and had also previously worked for the City of Newport News Police Department. He explained that both officers had been working with the department for a while, but they had not yet had the opportunity to be formally introduced to the Council due to scheduling.

Mayor Bowman welcomed both officers.

### **Presentation by Western Tidewater Free Clinic**

Timothy Palmer, Board Chair of the Western Tidewater Free Clinic, thanked the Town Council for their continued advocacy and support. He reviewed that the Smithfield Town Council had been a financial partner with the Clinic since 2008. He reported that for the 2023-2024 fiscal year the Council's funding of \$24,490.00 would provide year-long care for about 17 Smithfield residents. He detailed that would allow for 153 visits to the Clinic and allowed for

care of these high-risk patients which would keep them out of local Emergency Rooms. He continued that nearly every \$1.00 that the Council had donated was able to be tripled with the services that the Free Clinic provided. Mr. Palmer reported that for the first 6 months of 2023, the Free Clinic had served 30 residents (with an address within Town Limits) of Smithfield with 143 visits, averaging about 5 visits per patient, and accounted for 3% of their overall patient population. He detailed that there were 79 patients with a Smithfield address that had utilized 409 visits during that 6 month period which represented 7% of the overall patient population. He added that these patients had received free medications with a retail value of an estimated \$30,000.00 and services valued at \$27,000.00 during the same period. Mr. Palmer stated that since the Free Clinic had opened its doors they had provided care to about 7200 unduplicated patients through an estimated 207,000 visits that included medical, dental, mental health, pharmacy consults, and eligibility visits. He continued that these patients had received over 300,000 free medications with a retail value of \$57 million. He explained that their patients are often critically ill and had multiple chronic illnesses with the Clinic providing a healthcare home for them. He gave an example of a Smithfield resident, who's name had been changed for privacy, who had received dental care to address serious oral abscesses that had caused blood poisoning. He reported that the Clinic had been able to ensure that he received the medical care necessary and that he was fitted with dentures, with the patient expressing his gratitude for the Clinic and the level of care received. Mr. Palmer concluded that the financial support provided by the Town of Smithfield and the community was what allowed the Free Clinic to keep their doors open. He reiterated his gratitude to the Town for their support.

Councilwoman Rountree thanked Mr. Palmer for his service and reported that she also served on the Western Tidewater Free Clinic Board for many years and related that the Clinic provided super service to the residents of Smithfield and Isle of Wight County. She reported that the Clinic's decision to accept Medicaid a few years ago has helped many patients who could not afford private insurance and weren't sure what to do. She added that not every free clinic provided free dental care, while the Western Tidewater Free Clinic did. She emphasized that the Town was very lucky to have this free clinic in the area.

**Public Comments:**

Mary Harris of 329 Grace Street in Smithfield reported that she was present to discuss the Town's plans for Halloween. She stated that she had not seen any information regarding upcoming street closures for the holiday. She related that last year on Halloween she and other residents had to call the police to assist with traffic as there were many children on the street with cars trying to dodge them. She stated that she did not think that they had been able to get Grace Street closed until after 5:00 pm. Mrs. Harris added that there were quite a few young children that resided in that area and it was her experience living on Grace Street that they were out earlier with their parents. She stated that she wanted to ensure that the issue was addressed earlier this year. She related that the neighbors were getting nervous about the situation and had discussed placing their own vehicles at the end of the street, and quickly added that they would not actually do so. She recognized that no one was at fault for the situation last year and expressed thanks for the newly hired officers in the Police Department.

Mayor Bowman asked Chief Howell to address the issue of street closures on Halloween. He stated that if nothing had formally been put in place in that area then he recalled that the Chief of Police had the authority to do so for public safety purposes.

Chief Howell stated that was correct. He reported that in years past, Main Street had been closed to traffic for the holiday. He reviewed that last year, Grace Street had not been scheduled for closure, but they had ended up closing it as the evening progressed based on the level of need for safety.

The Town Attorney reported that there had never been a Resolution made by the Town Council to close Grace Street on Halloween, and any closures had been at the discretion of the Police Department. He questioned if Main Street had ever been closed by Resolution for safe trick or treating.

Chief Howell recalled that the previous year it had been stated that there were no vehicles to be parked on Main Street.

The Town Attorney said that if they felt it was appropriate, then the Town Council could take that action.

Mayor Bowman stated that he felt that they should, and recalled that the previous year Grace Street had been very crowded. He inquired if it would be appropriate to address the issue under New Business.

Councilwoman Rountree stated that it was her understanding that Smithfield High School's Homecoming Parade was under a special use permit for use of Main Street.

Mrs. Novak reported that the Homecoming Parade was under a parade permit, and Halloween was handled similarly, but street closure was based on the Police Department's discretion. She added that Grace Street could be closed earlier if that would help the situation.

Councilwoman Rountree reported that she had mentioned it as both closures would be in October.

Mrs. Novak explained that parade permits were considered at the Town Manager level.

Mayor Bowman stated that the parade was taken care of, but he would like to also take care of the street closures for Halloween.

Chief Howell attested that proactive street closures would be great because it would restrict thru-vehicles in the area. He related that last year a postal carrier had mistakenly parked on Main Street as he did not hear of a street closure and nearly had his vehicle towed.

**Council Comments:**

Councilwoman Rountree thanked the Town Council members and Town Staff that participated in the National Night Out events the previous night. She stated that it had been a great event and many volunteers had spent many hours putting the event together. She highlighted that there had been areas to learn hands-only Cardiopulmonary Resuscitation (CPR), nutrition training, and informational numbers for use of gun locks. She added that hot dogs had been donated by Smithfield Foods for the event, and reiterated her thanks to all involved.

**Consent Agenda:**

- C1. **Motion to Authorize the Town Treasurer to Move Current VIP Investment Pool Funds from the VIP 1-3 Year High Quality Bond Fund to the VIP Stable NAV Liquidity Bond**
- C2. **Motion to Move \$2 million from the Town’s General Fund at TowneBank to a Three (3) month CD at TowneBank for a Higher Return**
- C3. **Motion to Leave \$8 million in General Fund to Offset Fees and Utilize TowneBank’s Overnight Sweep Account to Put Balances Over \$8 million in a Money Market**
- C4. **Motion to Reallocate Previously Approved ARPA Funds for the Parks Maintenance Buildings to the Luter Concession Building**
- C5. **Motion to Adopt Amended Investment Policy**
- C6. **Invoices Over \$20,000 Requiring Council Authorization**
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|---|--------------|
| a. Lewis Construction of Virginia – Sykes Court | \$ 91,132.00 |
| b. Goodrich & Sons – Pagan Road                 | \$ 31,500.00 |
| c. Xylem – Bradford Mews Pump Station           | \$ 51,296.34 |

Councilman Pack made the motion to approve the Consent Agenda as presented. Councilman Smith seconded the motion.

Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilwoman Rountree voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Vice Mayor Butler voted aye, Councilman Brooks voted aye, Councilman Smith voted aye, and Mayor Bowman voted aye. The motion passed.

#### **PUBLIC HEARING: Special Use Permit – 1409 South Church Street**

Tammie Clary, Community Development and Planning Director, reported that the applicant was seeking approval to utilize multiple existing shipping containers as accessory structures, at 1409 S Church St. Due to recent changes to the Zoning Ordinance, a Special Use Permit is required for shipping containers located in the HRC District (Article 2.P17). She stated that it was unknown how long the shipping containers had been present on the property; however, approval of the Special Use Permit would bring the property into compliance.

She reviewed that at the Tuesday, September 12<sup>th</sup>, 2023 Planning Commission Meeting, the Planning Commission favorably recommended this application to Town Council. She reported the application would bring the property into compliance, as existing shipping containers were located on the property. She added that it was not a by-right use and did require a SUP.

Mayor Bowman opened the public hearing and asked if there was anyone who wished to speak for or against the application. Hearing and seeing none, the public hearing was closed.

Councilman Pack explained that the SUPs that were being reviewed were getting the shipping containers that had been grandfathered in compliance with the ordinance. He made the motion to approve the SUP application as presented. Councilman Hall seconded the motion.

Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilman Pack voted aye, Vice Mayor Butler voted aye, Councilman Hall voted aye, Councilwoman Rountree voted aye, Councilman Brooks voted aye, Councilman Smith voted aye, and Mayor Bowman voted aye. The motion passed.

**PUBLIC HEARING: Special Use Permit – 901 West Main Street**

Mrs. Clary reported that the applicant was seeking approval to utilize three (3) existing shipping containers as accessory structures, at 901 W Main St. Due to recent changes to the Zoning Ordinance, a Special Use Permit is required for shipping containers located in the I-1 District (Article 2.P17). She said that it was unknown how long the shipping containers had been present on the property; however, approval of this Special Use Permit would bring the property into compliance. She continued that at the Tuesday, September 12<sup>th</sup>, 2023 Planning Commission Meeting, the Planning Commission favorably recommended the application to Town Council, under the condition that items and materials were not stored on top of the shipping containers. She reported the application would bring the property into compliance, as existing shipping containers were located on the property. She added that it was not a by-right use and did require a SUP.

Mayor Bowman opened the public hearing and asked if there was anyone who wished to speak for or against the application. Hearing and seeing none, the public hearing was closed.

Councilman Hall made the motion to approve the SUP application as presented. Councilman Brooks seconded the motion.

Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilman Hall voted aye, Councilwoman Rountree voted aye, Councilman Brooks voted aye, Vice Mayor Butler voted aye, Councilman Smith voted aye, Councilman Pack voted aye, and Mayor Bowman voted aye. The motion passed.

**PUBLIC HEARING: Special Use Permit – 600 West Main Street**

Mrs. Clary stated that the applicant was seeking approval to utilize five (5) existing shipping containers as accessory structures, at 600 W Main St. Due to recent changes to the Zoning Ordinance, a Special Use Permit is required for shipping containers located in the HRC & I-1 District (Article 2.P17). She continued that it was unknown how long the shipping containers had been present on the property; however, approval of this Special Use Permit would bring the property into compliance. She reported that at the Tuesday, September 12<sup>th</sup>, 2023 Planning Commission Meeting, the Planning Commission favorably recommended this application to Town Council. She reported the application would bring the property into compliance, as existing shipping containers were located on the property. She added that it was not a by-right use and did require a SUP.

Mayor Bowman opened the public hearing and asked if there was anyone who wished to speak for or against the application. Hearing and seeing none, the public hearing was closed.

Councilman Brooks made the motion to approve the SUP application as presented. Councilman Hall seconded the motion.

Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilman Pack voted aye, Councilman Hall voted aye, Councilman Brooks voted aye, Vice Mayor Butler voted aye, Councilwoman Rountree voted aye, Councilman Smith voted aye, and Mayor Bowman voted aye. The motion passed.

**PUBLIC HEARING: Special Use Permit – 101 Moore Avenue**

Mr. Clary reported that the applicant was seeking approval to utilize an existing shipping container as an accessory structure, at 101 Moore Ave. Due to recent changes to the Zoning Ordinance, a Special Use Permit is required for shipping containers located in the HRC District (Article 2.P17). She said that it was unknown how long the shipping container had been present on the property; however, approval of this Special Use Permit would bring the property into compliance. She reported that at the Tuesday, September 12<sup>th</sup>, 2023 Planning Commission Meeting, the Planning Commission favorably recommended this application to Town Council. She reported the application would bring the property into compliance, as existing shipping containers were located on the property. She added that it was not a by-right use and did require a SUP.

Mayor Bowman opened the public hearing and asked if there was anyone who wished to speak for or against the application. Hearing and seeing none, the public hearing was closed.

Councilman Hall made the motion to approve the SUP application as presented. Councilman Brooks seconded the motion.

Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilman Brooks voted aye, Councilman Hall voted aye, Councilman Smith voted aye, Vice Mayor Butler voted aye, Councilwoman Rountree voted aye, Councilman Pack voted aye, and Mayor Bowman voted aye. The motion passed.

**Approval of Town Council's Summary Minutes from their Work Session on August 31<sup>st</sup>, 2023, and their September 5<sup>th</sup>, 2023 Regular Meeting**

The Town Attorney reported that he had reviewed the minutes and recommended them to be approved as presented.

Councilman Brooks commented that he had also reviewed the minutes and found them to be accurate.

Councilman Hall recommended approval of the minutes as presented. Councilman Pack seconded the motion.

Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilman Brooks voted aye, Councilman Smith voted aye, Councilwoman Rountree voted aye, Councilman Hall voted aye, Vice Mayor Butler voted aye, Councilman Pack abstained, and Mayor Bowman voted aye. The motion passed.

**New Business:**

**Motion to Accept the Special Use Application and Map Amendment Application Withdrawal for the Grange @ 10 Main**



The Town Attorney reported that subsequent to last month's meeting, the applicant for the rezoning of the proposed development "The Grange at 10 Main" had sent a letter asking that the Town Council grant their request to withdraw the application for rezoning and map amendment without prejudice. He explained that granting the request would allow the applicant to refile without having to wait the required 12 months.

The Town Attorney updated earlier in the day the Town had received another letter from the applicant stating that they were rescinding the withdrawal request, and asked that the matter be referred back to the Planning Commission for review. He gave the reminder that the Town Council had already taken that action at the September 5<sup>th</sup> Council meeting, having previously approved the motion to remand the application back to the Planning Commission. He detailed that the applicant had expressed that they planned to submit a revised plan to the Planning Commission for consideration that would reflect a reduction in density, eliminate the proposed 4<sup>th</sup> floor of the multifamily apartments, and that they would explore traffic pattern alternatives. He concluded that as the request had been withdrawn, no action would be necessary by the Town Council.

Mayor Bowman confirmed that the letter had been received earlier the same day, on October 4<sup>th</sup>.

Councilman Brooks recognized that the issues surrounding the proposed development were contentious and had much traction over the last two years. He stated that he wanted to ensure that their action as Town Council on the matter was totally transparent to the community and that the community understood exactly what was happening. He asked the Town Attorney to repeat his earlier update.

The Town Attorney repeated that in September the Town Council voted to remand the Grange application back to the Planning Commission, after that meeting the developer sent a letter requesting to withdraw their application without prejudice, the developer then rescinded that withdrawal request to allow for the Planning Commission to review their revised project as previously approved by the Town Council. He added that the revision information was still pending, with no further action necessary by the Town Council.

Councilman Brooks stated that he did not want any confusion about the process from the public's point of view.

Councilwoman Rountree agreed and asked what would be the best way to ensure that the public understood what the steps were and what happened next in the process.

Councilman Brooks said that with the Council's meeting being recorded and the public being present at the meeting, he felt that they had done their due diligence.

Councilman Pack asked the Town Attorney if there would be the need for additional public hearings on the application when the matter returned to the Planning Commission for review.

The Town Attorney said that was not known as they did not know what the extent of the changes to the original application would be.

Councilman Pack summarized that if there were significant changes made to the application that it would trigger the need for a new public hearing on the matter.

The Town Attorney stated that it potentially could.

Councilman Pack asked if the application was sent to the Planning Commission with no changes made would it require a new public hearing.

The Town Attorney stated that it would not.

Councilman Pack confirmed that the applicant had stated that they would be making changes.

The Town Attorney explained that the need for an additional public hearing would depend on what was being proposed or the extent of the changes made.

Vice Mayor Butler asked if the Town Attorney could give a hypothetical example of what changes would require new public hearings.

The Town Attorney reported that he did not want to speculate as the letter reporting that revisions to the proposal would be made had been received just that day.

Vice Mayor Butler stated her question had not been specific to the Grange application, but an unrelated hypothetical application.

The Town Attorney reiterated that it was not known what changes would be made, so it would be difficult to give such an example.

Vice Mayor Butler stated that she understood and was not asking what specific changes would be made. She stated that she was curious as to the level of changes to the original application would trigger the need for a new public hearing.

The Town Attorney responded that generally if the change was significant enough to alter the overall proposal then that process would commence. He reported that there was statutory language that he did not have before him to reference that governed that process.

### **Discussion Regarding Halloween Street Closures**

The Town Attorney requested to explain what had been done regarding street closures for Halloween in previous years. He reported that in the past the Council had adopted a Resolution that Main Street would be closed from the intersection of Institute Street to the intersection with South Church Street between specified times. He added that wording would be an appropriate motion for the closure of Main Street, but the Council had never taken up the issue of the closure of Grace Street though they could choose to take action currently.

Mayor Bowman asked if it would be appropriate for closure of Grace Street from Mason Street to Cary Street.

Councilman Pack proposed a motion to close a portion of Main Street from Institute to South Church Street and a Portion of Grace Street from James Street to South Mason Street on October 31<sup>st</sup>, 2023 from 4 pm to 8 pm.

Councilman Hall seconded the motion.

There were several comments from the audience.

Councilman Pack stated that his intention was not to bring the Town to a standstill.

A member of the public recommended the closure of the 100 block of Cary Street.

The Town Attorney stated the entirety of Cary Street could not be closed.

Many members of the audience commented that the one-way portion of Cary Street be closed.

Councilman Smith commented that there were many children walking along North Mason Street as well.

Councilman Pack expressed concern that closing that entire portion would block any entrance or exit for the entire Riverview neighborhood.

Councilman Pack amended his motion to close a portion of Main Street from Institute Street to Church Street and a Portion of Grace Street from Cary Street, to include the one-way road of Cary Street between Main Street and Grace Street, to South Mason Street and there shall be no on-street parking in these areas after 4 pm on October 31<sup>st</sup>, 2023 from 4 pm to 8 pm.

Councilman Brooks asked Councilman Pack to repeat his motion.

There were many comments from the audience.

Chief Howell recommended the closure of Main Street extending from Underwood Lane to South Church Street. He emphasized that there should not be parking on Main Street after 4 pm.

Councilman Pack amended his motion to close a portion of Main Street from Underwood Lane to Church Street and a Portion of Grace Street from Cary Street, to include the one-way road of Cary Street between Main Street and Grace Street, to Mason Street and there shall be no on-street parking in these areas after 4 pm on October 31<sup>st</sup>, 2023 from 4 pm to 8 pm.

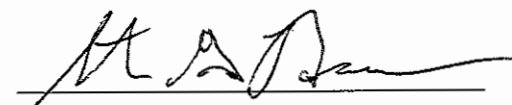
Councilman Hall accepted the amended the motion.

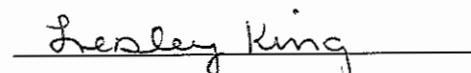
Mayor Bowman called for the vote. On call for the vote, seven members were present. Councilman Brooks voted aye, Councilman Hall voted aye, Councilman Smith voted aye, Vice Mayor Butler voted aye, Councilwoman Rountree voted aye, Councilman Pack voted aye, and Mayor Bowman voted aye. The motion passed.

**Old Business:**

There was no old business discussed.

The meeting was adjourned at 7:24 pm.

  
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Steven G. Bowman - Mayor

  
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Lesley King - Town Clerk