

The Smithfield Town Council held its regular meeting on Tuesday, November 1<sup>st</sup>, 2022.  
The meeting was called to order at 6:30 p.m.

**Members present:**

T. Carter Williams – Mayor  
Michael Smith – Vice Mayor  
Valerie Butler  
Renee Rountree  
Randy Pack  
Wayne Hall  
Beth Haywood

**Members absent:**

None

**Staff present:**

Michael Stallings - Town Manager  
William H. Riddick, III – Town Attorney  
Lesley King – Town Clerk  
Alonzo Howell – Chief for the Smithfield Police Department  
Ellen Minga – Town Treasurer  
Tammie Clary – Community Development & Planning Director  
Jack Reed – Director, Public Works and Utilities  
Amy Novak – Director of Parks and Recreation  
Judy Winslow – Director of Tourism  
Ashley Rogers – Director of Human Resources  
Jeff Brooks – Board Member, Board of Zoning Appeals  
Charles Bryan – Chairman, Planning Commission  
Nadya Jaudzimas – Administrative Assistant

**Press:** Stephen Faleski – The Smithfield Times

**Citizens:** 50

Mayor Williams welcomed everyone to the meeting. All stood to recite the Pledge of Allegiance.

**Public Comments:**

Mayor Williams explained that the public was invited to speak to Council on any matter, except scheduled public hearings. He stated that if a response was required that they should speak with the Town Clerk. He asked that speakers state their name and address, adding that comments were limited to five (5) minutes per person.

Bob Hines of 216 Washington Street in Smithfield described a recent trip he made to the historic site of Monticello and the nine bridges that were on the property. He reported that though he was unsure of when they were built, these bridges were made out of treated lumber and were in

excellent condition. He reported that at Windsor Castle Park there were a number of boards in the bridges that were decaying, adding some had been replaced. He explained that the general public may not know that not all treated lumber is the same and questioned if the boards had been treated with “above-ground contact,” as they do not hold up. Mr. Hines explained that 10 years ago his youngest son had made 5 picnic tables for the YMCA which were made with wood treated that way and they were still in good condition as they were placed in the sun and stayed dry. He continued that he also had a prototype of that product in his backyard that after 7-8 years one end had turned to powder as it was placed under a big shade tree. He explained that previously used Chromated Arsenicals (CCA) were no longer sold to the public and other chemicals were used that were more expensive. He continued that above ground contact treated wood was then used more widely as a result and after time passed people noticed that the wood would deteriorate if it was in a shaded area, stayed wet, or had leaves on it. Mr. Hines questioned if Public Works knew that all treated lumber was not the same. He added that they would need to use the ground contact treated wood as well as stainless steel fasteners. He reported that the wood that was out in the open should not be deteriorating as badly as it is by now.

Mr. Hines also stated that he was aware that citizens wanted to protect the trees at the corner of James and Washington Streets and he noticed that there had been surveyors at the site. He reported that they were surveying away from the trees, but he noted that there was a flag placed near them at the site. He reported that he asked one of the surveyors what the flag was for and they reported that it was a utility marking. Mr. Hines noted that it was about 20 feet from the trees and went between them. He added that he hoped that the Council looked into this to ensure that the area does not get breached.

Mayor Williams stated that Mr. Hines could speak to him about his talking points as he had information about both.

Teresa Mulherin of 206 Washington Street in Smithfield reported that she had also seen the markings near the protected trees and reminded the Council that there was an arborist rule regarding trunk size and how far out one would have to mark. She stated that this was not her reason for addressing the Council, adding that her reason to speak today was regarding Virginia code 2.2-3713. She reported that she thought the citizen’s rights and privileges were denied in reference to the Freedom of Information Act (FOIA) chapter regarding the Council’s expenditure of \$1.4 million and \$1 million. She continued that these expenditures were not posted on the Council’s agenda, adding that they must be posted at least three days prior with citizen’s having access to all information involved, with the exception of the contract reviewed, prior to the meeting in order to provide public comment. Mrs. Mulherin stated that as a citizen she was declaring the Council’s votes on the expenditures null and void. She addressed the Town Clerk requesting a read back of the question, exactly who voted on the issue, and a read back for the question as the private meeting was closed. She read to the Council a report that at least one copy of the agenda, all agenda packets, and, unless exempt, all materials that are going to be used by the public body needed to be made available to the public.

Mayor Williams stated that there was no one else signed up to comment, and asked if there was anyone else present who wished to speak. Hearing none the public comment section was closed.

**Resolution of Recognition – Vivian Greene**

Mayor Williams asked Vivian Greene to step forward to be recognized. He read the following Resolution:

WHEREAS, Vivian Greene a native of Smithfield attended Smithfield High School from 1970 – 1974; and

WHEREAS, during her high school years she excelled in her love for basketball. She was a four year All Peanut District Section recipient, scored 41 points in a single game; 78 points in a tournament game, 16 field goals in one game, 31 field goals in a tournament game and 16 free throws in a single game. After graduation from Smithfield High School in 1974 Vivian Greene went on to star on the Norfolk State University team from 1974-1978; and

WHEREAS, during her college years she named All State 4 times, was the first female Collegiate Scholarship recipient and the first female to win the Joseph G. Echols Award for being an outstanding student and athlete. She was also the first basketball player to score 2,000 points and was selected as Muhamad Ali Black Women’s College Player of the Year for 1976-77; and

WHEREAS, after college she was drafted by the Dayton Rockettes, a newly developed Women Basketball League (WBL), which was the precursor for the now WNBA. She went on to play for the Washington Metros, Milwaukee Does, St Louis Streak, and Nebraska Wranglers. While playing for the Nebraska Wranglers she won a 1980-81 Women’s Basketball League Championship; and

WHEREAS, after the collapse of the WBL in 1981 Greene lived in the Midwest until returning home here in Smithfield in 1985 to finish her degree at Norfolk State in Health and Physical Education. In 1988 Vivian was the only woman in the men’s world of Isle of Wight County 30 and over slow-break basketball with the Smithfield Trailblazers and was added to Hampton Roads Sports Hall of Fame 2022 Induction Class; and

WHEREAS, Vivian Green not only played basketball as she had a love for softball too. While playing softball she received numerous awards such as the 1988 Tidewater Women’s MVP Softball Classic; and

THEREFORE, BE IT RESOLVED this 1st day of November 2022 that I, T. Carter Williams, Mayor of the Town of Smithfield wish to formally acknowledge Vivian Greene for her many years of athletic accomplishments; and

BE IT FURTHER, RESOLVED, that this resolution will be spread upon the permanent records of the Town of Smithfield and that a suitable copy thereof be delivered to Vivian Greene.

Mrs. Greene reported that Mayor Williams had also given her grandmother an acknowledgement on her 100th birthday, and noted that they were all in one family. She thanked the Town of Smithfield for acknowledging her, and many people had told her that it was “a long time due.” She stated that it was all in God’s time. Mrs. Greene thanked her family for coming to support her. She reported that she would be inducted into the Hampton Roads Hall of Fame on November the 20<sup>th</sup> at the Norfolk Scope Arena.

**Council Comments:**

Councilman Pack reported that he had two comments, the first in regard to the recent shipping container discussion. He reported that Councilman Hall had spoken with many people regarding the issue, and the feedback had been positive. He continued that the businesses that utilized shipping containers in the Town had been happy with the way it was being handled by the Council. He added that some of the containers in various spots had already been addressed, with the container removed at Wise Tires and the container at Smithfield Auto was slated to be moved by January 1<sup>st</sup> 2023 as the business had been sold. He stated that the Council was doing a great job, adding that if there were any questions please ask him.

Councilman Pack's second comment was regarding an email that he distributed earlier in the day that contained photos, which some had bounced back to him due to the size of the file. He reported that the photos were in regard to 225 Church Street, directly across from Smithfield Center. He continued that the homeowner had been operating a Heating, Ventilation, and Air Conditioning (HVAC) business out of their home for a number of years. Councilman Pack reported that Town Staff had reached out on several occasions to the homeowner regarding cleaning up the yard and that they generally complied with the requests but very quickly the yard goes back to looking overrun. He continued that the photos were taken yesterday and show that the yard is clearly in disorder again. He stated that in addition he is running a registered HVAC business in a residential neighborhood and as such the zoning is not correct. He continued that the Town Attorney had sent him notice and given time to try to get the homeowner back in compliance. Councilman Pack stated that he wanted to ask Council to direct Town Staff to proceed with getting the yard cleaned up by whatever means necessary. He asked the Town Attorney to comment, adding that they were currently up to a point of going to court.

The Town Attorney made the correction that the house address in question was 223 Church Street and added that they had given the homeowner every opportunity to address the situation. He stated that Mr. Reisch in the Planning Office had given him many notices, and there had even been instances where the issue was fixed for a short while. He reported that on September 2<sup>nd</sup> he had sent the homeowner what was essentially a final notice that if the yard was not cleaned up he would be in violation of Town Code which was considered a Class 1 misdemeanor.

Councilwoman Butler inquired if the homeowner had been told what needs to be done to be in compliance, for example working from home, but storing the equipment elsewhere.

The Town Manager confirmed that the homeowner had been given this information. He added that the homeowner is within his rights to operate the office portion of the business from his home, which is what he has the permits to do. He continued that when the homeowner stores the equipment on site is when it becomes a violation.

Councilwoman Butler inquired if the homeowner understood that the equipment could not be store there.

The Town Manager stated that yes it had been explained to the homeowner multiple times.

The Town Attorney explained that the homeowner had been sent letters, a section of the Code, pictures of what was in violation, in-person visits from Town Staff, and every opportunity was afforded to him to fix it.

Mayor Williams stated that it had been going on for an extended period.

The Town Manager stated that they would instruct Town Staff to take the next steps.

**Consent Agenda:**

**C1. Resolution – Street Closure for Annual Downtown Christmas Parade, Saturday, December 1, 2022 from 9 a.m. to 12 p.m.**

**C2. Motion to Approve Request to Add Two (2) New Positions to the Town’s Compensation Plan**

**C3. Motion to Approve Request to Expand Temporary Part-time Position to Regular Part-time Position in Parks and Recreation Department**

**C4. Invoices Over \$20,000 Requiring Council Authorization:**

a. Lewis Construction of Virginia, Inc. - October	\$ 40,923.80
b. Lewis Construction of Virginia, Inc. – September	\$ 53,241.60
c. Musco Sports Lighting, LLC	\$ 75,436.00
d. SHI International Corp	\$ 23,309.06
e. Blair Brothers, Inc.	\$ 53,043.14

**Additional Invoices Since Finance Committee:**

f. Blair Brothers, Inc.	\$308,540.00
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Councilman Hall made the motion to approve the Consent Agenda as presented. Councilwoman Rountree seconded the motion.

Mayor Williams called for the vote. On call for the vote, seven members were present. Councilwoman Rountree voted aye, Councilman Hall voted aye, Councilman Pack voted aye, Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. The motion passed.

**Motion to Approve the Town Council Summary Minutes of October 5<sup>th</sup>, 2022**

The Town Attorney reported that he had reviewed the minutes and recommended approval as presented.

Councilman Hall made the motion to approve the minutes as presented. Councilman Pack seconded the motion.

Mayor Williams called for the vote. On call for the vote, seven members were present. Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, Councilman Hall voted aye, Councilwoman Rountree voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. The motion passed.

**New Business:**

**Discussion Item: Potential Communications Tower Site**

Tammie Clary, Director of Community Development and Planning, reported that Town Staff had been contacted by Sites Unlimited, Inc. about two parcels located in the Pinewood

Heights neighborhood, that could potentially be leased as a tower site. She continued that the applicant has also expressed interest in TPIN:21A-02-085 and TPIN:21A-02-086 (C-I), parcels at the back of the area, off Pagan Avenue.

Mrs. Clary reported that the applicants are proposing to construct a 195' monopole tower with a 4' lightning rod (overall height not to exceed 199'). She stated that the applicant believed they would be able to construct the tower on the lot, outside of the required setback, as specified in the Smithfield Zoning Ordinance.

She stated that the applicants were aware that a Special Use Permit (SUP) would be required for this proposal. She added that the applicants are seeking guidance on the Town Council's desire for a potential lease agreement, contingent upon reaching a lease agreement and obtaining zoning approval, prior to pursuing any additional research on the properties. The potential lease agreement is for five (5) years, with the option of four (4) additional renewals, at five (5) years each. The rent rate will be \$800.00 per month with a 1.5% increase each year. She reported that if Town Council was interested in pursuing placement of the tower Town Staff would complete a rate study on surrounding localities to ensure the rental rate is comparable.

Mrs. Clary reported that Town staff provided an ariel view of the Pinewood Heights area in the informational packet, along with Section S of Article 2, in addition to the information provided by the applicants.

Councilman Hall inquired if the proposed tower's location would be interfering with any planned developments in that area and asked what the dimensions of the two lots in question were.

Mrs. Clary apologized as she did not have the lot dimensions with her, adding that they were bringing the issue to Council for discussion to see if they were even interested in pursuing a lease versus selling the properties prior to starting a formal process with the applicants.

Councilwoman Rountree reported that the letter from the applicant provided stated the lots were 50 feet x 120 feet.

Councilman Hall stated that he was interested in pursuing the issue further.

The Town Attorney reported that the difficulty lies with the long-standing plan by this Council and prior Councils to develop the land into an industrial park. He continued that this plan is now closer to fruition as there is a waterline that will be installed in the area per conversations with Town Staff. He added that he was not suggesting that the proposed communications tower was incompatible with the plan for an industrial park, but the long-term plan was to come up with a proposal to attract light industry and commercial structures appropriate to the area. He recommended that the Council try not to take actions that might hinder their own long-term plan.

Mayor Williams questioned if the communications tower would be designated for a specific purpose now or would it be for some future use.

Mrs. Clary stated that it was Town staff's understanding that the tower would be for Verizon Wireless.

Councilwoman Butler asked if this would be the best use for the two particular lots that the applicant is interested in. She concurred with the Town Attorney's report that the Council had been looking to develop this area into a park for light industrial businesses. She stated that she would rather see businesses instead of a communication tower, but acknowledged that on social media she saw many comments that the cell service was not good in the area.

The Town Attorney pointed out that the physical location of the tower on the lots would make a difference in its compatibility with proposed light industrial businesses.

Councilman Pack stated that per regulations that he was familiar with the nearly 200 foot tower would need to be able to fall and not hit anything. He stated that keeping in mind there would need to be 200 feet of clearance in all directions, the lots identified by the applicant do not appear to suit that plan. He additionally pointed out when work had previously been done in this area the residents across the river were very adamant that they did not want their view obstructed. He pointed out that the tower would need to have some lights on it, at least at night. He reported that he likes to hear a deal out, but the proposed tower was not the typical request. He reiterated his previous statement that he did not think the lots identified were large enough to house the proposed tower.

Larry Bickings, representing Sites Unlimited who were working for Verizon Wireless, was present to speak about the application and answer any questions the Council may have. He reported that the two lots in question were about 90 feet wide and 120 feet deep. He continued that the tower is 195 feet tall, including the 4 foot lightning rod, and added that there would not be any lights on the tower. Mr. Bickings reported that they could design the tower to fall within the lease area of the two lots, collapsing upon itself in a catastrophic event. He continued that they would request a waiver to construct it as described, and if they could not they would design the tower to ensure that it falls within the lot lines.

The Town Manager reported that the applicant was here to see if there was interest in pursuing negotiations, and if so they would take that concern into consideration. He continued that the Council would have to approve of any final agreement that was proposed.

Councilwoman Rountree stated that she would like to know the benefits and intended purpose of the tower.

Mr. Bickings stated that the tower's purpose was to enhance the service for Verizon into the Town and surrounding area. He added that it would be a benefit to any business that moved into the proposed industrial park. He continued that there would have to be a survey completed and they needed to complete their due diligence for the federal government requirements. Mr. Bickings continued that they chose the back two lots as it was close to the recycling center with trees to the rear of the property.

Councilman Pack inquired if the two lots identified in the application were set in stone or was he open to considering other areas if the Town gave suggestions on other lots that may work better.

Mr. Bickings reiterated that they chose the two lots because they were only adjacent to the recycling area and it seemed it was as far back as it could go.

Councilman Pack stated that as the master plan is developed for this area, often times there are pieces of property that are identified as less desirable than others. He added if the proposed tower could go on any of those lots, perhaps this is something that could be considered at that time.

The Town Manager reported that currently Town Staff was working on the sewer aspect of the property and once that was completed they could move forward with the master plan.

Mayor Williams explained that he had previous experience with building a communications center in Mogart's Beach that included a tower that had red lights on it that upset

some of the residents nearby. He agreed with Councilman Pack's earlier statement that the resident's across from this area would not want a tower there.

Mr. Bickings reported that there would not be any lights on the tower.

Mayor Williams questioned even if the tower was 200 feet tall.

Mr. Bickings stated that the tower was right at 199 feet tall. He added that anything above 200 feet was required by the Federal Aviation Administration (FAA) to have lights. He reiterated that the proposed tower was 195 feet with a 4 foot lightning rod. He added that if they dropped down to 185 feet, it would still not have any lights.

Councilman Hall suggested that the Council consider the issue.

Vice Mayor Smith stated that he wanted the Council to move forward with review in consideration with the master plan, adding he felt it would be an enhancement to the Town and possible facilities in the area. He agreed with Councilman Pack's statement that there may an undesirable lot that may be more suitable to house the tower.

Councilman Pack inquired what the timeframe was for the construction of the tower.

Mr. Bickings stated that if they started today, the tower would take 18 months to complete and they would like to move forward as quickly as possible. He stated that if there was a different lot that they thought might work better to please let him know.

Councilman Pack reported that he was fine with moving forward as he liked to explore all deals further.

Councilwoman Haywood reported that she thought the Town definitely needed better internet and cell service around Town. She added that it would be nice to offer visitors to Town free internet service especially on Main Street.

Councilwoman Butler reported that she agree with the proposal but only after the Town does their due diligence to ensure this was the best use of the properties.

Mayor Williams informed Mr. Bickings that he had the full support of the Town Council to move forward with gathering more information for the proposed communications tower.

### **Proposed Closure of Town Office November 23<sup>rd</sup>, 2022:**

Mayor Williams reported that the Town Offices would be closed half of the day on November 23<sup>rd</sup>, 2022, the day before Thanksgiving. He proposed to give Town Staff the full day as a paid holiday.

Councilman Hall stated that he was in agreement and that Town Staff should be given the full day.

Mayor Williams confirmed that Town Staff would have Wednesday November 23<sup>rd</sup> through Sunday November 27<sup>th</sup> off. He asked if a vote was needed for the issue.

The Town Attorney confirmed a vote was necessary.

Councilman Hall made the motion to move forward with closing the Town Offices for the full day on November 23<sup>rd</sup>, 2022. Councilwoman Butler seconded the motion.

Councilwoman Rountree asked for clarification why there was no prior notification and what the budget impact would be.

Mayor Williams reported that the Town staff would be paid for the time anyway. He explained that the staff was already given half of the day for paid holiday, and if they worked the other half they would receive that pay.

Councilwoman Rountree stated that the impact would be no work would get completed.

Mayor Williams surmised that the work would not be done anyway.

Councilwoman Rountree stated that this was then a Human Resources (HR) issue as they had just voted to add full time equivalent (FTE) positions to the Finance Department since they need more help due to processing issues. She reported she was not totally against granting the holiday, but she asked why it was not budgeted for if it was just going to happen anyways.

The Town Manager stated that financially it would not cost anything, but one could argue that then there was 3 hours of lost work.

Councilwoman Butler inquired if that was the case then the following week when the staff return would they be working overtime to catch up. She stated that Councilwoman Rountree had a good point.

The Town Manager stated that they would not need overtime to cover 3 hours the day before Thanksgiving.

Councilwoman Rountree stated that the Thanksgiving Holiday is not a surprise. She reiterated that she had previously pointed out that these issues should be thought of as they are planning, and this is what a budget was for.

Mayor Williams asked the Town Attorney if the days that the Town Staff had off were in the Town Charter.

Councilman Pack reported that the Town follows the State's holiday schedule.

Councilwoman Rountree inquired if the day before Thanksgiving was honored by the State. She added that the Council had approved Juneteenth among all the other holidays added by the State and she was in agreement with that. She continued that adding this day would give a large holiday.

Councilwoman Haywood made the point that as an employee of the Hampton City School System she also was off all of those days. She suggested that it be added to the calendar for next year.

The Town Manager pointed out the half-day off was already approved on the calendar and the Mayor was suggesting a full-day off instead of the half-day.

Councilwoman Haywood inquired if the calendar could include the full-day off for next year.

The Town Manager stated that if the Town Council would like it included it would be.

Councilman Pack inquired what the State schedules for the holiday since that is what the Town follows.

The Town Manager reported it was half-day Wednesday, Thursday, and Friday off. He added that occasionally the Governor would change it a little.

Steve Bowman, candidate for Town Council, stated from his seat in the audience that the Governor has the authority and does regularly adjust holidays as he sees fit.

Councilwoman Butler asked what the State's schedule was for this year.

The Town Attorney stated that it was 4 hours of holiday time on November 23<sup>rd</sup>.

The Town Manager repeated that it was half-day Wednesday, all day Thursday, and all day Friday.

Mayor Williams asked if there was any additional discussion regarding the motion to close the Town Offices for the full-day on November 23<sup>rd</sup>, 2022.

Councilman Pack stated that he had one comment. He reported that he would be voting in favor of the motion because he believes in the Town staff, but he agreed with Councilwoman Rountree's point that these things needed to be planned for. He added that this was not the first time that the Council members were put on the spot to give increased days off to staff at a meeting. He continued that all the Council members wanted to do right by the staff, and did not have a problem with it; however, he did not agree with requesting it at a meeting making it so if anyone disagreed with it they become the person that does not want to help staff. Councilman Pack stated that he did not like being put in that position. He expanded on this with stating that he was happy to discuss the issue and happy to look after the Town's staff. He stated moving forward he would like to see better planning for these types of issues.

Councilwoman Butler agreed with Councilman Pack.

Mayor Williams asked the Town Manager to please add the issue moving forward so that it does not need to be addressed again.

Councilwoman Rountree stated that she would be voting against the issue as she thought that the Town's holiday schedule should match the State's.

Mayor Williams called for the vote. On call for the vote, seven members were present. Vice Mayor Smith voted aye, Councilwoman Rountree voted nay, Councilwoman Butler voted aye, Councilman Pack voted aye, Councilman Hall voted aye, Councilwoman Haywood voted aye, and Mayor Williams voted aye. The motion passed, 6-1.

### **Request to Form a Nominating Committee to Fill Expiring Terms of 3 Planning Commission Members**

Councilman Pack reported that there were 3 members of the Planning Commission who's terms were expiring on January 31<sup>st</sup>, 2023. He requested that the Mayor put a Nominating Committee together to have them filled. He reminded the Council that it was an important Commission with a lot of work ahead of it in the next term which he felt might need longer than a month to prepare for.

Mayor Williams reported that this was something he was planning to address at the December meeting.

### **Request for Extension of the Tax Due Date**

Ellen Minga, Treasurer, informed the Council that the Town would need to extend the due date for tax bills again this year. She reported that the Town received the Personal Property file from Isle of Wight County last Friday, October 28<sup>th</sup>, and Real Estate was currently in production, but there was still reconciliation problems with the Personal Property files. She reported that it was possible that the Real Estate tax would be due as normal on December 5<sup>th</sup>, but it may be better to have them due at the same time. She acknowledged that last year there had been some confusion associated with having them both due at the same time, but given the issues still incurring with the

Munis system she thought it was unrealistic to say that Personal Property would be done. She clarified that staff could have it done within the legally required two weeks prior, but most people expected to have at least a month. Mrs. Minga proposed to have the due date moved to December 31<sup>st</sup>, 2022.

Councilman Pack inquired if that due date would be for both Personal Property and Real Estate tax.

Mrs. Minga reported that last year there was confusion as some people thought that both had been given extensions and waited to pay, which then led them to not wanting to pay the penalty, which then led to discontent. She stated that she felt it would be better to have both taxes due at the same time.

Councilman Pack stated that the Council would need to vote on the issue, and as Chairman of the Finance Committee he made a motion to extend the due date of the Personal Property and Real Estate taxes to December 31<sup>st</sup>, 2022. Councilman Hall seconded the motion.

Councilwoman Rountree inquired when the bills would be sent.

Mrs. Minga reported that Real Estate taxes would be distributed within the next week or so. She estimated that Personal Property taxes would be distributed in mid-November or maybe around Thanksgiving. She explained that it wasn't just Town staff manually getting the information out, but they would be in the queue to have the information printed. She added that it would be no later than the 1<sup>st</sup> of December so that people had at least a month to pay.

Councilwoman Rountree asked if Mrs. Minga knew when the County's tax bill was distributed.

Mrs. Minga reported that they should come out soon and would be due by December 5<sup>th</sup>.

Mayor Williams called for the vote. On call for the vote, seven members were present. Vice Mayor Smith voted nay, Councilwoman Rountree voted aye, Councilwoman Butler voted aye, Councilman Pack voted aye, Councilman Hall voted aye, Councilwoman Haywood voted aye, and Mayor Williams voted aye. The motion passed, 6-1.

**Old Business:**

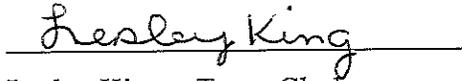
There was no Old Business discussed.

**Closed Session:**

There was no Closed Session necessary.

The meeting was adjourned at 7:20 pm.

  
T. Carter Williams - Mayor

  
Lesley King - Town Clerk