

The Smithfield Town Council held a special meeting on Wednesday, October 9th, 2019. The meeting was called to order at 3:00 p.m.

Members present:

T. Carter Williams – Mayor

Michael Smith – Vice Mayor

Denise Tynes

Valerie Butler

Randy Pack

Members absent:

Wayne Hall

Beth Haywood

Staff members present:

Ellen Minga – Town Treasurer

Lesley King – Town Clerk

Ashley Rogers – Human Resource Director

William H. Riddick, III – Town Attorney

Mr. Sanford Wanner

The media was represented by Mr. Frederic Lee of the Smithfield Times.

Mayor Williams welcomed everyone to the meeting.

Action Items:

Closed Session: Pursuant to Virginia State Code, Section 2.2-3711 (A)(1) for the sole purpose of discussing personnel matters, more specifically, the position of Town Manager

Mayor Williams asked if any Council member felt that a closed session was needed to discuss the contract between The Berkley Group and the Town of Smithfield for nonprofessional services. The Town Attorney stated that he has reviewed the contract and the version that Council received is for a six month contract; however, Mr. Wanner has spoken to the Mayor and he is amenable to a three month contract with the ability to extend it on a month to month basis. The contract also provides for a thirty day termination as well. At any point, the contract can be terminated with thirty days written notice. The fee structure was set up so the town would pay him directly through his employer The Berkley Group. The Berkley Group will, in turn, pay Mr. Wanner for his services to the town. His scope of services is administrative duties required by those of a Town Manager. Mr. Pack mentioned that the salary requested is 80% of what the

previous Town Manager was making as Mr. Wanner is only allowed to work 32 hour weeks rather than 40 hours. The savings to this contract is that there are no additional cost for health benefits or VRS. Mr. Wanner stated that the only reason that he had drafted the contract with a six month term is that most of his previous jobs as Town Manager/ County Administrator have taken approximately six months to fill the vacant position. Council stated that they did not need a closed session to further discuss the contract.

Motion to approve Agreement between The Berkley Group and the Town of Smithfield for Nonprofessional Services

Mayor Williams asked if everyone has had a chance to read the contract that was included in the agenda packet today. Mayor Williams also asked Mr. Wanner if he was amenable to the contract as well. Mr. Wanner replied that he was. Councilman Pack made the motion to approve the agreement, as amended with a three month term with the ability to extend the contract if necessary, between The Berkley Group and the Town of Smithfield for nonprofessional services. Vice Mayor Smith seconded the motion. Mayor Williams asked for any further comments. Councilwoman Butler asked if Mr. Wanner will be able to give Council weekly updates and have open communication between him and Council. Mr. Wanner replied that he would be updating Council on a regular basis. Mayor Williams called for the vote.

On call for the vote, five members were present. Councilwoman Tynes voted aye, Councilwoman Butler voted aye, Vice Mayor Smith voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

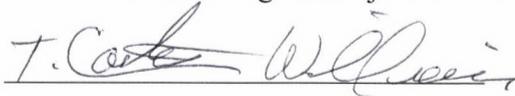
Motion to Appoint Interim Town Manager, Sanford Wanner, as the Town of Smithfield's Representative on the Hampton Roads Planning District Commission (HRPDC)

Vice Mayor Smith made the motion to appoint Interim Town Manager, Sanford Wanner, as the Town of Smithfield's representative on the Hampton Roads Planning District Commission (HRPDC). Councilwoman Tynes seconded the motion. Mayor Williams called for the vote.

On call for the vote, five members were present. Councilwoman Tynes voted aye, Councilwoman Butler voted aye, Vice Mayor Smith voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams asked if there was anything else to come before Council. Hearing none, the meeting was adjourned.

The meeting was adjourned at 3:10 p.m.



T. Carter Williams - Mayor



Lesley King – Town Clerk